City of Fairfax, Virginia
Adopted Budget, 2009-10

City of Fairfax

Adopted Budget
2009-10

Mayor
Robert F. Lederer

City Council
Joan W. Cross
Daniel F. Drummond
Jeffrey C. Greenfield
David L. Meyer
Gary J. Rasmussen
Steven C. Stombres

City Manager
Robert L. Sisson

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Virginia

For the Fiscal Year Beginning

July 1, 2008

President

Jeffrey L. Esser
Executive Director

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The City of Fairfax

Office of the City Manager

March 10, 2009

The Honorable Robert F. Lederer
and Members of the City Council
City of Fairfax
Fairfax, Virginia

Re: City Manager's Recommended FY09-10 Budget Transmittal Message

Dear Mayor Lederer and Members of the City Council:

As required by the City of Fairfax Charter, I am pleased to submit for your review the proposed 2010 fiscal year budget.

The proposed budget addresses and incorporates the direction given by the Mayor and City Council in the annually adopted Budget Guidelines. Further, the proposed budget adheres to the adopted City of Fairfax Fiscal Policies adopted by City Council (revised) in November 2008.

The proposed budget decreases total General Fund spending by 4.1% or $5.5M under the FY09 approved budget. Total General Fund spending is forecast to be $111,246,478. Total expenses for all funds is projected at $127,363,024 or a decrease of 1.1% from FY09.

The recession that has gripped the U.S. economy for the past 15 months has had a dramatic effect upon the City's financial outlook. Losses in current (FY09) revenue from multiple sources required the City Council, with the benefit of recommendations from the recently created Budget Committee, to impose two budget adjustments, thus far, in FY09 to rebalance expenditures with revenues.

A continued dismal financial forecast prompted a thorough review of City spending both in current year and in FY10 budget planning discussions. No area of City revenues or expenses have been overlooked in an effort to do the necessary restructuring to insure the City's core services were maintained.

The City has been fortunate, thus far, in that its real estate tax base, the single largest revenue source in the City, has been less adversely impacted than some of its sister jurisdictions in Northern Virginia. The real estate tax base is projected to decline in value 4.9%. The two components of the real estate tax base, commercial and residential, will see an increase of 1.5% and a decline of 9.7% respectively.

Other jurisdictions have felt a lesser or greater impact with regard to their real estate tax base decline and, for the first time in many years, there is significant variation in the recommended real estate

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tax rates amongst other Northern Virginia jurisdictions, ranging in some areas from an increase of 35 cents to an increase of only 2-3 cents.

After a thorough review of anticipated revenues and expenses for FY10; after reducing various departmental expenses to a level below which would impact services too severely; after recommending other revenue enhancements for permits and fees, there still remained a significant shortfall. Therefore we have recommended a real estate tax increase to 93.5 cents, up from 79 cents or 14.5 cents. (**Note**: Revisions to the BPOL tax estimates provided by the Commissioner of the Revenue should enable a reduction in the proposed real estate tax rate of approximately 2 cents, down to 12.5 cents. This adjustment was not available in time to be included in the attached Budget materials.) It is particularly difficult to suggest a real estate rate increase during these times, however, the unprecedented number of budget challenges (historically high debt payments, substantial losses in many revenue sources) have left no other reasonable alternatives.

Other major sources of revenue that declined in FY09 are projected to continue their decline in FY10. Personal property tax, sales tax, BPOL licenses, indeed most all of the major sources of City revenue, are reflecting downward trends. Of particular note is the sales tax, which notes a decline of $4.2M decline from FY08 to FY09. This is due in part to the overall decline in purchasing, however, $1.5M of the loss is to repay Fairfax County for the erroneous receipt of sales tax monies by the City due to the County.

The budget reductions related to personnel expenses being proposed to the City Council are unprecedented in the history of the City. The budget proposes cuts in FY10 equaling $3.4M in the areas of:

1. Reduction of 16.5 full time positions
2. Elimination of market adjustment (COLA)
3. Elimination of merit steps
4. Removal of two holidays
5. Elimination of part time, temporary and future undesignated positions equaling an additional 12 positions
6. Elimination of Educational Assistance, Employee Incentive Awards
7. Elimination of the Executive Pay Plan authorized by City Council in FY09 but not implemented

In addition to personnel related cuts, reductions totaling $1.4M were made bringing the total reductions in the General fund to $4.8M.

Given the scale of these personnel expense cutbacks, some services will necessarily be impacted and the City's legendary responsiveness will suffer, perhaps noticeably. Our focus has been to eliminate frozen positions without having to terminate the currently employed. In most cases, we have been able to do this. An additional $.5M in undesignated personnel savings has been budgeted to further underscore the staff's commitment to continued evaluation of each open position as an opportunity to restructure, reassign or eliminate positions.

The City's capital improvement program has been reduced to $1.8M for that portion funded from the General Fund. This amount is inadequate and continued funding at this level will ultimately negatively impact our infrastructure. The City's debt service amortization reflects payment for major capital investment (FY10 level at $14M, over 12% of the General Fund expenditures) however the smaller pay-as-you-go projects must not be ignored and additional funding must be supported via the CIP in the future.

The City School Board has completed a total renovation of Fairfax High School and Lanier Middle School, and concurrent with repayment of that bonded debt, it is likely the smaller-scope CIP needs of the elementary schools will reappear beginning in 2011 and beyond, placing added pressure on already insufficient annually funded CIP resources.

The Water and Sewer Enterprise funds will continue to need substantial new revenue via rate hikes, for the foreseeable future. The City's water and sewer systems require constant and costly reinvestment and rates will face upward pressure, to meet the recently catalogued capital needs of the systems. The recently announced upgrades to the County's wastewater treatment, where the City's sewage is treated, will cost the City approximately $22M, perhaps less due to the possible reduced scope of the improvements and the potential of receiving stimulus program monies. Double digit increases in the sewer utility rates may be the norm for several years.

The largest expenditures by function in the City are for education. The School Board request is for $48.9M, a decrease of .4% since FY09. We are hopeful that, once the Fairfax County budget is approved for FY10, there will be additional reductions possible in the proposed School Board request which can then provide some relief for the recommended real estate tax rate.

There are numerous sacrifices contained in this budget. We have endeavored to continue to provide existing services as much as possible. After many hours of discussions with City Council and the Budget Committee there seemed to be support for an incremental approach to reducing services rather than wholesale elimination of specific services. So that is the approach we have taken. What results is a leaner, hopefully more efficient organization; one that can emerge more resilient when the current economy rebounds.

The City Staff and I look forward to productive discussions with the City Council as we make decisions for the betterment of the City in 2010 and beyond.

Sincerely,

Robert L. Sisson
City Manager

sje

City Manager's

Budget Message

FY 2010 Adopted Budget

April 28, 2009

FY 2010 Adopted Budget Highlights

- **Expenditures for all funds** total $126,501,147 a decrease of 1.8 percent over FY 2009
- **General Fund expenditures** of $110,336,397 a decrease of 4.9 percent over FY 2009
- **General Fund revenues** of $110,336,397 a decrease of 5.5 percent over FY 2009
- **Capital Fund expenditures** for General Fund supported projects of $2,190,000 representing 2 percent of General Fund expenditures
- **Adopted real estate tax rate $.88 per $100 of assessed value**, an increase of $.09 from the FY 2009 Adopted Rate of $.79; average residential tax bill to remain level from prior year
- Real estate residential assessments decrease an average of 9.7 percent for CY 2009; Commercial assessments increase an average of 1.5 percent (both exclude new construction totaling $26.3 million)
- **Assessed value** of all real property equal to $5,359,097,100 which is a decrease of $278,694,900 or 4.9 percent (includes new construction of $26.3 million)
- **One cent on the real property tax rate** is equivalent to **$532,500**
- Market adjustment of 1.75% effective July 1st; No merit / step increases for employees
- Net Reduction in personnel of 7.5 Full Time Equivalents (FTE's); additional 3 FTE's (Police Officers) for Police Department to meet staffing challenges associated with future retirements
- Increase in the Decal Fee from $25 to $33; no change in Personal Property Tax Rate
- Reduce the Business Improvement District (BID) tax from $.01 to $0 per $100 of assessed value
- Establishes commercial and industrial real estate tax rate at $.08 per $100 of assessed value to fund new transportation improvements; revised commercial and industrial tax bill of $.96 per $100 of assessed value
- Senior Citizen Tax and Rent Relief Program change – reduce maximum income limit eligibility from $72,000 to $52,000
- **Water** and **Sewer** service rates increase **10 percent** due to increased operating costs, a significant number of capital projects, and additional debt service costs relating to the city's share of Fairfax County wastewater plant upgrades, where the city's sewage is treated.
- **General Fund balance** at **11.1** percent of General Fund expenditures

Guide to the Budget Document

OVERVIEW

The City's budget is the blueprint for financial and policy decisions implemented during each fiscal year. The budget is the single most important document we have for establishing control over the direction of change and determining the future. It lays the groundwork for what we hope will be our community's accomplishments in the future. Within the pages of the document, the reader will find:

- A fiscal plan
- Revenue and expenditure summaries
- Policy statement
- Goals and objectives
- An annual operating program
- A long range planning guide
- A management tool to ensure financial control
- Performance measures to ensure accountability and evaluate performance

Not all narratives will contain each of these components, but rather only those that are applicable.

BUDGET PREPARATION PROCESS

The development of the City's Operating Budget involves three phases: formulating budget requests, City Manager executive review and proposal, and City Council review and adoption. Each of the three phases is summarized as follows:

Formulating Budget Requests: September - December

- The formative stage of every budget begins in the fall.
- Work with the City's Budget Committee throughout the entire budget process
- City Council sets guidelines for the budget in November, which provides the framework for developing the new budget. In addition, the City Manager briefs the City Council on the financial summary of the previous fiscal year, and a projection of the current as well as upcoming fiscal year.
- City agencies assess their budgetary needs and submit requests to the Budget Committee. Requests are typically due in the middle of December.

- Revenue estimates are derived from a review of current and projected economic indicators, current and proposed Federal and State legislation, knowledge of future events in the City and a review of historic trends.

City Manager Executive Review and Proposal: December - March

- Requests from departments are reviewed and evaluated for priority.
- Meetings are held between the Agencies and Budget Committee to discuss budget requests. Based on estimated revenues, funding is requested by the City Manager for the programs and services required to maintain an essential level of service or to provide for enhancements to programs identified by City Council.
- City Manager proposes budget to City Council second Tuesday of March
- By law, local government budgets must be balanced; i.e., expenditures may not exceed revenues.

City Council Review and Adoption: March - April

- City agencies provide department budget presentations.
- City Council advertises the proposed real estate tax rate (mid to late March)
- Council reviews the proposed budget and a minimum of two public hearings are held to provide the public with an opportunity to comment to ensure the budget is responsive to citizen needs.
- After careful deliberation, the proposed budget, as modified for additions and deletions, is enacted by City Council as the adopted budget. In addition, City Council adopts the real estate tax rate, all other rates and levies, and the budget appropriation resolution.
- The budget can only be amended by the City Council after proper notice and a public hearing.
- The Adopted Operating Budget takes effect on July 1, the beginning of the fiscal year.

The Capital Improvement Program (CIP) follows a similar process whereby departments submit estimates, which are evaluated for priority and funding. The initial proposed CIP is issued in November and forwarded to the Planning Commission for public hearing and evaluation. The Planning Commission holds a public hearing on the CIP and issues a memorandum to the City Council with recommendations and suggestions. The City Council holds a least one public hearing on the CIP and defers action until adoption of the operating and capital budgets in April. The City Manager refines the initial proposed CIP based on an evaluation of operating funding requests and available resources. A capital budget (the first year of the proposed CIP) is included in the operating budget—together they become the proposed budget. The CIP is a separate budget document that contains all detailed project and budgetary information for the full five year period.

BUDGET REVIEW SCHEDULE

The following dates were/are scheduled for City Council review and approval of the budget.

Date	Subject
October 22, 2008	Budget Instructions sent to Agencies
November 21, 2008	Budget Requests due from Agencies
December 1, 2008	Planning Commission Review of CIP
December 8, 2008	Planning Commission Public Hearing and Action on CIP
January 12 -16 , 2009	Agency Budget Meetings
March 10, 2009	Work Session – City Manager Presentation of Proposed Budget
March 16, 2009	Public Outreach Meeting
March 17, 2009	Work Session - Staff Presentations
March 18,2009	Work Session - Staff Presentations
March 24, 2009	City Council Meeting – Consider Real Estate Tax Rate to be Advertised* & Work Session – FY 2010 Budget
March 31, 2009	Public Outreach Meeting / Work Session
April 7, 2009	City Council Work Session – Discussion of FY 2010 Budget
April 14, 2009	City Council Meeting – Public Hearing on Real Estate Tax Rate & Work Session – FY 2010 Budget
April 28, 2009	City Council Meeting - Budget Adoption
July 1, 2009	Publish FY 2010 Operating and Capital Budget

* future years may need to have 30 days prior to public hearing on real estate tax rate.

ORGANIZATION OF THE BUDGET

The City's financial operations are budgeted and accounted for in a number of funds. Fiduciary funds (i.e. City retirement funds) are not included. A fund is a separate accounting unit. All of the following funds are adopted (through appropriation resolutions) and included in the budget book as part of the City's annual budget review:

General Fund — Used to account for all general operating expenditures and revenues, this is the City's largest fund. Revenues in the general fund primarily are from property taxes, sales tax, the business license tax and State aid.

Capital Fund — Each year, the City adopts a five-year Capital Improvement Program (CIP) that serves as a blueprint for the long-term physical improvements the City wishes to make. The Capital Fund is funded through a transfer from the general, water and sewer funds, State aid and bond issues. The current year CIP is included as part of the annual budget.

Stormwater Fund — This fund was established to carry out major stormwater projects. It is funded on an as-needed basis, but has no guaranteed set-aside funding each year. This is a separate Capital Fund.

Cable Grant Fund — This fund receives its revenue from a 3 percent cable television fee. The revenue can only be used for cable television equipment. This is a separate Capital Fund.

Open Space Fund – The open space fund was established to fund acquisition of open space and parkland in the City. It was funded on an annual basis by up to five cents on the real estate tax rate for a five year period ending in FY 2006. This is a separate Capital Fund and is scheduled to be phased out as revenues are no longer collected.

Old Town Service District Fund – This fund was established to fund the costs of the proposed Old Town development projects. Old Town Service District special assessment taxes are transferred into this fund in accordance with City Council Ordinance. This is a separate Capital Fund.

Utility Funds — Sewer and water services are accounted for in the utility funds. The sewer fund and water fund are enterprise funds. Enterprise funds are those funds in which the cost of providing goods or services is financed primarily through user charges.

Transit Fund — The transit fund is used to account for operations of the City's CUE bus system. While set up as an enterprise fund, a transfer of money from the general fund into the transit fund covers a portion of the expenses of this fund.

BUDGETARY BASIS

The budgets of the general and capital funds (including Stormwater, Open Space, Old Town Service District and Cable Grant) utilize the modified accrual basis of accounting under which revenues are recorded when measurable and available to finance operations during the year. Expenditures, except for interest, are recorded when the liability is incurred. Interest is recorded when due. Budgets of the utility funds and transit fund utilize the accrual basis of accounting. Revenues are recorded when earned, and expenses are recorded when the liability is incurred. The budget basis of accounting does not materially differ from that used for financial reporting (all funds), with the notable exceptions of depreciation and amortization, and debt service reporting in the enterprise funds, which are more appropriately illustrated in the City's Comprehensive Annual Financial Report (CAFR).

City Council's Goals 2008-2010

Council Goal #1: Residential Rejuvenation

Background: The City of Fairfax was recently ranked by Forbes as the third best place to live in the Country. The City is proud of this accolade based on the quality of services provided to the citizens, and the significant investments made to its schools, parks, public buildings, and land purchases as part of open space preservation. However, the City does maintain an aging residential housing stock. The City continues to invest in the Renaissance Housing Corporation whose programs include many exciting new initiatives along with the best of the existing programs to aid homeowners. The Neighborhood Renaissance Services are designed to help homeowners plan and complete their home improvement projects. The City of Fairfax is also taking on additional activities that will improve the quality of residential life.

Coordinating Agencies: City Manager's Office, Economic Development, Community Development & Planning, and Public Works.

Council Goal #2: Stabilize and Promote Downtown Redevelopment

Background: Construction of the Old Town Plaza redevelopment project in downtown Fairfax is complete. Many new businesses have moved in with others finishing their build-outs. Additionally, the project included a 558 space parking structure, as well as the new 45,000 square foot City of Fairfax Regional Library. It is the expectation that this redevelopment will be a catalyst for the potential revitalization of several other properties in Old Town Fairfax. The area also uses civic engagement, arts resources and leveraged partnerships, such as George Mason University, to advance the commercial viability and vitality of Old Town. Planning for other under-utilized properties in the downtown continues to evolve, understanding that, enriched by the presence of artists, arts and historic organizations, the downtown will continue to attract visitors and residents and, as the economy strengthens, will bring commercial and business owners into the community.

Coordinating Agencies: City Manager's Office, Economic Development, Community Development & Planning, and Public Works.

City Council's Goals 2008-2010 Continued

Council Goal #3: Community Center

Background: With an active and growing community, the City of Fairfax has long recognized the need for a dedicated community center — and a generous longtime city resident has helped make it a reality. The city currently is in the planning stages for the community center, whose construction was launched with a $5 million grant from Geraldine "Gerry" Sherwood. The community center, which would be named after the Sherwood family, is planned to be located at Van Dyck Park. The building is expected to be about 12,300 square feet and would host youth and adult recreation programs, cultural activities and arts-related activities, including rehearsals. The design stage should be finished by the end of 2008, and construction is expected to begin soon after that. The center should be open for community use by the end of 2010.

Coordinating Agencies: City Manager's Office, Parks and Recreation, and Community Development and Planning, and Public Works.

Council Goal #4: Fairfax Boulevard Redevelopment

Background: The Route 50/29 Corridor is the city's economic engine, providing nearly 40 percent of all tax revenues generated from the community. Now known as Fairfax Boulevard, the City, in partnership with the Business Improvement District, the Economic Development Authority and the Planning Commission, is aggressively pursuing multiple redevelopment opportunities. A newly created vision for the corridor provided by the Fairfax Boulevard Master Plan identifies three main commercial centers prime for redevelopment. These primary commercial centers are Fairfax Circle at the eastern most point of the corridor, Northfax Gateway at the intersection of Chain Bridge Road (Route 123) and Fairfax Boulevard (Route 50) and Kamp Washington at the intersection of Fairfax Boulevard (Route 50) and Lee Highway (Route 29) and to include Jermantown Road, at the western portion of the corridor.

Coordinating Agencies: City Manager's Office, Economic Development, Community Development & Planning, and Public Works.

Council Adopted Financial Policies

To establish and document a policy framework for fiscal decision-making and to strengthen the financial management of the City, in April 2000, the City Council initially enacted a comprehensive set of Financial Policies, as detailed below. The goal of these policies is to ensure that financial resources are well managed and available to meet the present and future needs of the citizens of the City of Fairfax. Revisions to the financial policies were incorporated per recommendations by the Budget Committee and approved by the City Council in November of 2008.

Budgeting Policies:

1. The City's annual operating budget, capital budget and Capital Improvement Program (CIP) shall be coordinated with, and shall be in concert with, the City's Comprehensive Plan.
2. The City shall adhere to the following guidelines in preparing, implementing and executing the annual budget:
    a. Mayor and City Council shall develop general budget guidelines and provide them to the City Manager by November 15.
    b. The Capital Improvement Program shall be considered by the City Council prior to its consideration of the annual budget.
    c. Where appropriate, revenues related to expenditures shall be reflected in the budget documents.
    d. The Mayor and City Council shall meet with selected boards and commissions in work sessions as part of the budget deliberations to review budget items concerning areas of interest to the boards and commissions.
    e. The Mayor and City Council shall conduct a quarterly review of the implementation of the budget.
3. Budgeted current revenues must be greater than budgeted current expenditures.
    a. Significant one-time revenues shall be used only for one-time expenditures.
    b. Revenues must be increased or expenditures decreased, in the same fiscal year, if deficits appear.
4. The target for the General Fund transfer to the Capital Fund shall be at least 5 percent of General Fund expenditures to help insure adequate reinvestment in capital plant and equipment. This transfer percentage incorporates the City's use of annual debt service payments toward capital projects.
5. The City shall set utility rates for the Water and Sewer funds that will ensure industry-standard operation of the enterprise functions.

Reserve Policies:

1. The target for the General Fund balance shall be, at minimum, approximately 10 percent of General Fund expenditures.

Debt Policies:

1. Debt Service Targets
    a. Annual debt service expenditures shall be less than 9 percent of annual expenditures.
    b. Outstanding Debt shall be less than 3 percent of assessed valuation.
2. The term of any bond issue shall not exceed the useful life of the capital project/facility or equipment for which the borrowing is intended.

Revenue/Cash Management Policies:

1. The City shall develop an aggressive economic development effort in order to lessen the impact of any future real estate rate increases.
2. The City shall maintain a diversified revenue base in order to shelter City finances from short-term fluctuations in any single revenue.
3. Annual City revenues shall be projected by an objective and thorough analytical process.
4. The City shall deposit all funds within 24 hours of receipt.
5. Investment of City funds shall emphasize the preservation of principal with safety, liquidity and yield being the primary factors considered.

Accounting/Auditing and Financial Reporting Policies:

1. The City shall take necessary action to ensure receipt of the Government Finance Officers Association annual accreditation for the budget and for the comprehensive annual financial report (audit).
2. An independent audit shall be performed annually and a management letter shall be received by City Council. City administration shall prepare a response to the management letter on a timely basis to resolve any issues contained in the letter.

Council Adopted Budget Guidelines

Revisions to the Budget Guidelines were incorporated per recommendations by the Budget Committee and approved by the City Council in November of 2008.

- Continually review City government programs and operations to achieve the most efficient and effective delivery of community services possible. Current programs should be evaluated and new programs should not be added.

- Projected revenues must equal or exceed proposed expenditures.

- Maintain a General Fund balance equal to approximately 10 percent of the general fund expenditures in conformance with the City Council financial policy.

- Maintain the General Fund CIP transfer at the City Council financial policy level of approximately 5 percent of proposed expenditures. This transfer percentage incorporates the City's use of annual debt service payments toward capital projects.

- No additional personnel unless it would result in a net reduction in anticipated City expenditures, or a net gain City revenues.

- As vacancies occur, all positions to be evaluated against current needs and priorities.

- Consider a fair and affordable market adjustment for employees to retain parity with other local governments and if the economic environment allows.

Community Profile

City Government

Date of Incorporation	1799
Date of City Charter	1961
Form of Government	Council—Manager
City Employees	420.05

Physiographic

Land Area - Square Miles	6.28
Acres of Public Parks & Open Space	188
Paved – Lane Miles	169
Sidewalks	87

Utilities

Telephone	Verizon
Electric	Dominion Virginia Power
Gas	Washington Gas
Water	City of Fairfax
Sewer	City of Fairfax
Cable	COX Cable / Verizon

Economic Indicators

Largest Private Employers (December 2008)
Fairfax Nursing Center
Commonwealth Care Center
Home Depot
The Wackenhut Corporation
Fairfax Volkswagen/Honda
WR Systems Ltd.

Largest Public Employers (December 2008)
City of Fairfax
Dominion Virginia Power
Federal Technology Services
United States Postal Services
Fairfax County

Taxes

Real Estate Tax Rate
FY 2010: $.88 per $100 assessed value
FY 2009: $.79 per $100 assessed value

Personal Property Tax Rate
FY 2010: $4.13 per $100 assessed value
(no change over FY 2009)

City Finances – Bond Ratings

Moody's Investors Service, Inc	Aa1
Standard & Poor's	AA+

Population

2000 U.S. Census	21,498
1990 U.S. Census	19,622

Households

2005 Estimate	8,655
2000 U.S. Census	8,035
1990 U.S. Census	7,362

Average Household Size

2006 Estimate	2.61 persons
2000 U.S. Census	2.61 persons

Age (2000 population)

(1-19)	4,853
(20-34)	5,117
(35-64)	8,775
(64 +)	2,753

Race and Ethnicity (2000 Census)

White (Non-Hispanic)	72.9%
African American	5.1%
Hispanic (all races)	13.6%
Asian & Pacific Islander	12.2%
American Indian and Alaskan Native	0.4%
Total*	100%

*Percentage column does not sum due to rounding
Source: U.S. Census Bureau 2000 Census

Unemployment

	Dec. 2007	Dec. 2008
City of Fairfax	2.4	4.1
Virginia	3.0	5.2
United States	4.6	7.1

Tourism

	Dec. 2007	Dec. 2008
Number of Hotel / Motel Rooms	569	569
Occupancy Rate	75%	68%
Average Daily Rate	$95	$89

Vacancy Rates

	FY 2007	FY 2008
Office Space	7.25%	9.5%
Retail Space	1.5%	5.0%
Industrial	.2%	.2%

City of Fairfax Employment by Industry

The largest major industry sector was Professional, Scientific & Technical Service with 19.8 % of the employment followed by Retail Trade with 17.7%, Health Care and Social Assistance with 12% percent and Accommodation and Food Services with 9%. The following is a listing of major industries and the number employed in those sectors for 2008 in the City of Fairfax.

Industry Group	Employees
Professional, Scientific & Technical Services	4,104
Retail Trade	3,670
Health Care and Social Assistance	2,480
Accommodation and Food Services	1,853
Public Administration	1,614
Administrative and Waste Services	1,497
Construction	1,037
Finance and Insurance	942
Other Services (Except Public Administration)	887
Information	706
Education Services	446
Wholesale Trade	302
Real Estate and Rental/Leasing	203
Manufacturing	194
Arts, Entertainment and Recreation	193
Management of Companies and Enterprises	150
Transportation and Warehousing	98

Source: Virginia Employment Commission,
Quarterly Census of Employment and Wages, Second Quarter 2008

Economic Assumptions

The underlying economic assumptions in this budget are:

- **Increase** in commercial assessments of 1.5 percent; residential assessments decreasing 9.7 percent
- Regional **slowdown** in economy
- **Decreased interest** earned on investments with lower interest rates; spend down of bond funds temporarily held for investments
- State/Federal funding projected to **decrease** based on slowdown in economy; one time education stimulus funds included
- **County contracts** for judicial, social services, fire and rescue, refuse disposal to decrease **.87 percent** and **9.3 percent** decrease for schools
- **Significant reduction in personnel;** some reduction in levels of service
- **No boundary changes** anticipated

Economic Condition and Outlook

A diversified economy is generally more resilient and more stable than one that is heavily concentrated in one or two areas. The City of Fairfax is in a particularly favorable position because its own local economy is relatively diverse (as indicated in the Virginia Employment Commission Quarterly Census of Employment and Wages report shown below), and it benefits from its location as part of the Greater Washington region and from the current priorities in federal spending.

In previous downturns the Greater Washington region and more specifically the City of Fairfax have been immune to the effects of a struggling national economy. However, the current downturn has proven different and has resulted in many large government contracting firms filing for bankruptcy or selling under current economic pressures. Concurrently, small businesses which are the lifeblood of the City's economy, are struggling to stay in business amidst a sharp decline for goods and services.

The current situation is being referred to as a broad-based, nationwide financial crisis in which no industry is immune. While the region's economy remains considerably stronger than the rest of the nation, the fact is in recent years the region's private sector has grown at a faster rate than the federal government. This diversity is good for the local economy in times of expansion, but causes increased distress in times of retraction.

Local reports cite that with area consumers are financially stressed, all types of businesses are cutting back on production and services which leads to reductions in workforce creating an increased cycle of decline.

Federal Indicators

Federal spending in the Washington region continues to increase. These spending increases are in two primary sectors: (i) outsourcing for technology and professional services and (ii) managerial services to support global security systems. Businesses that serve these needs continue to move into the City and the Northern Virginia region.

By regional economic analysis and reports, federal spending in the Washington region accounts for about one-third of the gross regional product (the value of goods and services produced locally). While the net number of civil service jobs remains steady when contract and grant related jobs are included, the number of jobs increases significantly. According to the Metropolitan Washington Council of Governments, 77 percent of City residents work in businesses located outside the City. Therefore, the actions of the federal government have both direct and indirect impacts on the local economy. The effects of federal spending are seen in everything from direct consumer spending to business investment, job growth and employment. The local impact of the recently approved federal stimulus package has yet to be felt.

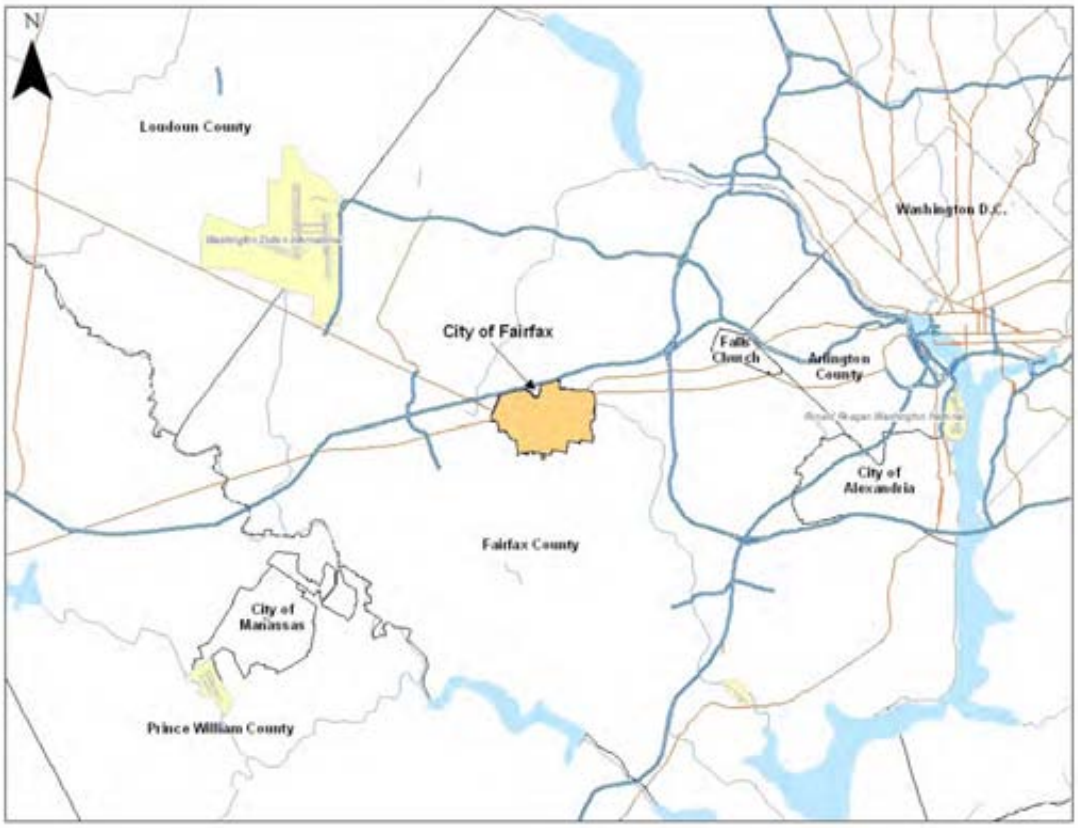
State Indicators

The City also is significantly impacted by state actions. Northern Virginia has long contributed the state's coffers from its economic bounty, yet until recently the region's political clout has never reflected its economic strength. With the current shortfall in State revenues, the lack of additional resources for transportation in the Commonwealth remains as the area's top priority. Without the ability for products to reach national and global markets, Northern Virginia will lose its competitive advantage.

Increased congestion, the related environmental impacts in additional to a high-cost of living is making many Northern Virginia communities less desirable for families and is stifling workforce productivity. Virginia needs to provide additional funding for transportation to support economic growth in Northern Virginia. While local governments also have a role in transportation, transfers of responsibility will not occur without additional funding.

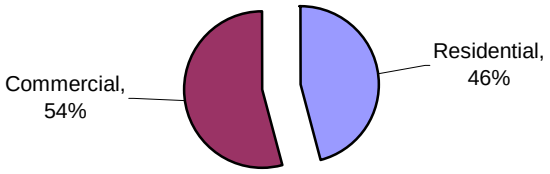
Local Economy

An independent jurisdiction of 6.28 square miles, 15 miles west of Washington, D.C., the City of Fairfax lies in the heart of the Northern Virginia area. Bounded by Interstate 66 on the north and less than five miles west of the Capital Beltway, the City of Fairfax is at the crossroads of Northern Virginia's major north/south and east/west highways. Fairfax's neighbors include the Vienna/Fairfax GMU station of the Metro regional rapid-rail system, and, at the southern boundary of the City, George Mason University. The City is within 30 minutes of both Dulles International Airport and Reagan Washington National Airport.



The city provides the high-level services that Northern Virginians expect. With a population of 23,700 (as of 6/30/08), the city offers good government, low taxes and a strong feeling of community pride. The residential tax burdens is one of the lowest in Northern Virginia with a real property tax rate of $.88 and a personal property tax rate of $4.13. For businesses, the same advantage is offered, while the business license rates for the city compare favorably with those of other Northern Virginia jurisdictions.

Projected Revenues Generated by Commercial and Residential Sectors



The City is one of the few places in Northern Virginia where a small-town sensibility still exists. In effort to nurture this environment, plans are underway to make the pedestrian environment even more hospitable with wider sidewalks, landscaping, boulevard-style developments, bike trails and other improvements. Add the proximity of George Mason University, many historical buildings and an active artistic community, and the sum is a locale with a unique sense of community.

The City has initiated a major effort to improve the availability of public gathering spaces in the city by acquiring additional land to fulfill the needs of its residents by providing for open space, parkland, play areas and a community center.

The City's economy is well prepared to serve the City residents and residents of the surrounding trade area. There are over 4 million square feet of office space in the city, with a vacancy rate of 9.5 percent, and 3.7 million square feet of retail/service space, with a vacancy rate of 5.0 percent.

The economy has allowed the city to reposition itself to support redevelopment in Old Town Fairfax and in the Route 50/29 Corridor. The Route 50/29 Corridor is the city's economic engine, providing nearly 40 percent of all tax revenues generated from the community. Now known as Fairfax Boulevard, the City, in partnership with the Business Improvement District, the Economic Development Authority and the Planning Commission, is aggressively pursuing multiple redevelopment opportunities. A newly created vision for the corridor provided by the Fairfax Boulevard Master Plan identifies three main commercial centers prime for redevelopment. These locations are Fairfax Circle, Kamp Washington and Northfax Gateway.

Construction of the Old Town Plaza redevelopment project in downtown Fairfax is complete. Many new businesses have moved in with others completing their build-outs. This new development provides for nearly 150,000 square feet of retail/restaurant and office space. Considering the current condition of the commercial real estate market, the project continues to generate interest with nearly 60% of the available space sold or leased. Additionally, the project includes a 558 space parking structure, as well as the new 45,000 square foot City of Fairfax Regional Library, which opened in January 2008; new

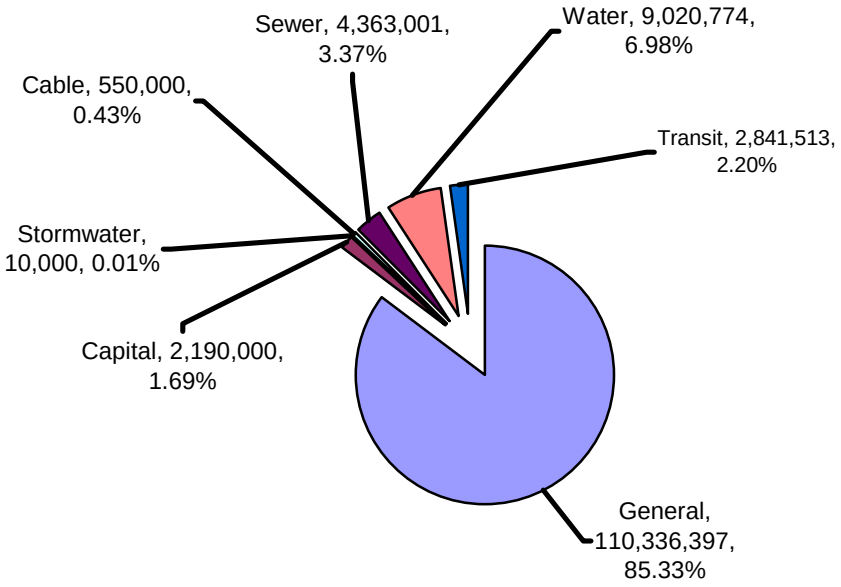
residential units are also planned for the final phase of the project. This redevelopment has proved to be a catalyst for the potential revitalization of several other properties in Old Town Fairfax.

In conjunction with George Mason University and the Small Business Development Center, the City operates a business incubator known at the Fairfax Innovation Center (FIC). The center is home to several GMU programs, 35 virtual tenants and 35 private start-up businesses occupying nearly 30,000 square feet of commercial office space in the City. Notably, the Electronics and Computer Software Export Promotion Council (ECSEPC) has selected the FIC as the Greater Washington location for their new offices and plan to take occupancy in 2009. The ECSEPC is an export promotion organization supported by the Government of India and comprised of a membership of 2,300 Indian firms from the electronics, software and IT industries. Numerous businesses have graduated from the incubator and now occupy commercial space in the city. Due to the success and demand of the FIC, the center has undertaken a recent expansion of its operations to include a state-of-the-art conference facility.

Overview – All Funds

Expenditures for all funds total $129,311,685 less fund transfers to the Capital Budget and Transit Fund ($2,810,538) equates to net expenditures of **$126,501,147**. This is a net decrease of 1.8 percent over the prior year. The following charts illustrate the cost breakout by fund and the variance over last fiscal year.

Budgeted Expenditures by Fund: FY 2010



Fund	FY 2009 Adopted	FY 2010 Adopted	Percent Change
General	116,020,987	110,336,397	-4.9%
Stormwater	0	10,000	-
Capital	2,195,200	2,190,000	-0.2%
Cable	115,000	550,000	378.3%
Sewer	3,751,352	4,363,001	16.3%
Water	7,227,378	9,020,774	24.8%
Transit	2,964,604	2,841,513	-4.2%
Subtotal All Funds	**$132,274,521**	**$129,311,685**	**-2.2%**
General Fund Transfers			
Capital Budget	(2,195,200)	(2,190,000)	-0.2%
Transit Fund	(1,276,504)	(620,538)	-51.4%
Subtotal General Fund Transfers	**(3,471,704)**	**(2,810,538)**	**-19.0%**
Total All Funds	**$128,802,817**	**$126,501,147**	**-1.8%**

The following chart highlights the major changes in revenues from last year's budget:

General Fund Changes – Revenues

Changes in Revenues	$ Change
Real Estate Taxes	1,706,611
Commercial Real Estate Taxes for Transportation	1,600,000
Photo Red Light Program	340,000
Intergovernmental Funds	175,382
Decal Fee Increase	152,000
Miscellaneous Changes	30,702
Sales Tax	(3,579,451)
Savings from School Financing	(1,239,190)
Personal Property	(445,083)
Licenses, Permits, and Fees	(350,440)
Business Licenses (BPOL)	(276,172)
Recordation Tax	(251,025)
Communication Taxes	(243,098)
Parks and Recreation Fees	(102,801)
Business Improvement District (BID)	(102,340)
Appropriated Fund Balance	(3,877,676)
Total Additional / (Less) Revenues	**(6,462,582)**

The following chart highlights the major changes in expenditures from last year's budget:

General Fund Changes – Expenditures

Changes in Expenditures		$ Change
Non Public Safety Reductions		
Market Adjustment	$216,664	
Personnel (Elimination of 8.5 FTE's)	(830,900)	
Operating Expenses	(635,854)	
Unspecified Personnel Savings	(458,300)	
Temporary Personnel	(415,000)	
Total Non Public Safety Reductions		(2,123,390)
Public Safety Reductions		
Market Adjustment	248,937	
Net Changes in Personnel	268,100	
Overtime	(442,000)	
Operating Expenses	(762,402)	
Total Public Safety Reductions		(687,365)
Renaissance Housing Program		50,000
Lease Payment - School Bus Parking Lot		100,000
Photo Red Light Program		138,000
Increase in Fringe Benefits		553,227
Reduced Employee Turnover		757,071
Transfer to Commercial Transportation Tax Fund		1,600,000
School Tuition Contract		(3,760,304)
Reduction in Tax Stabilization Fund		(777,992)
Transfer to Transit Fund		(655,966)
Miscellaneous Changes		(322,248)
Reduced Debt Service		(253,283)
Senior Citizen Tax Relief Program		(200,000)
Business Improvement District (BID)		(102,340)
Total Additional / (Less) Expenditures		**(5,684,590)**

Cash Management / Fund Balance

It is critically important to maintain an adequate fund balance. Financial policies recommended by the City's financial advisors, the City's auditors, and adopted by the City Council, require a fund balance equal to a minimum of approximately 10 percent of General Fund expenditures.

More than being key to maintaining and/or potentially improving the City's bond rating, an adequate fund balance allows the City to cope with revenue shortfalls, to pay for unbudgeted expenditures or unanticipated needs, to pay for other one-time large expenditures, and provide for adequate cash flows to absorb fluctuating expenditures and revenues during the fiscal year. The following chart provides a history of the City's General Fund Cash Balance:

General Fund - Fund Balance		
Fiscal Year	**Amount**	**% of Expenditures**
2010*	$12,212,058	11.1%
2009*	12,031,089	10.8%
2008	15,908,765	14.8%
2007	14,612,497	14.6%
2006	14,278,483	14.6%
2005	12,534,246	11.3%
2004	10,975,387	13.4%
2003	10,456,564	13.9%
2002	9,954,003	14.1%
2001	9,576,156	13.8%
2000	9,211,876	14.6%

* estimate

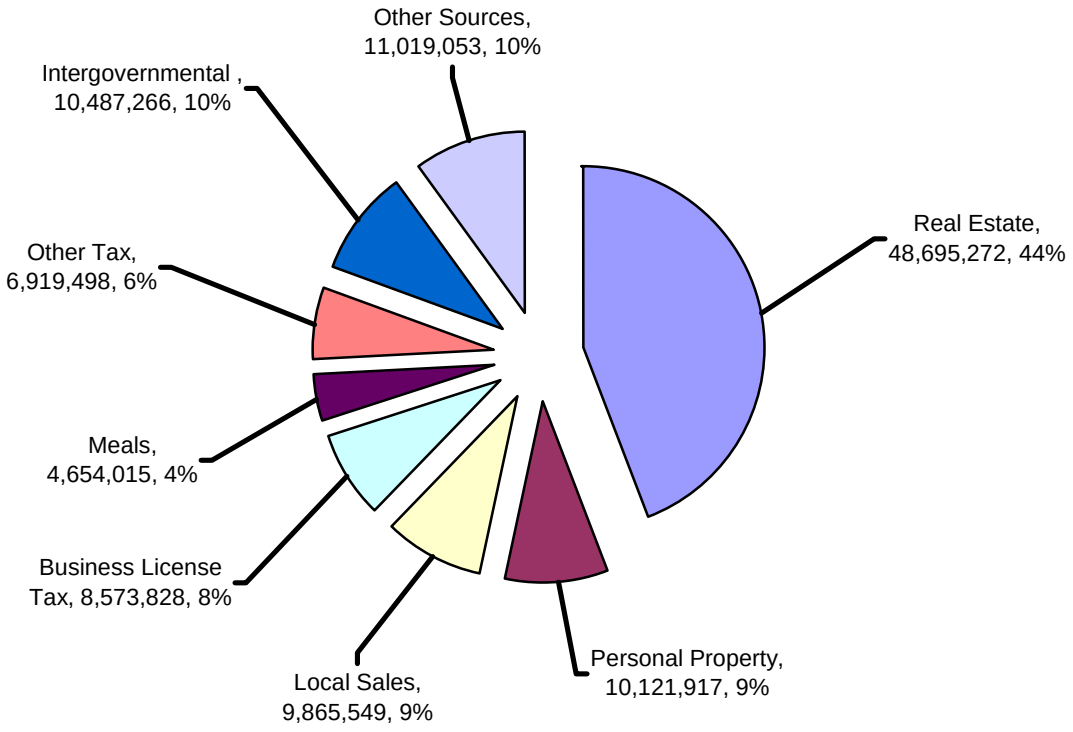
The City recently obtained a line of credit in June 2008 as a proactive and pre-cautionary step to insure that there is adequate cash-flow liquidity throughout the year. Cash-flow is a concern during certain periods of the fiscal year when the City's cash levels are at their lowest. The City's cash collections experience significant peaks and valleys while the expenditures are incurred at a more even pace. Specifically, the line of credit is intended to cover potential cash short falls just prior to June real estate tax collections. The line of credit is also intended to ensure against cash deficits that may result from a deteriorating economy.

General Fund Revenues

Overview

Revenue projections for FY 2010 are down significantly from the FY 2009 budget as a result of a continued down turn in the economy. A 9.7 percent decrease in residential assessments was partially offset by a 1.5 percent increase in commercial assessments. Sales tax and BPOL revenues, both considered indicators of the health of the economy are projected to decrease approximately 26.6% and 3.1%, respectively. However, personal property tax (2.9% decrease) and meals tax (1.8% increase) remain fairly constant.

General Fund Revenue Sources: $110,336,397
FY 2010 Budget



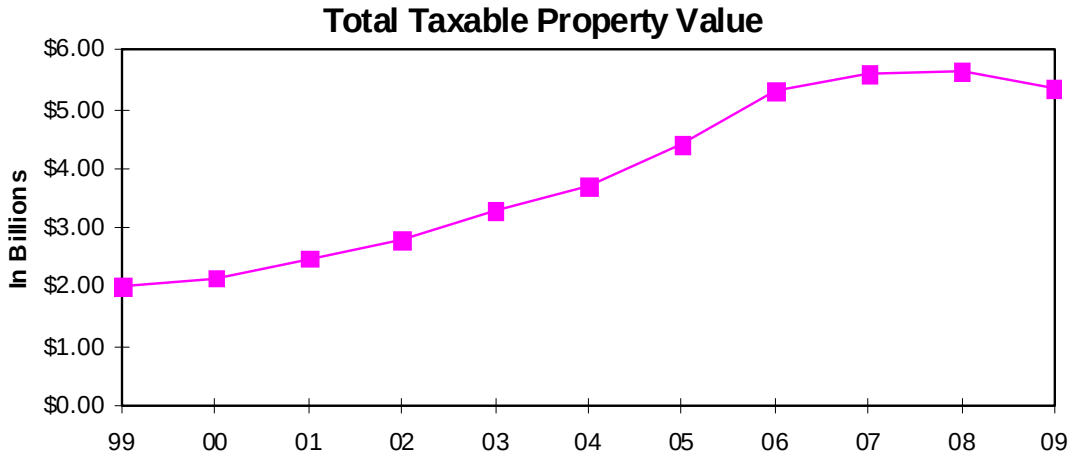
Real Estate Tax

	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Real Estate Tax Revenue	$43,774,958	$45,388,661	$47,669,933	$48,695,272
Real Estate Tax Rate	$.72 / $100	$.79 / $100	$.79 & $.88 / $100	$.88 / $100

Real property tax revenues account for the largest category of revenue for the General Fund, representing 44.1 percent of total General Fund revenues. A real estate tax rate of $.88, a $.09 increase, was adopted for FY 2010. Total real estate assessments are down 4.9 percent, which includes new construction of $26.3 million, compared to a .38 percent increase for the previous fiscal year.

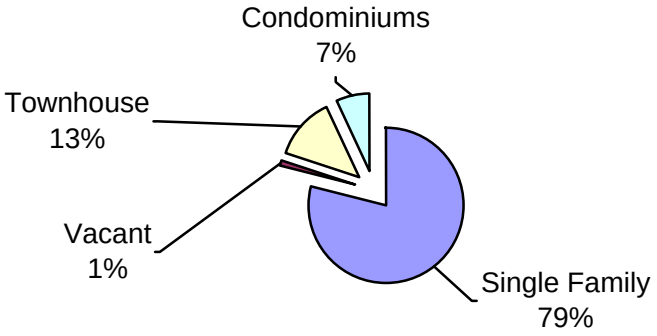
Category	CY 2008	CY 2009
Residential Assessments	$ 3,475,794,600	$ 3,150,748,200
Commercial Assessments	$ 2,161,997,400	$ 2,208,348,900
Total Assessments	**$ 5,637,792,000**	**$ 5,359,097,100**

The 2009 total taxable value of City residential and commercial properties before appeals is $5,359,097,100 and is less than last year's total assessed value by $278,694,900 (4.9%).



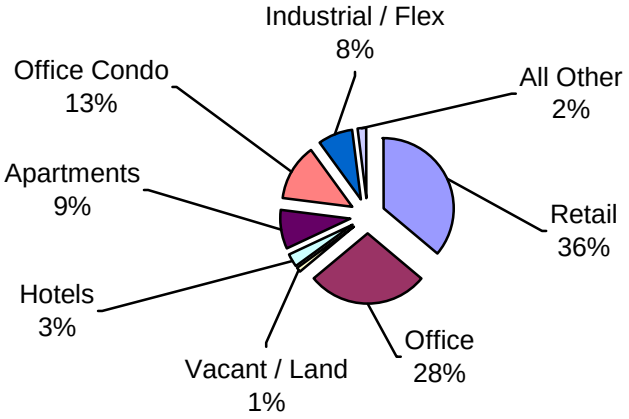
The overall residential assessment total has decreased by 9.7 percent, and includes new construction. The following notes the breakout by category for the Residential tax base.

Residential Real Estate Tax Base - 2009

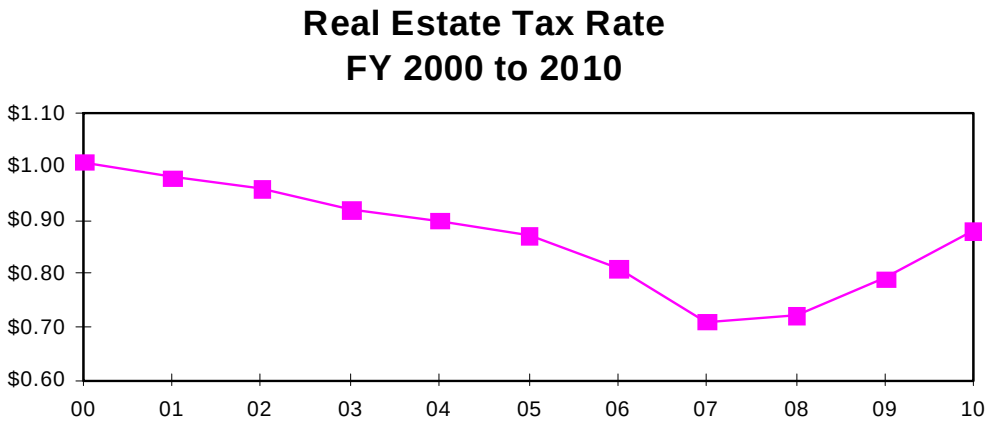


Commercial assessments have witnessed an increase of 1.5 percent overall, and includes new construction. The following notes the breakout by category for the Commercial tax base.

Commercial Real Estate Tax Base - 2009



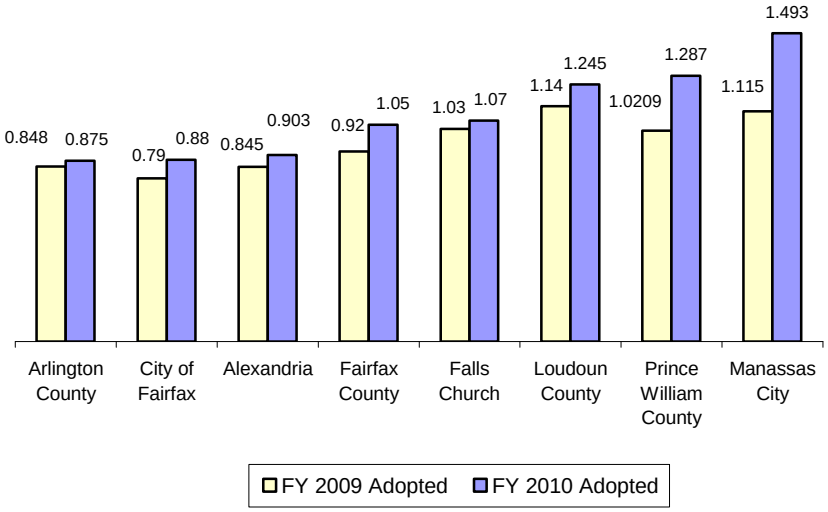
The budget notes a tax rate increase of $.09 from $.79 to $.88 per $100 of assessed valuation for FY 2010. In addition, the City currently has two service districts, the Old Town and the Fairfax Boulevard Business Improvement District (BID) which the City assesses an additional tax to the real estate parcels contained in those districts. The Old Town Service District will remain at $.06 per $100 of assessed value. Revenue will continue to help fund remaining costs of undergrounding overhead utility lines in the Old Town Service District. The service district tax rate for the BID was reduced from $.01 to $0 per $100 of assessed value. As part of the FY 2010 Adopted Budget, a third service district was added and provides for a surcharge on commercial real estate properties at a rate of $.08 per $100 of assessed value. Per the General Assembly, funds are designated for new transportation projects only and will generate approximately $1.6 million in FY 2010.



In comparing tax rates, it is important to keep in mind two factors often overlooked – levels of service vary from jurisdiction to jurisdiction, and for residents of area towns, a town tax is levied in addition to the county tax. The City of Fairfax prides itself on its high level of services and low tax rate – one of the lowest in Northern Virginia. Two large towns in our immediate area – Vienna and Herndon – known for similar levels of community services, levy real estate taxes of $.21 and $.24 per $100 (current fiscal year rates), respectively, in addition to the Fairfax County tax, adopted at $1.05 per $100 for FY 2010.

Comparative information was gathered from surrounding jurisdictions' FY 2010 Budgets. All jurisdictions increased their respective real estate tax rate from FY 2009 to FY 2010.

Comparative Real Estate Tax Rates:
FY 2009 Adopted and FY 2010 Adopted



The adopted real estate tax rate of $.88 is a $.09 increase over FY 2009. However, the average residential tax bill is expected to remain virtually the same as the previous year due to a 9.7 percent average reduction in assessed residential real estate values.

Impact of Real Estate Tax Rate
Average Owner's Tax Bill at Various Values
All Residential Properties

2008 Assessment	2008 Taxes $.79 per $100	2009 Assessment	2009 Taxes $.88 per $100	Annual $ Increase	Annual % Increase	Monthly $ Increase
$350,000	$2,765	$316,055	$2,781	$16	.6%	$1
500,000	3,950	451,507	3,973	24	.6%	2
650,000	5,135	586,959	5,165	30	.6%	3

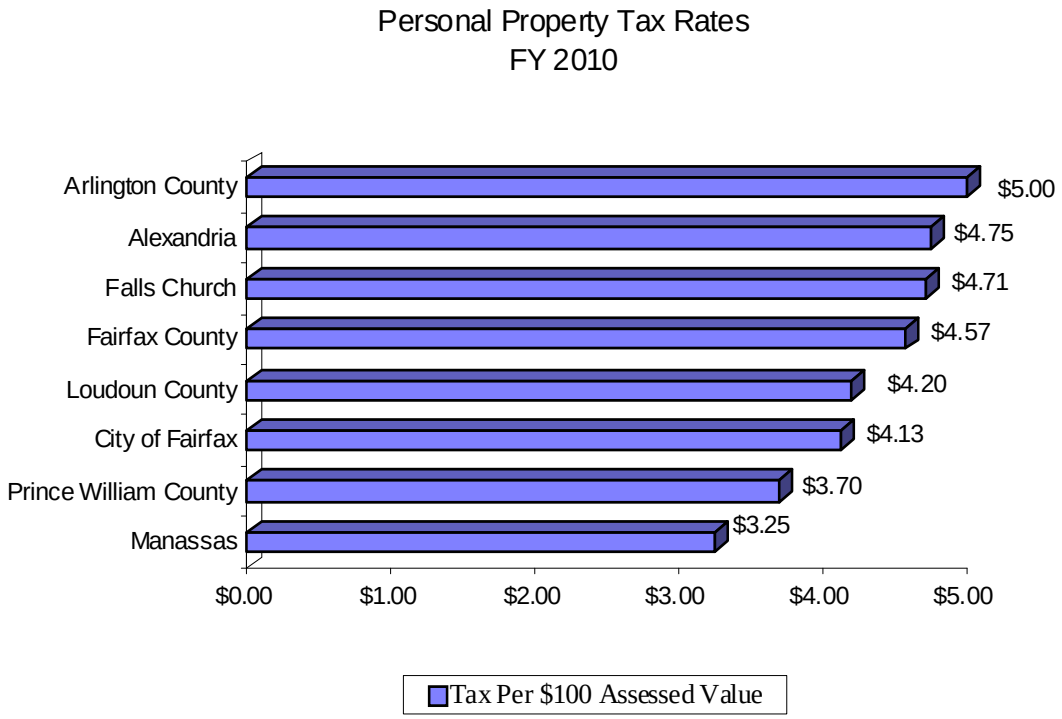
Note: average estimated decrease in assessment of 9.7 percent (excludes new construction); each property is separately valued therefore each assessment maybe higher or lower than the average.

Personal Property Tax

	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Personal Property Tax Revenue	$10,011,917	$10,415,000	$12,277,419	$10,121,917
Personal Property Tax Rate	$4.13	$4.13	$4.13	$4.13

In FY 2008, the City increased the Personal Property Tax rate by $.34, from $3.79 to $4.13. Despite this increase, the City's personal property tax rate is lower than most surrounding jurisdictions. For FY 2010, there is no recommended increase. The accompanying chart notes that the City will remain the third lowest in the region. The FY 2009 estimate for Personal Property notes a significant increase over the FY 2008 actual and then projects downward for the FY 2010 figure. This is due to the receipt of property taxes erroneously paid to Fairfax County by taxpayers, then later correctly remitted to the City.

At the current time, taxpayers are "reimbursed" by the state at a rate of approximately 52 percent of the tax up to the first $20,000 of assessed value. While in most cases a disproportionate amount of money collected at local levels is disbursed to other areas of the state through means such as the composite index for education funding, in the case of personal property tax, a disproportionately larger amount is paid to Northern Virginia, because there are more and higher value cars in this area.



Local Sales and Use Tax

	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Local Sales and Use Tax Revenue	$13,433,255	$13,445,000	$8,622,408	$9,865,549

The general sales tax rate for the state of Virginia is 5 percent, which consists of a 4 percent state tax and a 1 percent local tax. The local sales and use tax is one of the most important and highest revenue generators for the City. The FY 2009 estimate notes a 36% decrease from the FY 2008 actual. This is a reflection of the downturn in the local economy, and the repayment due to Fairfax County ($1.57 million) for erroneously credited sales tax funds to the City. FY 2010's 27% decrease from the FY 2009 Budget reflects a 23% decrease due to a worsening economy and an additional reduction of 4% to account for corrections to future sales tax allocation between the City and Fairfax County.

Business, Professional, and Occupational License (BPOL) Tax

	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
BPOL Tax	$8,599,019	$8,850,000	$7,900,000	$8,573,828

The FY 2009 estimate for BPOL taxes are projected to decrease 8% from the FY 2008 actual. This projection takes into account the downturn in the economy and the corresponding effect on local businesses. A 9% increase is projected from the FY 2009 estimate to the FY 2010 Adopted figure based on updated collections.

Meals Tax

	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Meals Tax Revenue	$4,628,045	$4,575,000	$4,701,025	$4,654,015

This has been a very stable source of revenue for the City, increasing slightly every year at current rates. In FY 2008, the City increased the Meals Tax rate from 2 percent to 4 percent. For FY 2010, revenue is projected at $4,654,015. As the following chart indicates, several area jurisdictions also impose this tax and in most cases at a rate on par with the City.

Licenses, Permits, and Fees

	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Licenses, Permits, and Fees	$1,055,604	$1,369,742	$937,836	$1,019,301

For FY 2010, revenues are projected to increase 9% from the FY 2009 estimate. The City's rates and levies were adjusted January 1, 2009 per City Council directive. Additional revisions were recommended by City departments to coincide with the FY 2010 Adopted Budget.

Fines and Forfeitures

	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Fines & Forfeitures	$893,186	$1,125,000	$856,933	$1,414,071

This category of revenues increases by 26% in FY 2010 from the FY 2009 Adopted figure. This is due mainly to the Photo Red Light program which will be phased in during FY 2010, and is projected to generate $540,000. Expenses attributed to the Photo Red Light Program are included in the Public Works budget.

Use of Money and Property

	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Use of Money and Property	$3,446,770	$2,323,086	$2,331,756	$2,211,097

The FY 2009 estimate for these revenues is expected to decrease by 32% from the FY 2008 actual due mainly to the decrease in interest on earnings. This is consistent with a majority of the bond funds spent and recent actions taken by the Federal Reserve. FY 2010 revenues are projected to decrease 5% from the FY 2009 estimate.

Charges for Services

	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Charges for Services	$1,391,864	$2,648,067	$2,649,887	$2,598,626

The FY 2009 estimate for this category is projected to increase 90% over the FY 2008 actual. This is due to funds received from the implementation of the Emergency Medical Services (EMS) Billing Program. For FY 2010, a 2% decrease is expected from the FY 2009 estimate.

State Aid

	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
State Aid	$10,462,003	$10,005,484	$9,477,334	$10,108,589

This category covers a broad array of tax receipts such as Wine Tax, Vehicle Rental Tax, State Aid for Police, and Street and Highway Maintenance, and Fire Training. The FY 2009 Estimate for state aid has been reduced 5% from the FY 2009 Adopted figure. The FY 2010 figure is noted to increase by 7%, and is due mainly to the one-time inclusion of federal stimulus funds for education in the amount of $478,751.

These numbers are subject to change until the State's budget is finalized. The City's share of state aid compared to that of other jurisdictions can potentially appear smaller. This is due to the fact that some of the aid received by the City in support of schools and the amount of social services is not shown because it is deducted from the amount of our contracts with Fairfax County. This influences the cost of City contracts for those services, particularly when the county makes a decision whether or not to make up state cuts with local dollars.

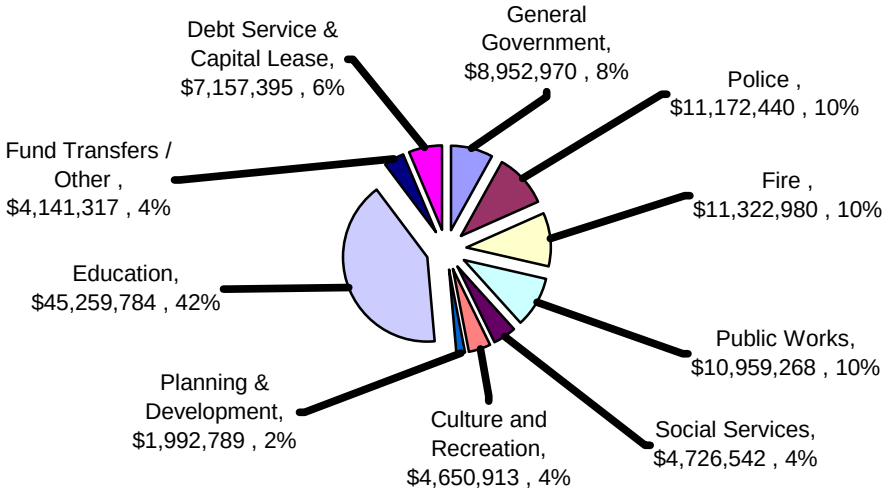
General Fund Expenditures

Overview- General Fund

The City's General Fund expenditures are budgeted at $110,336,397 for FY 2010. This is a decrease of 4.9 percent over FY 2009. The largest spending category remains Education, followed by the Fire Department, Police Department, and Public Works. The "Fund Transfers" category notes the General Fund transfer to the Capital Budget, Transit Fund, Old Town Fund, and Commercial Real Estate Transportation Tax Fund. Also, "Other" refers to the City's contingent reserve, contributions to regional agencies, and expected savings from employee turnover.

The primary responsibility in developing a budget is to balance revenue capacity with service requirements. A continuing uncertain economic picture and a desire to mitigate any increased tax burden on our citizens results in a budget that maintains services and core programs and no new programs.

General Fund Expenditures $110,336,397



Every year the expenditure categories that drive the budget are remarkably the same: education, debt service to pay for long-term investments in City and school facilities, public safety, and the occasional expansion in some service or program.

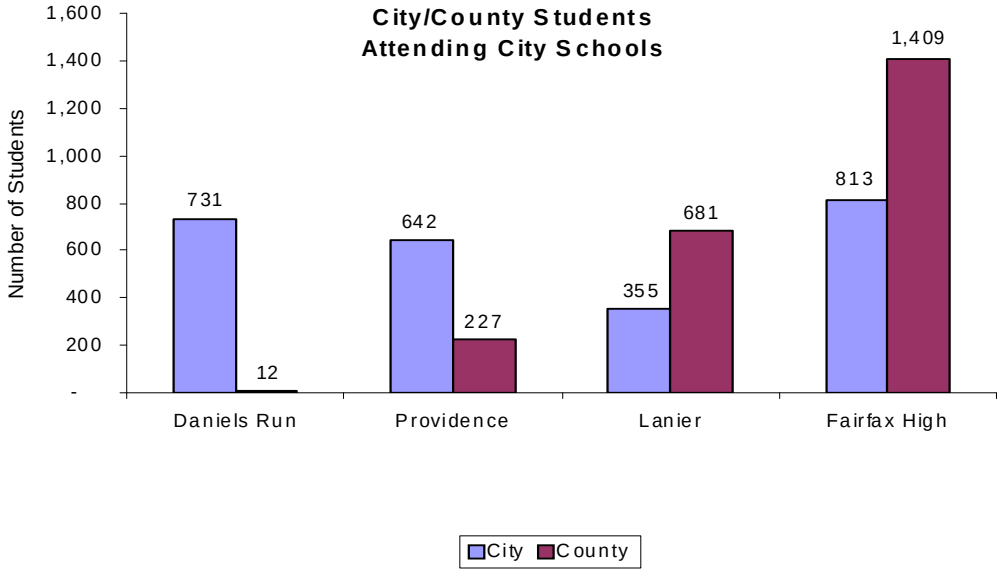
Education

The total request for the schools is $45.3 million, a decrease of 8% ($3.9 million). Administrative costs account for $825,082, and combined debt/lease payments equate to $7.9 million. The largest portion of this budget is the school tuition contract with Fairfax County Public Schools, budgeted at $36,510,696, a decrease of $3.7 million (9 percent) over the FY 2009 Adopted Budget. The following chart highlights the historical costs associated with the school tuition contract.

Fiscal Year	Final Tuition Bill	ADM	Cost Per Student*
2010	36,510,696	2,834	13,517
2009	38,310,909	2,814	13,552
2008	37,806,032	2,778	13,006
2007	34,188,018	2,727	12,030
2006	32,785,342	2,698	12,152
2005	30,679,214	2,724	11,263
2004	27,291,210	2,717	10,045
2003	26,534,379	2,723	9,745
2002	25,377,420	2,702	9,392
2001	23,965,003	2,621	9,143
2000	22,533,885	2,580	8,734

* excludes classroom rental fee

The City continues to maintain an overwhelming majority of the total population at both Daniels Run and Providence Elementary Schools at 98 percent and 74 percent, respectively. On the contrary, Lanier Middle School and Fairfax High School statistics note that City students represent 34 percent and 37 percent, respectively, of the those schools' attendance.



Debt Service

As part of the annual budget process, the City Council adopts a comprehensive set of Financial Policies. These policies serve to establish and document a policy framework for fiscal decision-making and to strengthen the financial management of the City. One of these policies specifically addresses Debt Service, and incorporates two subcomponents. First, debt service targets have been identified for the following: annual debt service expenditures shall be less than nine percent of annual expenditures and outstanding debt shall be less than three percent of assessed valuation. Second, the term of any bond issue shall not exceed the useful life of the capital project/facility or equipment for which the borrowing is intended.

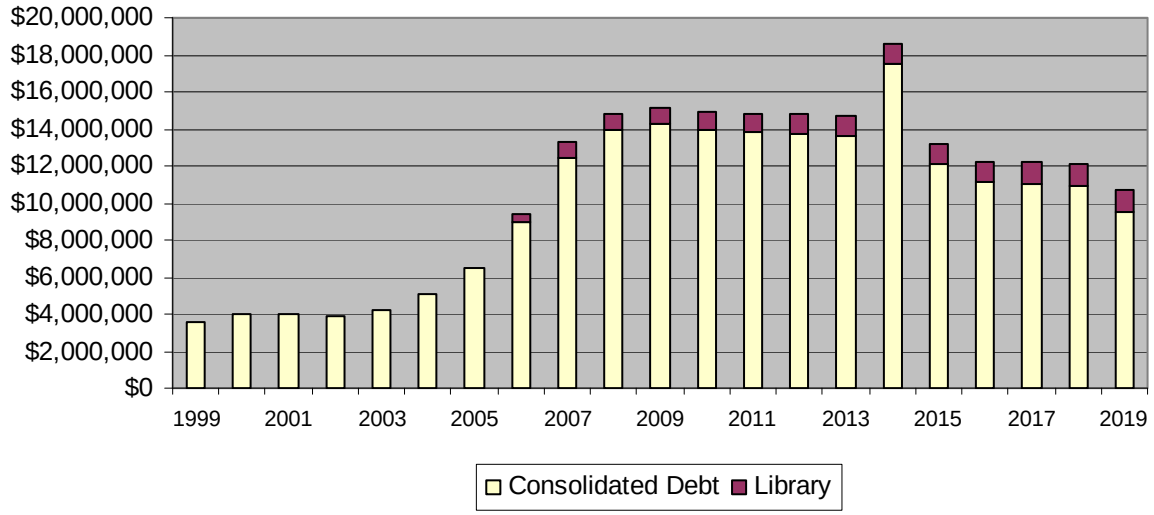
The City of Fairfax firmly adheres to debt limitations as outlined by the Virginia State Constitution, which notes the City may not issue bonds in excess of 10% of assessed valuation. Per the City's FY 2008 Comprehensive Annual Financial Report (CAFR), approximately $185 million of outstanding debt is applicable to the limit of 10% of assessed value (approximately $572 million). Thus, the City's total net debt applicable to the limit as a percentage of debt limit is 32.4%.

The City consults with its financial advisors and bond counsel to explore the most cost effective financing options for all debt issuances. This adherence to prudent fiscal management has allowed the City to make several long term infrastructure improvements for its residents. As a result of these practices, the City has been awarded a strong credit rating from two of the nation's notable rating agencies: AA+ from Standard and Poor's and Aa1 from Moody's. The following chart provides a summary highlight of total debt service and capital lease payments due in FY 2010 for the general fund. Debt service for the water and sewer fund is noted in the enterprise funds. Additional detail on the financings that account for each category is located in Section H of the Budget Book.

Category	FY 2010 Adopted
General Obligation	
General Government	$1,490,974
Schools	7,287,913
Total General Obligation	**$8,778,887**
Capital Lease	
General Government	$5,493,921
Schools	616,093
Total Capital Lease	**$6,110,014**
Total Payments	**$14,888,901**

The City is currently repaying bonds for projects to improve City schools, streets, municipal properties, undergrounding utilities, constructing a library, purchasing and developing open space, storm drainage, synthetic turf, ball field development, Blenheim property improvements, and the acquisition of the Eleven Oaks property. The following chart provides a historical review of past and projected debt service and capital lease payments by fiscal year.

Annual Debt Service Payments by Fiscal Year

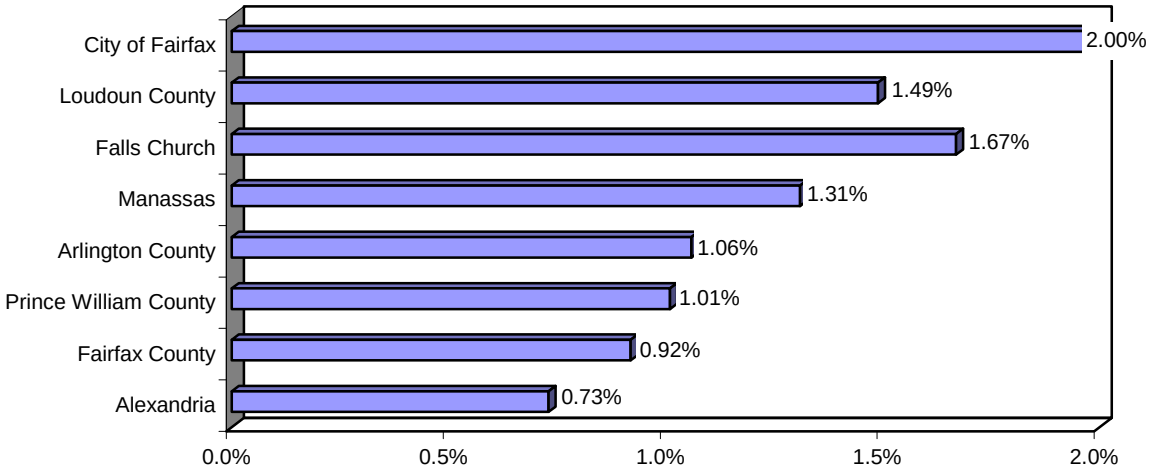


The spike in the FY 2014 debt service reflects the scheduled payoff of the Eleven Oaks property financing ($4.2 million). It is anticipated that the property will be sold and the debt satisfied prior to its FY 2014 maturity date. Payments toward the City library are reimbursed per an agreement with Fairfax County.

The City's outstanding debt as a percent of assessed value has increased when compared to surrounding jurisdictions. This is due in large part to the financing of various projects cited earlier.

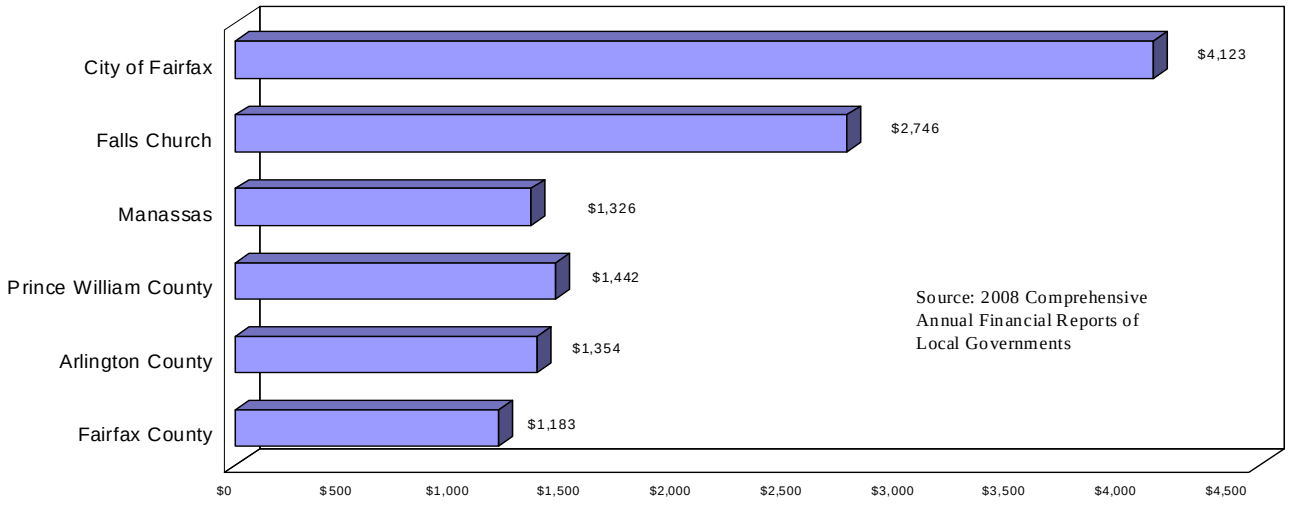
2008 Outstanding General Obligation Debt as a Percent of Assessed Value

Source: 2008 Comprehensive Financial Annual Reports



The City's per capita education is significant compared to surrounding jurisdictions with the inclusion of all debt financing for the Schools (2004 and 2005 bond issues).

2008 Per Capita Education Debt



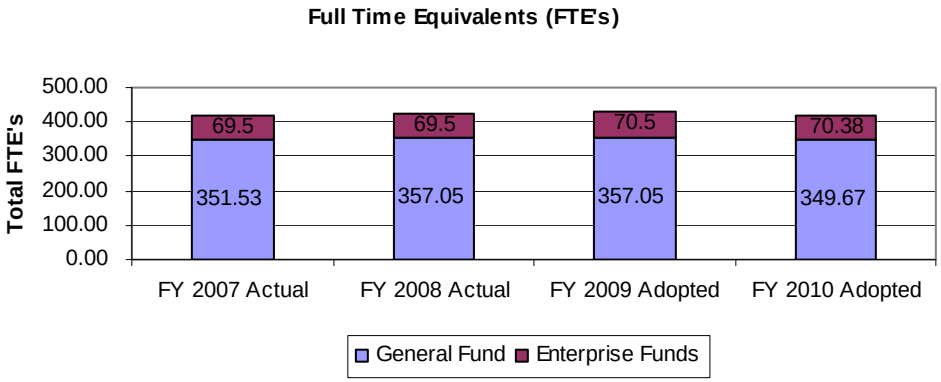
Employees, Salaries and Fringe Benefits

Due to extreme fiscal pressures, for the first time in at least two decades, the city has eliminated many of its standard benefits. Merit (step) increases for eligible employees ($360,000), executive pay plan ($60,000) and position reclassifications (approximately $20,000) have all been eliminated from the FY 2010 budget. Additionally, cuts to employee benefits include the elimination of the tuition assistance program ($25,000), employee luncheon ($14,000), employee awards program ($17,000) and two permanent reductions of holidays ($30,000). A market adjustment (cola) of 1.75%, which equates to approximately $455,400, will be provided to all employees for FY 2010 per council action.

The most notable change to personnel costs is the net reduction of 7.5 Full-Time Equivalent (FTEs) positions ($772,800) from the city's permanent staff (1.8 percent of General Fund employees) compared to the FY 2009 Adopted Budget. Also, $415,000 in temporary labor has also been eliminated in the FY 2010 budget. Additional anticipated reductions in personnel costs are budgeted to be achieved through attrition/position elimination ($458,300). The total reduction of all these personnel related items equates to $2,172,100. The following chart highlights the eliminated positions:

Department / Division	Position	FTE
Personnel	Personnel Analyst	1
Community Relations	Community Relations Assistant	1
Marketing / Parks & Recreation	Cultural Arts Coordinator	0.75
Parks & Recreation	Recreation Coordinator	1
Information Technology	IT Specialist	1
Information Technology	Computer Operator	1
Real Estate	Appraiser I	1
Police Department	Administrative Assistant	1
Police Department	Police Officer	-3
Fire Department	Life Safety Educator	1
Public Works	Equipment Operator	1
Public Works	Sign and Signal Technician	0.625
Public Works	Line Locator	0.5
Community Development & Planning	Division Chief	1
CUE	Administrative Assistant	-0.13
Total Position Reductions		**7.50**

The following chart notes the total number of positions since FY 2007:



The following chart notes budget reductions by Department as part of the FY 2010 Adopted Budget:

Department / Division	Reduction Description	FTE	Net Reduction
City Council	Net operating budget reductions		11,493
City Clerk	Net operating budget adjustments		(373)
Electoral Board	Net operating budget reductions		30,616
Treasurer	Net operating budget adjustments		(5,265)
Commissioner of Revenue	Net operating budget adjustments		(25,882)
City Attorney	Net operating budget reductions		56,057
Personnel	Eliminate Tuition assistance		25,000
Personnel	Eliminate Management/Leadership training		3,500
Personnel	Eliminate Employee Awards Programs		17,000
Personnel	Eliminate Employee Recognition Luncheon		14,000
Personnel	Eliminate Part-time administrative help		5,000
Personnel	Eliminate Personnel Analyst (salary & benefits)	1	115,200
Printing & Office Supplies	Reduce optional postage/mailing to city customers		25,000
Printing & Office Supplies	Reduce centralized office supplies & copying services		9,000
Community Relations	Eliminate mailings of Cityscene; Online publication only		50,000
Community Relations	Eliminate Community Relations Assistant (salary & benefits)	1	66,800
Marketing	Adjust print publications & advertising		(20,000)
Marketing	Eliminate Cultural Arts Coordinator (salary & benefits)	0.75	41,600
Cable TV	Reduce Temporary help funds for city coverage of all events		9,800
Information Technology	Reduce Contract Services		59,000
Information Technology	Reduce Software Fees		
Information Technology	Reduce Equipment Maintenance		1,400
Information Technology	Reduce Equipment Replacement		52,200
Information Technology	Eliminate new equipment purchases		70,000
Information Technology	Eliminate Information Technology Specialist (salary & benefits)	1	115,200
Information Technology	Eliminate Computer Operator (salary and benefits)	1	81,700
Finance & Accounting	Senior Tax Relief Program – reduce maximum income from $72,000 to $52,000		200,000
Finance & Accounting	Reduction in Audit contract cost		21,750
Real Estate Assessments	Eliminate Appraiser I (salary & benefits)	1	115,200
Police	Eliminate Administrative Assistant I (salary & benefits)	1	50,500
Police	Eliminate Lieutenant – Community services and programs (salary & benefits)		140,300
Police	Additional Three Police Officer Positions (salary & benefits)	-3	(210,000)
Police	Reduction in Overtime		100,000
Fire	Reduce Overtime		200,800
Fire	Eliminate Life Safety Education Officer (salary & benefits)	1	109,400
Fire	Elimination of Holiday Worked Pay		167,687

Budget reductions by department continued:

Department / Division	Reduction Description	FTE	Net Reduction
Public Works – Streets Division	Reduce Asphalt & Concrete Related Work (e.g. supplies, materials, etc.)		196,357
Public Works - Stormwater	Eliminate Utility Worker III (salary & benefits)	1	78,000
Public Works -Sign/Signal/Lighting	Reduce all overtime with Special Events (reflected in Parks & Recreation)		67,000
Public Works -Sign/Signal/Lighting	Eliminate Line Locator Position (salary & benefits)	0.5	21,800
Public Works -Sign/Signal/Lighting	Addition of Sign and Signal Technician (salary & benefits)	-0.625	(41,700)
Public Works – Operations	Eliminate setout service for Trash Collection (2 Temp. Employees)		76,600
Public Works – Operations (Refuse)	Eliminate Holiday pay for Refuse employees		56,700
Public Works – Operations (ROW)	Eliminate temporary help funds for leaf collection (15-20 Temp. Employees)		173,100
Public Works – Operations (ROW)	Eliminate contract funds for landscaping and mowing; provide with PW staff		117,000
Parks and Recreation	Restructuring of various administrative support functions and programs		101,700
Parks and Recreation	Eliminate of Recreation Coordinator (salary & benefits)	1	115,200
Parks and Recreation - Ballfields	Eliminate of Temporary Help		72,700
Parks and Recreation - Ballfields	Reduce funds for ball field related needs (e.g. soil, mulch, sod, etc.)		41,923
Parks and Recreation	Reduce Special Events (Fall Festival, Downtown Lights, and Lights & Carols)		50,349
Historic Resources	Various operating budget reductions		45,954
Community Planning & Development	Eliminate Division Chief (salary and benefits)	1	147,000
Community Planning & Development	Reduce funds for contract services		229,000
Schools	Various operating budget reductions		27,252
Schools	Tuition savings		3,760,304
CUE Bus	Administrative Assistant (salary and benefits)	-0.13	(25,100)
Fund Transfers	Capital, Transit, Old Town and Commercial Transportation Tax		(970,500)
All employees	Eliminate 2 Holidays		30,000
Department Directors	Eliminate Executive Pay Plan		60,000
Various departments	Unspecified personnel savings		458,300
All employees	Market Adjustment (COLA)		(455,400)
All departments	Misc. Adjustments		(441,140)

Total Reductions	**7.50**	**$5,684,590**

Special Events Expenses and Revenue

	2006 4th of July	2007 4th of July	2008 4th of July	2006 Fall Festival	2007 Fall Festival	2008 Fall Festival	2006 Holiday Craft Show	2007 Holiday Craft Show	2008 Holiday Craft Show	2006 Lights & Carols	2007 Lights & Carols	2008 Lights & Carols	2006 Choc. Lovers Festival	2007 Choc. Lovers Festival	2008 Choc. Lovers Festival	2006 Civil War Weekend	2007 Civil War Weekend	2008 Civil War Weekend	2006 First Fairfax	2007 First Fairfax	2008 First Fairfax	TOTAL 2006	TOTAL 2007	TOTAL 2008
ATTENDANCE	**50,000**	**60,000**	**60,000**	**25,000**	**45,000**	**45,000**	**4,000**	**4,500**	**4,500**	**2,200**	**2,500**	**2,500**	**10,000**	**10,000**	**10,000**	**1,711**	**0**		**5,000**	**0**		**97,911**	**122,000**	**122,000**
REVENUE																								
Entrance Fee	$ -	$0	$0	$18,529	$0	$0	$11,453	$11,637	$18,210	$0	$0	$0	$0	$0	$0	$4,225	$0		$0	$0		$34,207	$11,637	$18,210
Other Revenue	$ 2,182	$18,087	$20,810	$51,016	$99,393	$103,962	$52,840	$55,094	$61,574	$0	$0	$0	$0	$0	$0	$500	$0		$0	$0		$106,538	$172,574	$186,346
Outside Org. Revenue	$ 22,676	$18,469	$20,010	$0	$0	$0	$0	$0	$0	$0	$0	$0	$7,162	$6,772	$6,984	$400	$0		$0	$0		$30,238	$25,241	$26,994
TOTAL REVENUE	**$ 24,858**	**$36,556**	**$40,820**	**$69,545**	**$99,393**	**$103,962**	**$64,293**	**$66,731**	**$79,784**	**$0**	**$0**	**$0**	**$7,162**	**$6,772**	**$6,984**	**$5,125**	**$0**		**$0**	**$0**		$170,983	$209,452	$231,550
EXPENSES																								
PARKS & RECREATION																								
DIRECT	$142,880	$158,716	$152,384	$42,004	$64,477	$59,052	$27,025	$32,163	$23,760	$17,477	$19,251	$12,380	$965	$662	$715	$966	$0	$0	$84,130	$0		$315,447	$275,269	$248,291
Downtown Lights on Buildings										$10,953	$10,953	$2,099										$10,953	$10,953	$2,099
Main Street Tree Lights										$7,924	$7,924	$7,924										$7,924	$7,924	$7,924
Kitty Pozer Garden Lights										$11,259	$11,259	$10,089										$11,259	$11,259	$10,089
Wreaths										$3,255	$6,412	$0										$3,255	$6,412	$0
Tree										$2,300	$2,300	$2,000										$2,300	$2,300	$2,000
Historic Resources																$15,000								
DIRECT P&R SUB TOTAL	**$142,880**	**$158,716**	**$152,384**	**$42,004**	**$64,477**	**$59,052**	**$27,025**	**$32,163**	**$23,760**	**$53,168**	**$58,099**	**$34,492**	**$965**	**$662**	**$715**	**$15,966**	**$0**	**$0**	**$84,130**	**$0**		**$366,138**	**$314,117**	**$270,403**
***INDIRECT (Salaries)**																								
Management Parks and Recreation	$25,187	$28,895	$29,474.00	$20,463	$26,467	$26,997	$15,740	$19,181	$19,565	$9,289	$9,665	$9,859	$2,362	$2,429	$2,477	$0	$0	$0	$11,209	$0		$84,250	$86,637	$88,372
Community Relations Office	$3,900	$4,711	$4,140	$3,500	$4,177	$2,695	$0	$0	$0	$0	$1,446	$1,170	$2,698	$2,800	$2,070	$0	$0		$0	$0		$10,098	$13,134	$10,075
Fire & Rescue Department	$3,503	$3,726	$4,265	$2,637	$3,255	$4,318	$65	$248	$250	$0	$0	$0	$0	$0	$0	$240	$0		$1,680	$0		$8,125	$7,229	$8,833
Police Department	$19,989	$19,506	$18,323	$11,048	$11,212	$11,702	$1,295	$1,150	$630	$0	$0	$0	$1,140	$1,656	$1,826	$4,275	$0		$7,364	$0		$45,111	$33,524	$32,481
Public Works Department	$18,460	$17,110	$19,320	$15,683	$18,435	$20,749	$0	$0	$0	$0	$0	$0	$1,189	$1,017	$2,112	$10,284	$0		$10,374	$0		$55,990	$36,562	$42,181
Transit Division	$13,114	$13,185	$11,769	$4,831	$5,158	$4,822	$3,553	$5,229	$1,308	$0	$0	$0	$2,933	$2,793	$2,567	$2,104	$0		$2,329	$0		$28,864	$26,365	$20,466
Treasurer	$0	$0	$0	$736	$0	$0	$832	$939	$983	$0	$0	$0	$0	$0	$0	$0	$0		$0	$0		$1,568	$939	$983
Historic Resources	$785	$785	$824	$511	$511	$537	$511	$511	$537	$540	$540	$567	$670	$670	$704	$3,775	$0		$785	$0		$7,577	$3,017	$3,169
Outside Organization Expense	$14,488	$13,754	$20,010	$0	$0	$0	$0	$0	$0	$0	$0	$0	$8,890	$5,420	$6,984	$0	$0		$0	$0		$23,378	$19,174	$26,994
FICA (7.65%)	$6,498	$6,726	$6,741	$4,545	$5,295	$5,494	$1,683	$2,085	$1,780	$752	$891	$881	$841	$869	$899	$1,582	$0		$2,581	$0		$18,481	$15,867	$15,795
INDIRECT EXPENSE SUB TOTAL	**$105,924**	**$108,398**	**$114,866**	**$63,954**	**$74,510**	**$77,314**	**$23,679**	**$29,343**	**$25,053**	**$10,581**	**$12,542**	**$12,477**	**$20,723**	**$17,654**	**$19,639**	**$22,260**	**$0**	**$0**	**$33,741**	**$0**		$280,861	$242,448	$249,349
TOTAL DIRECT/INDIRECT EXPENSES	**$248,804**	**$267,114**	**$267,250**	**$105,958**	**$138,987**	**$136,366**	**$50,704**	**$61,506**	**$48,813**	**$63,749**	**$70,641**	**$46,969**	**$21,688**	**$18,316**	**$20,354**	**$38,226**	**$0**	**$0**	**$117,871**	**$0**		**$646,999**	**$556,565**	**$519,752**
Net Costs Direct Only	**($118,022)**	**($122,160)**	**($111,564)**	**$27,541**	**$34,916**	**$44,910**	**$37,268**	**$34,568**	**$56,024**	**($53,168)**	**($58,099)**	**($34,492)**	**$6,197**	**$6,110**	**$6,269**	**($10,841)**	**$0**	**$0**	**($84,130)**	**$0**		**($195,155)**	**($104,665)**	**($38,853)**
Net Costs Direct & Indirect	**($223,946)**	**($230,558)**	**($226,430)**	**($36,413)**	**($39,594)**	**($32,404)**	**$13,589**	**$5,225**	**$30,971**	**($63,749)**	**($70,641)**	**($46,969)**	**($14,526)**	**($11,544)**	**($13,370)**	**($33,101)**	**$0**	**$0**	**($117,871)**	**$0**		**($476,016)**	**($347,113)**	**($288,202)**

*Includes direct staff costs and direct programming costs

** Yearly Staff Prep

Contract Services

Expenses for county and regional service contracts make up 40 percent of the City's General Fund. The City contracts with Fairfax County for many services, and the largest of which is the City's School Tuition Contract. This excludes debt service costs.

FY 2010 City-County and Regional Service Contracts

	FY 2009 Adopted	FY 2010 Adopted
City-County Contracts:		
School Tuition Contract	$40,271,000	$36,510,696
Library Services	912,014	885,000
Joint Court Service	250,130	254,780
Juvenile and Domestic Court	509,715	384,359
Jail and Custody Service	1,059,166	1,206,181
Fire & Rescue – Suppression	250,000	230,000
Refuse Disposal	570,800	550,000
Extension - County Agent	37,797	35,000
Social Services	1,314,657	1,266,207
Health Department	957,903	999,395
Subtotal City-County Contracts	**46,133,182**	**42,321,618**
Regional Agencies:		
Community Services Board	1,422,621	1,408,812
Council of Governments	14,378	14,378
Health Systems Agency	2,350	2,350
Area Agency on Aging	45,852	45,852
Legal Services of NoVa	21,945	21,945
NoVa Community College	2,082	2,082
NoVa Regional Commission	12,941	12,941
NoVa Regional Park Authority	45,279	48,160
NoVa Transportation Comm.	6,857	6,857
Volunteer Center	6,000	6,000
Subtotal Regional Agencies	**1,580,305**	**1,569,377**
Total Contract Services	**$47,713,487**	**$43,890,995**

Capital Fund

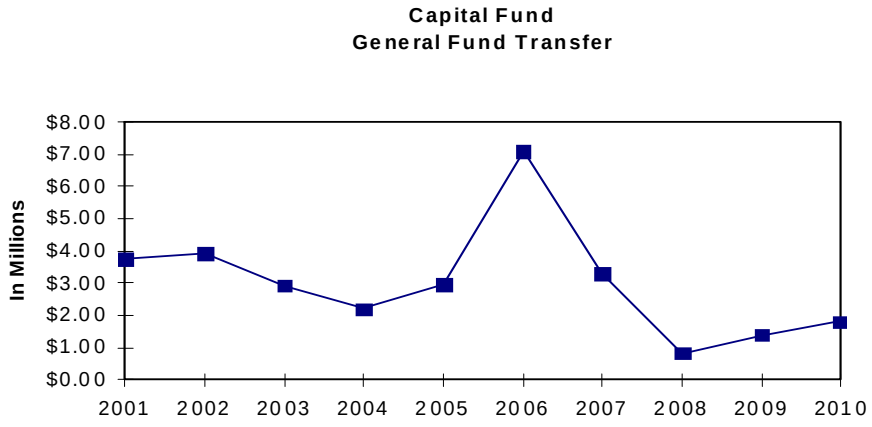
Overview

Capital program management covers three basic areas – constructing projects, maintaining them once they are built, and planning for the future. When budgets are limited, equipment purchases and large maintenance efforts often are delayed. These needs cannot be deferred indefinitely without long-term consequences. The City remains committed to ensuring adequate support for protection and enhancement of capital resources, and this is reflected in the Council's financial policy to transfer funds equal to five percent of the General Fund to the Capital Fund.

The City's Capital Improvement Program (CIP) is designed to protect the City's investments in capital and operating assets through timely and adequate maintenance and replacement. The CIP is a planning tool linking the City long-range Comprehensive Plan with the physical development of the City. By identifying projects and needs several years into the future, the City accomplishes several objectives:

- Identified long-term objectives can be scheduled and met
- Adequate time is provided to plan, design, acquire land and negotiate agreements
- Major purchases can be scheduled
- Coordination with the operating budget is maximized

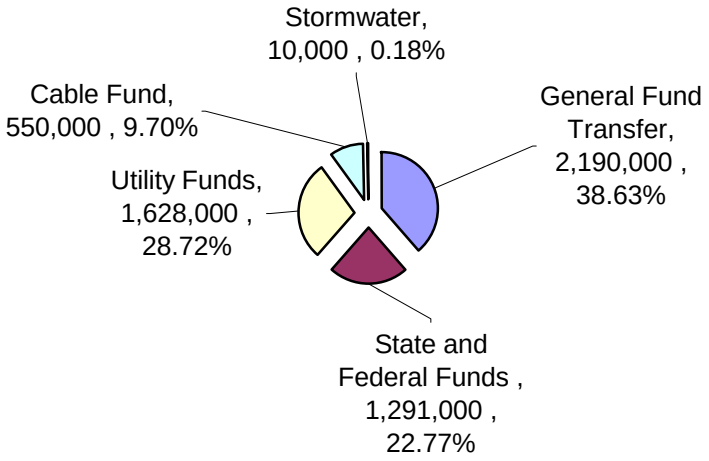
While we must evaluate CIP projects in relation to the budget as a whole, giving lower priority to infrastructure projects – particularly in the area of maintenance – is a short-term solution with long-term consequences. It is important to protect City investments through timely and adequate maintenance and replacement of assets.



The Capital Improvement Program for FY 2010 totals **$5,669,000**. The General Fund contributes **$2,190,000** of this total. FY 2006 notes a significant transfer compared to previous years due to additional revenue received, and the City was able to go forward with pre-funding several projects one year earlier than anticipated. The FY 2008 transfer was reduced based on overall savings, and the elimination of some capital projects as approved by the City Council.

In addition to the General Fund (which typically constitutes a majority of all capital funds), funding for the Capital Fund comes from Utility Funds, Federal and State Funds, and the Cable Fund. The following chart illustrates the sources of funding for the Capital Budget in FY 2010.

FY 2010 Capital Budget Sources of Funding



The City organizes all capital projects by five categories: Schools, General Government, Recreation and Community Appearance, Environment, and Transportation. Funding totals for each category are noted in the following chart. The categories are then listed with the applicable projects that are scheduled to receive funding in FY 2010.

Capital Fund – Spending by Category
Fiscal Year Comparison

Category	2009 Adopted	2010 Adopted	Percent Change
Schools	$0	$0	0%
General Government	950,164	1,415,000	48.9%
Recreation and Community Appearance	101,900	90,000	-11.7%
Environment	610,460	1,713,000	180.6%
Transportation	6,197,000	2,451,000	-60.55%
Total	**$7,859,524**	**$5,669,000**	**-27.9%**

Schools

For FY 2010, there are no Capital projects scheduled for the Schools. Renovations are near completion at Fairfax High School and Lanier Middle School. Funding was the result of General Obligation Bonds and Capital Lease financing. It is anticipated that capital funding requests will resume in FY 2011.

General Government

This category provides funding for building maintenance, vehicles and equipment replacement, and public safety projects. All cable requests are paid out of the cable fund and do not impact the general fund.

Project	Fund Source	Amount
School Bus Parking Lot	General	$175,000
Cable TV Equipment	Cable	550,000
Northern Virginia Community College	General	24,000
Vehicle & Equipment Replacement	General	470,000
Police Information Technology	General	20,000
Police Vehicle Replacement	General	176,000
Total		**$1,415,000**

Recreation / Community Appearance

This category provides funding for the City's parks and recreational facilities.

Project	Fund Source	Amount
Northern Virginia Regional Park Authority	General	$60,000
Planting & Beautification	General	30,000
Total		**$90,000**

Environment

The Storm Drainage Maintenance and Neighborhood Drainage Projects are funded from the General Fund. All remaining projects are funded through the City's Water and Sewer Funds.

Project	Fund Source	Amount
Storm Drainage Maintenance	General	$25,000
Storm Sewer Lining	General	50,000
Stormwater Management Initiatives	Enterprise	10,000
Sewer Lining	Enterprise	315,000
Sewer Manhole Rehabilitation	Enterprise	32,000
Sewer Trunk Line Rehabilitation	Enterprise	100,000
Sanitary Sewer Metering Vault Rehab.	Enterprise	300,000
Water Plant Equipment Replacement	Enterprise	100,000
Water Plant Raw Water Station Rehab.	Enterprise	250,000
Water Plant Renovations	Enterprise	250,000
Water Tank Maintenance Program	Enterprise	150,000
Water Vehicle Replacement	Enterprise	131,000
Total		**$1,713,000**

Transportation

This CIP category provides funds for roads and traffic signal improvements and maintenance. The Northfax Gateway and CUE Buses projects are funded through state grants. The remaining projects are funded via the General Fund.

Project	Fund Source	Amount
Brick Sidewalk Maintenance	General	$90,000
Curb, Gutter, and Sidewalk Maintenance	General	160,000
Street Repaving Program	General	800,000
Downtown Crosswalk Rehabilitation	General	20,000
Route 29 Spot Improvements	Grant	350,000
Northfax Gateway - Highway & Sewer	Grant	741,000
Chain Bridge Road – Bridge Replacement	Grant	200,000
Street Lights	General	25,000
Video Detector Systems	General	30,000
Refurbish Existing Traffic Signals	General	35,000
Total		**$2,451,000**

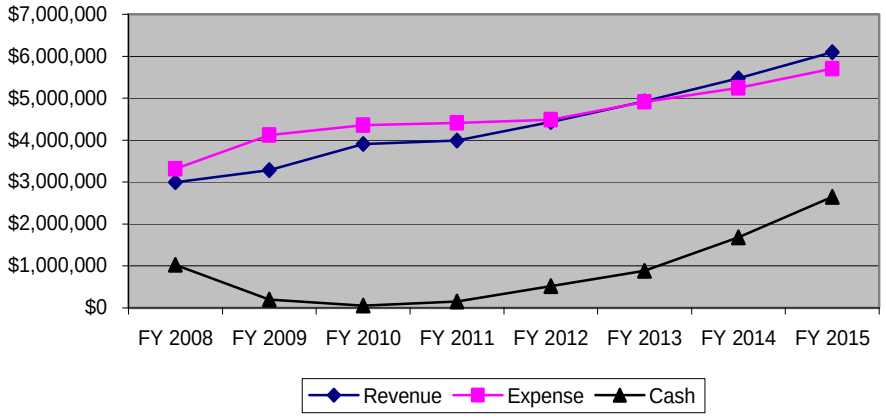
Sewer Fund

	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Revenues	$4,075,046	$3,561,510	$3,286,413	$3,909,227
Expenditures	$3,311,661	$3,751,352	$4,118,970	$4,363,001
Rate Increase	3%	7%	7%	10%

For FY 2010, a 10% rate increase was adopted for the Sewer Fund in order to keep pace with future operating and capital costs. In FY 2009, the City was notified of planned cost increases related to the city's cost sharing agreement with Fairfax County for the treatment of the city's wastewater. The wastewater generated by the City is treated at the county's Noman M. Cole Pollution Control Plant. This plant is subjected to continuing stringent environmental standards and therefore, process upgrades are essential. Additionally, there are general capital upgrade costs, unrelated to treatment techniques that must be addressed. The City's portion of these upgrades is to be approximately $22 million. It should be noted that the County is seeking ARRA funding for this project and those funds may favorably impact the city's portion of the cost. The City is working with the County to establish a debt amortization schedule that is acceptable to both jurisdictions. Additionally, the City will continue to analyze the sewer rates to determine the funding needed to finance these costs. Future rate increases to enable repayment of the debt for the wastewater treatment plant upgrades and modifications will be significant. Establishment of a future rate increase schedule is being prepared.

Apart from the financial requirements of the wastewater treatment system, in FY 2009 the City of Fairfax undertook an analysis of the wastewater collection system. Numerous infrastructure recommendations were made by the city's consulting engineers and financial advisors which resulted in the preparation of a multiyear capital financing plan. For FY 2010, approximately $1.18 million was borrowed for sewer capital projects. By the end of FY 2009, approximately $860,000 will be spent on sewer relining, manhole rehabilitation, sewer metering vault upgrades, and vehicle purchases. FY 2010 will require $320,000 for continued sewer maintenance.

Sewer Fund - Financial Forecast



Water Fund

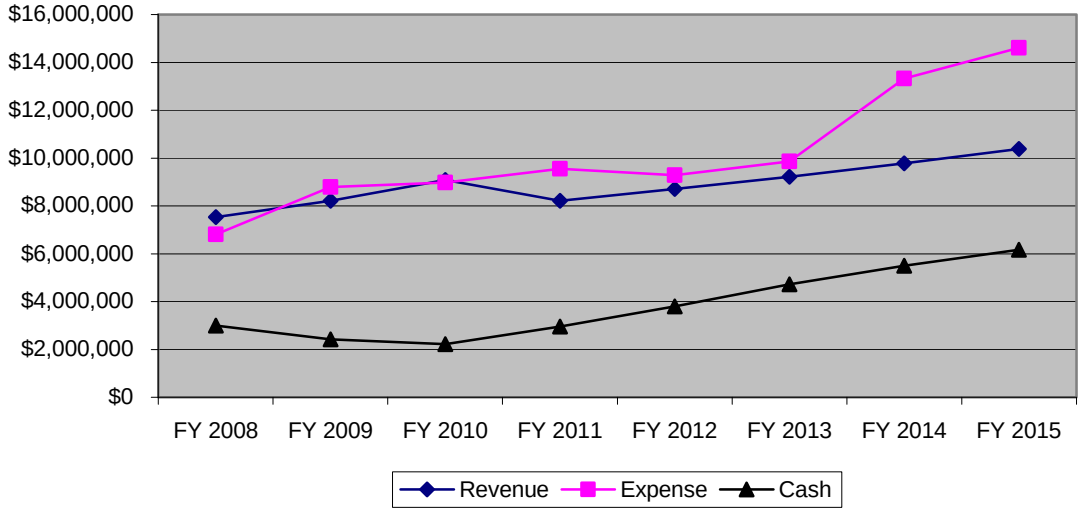
	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Revenues	$7,526,494	$7,294,064	$8,213,903	$9,078,513
Expenditures	$8,742,001	$7,227,378	$8,784,598	$9,020,774
Rate Increase	3%	7%	7%	10%

Water infrastructure rehabilitation and development is crucial to maintaining the City's water distribution system. There are limited revenues from new connections and from anticipated growth as the City is primarily developed residentially and commercially. The aging distribution system requires much maintenance and diligence to ensure a safe quality of water. The city continues to make significant investments in the water treatment and distribution system according to its capital plan developed in conjunction with its consulting civil engineers. For FY 2010, a 10% rate increase was approved. Consistent with capital planning discussions held with City Council in 2009, there will continue to be scheduled rate increases each year for the foreseeable future in order to finance the continuing escalating costs associated with water treatment and distribution. In addition to the water distribution system, the City must maintain an aging water treatment plant that is continually subjected to stringent regulatory conditions and deteriorating infrastructure. Chemical costs for water treatment have also increased dramatically over the past year. The City is evaluating different treatment options to attempt to lower these costs in upcoming fiscal years.

Similar to the Sewer Fund, financing was obtained in FY 2009 to address the infrastructure needs of the City. In FY 2009 approximately $3.1 million was financed for the Water fund. In FY 2009 approximately $1.1 million was spent on waterline replacement, $153,000 on tank maintenance, $100,000 for vehicle replacement, and $300,000 for water treatment plant equipment upgrades. For FY 2010, the remaining portion of the financing will be used for utility engineering, vehicle and equipment replacement, raw water pump station evaluation, tank maintenance, and asphalt patching.

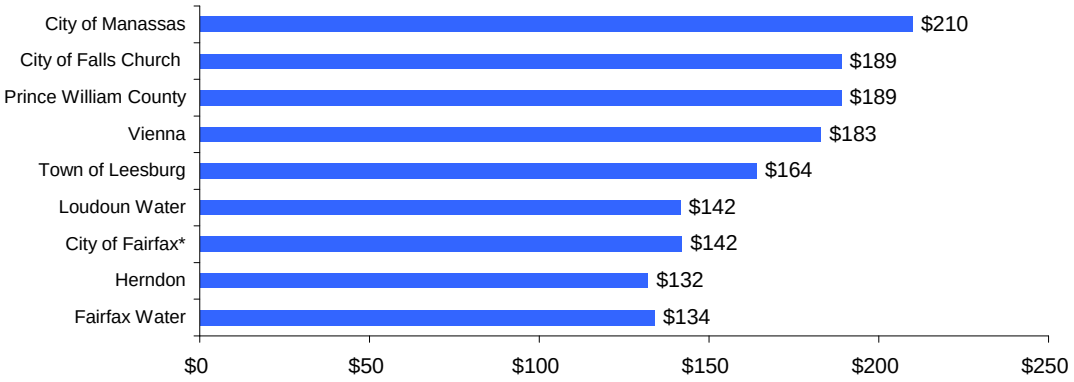
Discussions between the city and its major wholesale water customer, Loudoun Water, have resulted in a redefinition of the ongoing relationship between the two entities. Due to the city's desire to maintain ownership and operation of its Goose Creek Water Treatment Plant, Loudoun Water has advised the city that it will build its own water treatment plant sometime during the next ten years. The likely impact to the City of Fairfax will be reduced revenues to its water system and increased water rates to its customers.

Water Fund - Financial Forecast



Even with recommended rate increases, the City can still retain one of the lowest rates in the region. The following chart provides an illustrative comparison.

Residential Water/Sewer Bill Comparison
(for 20,000 gallons per quarter)



Note: The above water systems other than the City of Fairfax also charge a higher rate during summer/peak usage times; the City's water rate remains the same year round. Includes a 7 percent rate increase; rates as shown take into account Adopted rate increases for the above jurisdictions

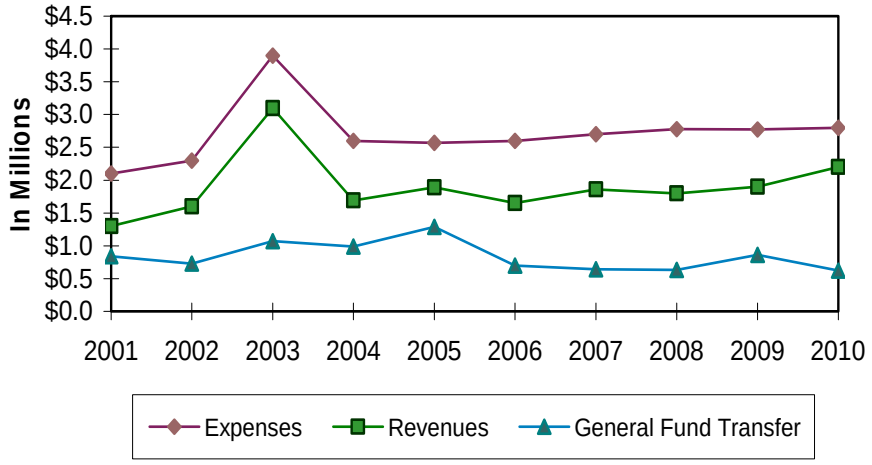
Transit Fund

	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Revenues	$1,800,140	$1,688,100	$1,910,271	$2,220,975
General Fund Support	$627,814	$1,276,504	$855,384	$620,538
Expenditures	$2,787,010	$2,964,604	$2,765,655	$2,841,513

The City/University/Energysaver (CUE) bus system provides an alternative transportation mode for City and area residents and George Mason University (GMU) students throughout the City and from GMU and Metro. The City has operated the CUE system since 1985 and provides 12 buses on a fixed route system traveling 441,430 vehicle miles during 30,215 hours of operation each year. CUE and GMU, and the Fairfax Area Chamber of Commerce published and distributed 50,000 copies of the OnCUE Business Directory. The directory is available online at www.OnCUEonline.org.

The basic fare is $1.35 and a discounted fare of $1.25 with the use of a Smartrip card, which is the result of a 60 cent increase approved by the City Council on November 25, 2008, effective January 1, 2009. A fare of 75 cents is charged to elementary and intermediate students. Similarly a fare of 75 cents is charged high school students, seniors and persons with disabilities with a valid ID. GMU students, faculty and staff ride for free, however the City receives compensation from GMU for its riders.

Transit Fund Revenues, Expenditures, and General Fund Transfer FY 2001 to FY 2010



Acknowledgements

The budget is the product of an intensive effort by staff in all City departments. In particular I want to express my appreciation to David Hodgkins, Assistant City Manager / Director of Finance, and Joseph LaHait, Budget Officer, who have principal responsibility for the preparation of this document. Others who contributed significantly to the preparation and printing include Delores Kidwell, Susan Wiczalkowski, Shelby Eakle, Joe Cotellessa and Joanna Ormesher. Additional thanks go to each of the Department Directors, Constitutional Officers and every employee who participated in finalizing materials for City Council's deliberation.

Budget Information Request

Copies of the FY 2010 Adopted Budget and FY 2010-2014 Capital Improvement Program (CIP) are available as follows:

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City website: http://www.fairfaxva.gov/budget/budget.asp

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BUDGET SUMMARY

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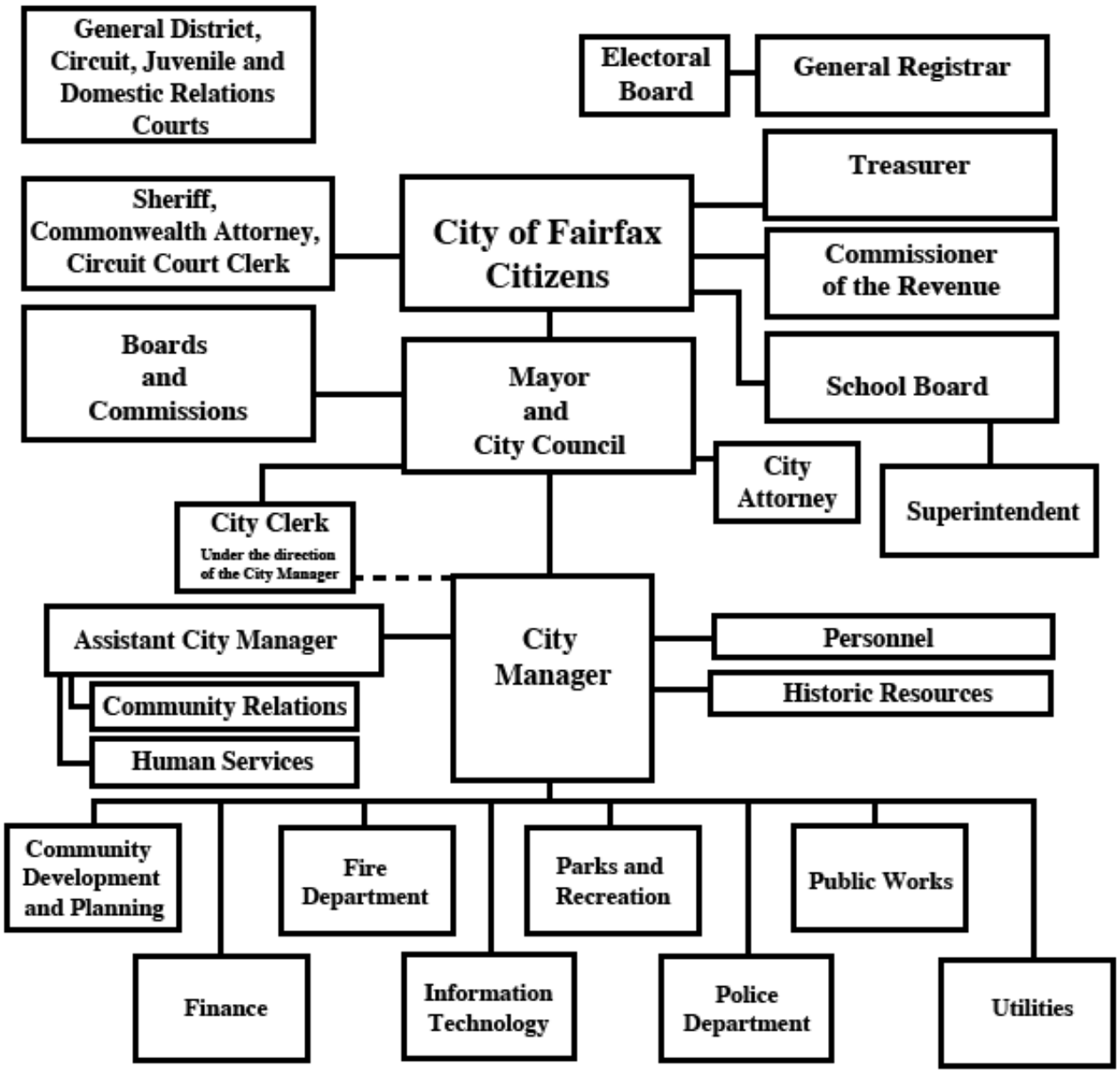

revised 12/2004

Summary of Permanent Employee Positions

Department	Adopted FY 2008	Adopted FY 2009	Estimate FY 2009	Adopted FY 2010
City Clerk	2.00	2.00	2.00	2.00
Electoral Board	2.50	2.50	2.50	2.50
City Manager	2.50	2.50	2.50	2.50
Personnel	5.00	5.00	5.00	4.00
Community Relations	2.50	2.00	2.00	1.00
Marketing	0.00	0.88	0.88	0.50
Cable TV	1.50	1.50	1.50	1.50
Information Technology	11.00	11.00	11.00	9.00
Printing & Office Supplies	1.00	1.00	1.00	1.00
Motor Pool	13.00	13.00	13.00	13.00
Finance & Accounting	7.50	7.50	7.50	7.50
Real Estate Assessment	5.00	5.00	5.00	4.00
Treasurer	7.75	7.75	7.75	7.75
Commissioner of Revenue	9.00	9.00	9.00	9.00
Police Department	88.00	88.00	88.00	90.00
Fire Department	80.00	80.00	80.00	79.00
Public Works	77.00	77.00	76.50	76.13
Social Services	0.62	0.62	0.62	0.62
Parks & Recreation	18.63	18.25	18.50	17.13
Historic Resources	3.95	3.95	3.95	3.95
Community Development & Planning	15.70	15.70	15.70	14.70
Economic Development	1.00	1.00	1.00	1.00
Education	1.90	1.90	1.90	1.90
Total General Fund	**357.05**	**357.05**	**356.80**	**349.67**
Sewer Fund	8.00	8.00	8.00	8.00
Water Fund	31.00	32.00	32.00	32.00
Transit Fund	30.50	30.50	30.50	30.38
Total Enterprise Funds	**69.50**	**70.50**	**70.50**	**70.38**
Total All Funds	**426.55**	**427.55**	**427.30**	**420.05**

Part-time positions are shown based on full-time equivalent (FTE) positions (example: a 20 hour per week position would be .5; four 20 hour per week positions would be 2.0)

FY 2010 City of Fairfax and Fairfax County Contracts

Contract	FY 2008 Actual	FY 2009 Adopted	FY 2009 Estimate	FY 2010 Adopted
School Tuition Contract	37,806,032	40,271,000	38,310,909	36,510,696
Library Services	905,088	912,014	912,014	885,000
Joint Court Service	$256,183	$250,130	$264,381	$254,780
Juvenile and Domestic Court	388,404	509,715	409,820	384,359
Jail and Custody Service	1,093,429	1,059,166	1,127,766	1,206,181
Fire and Rescue - Suppression	236,839	250,000	250,000	230,000
Refuse Disposal	500,394	570,800	550,000	550,000
Extension - County Agent	36,483	37,797	37,797	35,000
Social Services	1,315,108	1,314,657	1,314,357	1,266,207
Health Services	999,395	957,903	957,903	999,395
Total	**$43,537,355**	**$46,133,182**	**$44,134,947**	**$42,321,618**

FY 2010 Debt Ratios

CY	Net Bonded Debt (1)	Population	Assessed Value	Debt Per Capita	% of Debt to Assessed Value (2)	Direct Debt Service	Debt Service as % Gen. Fund Expen.
2000	29,135,000	20,969	2,469,007,171	1,389	1.18	3,612,006	5.9
2001	27,145,000	21,498	2,846,322,856	1,263	0.95	3,394,091	5.1
2002	25,180,000	22,000	2,891,958,425	1,145	0.87	3,279,876	4.4
2003	43,004,995	22,000	3,104,766,831	1,955	1.39	3,918,709	5.1
2004	40,755,000	22,324	3,852,108,402	1,826	1.06	4,441,388	5.4
2005	38,390,418	22,427	4,445,241,300	1,712	0.86	4,093,000	4.7
2006	77,882,596	23,000	5,443,890,600	3,386	1.43	6,385,700	6.8
2007	119,124,230	23,051	5,608,301,700	5,168	2.12	9,271,124	9.1
2008	114,767,655	23,100	5,637,792,000	4,968	2.04	9,644,801	8.7
2009	110,300,000	23,200	5,359,097,100	4,754	1.94	9,568,519	8.3
2010	106,490,000	23,200	5,359,097,100	4,590	1.99	8,778,887	8.0

(1) Excludes debt of self-supporting projects and non-bonded debt financing.
(2) State Limit is 10.0% of real estate assessed value which equates to $535,909,710
(3) Per City Debt Policy, Oustanding Debt shall be less than 3% of Assessed Value $160,772,913

FY 2010 Combined Statement of Revenues and Expenditures - All Funds

Category	General Fund	Capital Budget	Water Fund	Sewer Fund	Transit Fund	Total
Revenues:						
General Property Tax	58,817,189					58,817,189
Other Local Taxes	30,012,889					30,012,889
Licenses, Permits & Fees	1,019,301					1,019,301
Fines & Forfeitures	1,414,071					1,414,071
Use of Money & Property	2,211,097		62,200	41,069		2,314,366
Miscellaneous Revenue	263,872					263,872
Charges for Services	2,598,626		9,016,313	3,868,157	827,000	16,310,096
State and Federal Aid	10,487,266	1,291,000			1,393,975	13,172,241
Transfers from Other Funds		2,190,000			620,538	2,810,538
Other Financing Sources	3,693,053	382,754				4,075,807
Appropriated Fund Balance	(180,968)					(180,968)
Total Revenue	**110,336,397**	**3,863,754**	**9,078,513**	**3,909,227**	**2,841,513**	**130,029,403**
Expenditures:						
Legislative	238,332					238,332
Judicial Administration	1,871,920					1,871,920
Electoral Board	149,639					149,639
General & Financial	6,693,079					6,693,079
Police Department	11,172,440					11,172,440
Fire & Rescue	11,322,980					11,322,980
Public Works	10,959,268					10,959,268
Social Services	4,726,542					4,726,542
Culture & Recreation	4,650,913					4,650,913
Community Development & Planning	1,992,789					1,992,789
Debt Service	1,663,474		376,303			2,039,777
Interest & Uses - Capital Leases	5,493,921					5,493,921
Education	45,259,784					45,259,784
Other Non-Departmental	(491,975)					(491,975)
Utility Service			8,644,471	4,363,001		13,007,472
Transit Service					2,841,513	2,841,513
Capital Projects		9,063,804				9,063,804
Transfer to Other Funds	4,633,292					4,633,292
Total Expenditures	**110,336,397**	**9,063,804**	**9,020,774**	**4,363,001**	**2,841,513**	**135,625,489**

* Capital budget also includes Stormwater, Old Town, and Cable Fund.

Projected Fund / Cash Balance - All Funds

	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
General Fund				
Beginning Fund Balance	14,612,497	15,406,131	15,908,765	12,031,089
Appropriated Fund Balance	2,180,574	3,696,708	3,877,676	(180,968)
Revenues - Non Fund Balance	109,384,659	113,102,272	107,828,039	110,517,366
Total Revenues	111,565,233	116,798,980	111,705,715	110,336,398
Expenditures	107,568,454	116,020,987	111,705,715	110,336,397
Ending Fund Balance	15,908,765	12,487,416	12,031,089	12,212,058
Sewer Fund				
Beginning Cash Balance	281,097	203,086	1,028,762	196,205
Revenues	2,991,046	3,561,510	3,286,413	3,909,227
Expenses	3,311,661	3,751,352	4,118,970	4,363,001
Transfer In	1,084,000	150,000	0	300,000
Ending Cash Balance	1,028,762	163,244	196,205	42,430
Water Fund				
Beginning Cash Balance	896,004	874,735	2,994,176	2,423,482
Revenues	7,526,494	7,294,064	8,213,903	9,078,513
Expenses	7,658,001	7,227,378	8,784,598	9,020,774
Transfer Out	1,084,000	150,000	0	300,000
Ending Cash Balance	2,994,176	791,420	2,423,482	2,181,221
Transit Fund				
Beginning Cash Balance	5,697	5,700	9,987	9,987
Revenues	1,800,140	1,688,100	1,910,271	2,220,975
General Fund Transfer	627,814	1,276,504	855,384	620,538
Expenses	2,787,010	2,964,604	2,765,655	2,841,513
Ending Cash Balance	9,987	5,700	9,987	9,987
Stormwater Fund				
Beginning Fund Balance	528,881	521,624	497,761	497,761
Revenues (Transfer from General Fund)	0	0	0	0
Expenses	31,120	0	0	10,000
Ending Fund Balance	497,761	521,624	497,761	487,761
Old Town Fund				
Beginning Fund Balance	15,060,344	5,999,276	10,277,296	4,800,050
Revenues	755,726	191,088	222,754	222,754
Expenses	6,678,844	5,700,000	5,700,000	5,022,804
Ending Fund Balance	10,277,296	490,364	4,800,050	0
Commercial Transportation Tax Fund				
Beginning Fund Balance	0			
Revenues	0	0	800,000	1,600,000
Expenses	0	0	0	0
Ending Fund Balance	0	0	800,000	2,400,000

Comments on Projected Fund Balance - All Funds

General Fund:

The FY 2009 estimated fund balance is projected to be 10.8% of expenditures, and takes into account the use of $3.8 million of fund balance to balance the budget and cover supplemental appropriations. The FY 2009 estimate also reflects monies received as part of a 9 cent real estate tax increase for the FY 2010 Budget. Per the city's real estate tax collection calendar, the current year estimate receives one half of every penny increase in the real estate tax rate for the coming fiscal year. The result is additional revenues for the FY 2009 estimate of $2.4 million and will be used as appropriated fund balance to balance the FY 2010 Budget. The projected ending fund balance for FY 2010 of $12.2 million is 11.1% of general fund expenditures and slightly exceeds the Council's Adopted Budget Guidelines and Financial Policy of 10%.

Water & Sewer Funds:

In June 2008, the city utilized $4.8 million of debt financing to address the infrastructure needs of the Sewer and Water funds. The FY 2010 Budget also includes a 10% rate increase for the Water and Sewer funds, to fund the city's portion of future capital improvements required at the Fairfax County Wastewater Treatment Plant.

Transit Fund:

This fund reflects a minimal cash balance as the City annually contributes a general fund transfer to maintain the overall operation of the fund. This transfer has decreased by 51% to reflect additional revenues generated by a fare increase from $.75 to $1.35, and more refined expenditure projections.

Stormwater Fund:

Expenditures of $10,000 are budgeted for water quality testing and environmental initiatives, and results in an ending fund balance of $487,761.

Old Town Fund:

The Old Town Fund reflects expenses in FY 2009 and FY 2010 for the completion of the new City library, road improvements, and undergrounding of utilities. Revenue generated will help fund the remaining cost of undergrounding overhead utility lines in the Old Service District. All work is planned to be complete by the end of FY 2010.

Commercial Transportation Tax Fund:

The City Council established the Commercial Property Tax/Transportation Fund as part of the FY 2010 Adopted Budget, which levies an additional 8 cents per $100 of assessed value on all commercial and industrial properties, located in the City of Fairfax. All residential properties including apartment buildings are excluded from this tax. By approving HB 3202 and HB 2479 the General Assembly authorized Northern Virginia Transportation Authority (NVTA) members to raise revenue, by enacting a local ordinance imposing the additional commercial tax. The revenue collected by the jurisdiction imposing this tax and all fund balance carried forward is to be used solely for transportation purposes.

FY 2010 General Fund - Summary of Revenues and Expenditures

	FY 2008 Actual	FY 2009 Adopted	FY 2009 Estimate	FY 2010 Adopted
Revenues				
General Property Tax	$53,786,875	$55,803,661	$59,947,352	$58,817,189
Other Local Taxes	34,322,769	34,495,290	28,256,743	30,012,889
Licenses, Permits & Fees	1,055,604	1,369,742	937,836	1,019,301
Fines & Forfeitures	893,186	1,125,000	856,933	1,414,071
Use of Money & Property	3,446,770	2,323,086	2,331,756	2,211,097
Charges for Services	1,391,864	2,648,067	2,649,887	2,598,626
Miscellaneous Revenue	148,191	123,806	180,198	263,872
State and Federal Aid	10,960,395	10,311,884	9,845,992	10,487,266
Other Financing Sources	3,379,005	4,901,736	2,821,341	3,693,053
Appropriated Fund Balance	2,180,574	3,696,708	3,877,676	(180,968)
Total Revenues	**$111,565,233**	**$116,798,980**	**$111,705,715**	**$110,336,397**
Expenditures				
Legislative	$249,470	$249,452	$242,131	$238,332
Judicial Administration	1,755,500	1,848,611	1,829,567	1,871,920
Electoral Board	170,875	180,256	177,288	149,639
General & Financial	6,917,546	7,559,875	7,322,464	6,693,079
Police Department	10,498,094	11,336,381	11,107,098	11,172,440
Fire & Rescue	11,227,261	11,846,405	11,392,338	11,322,980
Public Works	10,814,142	11,282,011	11,371,462	10,959,268
Social Services	4,874,284	4,965,615	4,944,715	4,726,542
Culture & Recreation	4,779,894	5,095,598	4,874,247	4,650,913
Community Development & Planning	1,901,372	2,409,602	2,252,562	1,992,789
Debt Service	2,511,917	2,407,150	2,419,650	1,663,474
Education	46,732,735	49,125,536	47,141,512	45,259,784
Interest and Uses - Capital Leases	4,556,836	4,945,331	4,945,331	5,493,921
Other Non Departmental	157,684	(893,627)	(1,583,987)	(491,975)
Transfer to CIP	820,377	2,195,200	1,391,200	2,190,000
Transfer to Transit	627,814	1,276,504	855,384	620,538
Transfer to Open Space	(922,618)	0	0	0
Transfer to Old Town Dist.	1,140,070	191,088	222,754	222,754
Transfer from Old Town Dist.	(1,244,798)	0	0	0
Transfer to Trans. R/E Tax Fund	0	0	800,000	1,600,000
Total Expenditures	**$107,568,454**	**$116,020,987**	**$111,705,715**	**$110,336,397**

FY 2010 General Fund Expenditures by Object Code

Category	FY 2009 Adopted	% of Total	FY 2010 Adopted	% of Total	% Change
Salaries & Benefits	$37,592,607	32.4%	$36,929,313	33.5%	-1.8%
Supplies & Materials	3,531,563	3.0%	2,890,235	2.6%	-18.2%
Purchased Services					
Fairfax County Schools	40,271,000	34.7%	36,510,696	33.1%	-9.3%
Fairfax County - Other	5,862,182	5.1%	5,810,922	5.3%	-0.9%
Other Services	5,461,121	4.7%	4,591,958	4.2%	-15.9%
Total Purchased Services	51,594,303	44.5%	46,913,576	42.5%	-9.1%
Other Charges	6,009,033	5.2%	5,826,433	5.3%	-3.0%
Debt Service	15,409,134	13.3%	15,148,215	13.7%	-1.7%
Capital Outlay - Replacement	792,408	0.7%	616,168	0.6%	-22.2%
Capital Projects Fund Transfer *	2,195,200	1.9%	2,190,000	2.0%	-0.2%
Other Transfers	1,467,592	1.3%	2,443,292	2.2%	66.5%
Subtotal	$118,591,842	102.2%	$112,957,232	102.4%	-4.8%
Internal Service Charges	(2,570,853)	-2.2%	(2,620,836)	-2.4%	1.9%
Total Expenditures	**$116,020,988**	**100%**	**$110,336,397**	**100%**	**-4.9%**

*Council financial policy requires a minimum of 5% of expenditures to be transferred for capital projects. The above amount doesn't include capital projects funded with debt financing or Open Space and Old Town District transfers which are also capital transfers. The combined amount of transfers exceed the 5% minimum in both years.

FY 2010 General Fund Expenditure Summary

Agency Title	FY 2008 Actual	FY 2009 Adopted	FY 2009 Estimate	FY 2010 Adopted
Legislative				
City Council	$85,444	$83,453	$79,235	$71,960
City Clerk	164,027	165,998	162,896	166,371
Total Legislative	**$249,470**	**$249,452**	**$242,131**	**$238,332**
Judicial Administration				
General District Court	$17,484	$29,600	$27,600	$26,600
Joint Court Service	256,183	250,130	264,381	254,780
Juvenile & Domestic Court	388,404	509,715	409,820	384,359
Court Services & Custody	1,093,429	1,059,166	1,127,766	1,206,181
Total Judicial Administration	**$1,755,500**	**$1,848,611**	**$1,829,567**	**$1,871,920**
Electoral Board				
Electoral Board	**$170,875**	**$180,256**	**$177,288**	**$149,639**
General & Financial				
City Manager	$395,974	$421,763	$421,214	$424,976
City Attorney	527,470	526,451	526,451	470,394
Public Audit of Accounts	76,538	105,936	93,936	84,186
Personnel	550,008	604,911	601,491	427,645
Community Relations	358,830	214,813	214,263	87,110
Marketing	0	174,261	174,261	159,912
Cable TV	95,368	116,604	96,166	79,325
Risk Management	(58,821)	25,917	23,345	1,563
Telephone	187,775	158,702	158,702	168,147
Information Technology	1,880,790	2,069,520	1,868,063	1,752,892
Printing & Office Supplies	244,786	308,335	308,335	274,623
Motor Pool	0	0	77,931	0
Finance	641,547	710,214	684,829	713,777
Real Estate	511,249	522,769	463,201	415,801
Treasurer	598,949	626,155	624,659	631,420
Commissioner of Revenue	896,229	905,924	918,016	931,806
Retirement Expenses	201	54,600	54,600	57,000
Pool Maintenance	10,654	13,000	13,000	12,500
Total General and Financial	**$6,917,546**	**$7,559,875**	**$7,322,464**	**$6,693,079**

FY 2010 General Fund Expenditure Summary

Agency Title	FY 2008 Actual	FY 2009 Adopted	FY 2009 Estimate	FY 2010 Adopted
Police				
Police Administration	$1,004,221	$1,138,458	$1,065,015	$1,009,669
Technical Services	3,282,731	3,683,504	3,408,129	3,591,162
Field Operations	6,211,141	6,514,418	6,633,954	6,571,609
Total Police	**$10,498,094**	**$11,336,381**	**$11,107,098**	**$11,172,440**
Fire & Rescue				
Administration	$1,258,944	$994,872	$943,300	$940,259
Fire Operations	8,160,583	9,002,229	8,738,407	8,637,597
Code Administration	1,807,734	1,849,304	1,710,631	1,745,124
Total Fire & Rescue	**$11,227,261**	**$11,846,405**	**$11,392,338**	**$11,322,980**
Public Works				
Asphalt & Concrete Maint.	$1,808,529	$1,958,826	$1,958,826	$1,762,469
Snow Removal	161,462	242,293	242,293	243,045
Storm Drainage	652,580	723,286	723,285	635,192
Signs, Signal, and Lighting	1,853,866	1,857,909	2,012,906	2,216,112
Refuse Collection	2,472,932	2,501,668	2,462,058	2,384,784
Facility Maintenance	1,538,728	1,590,151	1,636,661	1,576,507
R.O.W. & Grounds	1,271,070	1,398,217	1,291,517	1,116,731
Administration	1,018,491	971,864	1,006,118	989,428
County Agent	36,483	37,797	37,797	35,000
Total Public Works	**$10,814,142**	**$11,282,011**	**$11,371,462**	**$10,959,268**
Social Services				
Health Department	$999,395	$957,903	$957,903	$999,395
Commission for Women	274	1,650	1,050	945
Community Services Board	1,411,682	1,422,621	1,422,621	1,408,812
Tax Relief	899,131	1,000,000	1,000,000	800,000
Human Services Coordinator	80,101	82,649	82,649	85,548
Social Services	1,483,702	1,500,792	1,480,492	1,431,842
Total Social Services	**$4,874,284**	**$4,965,615**	**$4,944,715**	**$4,726,542**

FY 2010 General Fund Expenditure Summary

Agency Title	FY 2008 Actual	FY 2009 Adopted	FY 2009 Estimate	FY 2010 Adopted
Culture and Recreation				
Administration	$1,925,340	$2,011,551	$1,959,109	$1,826,013
Special Events	262,621	350,962	309,842	307,724
Old Town Hall	140,675	149,225	142,235	156,192
Park/Ballfield Maintenance	1,071,271	1,129,117	996,727	979,210
Library	905,088	912,014	912,014	885,000
Historic Resources	474,899	542,728	554,320	496,774
Total Culture and Recreation	**$4,779,894**	**$5,095,598**	**$4,874,247**	**$4,650,913**
Community Development and Planning				
Planning & Design Review	$788,673	$1,145,749	$1,189,963	$979,022
Economic Development	212,910	284,561	236,611	243,260
Current Planning	899,789	979,293	825,988	770,507
Total CD & P	**$1,901,372**	**$2,409,602**	**$2,252,562**	**$1,992,789**
Education				
School Board	$861,985	$852,334	$848,401	$825,082
Tuition	37,806,032	40,271,000	38,310,909	36,510,696
Fixed Charges	20,000	20,000	0	0
Capital Outlay	20,000	20,000	20,000	20,000
School - Interest on Leases	369,650	320,736	320,736	308,593
School - Uses from Leases	246,410	295,364	295,364	307,500
School Debt Service	7,408,659	7,346,102	7,346,102	7,287,913
Total Education	**$46,732,735**	**$49,125,536**	**$47,141,512**	**$45,259,784**
Debt Service				
General Debt Service	**$2,511,917**	**$2,407,150**	**$2,419,650**	**$1,663,474**
Non-Departmental				
Interest on Leases	$2,761,451	$2,873,781	$2,873,781	$2,785,813
Uses From Leases	1,795,384	2,071,550	2,071,550	2,708,107
Regional Agencies	157,684	157,684	157,684	160,565
Market Wage Adjustment	0	(1,101,311)	(657,371)	(802,540)
Reserve / Budget Cut	0	50,000	(1,084,300)	150,000
Capital Budget	820,377	2,195,200	1,391,200	2,190,000
Transit Fund	627,814	1,276,504	855,384	620,538
Transfer to Other Funds	(1,027,346)	191,088	1,022,754	1,822,754
Total Non-Departmental	**$5,135,364**	**$7,714,496**	**$6,630,683**	**$9,635,238**
Total General Fund Expenditures	**$107,568,454**	**$116,020,987**	**$111,705,715**	**$110,336,397**

History of General Fund Expenditures by Function

Category	FY 2001 Actual	FY 2002 Actual	FY 2003 Actual	FY 2004 Actual	FY 2005 Actual	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimate	FY 2010 Adopted
Legislative	$235,680	$243,075	$193,701	$161,214	$191,513	$238,365	$213,482	$249,470	$242,131	$238,332
Judicial Administration	1,202,339	1,059,291	1,150,331	1,045,528	1,136,413	1,145,316	1,689,619	1,755,500	1,829,567	1,871,920
Electoral	141,486	139,431	121,134	134,151	155,537	150,448	145,443	170,875	177,288	149,639
General Government	5,294,952	5,456,598	5,275,865	5,456,845	5,650,103	6,390,789	6,959,137	6,917,546	7,322,464	6,693,079
Police	7,286,666	7,376,503	7,762,476	8,016,739	8,673,112	9,473,133	10,435,529	10,498,094	11,107,098	11,172,440
Fire	5,998,562	6,093,376	6,585,534	7,125,895	8,283,273	9,076,123	9,937,204	11,227,261	11,392,338	11,322,980
Public Works	7,194,954	7,230,153	8,032,632	8,532,445	9,503,268	9,179,215	9,594,896	10,814,142	11,371,462	10,959,268
Social Services	2,963,939	3,309,906	3,437,940	3,627,544	3,873,922	4,302,640	4,619,995	4,874,284	4,944,715	4,726,542
Culture and Recreation	2,876,085	2,859,766	3,013,396	3,431,313	4,024,734	4,327,000	4,489,533	4,779,894	4,874,247	4,650,913
Planning & Development	1,579,138	1,676,509	1,610,566	1,595,332	1,539,350	1,524,147	2,564,480	1,901,372	2,252,562	1,992,789
Education	27,274,957	29,024,104	29,735,773	30,482,018	33,439,392	37,684,721	41,991,554	46,732,735	47,141,512	45,259,784
Transfer to Other Funds	6,081,546	4,650,928	6,480,267	9,237,138	8,270,992	9,085,924	1,235,128	420,844	3,269,338	4,633,292
Other	1,512,025	1,518,256	1,986,339	2,984,494	4,573,795	5,408,292	6,402,313	7,226,437	5,780,994	6,665,420
Total Expenditures	**$69,642,329**	**$70,637,895**	**$75,385,954**	**$81,830,656**	**$89,315,404**	**$97,986,113**	**$100,278,313**	**$107,568,454**	**$111,705,715**	**$110,336,397**

FY 2010 General Fund Revenue Summary

Account	Account Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimated	FY 2010 Adopted
General Property Taxes					
311110	Real Estate Current December	$20,001,871	$21,737,945	$21,912,273	23,152,855
311111	Real Estate Current June	21,747,518	21,957,751	23,152,855	22,097,668
311112	Real Estate Old Town - June	109,066	95,544	111,377	111,377
311113	Delinquent Real Estate	446,325	425,000	519,550	549,863
311114	Real Estate Old Town - December	181,257	95,544	111,377	111,377
311116	Delinquent R/E Old Town District	13,416	12,000	12,000	12,000
311117	Real Estate BID District	322,645	102,340	53,864	0
311119	Delinquent R/E Commercial	0	0	0	0
311121	Comm. R/E Tax Rate Trans. - June	0	0	0	800,000
311122	Comm. R/E Tax Rate Trans. - Dec.	0	0	800,000	800,000
311210	Personal Property Current	9,644,111	10,000,000	11,934,791	9,754,111
311213	Delinquent Personal Property	129,511	180,000	145,700	129,511
311311	PSC R/E Current	708,913	709,378	755,378	818,873
311312	PSC PP Current	238,295	235,000	196,928	238,295
311313	PSC Delinquent R/E Taxes	12,688	8,160	10,000	10,000
311410	Penalties on Delinquent Taxes	166,325	180,000	166,325	166,325
311411	Interest on Delinquent Taxes	64,934	65,000	64,934	64,934
Total General Property Taxes		**$53,786,875**	**$55,803,661**	**$59,947,352**	**$58,817,189**
Other Local Taxes					
312010	Local Sales & Use Tax	$13,433,255	$13,445,000	$8,622,408	$9,865,549
312011	Consumers Utility Tax	1,459,145	1,500,000	1,422,757	1,436,985
312012	Business & Occupational Licenses	8,599,019	8,850,000	7,900,000	8,573,828
312013	Motor Vehicle Licenses	447,170	455,000	458,480	458,480
312014	Recordation Tax	224,516	330,290	252,985	79,264
312015	Bank Stock Tax	1,025,850	1,100,000	1,148,952	1,148,952
312016	Tobacco Tax	778,191	790,000	739,281	702,317
312017	Transient Lodging Tax	617,005	635,000	561,475	510,942
312018	Meals Tax	4,628,045	4,575,000	4,701,025	4,654,015
312020	911 Emergency Tax	0	0	0	0
312021	Consumption Tax	107,368	115,000	124,411	125,655
312022	Cellular Tax		0	0	0
312024	Communication Taxes	3,003,205	2,700,000	2,324,969	2,456,902
Total Other Local Taxes		**$34,322,769**	**$34,495,290**	**$28,256,743**	**$30,012,889**

General Fund Revenue Summary

Account	Account Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimated	FY 2010 Adopted
Licenses, Permits & Fees					
313202	Building Permits	$114,236	$130,000	$84,322	$114,322
313203	Electrical Permits	63,204	60,000	51,150	54,150
313204	Plumbing Permits	40,533	30,000	23,761	28,761
313205	Mechanical Permits	60,418	58,000	48,949	51,949
313206	Elevator Inspection	52,111	48,000	48,000	48,000
313225	Rental Housing Occupancy	0	9,000	0	9,000
313226	Fire Marshal Permit	66,892	62,000	74,162	74,162
313227	Fire Protection System Permit	17,793	18,000	13,160	19,741
313231	Fire Marshal Development Fees	18,078	16,000	16,818	16,818
313233	Public Safety Fee	53,129	41,000	41,000	41,000
313234	Reinspection Fees	1,085	900	462	462
313308	Sign Permits	22,828	20,659	16,510	16,510
313309	Occupancy Permits	20,241	21,633	25,085	25,085
313310	Soil & Erosion Fees	20,610	12,201	6,150	6,150
313323	Zoning Fees	3,750	73,755	27,230	27,230
313328	Special Use Permits	84,780	148,278	47,314	47,314
313329	Variances	475	23,939	1,500	1,500
313330	Partial R/E Tax Exemption	220	431	330	330
313411	Cemetery Interments	19,945	21,000	27,650	52,535
313420	Street Opening Permits	59,464	40,000	64,416	64,416
313440	Public Right of Way Use	209,770	218,068	177,808	177,808
313510	Animal Licenses	9,595	8,400	11,785	11,785
313512	Peddlers Permits	6,345	7,400	9,330	9,330
313610	Cable TV	0	127,319	0	0
313611	Verizon Franchise Fees	0	0	0	0
313620	Transfer Fees	43,693	73,310	60,945	60,945
313630	Cellular Comm	66,409	100,450	60,000	60,000
Total Licenses, Permits & Fees		**$1,055,604**	**$1,369,742**	**$937,836**	**$1,019,301**
Fines & Forfeitures					
314001	Court Fines & Forfeitures	$592,042	$675,000	$544,546	$555,437
314002	Parking Fines	173,044	150,000	182,878	186,535
314003	Juvenile Court	5,655	8,000	4,648	4,741
314005	Circuit Court Revenue	5,650	5,000	5,690	5,804
314006	Court Facilities Fee	17,030	18,700	19,294	19,680
314010	Zoning Civil Penalties	3,400	1,100	3,400	3,468
314011	Photo Red Light	0	200,000	0	540,000
314012	Jail Admin Fee	1,818	2,200	2,592	2,644
314013	Courthouse Security	87,195	50,000	92,851	94,708
314021	Overweight Truck Fine	7,352	15,000	1,034	1,055
Total Fines & Forfeitures		**$893,186**	**$1,125,000**	**$856,933**	**$1,414,071**

FY 2010 General Fund Revenue Summary

Account	Account Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimated	FY 2010 Adopted
Use of Money & Property					
315101	Interest on Investments	$1,565,784	$360,000	$435,000	$335,000
315106	Unrealized Gain / (Loss)	0	0	0	0
315201	Rental - General Property	0	0	0	0
315202	Rental - Old Town Hall	110,056	111,736	111,700	111,000
315203	Rental - Green Acres	29,852	20,000	20,000	20,000
315206	Rental - Schools	1,557,078	1,458,973	1,437,056	1,396,097
315209	Rental - Main Street Day Care	24,000	11,877	24,000	24,000
315210	Rental - Westmore School	160,000	360,500	300,000	300,000
315211	Rental - Blenheim	0	0	4,000	25,000
Total Use of Money & Property		**$3,446,770**	**$2,323,086**	**$2,331,756**	**$2,211,097**
Charges for Services					
316110	Court Fees	$5,421	$6,200	$6,497	$6,627
316220	Sale of Record Copies	2,978	3,800	2,371	2,418
316221	False Alarm Fees	55,900	60,000	39,839	40,636
316223	Ambulance Fees	10,417	1,000,000	1,000,000	1,020,000
316230	Animal Control Fees	1,375	900	1,331	1,358
316349	Senior Programs	0	84,000	62,000	76,123
316350	Rec. Trips - Youth, Teen, and Adult	240,659	187,885	187,885	188,649
316351	Day Camps	326,926	663,176	663,176	525,118
316352	Pavilion Rentals	15,009	5,400	5,400	45,456
316353	Cultural Arts	0	0	0	0
316354	Special Events	183,457	150,960	150,960	154,010
316355	Museum Revenue	184	205	258	400
316356	Museum Gift Shop	14,000	32,000	10,000	15,000
316357	Show Mobile Revenue	4,945	9,600	0	9,600
316358	FHS Field Turf	225		9,600	0
316460	Sale of Publications	145	902	54	55
316461	Subdivision Review Fees	21,161	923	1,649	1,682
316462	Site Plan Review Fees	84,418	70,432	93,049	94,910
316463	Architectural Review	3,475	2,980	1,466	1,495
316464	Tree Removal Permit	455	1,199	210	214
316466	Surety Review	4,750	8,469	8,906	9,084
316467	Mapping Sales	1,751	513	1,475	1,504
316570	School Age Child Care	377,503	325,000	377,503	377,503
316580	Returned Check Fees	4,075	4,500	5,406	5,515
316581	Charge Card Fees	11,232	10,000	12,073	12,314
316585	Administrative Fees	10,673	9,000	999	1,019
316586	Collection Fees	4,493	4,000	2,258	2,303
316587	Attorney Fees	4,549	5,000	4,194	4,278
316712	5% Late Charge	1,688	1,025	1,328	1,354
Total Charges for Services		**$1,391,864**	**$2,648,067**	**$2,649,887**	**$2,598,626**

FY 2010 General Fund Revenue Summary

Account	Account Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimated	FY 2010 Adopted
Miscellaneous Revenue					
318102	Sale of Surplus Property	$39,942	$34,000	$34,000	$34,000
318104	Sale of Cemetery Lot	24,005	35,000	33,607	63,853
318105	Perpetual Care - Cemetery	9,622	13,000	17,100	32,490
318107	Recycled Newspaper	36,278	20,000	31,841	41,393
318108	Sale of City License Plates	4,905	0	5,300	2,500
318201	Misc. Revenue	20,615	21,806	58,351	89,636
318203	Police Seized Assets	12,824	0	0	0
Total Miscellaneous Revenue		**$148,191**	**$123,806**	**$180,198**	**$263,872**
321101	ABC Profits	12,602	$12,600	$12,600	$12,600
321102	Wine Taxes	13,210	13,000	13,000	13,000
321103	Rolling Taxes	310	300	480	480
321104	State Aid Police	707,558	672,130	680,962	660,000
321106	Vehicle Rental Tax	195,922	200,000	190,000	190,000
321201	Commissioner of Revenue	162,603	150,715	150,715	150,715
321202	Treasurer	125,472	123,582	123,582	123,582
321203	Registrar / Electoral	59,784	57,045	57,045	57,045
321204	DMV Reimbursement	40,726	30,000	44,962	44,962
324201	State Sales Tax	2,697,932	2,820,593	2,697,932	2,697,932
324202	Basic School Aid	4,165,507	3,706,351	3,208,965	3,940,825
324204	State School Capital	146,948	111,407	111,407	111,407
324236	LLEBG State Grant	0	0	0	0
324302	Four for Life Grants	32,439	18,489	18,704	18,704
324308	EMAC State Grant	0	0	0	0
324323	Fire Equip Mini Grant	0	5,600	5,600	0
324324	Byrne Jag Grant	3,774	0	0	0
324331	Asset Forfeiture	8,973	10,000	0	10,000
324344	Fire Programs Fund	56,671	57,164	58,503	58,500
324403	Street & Highway Maint.	2,020,064	2,000,000	2,086,540	2,000,000
324405	Solid Waste Grant	6,508	6,508	6,337	6,337
324411	Disaster Assistance State	0	5,000	5,000	5,000
324612	Blenheim Grant	0	0	0	2,500
324614	Arts Grant	5,000	5,000	5,000	5,000
Total State Aid		**$10,462,003**	**$10,005,484**	**$9,477,334**	**$10,108,589**

FY 2010 General Fund Revenue Summary

Account	Account Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimated	FY 2010 Adopted
Federal Aid					
331005	Bulletproof Vest Grant	$2,205	$3,000	$2,200	$3,500
331007	COPS 2005 Tech Grant	0	15,000	0	0
331009	Alcohol Safety Grant	14,275	0	17,143	19,143
331010	Gang Task Force Grant	0	0	0	0
331017	VA Dept of Emer Mgmt Grant	0	0	0	0
331018	NCR Regional Planner	32,052	0	48,776	166,508
331023	Byrne JAG Grant	3,774	0	0	0
331037	Secret Service Task	5,000	5,000	5,000	5,000
331042	LETPP Grant	4,275	0	0	0
331043	Fire SAFER Grant	432,869	283,400	290,539	174,526
TBD	LEMPG	3,942	0	5,000	10,000
Total Federal Aid		**$498,392**	**$306,400**	**$368,658**	**$378,677**
Other Financing Sources					
318288	FPYC Turf Contribution	21,000	21,000	21,000	21,000
318289	Schools Turf Contribution	20,000	20,000	20,000	20,000
319008	City - County Contract	881,322	911,546	911,546	942,053
341040	Sale of Property	0	2,700,000	0	2,700,000
341045	School Bond Cap. Int. Reimb.	2,310,000	1,239,190	1,850,000	0
342030	Insurance Recoveries	6,757	10,000	18,795	10,000
347325	School Bond Cap. Int. Reimb.	139,926	0	0	0
Total Other Financing Sources		**$3,379,005**	**$4,901,736**	**$2,821,341**	**$3,693,053**
Total Revenues		**$109,384,659**	**$113,102,272**	**$107,828,039**	**$110,517,366**
	Appropriated Fund Balance	**2,180,574**	**3,696,708**	**3,877,676**	**(180,968)**
Total Revenue Available		**$111,565,233**	**$116,798,980**	**$111,705,715**	**$110,336,398**

History of General Fund Revenues by Category

Category	FY 2001 Actual	FY 2002 Actual	FY 2003 Actual	FY 2004 Actual	FY 2005 Actual	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimate	FY 2010 Adopted
Real Estate	$23,943,846	$27,057,806	$29,976,644	$33,380,186	$37,522,328	$38,193,956	$40,975,135	$43,774,958	$47,669,933	$48,695,272
Personal Property	7,268,720	7,742,347	7,951,171	7,940,579	8,370,416	8,870,109	9,207,637	10,011,917	12,277,419	10,121,917
Sales Tax	9,737,741	8,889,946	9,875,008	10,608,683	11,604,756	13,721,180	13,587,593	13,433,255	8,622,408	9,865,549
BPOL	7,181,712	6,958,288	7,660,442	7,664,177	8,370,119	8,444,976	8,662,866	8,599,019	7,900,000	8,573,828
Meals Tax	1,774,326	1,839,986	1,930,225	2,087,428	2,176,558	2,235,496	2,301,359	4,628,045	4,701,025	4,654,015
Other Tax	5,149,784	5,219,207	5,328,963	6,643,536	7,052,627	7,664,874	6,653,880	7,662,450	7,033,311	6,919,498
Intergovernmental	8,783,115	8,460,554	8,150,217	8,965,341	9,444,194	10,054,930	10,597,452	10,960,395	9,845,992	10,487,266
Other Sources	5,641,452	4,847,661	4,638,483	5,059,545	6,333,265	10,544,829	9,728,573	10,314,620	9,777,951	11,200,021
Appropriated Fund Balance								2,180,574	3,877,676	(180,968)
Total Revenue	**$69,480,695**	**$71,015,795**	**$75,511,153**	**$82,349,474**	**$90,874,263**	**$99,730,350**	**$101,714,495**	**$111,565,233**	**$111,705,715**	**$110,336,397**

Adopted Budget

Fiscal Year

2009-10

General Fund

By Function & Program

LEGISLATIVE

Legislative Budget Summary				
	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Expenditures				
Salaries	$163,945	$172,260	$172,982	$175,761
Fringe Benefits	58,259	57,105	57,287	63,283
Purchased Services	25,903	27,707	25,399	24,000
Internal Services	(63,803)	(65,717)	(65,717)	(69,003)
Other Charges	63,853	52,096	47,680	40,290
Supplies & Materials	1,314	6,000	4,500	4,000
Capital Outlay	0	0	0	0
Total Expenditures	**$249,470**	**$249,452**	**$242,131**	**$238,332**
Total FTE	**2**	**2**	**2**	**2**

FUNCTION: Legislative
DEPARTMENT: Mayor and City Council
DIVISION OR ACTIVITY: City Council

BUDGET COMMENTS:
This cost center notes a decrease of 13.77% or $11,493 from the prior fiscal year. The special events line item was decreased by $1,500, along with reductions to general subsidies ($1,390), dues and subscriptions ($1,000), travel and training ($6,000), and charges to the utility fund ($1,015).

PROGRAM:
The City's legislative body – a mayor and six council members – formulates policy and provides guidance to the City manager who implements policy and manages the day-to-day operations of the municipal government.

GOAL:
To set goals and guidelines and formulate policy for providing a variety of needed and/or desired municipal services to City citizens. To insure that financial resources are well managed and available in order to meet the present and future needs of City citizens.

OBJECTIVES:
- Meet goals by enacting resolutions and ordinances
- Adopt a budget that best funds needed services
- Provide revenues for services by setting tax rates
- Gain advice of citizens by appointing members to boards and commissions
- Ascertain public opinion by holding public hearings
- Determine land-use policy by acting on rezonings, special use permits and comprehensive plans
- Represent the City in community and regional cooperation efforts

SERVICES AND PRODUCTS:
- Two Council business meetings each month
- Policy and planning documents
  - City Code amendments
  - Budgets
  - Comprehensive plans
- Public forums
- Conduit for citizen concerns
- Council representatives on community and regional boards

Cost Center 411110: City Council				
Title	**FY 2008 Actual**	**FY 2009 Budget**	**FY 2009 Estimate**	**FY 2010 Adopted**
Salaries	$33,500	$36,212	$36,212	$36,846
Fringe Benefits	2,680	8,147	8,329	9,326
Purchased Services	4,855	5,000	5,000	4,500
Internal Services	(19,715)	(20,306)	(20,306)	(21,321)
Other Charges	63,457	49,400	45,500	38,610
Supplies & Materials	667	5,000	4,500	4,000
Capital Outlay	0	0	0	0
Total	**$85,444**	**$83,453**	**$79,235**	**$71,960**

FUNCTION: Legislative
DEPARTMENT: Mayor and City Council
DIVISION OR ACTIVITY: City Clerk

BUDGET COMMENTS:
This cost center notes an increase of .22% ($373) from the prior fiscal year. Fringe benefits increase by $4,999, but are offset by decreases to code supplements ($2,343), travel and training ($1,000) and office supplies ($1,000). All employees will receive a market adjustment in FY 2010, but merit (step) increases will remain frozen.

PROGRAM:
The City Clerk is appointed by the Council as its official record-keeper. The Clerk is custodian of official documents and records the actions of the Council.

GOAL:
To record official actions and proceedings of the City Council, establishing a journal for the public and for historical purposes and maintain all original contracts and deeds. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:
- Maintain an official record of all City Council meetings, prepare work session summaries and prepare the agenda packages
- Prepare resolutions and ordinances approved by the City Council
- Maintain searchable files of all original contracts agreements, deeds and policies.
- Maintain official City Code hard copy and electronic
- Maintain proper FOIA request processes.
- Ensure Council meetings and actions are announced and advertised based on State Code requirements.

SERVICES AND PRODUCTS:
- Preparation of Minutes of the City Council and the Board of Architectural Review (other duties as assigned)
- City Code updates and inquiries
- Agendas, ordinances and resolutions, proclamations and notables
- Official records (contracts, agreements, deeds)
- Record Management (destruction and retention of all City documents)
- Development and Maintenance of public record database
- Maintain online access to Council meeting video, agendas and minutes
- Manage appointments on all City Boards and Commissions.

FUNCTION: Legislative
DEPARTMENT: Mayor and City Council
DIVISION OR ACTIVITY: City Clerk

PERFORMANCE MEASURES:

Indicators	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Output Measures				
Number of City Council agendas prepared	35	35	35	35
Number of City Council minutes prepared	35	35	35	35
Number of letters to citizens who spoke at meetings	215	0	0	0
Number of *Council Reporters* prepared	21	21	21	21
Outcome Measures				
Percent of Council Reporters prepared within two days of meeting	100%	100%	100%	100%
Percent of agendas and reporters on the web site within day of publication	100%	100%	100%	100%
Percent of Council staff reports online	100%	100%	100%	100%

PERFORMANCE MEASUREMENT RESULTS:

- The City Council typically holds two regular meetings per month with the exception of the August recess, when no regular meetings are held and the December holiday when one regular meeting is held, resulting in 21 regular City Council meetings per year. On average the Council also holds an additional 14 special meetings based on need and public interest. Therefore the estimated number of meetings for FY09 would be the 10 meetings the Council has already held and an additional 17 regular and special meetings.

- The letters to citizens was phased out in FY 08 to save on postage and because so many of our citizen speakers are repeated monthly.

- All reports and agendas will continue to be available online within above mentioned timeframes as well as the addition of live and archived internet video streaming of City Council meetings.

Cost Center 411120: City Clerk

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Salaries	$130,445	$136,048	$136,770	$138,916
Fringe Benefits	55,579	48,958	48,958	53,957
Purchased Services	21,048	22,707	20,399	19,500
Internal Services	(44,088)	(45,411)	(45,411)	(47,681)
Other Charges	396	2,696	2,180	1,680
Supplies & Materials	647	1,000	0	0
Capital Outlay	0	0	0	0
Total	**$164,027**	**$165,998**	**$162,896**	**$166,371**

Personnel Classification	Grade	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
City Clerk	21	1.0	1.0	1.0	1.0
Assistant City Clerk	14	1.0	1.0	1.0	1.0
Total FTE		**2.0**	**2.0**	**2.0**	**2.0**

JUDICIAL ADMINISTRATION

General District Court

Joint Court Service

Juvenile and Domestic Court

Court Service and Custody

Judicial Administration Budget Summary

	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Expenditures				
Salaries	$0	$0	$0	$0
Fringe Benefits	0	0	0	0
Purchased Services	1,751,878	1,841,511	1,824,467	1,867,820
Other Charges	3,100	3,100	2,100	1,100
Supplies & Materials	523	4,000	3,000	3,000
Debt Service	0	0	0	0
Capital Outlay	0	0	0	0
Total Expenditures	**$1,755,500**	**$1,848,611**	**$1,829,567**	**$1,871,920**
Revenues				
Juvenile Court	$5,655	$8,000	$4,648	$4,741
Circuit Court	5,650	5,000	5,690	5,804
Court Facilities Fees	17,030	18,700	19,294	19,680
Jail Admin Fee	1,818	2,200	2,592	2,644
Courthouse Security	87,195	50,000	92,851	94,708
Court Fees	5,421	6,200	6,497	6,627
Total Revenues	**$122,769**	**$90,100**	**$131,572**	**$134,203**
Net Cost to the City	**$1,632,731**	**$1,758,511**	**$1,697,995**	**$1,737,717**

FUNCTION: Administration of Justice
DEPARTMENT: General District Court
DIVISION OR ACTIVITY:

BUDGET COMMENTS:
The budget for the District Courts decreases by $3,000 or 10.14%. This is due to a reduction in the travel and training ($2,000) and small equipment ($1,000). All remaining accounts are level over the previous fiscal year.

PROGRAM:
The General District Court provides for a segment of the judicial service activities required under the law enforcement program. The court receives and distributes collaterals for misdemeanors, traffic cases and cases arising out of the Alcohol Safety Action Program (ASAP). Felonies and civil suits are heard in Fairfax County General District Court and all juvenile cases are heard at Fairfax County Juvenile and Domestic Relations Court.

GOAL:
To ensure that all persons who have matters before the court have timely hearings at all stages of the appropriate City or County proceedings by effectively scheduling the use of personnel, facilities and equipment resources. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES
- Process all police, citizen and judicial complaints, summons, orders and motions as required by law
- Collect, account for and process court collection payments

SERVICES AND PRODUCTS:
- Court Information

PERFORMANCE MEASURES:

Indicators	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Output Measures				
New Traffic Actions	12,070	10,642	11,706	11,706
New Criminal Actions	815	691	760	760
New Civil Actions	177	197	216	216
Documents handled per staff member	3,814	2,883	3,171	3,171
New Cases processed	13,062	11,530	12,683	12,683
Outcome Measures				
Percent of Actions adhering to state mandate	100%	100%	100%	100%

PERFORMANCE MEASUREMENT RESULTS:
Projections for new traffic and criminal actions are expected to increase by 10% in FY 2009 over the previous fiscal year. All trends from FY 2009 are expected to remain level in FY 2010. Additional traffic actions could increase but are contingent upon implementation of the Red Light Photo Program, which is tentatively scheduled to begin in FY 2010.

Cost Center 413110 General District Court				
Title	**FY 2008 Actual**	**FY 2009 Budget**	**FY 2009 Estimate**	**FY 2010 Adopted**
Purchased Services	$13,862	$22,500	$22,500	$22,500
Other Charges	3,100	3,100	2,100	1,100
Supplies & Materials	523	4,000	3,000	3,000
Capital Outlay	0	0	0	0
Total	**$17,484**	**$29,600**	**$27,600**	**$26,600**

FUNCTION: Administration of Justice
DEPARTMENT: Joint Court Service
DIVISION OR ACTIVITY:

BUDGET COMMENTS:
This account provides, through a contract with Fairfax County, for the City's share of the Circuit Court, Clerk of the Court and the prosecutorial services of the Commonwealth's Attorney. A 2% increase ($4,650) is reflected in FY 2010. The City-County contract has increased by $9,750 and costs toward facilities management (City's share of costs to operate facilities) decreased by $5,130.

PROGRAM:
The Joint Court Service provides a number of court service activities for the City of Fairfax by contract with Fairfax County on a contract basis. The Circuit Court has jurisdiction in criminal and civil cases. Civil jurisdiction provides for adoptions, divorces and controversies where the claim exceeds $20,000. Pubic services include issuance of marriage licenses, notary commission, probating will and collection of recordation taxes.

GOAL:
To ensure effective, fair Court services for City of Fairfax residents. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:
- Monitor effectiveness of court programs
- Evaluate provisions of contract agreement and payments

SERVICES AND PRODUCTS:

Circuit Court
- Felony cases
- Civil cases
- Appealed cases

Clerk of the Court
- Official function
- Recording legal documents
- Marriage
- Court attendance

Commonwealth Attorney
- Prosecution of felonies

Cost Center 413120: Joint Court Service				
Title	**FY 2008 Actual**	**FY 2009 Budget**	**FY 2009 Estimate**	**FY 2010 Adopted**
Purchased Services	$256,183	$250,130	$264,381	$254,780
Total	**$256,183**	**$250,130**	**$264,381**	**$254,780**

FUNCTION: Administration of Justice
DEPARTMENT: Juvenile and Domestic Relations District Court
DIVISION OR ACTIVITY:

BUDGET COMMENTS:
This account provides, through a contract with Fairfax County, for the City's share of the Juvenile and Domestic Relations District Court services. The City's payment is comprised of a population based share of certain court costs and a per diem rate for juveniles who are detained in the various juvenile court facilities. Costs are expected to decrease to $384,359, which is a 25% ($125,356) decrease from FY 2009. The Enterprise Alternative School will be closed, the supervised visitation/exchange program utilized in acrimonious child custody arrangements, gang control prevention and family counseling programs will be eliminated.

PROGRAM:
The Juvenile and Domestic Relations Court provides administration of justice in the juvenile and domestic relations areas. Programs include community based juvenile crime control, the Girls and Boys Probation Houses and many innovative programs that identify youth offenders and redirect them towards successful outcomes. The activities are provided by the County of Fairfax and paid for on a contractual basis based on population.

GOAL:
To ensure effective, fair juvenile court services for City of Fairfax residents. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:
- Monitor effectiveness of court programs and community alternatives
- Evaluate provisions of contract and payments

SERVICES AND PRODUCTS:

Juvenile Domestic Relations
- Juvenile Detention Center 114 days
- Boys' Probation House 0 days
- Girls' Probation House 289 days
- Less Secure Shelter 22 days

Cost Center 413130: Juvenile & Domestic Relations District Court				
Title	**FY 2008 Actual**	**FY 2009 Budget**	**FY 2009 Estimate**	**FY 2010 Adopted**
Purchased Services	$388,404	$509,715	$409,820	$384,359
Total	**$388,404**	**$509,715**	**$409,820**	**$384,359**

FUNCTION: Administration of Justice
DEPARTMENT: Court Services and Custody
DIVISION OR ACTIVITY:

BUDGET COMMENTS:
This account provides, through a contract with Fairfax County, for the City's share of court security and custody at the Adult Detention Center. As noted previously, the County has asserted that the number of prisoner days, currently billed at 5,144 days, has been significantly underreported however the county has agreed that the city will not share any increased costs until accurate reports can be generated to reflect greater utilization. Adopted reductions in services include elimination of the Medical Services Branch and closure of the two satellite Intake Centers. The total budget equates to $1,206,181, which is a 14% ($147,015) increase over FY 2009.

PROGRAM:
All court services and custody are provided through a contractual agreement with the Fairfax County Office of the Sheriff. The Sheriff is a Constitutional Officer who has law enforcement jurisdiction in both criminal and civil matters in the County and City of Fairfax. The Sheriff's Office is divided into two separate functions: the first area of operation is Court Services. Court Services has responsibility for ensuring the security of the courts including transport of prisoners, and the proper service execution of all civil legal processes. The other area of operation for the Sheriff is Custody Services. Custody Services is responsible for the confinement of prisoners in a safe and humane environment at the Adult Detention Center and Support Services Division. The Support Services Division or Pre-Release Center provides custody services to approximately 200 persons who are divided between the Work-Release, Electronic Incarceration and Community Labor Force functions.

GOAL:
To provide jail and custody service in support of law enforcement functions. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:
- Ensure a safe court environment for all participants
- Maintain both the integrity of the court process and courtroom decorum
- Transport prisoners throughout the State
- Operate the Adult Detention Center of Fairfax County

SERVICES AND PRODUCTS:
- Detention facilities
- Transportation of prisoners
- Courtroom enforcement
- Bailiffs for the various courts

Cost Center 413230: Court Services & Custody				
Title	**FY 2008 Actual**	**FY 2009 Budget**	**FY 2009 Estimate**	**FY 2010 Adopted**
Purchased Services	$1,093,429	$1,059,166	$1,127,766	$1,206,181
Total	**$1,093,429**	**$1,059,166**	**$1,127,766**	**$1,206,181**

ELECTORAL BOARD

Electoral Board Budget Summary				
	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimated	FY 2010 Adopted
Expenditures				
Salaries	$131,331	$140,881	$137,913	$114,301
Fringe Benefits	40,199	44,577	44,577	41,155
Purchased Services	36,489	30,589	30,589	36,675
Internal Services	(43,829)	(45,143)	(45,143)	(47,401)
Other Charges	3,817	4,352	4,352	2,852
Supplies & Materials	2,867	5,000	5,000	2,056
Capital Outlay	0	0	0	0
Total Expenditures	**$170,875**	**$180,256**	**$177,288**	**$149,639**
Revenues				
Salary Reimbursement	$59,784	$57,045	$57,045	$57,045
Total Revenues	**$59,784**	**$57,045**	**$57,045**	**$57,045**
Net Cost to the City	**$111,091**	**$123,211**	**$120,243**	**$92,594**
Total FTE	**2.5**	**2.5**	**2.5**	**2.5**

FUNCTION: Electoral Board
DEPARTMENT: Electoral Board
DIVISION OR ACTIVITY: Electoral Board/General Registrar

BUDGET COMMENTS:
The Commonwealth of Virginia reimburses the City for the salaries of the Electoral Board and General Registrar. Funding for the Electoral Board has decreased by 17% ($30,616). Salaries and fringe benefits account for a decrease of $30,002. Other notable decreases include travel and training ($1,500), and office supplies ($2,944). All employees will receive a market adjustment in FY 2010, but merit (step) increases will remain frozen.

PROGRAM:
The Electoral Board, appointed by the Circuit Court, oversees all phases of the electoral process. The General Registrar, appointed by the Board, ensures the integrity of the voter registration process and manages the electoral process for the Board, ensuring that elections are conducted efficiently, professionally and in conformity with law.

GOAL:
To promote our representative form of government by ensuring the integrity of the voter registration process and the conduct of free and fair elections. To meet the City's adopted goals:

- Providing unsurpassed user-friendly, customer-focused business practices.
- Constantly strive to improve the efficiency of the Electoral Board and General Registrar's operations.

RESPONSIBILITIES:

Electoral Board

- Ensure timely and accurate election results
- Establish efficient polling place operations
- Recruit and train Officers of Election
- Supervise and direct Officers of Election
- Provide guidance to the Registrar
- Review campaign finance submissions by and for local candidates
- Assess civil penalties for campaign finance requirement violations

General Registrar

- Provide voter registration for all eligible community members
- Manage elections for the Electoral Board
- Provide absentee voting for qualified voters
- Produce electronic and paper ballots according to Commonwealth guidance
- Ensure the maintenance and integrity of electronic voting machines
- Certify all local candidates' eligibility to run for office
- Review campaign finance submissions by and for local candidates
- Assess civil penalties for campaign finance requirement violations
- Serve as the Board's chief advisor on election law (Code of Virginia 24.2)
- Serve as the Board's budget and financial officer

FUNCTION: Electoral Board
DEPARTMENT: Electoral Board
DIVISION OR ACTIVITY: Electoral Board/General Registrar

Year 2008 Measures of Effectiveness:

- Conducted elections successfully with timely, accurate results and few citizen complaints
- Processed more than twice as many absentee voters as any election in the history of the City of Fairfax, and did so while maintaining next day service for our voters.
- Deployed voting equipment that operated without difficulty in high turnout elections
- Oversaw the expansion of the Annual Absentee Program which increased ten fold.
- Doubled the amount of registrations for our overseas and military voters through the FPCA program through increased contact with voters by email.
- Continued improvements in customer service at the General Registrar's office

SERVICES AND PRODUCTS:

Electoral Board

- Conducts Elections including the training and supervision of the Officers of Election
- Selects and monitors the performance of the voting equipment
- Officially certifies election results
- Interfaces with Chief Judge during election recounts
- Prepares and keeps Minutes of Electoral Board proceedings
- Reviews candidates' campaign finance reports (campaign contributions and expenditures)

General Registrar

- Prepares paper and electronic ballots
- Oversees security and maintenance of electronic voting machines
- Certifies candidates for elected office
- Reviews candidates' campaign finance reports (campaign contributions and expenditures)
- Maintains official records of candidacies and other information for public inspection
- Official spokesperson of Board with media on Election Day, briefs press on results and procedures
- Oversees the voter registration process, conducts registration programs
- Point of contact with Clerk of the Circuit Court regarding felons, mental incompetents
- Administers oaths of office to Officers of Election and staff
- Tracks petitions and certifies the signatures of registered voters
- Maintains accurate voter registration rolls; maintains Virginia Voter Registration System database
- Processes all requests for Absentee ballots
- Ensures secure storage for voting equipment and memory devices
- Reviews pollbooks and Registered Voters' Lists for accuracy, changes
- Answers voting and registration questions for the public and the media.

FUNCTION: Electoral Board
DEPARTMENT: Electoral Board
DIVISION OR ACTIVITY: Electoral Board/General Registrar

PERFORMANCE MEASURES:

Indicators	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Output Measures				
Presidential Election – Registered Voters		15,495		
Presidential Election – Persons Voting		11,396		
Presidential Primary – Registered Voters		14,488		
Presidential Primary – Persons Voting		5,023		
Gubernatorial Election – Registered Voters			15,200	
Gubernatorial Election – Persons Voting			8,056	
City Election – Registered Voters		14,550		15,000
City Election – Persons Voting		3,188		3,286
Federal Election – Registered Voters		15,495		15,000
Federal Election – Persons Voting		11,396		8,520
State Election – Registered Voters	13,772		15,200	
State Election – Persons Voting	5,557		8,056	
Service Quality				
Polling places that are handicapped accessible	100%	100%	100%	100%
Presidential Election – Voter Turnout		73.5%		
Presidential Primary – Voter Turnout		34.6%		
Gubernatorial Election – Voter Turnout			53%	
City Election – Voter Turnout		21.9%		21.9%
Federal Election – Voter Turnout		73.5%		56.8%
State Election – Voter Turnout			53%	

PERFORMANCE MEASUREMENT RESULTS:

Voter registration remains relatively stable around 14,000 registered voters. Fluctuations occur as interest in an election grows. For example, citizens register prior to presidential elections and for elections where candidates or issues attract attention.

Cost Center 414110: Electoral Board

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimated	FY 2010 Adopted
Salaries	$131,331	$140,881	$137,913	$114,301
Fringe Benefits	40,199	44,577	44,577	41,155
Purchased Services	36,489	30,589	30,589	36,675
Internal Services	(43,829)	(45,143)	(45,143)	(47,401)
Other Charges	3,817	4,352	4,352	2,852
Supplies & Materials	2,867	5,000	5,000	2,056
Capital Outlay	0	0	0	0
Total	**$170,875**	**$180,256**	**$177,288**	**$149,639**

Personnel Classification	Grade	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimated	FY 2010 Adopted
Registrar	20	1.0	1.0	1.0	1.0
Deputy Registrar	12	1.0	1.0	1.0	1.0
Deputy Registrar	12	0.5	0.5	0.5	0.5
Total Positions		**2.5**	**2.5**	**2.5**	**2.5**

GENERAL AND FINANCIAL ADMINISTRATION

General & Financial Government - Budget Summary

	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Expenditures				
Salaries	$4,723,488	$4,990,191	$4,962,964	$4,699,742
Fringe Benefits	1,583,122	1,799,112	1,758,422	1,774,259
Purchased Services	1,950,133	2,012,518	1,907,561	1,822,678
Internal Services	(4,092,687)	(4,121,221)	(4,121,790)	(4,208,203)
Other Charges	902,368	1,086,654	1,056,723	1,007,425
Supplies & Materials	1,553,489	1,512,620	1,541,520	1,456,378
Capital Outlay	297,633	280,000	217,063	140,800
Total Expenditures	**$6,917,546**	**$7,559,875**	**$7,322,464**	**$6,693,079**
Revenues				
Returned Check Fee	4,075	4,500	5,406	5,515
Sale of City License Plates	4,905	0	5,300	2,500
Salary Reimbursement - Revenue & Treasurer	288,075	274,297	274,297	274,297
Total Revenues	**$297,055**	**$278,797**	**$285,003**	**$282,312**
Net Cost to the City	**$6,620,491**	**$7,281,078**	**$7,037,460**	**$6,410,767**
Total FTE	**65.75**	**66.13**	**66.13**	**60.75**

FUNCTION: General and Finance
DEPARTMENT: City Manager's Office
DIVISION OR ACTIVITY: City Manager

BUDGET COMMENTS:
This cost center decreases by .76% ($3,213) in FY 2010. The Assistant City Manager also holds the title of Director of Finance, as the salary and position remain half budgeted under each department. A slight increase in fringe benefits ($1,483) is noted, but are offset by cost reductions in utility charges ($2,574). All employees will receive a market adjustment in FY 2010, but merit (step) increases will remain frozen.

PROGRAM:
The City Manager, as chief executive officer of the municipal government, implements City Council policy and manages the activities of the City offices and departments.

GOAL:
To insure that resources funded by City Council are well managed and available in order to provide a variety of needed and/or desired municipal services to City citizens. Insure appropriate level of funding is directed to fund City Council priorities as outlined in Council's adopted goals for 2008-2010.

OBJECTIVES:
- Provide Council with information and data necessary for formulating policy
- Direct and control departments and offices
- Exercise fiscal control over operations and submit an annual budget to City Council
- Respond to citizen inquiries and requests
- Evaluate programs and projects for effectiveness
- Conduct research and develop methodology for new programs
- Communicate Council policy to departments and offices
- Manage work force
- Act as liaison to the General Assembly and monitor legislation affecting the citizens of Fairfax

SERVICES AND PRODUCTS:
- Annual operating and capital budget
- Annual legislative program
- Special projects and reports
- Citizen relations
- Data and information analyses
- Responses to Council/citizen inquiries

FUNCTION: General and Finance
DEPARTMENT: City Manager's Office
DIVISION OR ACTIVITY: City Manager

PERFORMANCE MEASURES:

Indicators	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Output Measures				
Analysis and research to support Council policy formulation	As Necessary	As Necessary	As Necessary	As Necessary
Operating department performance reviews	As Necessary	As Necessary	As Necessary	As Necessary
Contacts with Legislative Delegation and VML staff members	As Necessary	As Necessary	As Necessary	As Necessary
Outcome Measures				
% of time operating budget expenditures conform to established budgetary guidelines	100%	100%	100%	100%
Information requests from Mayor or City Council answered within 10 days	100%	100%	100%	100%
Information requests from the public answered within 10 days	100%	100%	100%	100%

Performance Measurement Results:

The City Manager's office strives to respond to all inquiries within the established guidelines.

Cost Center 415110: City Manager

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Salaries	$329,434	$328,789	$328,789	$334,543
Fringe Benefits	107,213	132,458	132,458	133,941
Purchased Services	0	1,000	1,000	900
Internal Services	(49,984)	(51,483)	(51,483)	(54,057)
Other Charges	7,384	9,000	8,550	7,850
Supplies & Materials	1,926	2,000	1,900	1,800
Capital Outlay	0	0	0	0
Total	**$395,974**	**$421,763**	**$421,214**	**$424,976**

Personnel Classification	Grade	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
City Manager	**	1.0	1.0	1.0	1.0
Assistant City Manager	31	0.5	0.5	0.5	0.5
Office Administrator	19	1.0	1.0	1.0	1.0
Total FTE		**2.5**	**2.5**	**2.5**	**2.5**

FUNCTION: General and Finance
DEPARTMENT: Law
DIVISION OR ACTIVITY: City Attorney

BUDGET COMMENTS:
This cost center decreased by 11% in FY 2010. Legal service fees are calculated based on workload projection and rates charged by the various firms providing portions of the City Attorney services (in particular the City Prosecutor and the firm employed to collect delinquent real estate, business license and personal property, and meals and other local taxes).

PROGRAM:
The City Attorney is appointed by City Council to provide municipal legal services on a contractual basis. The City Attorney selects the City Prosecutor and other providers of legal services on an as-needed basis.

GOAL:
To protect the interests of the City of Fairfax by serving as legal advisor to the City Council, the City Manager, City staff, and various appointed boards and commissions.

OBJECTIVES:
- Provide legal representation to the City Council, City Manager, all departments, boards, commissions and agencies of the City
- Issue legal opinions, prepare and review ordinances and other legal documents, including bonds, deeds, leases and contracts, as well as advising on legislative matters
- Represent the City (elected officials, appointees, employees and volunteers) and various boards and commissions in litigation and administrative proceedings
- Attend City Council meetings, and meetings of other boards and commissions as requested
- Provide legal assistance regarding planning and zoning issues, including reviewing zoning applications and staff reports for City Council and City staff as requested and utilizing legal resources to enforce zoning violations and remediation thereof
- Prosecute misdemeanor and traffic offenses in the City's General District Court (and on appeal as necessary)
- Assist the City Treasurer in the collection of delinquent local taxes (real estate, personal property, business taxes, meals taxes etc.)

SERVICES AND PRODUCTS:
- General legal advice & representation

FUNCTION: General and Finance
DEPARTMENT: Law
DIVISION OR ACTIVITY: City Attorney

PERFORMANCE MEASURES:

Indicators	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Output Measures				
Formal/informal opinions issued	40	35	45	45
Ordinances prepared and/or reviewed for City Council and other boards and commissions	25	35	35	35
Lawsuits closed during the year	15	15	25	40
Review special use permits, special exceptions, variances, rezoning applications and staff reports	40	45	45	45
Appearances before City Council, Planning Commission, and Board of Zoning Appeals	35	35	35	35
Appearances in regulatory matters	2	3	2	2
Review and respond to FOIA requests	10	15	20	25

Performance Measurement Results:

- With the election of several new Council members and turnover on various boards and commissions, the City Attorney has continued to undertake many formal and informal briefings regarding legal and procedural issues of concern. While the Old Town project is reaching conclusion (in terms of development work being undertaken), there are numerous complex issues relating to the continuing undergrounding of utilities project, the new and old library sites, the Fairfax Boulevard Master Plan and other general redevelopment initiatives throughout the City. Further, the City Attorney's office has been charged with providing complex legal advice regarding fundamental changes in financial policies and procedures for the City, given economic challenges. In addition, the nature of future development and redevelopment projects in the City can be expected to fundamentally change, as there is very little empty site development and most land use work is in the nature of either infill development or in redevelopment, where the legal issues can be particularly complex. Also, the City is the owner of a number of properties, and managing and disposing of these various properties can be expected to have legal ramifications. In the zoning enforcement area, the City has undertaken an aggressive program of enforcement, resulting in an increase in notices of violations and tickets, and resulting legal action (including litigation) to enforce the same as individuals and companies challenge various City enforcement efforts, and we can anticipate a continued increase in formal litigation matters involving these cases. Litigation is the one area that it is virtually impossible to predict with certainty, and we continue to utilize a conservative estimating process in arriving at projections in this area.

Cost Center 415120: City Attorney				
Title	**FY 2008 Actual**	**FY 2009 Budget**	**FY 2009 Estimate**	**FY 2010 Adopted**
Purchased Services	$549,557	$549,200	$549,200	$494,280
Internal Services	(22,087)	(22,749)	(22,749)	(23,886)
Total	**$527,470**	**$526,451**	**$526,451**	**$470,394**

FUNCTION: General and Finance
DEPARTMENT: Mayor and City Council
DIVISION OR ACTIVITY: Public Audit of Accounts

BUDGET COMMENTS:
The Public Audit of Accounts cost center notes a decrease of 20.5% FY 2010. This is based on the contract with the City's auditors.

PROGRAM:
The City's financial records are audited annually by an independent certified public accounting firm employed by the City and responsible directly to the City Council.

GOAL:
To ensure that City financial methods and controls are in accordance with generally accepted accounting standards.

OBJECTIVES:
- Review financial statements and accounts using standards of the American Institute of Certified Public Accountants and the State Auditor of Public Accounts
- Prepare an audit which accurately presents the financial condition of the City

SERVICES AND PRODUCTS:
- Comprehensive Annual Financial Report (CAFR)

PERFORMANCE MEASURES:

Indicators	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Outcome Measures				
Timely receipt of CAFR	Yes	Yes	Yes	Yes
Obtain Government Finance Officers Association (GFOA) Certificate of Achievement Award	Yes	Yes	Yes	Yes
Present audit findings to Management for improvements to internal policies & procedures	Yes	Yes	Yes	Yes

Performance Measurement Results:

For FY 2006, the City's Comprehensive Annual Financial Report (CAFR) was awarded a Certificate of Achievement for Excellence in Financial Reporting upon review by the Government Finance Officers Association (GFOA). The FY 2007 CAFR will be submitted to GFOA again this year in hopes of obtaining another award.

Cost Center 415130: Public Audit of Accounts				
Title	**FY 2008 Actual**	**FY 2009 Budget**	**FY 2009 Estimate**	**FY 2010 Adopted**
Purchased Services	82,283	111,854	99,854	90,400
Internal Services	(5,745)	(5,918)	(5,918)	(6,214)
Total	**76,538**	**105,936**	**93,936**	**84,186**

FUNCTION: General and Finance
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Personnel

BUDGET COMMENTS:
Office of Personnel budget decreases by $117,267 (30%) in FY 2010. The department will lose one full time position, a Personnel Analyst and the net result is $113,037 in lower personnel expenses. All employees will receive a market adjustment in FY 2010, but merit (step) increases will remain frozen. Funds for employee education have been eliminated ($25,000). Notable reductions occur in contract services ($12,500) and other expenses ($17,000).

PROGRAM:
The Office of Personnel administers a comprehensive human resource management system for the City that complies with federal, state and City laws and regulations.

GOAL:
To recruit and retain a highly motivated work force equipped with the skills and knowledge required to deliver high quality services to citizens. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:
- Recruit, evaluate and refer qualified candidates for City positions
- Coordinate continual training of the work force
- Respond to employees, retirees, and the public through telephone and walk-in inquiries and requests regarding employment, benefits, compensation, payroll and policy issues in a timely manner
- Generate accurate personnel action forms for new hires, employee performance evaluations, terminations and other miscellaneous status changes

SERVICES AND PRODUCTS:
- Job classification, compensation, evaluation systems and salary surveys
- Recruitment and hiring and employee orientation
- Employee activities – health fair, newsletter
- Personnel records
- Training
- Benefits
- Employee relations advice/guidance

FUNCTION: General and Finance
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Personnel

PERFORMANCE MEASURES:

Indicators	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Output Measures				
Number of Positions Filled	36	41	20	10
Average time to fill a job (days)	60	55	60	60
Applications received per year	1,700	1,750	1,200	1,400
Number of disciplinary actions	13	12	10	10
Number of grievances	2	1	2	2
Number of personnel/payroll actions	1,550	1,600	1,575	1,550
Outcome Measures				
Turnover rate	7.3%	7.1%	5.2%	3.4%

Performance Measurement Results:

- The turnover rate decreased below normal in FY09 and into FY10 due to the downturn in the economy.
- The number of positions filled in 08 was a little higher than normal but is expected to be low in FY 09 as a hiring freeze was implemented and the economy worsened.
- Grievances and disciplinary actions are expected to remain relatively level with past FY's.

Cost Center 415140: Personnel

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Salaries	$399,908	$415,971	$415,971	$324,807
Fringe Benefits	140,644	173,033	173,033	126,160
Purchased Services	99,616	116,500	114,500	102,000
Internal Services	(123,876)	(127,592)	(127,592)	(133,972)
Other Charges	32,913	26,000	24,579	7,850
Supplies & Materials	803	1,000	1,000	800
Capital Outlay	0	0	0	0
Total	**$550,008**	**$604,911**	**$601,491**	**$427,645**

Personnel Classification	Grade	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Personnel Director	28	1.0	1.0	1.0	1.0
Benefits & Risk Manager	23	1.0	1.0	1.0	1.0
Personnel Analyst	20	1.0	1.0	1.0	0.0
Personnel Safety Technician	16	1.0	1.0	1.0	1.0
Personnel Technician	14	1.0	1.0	1.0	1.0
Total FTE		**5.0**	**5.0**	**5.0**	**4.0**

FUNCTION: General and Finance
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Community Relations

BUDGET COMMENTS:
The Community Relations cost center decreases by 60% ($127,702) in FY 2010. This notes the elimination of one position, a Community Relations Assistant. The contract services line item will be reduced by $50,000 as all printing and postage costs for the production of *Cityscene* has been removed. *Cityscene* will now be available only on-line and via special requests for printed editions. All employees will receive a market adjustment in FY 2010, but merit (step) increases will remain frozen.

PROGRAM:
The Community Relations Office manages a complete communications program to keep residents and the media informed of municipal services and activities. This program employs a variety of print and electronic resources, including a community newsletter, special brochures and informational materials; news releases and media advisories; video and cable television; telephone bulletin boards; and the Internet.

GOAL:
To ensure an educated and involved citizenry and an informed media by providing information on City programs and activities through timely and efficient communication methods. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:
- Answer citizen requests for information and to ascertain community needs
- Produce informational, educational and promotional publications/materials for residents and business owners
- Prepare and disseminate news releases and media advisories targeted to print and electronic media outlets and community audiences
- Keep citizens informed of critical issues through the Internet (WWW), cable television, telephone bulletin boards, electronic messages, AM radio station and other media
- Keep current on information technology initiatives and their applications to community relations
- Survey and analyze effectiveness of communication programs
- Explore methods to improve the management and implementation of communication programs
- Manage citizen outreach programs

SERVICES AND PRODUCTS:
- The *Cityscene* on-line newsletter
- Pamphlets, brochures, flyers, banners
- Community Calendar
- News releases and media advisories
- Press conferences
- World Wide Web site content (including City and Chocolate Lovers Festival Web sites)
- AM radio PSAs
- Chocolate Lovers Festival publiCity, communication support
- Telephone bulletin boards
- eMAS (electronic message alert system)
- New Resident packets

FUNCTION: General and Finance
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Community Relations

PERFORMANCE MEASURES:

Indicators	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Output Measures				
*Cityscene*s made available on the first of the month	12	12	12	12
Citizen inquiries handled	3,500	3,750	4,000	4,250
Web site inquiries handled	650	725	750	800
Media inquiries handled	380	380	380	380
News releases prepared and distributed	240	250	250	250
New resident packages prepared and distributed	542	612	350	250

Performance Measurement Results:

The increased number of citizen inquiries, media inquiries and Web inquiries handled is due to questions associated with downtown development, traffic, moving of City offices and new City services and programs. New resident packages have decreased as they are now only provided upon request.

Cost Center 415150: Community Relations

Title	FY 2008* Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Salaries	$123,793	$125,794	$125,794	$80,024
Fringe Benefits	43,086	45,032	45,032	31,083
Purchased Services	228,722	61,000	61,000	10,000
Internal Services	(69,429)	(35,663)	(35,663)	(37,446)
Other Charges	27,305	5,750	5,200	1,450
Supplies & Materials	2,789	10,400	10,400	2,000
Capital Outlay	2,564	2,500	2,500	0
Total	**$358,830**	**$214,813**	**$214,263**	**$87,110**

Personnel Classification	Grade	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Community Relations Specialist	19	1.0	1.0	1.0	1.0
Cultural Arts & Marketing Coordinator	19	0.5	0.0	0.0	0.0
Community Relations Assistant	14	1.0	1.0	1.0	0.0
Total FTE		**2.50**	**2.00**	**2.00**	**1.00**

* FY 2008 reflected Marketing budget expenditures, which have since been broken out into a separate cost center beginning in FY 2009.

FUNCTION: General and Finance
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Marketing

BUDGET COMMENTS:
The marketing cost center has decreased 8% or $14,348. The most notable decreases in funding occur in advertising ($12,000), and contract services ($4,205). The staffing complement decreases as the Cultural Arts Coordinator position has been eliminated. All employees will receive a market adjustment in FY 2010, but merit (step) increases will remain frozen.

PROGRAM
To increase the positive perception of the City, raise the profile, and promote the City through local, regional and State resources.

GOAL
Increase the number of people shopping, dining, visiting and doing business in the City thus spending more money in the City.

OBJECTIVES
- Implement an effective marketing strategy for the City of Fairfax.
- To enhance the marketing of City departments.
- Increase marketing budget by attracting additional grants and funding into the City.
- Incorporate current trends, research information and best practice gained through liaison with state agencies: Virginia Tourism Corporation and Virginia Commission on the Arts.
- Bring added value and marketing expertise to business partnerships.
- Achieve cost benefits through mutual marketing with Community partnerships: including George Mason University, Destination Fairfax, Fairfax Spotlight on the Arts and Fairfax City Regional Library.

SERVICES and PRODUCTS
- Creation of effective advertising and public relations campaigns.
- Advertising for print & electronic media.
- Maintain media liaisons and an effective photo library for media enquiries.
- Develop and maintain a current and effective visitor website.
- Create and implement new media development.
- City Brochure development, production and distribution.
- Special event co-op marketing.
- Conduct City Market research and data collection in collaboration with Virginia Tourism Corporation and George Mason University.
- Provide staff to Cultural and Tourist Boards.

FUNCTION: General and Finance
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Marketing

PERFORMANCE MEASURES:

Indicators	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Output Measures				
Number of Advertisements – Radio wks	24	20	18	18
Number of Advertisements - Print	208	312	250	220
Number of Advertisements – Electronic [more media offering combined advertising]	3x 3mth contracts	2x12mth contracts	6x6mth contracts	6x6mth contracts
Number of Brochures	75,000	80,000	60,000	60,000
Percentage of increased hits to Visit Fairfax website	30%	73%	75%	75%
Number of Cultural Arts Events	44	62	66	75
Cultural Arts performance attendance	7,060	9,160	10,000	11,500
Number of Downtown Events	17	42	55	58
Marketing support – Downtown event Attendance	1,700	17,190	18,000	20,000
Media Co-op advertising (contributed by external businesses)	-	$58,000	$38,000	$60,000
Research, survey and design – GMU GMU resources, no cost to City*	-	$20,000	$25,000	$26,000
Research and visitor development - Virginia Tourism resources, no cost to City*		$10,000	$12,000	$14,000

*Represents value of work undertaken by third parties

Cost Center 415152: Marketing

Title	FY 2008* Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Salaries	$0	$51,735	$51,735	$52,640
Fringe Benefits	0	16,489	16,489	15,401
Purchased Services	0	114,000	114,000	105,495
Internal Services	0	(35,663)	(35,663)	(37,446)
Other Charges	0	24,900	24,900	21,302
Supplies & Materials	0	2,800	2,800	2,520
Capital Outlay	0	0	0	0
Total	**$0**	**$174,261**	**$174,261**	**$159,912**

Personnel Classification	Grade	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Cultural Arts & Marketing Manager	23	0.0	0.50	0.50	0.50
Cultural Arts Coordinator	14	0.0	0.375	0.375	0.0
Total FTE		**0.00**	**0.88**	**0.88**	**0.50**

***** All Marketing operating expenditures for FY 2008 were reflected under the Community Relations Budget.

FUNCTION: General and Finance
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Cable TV

BUDGET COMMENTS:
This cost center decreases by 32% or $37,279 in FY 2010. The department reduced temporary help ($9,829) to meet the budget reduction targets, and will in turn provide less coverage of City events. Operating supplies and equipment were also lowered by $16,600 for additional savings. All employees will receive a market adjustment in FY 2010, but merit (step) increases will remain frozen.

PROGRAM:
The Community Relations Office manages a complete communications program to keep residents and the media informed of municipal services and activities. The Cable TV division helps the City achieve its communication goals through the use of video on cable television, the City's web site and DVDs. This division oversees the main video control room at City Hall, the mobile studio and five remote PEG sites, including Old Town Hall, Fairfax High School, Lanier Middle School, Daniels Run Elementary School and Providence Elementary School.

GOAL:
To keep residents and merchants informed of timely and pertinent information through the use of video programming. The programs are shown on the City's cable television station, Cityscreen-12, which is carried on the Cox Communications cable network and on Verizon FiOS, on the City's web site and available on DVD for purchase or loan .

OBJECTIVES:
- Program the electronic bulletin board on Cityscreen-12 with timely and pertinent information important to the community
- Televise live, unedited coverage of all City Council meetings and work sessions
- Televise live, unedited coverage of Planning Commission meetings
- Televise live, unedited coverage of School Board meetings
- Produce and televise ten "Fairfax Scene" magazine programs
- Produce and televise public service programs that promote an understanding of City government and the safety and quality of life of those in the community
- Produce and televise promos and coverage of special and cultural events and activities
- Provide election results from City of Fairfax precincts
- Provide 24/7 streaming of Cityscreen-12 on the City's web site
- Provide a video archive of recent Cityscreen-12 programming including meetings and special events

SERVICES AND PRODUCTS:

Ongoing Programming:
- 24-hour bulletin board
- City Council meetings
- School Board meetings
- Planning Commission meetings
- The Fairfax Scene program
- Special event coverage

Special Programming:
- Budget presentation
- City Election results

Videotape/DVD Borrowers Program:
- DVD copies of all programs available in City Manager's Office and City of Fairfax Regional Library

FUNCTION: General and Finance
DEPARTMENT: City Manager's Office
DIVISION OR ACTIVITY: Cable TV

PERFORMANCE MEASURES:

Indicators	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Output Measures				
City Council meetings/work sessions televised	23	25	34	26
School Board meetings televised	9	10	10	9
Planning Commission meetings televised	17	11	20	19
Fairfax Scenes produced and televised	7	8	9	9
Special programming	20	15	15	7
Outcome Measures				
Percentage of programs shown on Cityscreen-12 and on City's web site	100%	100%	100%	100%
Percentage of programs available to the public at the City of Fairfax Regional Library	100%	100%	100%	100%

Performance Measurement Results:
The increase in the number of City Council meetings in FY2009 is due to the addition of a work session on the first Tuesday of the month. The FY2010 Projected number of City Council meetings reflects the return to the two meetings/work sessions per month schedule. The reduction of special programming is due to the mobile studio renovation and budgetary constraints. The mobile studio will be renovated using funds in the Cable Capital Grant Fund. The renovation will begin after Independence Day and will take several months to complete.

Cost Center 415160: Cable TV

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Salaries	$115,983	$130,330	$135,528	$129,909
Fringe Benefits	15,346	38,501	23,500	26,119
Purchased Services	9,839	5,500	6,450	5,000
Internal Services	(83,036)	(85,527)	(85,527)	(89,804)
Other Charges	1,114	4,300	4,215	1,200
Supplies & Materials	11,029	17,500	12,000	6,900
Capital Outlay	25,093	6,000	0	0
Total	**$95,368**	**$116,604**	**$96,166**	**$79,325**

Personnel Classification	Grade	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Cable Television Manager (P/T)	23	0.75	0.75	0.75	0.75
Cable TV Technician (P/T)	19	0.75	0.75	0.75	0.75
Total FTE		**1.50**	**1.50**	**1.50**	**1.50**

FUNCTION: General and Finance
DEPARTMENT: Personnel
DIVISION OR ACTIVITY: Risk Management

BUDGET COMMENTS:
Staff support for this function is provided in the Personnel Office. Training is provided in this account for the entire City government in defensive driving, hazardous material communication, first aid and OSHA and Workers' Compensation training. The account includes the insurance costs for all liability, property and auto insurance for the City and VFD except for school and transit costs which are budgeted separately. Major costs include $416,641 for general business insurance. Uninsured costs remain level over FY 2009 at $15,000. Internal services charges are allocated to applicable City departments for their share of insurance costs.

PROGRAM:
The risk management program is composed of five main operational areas including insurance procurement, claims management, safety and loss control, administration of the City's workers' compensation program and contract review.

GOAL:
To protect the financial resources of the City and to provide a safe work environment. Promote a safety program and a liability loss prevention program that is functional and effective. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVE:
To reduce the frequency and severity of losses and to minimize liability exposure through an effective loss control program.

SERVICES AND PRODUCTS:
- Workers' Compensation Program
- Safety Education Program
- Loss Control Activities
- Claims Management – Loss Recovery
- Property and Liability Insurance
- Risk Management Information System
- Contract review for risk allocation

PERFORMANCE MEASURES:

Indicators	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Output Measures				
Number of preventable accidents	34	21	20	19
Number of lost day injuries	6	5	7	5
Number of lost days	22	33	18	29
Number of light duty days	254	296	250	212

Performance Measurement Results:
- Preventable accidents expected to decrease with implementation of a revamped safety incentive program
- Number of lost and light duty work days projected to reduce due to aggressive training efforts

Cost Center 415230: Risk Management

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Purchased Services	4,371	20,400	20,400	20,400
Internal Services	(405,892)	(418,069)	(418,641)	(438,973)
Other Charges	342,581	423,336	421,336	419,986
Supplies & Materials	119	250	250	150
Capital Outlay	0	0	0	0
Total	**($58,821)**	**$25,917**	**$23,345**	**$1,563**

FUNCTION: General and Finance
DEPARTMENT: Department of Information Technology
DIVISION OR ACTIVITY: Telephone

BUDGET COMMENTS:
Fund for the citywide telephone costs will increase 6% to $168,147 in FY 2010.

PROGRAM:
The telephone communications system is a VoIP telephone service that provides a full range of telecommunications features which is non-attendant operated.

GOAL:
To ensure efficient transfer of information internally as well as externally, via telephone and computer, and to enable employees and citizens to interact directly with departments in the transaction of City business. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:
- Maintain telephone system in effective manner for all users

SERVICES AND PRODUCTS:
- Management of the telephone infrastructure and services

PERFORMANCE MEASURES:

Indicators	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Output Measures				
Telephone service call response	529	616	570	570
Outcome Measures				
Request completed in a timely/sat. fashion	98%	98%	98%	99%

Performance Measurement Results:

- The City continues to expand the number of telephones and facilities that must be supported, as well as the types of services required. The completion of the City's new facilities at City Hall, Police Station, and Blenheim Interpretive Center increased the number of phone devices requiring telephone services.
- FTE dedicated to handle all telephone communication issues is .8.

Cost Center 415240: Telephone				
Title	**FY 2008 Actual**	**FY 2009 Budget**	**FY 2009 Estimate**	**FY 2010 Adopted**
Purchased Services	11,402	0	0	0
Internal Services	(6,892)	(7,098)	(7,098)	(7,453)
Other Charges	183,265	165,800	165,800	175,600
Total	**$187,775**	**$158,702**	**$158,702**	**$168,147**

FUNCTION: General and Finance
DEPARTMENT: Department of Information Technology
DIVISION OR ACTIVITY:

BUDGET COMMENTS:
The Information Technology department budget decreases by 15% ($316,627) from FY 2009. All personnel costs decrease by $102,995 with the loss of two positions: an operations technician and information technology specialist. Other major line item decreases include: contract services ($59,000), small equipment ($29,600), office equipment replacement ($52,200), and new machinery and equipment ($70,000). All employees will receive a market adjustment in FY 2010, but merit (step) increases will remain frozen.

PROGRAM:
The Department of Information Technology provides technical services to City departments in three core functions:

Enterprise Architecture
Business Process Improvement
Service Management

GOAL:
To provide guidance and assistance in identifying appropriate technology to improve City operations and functions, and to ensure efficient and effective City operations by providing computer services and technology tools to departments. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:

- Formulate and implement the City's Information Technology (IT) strategic plan
- Facilitate a 24-hour City Hall through e-government solutions
- Provide project management and oversight to City technology projects
- Operate a full-service data center providing 24-hour service to City staff
- Minimize long-term expenses associated with technical services
- Provide systems support for specialized staff requests
- Provide support to users of City computer systems
- Operate and maintain the City's enterprise network

SERVICES AND PRODUCTS

- Development, design and implementation of the City's Enterprise Architecture including business applications and telecommunications infrastructure
- Security and preservation of electronic information and systems
- Telecommunications implementation and operations.
- Management of the City's technology infrastructure and systems.
- Management of the Data Center for enterprise applications
- System analysis and design; data modeling and database design, and data warehouse
- Web and server application development

FUNCTION: General and Finance
DEPARTMENT: Department of Information Technology
DIVISION OR ACTIVITY:

PERFORMANCE MEASURES:

Indicators	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Output Measures				
Technical Support				
Technical service call responses	5,276	5,680	5,860	6,090
Number of workstations supported	375	395	480	490
Network Administration				
Network support call responses	1,376	1,480	1,500	1,630
Number of servers	35	39	41	39
Number of applications/systems	128	130	130	132
Number of routers, switches, and appliances	45	48	86	90
Application Programming				
Requests for web services	810	910	1,020	1,040
Requests for GIS services	422	425	520	650
Requests for queries/reports	282	290	320	390
Requests for custom applications	34	35	35	36
Outcome Measures				
Network management FTE	1.2	1.2	1.2	1.2
Computer time available	99.5%	99.6	99.6	99.9

Performance Measurement Results:

- Requests for services have increased over time as the City has continued to develop its use of technology to deliver services more efficiently. GIS and additional mapping capability, additional web based services and more sophisticated use of general office software has increased the need for more targeted support. This year the staff completed implementation of a new Real Estate CAMA software and website, and a new billing system for Utilities and Cash Receipts. GIS is now embedded into more applications like CAMA which will result in more requests for services. In addition, departments are finding improved applications on the web can reduce the number of calls for information.

Cost Center 415250: Information Technology

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Salaries	$906,836	$977,024	$977,024	$882,616
Fringe Benefits	289,645	349,034	349,034	340,446
Purchased Services	548,705	559,151	436,151	532,280
Internal Services	(262,159)	(270,024)	(270,024)	(283,525)
Other Charges	90,156	124,515	109,515	109,575
Supplies & Materials	44,549	66,820	51,800	30,700
Capital Outlay	263,058	263,000	214,563	140,800
Total	**$1,880,790**	**$2,069,520**	**$1,868,063**	**$1,752,892**

Personnel Classification	Grade	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Director of Information Tech	30	1.0	1.0	1.0	1.0
Assistant Director of Info. Tech.	27	1.0	1.0	1.0	1.0
Program / Systems Analyst	24	1.0	1.0	1.0	1.0
Web Architect	24	1.0	1.0	1.0	1.0
Telecommunications Manager	24	0.0	0.0	1.0	1.0
GIS Manager	23	1.0	1.0	1.0	1.0
Network Administrator	22	2.0	2.0	1.0	1.0
IT Specialist	21	1.0	1.0	1.0	0.0
Telecommunications Technician	21	1.0	1.0	1.0	1.0
Computer Technician II	18	1.0	1.0	1.0	1.0
Operations Technician	13	1.0	1.0	1.0	0.0
Total FTE		**11.0**	**11.0**	**11.0**	**9.0**

FUNCTION: General and Finance
DEPARTMENT: Personnel
DIVISION OR ACTIVITY: Printing and Office Supplies

BUDGET COMMENTS:
This cost center notes a decrease of 11% ($33,712). Funding for postage, budgeted under other services, notes a projected decrease of $25,000, for reduced mailings and fewer office supplies available to city departments ($9,000). This department receives a credit via the Water and Sewer allocation line item for all printing and mail services provided for the Enterprise Fund. All employees will receive a market adjustment in FY 2010, but merit (step) increases will remain frozen.

PROGRAM:
Office support services for City operations are centralized in one function that provides office machines, office supplies, mail activities and duplicating of documents.

GOAL:
To ensure efficient departmental operations by providing needed office services. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:
- Provide in-house duplicating, collation and binding services
- Maintain a stockroom of supplies for use by all departments within the City
- Provide mail service to all units

PERFORMANCE MEASURES:

Indicators	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Output Measures				
Pieces of mail processed annually	247,000	248,000	249,000	250,000
Supply orders filled	810	825	840	840
Mail room copying (pages)	508,000	509,000	510,000	511,000
Special printing projects	1,900	2,000	2,100	2,200
Number of agenda mailouts	17,000	17,500	18,000	18,500
Outcome Measures				
Percentage of mail deliveries made as scheduled	100%	100%	100%	100%

Performance Measurement Results:

- Supply orders for FY10 will remain flat as a result of budget reductions.
- Printing projects in FY 2009 & 2010 will increase due to increased emphasis on communications to customers and printing/copying services provided to community associations and other City related organizations.

Cost Center 415260: Printing and Office Supplies

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Salaries	$62,210	$60,934	$60,934	$62,000
Fringe Benefits	20,964	20,508	20,508	22,465
Purchased Services	1,941	4,018	4,018	4,018
Internal Services	(53,108)	(54,701)	(54,701)	(57,436)
Other Charges	161,822	217,576	217,576	192,576
Supplies & Materials	50,957	60,000	60,000	51,000
Capital Outlay	0	0	0	0
Total	**$244,786**	**$308,335**	**$308,335**	**$274,623**

Personnel Classification	Grade	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Mail / Duplication Services Admin.	12	1.0	1.0	1.0	1.0
Total FTE		**1.0**	**1.0**	**1.0**	**1.0**

FUNCTION: General and Finance
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Fleet Maintenance

BUDGET COMMENTS:
This cost center remains virtually level from the prior fiscal year. Fuel costs will increase by $40,000 based on current trends, and repair parts by $9,000. Uniforms and operating supplies will each decrease by $20,000. All employees will receive a market adjustment in FY 2010, but merit (step) increases will remain frozen.

PROGRAM:
An aggressive preventative and predictive maintenance program to maintain the City's fleet in and efficient and reliable manner. The City's fleet maintenance fund functions as an Internal Service fund, whereby each city department gets charged for its proportionate share of annual vehicle maintenance costs.

GOAL:
To protect the City's $18 million plus investment in vehicles and other motorized equipment by keeping it in safe and efficient working order with minimal downtime. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:
- Maintain all motorized equipment
- Perform preventive and predictive maintenance
- Inspect brakes monthly
- Perform State safety and emission control inspections
- Provide fuel and lubricants
- Perform major and minor mechanical repairs
- Provide emergency road service for City vehicles
- Repair body and interior of damaged vehicles
- Maintain facility in accordance with all state and federal regulations
- Looking for more effective ways to reduce operating cost.

SERVICES AND PRODUCTS:
- Reliable and efficient fleet of City vehicles
- Safety and emission inspections
- Write specifications for new vehicles
- Modifications to vehicles
- Welding
- Fueling and operation and recordkeeping
- Property yard supplies distribution
- Emergency road service
- Surplus vehicle preparation
- Two way radio maintenance

FUNCTION: General and Finance
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Fleet Maintenance

PERFORMANCE MEASURES:

Indicators	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Output Measures				
Number of repair orders	3,673	3,589	3,589	3,589
Total Fleet	557	567	567	567
Downtime hours	17,500	18,500	18,500	18,500
Efficiency Measures				
Mechanic to vehicle ratio	1/90	1/80	1/80	1/80
National average	1/43	1/43	1/43	1/43
Outcome Measures				
Vehicle availability	97%	97%	97%	97%
National average	95%	95%	95%	95%

Performance Measurement Results:

- Repair orders are expected to remain flat in FY10 as a result of budget reductions.
- The mechanic to vehicle ratio remains fairly constant. This is double the industry average, but has not negatively impacted vehicle availability. Staff employs the use of overtime to assist with busy periods, and the City uses a contractor to perform work on Fire Department vehicles due to their unique specifications.

Cost Center 415270: Fleet Maintenance

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Salaries	$740,978	$788,526	$792,209	$802,325
Fringe Benefits	257,714	277,206	277,206	303,930
Purchased Services	396,053	396,850	428,541	376,850
Other Charges	11,925	18,000	18,000	15,000
Supplies & Materials	1,384,459	1,297,845	1,346,900	1,306,900
Capital Outlay	3,562	6,500	0	0
Subtotal	**$2,794,690**	**$2,784,927**	**$2,862,856**	**$2,805,006**
Internal Services	**(2,794,690)**	**(2,784,927)**	**(2,784,925)**	**(2,805,005)**
Total	**$0**	**$0**	**$77,931**	**$0**

Personnel Classification	Grade	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Automotive Supervisor	22	1.0	1.0	1.0	1.0
Automotive Parts Supervisor	18	1.0	1.0	1.0	1.0
Automotive Night Supervisor	18	1.0	1.0	1.0	1.0
Mechanic III	16	2.0	2.0	1.0	1.0
Mechanic II	14	2.0	2.0	2.0	2.0
Mechanic I	13	4.0	4.0	5.0	5.0
Administrative Assistant III	12	1.0	1.0	1.0	1.0
Automotive Parts Assistant	10	1.0	1.0	1.0	1.0
Total FTE		**13.0**	**13.0**	**13.0**	**13.0**

FUNCTION: General and Finance
DEPARTMENT: Finance
DIVISION OR ACTIVITY: Finance and Accounting

BUDGET COMMENTS:
This cost center has increased .5% from the prior fiscal year. Advertising funds have been eliminated ($5,000), travel and training was lowered by $6,400 and office supplies were reduced by $1,000. Fringe benefits are projected to increase by $15,303. All employees will receive a market adjustment in FY 2010, but merit (step) increases will remain frozen.

PROGRAM:
The finance and accounting element of the Finance Department provides financial services, financial management and direction for the City organizations

GOAL:
To ensure fiscal stability and efficient departmental operations by providing financial accounting and reporting, purchasing and budgeting services. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:
- Control and record the results of all financial operations; report this information to City, State and federal agencies and the public in a timely manner; and process all accounts payable, inventory and payroll transactions (accounting)
- Provide centralized procurement to all City departments in a timely manner at the lowest and best cost available (purchasing)
- Prepare and administer the operating and capital budgets of the City (budget)

SERVICES AND PRODUCTS:
- Operating and capital budget documents
- Payroll checks
- Purchase orders
- Payments for goods and services
- Expenditure and revenue reports
- Comprehensive annual financial report (audit)

FUNCTION: General and Finance
DEPARTMENT: Finance
DIVISION OR ACTIVITY: Finance and Accounting

PERFORMANCE MEASURES:

Indicators	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Output Measures				
Prepare monthly reports for organization and City Council	12	12	12	12
Vendor checks issued	10,106	9,470	9,500	9,000
Payroll checks issued	13,745	13,974	14,200	14,350
Prepare monthly and quarterly payroll reports and send to state and federal agencies	Yes	Yes	Yes	Yes
Purchase orders issued	2,590	2,412	2,500	2,650
Outcome Measures				
Receive "Clean" Annual Audit Opinion as reported in the Consolidated Financial Report (CAFR)	Yes	Yes	Yes	Yes
Prepare State Comparative Cost Report and issue CAFR to Virginia Auditor of Public Accounts by 12/5	Yes	Yes	Yes	Yes
Service Quality				
Obtain GFOA Certificate of Achievement for CAFR	Yes	Yes	Yes	Yes
Obtain GFOA Distinguished Budget Presentation Award for Operating Budget	Yes	Yes	Yes	Yes
Prepare City Manager's Budget that supports quality services at lowest possible costs	Yes	Yes	Yes	Yes

Performance Measurement Results:

The Office of Finance continues to meet all mandates and guidelines for the City's financial reporting. For FY 2007, the City's Comprehensive Annual Financial Report (CAFR) was awarded a Certificate of Achievement for Excellence in Financial Reporting upon review by the Government Finance Officers Association (GFOA). The FY 2008 CAFR will be submitted to GFOA again this year in hopes of obtaining another award. In addition, the City's FY 2007 Operating Budget also received a Distinguished Budget Presentation Award from the GFOA. The Office of Finance strives annually to receive both awards.

Cost Center 415410: Finance & Accounting

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Salaries	$547,834	$583,209	$567,494	$588,879
Fringe Benefits	185,336	209,258	209,258	224,561
Purchased Services	3,789	7,300	3,030	2,300
Internal Services	(104,169)	(107,198)	(107,198)	(112,463)
Other Charges	3,812	12,645	7,245	6,500
Supplies & Materials	4,945	5,000	5,000	4,000
Capital Outlay	0	0	0	0
Total	**$641,547**	**$710,214**	**$684,829**	**$713,777**

Personnel Classification	Grade	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Director of Finance*	31	0.5	0.5	0.5	0.5
Assistant Director of Finance	26	1.0	1.0	1.0	1.0
Budget Officer	24	1.0	1.0	1.0	1.0
Buyer	19	1.0	1.0	1.0	1.0
Accounting Technician	15	1.0	1.0	1.0	1.0
Accounting Specialist	15	1.0	1.0	1.0	1.0
Finance Technician	13	2.0	2.0	2.0	2.0
Total FTE		**7.5**	**7.5**	**7.5**	**7.5**

* serves dually as Assistant City Manager

FUNCTION: General and Finance
DEPARTMENT: Finance
DIVISION OR ACTIVITY: Real Estate Assessment

BUDGET COMMENTS:
The Real Estate division decreased by $106,969 or 20%. This reflects the loss of one position, an Appraiser, through attrition. The result is a decrease in full time salaries of $90,193 and fringe benefits of $24,580. All employees will receive a market adjustment in FY 2010, but merit (step) increases will remain frozen.

PROGRAM:
The Real Estate division of the Finance Department annually appraises property to determine fair market value for tax purposes and notifies owners of new assessments yearly.

GOAL:
To ensure the fair and equitable assessment of all real property in the City of Fairfax based on fair market value, the end result being the fair and even distribution of the tax burden among all property owners. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:
- Maintain an assessment/sales ratio of between 94 and 98 percent
- Maintain a coefficient of dispersion of between 5 and 9 percent
- List and appraise new construction based on final permits
- Obtain sales data on all transactions occurring within the City
- Administer residential and commercial partial exemption programs for rehabilitated property

SERVICES AND PRODUCTS:
- Serve as support staff to Board of Equalization
- Inform and educate public
- Real Estate Assessment Notification
- Real estate land book
- Property and sales data

FUNCTION: General and Finance
DEPARTMENT: Finance
DIVISION OR ACTIVITY: Real Estate Assessment

PERFORMANCE MEASURES:

Indicators	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Output Measures				
Number of parcels assessed	8,725	8,793	8,808	8,890
Total assessed value-taxable	$5,608,301,700	$5,637,792,000	$5,359,097,100	$5,384,097,100
Total assessed value-exempt	$352,860,600	$372,660,900	$377,755,600	377,755,600
Number of building permits	500	500	570	500
New construction value	$33,600,000	94,313,800	$26,297,200	$25,000,000
Properties in Rehab programs	199	199	189	193
Tax $ exempted for Rehab	$160,441	$162,347	$166,714	$155,824
Outcome Measures				
Coefficient of Dispersion	8.56%	9.00%	8.50%	8.50%
Efficiency Measures				
Per parcel maintenance cost	$59.11	$52.68	$46.37	$46.40
Cost per tax dollar assessed	$0.0128	$0.0104	$.0096	$.0096
Service Quality				
Median Sales Assessment Ratio	99.32%	98.2%	98%	98%

Performance Measurement Results:

- For information on the Median Sales Assessment Ratio for 2007 actuals and 2008 estimated, figures were obtained from the Department of Taxation subsequent reporting, based on current year sales and assessments.
- For information on the Median Sales Assessment Ratio for FY 09 & 10 projections, figures were based on previous year sales and current year assessments.
- Efficiency measures were calculated using the current tax rate of $0.79/$100.
- The coefficient of dispersion is a statistical measure of uniformity in the assessment of real property.

Cost Center 415420: Real Estate Assessment

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Salaries	$365,077	$371,591	$340,737	$281,397
Fringe Benefits	137,002	133,879	109,689	109,298
Purchased Services	1,124	3,945	1,300	11,955
Internal Services	0	0	0	0
Other Charges	7,410	11,500	9,975	11,900
Supplies & Materials	636	1,855	1,500	1,250
Capital Outlay	0	0	0	0
Total	**$511,249**	**$522,769**	**$463,201**	**$415,801**

Personnel Classification	Grade	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Real Estate Assessor	26	1.0	1.0	1.0	1.0
Real Estate Appraisor II	20	1.0	1.0	1.0	1.0
Real Estate Appraisor I	17	1.0	1.0	1.0	0.0
Appraisal Technician	13	2.0	2.0	2.0	2.0
Total FTE		**5.0**	**5.0**	**5.0**	**4.0**

FUNCTION: General and Finance
DEPARTMENT: Treasurer
DIVISION OR ACTIVITY:

BUDGET COMMENTS:
The Treasurer's office notes a 1% increase from FY 2009. Full time salaries increase ($5,112) as well as fringe benefits ($15,362). However, reductions in incentive awards ($6,632), overtime costs ($2,303) and water and sewer allocation ($6,426) offset these costs. All employees will receive a market adjustment in FY 2010, but merit (step) increases will remain frozen.

PROGRAM:
The Treasurer's Office, headed by an official elected by City residents, collects revenues, disburses monies and is custodian of funds. The Commonwealth of Virginia reimburses the City for a portion of the approved state salaries and expenses for this program.

GOAL:
To ensure the City's fiscal integrity and viability by efficiently collecting and accurately accounting for City and state revenues. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:
- Provide efficient methods for collecting revenues and taxes including the use of technological advances to improve customer services
- Provide exceptional customer service including responding to customers' inquiries about procedures to follow and status of accounts
- Collect delinquent tax revenue
- Maintain a collection ratio of a minimum of 98% for Real Estate and Personal Property Tax Collection
- Deposit funds within 24 hours of receipt and disburse checks after ensuring that funds are available for payment
- Invest funds to obtain the highest rate of interest through competitive bidding while ensuring maximum security of principal
- Manage cash in a manner designed to prevent the necessity of utilizing short term borrowing to meet working capital needs
- Collect and remit to State income and estimated tax payments
- Project applicable City revenue for annual budget using an analytical process

SERVICES AND PRODUCTS:
- Collection from customers in person or by mail payments for
    - real estate and personal property taxes
    - service fees
    - water and sewer fees
    - delinquent tax collection
- Signature on checks guaranteeing availability of funds
- Information on City funds and revenue collecting

FUNCTION: General and Finance
DEPARTMENT: Treasurer
DIVISION OR ACTIVITY:

PERFORMANCE MEASURES:

Indicators	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Output Measures				
Delinquent Tax Collection	$575,836	$446,315	$850,000	$625,000
Late payment penalty collected	$166,325	$166,325	$210,000	$180,000
Interest on delinquent taxes	$64,934	$64,934	$90,000	$90,000
Outcome Measures				
Real estate tax collection ratio	99.7	99.7	99.7	99.7
Personal property tax collection ratio	99.0	99.0	99.0	99.0

Performance Measurement Results:

The City has met its objective for Personal and Real Estate Property Tax collection in FY 2007-08 and fully expects the same trend to continue for FY 2008-09 and FY 2009-10. Delinquent tax collection is expected to level off as the result of a higher collection rate during the current fiscal year.

Cost Center 415440: Treasurer

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Salaries	$493,108	$511,554	$508,639	$508,310
Fringe Benefits	160,444	175,277	173,776	190,639
Purchased Services	10,656	6,450	11,050	7,950
Internal Services	(122,309)	(125,826)	(125,826)	(132,036)
Other Charges	24,851	29,550	27,050	26,700
Supplies & Materials	32,198	29,150	29,970	29,858
Capital Outlay	0	0	0	0
Total	**$598,949**	**$626,155**	**$624,659**	**$631,420**

Personnel Classification	Grade	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Treasurer	28	1.0	1.0	1.0	1.0
Deputy Treasurer	22	1.0	1.0	1.0	1.0
Accounting Technician	15	1.0	1.0	1.0	1.0
Finance Clerk III	13	2.0	2.0	2.0	2.0
Collections Specialist	12	1.0	1.0	1.0	1.0
Finance Clerk II	11	1.0	1.0	1.0	1.0
Decal Enforce. Officer (P/T)	6	0.75	0.75	0.75	0.75
Total FTE		**7.75**	**7.75**	**7.75**	**7.75**

FUNCTION: General and Finance
DEPARTMENT: Commissioner of Revenue
DIVISION OR ACTIVITY:

BUDGET COMMENTS:
Costs in this department have increased by 2.86% ($25,882). Fringe benefits are projected to increase by $21,777, but are offset by decreases to overtime ($3,787), and travel and training ($2,750). All employees will receive a market adjustment in FY 2010, but merit (step) increases will remain frozen.

PROGRAM:
The Revenue office is headed by a Commissioner of the Revenue, who is a constitutional officer of the Commonwealth, elected by City residents. The office assesses for tax purposes the value of tangible property tax, both individual and business, and collects business tax revenues due the City. The office also receives and transmits State income and estimated income taxes, and therefore, the Commonwealth of Virginia reimburses the City for one-half the approved State salaries and expenses for this program.

GOAL:
To ensure the City's fiscal integrity and viability by fairly and uniformly administering revenues due the City from individuals and businesses. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:
- Assess, process and/or transmit taxes to the Treasurer's Office for:
  - business licenses
  - meals tax
  - local public utility use
  - local cigarette use
  - bank franchise
  - transient lodging charge (quarterly)
  - vehicle rental charge (quarterly) and report to state for payment to the City
  - personal property
- Update daily accurate and current revenue records on residents and businesses
- Routinely determine taxpayer liability for personal property taxes
- Administer and conduct a routine business revenue audit program
- Prorate personal property tax on vehicles
- Maintain cost per Personal Property at or below $.04
- Maintain cost per BPOL at or below $.05

SERVICES AND PRODUCTS:
- Business and professional licenses
- Tax assessments (other than real property)
- Information for taxpayers on tax related issues
- Assistance with filing all taxes administered
- Notification by mail annually of license renewals and tax filings
- Electronically transmit Virginia income tax accelerated refund returns which usually provides taxpayer with refund check in five or less days
- Annual notification of vehicle registration and personal property tax return

FUNCTION: General and Finance
DEPARTMENT: Commissioner of Revenue
DIVISION OR ACTIVITY:

PERFORMANCE MEASURES:

Indicators	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Output Measures				
Personal property revenue	$8,770,331	$10,011,917	$12,277,419	$9,969,917
BPOL Revenue	$8,662,866	$8,599,019	$7,051,196	$6,910,172
Efficiency Measures				
Cost per dollar levied – Personal Property	.0319	.0301	.0249	.0312
Cost per dollar levied – BPOL	.0480	.0514	.0637	.0660

Performance Measures Results:

- The Commissioner of Revenue's office strives to remain at or below its targeted levels for cost per Personal Property and cost per BPOL. However, these targeted figures may be adjusted following a fiscal year. This will allow for more accurate and realistic targets due to changes in assessments, personnel costs, and the projected number of BPOL licenses.

Cost Center 415450: Commissioner of Revenue

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Salaries	$638,326	$644,735	$658,110	$652,290
Fringe Benefits	225,729	228,439	228,439	250,216
Purchased Services	1,874	750	2,467	1,850
Internal Services	4,944	5,300	5,300	5,300
Other Charges	2,922	6,700	5,700	3,650
Supplies & Materials	19,079	18,000	18,000	18,500
Capital Outlay	3,356	2,000	0	0
Total	**$896,229**	**$905,924**	**$918,016**	**$931,806**

Personnel Classification	Grade	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Commissioner of Revenue	28	1.0	1.0	1.0	1.0
Deputy Comm. Of Revenue	22	1.0	1.0	1.0	1.0
Revenue Auditor	20	2.0	2.0	2.0	2.0
Revenue Inspector	14	2.0	2.0	2.0	2.0
Tax Technician	13	2.0	2.0	2.0	2.0
Administrative Assistant I	10	1.0	1.0	1.0	1.0
Total FTE		**9.00**	**9.00**	**9.00**	**9.00**

FUNCTION: General and Finance
DEPARTMENTS: Retirement Expenses and Community Pool Expense Contribution
DIVISION OR ACTIVITY: Miscellaneous Expenditures

BUDGET COMMENTS:
For retiree health benefits, the City has budgeted $57,000 for retirees taking advantage of this option. Only employees retiring after June 30, 2004 and who participate in the City's health plan at the time of retirement will qualify. A monthly stipend is provided to the retiree based on the number of years of service with the City.

In addition, utility costs of $12,500 have been budgeted to pay for utilities, trash pickup and water service at three (3) neighborhood pools. This figure decreases 3.9% ($500).

Cost Center 415457 - Retirement Expense & Cost Center 415458 - Pool Maintenance

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Purchased Services	$201	$54,600	$54,600	$57,000
Other Charges	10,654	13,000	13,000	12,500
Total	**$10,855**	**$67,600**	**$67,600**	**$69,500**

PUBLIC SAFETY

POLICE DEPARTMENT

Police Department Budget Summary

	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Expenditures				
Salaries	$6,866,170	$7,576,549	$7,414,617	$7,383,799
Fringe Benefits	2,520,002	2,584,447	2,574,446	2,783,777
Purchased Services	220,414	263,181	252,181	243,963
Internal Services	431,586	326,800	326,800	337,438
Other Charges	221,854	272,354	255,354	214,963
Supplies & Materials	238,067	313,050	283,700	208,500
Capital Outlay	0	0	0	0
Total Expenditures	**$10,498,094**	**$11,336,381**	**$11,107,098**	**$11,172,440**
Revenues				
Animal Licenses	9,595	8,400	11,785	11,785
Peddlers Permits	6,345	7,400	9,330	9,330
Court Fines / Forfeitures	592,042	675,000	544,546	555,437
Parking Meter Violations	173,044	150,000	182,878	186,535
Sale of Record Copies	2,978	3,800	2,371	2,418
False Alarm Fees	55,900	60,000	39,839	40,636
Animal Control Fees	1,375	900	1,331	1,358
State Aid - Police	707,558	672,130	680,962	660,000
Bulletproof Vest Grant	2,205	3,000	2,200	3,500
Total Revenues	**$1,551,042**	**$1,580,630**	**$1,475,242**	**$1,470,999**
Net Cost to the City	**$8,947,052**	**$9,755,751**	**$9,631,856**	**$9,701,442**
Total FTE	**88.00**	**88.00**	**88.00**	**90.00**

FUNCTION: Public Safety
DEPARTMENT: Police
DIVISION OR ACTIVITY: Administration

BUDGET COMMENTS:
The Administration cost center decreased by $128,789 (11%). Personnel expenses decrease by $32,498, which reflects the elimination of one position, an Administrative Assistant. Other notable reductions were made to the following line items: contract services ($40,000), travel and training ($23,000), and uniforms ($15,000). All employees will receive a market adjustment in FY 2010, but merit (step) increases will remain frozen.

DEPARTMENT GOAL:
To protect persons and property in the City of Fairfax through the fair and impartial enforcement of the laws of the Commonwealth of Virginia and the City of Fairfax and to provide for the effective and efficient operation of the Police Department.

PROGRAM:
The Administration section of the Police Department provides central direction and control for the department. All complaints about police services are reviewed by the Professional Standards Division, which also handles internal affairs complaints. The Administration section also maintains the budgets for current and anticipated needs for police services provided to the community. The Professional Standard Division maintains the standards set by the national accreditation agency and training functions of the department.

GOAL:
To provide managerial direction of the police department, which includes administrative and budgetary support for all organizational entities within the department. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices. To enhance quality of life measures and amenities with continued emphasis on recommendations of the Livability Task Force.

OBJECTIVES:
- Ensure direction, leadership and management to all police employees
- Maintain public safety through the recruitment, selection, retention and development of professional, dedicated and citizen oriented officers and civilians to perform police services
- Research, plan and budget for police service needs for current and future years in order to maintain the quality of police service, anticipate changing needs and use innovative methods in providing police related services to the community
- Ensure the integrity of the department and its members in order to maintain the strong public confidence that is now in place
- Provide progressive training opportunities for all department employees

SERVICES AND PRODUCTS:
- Continued community liaison with civic and business leaders, civic groups and professional organizations
- Continue to support standards promulgated by the Commission on Accreditation for Law Enforcement Agencies (CALEA) but will not maintain membership due to budget constraints.
- Coordination of City-wide enforcement, investigation and prevention of criminal and traffic offenses
- Administration of the Internal Affairs and citizen complaint function
- Budget, planning and research
- Training Administration

FUNCTION: Public Safety
DEPARTMENT: Police
DIVISION OR ACTIVITY: Administration

PERFORMANCE MEASURES:

Indicators	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Output Measures				
Citizen complaints/Internal affairs cases Investigated and processed	21	26	23	25
Citizen commendations received/processed	34	46	40	43
In-custody reports reviewed/analyzed	1,200	1,011	1,100	1,050

Note: The Police Department collects and reports performance measures on the calendar year rather than the fiscal year. The Performance Measurement tables in each cost center thus reflect calendar year information.

PERFORMANCE MEASUREMENT RESULTS:

- Citizen complains/Internal affairs cases investigated and processed projected to remain level and at the historically low levels due to the professionalism of our personnel.
- In custody reports reviewed/analyzed have decreased slightly due to fewer custodial arrests. This number fluctuates along with crime rates and arrest rates.

Cost Center 421110: Police Administration

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Salaries	$564,533	$602,555	$564,612	$565,484
Fringe Benefits	208,386	228,649	218,649	233,222
Purchased Services	25,132	52,000	41,000	10,000
Internal Services	5,744	6,200	6,200	6,300
Other Charges	121,956	140,054	133,554	111,663
Supplies & Materials	78,471	109,000	101,000	83,000
Capital Outlay	0	0	0	0
Total	**$1,004,221**	**$1,138,458**	**$1,065,015**	**$1,009,669**

Personnel Classification	Grade	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Chief of Police	31	1.0	1.0	1.0	1.0
Assistant Chief	P 21	1.0	1.0	1.0	1.0
Captain	P 19	1.0	1.0	1.0	1.0
Police Lieutenant	P 16	1.0	1.0	1.0	1.0
Administrative Assistant IV	14	1.0	1.0	1.0	1.0
Administrative Assistant I	10	1.0	1.0	1.0	0.0
Total FTE		**6.0**	**6.0**	**6.0**	**5.0**

FUNCTION: Public Safety
DEPARTMENT: Police
DIVISION OR ACTIVITY: Police Technical Services

BUDGET COMMENTS:
Technical Services reflects a decrease of $92,342 over FY 2009. Personnel costs notes a decrease of $52,412. Equipment maintenance increased by $26,982 per terms of various contracts, however, these costs are offset by other operating reductions such as small equipment ($30,400) and operating supplies ($13,650). All employees will receive a market adjustment in FY 2010, but merit (step) increases will remain frozen.

PROGRAM:
The Technical Services Division acts as a support element to the department to provide necessary and specialized functions and services. The division is responsible for the Emergency Communications Center, the Criminal Investigations Division, Police Records/Data Processing functions, public information/media relations activities, property management and evidence control.

GOAL:
To ensure specialized services, investigations, enforcement, communications and support services are provided to citizens and various department sections and members. To meet the City's goal of providing unsurpassed user-friendly, customer-focused business practices. To enhance quality of life measures and amenities with continued emphasis on recommendations of the Livability Task Force.

OBJECTIVES:

Criminal Investigations Division

- To ensure timely and productive investigations of criminal incidents
- To maintain the high closure rate of Uniform Crime Report Part I offenses, including cases of robbery, burglary, assault, rape and auto theft
- To aggressively investigate illegal drug cases
- To assist with Homeland Security through intelligence gathering, and sharing with regional and national law enforcement agencies
- To participate in a regional gang task force

Emergency Communications Center (ECC)

- To maintain a high level of service during citizen interactions and contacts
- To ensure rapid dispatch of appropriate department personnel in answer to citizen calls

Police Records & Information Technology

- Continue to update the department's computer operating systems and network
- Upgrade the department's Record Management System and Computer Aided Dispatch

Property & Evidence Section

- To maintain efforts to return evidence and property as soon as no longer needed
- To keep the community informed by use of media releases and a reverse 911 system
- To increase the number of in-car video cameras in the patrol fleet

FUNCTION: Public Safety
DEPARTMENT: Police
DIVISION OR ACTIVITY: Police Technical Services

SERVICES AND PRODUCTS:

- Apprehension of criminal offenders
- Emergency communication services
- Property/evidence security and control
- Records management services
- Media services
- Citizen Report/Incident information dissemination

PERFORMANCE MEASURES:

Indicators	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Output Measures				
Cases assigned	245	255	260	260
Cases closed	173	172	175	175
Calls for service	14,970	14,589	16,000	16,000
Total phone calls received	55,000	71,311	70,000	71,000
Outcome Measures				
Clearance rate	71%	65%	67%	67%

Note: The Police Department collects and reports performance measures on the calendar year rather than the fiscal year. The Performance Measurement tables in each cost center thus reflect calendar year information.

PERFORMANCE MEASUREMENT RESULTS:

- The number of cases assigned increased slightly.
- Clearance rate will fluctuate depending on caseloads, complexity, etc.
- Although calls for service decreased, the Emergency Communications Center fielded an increasing number of informational calls.

Cost Center 421120: Police Technical Services

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Salaries	$2,057,032	$2,425,988	$2,171,613	$2,330,559
Fringe Benefits	803,568	822,185	822,185	865,202
Purchased Services	193,479	211,181	211,181	233,963
Internal Services	102,759	62,800	62,800	68,138
Other Charges	38,744	39,300	31,300	24,300
Supplies & Materials	87,150	122,050	109,050	69,000
Capital Outlay	0	0	0	0
Total	**$3,282,731**	**$3,683,504**	**$3,408,129**	**$3,591,162**

Personnel Classification	Grade	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Police Captain	P 19	2.0	2.0	2.0	2.0
Police Lieutenant	P 16	2.0	2.0	2.0	2.0
Detective Sergeant	P 14	1.0	1.0	1.0	1.0
Master Patrol Officer	P 12	9.0	9.0	9.0	9.0
Detective/PFC	P 11	1.0	1.0	1.0	1.0
Police IT Specialist	20	1.0	1.0	1.0	1.0
Dispatcher III	15	3.0	3.0	3.0	3.0
Dispatcher II	14	2.0	2.0	2.0	2.0
Dispatcher I	13	4.0	4.0	4.0	4.0
Police Records Specialist II	11	1.0	1.0	1.0	1.0
Administrative Assistant II	11	1.0	1.0	1.0	1.0
Police Records Specialist I	10	1.0	1.0	1.0	1.0
Total FTE		**28.0**	**28.0**	**28.0**	**28.0**

FUNCTION: Public Safety
DEPARTMENT: Police
DIVISION OR ACTIVITY: Police Field Operations Division

BUDGET COMMENTS:
Field Operations Division increases by $57,191 (1%) in FY 2010. Personnel expenses reflect a net increase of $91,491 with the addition of three (3) police officer positions, and the loss of one (1) lieutenant position. Other significant reductions include $11,500 in operating supplies and $7,000 in office supplies. All employees will receive a market adjustment in FY 2010, but merit (step) increases will remain frozen.

PROGRAM:
The Field Operations Account maintains the on-street police services. This account includes the Patrol Division and the Community Services Division, which provide services including traffic and crime enforcement, bicycle and motorcycle patrol, K-9 units, crossing guards, parking enforcement and animal control.

GOAL:
To ensure a high degree of citizen security from criminal activity and a safe environment for motorists and pedestrians by providing aggressive response to calls for service and targeted patrol of problem areas. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices. To enhance quality of life measures and amenities with continued emphasis on recommendations of the Livability Task Force.

OBJECTIVES:

Patrol Division

- To ensure timely and productive responses to citizen calls for service 24 hours a day
- To promote compliance with both criminal and traffic laws
- To provide high visibility patrol and traffic enforcement in residential areas

Community Services Division

- To develop a more active outreach to the growing senior population
- To provide full-time bicycle officers to patrol the community
- To enforce traffic and parking laws to ensure a smooth flow of traffic
- To provide for safe street crossing in school areas

Animal Control

- To protect the public from dangerous animals
- To enforce City ordinances that apply to domesticated animals

SERVICES AND PRODUCTS:

- 24-hour patrol of City streets
- Traffic enforcement
- Parking enforcement
- School crossing-guards
- Animal control & Canine patrol
- Accident investigation and reporting
- Crime reduction and crime prevention education services
- Illegal drug and controlled substances education

FUNCTION: Public Safety
DEPARTMENT: Police
DIVISION OR ACTIVITY: Police Field Operations Division

PERFORMANCE MEASURES:

Indicators	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Output Measures				
Calls for service	14,970	14,589	16,000	16,000
Drunk driving arrests	184	181	180	180
Criminal arrests	1,756	1,388	1,400	1,400
Traffic summonses	11,153	10,143	11,100	11,100
Parking summonses	4,431	6,005	6,000	6,000
Animal cases	975	922	930	930

Note: The Police Department collects and reports performance measures on the calendar year rather than the fiscal year. The Performance Measurement tables in each cost center thus reflect calendar year information.

PERFORMANCE MEASUREMENT RESULTS:

- Calls for service have decreased significantly over last year but are within historical fluctuations.
- Likewise, arrests and traffic summons fluctuate. Increases in neighborhood enforcement, typically results in fewer traffic arrests.

Cost Center 421130: Police Field Operations

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Salaries	$4,244,605	$4,548,006	$4,678,392	$4,487,756
Fringe Benefits	1,508,049	1,533,612	1,533,612	1,685,353
Purchased Services	1,804	0	0	0
Internal Services	323,084	257,800	257,800	263,000
Other Charges	61,153	93,000	90,500	79,000
Supplies & Materials	72,446	82,000	73,650	56,500
Capital Outlay	0	0	0	0
Total	**$6,211,141**	**$6,514,418**	**$6,633,954**	**$6,571,609**

Personnel Classification	Grade	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Police Captain	P19	2.0	2.0	2.0	2.0
Police Lieutenant	P16	6.0	6.0	6.0	5.0
Police Sergeant	P14	6.0	6.0	6.0	6.0
Master Patrol Officer	P12	11.0	11.0	11.0	11.0
Police Officer	P10	12.0	12.0	12.0	12.0
Photo Red Light Technician	14	1.0	1.0	1.0	1.0
Animal Control Officer	13	1.0	1.0	1.0	1.0
Animal Control Officer (P/T)	13	0.75	0.75	0.75	0.75
Police Officer First Class	11	9.0	9.0	9.0	13.0
Crossing Guard Super. (P/T)	10	0.75	0.75	0.75	0.75
Parking Enforce. Official	7	1.0	1.0	1.0	1.0
School Crossing Guard (P/T)	6	2.75	2.75	2.75	2.75
Parking Enforce. Official (P/T)	6	0.75	0.75	0.75	0.75
Total FTE		**54.00**	**54.00**	**54.00**	**57.00**

PUBLIC SAFETY

FIRE DEPARTMENT

Fire Department Budget Summary				
	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Expenditures				
Salaries	$7,205,645	$7,471,203	$7,152,236	$7,090,106
Fringe Benefits	2,445,782	2,504,206	2,504,206	2,654,479
Purchased Services	443,816	449,700	414,000	358,200
Internal Services	403,071	393,342	393,342	403,403
Other Charges	201,664	210,600	171,700	152,200
Supplies & Materials	335,225	444,786	393,286	313,725
Capital Outlay	192,057	372,568	363,568	350,868
Total Expenditures	**$11,227,261**	**$11,846,405**	**$11,392,338**	**$11,322,980**
Revenues				
Building Permits	$114,236	$130,000	$84,322	$114,322
Electrical Permits	63,204	60,000	51,150	54,150
Plumbing Permits	40,533	30,000	23,761	28,761
Mechanical Insp Fees	60,418	58,000	48,949	51,949
Elevator Insp Fees	52,111	48,000	48,000	48,000
Fire Marshal Permit	66,892	62,000	74,162	74,162
Fire Protection System Per	17,793	18,000	13,160	19,741
Fire Marshal Develop Fees	18,078	16,000	16,818	16,818
Public Safety Fees	53,129	41,000	41,000	41,000
Rental Housing Permits	0	9,000	0	9,000
Fire Programs Fund	56,671	57,164	58,503	58,500
Four for Life Grants	32,439	18,489	18,704	18,704
Fire Equipment Mini Grant	0	5,600	5,600	0
SAFER Grant	432,869	283,400	290,539	174,526
Ambulance Fees	10,417	1,000,000	1,000,000	1,020,000
NCR Regional Planner Grant	32,052	0	48,776	166,508
Emergency Management Grant	3,942	0	5,000	10,000
Total Revenues	**$1,054,784**	**$1,836,653**	**$1,828,444**	**$1,906,141**
Net Cost to the City	**$10,172,477**	**$10,009,752**	**$9,563,893**	**$9,416,839**
Total FTE	**80.0**	**80.0**	**80.0**	**79.0**

FUNCTION: Public Safety
DEPARTMENT: Fire
DIVISION OR ACTIVITY: Administration

BUDGET COMMENTS:
The Fire Administration cost center decreased by 5.5% or $54,613 over FY 2009. Funds are provided for a market adjustment (cola) but merit (step) increases will remain frozen in FY 2010 for all employees. Contract services will decrease by $34,900, along with reductions for $5,000 to both office supplies and miscellaneous equipment.

PROGRAM:
The administration division of the Fire Department, supervised by the Fire Chief, develops procedures and oversees control of functions designed to provide for health and safety and the minimization of property damage to citizens of Fairfax.

GOAL:
To provide programs and procedures needed to protect people and property from fire, accident or illness and their related results. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:
- Provide direction and administration to the Fire Department
- Develop programs and procedures to prevent fires in the City
- Provide training for personnel that develops skills essential to minimizing loss of life and suffering as a result of trauma, injury or illness and minimize loss due to fires
- Establish policies and procedures to ensure responsible, accountable fiscal activities within City directives
- Develop and administer programs that ensure maintenance of personnel health in light of occupational hazards and promote safety in the work place
- Provide the citizenry with information and education that enhances their ability to avoid catastrophe and to react properly when confronted with a life-threatening emergency
- Evaluate and measure the effectiveness of the service delivered to customers

SERVICES AND PRODUCTS:
- Emergency field services supervision for fire suppression and Emergency Medical Care
- Fire Code and Building Code compliance
- Public fire and emergency medical education
- Hazardous material regulation and mitigation procedures
- City emergency operations plan

FUNCTION: Public Safety
DEPARTMENT: Fire
DIVISION OR ACTIVITY: Administration

PERFORMANCE MEASURES:

Indicators	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Output Measures				
Staff vacancies realized	18	6	3	2
Personnel hired	15	6	1	2
Operating procedures developed, revised and/or implemented	15	18	15	15
Personnel training hours received by Career and Volunteer staff	14,399	14,420	14,500	14,500
Vehicle accidents reviewed	18	10	6	6
Personnel injuries reviewed	22	18	20	15
Property damage incidents reviewed	5	7	5	5

Note: The Fire Department collects and reports performance measures on the calendar year rather than the fiscal year. The Performance Measurement tables in each cost center thus reflect calendar year information.

Performance Measurement Results:

- The number of personnel hired decreased to reflect less turnover. Filling of Firefighter/Medic positions has remained a challenge.
- Total training hours increased slightly due to NIMS training mandated by the Department of Homeland Security and the initial training of new firefighters.

Cost Center 422110: Fire & Rescue Administration

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Salaries	$746,903	$540,007	$516,435	$525,473
Fringe Benefits	246,928	209,601	209,601	219,004
Purchased Services	104,960	89,900	68,700	51,000
Internal Services	73,953	61,400	61,400	66,619
Other Charges	18,291	11,800	7,000	6,000
Supplies & Materials	12,760	15,000	15,000	10,000
Capital Outlay	55,149	67,164	65,164	62,164
Total	**$1,258,944**	**$994,872**	**$943,300**	**$940,259**

Personnel Classification	Grade	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Fire Chief	31	1.0	1.0	1.0	1.0
Assistant Chief	22 F	1.0	1.0	1.0	1.0
Captain	17 F	2.0	2.0	2.0	2.0
Management & Billing Analyst	15	1.0	1.0	1.0	1.0
Total FTE		**5.0**	**5.0**	**5.0**	**5.0**

FUNCTION: Public Safety
DEPARTMENT: Fire
DIVISION OR ACTIVITY: Operations

BUDGET COMMENTS:
The operations cost center decreased by $364,632 (4%) from FY 2009. Funds are provided for a market adjustment (cola) but merit (step) increases will remain frozen in FY 2010 for all employees. As part of a compromise for the add back of three Fire Medic positions, sworn personnel will forfeit Holiday Worked pay ($167,687) for FY 2010. Additional reductions were noted to overtime ($193,336), travel and training ($30,100), small equipment ($20,400), uniforms ($23,030), and operating supplies ($29,156).

PROGRAM:
The Operations Division is charged with emergency response to and mitigation of fire, and hazardous material incidents. The Division is also responsible for providing emergency treatment and transportation for patients with injuries and illnesses resulting from accidents or disease. Cardiac Care Technicians and Paramedics satisfy minimum staffing requirements for emergency medical response vehicles. They also provide advanced medical treatment capability to firefighting response vehicles in this division on a regular basis.

GOAL:
To prepare for, respond to and mitigate fire, emergency medical and hazard materials situations. To prepare for and respond quickly and expeditiously to emergency incidents, minimizing human suffering and loss. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:
- Reduce death, disability and suffering as a result of illness or accident
- Increase our exposure to the community, providing community education and other specialized outreach programs and information to residents and businesses
- Emphasize team-building education and exercises at the field level
- Continue to maximize the use of qualified volunteers in functional riding capacities, thereby reducing overtime expenditures
- Encourage and provide more opportunity for higher educational attainment
- Continue emphasis on hazardous materials recognition and mitigation through future classes and education
- Maintain and test skills used in fire fighting, emergency medicine, and Hazard Materials incident mitigation efforts, assuring quality response and actions by emergency workers, and minimum life and property losses
- Maintain an average "response to emergency" time of less than 5 minutes
- Maintain technical skills and a high level of training through a comprehensive Department training program
- Maintain appropriate State certifications for all emergency service providers
- Evaluate programs and products for potential enhancement of the Department's service delivery capability
- Ensure quality patient care delivery through an appropriate quality management program

FUNCTION: Public Safety
DEPARTMENT: Fire
DIVISION OR ACTIVITY: Operations

SERVICES AND PRODUCTS:

- Immediate emergency medical response to injuries and illnesses
- Emergency field services delivery for fire suppression and hazardous materials
- Public education for emergency medical and fire/life safety to citizens and businesses
- Fire safety inspections for businesses
- Administration of illness prevention program for fire, police and selected public works employees
- Preplans developed for potential use in emergencies
- Development and delivery of a Citywide infection control management program
- Delivery of a home smoke detector installation/battery replacement program

PERFORMANCE MEASURES:

Indicators	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Output Measures				
Total number of emergency vehicle responses	10,564	10,825	10,600	10,600
Number of vehicle responses to Fire incidents	3,169	3,367	3,300	3,300
Number of vehicle responses to EMS incidents	7,395	7,458	7,300	7,300
Volunteer hours as suppression minimum	245	194	500	500
Number of Continuing ED Hours (ALS) provided	1,690	1,490	1,600	1,600
Number of Volunteer Hours – Suppression supplemental staffing	2,551	1,950	1,500	1,500
Number of hours of CPR training by staff	92	80	90	90
Volunteer Hours as EMS/ALS minimum staffing	0	0	0	0
Service Quality				
Vehicle responses to fire incidents reached within five minutes	75%	75%	75%	75%
Vehicle responses to EMS incidents reached within five minutes	75%	75%	75%	75%
Outcome Measures				
Volunteer members certified for suppression – minimum staffing	18	14	22	26
Volunteer members certified for suppression – supplemental staffing	13	20	15	10
Number of Citizens trained for CPR	161	120	130	130
Certified EM providers -				
Advanced Life Support (ALS) Career	42	41	44	44
Advanced Life Support (ALS) Volunteer	3	3	4	5
Basic Life Support (BLS) Career	27	24	24	24
Basic Life Support (BLS) Volunteer	22	28	30	35

FUNCTION: Public Safety
DEPARTMENT: Fire
DIVISION OR ACTIVITY: Operations

Performance Measurement Results:

- Total number of emergency vehicle responses was slightly higher in CY08. Normal fluctuation in responses from year to year.
- Volunteer hours of suppression and EMS minimum and supplemental staffing declined in CY08. The decline in operational staffing hours is due to a drop in the number of certified volunteers during the majority of the calendar year. These numbers are expected to increase in 2009 with the completion of an in-house volunteer certification course that is anticipated to add 12 new minimum staffing qualified volunteers to our roles.
- Department continues to meet our goal of an average emergency response time of less than 5 minutes.
- The number of citizens trained for CPR declined slightly in CY08.
- ALS Continuing Education hours declined slightly due to fire medic vacancies.

Note: The Fire Department collects and reports performance measures on the calendar year rather than the fiscal year. The Performance Measurement tables in each cost center thus reflect calendar year information

Cost Center 422120: Operations

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Salaries	$5,185,723	$5,635,177	$5,459,455	$5,338,938
Fringe Benefits	1,760,261	1,839,362	1,839,362	1,968,405
Purchased Services	322,544	328,300	315,800	289,700
Internal Services	317,677	343,100	343,100	350,000
Other Charges	133,490	153,100	127,000	112,000
Supplies & Materials	303,979	397,786	355,286	289,850
Capital Outlay	136,908	305,404	298,404	288,704
Total	**$8,160,583**	**$9,002,229**	**$8,738,407**	**$8,637,597**

Personnel Classification	Grade	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Battalion Chief	20 F	3.0	3.0	3.0	3.0
Captain	17 F	6.0	6.0	6.0	6.0
Lieutenant	15 F	9.0	9.0	9.0	9.0
Fire Medic	12 F	24.0	24.0	24.0	24.0
Master Technician	13F	6.0	6.0	6.0	6.0
Technician	12F	3.0	3.0	3.0	3.0
Fire Fighter	10 F	9.0	9.0	9.0	9.0
Total FTE		**60.0**	**60.0**	**60.0**	**60.0**

FUNCTION: Public Safety
DEPARTMENT: Fire
DIVISION OR ACTIVITY: Code Administration

BUDGET COMMENTS:
Code Administration notes a 5.6% decrease of $104,180 in FY 2010. Personnel expenses decreased by $58,498, and note the elimination of the Life Safety Educator position. However, funds are provided for a market adjustment (cola) but merit (step) increases will remain frozen in FY 2010 for all employees. Funds for maintenance code violations and travel and training were lowered by $10,000 and $11,000, respectively. Office supplies and small equipment were each reduced by $5,000.

PROGRAM:
The Code Administration Division promotes life and property safety through code compliance and public education.

GOAL:
To ensure the public safety by enforcing recognized safety standards, by investigating fires, and by providing comprehensive safety education programs. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices. To enhance quality of life measures and amenities with continued emphasis on recommendations of the Livability Task Force. To examine and amend, as appropriate, the regulations pertaining to construction in the City's mature residential areas, to ensure that the balance between neighborhood improvement and neighborhood character is achieved.

OBJECTIVES:
- Inspect for safety and code compliance all public and commercial buildings
- Review all site, building and tenant space plans for code compliance
- Inspect critical facilities or areas where large numbers of people gather, or where hazardous conditions exist and issue fire prevention code permits where required
- Maintain a program establishing uniform enforcement of fire lanes in the City to insure accessibility by emergency vehicles
- Investigate all fires and accidents in which people are burned
- Assist homeowners with residential inspections and with home improvement guidance
- Provide life safety education programs for residents, schools, and businesses within the City

SERVICES AND PRODUCTS:

- Fire Code and Building Code Compliance
- City emergency operations plan

FUNCTION: Public Safety
DEPARTMENT: Fire
DIVISION OR ACTIVITY: Code Administration

PERFORMANCE MEASURES:

Indicators	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Output Measures				
Building/construction plans reviewed	1,088	1,290	1,000	1,000
Building permits issued	629	531	500	550
Estimated cost of construction	$37,402,772	$33,968,649	$28,000,000	$30,000,000
Other permits issued	1,503	1,451	1,200	1,400
Building inspections conducted	9,665	9,060	9,000	9,000
Rental permits issued	0	0	300	250
Fire prevention permit inspections	888	678	700	700
In-home day care fire safety inspections	21	22	20	20
Property maintenance inspections	586	1,236	1,500	1,500
Tank farm facility inspections	352	384	350	350
Tank farm construction plans reviewed	9	14	10	10
Child Safety Seats Installed / Inspected	96	99	100	100
Smoke detectors and batteries installed	476	438	800	800
Number of staff hours provided to Life Safety Programs	1,145	2,379	2,000	2,000
Service Quality				
Percentage of cases closed	87.5%	83.3%		
Customer satisfaction survey results (Scale 1-5)	4.9	4.9		
Efficiency Measures				
Ratio of property loss to property value	1.7%	3.04%		
Outcome Measures				
Fire loss damage	$416,259	$2,583,825		
Total value of affected property from fire loss damage	$24,240,302	$84,787,425		
Number of citizens reached via community outreach programs	4,528	4,839	5,000	5,000

Note: The Fire Department collects and reports performance measures on the calendar year rather than the fiscal year. The Performance Measurement tables in each cost center thus reflect calendar year information.

FUNCTION: Public Safety
DEPARTMENT: Fire
DIVISION OR ACTIVITY: Code Administration

PERFORMANCE MEASUREMENT RESULTS:

- Changes in state law related to rental permits required this program to be redefined. Estimates for the number of permits issued may change depending on legal challenges to this program.
- Significant increase in the number of property maintenance inspections is due to the transfer of responsibility for grass and weed enforcement to Code Administration.
- A State grant will provide 1,600 smoke detectors to be installed in City homes.

Cost Center 422140: Code Administration

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Salaries	$1,273,019	$1,296,019	$1,176,346	$1,225,695
Fringe Benefits	438,594	455,243	455,243	467,070
Purchased Services	16,312	31,500	29,500	17,500
Internal Services	11,441	(11,158)	(11,158)	(13,216)
Other Charges	49,882	45,700	37,700	34,200
Supplies & Materials	18,486	32,000	23,000	13,875
Capital Outlay	0	0	0	0
Total	**$1,807,734**	**$1,849,304**	**$1,710,631**	**$1,745,124**

Personnel Classification	Grade	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Director of Code Enforce.	22 F	1.0	1.0	1.0	1.0
Captain	17 F	1.0	1.0	1.0	1.0
Lieutenant	15 F	2.0	2.0	2.0	2.0
Life Safety Educ. Off.	15 F	1.0	1.0	1.0	0.0
Emergency Management Specialist	24	1.0	1.0	1.0	1.0
Engineering Plans Examiner	21	1.0	1.0	1.0	1.0
Senior Inspector	19	0.0	0.0	3.0	3.0
Building Inspector	17	4.0	4.0	1.0	1.0
Property Maint. Inspector	17	1.0	1.0	1.0	1.0
Permit Technicians	13	3.0	3.0	3.0	3.0
Total FTE		**15.0**	**15.0**	**15.0**	**14.0**

PUBLIC WORKS

Public Works Budget Summary

	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Expenditures				
Salaries	$4,650,706	$4,901,674	$4,846,642	$4,529,807
Fringe Benefits	1,639,151	1,522,007	1,522,008	1,644,057
Purchased Services	1,767,963	1,974,388	1,817,660	1,833,350
Internal Services	834,428	885,040	885,040	906,522
Other Charges	1,264,294	1,096,440	1,456,950	1,353,950
Supplies & Materials	643,708	872,962	813,662	632,082
Capital Outlay	13,891	29,500	29,500	59,500
Total Expenditures	**$10,814,142**	**$11,282,011**	**$11,371,462**	**$10,959,268**
Revenues				
Meals Tax	$1,157,011	$1,143,750	$1,175,256	$1,163,504
Cemetery Interments	19,945	21,000	27,650	52,535
Street Opening Permits	59,464	40,000	64,416	64,416
Public ROW Use Fees	209,770	218,068	177,808	177,808
Photo Red Light	0	200,000	0	540,000
Sale of Surplus Property	39,942	34,000	34,000	34,000
Sale of Cemetery Lots	24,005	35,000	33,607	63,853
Perpetual Cemetery Care	9,622	13,000	17,100	32,490
Recycled Newspapers	36,278	20,000	31,841	41,393
Street & Highway Maintenance	2,020,064	2,000,000	2,086,540	2,000,000
Solid Waste Grant	6,508	6,508	6,337	6,337
Total Revenues	**$3,582,609**	**$3,731,326**	**$3,654,555**	**$4,176,336**
Net Cost to the City	**$7,231,533**	**$7,550,685**	**$7,716,906**	**$6,782,932**
Total FTE	**77.0**	**77.0**	**76.5**	**76.1**

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Highways/Asphalt

BUDGET COMMENTS:
This cost center decreases by 10% or $109,315. All personnel expenses will decrease by $7,016. Other line items reduced were: Asphalt ($65,550), Other Services ($12,350), and Contract Services ($12,500). All employees will receive a market adjustment in FY 2010, but merit (step) increases will remain frozen.

PROGRAM:
The Highway Asphalt Division of the Public Works Department maintains City road surface infrastructure. The asphalt crew repair potholes, repave roadways, maintain shoulders, gravel lots and neighborhood traffic calming devises.

GOAL:
To ensure a safe and efficient highway and pedestrian transportation system for the public, by keeping City highways, streets and pedestrian walkways in excellent condition. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices. To implement the Downtown Redevelopment Project to strengthen the City's economy and creation of a revitalized downtown core.

OBJECTIVES:
- Maintain ride-ability on 16 miles of primary highways and 54 miles of secondary and residential streets
- Maintain anti-cut-through traffic devices
- Address potholes within 12 hours of citizen request

SERVICES AND PRODUCTS:
- Street repair and resurfacing
- Pothole repair
- Shoulder maintenance
- Traffic calming device installation and maintenance
- Install and maintain guardrails
- Repair bridges
- Maintain City-owned parking areas

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Highways/Asphalt

PERFORMANCE MEASURES:

Indicators	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Output Measures				
Street sealing/patching (tons)	1,150	1,660	1,200	1,600
Assist other departments (man hrs)	560	620	2,546	620
Illegal ROW sign removal (man hrs)	180	208	520	200

Performance Measurement Results:

- The basis of the data has been developed through field evaluations, asphalt replacement program, identified deficiencies and citizen requests. Figures have leveled off significantly following the completion of the City's downtown project. In FY 2009, this division was enlisted to assist other departments/divisions with leaf collection, right-of-way maintenance, refuse/recycling collection and flyer distribution.

Cost Center 431110: Asphalt Maintenance

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Salaries	$522,360	$553,081	$553,081	$530,876
Fringe Benefits	211,622	185,003	185,003	200,192
Purchased Services	14,801	12,500	12,500	0
Internal Services	156,645	174,954	174,954	183,054
Other Charges	45,105	51,550	51,550	35,150
Supplies & Materials	98,329	142,600	142,600	61,100
Capital Outlay	0	0	0	0
Total	**$1,048,863**	**$1,119,688**	**$1,119,688**	**$1,010,373**

Personnel Classification	Grade	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Division Superintendent	25	1.0	1.0	1.0	1.0
Crew Supervisor	18	1.0	1.0	1.0	1.0
Utility Worker III	13	1.0	1.0	1.0	1.0
Administrative Assistant III	12	1.0	1.0	1.0	1.0
Equipment Operator	12	2.0	2.0	2.0	2.0
Truck Driver II	10	1.0	1.0	1.0	1.0
Truck Driver I	9	2.0	2.0	2.0	2.0
Total FTE		**9.0**	**9.0**	**9.0**	**9.0**

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Highways/Concrete

BUDGET COMMENTS:
This cost center decreases by 10% or $87,042. Concrete costs and other services have been reduced by $37,500 and $20,850, respectively. Additional reductions have been taken from construction materials ($14,125) and operating supplies ($9,235). All employees will receive a market adjustment in FY 2010, but merit (step) increases will remain frozen.

PROGRAM:
The Highway Concrete Division of the Public Works Department maintains City concrete infrastructures. The concrete crew repair and replace curbs, gutters, sidewalks, driveway entrances and handicap ramps. This division is also responsible for installing and maintaining downtown brick sidewalks and brick crosswalks.

GOAL:
To ensure a safe and efficient highway and pedestrian transportation system for the public, by keeping City pedestrian walkways and curbs in excellent condition. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices. To implement the Downtown Redevelopment Project to strengthen the City's economy and creation of a revitalized downtown core.

OBJECTIVES:
- Build and maintain dedicated curbs, gutters, concrete and brick sidewalks and crosswalks for safe system pedestrian access throughout the City street system
- Continue to replace concrete infrastructure that has exceeded the designed life expectancy

SERVICES AND PRODUCTS:
- Concrete sidewalk construction
- Brick sidewalk/crosswalk construction and maintenance
- Curb and gutter construction
- Driveway entrance construction
- Handicap ramp construction
- Granite curb repair
- Maintenance of City-owned retaining walls

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Highways/Concrete

PERFORMANCE MEASURES:

Indicators	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Output Measures				
Curb and gutter replacement (lf)	5,214	4,497	1,725	3,800
Sidewalk replacement (sf)	22,051	19,448	18,250	18,500
Driveway apron replacement	53	64	40	50
Assist other departments (man hrs)	560	620	4,146	800
Illegal ROW sign removal (man hrs)	180	208	520	200

Performance Measurement Results:

The basis of the data has been developed through field evaluations and replacement program. Figures have leveled off following the completion of the City's downtown project. In FY 2009, this division was enlisted to assist other departments/divisions with leaf collection, right-of-way maintenance, refuse/recycling collection and flyer distribution.

Cost Center 431111: Concrete Maintenance

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Salaries	$352,404	$373,129	$373,129	$367,564
Fringe Benefits	142,768	124,810	124,810	135,778
Purchased Services	7,697	6,500	6,500	0
Internal Services	156,645	174,954	174,954	183,054
Other Charges	45,105	51,550	51,550	26,650
Supplies & Materials	55,047	108,195	108,195	39,050
Capital Outlay	0	0	0	0
Total	**$759,666**	**$839,138**	**$839,138**	**$752,096**

Personnel Classification	Grade	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Crew Supervisor	18	1.0	1.0	1.0	1.0
Utility Worker III	13	1.0	1.0	1.0	1.0
Equipment Operator	12	1.0	1.0	1.0	1.0
Truck Driver II	10	2.0	2.0	2.0	2.0
Utility Worker II	10	1.0	1.0	1.0	1.0
Truck Driver I	9	1.0	1.0	1.0	1.0
Total FTE		**7.0**	**7.0**	**7.0**	**7.0**

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Snow and Ice Control

BUDGET COMMENTS:
This cost center remains relatively level from FY 2009 with a minor increase of .31% ($752). Motor pool costs slightly increase ($500), but are offset by a reduction in other expenses ($500). All employees will receive a market adjustment in FY 2010, but merit (step) increases will remain frozen.

PROGRAM:
Snow and ice control is an emergency duty of the Highways Division of the Public Works Department. Personnel are deployed on a round-the-clock basis to keep the City's streets, pedestrian ways and CUE bus stops safe for travel during winter storms.

GOAL:
To ensure a safe and efficient highway and pedestrian transportation system for the public by operating chemical spreaders, snow plows and snow blowers 24 hours a day when necessary to keep streets passable for City residents. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:
- Place salt and sand on streets when snow or ice first begins to accumulate on the street
- Plow snow from City streets when the depth of snow exceeds two inches
- Monitor weather conditions and prepare and train personnel for winter storms
- Make snow removal equipment operational by October 15 of each year
- Keep City parking facilities cleared in the event of winter storms
- Keep CUE bus stops and pedestrian ways open during major snow of 6 inches or more

SERVICES AND PRODUCTS:
- Chemical treatment to road surfaces and parking lots
- Snowplowing of road surfaces and parking lots
- Clear access to bus stops
- Clear sidewalks along primary roads

PERFORMANCE MEASURES:

Indicators	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Output Measures				
Total snowfall (inches)	14.3	6.5	6 - 14	6 - 14
Continuously treat main roads during storm (%)	100%	100%	100%	100%
Outcome Measures				
Plow City streets within 24 hours after snow stops	100%	100%	100%	100%

Performance Measurement Results:
- Public Works crews will monitor all potential snow storms and provide immediate road treatment and snow removal.

Cost Center 431120: Snow and Ice Control

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Salaries	$37,061	$39,901	$39,901	$40,599
Fringe Benefits	2,760	3,052	3,052	3,106
Internal Services	25,295	27,300	27,300	27,800
Other Charges	1,281	6,000	6,000	5,500
Supplies & Materials	93,092	136,540	136,540	136,540
Capital Outlay	1,974	29,500	29,500	29,500
Total	**$161,462**	**$242,293**	**$242,293**	**$243,045**

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Storm Drainage

BUDGET COMMENTS:
This cost center has decreased 12% or $88,094 from FY 2009. Full time salaries are down $54,575 and fringe benefits are down $12,206. This reflects the elimination of one position, a Utility Worker III. All employees will receive a market adjustment in FY 2010, but merit (step) increases will remain frozen.

PROGRAM:
The Storm Drainage Division maintains the City's storm water collection systems, which consist of 300,000 linear feet of storm pipe, 1,840 catch basins, 145 outfalls, 28 box culverts and 7 bridges. Crews replace deteriorated storm lines, perform preventive maintenance tasks biannually, clear blocked streams, repair box culverts and repair damaged driveway pipe and ditch lines.

GOAL:
To ensure a safe and efficient highway and pedestrian transportation system for the public by enabling storm water to drain unimpeded, thus preventing flooding on roads and pedestrian walkways. To protect private property by ensuring the unobstructed flow of storm water through the City's creek system, and to provide safe and sound structures over waterways. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:
- Clean ditch lines, storm pipes and catch basins
- Repair and replace storm pipes and catch basins
- Clean and clear stream beds of brush/obstacles to improve flow without affecting downstream properties
- Repair box culverts

SERVICES AND PRODUCTS:
- Catch basin repair
- Creek and stream maintenance
- Drainage ditch maintenance
- Storm sewer pipe replacement
- Culvert repairs
- Bridge repairs
- Erosion stabilization

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Storm Drainage

PERFORMANCE MEASURES:

Indicators	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Output Measures				
Number of new storm lines installed (lf)	300	658	4480	5,480
Number of crew hours of preventative maintenance	10,917	11,450	5,390	6,600
Assist other departments (man hrs)	560	620	2,546	620
Illegal ROW sign removal (man hrs)	180	208	520	200
Outcome Measures				
Blocked storm drains unclogged within one hour of report	95%	98%	99%	99%

Performance Measurement Results:
In FY 2009, this division was enlisted to assist other departments/divisions with leaf collection, right-of-way maintenance, refuse/recycling collection and flyer distribution. Due to the increase of in-house projects slated for FY 2009 and FY 2010, the levels increased.

Cost Center 431130: Storm Drainage

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Salaries	$344,953	$360,901	$360,901	$301,714
Fringe Benefits	132,534	121,884	121,884	109,678
Purchased Services	0	3,400	3,400	3,400
Internal Services	110,197	119,000	119,000	121,400
Other Charges	39,648	61,100	61,100	57,100
Supplies & Materials	25,248	57,000	57,000	41,900
Capital Outlay	0	0	0	0
Total	**$652,580**	**$723,286**	**$723,285**	**$635,192**

Personnel Classification	Grade	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Crew Supervisor	18	1.0	1.0	1.0	1.0
Utility Worker III	13	1.0	1.0	1.0	0.0
Equipment Operator I	12	1.0	1.0	1.0	1.0
Truck Driver II	10	1.0	1.0	1.0	1.0
Truck Driver I	9	3.0	3.0	3.0	3.0
Total FTE		**7.0**	**7.0**	**7.0**	**6.0**

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Signs, Signals, Lighting

BUDGET COMMENTS:
This cost center increases by 19% or $358,203 in FY 2010. Contract services, will increase $190,200 from the prior fiscal year. This is due in large part to the photo red light program, which has annual contract costs of $288,000. These expenses are offset by projected revenues of $540,000. Utilities expenses are also up 50% ($193,475) based on current trend analysis. One additional position will be added to the staffing complement, a Sign and Signal Technician. All employees will receive a market adjustment in FY 2010, but merit (step) increases will remain frozen.

PROGRAM:
Installing and maintaining traffic control devices – traffic/pedestrian signals, lane markings, traffic signs and directional markings – are activities of the Sign and Signal crew in the Highways Division of the Public Works Department.

GOAL:
To ensure a safe and efficient highway and pedestrian transportation system for the public by controlling traffic flow with traffic signals, signs and markings that are effective under all driving conditions. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:
- Program changes to signal plans throughout the City
- Install and repair all associated traffic control devices including the City's 56 signals
- Provide accurate data entry to the central traffic command center computer for the synchronization of arterial traffic signals
- Stripe lines--center lines, edge lines, stop lines and crosswalks – semi-annually
- Design and install new, and repair and replace, existing signs
- Install and maintain lighted crosswalks
- Install and maintain vehicle loop detector grid and maintain computer interconnect cable
- Administer operating costs for City street light system maintained by Virginia Power
- Traffic control assistance at City special events

SERVICES AND PRODUCTS:
- Traffic and pedestrian signal installation, operation and maintenance
- Traffic sign installation and maintenance
- Pavement marking installation and maintenance
- Street name sign installation and maintenance
- Traffic control and signs for special events
- Central traffic signal computer operation
- Traffic signal timing optimization, implementation and adjustments
- Traffic conditions monitoring, accident reporting, and alleviation measures
- Emergency vehicle signal preempt installation, maintenance, and monitoring
- Signal construction inspection
- Street lighting
- Voting machine maintenance
- Yearly certification on the signal conflict monitors

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Signs, Signals, Lighting

PERFORMANCE MEASURES:

Indicators	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Output Measures				
Signals preventative maintenance (crew hours)	1,600	1,600	2,000	2,200
Pavement markings (crew hours)	1,200	1,200	1,000	1,300
Sign maintenance (crew hours)	1,600	1,600	1,600	1,800

Performance Measurement Results:

- The plan for this division is to continue to concentrate on preventative maintenance. With the decrease in the contract services budget, staff will have to perform more in-house tasks increasing the projected output measure hours.

Cost Center 431140: Signs, Signals, Lighting

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Salaries	$690,318	$723,635	$760,156	$691,093
Fringe Benefits	221,280	213,668	213,668	249,437
Purchased Services	198,365	279,165	204,165	469,365
Internal Services	74,028	80,000	80,000	81,600
Other Charges	532,838	412,125	605,600	595,800
Supplies & Materials	137,037	149,317	149,317	128,817
Capital Outlay	0	0	0	0
Total	**$1,853,866**	**$1,857,909**	**$2,012,906**	**$2,216,112**

Personnel Classification	Grade	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Traffic Signal Sys Engineer	23	1.0	1.0	1.0	1.0
Sign & Signal Supervisor	20	1.0	1.0	1.0	1.0
Traffic Signal & Comp Tech III	16	4.0	4.0	5.0	5.0
Sign & Signal Technician I	12	3.0	3.0	1.0	1.6
Sign Fabrication Tech	12	0.0	0.0	1.0	1.0
Line Loc Traffic Counter (P/T)	9	0.5	0.5	0.0	0.0
Total FTE		**9.5**	**9.5**	**9.0**	**9.6**

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Refuse Collection

BUDGET COMMENTS:
This cost center decreases 5% or $116,884. Funds for temporary help have been reduced by $75,711 and there no funds for holiday worked ($56,726), as trash removal is no longer provided on city observed holidays. All employees will receive a market adjustment in FY 2010, but merit (step) increases will remain frozen.

PROGRAM:
The collection and disposal of refuse and recycling programs are activities of the Operations Division of the Public Works Division.

GOAL:
To ensure an attractive and sanitary community for citizens by collecting trash and recycling on a regular basis and by disposing it in an efficient and environmentally safe manner. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:
- Collect household refuse and recycling
- Continue to strive for minimal homes missed for refuse and recycling
- Continually monitor all workloads and responses from citizens
- Pick up brush, grass clippings and tree limbs
- Recycle newspapers, cans, glass, plastic with once-a-week pick up
- Haul refuse to the solid waste transfer station
- Collect ferrous metals weekly
- Collect automotive batteries, tires, oil and antifreeze for special environmentally safe disposal
- Pick up litter along highways
- Looking for more effective ways to reduce operating cost.

SERVICES AND PRODUCTS:
- Weekly backyard refuse collection
- Brush collection
- Weekly curbside recyclable collection
- Grass clipping collection
- Recycling drop-off center
- Recycling information and education
- Special debris collection
- White goods and metals collection
- Several programs – phone books, Christmas trees

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Refuse Collection

PERFORMANCE MEASURES:

INDICATORS	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Output Measures				
Number of homes served	6,226	6,245	6,249	6,249
Outcome Measures				
Number of homes missed for refuse	3%	3%	3%	3%
Number of homes missed for recycling	2%	1%	.5%	.5%

Performance Measurement Results:

- The City continues to pick up all refuse from single family homes and townhouses.
- The City continues to strive for minimal homes missed for refuse and recycling, and monitors all workloads and responses from citizens.

Cost Center 431210: Refuse Collections

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Salaries	$1,062,788	$1,173,331	$1,154,520	$1,086,322
Fringe Benefits	408,691	362,513	362,513	397,187
Purchased Services	649,530	602,400	581,600	581,600
Internal Services	230,148	212,300	212,300	216,500
Other Charges	104,411	128,150	128,150	80,200
Supplies & Materials	17,364	22,975	22,975	22,975
Capital Outlay	0	0	0	0
Total	**$2,472,932**	**$2,501,668**	**$2,462,058**	**$2,384,784**

Personnel Classification	Grade	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Operations Director	25	1.0	1.0	1.0	1.0
Crew Supervisor	18	1.0	1.0	1.0	1.0
Utility Worker III	13	1.0	1.0	1.0	1.0
Sanitation Driver	10	7.0	7.0	7.0	7.0
Sanitation Worker III	8	1.0	1.0	1.0	1.0
Sanitation Worker II	6	8.0	8.0	8.0	8.0
Sanitation Worker I	5	2.0	2.0	2.0	2.0
Total FTE		**21.0**	**21.0**	**21.0**	**21.0**

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Facilities Maintenance

BUDGET COMMENTS:
This cost center remains almost flat from the prior fiscal year, noting a decrease of 1%. Funds were reduced for building maintenance ($97,641) and Green Acres maintenance ($60,000). These were both offset by additional funds required for maintenance at the Blenheim Interpretive Center ($20,000) and utilities expense ($180,460). All employees will receive a market adjustment in FY 2010, but merit (step) increases will remain frozen.

PROGRAM:
An aggressive preventative maintenance program including cleaning, repairing, renovating, providing utility service, and managing mechanical equipment contracts.

GOAL:
To protect the City's $35 million investment in facilities, provide employees with a pleasant and productive work environment and provide citizens with a clean, comfortable place to conduct business and hold community meetings. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:
- Repair electrical service, plumbing, carpentry, flooring, heating and air-conditioning on a systematic basis for all public buildings
- Administer maintenance contracts for heating and air-conditioning, elevators, clocks, alarm systems and pest control
- Clean City buildings and facilities daily
- Maintain security systems
- Set up equipment for meetings and events
- Control and maintain outdoor lighting at City facilities
- Maintain City-owned historic buildings
- Conduct environmental quality studies
- Looking for more effective ways to reduce operating cost.

SERVICES AND PRODUCTS:
- Well maintained public buildings
- Clean meeting rooms
- Emergency service

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Facilities Maintenance

PERFORMANCE MEASURES:

Indicators	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Output Measures				
Square feet of City buildings to maintain	337,827	341,324	345,324	345,324
Efficiency Measures				
Custodian per sq/ft City Buildings	1/22,000	1/22,000	1/22,000	1/22,000
National Average	1/15,000	1/15,000	1/15,000	1/15,000
Maintenance staff per sq/ft ratio	1/67,000	1/67,000	1/67,000	1/67,000
National Average	1/50,000	1/50,000	1/50,000	1/50,000

Performance Measurement Results:

- The square feet of City buildings increased from FY 2007 through FY 2010. This is due to the addition of City Hall (annex) and the new Police Department building, plus the Blenheim Interpretative Center.

Cost Center 431310: Facilities Maintenance

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Salaries	$411,302	$446,615	$434,894	$443,965
Fringe Benefits	161,451	149,436	149,436	162,876
Purchased Services	540,628	632,000	571,072	490,859
Internal Services	(90,609)	(92,826)	(92,826)	(97,842)
Other Charges	413,884	316,540	492,000	490,000
Supplies & Materials	102,072	138,385	82,085	86,650
Capital Outlay	0	0	0	0
Total	**$1,538,728**	**$1,590,151**	**$1,636,661**	**$1,576,507**

Personnel Classification	Grade	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Crew Supervisor	18	1.0	1.0	1.0	1.0
Utility Worker III	13	2.0	2.0	2.0	2.0
Utility Worker II	10	1.0	1.0	1.0	1.0
Utility Worker I	9	1.0	1.0	1.0	1.0
Custodian II	6	5.0	5.0	5.0	5.0
Custodian I	5	0.0	0.0	0.0	0.0
Total FTE		**10.0**	**10.0**	**10.0**	**10.0**

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Streets Right-of-Way and Public Grounds

BUDGET COMMENTS:
The Right of Way cost center decreases by 20% or $281,486 in FY 2010. The most notable decrease in funding is attributed to the Temporary Help line item ($172,686), which had previously been utilized to hire employees for leaf collection. Contract services have decreased by $147,000 which is due mainly to the department's plan to provide most landscaping and mowing services in house rather than use a contractor. Capital line item funding provides for the purchase of new lawnmower equipment. All employees will receive a market adjustment in FY 2010, but merit (step) increases will remain frozen.

PROGRAM:
Maintaining and beautifying public land and the City cemetery is the responsibility of the Operations Division of the Public Works Department.

GOAL:
To ensure an attractive and sanitary community by keeping City-owned land clean and planted with trees, shrubs and flowers. To operate the City Cemetery in an efficient and cost effective manner. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices. To implement the Downtown Redevelopment Project to strengthen the City's economy and creation of a revitalized downtown core. To continue emphasis on the reduction of the impact of increasing traffic through the City.

OBJECTIVES:
- Plant trees, flowers and shrubs
- Water, weed and fertilize landscaped areas
- Collect leaves curbside during April, October, November and December
- Sweep streets on a scheduled basis
- Apply herbicides
- Remove diseased trees
- Prepare and maintain burial sites and cemetery
- Pick up litter on public property
- Maintain Green space
- Maintain/repair gaslights
- Maintain CUE bus stops and litter receptacles
- Power wash downtown brick sidewalks
- Treat City waterways for mosquito control
- Looking for more effective ways to reduce operating cost.

SERVICES AND PRODUCTS:
- Curbside leaf collection
- Tree limb pruning along rights-of-way
- Cemetery
- Median strip tree planting and maintenance
- Flower bed design and installation
- Maintain/repair gaslights

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Streets Right-of-Way and Public Grounds

PERFORMANCE MEASURES:

Indicators	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Output Measures				
Number of maintenance hours on plantings	10,900	8,800	9,500	9,500
Trees and shrubs planted	256	197	220	220
Flowers planted	13,500	10,395	11,000	11,000
Maintain downtown planters	117	157	157	157
Maintain Gaslights	269	277	277	277

Performance Measurement Results:

- Maintenance hours are expected to remain fairly constant over the fiscal years illustrated. Trees and shrubs planted will increase for the new City buildings.

Cost Center 431320: Street Right of Way (ROW)

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Salaries	$506,341	$506,082	$406,082	$340,172
Fringe Benefits	126,862	116,059	116,059	112,883
Purchased Services	316,349	390,626	390,626	243,626
Internal Services	223,400	241,300	241,300	246,100
Other Charges	38,418	55,200	51,500	55,000
Supplies & Materials	54,519	88,950	85,950	88,950
Capital Outlay	5,181	0	0	30,000
Total	**$1,271,070**	**$1,398,217**	**$1,291,517**	**$1,116,731**

Personnel Classification	Grade	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Crew Supervisor	18	1.0	1.0	1.0	1.0
Utility Worker III	13	1.0	1.0	1.0	1.0
Equipment Operator	12	1.0	1.0	1.0	1.0
Cemetery Attendant	11	0.5	0.5	0.5	0.5
Truck Driver I	9	2.0	2.0	2.0	2.0
Total FTE		**5.5**	**5.5**	**5.5**	**5.5**

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Administration and Engineering

BUDGET COMMENTS:
This cost center increases by 2%. Increases in part time salaries ($24,420) and fringe benefits ($27,338) are offset by decreases in overtime ($32,638) and various other expenditure accounts. All employees will receive a market adjustment in FY 2010, but merit (step) increases will remain frozen.

PROGRAM:
The office of the director manages the four public works divisions – administration / engineering, operations, streets and transit – and provides professional engineering services for constructing and maintaining publicly owned land and facilities.

GOAL:
To ensure an attractive and sanitary community and a safe, efficient highway and pedestrian transportation system for the public through professional management of resources. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices. To enhance quality of life measures and amenities with continued emphasis on recommendations of the Livability Task Force. To examine and amend, as appropriate, the regulations pertaining to construction in the City's mature residential areas to ensure that the balance between neighborhood improvement and neighborhood character is achieved. To finalize and implement current redevelopment and transportation projects, such as: the Downtown Redevelopment Project, the Lee Highway Corridor Master Plan, expanding Northfax Gateway, Kamp Washington, and Implementing a more accelerated schedule for critical transportation projects involving State and Federal funding. To continue emphasis on the reduction of the impact of increasing traffic through the City.

OBJECTIVES:
- Prepare budgets and oversee personnel decisions
- Approve all site plans submitted by private developers (with Community Development and Planning)
- Supervise street, storm sewer, sign and signal, and CUE bus activities
- Supervise refuse collection, recycling and building, grounds, rights-of-way, vehicle and equipment maintenance activities
- Coordinate and supervise inspection of site facilities at private developments
- Manage the Capital Improvement Program
- Provide for bridge structure inspection, grant submissions, map and drawing storage and distribution, flood insurance information and street lighting requests
- Provide engineering studies and advice on transportation planning

SERVICES AND PRODUCTS:
- Engineering and transportation studies
- Transportation improvements
- Major building renovations and additions
- New sidewalk plans
- Drainage improvement plans
- Engineering advice on drainage problems

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Administration and Engineering

PERFORMANCE MEASURES:

Indicators	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Output Measures				
Number of projects managed/administered	37	33	27	24

Performance Measurement Results:

- Projects managed/administered refer to capital projects. Please reference Section F of this budget book for more details.

Cost Center 431410: Public Works Administration

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Salaries	$723,180	$724,999	$763,978	$727,502
Fringe Benefits	231,182	245,582	245,582	272,920
Purchased Services	4,111	10,000	10,000	9,500
Internal Services	(51,321)	(51,942)	(51,942)	(55,144)
Other Charges	43,604	14,225	9,500	8,550
Supplies & Materials	61,000	29,000	29,000	26,100
Capital Outlay	6,736	0	0	0
Total	**$1,018,491**	**$971,864**	**$1,006,118**	**$989,428**

Personnel Classification	Grade	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Director of Public Works	31	1.0	1.0	1.0	1.0
Transportation Director	27	1.0	1.0	1.0	1.0
City Engineer	26	1.0	1.0	1.0	1.0
Plan Reviewer	20	1.0	1.0	1.0	1.0
Facilities Inspector	17	2.0	2.0	2.0	2.0
Administrative Assistant IV	14	1.0	1.0	1.0	1.0
Engineering Technician	13	1.0	1.0	1.0	1.0
Total FTE		**8.0**	**8.0**	**8.0**	**8.0**

FUNCTION: Public Works
DEPARTMENT: Virginia Preschool Initiative (VPI) and Fairfax Cooperative Extension Services
DIVISION OR ACTIVITY: County Agent

BUDGET COMMENTS:
This cost equates to $35,000 through a contract with Fairfax County.

OBJECTIVES:

- Youth Development provides administration and educational assistance to adult leadership and youthful membership of 4-H clubs
- Provide pest control

SERVICES AND PRODUCTS:

- Youth development
- Pest control
- Cooperative Extension

Cost Center 431510: County Agent				
Title	**FY 2008 Actual**	**FY 2009 Budget**	**FY 2009 Estimate**	**FY 2010 Adopted**
Purchased Services	36,483	37,797	37,797	35,000
Total	**$36,483**	**$37,797**	**$37,797**	**$35,000**

SOCIAL SERVICES

Social Services Budget Summary

	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Expenditures				
Salaries	$72,114	$65,808	$65,808	$66,960
Fringe Benefits	6,593	14,806	14,806	16,948
Purchased Services	2,483,097	2,458,695	2,438,395	2,431,237
Other Charges	2,312,353	2,426,056	2,425,456	2,211,172
Supplies & Materials	127	250	250	225
Capital Outlay	0	0	0	0
Total Expenditures	**$4,874,284**	**$4,965,615**	**$4,944,715**	**$4,726,542**
Revenues				
School Age Child Care	377,503	325,000	377,503	377,503
Total Revenues	**$377,503**	**$325,000**	**$377,503**	**$377,503**
Net Cost to the City	**$4,496,781**	**$4,640,615**	**$4,567,212**	**$4,349,039**
Total FTE	**0.62**	**0.62**	**0.62**	**0.62**

FUNCTION: Social Services
DEPARTMENT: Health Department
DIVISION OR ACTIVITY:

BUDGET COMMENTS:
The City purchases environmental and clinical health services from the Fairfax County Health Department on a population-based ratio of the actual year end costs, excluding the Community Health Care Clinic Network for which the city contracts separately. For Fiscal Year 2010 the City has budgeted $999,395 which is identical to our FY 08 actual costs. Fees for food establishment permits, swimming pool permits, site plan reviews, clinic co-pay and adult immunizations that offset costs are expected to increase by as much as 25% in some areas, however, any benefit of these revenues will probably be curtailed due to the expected decline in state contributions in support of certain Health Department services. The County Executive has recommended elimination of several Health Department programs including the Air Pollution Control Program that is no longer federally mandated, Saturday center-based respite, the Environmental Hazards Program and closure of the Annandale Adult Day Health Center. Support for continuation of Clinic Room Aides in all public schools has been pledged though this is not a core Health Department service.

PROGRAM:
Through our contractual agreement with the Fairfax County Health Department, certain businesses such as restaurants, swimming pools and tourist establishments are regulated by environmental health inspections. Clinical health services are available to eligible City residents who may receive nursing visits, access specialty clinics or the comprehensive Adult Day Health Care Program and health clinic services are also provided at all schools. Preparation continues for potential health emergencies such as the Cities Readiness Initiative for bioterrorism and a coordinated mosquito management program to reduce the impact of West Nile Virus. Last year, certain property maintenance functions were shifted to the county zoning department consistent with the City's Code Administration areas of oversight.

GOAL:
The Fairfax County Health Department is dedicated to the protection of the health of the people and environment, prevention of disease and disability and promotion of healthy behaviors and conditions for the people of the City of Fairfax. The Health Department provides public health services to targeted populations and environmental protection for residents of the City through four core functions: prevention of epidemics and the spread of disease, protecting the public against environmental hazards, promoting and encouraging healthy behaviors and assuring the quality and accessibility of health services.

OBJECTIVES:
- Conduct inspections of housing, swimming pools, tourist and food establishments
- Prepare for emerging threats including communicable disease or bioterrorism
- Provide public health home nursing care
- Provide Adult Day Health Services
- Offer specialty clinics and services

FUNCTION: Social Services
DEPARTMENT: Health Department
DIVISION OR ACTIVITY:

SERVICES AND PRODUCTS:

- School and home health care
- Adult Day Health Program
- Specialty clinics or nursing visits:
  - TB/x-ray
  - Venereal Disease
  - Maternity and Post Partum
  - Communicable Disease such as salmonella, shigella, norovirus, meningitis
  - WIC
  - STD
  - Communicable Diseases
  - Child Health and immunizations
  - Family Planning
  - Nursing Home Prescreening
  - International Travel
- Environmental inspections include lead, rodents and other pests
- West Nile Virus/mosquito eradication
- Emergency Preparedness Planning

PERFORMANCE MEASURES:

Indicators	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Output Measures – Environmental/Community Health and Safety			
Number of food establishments inspections	722	650	650
Number of food establishments complaints	60	60	60
Number of food borne disease inspections	5	5	5
Number of pest inspections	6	5	5
Output Measures – Nursing and Clinical Services			
Number of people seen	3,328	3,000	2,800
Number of clinic services	10,500	9,000	8,500
School Clinic visits for sick/injured	13,300	13,300	13,000
Adult Day Health Care Participants	5	5	5

Performance Measurement Results:

- This data is provided by Fairfax County offices whose methodology for data collection changes periodically.

Cost Center 441110: Health Department

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Purchased Services	$999,395	$957,903	$957,903	$999,395
Total	**$999,395**	**$957,903**	**$957,903**	**$999,395**

FUNCTION: Social Services
DEPARTMENT: Commission for Women
DIVISION OR ACTIVITY:

BUDGET COMMENTS:
The Commission for Women continues to advise the City Council on matters of import to women in the City of Fairfax and to offer community programs throughout the year. The budget of $945 for expenses is divided among travel, contributions, special events and supplies.

PROGRAM:
The City Council established the Commission for Women in 1984 based on the recognition of the intertwining of women's and human service needs. The Commission adopts a broad, comprehensive approach to aid the community with programs to:

1. Increase the awareness of all City residents to the many issues and problems affecting their lives;
2. Identify resources available to meet their needs;
3. Raise the awareness of City officials on legislative and policy matters relating to the role of women;
4. Advocate for programs to appropriately address the needs of City residents.

Each March, the Commission for Women offers a community program in recognition of Women's History Month. For the past three years, the Fairfax Museum and Visitors Center and CFW have co-sponsored a Women's History Month program for Girl Scouts with attendance over 100 persons. The Commission continues its advocacy in support of Combating Human Trafficking and has lobbied for state legislation. Other areas to be pursued are mentoring and economic independence for women.

GOAL:
Improve the quality of life for women and families in the City of Fairfax. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:
- Advise the Mayor and Council on matters affecting women in the City of Fairfax
- Reinforce and support existing human services in the City of Fairfax
- Assess problems facing families in today's changing society
- Monitor needs of women and families

SERVICES AND PRODUCTS:
- Community seminars
- Fall Festival
- Commission for Women guide to Human Services
- Maintenance of website
- Creation and distribution of Domestic Violence pamphlets in English and Spanish
- Mentor Training for City staff

Cost Center 441210: Commission for Women

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Other Charges	$254	$1,500	$900	$810
Supplies & Materials	20	150	150	135
Total	**$274**	**$1,650**	**$1,050**	**$945**

FUNCTION: Social Services
DEPARTMENT: Community Services Board
DIVISION OR ACTIVITY:

BUDGET COMMENTS:
The projected budget for FY 2010 for the Community Services Board is estimated to be $1,408,812. Other revenues are derived from Fairfax County, the City of Falls Church and State and Federal funding in addition to fees collected from client co-pay. Costs are projected using a population based ratio of local funding provided by the County of Fairfax and the cities of Falls Church and Fairfax. Increased access to emergency psychiatric services is mandated by the state in the aftermath of the Virginia Tech slayings. Autism spectrum disorder services and the provision of certain children's psychiatric services have also been state mandated; however, neither of these programs has received commensurate funding from the state. Included among the service reduction is elimination of purchase of FASTRAN transportation for persons accessing sheltered workshops and mental health services, reduction of job coaches for the MR population, elimination of the diversion to detox program, elimination of the medical detox program, reduction in mental health services for persons who are homeless, elimination of the residential mental health/substance abuse program for women, closure of the Chantilly Mental Health Clinic. Client utilization of mental health and substance abuse services increases during periods of financial stress and the elimination or reduction of these services will result in longer waiting periods to access services.

PROGRAM:
The Fairfax-Falls Church Community Services Board was created in 1969 to serve residents with, or at risk of, severe and persistent mental illness or acute psychiatric or emotional distress, mental retardation; alcohol or drug abuse or dependency; or cognitive developmental delays. Its mission includes empowering and supporting the people served by the CSB to live self-determined, productive and valued lives within our community; and to identify, develop and offer programs on prevention, intervention, treatment, rehabilitation, residential and other support services in a personalized, flexible manner appropriate to the needs of each individual and family served

GOAL:
To offer the residents of the City access to mental health, mental retardation and alcohol and drug services on a sliding fee scale.

OBJECTIVES:
- To provide a comprehensive array of services that are effective and meet the demands for service
- Provide infrastructure to support service delivery
- Provide support to families of persons within the service system
- Offer prevention and early intervention programs to mitigate the effects of illness

FUNCTION: Social Services
DEPARTMENT: Community Services Board
DIVISION OR ACTIVITY:

PERFORMANCE MEASURES:

Indicators	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Note: all measures reflect persons served			
Output Measures –			
Alcohol and drug – emergency	50	45	40
Alcohol and drug – outpatient/case mgmt	61	40	35
Alcohol and drug – methadone	0	0	0
Alcohol and drug – day support	14	12	10
Alcohol and drug – residential	6	4	3
Alcohol and drug – early intervention	3	0	0
Alcohol and drug – inpatient	0	0	0
Alcohol and drug – limited services	6	4	4
Mental Health – emergency	127	127	127
Mental Health – outpatient/case mgmt	238	225	215
Mental Health – day support	5	4	4
Mental Health – residential	28	20	18
Mental Health – early intervention	10	0	0
Mental Health – inpatient	2	0	0
Mental Health – limited services	55	45	40
Mental Retardation outpatient/case mgmt	33	30	28
Mental Retardation – day support	15	13	12
Mental Retardation – residential	7	5	5
Mental Retardation – limited services	10	8	8
Infant/Toddler – early intervention	12	10	8

Performance Measurement Results:

This data is provided by the Fairfax Falls Church CSB whose methods for data collection change from year to year.

Cost Center 441220: Community Services Board

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Other Charges	$1,411,682	$1,422,621	$1,422,621	$1,408,812
Total	**$1,411,682**	**$1,422,621**	**$1,422,621**	**$1,408,812**

FUNCTION: Social Services
DEPARTMENT: Finance
DIVISION OR ACTIVITY: Senior Citizen Tax and Rent Relief

BUDGET COMMENTS:
Funding for this cost center has decreased by $200,000 as the FY 2010 Budget alters provisions of this program. Tax Relief will now be provided to the elderly and disabled whose qualified income is below $52,000, whereas the previous income ceiling limit was $72,000. There are no changes to the rent relief portion of this program.

PROGRAM:
Two relief programs for low to moderate-income elderly or handicapped persons are provided by the City. Depending upon their annual income and assets, elderly and permanently and totally handicapped residents of the City may receive up to 100% real estate tax relief or up to $420 rental relief (a one time annual payment). Over time, the City Council enacted a series of changes to this program. Notably, the Council lowered the income level in FY 2010 for eligible senior citizens from $72,000 to $52,000; maintained the net worth total of $340,000; and now provides for seniors either tax deferral or tax freeze options, and a discount for the CUE Bus. The program limits for Rent Relief is as follows: net worth no greater than $150,000 and an annual income no greater than $40,000.

GOAL:
To provide real estate tax or rent relief to qualified elderly or handicapped residents. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:
- Offer citizens with fixed incomes a reduced tax or rent cost by paying a portion of the bill

SERVICES AND PRODUCTS:
- Rental relief for qualified tenants
- Real estate tax relief for qualified property owners

PERFORMANCE MEASURES:

Indicators	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Output Measures –				
Number of Real Estate tax relief grants	331	321	331	341
Rent relief grants	9	8	9	9
Total funds in tax and rent relief	916,043	1,022,202	1,000,000	775,000

Performance Measures Results:

- In FY 2005-06, the City revised one of the criterions in applying for Real Estate tax relief. The maximum figure used to determine net worth for an applicant increased from $240,000 to $340,000. The result witnessed several new citizens who applied and subsequently received tax relief. This figure is expected increase incrementally through FY 2009 and FY 2010.

Cost Center 441230: Senior Citizen Tax Relief

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Other Charges	$899,131	$1,000,000	$1,000,000	$800,000
Total	**$899,131**	**$1,000,000**	**$1,000,000**	**$800,000**

FUNCTION: Social Services
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Human Services Coordinator

BUDGET COMMENTS:
This cost center increases by 3.5% or $2,900 and operates with one 25-hour per week Human Services coordinator. Salaries, fringe benefits, and travel and training account for the entire variance. Funds are provided for a market adjustment (cola) but merit (step) increases will remain frozen in FY 2010 for all employees.

PROGRAM:
The Human Services Office coordinates and/or oversees participation in the wide range of human service programs available to City residents primarily through contract with various area agencies. The Human Services Coordinator is also responsible for monitoring City compliance with the Americans with Disabilities Act.

GOAL:
To assure access by City residents to human service programs provided by the City, directly or through contracts with Fairfax County and other agencies. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:
- Oversee City contracts with Fairfax County agencies
- Provide information and referral services to clients
- Research human service policy questions
- Disseminate information and conduct needs assessments for development of future programs
- Monitor City compliance with the Americans with Disabilities Act

SERVICES AND PRODUCTS:
- Human services information and referral
- Advocates for Human Service Programming where access is limited or there are voids in services
- Monitors delivery of services by county and regional agencies
- Provides staff support to the Commission for Women
- Provides staff support to the Task Force on Children and Families
- Provides staff support to the Human Services Committee

Cost Center 441240: Human Services Coordinator

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Salaries	$72,114	$65,808	$65,808	$66,960
Fringe Benefits	6,593	14,806	14,806	16,948
Purchased Services	0	0	0	0
Other Charges	1,287	1,935	1,935	1,550
Supplies & Materials	107	100	100	90
Capital Outlay	0	0	0	0
Total	**$80,101**	**$82,649**	**$82,649**	**$85,548**

Personnel Classification	Grade	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Human Svcs Coordinator (P/T)	23	0.62	0.62	0.62	0.62
Total FTE		**0.62**	**0.62**	**0.62**	**0.62**

FUNCTION: Social Services
DEPARTMENT: Social Services
DIVISION OR ACTIVITY:

BUDGET COMMENTS:
A broad array of social service programs is offered to City residents through contracts with regional and county agencies. Costs for county provided services which include child and adult protective services, home based care for elderly and disabled persons, emergency shelter, and the Domestic Violence Unit are expected to decline by 10%, however, there has been an exponential increase in the number of persons applying for Food Stamps, Medicaid and public assistance and staffing for eligibility for these programs has been increased. Other proposed budget measures include reduction in funding for Homeless Prevention and Healthy Families programs and increased case loads in the Foster Care and Adoption areas. The Fairfax County Office for Children operates the School Age Child Care Program which has projected funding level with FY 09, however, an increase in parental fees has been proposed; currently the net cost for this program is $100,000. Job loss could reduce the ability of parents to pay their historical share of costs or children may no longer participate in the program should a parent remain in the home The subsidy for City children enrolled in the preschool/day care at Main Street Child Development Center will remain the same. Last year, funding increased to offset costs for the before and after school child care program that was implemented at the city's request in response to the lengthy waiting list for the SACC program. State funding through the VIP program will offset approximately $20,000 of these costs this year. The per visit fee for comprehensive health care through the Community Health Care Network, is projected to remain $188.00 per visit; we are contractually obligated to pay actual costs for these services should utilization rise. The County has proposed elimination of the Seniors-on-the-Go program and reduction of the FASTRAN Dial-a-Ride program. Costs for the Comprehensive Services Act program remain uncertain as the state altered the ratio of state and local funding for treatment for at risk youth. This is a notoriously difficult area to project as a single child requiring residential care can be extremely costly.

PROGRAM:
Human service agencies of Fairfax County provide the City with a comprehensive array of social services on a contractual basis, with funding based on caseload plus a portion of administrative expenses. The mission of these Social Service Programs is to protect vulnerable children, elderly and persons with disabilities, help people strengthen their capacity for self-sufficiency and promote good outcomes through prevention and early intervention. Certain factors have challenged the social services delivery system. They include the aging of our population, the increasing language and cultural diversity and the lack of affordable housing. Youth and families in need of services for developmental, emotional or behavioral problems or at risk for out of home placement are served by the multi-agency collaboration of the schools, courts and foster care system in conjunction with families..

GOAL:
To assist individuals and families in the City of Fairfax to become or to remain economically and socially self-supporting and to protect and ensure a minimum standard of living for the vulnerable populations of children, persons with disabilities and the elderly.

OBJECTIVES:
- Provide affordable child care before and after school to elementary school children whose parents are working full-time
- Assist individuals and families to become or to remain self-supporting
- To ensure a minimum standard of living for dependent children, the elderly and persons with disabilities
- Ensure basic health and safety standards in home child care facilities through inspection and certification
- Enable low-to-moderate-income families to become self-supporting through day care subsidized day care
- Provide assisted transportation to medical services located outside City limits for eligible disabled and elderly
- To utilize community based services for youth at risk and their families
- To ensure timely access to quality health care

FUNCTION: Social Services
DEPARTMENT: Social Services
DIVISION OR ACTIVITY:

OBJECTIVES (continued):

- To reduce homelessness through expanded emergency shelter capacity and transitional housing opportunities
- To institute cost effective service delivery models that improve home care support for seniors

PERFORMANCE MEASURES:

Indicators	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Note: all measures reflect persons served			
Output Measures –			
School Age Child Care	245	245	245
CSA	6	4	4
Dental Clinic Patients	77	77	77
Community Health Care Network	188	150	150
Temporary Assistance to Needy Families (TANF)	4	7	9
General Relief	3	6	9
Companion/Homemaker	17	15	12
Community homes for adults	2	2	3
At-Risk Child Care	15	15	15
Day Care Providers	38	38	38
Main Street Children under subsidy	35	26	22
FASTRAN	78	50	25
Seniors on the Go	0	0	0

Performance Measurement Results:

This data is provided by the Fairfax-Falls Church CSB whose methods for data collection change from year to year.

Cost Center 441250: Social Services				
Title	**FY 2008 Actual**	**FY 2009 Budget**	**FY 2009 Estimate**	**FY 2010 Adopted**
Purchased Services	$1,483,702	$1,500,792	$1,480,492	$1,431,842
Total	**$1,483,702**	**$1,500,792**	**$1,480,492**	**$1,431,842**

PARKS AND RECREATION

Parks and Recreation Budget Summary

	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Expenditures				
Salaries	$2,084,110	$2,125,364	$2,072,592	$2,011,213
Fringe Benefits	510,136	519,764	524,024	526,044
Purchased Services	1,441,992	1,548,151	1,492,551	1,370,772
Internal Services	88,231	79,700	79,700	81,408
Other Charges	383,903	483,523	449,785	415,618
Supplies & Materials	271,522	339,095	255,595	245,858
Debt Service	0	0	0	0
Capital Outlay	0	0	0	0
Total Expenditures	**$4,779,894**	**$5,095,598**	**$4,874,247**	**$4,650,913**
Revenues				
Rental - Old Town Hall	110,056	111,736	111,700	111,000
Rental - Green Acres	29,852	20,000	20,000	20,000
Senior Programs	0	84,000	62,000	76,123
Rec. - Youth, Teen, and Adult Trips	240,659	187,885	187,885	188,649
Day Camps	326,926	663,176	663,176	525,118
Pavilion Rentals	15,009	5,400	5,400	45,456
Special Events	183,457	150,960	150,960	154,010
Total Revenues	**$905,959**	**$1,223,157**	**$1,201,121**	**$1,120,356**
Net Cost to the City	**$3,873,935**	**$3,872,441**	**$3,673,126**	**$3,530,557**
Total FTE	**18.63**	**18.25**	**18.50**	**17.13**

FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Administration

BUDGET COMMENTS:
This cost center decreased by $185,538 or 9.2%. Personnel expenses are down $137,170 and reflect the elimination of one position, the Recreation Coordinator. Funds are provided in FY 2010 for a market adjustment, but merit (step) increases will remain frozen for all employees. Other decrease in funding is noted in contract services ($23,000), other expenses ($18,875) food and concessions ($8,892), and operating supplies ($4,566).

PROGRAM:
The Recreation Administration Account has traditionally encompassed a variety of expenditures and revenue items related to a comprehensive delivery of recreational programming. This account encompasses over 53 programs, one Teen Center, one Senior Center and a variety of cultural arts activities. Some of the items previously included in this account yet shifted to other accounts are special events expenditures and facility rental items such as the show mobile, Green Acres and Pavilions/Shelter rentals. This was done to provide more accurate accounting of the services in the Parks and Recreation Department. The FY08 Recreation Administration Account is subdivided into the following Cost Center areas, General Administration, Cultural Arts, Youth Programs, Teen Programs, Adult Programs, Senior Programs, Camp Programs, and Trips. The Cost Centers were further broken down with budgets for specific programs in that particular segment.

GOAL:
To enhance the cultural and leisure-time quality of life in the Fairfax community by planning, administering and operating a variety of leisure time activities for the enjoyment of citizens of all ages. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices. To enhance quality of life measures and amenities with continued emphasis on recommendations of the Livability Task Force. To continue discourse with the Parks and Recreation Advisory Board in the analysis of the former Green Acres School as a citywide community center.

OBJECTIVES:
- Plan, program and implement recreation programs that meet the needs of the citizens
- Plan, program and implement facilities for a variety of functions
- Plan, program, implement and provide support for programming in the arts

SERVICES AND PRODUCTS:
- Senior adult center
- Teen program
- Summer playground program
- Athletic activities
- Concert series
- Independence Day festivities

FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Administration

PERFORMANCE MEASURES:

INDICATORS	FY 2007 ACTUALS	FY 2008 ACTUALS	FY 2009 ESTIMATED	FY 2010 PROJECTED
OUTPUT MEASURES				
YOUTH				
Total unique preschool programs	8	21	15	14
Total preschool programs	32	91	85	79
Total individual preschool participants	160	439	425	533
Total unique youth programs	10	27	24	17
Total youth programs	44	65	76	99
Total individual youth participants	308	517	456	693
TEEN				
Total unique teen programs	2	2	1	3
Total teen programs	2	2	1	10
Total individual teen visits	1,827	640	48	100
Total days teen center open	66	80	12	12
Total Teen Center members	163	0	15	0
ADULT/FAMILY				
Total unque adult programs	26	18	16	17
Total adult programs	91	174	175	175
Total individual adult participants	1,100	1,127	1,200	1,300
SENIOR				
Total unique senior programs	21	27	29	29
Total senior programs	5	6	7	7
Total senior trips	44	50	50	50
Total senior fundraisers	4	5	5	5
Total senior participants	12,550	12,500	13,000	13,230
Total senior members	630	670	720	760
Total days senior center open	248	248	248	248

FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Administration

PERFORMANCE MEASURES (continued):

INDICATORS	FY2007 ACTUALS	FY2008 ACTUALS	FY2009 ESTIMATED	FY2010 PROJECTED
OUTPUT MEASURES				
TRADITIONAL DAY CAMPS				
Total program locations	5	5	5	5
Total unique day camps	5	5	5	5
Total day camps	5	5	5	5
Total day camp unique participants				
Total day camp participants	563	574	590	590
SPECIALTY/SPORTS CAMPS				
Total unique specialty camps		1	1	1
Total unique sports camps		1	2	4
Total specialty camp		1	1	1
Total sports camp		1	3	4
Total unique specialty/sports camp participants				
Total specialty/sports camp participants				
OVERALL				
Total unique programs	**60**	**75**	**69**	**73**
Total programs	**135**	**335**	**332**	**336**
Total number of cancelled recreation programs	54	51	76	30
Total number of recreation programs above min	102	218	190	190
Total number of recreation programs waitlist	3	6	10	10
Total number of customers	2,535	3,735	4,848	5,000
Resident customers	1,449	2,275	2,851	2,951
Non-resident customers	978	1,460	1,997	2,049
Total number of households-Unique	1,703	2,342	3,086	3,136
Total number of resident households-Unique	992	1,306	1,628	1,668
Total number of non-resident households-Unique	719	1,046	1,458	1,468
Percentage of credit card payments		45%	45%	50%
Percentage number of online transactions		22%	29%	30%

FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Administration

Performance Measurement Results:

- Teen programs are reduced due to budget reductions and low enrollment.
- Youth programs are expected to increase with the popularity of Daniels Run and Providence Elementary School after school classes and the vacation day programs.
- A reduction in total programs that meet minimum of 12% is expected due to the discontinuation of programs that do not meet minimum enrollment standards to cover direct expenses.
- Online and credit card transactions continue to climb due to ease of use.

Cost Center 451110: Parks & Recreation Administration

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Salaries	$1,179,652	$1,177,754	$1,164,504	$1,061,283
Fringe Benefits	233,957	257,757	257,757	237,057
Purchased Services	282,275	242,476	224,076	230,012
Internal Services	1,217	1,300	1,300	1,300
Other Charges	170,124	255,701	242,058	235,800
Supplies & Materials	58,115	76,564	69,414	60,561
Capital Outlay	0	0	0	0
Total	**$1,925,340**	**$2,011,551**	**$1,959,109**	**$1,826,013**

Personnel Classification	Grade	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Director of Parks & Recreation	29	1.00	1.00	1.00	1.00
Cultural Arts & Marketing Manager	23	0.50	0.50	0.50	0.50
Special Events Coordinator	20	1.00	1.00	1.00	1.00
Recreation Coordinator	20	1.00	1.00	1.00	0.00
Youth & Teen Coordinator	19	1.00	1.00	1.00	1.00
Senior Citizen Coord.	19	1.00	1.00	1.00	1.00
Special Events Asst. (P/T)	15	0.75	0.75	0.75	0.75
Cultural Arts Coordinator	14	0.75	0.38	0.38	0.00
Facilities Coordinator	14	0.50	0.50	0.75	0.75
Administrative Assistant IV	14	1.00	1.00	1.00	1.00
Administrative Assistant I (PT)	10	0.75	0.75	0.75	0.75
Facilities Supervisor (P/T)	9	0.38	0.38	0.38	0.38
Total FTE		**9.63**	**9.25**	**9.50**	**8.13**

FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Special Events

BUDGET COMMENTS:
This cost center decreases by 12.3% or $43,239 in FY 2010. Centralized funding for all special events overtime expenses of city departments is reflected in this cost center, and equates to $50,875 for the fiscal year. The overall scope of the city's special events was scaled back as part of the adopted budget. As a result, there were decreases to contract services ($74,009), and other expenses ($10,205).

PROGRAM:
The account is divided into specific cost centers that include the Independence Day Celebration, Fall Festival, Holiday Craft Show, Festival of Lights & Carols, First Fairfax, Trails Day and General Operations (Chocolate Lovers Festival). Some of the Special Event duties include: recruiting craft vendors, contracting with entertainers, amusement ride and pyrotechnic companies, obtaining sponsorship, coordination of supplies, equipment and delivery of items, staffing of events, coordination with City departments to provide event support and security, work closely with local civic and service organizations and various special interest committees.

GOAL:
To enhance the cultural and leisure-time quality of life in the Fairfax community by producing special events that appeal to a wide variety of interests and age groups. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices. To enhance quality of life measures and amenities with continued emphasis on recommendations of the Livability Task Force.

OBJECTIVES:
- Program and execute special events in the City for the recreational enjoyment of the citizens

SERVICES AND PRODUCTS:
- Independence Day Celebration
- Fall Festival
- Holiday Craft show
- Festival of Lights and Carols
- Permitting for private special events
- Coordination with Trails Day, Movies Under the Moon, Chocolate Lovers and Skate Fest

FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Special Events

PERFORMANCE MEASURES:

Indicators	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Output Measures				
July 4th Parade units	146	146	153	150
Craft show vendors at Special Events	410	425	501	520
Gourmet food vendors at special events	27	30	22	25
Food vendors at special events	43	45	31	35
Sponsors at special events	25	30	35	35
Attendance at all events	92,000	100,000	102,000	105,000

Performance Measurement Results:

- Craft Show vendors have been on a steady rise since FY2008 due to changes in the event format, new entertainment to draw crowds and making the Fall Festival free to patrons.
- Sponsorship has increased with our ability to sell the events with bigger crowds and more vendors. Parks and Recreation also has an aggressive sponsorship program that has allowed us to increase 16%. Due to current economic conditions, we anticipate a level funded approach to sponsorships for FY2010.
- Reconfigured the classic and new car show along with the addition of rides and pumpkin patch to the north end of the Fall Festival to increase festival traffic in the vicinity of the retail shops of Old Town.

Cost Center 451220: Recreation Special Events

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Salaries	$22,668	$8,422	$6,072	$60,623
Fringe Benefits	3,542	644	644	4,638
Purchased Services	156,923	216,920	208,520	143,911
Internal Services	0	0	0	0
Other Charges	50,808	81,116	70,116	69,217
Supplies & Materials	28,680	43,860	24,490	29,335
Capital Outlay	0	0	0	0
Total	**$262,621**	**$350,962**	**$309,842**	**$307,724**

FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Facility Division (formerly Old Town Hall)

BUDGET COMMENTS:
This cost center increases by $6,967 (4.7%). This is due to increases for overtime ($1,922) and temporary help ($5,990), and a decrease to equipment rental of $1,000.

PROGRAM:
The Facility Division Account, formerly called the Old Town Hall account, is comprised of maintenance, operation and monitoring of Old Town Hall, Green Acres, Pavilions/Shelters, and the Show Mobile rental. This account is also responsible for the supervision of athletic fields, school use and field lighting.

GOAL:
To increase the use and marketability of all rentable facilities and items. To seek out new market segments of renters for all rentable facilities and items. To enhance the cultural and leisure-time quality of life by providing a well-maintained facility for City events. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:
- Plan, program and implement facilities for a variety of functions

PERFORMANCE MEASURES:

Indicators	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Output Measures				
Old Town Hall Rentals	74	75	93	100
Green Acres Rentals	215	230	250	250
Show Mobile Rentals	15	15	15	15
Weddings/Social Rents at Old Town Hall	38	55	58	60
Pavilion/Shelter Rentals	241	241	250	260
Total Free Rentals at Old Town Hall	135	136	140	140
Unique Free Rentals at OTH	18	16	17	1
Total Free Rentals at Green Acres	240	235	222	222
Unique Free Rentals at Green Acres	9	10	11	1
Free Rentals of Show Mobiles	14	14	8	8
Free Rentals of Pavilions/Shelters	42	42	42	40
Total Field Permits			190	210
Total Free Field Permits			183	190
Total Gym Permits			37	40
Total Recovered Gym Permits			35	35

Performance Measurement Results:
- Rentals for all facilities have increased slightly since FY08. Green Acres has seen the greatest increase of almost 9% due to a more focused marketing approach for Green Acres rentals.
- Show Mobile uses have declined due to the number of city of events such as the Irish Festival being eliminated.
- With the use of the Parks and Recreation department's reservation software, we are now able to produce real time figures on athletic field permitting. Field permitting has increased with the reopening of Lanier Middle School field, renovation of Draper Drive Park and opening of Stafford Park.

Cost Center 451250: Parks and Recreation Facilities (Old Town Hall)

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Salaries	$64,413	$77,462	$76,463	$85,374
Fringe Benefits	5,147	6,434	6,434	7,475
Purchased Services	13,512	14,372	12,872	12,872
Internal Services	0	0	0	0
Other Charges	55,793	45,256	43,266	45,420
Supplies & Materials	1,809	5,700	3,200	5,050
Capital Outlay	0	0	0	0
Total	**$140,675**	**$149,225**	**$142,235**	**$156,192**

FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Park and Ballfield Maintenance

BUDGET COMMENTS:
The cost center for this department decreases by $149,908 or 13.3%. Funds for temporary help have been eliminated ($72,194), and other decreases have occurred in contract services ($20,000), and soil & mulch ($41,923). Funds are provided in FY 2010 for a market adjustment, but merit (step) increases will remain frozen for all employees.

PROGRAM:

City parks, athletic fields, trails and open spaces are maintained by the Parks and Recreation Department. The Parks Division budget includes expenditures for the routine maintenance and annual improvement of all 276 plus acres of park land, school athletic areas, open space, trails and various public areas. This division is also responsible for the set-up, maintenance, operation and clean-up on all City Special Events. The account is divided into specific cost centers that include; Athletic Fields, Grounds, Open Space, Playgrounds, School Fields, Trails and General Operations. Some of the duties of the Parks Division include trash removal, sign repairs, ball field maintenance, leaf collection, mowing, plantings and beautification, ice and snow removal, trail building and repairs, facility lighting, drainage repairs, show mobile set-up and sound, bridge maintenance, sound system management and much more.

PARK FACILITIES	
Bridges	16
Ballfields	17
Basketball Courts	7
Rectangular Fields	15
Pavilions/Shelters	9
Playgrounds	13
Skate Parks	1
Show Mobiles	1
Tennis Courts	6
Volleyball Courts (Sand)	4
Total Parks	**23**
Total Open Space Areas	**2**

GOAL:
To provide safe high quality outdoor spaces for passive and active recreation opportunities that increase a sense of community, athletic endeavors, appreciation of nature, athletic pursuits and contribute to the improvement of the environment. The Parks division is committed to providing safety, quality, appearance, and esthetics of all parks, trails, athletic areas and open space that meets the Council's adopted goal of providing unsurpassed user-friendly, customer-focused business practices. The parks division is also committed to operating, preparing and managing over 15 special events year round.

OBJECTIVE:
- To provide the proper maintenance of all park grounds and ensure quality access by all user groups
- To utilize best management practices and proper maintenance practices in the maintenance of all areas
- To develop and implement new approaches to special event operation
- To develop a new management structure of the maintenance and events crews allowing for more timely and cost efficient up-keep of our facilities and events

FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Park and Ballfield Maintenance

PARK FACILITIES	
Bridges	16
Ballfields	17
Basketball Courts	7
Rectangular Fields	15
Pavilions/Shelters	9
Playgrounds	13
Restroom Facilities	1
Skate Parks	1
Show Mobiles	1
Synthetic Turf Fields	4
Tennis Courts	6
Volleyball Courts (Sand)	4
Total Parks	**23**
Total Open Space Areas	**2**

PERFORMANCE MEASURES:

Indicators	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Output Measures				
Staff hours on Ball Field maintenance	1,945	2,947	794	624
Staff hours on Special Events	1,085	3,448	3,217	3,217
Staff hours on Trails	765	350	799	350
Staff hours on mowing	1,713	2,818	2,344	2,000
Staff hours on clean up	1,453	2,014	1,733	1,560
Staff hours on facility maintenance	6,204	8,030	4,747	3,120
Staff hours on Leaf/Snow (regular & overtime)	1,077	1,065	1,879	1,879
Staff hours – Full-time	20,339	20,295	19,181	18,249
Staff hours – Temporary	5,407	5,872	2,203	0
Number of maintainable acres of Parkland and Open space	164	173	173	173

Performance Measurement Results:

- Ball field, facility and trail maintenance has decreased significantly due to staff reductions in temporary staffing.
- All temporary staffing has been eliminated from the FY2010 budget.
- Trash pick will be limited in some of the parks and split shifts will be imposed in the early Fall of 2009 to maintain clean parks.

Cost Center 451340: Parks and Recreation Ballfield Maintenance

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Salaries	$528,087	$563,448	$521,257	$494,312
Fringe Benefits	184,761	163,140	163,140	172,631
Purchased Services	44,484	86,369	59,069	61,050
Internal Services	84,642	75,800	75,800	77,300
Other Charges	55,542	38,390	29,970	29,005
Supplies & Materials	173,755	201,971	147,491	144,912
Capital Outlay	0	0	0	0
Total	**$1,071,271**	**$1,129,117**	**$996,727**	**$979,210**

Personnel Classification	Grade	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Crew Supervisor	18	1.0	1.0	1.0	1.0
Utility Worker II	10	3.0	3.0	3.0	3.0
Utility Worker I	9	2.0	2.0	2.0	2.0
Laborer II	6	1.0	1.0	1.0	1.0
Laborer I	5	2.0	2.0	2.0	2.0
Total FTE		**9.0**	**9.0**	**9.0**	**9.0**

LIBRARY

FUNCTION: Library
DEPARTMENT: Library Services
DIVISION OR ACTIVITY:

BUDGET COMMENTS:
Historically, the City has contributed its population-based share of costs to Fairfax County for the provision of library services. As part of the downtown redevelopment, a new library facility was constructed in the City of Fairfax and opened in January of 2008. The City's payment for library services will be allocated to debt service per an agreement between the City and County.

GOAL
The mission of the Fairfax County Public Library is to enrich individual and community life by providing and encouraging the use of library resources and services to meet evolving education, recreational and information needs of residents.

PROGRAM
Library services are available to City residents through a contractual agreement with Fairfax County that enables residents to access any of the eight regional or twelve community libraries within the library system. In addition, the library provides Access Services to people with visual or physical disabilities including translating the *Cityscene* into Braille for City residents. In addition, Website usage of library materials has expanded significantly. The Virginia Room located in the Fairfax City regional library maintains a collection rich in regional history and genealogy, as well as local and state government information and legal resources. A particular strength is Confederate Civil War military history. Other resources available for use are: maps, an extensive photographic archive, manuscripts, local newspapers, and rare books.

Cost Center 451410: Library

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Purchased Services	$905,088	$912,014	$912,014	$885,000
Total	**$905,088**	**$912,014**	**$912,014**	**$885,000**

HISTORIC RESOURCES

Historic Resources Budget Summary

	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Expenditures				
Salaries	$289,290	$298,279	$304,296	$309,621
Fringe Benefits	82,729	91,790	96,049	104,243
Purchased Services	39,710	76,000	76,000	37,927
Internal Services	2,372	2,600	2,600	2,808
Other Charges	51,636	63,060	64,375	36,175
Supplies & Materials	9,162	11,000	11,000	6,000
Capital Outlay	0	0	0	0
Total Expenditures	**$474,899**	**$542,728**	**$554,320**	**$496,774**
Revenues				
Rental - Blenheim	0	0	4,000	25,000
Museum Revenue	184	205	258	400
Museum Gift Shop	14,000	32,000	10,000	15,000
Total Revenues	**14,184**	**32,205**	**14,258**	**40,400**
Net Cost to the City	**$460,715**	**$510,523**	**$540,062**	**$456,374**
Total FTE	**3.95**	**3.95**	**3.95**	**3.95**

FUNCTION: Historic Resources
DEPARTMENT: Historic Resources
DIVISION OR ACTIVITY:

BUDGET COMMENTS:
This cost center has decreased by 8.5% ($45,954) in FY 2010. Some of the largest line item reductions have occurred in contract services ($26,073), advertising ($5,000), civil war encampment ($7,000), and museum exhibitions ($7,000). Personnel related expense will increase by $23,796 to reflect the inclusion of a market adjustment for all employees. Merit (step) increases will remain frozen in FY 2010.

PROGRAM:
The Office of Historic Resources oversees operation and management of City-owned historic properties and collections to ensure their preservation, promote greater public awareness, and provide attractions for heritage tourism that enhance City identity.

GOAL:
To preserve, restore, maintain, interpret and celebrate City historic properties and to work with non-profit preservation organizations, foundations, and the private sector to achieve these goals. To meet the Council's adopted goals of providing unsurpassed user-friendly, customer-focused business practices and to revitalize the downtown core. To enhance quality of life measures and amenities with continued emphasis on recommendations of the Livability Task Force and objectives in the Comprehensive Plan.

OBJECTIVES:
- Act as liaison with Historic Fairfax City, Inc.
- Implement preservation and promotion objectives in Comprehensive Plan
- Promote Blenheim and Civil War Interpretive Center as a major regional historical site
- Ensure City historic sites are staffed and open to the public
- Communicate information on historic sites to the community through educational programs, walking tours, youth group outreach, special events and the internet
- Assist with fundraising initiatives and revenue enhancement (e.g. Blenheim rentals) and coordination with non-profit organizations, foundations, and the public for fundraising opportunities
- Assist Destination Fairfax and other tourism initiatives
- Assist City preservation planning activity, ensure CLG compliance, perform project reviews

SERVICES AND PRODUCTS:
- Fairfax Museum and Visitor Center
- Ratcliffe-Allison House & Kitty Pozer Garden
- Historic Blenheim and Civil War Interpretive Center
- Grandma's Cottage
- Fairfax Civil War (one day event only)

FUNCTION: Historic Resources
DEPARTMENT: Historic Resources
DIVISION OR ACTIVITY:

PERFORMANCE MEASURES:

Indicators	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Output Measures				
Museum & Visitor Center Visitation	10,792	10,735	10,500	11,000
Ratcliffe-Allison House Visitation	1,297	1,707	1,500	1,200
Blenheim & Civil War Interpretive Ctr Vis.	113	201	3,000	5,000
Tours / Educational Programs	60	72	198	262

Performance Measurement Results:

- Fairfax Museum & Visitor Center visitation remains stable despite declining or flat regional tourism pattern during past three years.
- Ratcliffe-Allison House is a key component for the revitalized downtown core, with primary visitation during special events.
- The opening of the Blenheim site (opened Nov. 2008) has increased total daily visitation, tours, and educational programs offered.

Cost Center 451420: Historic Resources

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Salaries	$289,290	$298,279	$304,296	$309,621
Fringe Benefits	82,729	91,790	96,049	104,243
Purchased Services	39,710	76,000	76,000	37,927
Internal Services	2,372	2,600	2,600	2,808
Other Charges	51,636	63,060	64,375	36,175
Supplies & Materials	9,162	11,000	11,000	6,000
Capital Outlay	0	0	0	0
Total	**$474,899**	**$542,728**	**$554,320**	**$496,774**

Personnel Classification	Grade	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Historic Resources Director	28	1.00	1.00	1.00	1.00
Historic Resources Specialist III	20	1.00	1.00	1.00	1.00
Historic Resources Specialist II	17	0.75	0.75	0.75	0.75
Historic Resources Specialist I	14	1.20	1.20	1.20	1.20
Total FTE		**3.95**	**3.95**	**3.95**	**3.95**

VISUAL AND PEFORMING ARTS

Visual and Performing Arts Budget Summary

	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Expenditures				
Salaries	0	51,735	51,735	52,640
Fringe Benefits	0	16,489	16,489	15,401
Purchased Services				
Internal Services				
Other Charges	65,000	63,000	65,000	65,000
Supplies & Materials				
Capital Outlay				
Other Charges				
Total Expenditures	**65,000**	**131,224**	**133,224**	**133,042**

Personnel Classification	Grade	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Cultural Arts & Marketing Manager	23	0.5	0.5	0.5	0.5
Total FTE		0.5	0.5	0.5	0.5

Note: the above cited personnel and expenses are budgeted under the Parks & Recreation Department. They are displayed for illustrative purposes only.

FUNCTION: Visual and Performing Arts
DEPARTMENT: Culture and Recreation
DIVISION OR ACTIVITY:

BUDGET COMMENTS:
Contributions to community organizations are budgeted at $65,000 for FY 2010. The following breaks the allotment by group:

- Commission on the Arts - $30,000
- Fairfax City Band - $27,000
- Fall for the Book (through George Mason University) - $8,000

The Visual and Performing Arts Division continues to raise the awareness of arts in the City. The scale and scope of Staff responsibility has increased in proportion to the greater number and variety of performances being offered through the City. Staff costs and grant allocation associated with this program have increased minimally each year. The Commission on the Arts Grants program, for City based arts projects, has increased dramatically from approximately 6 applications a year for a total of $6,500 grant aid in 2003 to18 applications for a total of $47,000 in 2009 – many of these are child based arts programs that are reliant on funding outside of the current education system. As part of the 20 hours dedicated to Visual and Performing Arts through the Parks and Recreation Department, the city's Cultural & Marketing Manager dedicates 5 of these hours on a weekly basis to serve as the Executive Director to Spotlight on the Arts. Line item funding for these items is budgeted under the Administration cost center of the Parks and Recreation Department.

PROGRAM:
The Visual and Performing Arts budget includes expenditures for Arts Grants, printing of flyers and programs, payments to performing artists, hiring of specialized equipment and advertising. This division is also responsible for liaison with the Commission on the Arts Board, the booking of concerts, booking of artists, set-up of concerts and events, maintenance of web-site, liaison with Media and City based information centers, publications of programs and brochures, maintenance of sponsors and audience databases, liaison and specialized support for City Special Events. The account is divided into specific cost centers that include, Bonita Lestina Performance Series at Old Town Hall, Children's Performance Series, First Friday at Old Town Hall, Friday Morning Music Club, Spotlight on the Arts Festival, Fall for the Book. Some of the duties of the Cultural Arts Division also include writing and producing Annual Reports, writing websites, volunteer liaison, database maintenance, brochure and graphics development, media liaison, liaison with High School Arts Faculty, Sponsor development, collaboration with Virginia Arts commission, Local Arts Agency Board, George Mason Center for the Arts, Northern Virginia Community College Liberal Arts and local arts groups

GOAL:
Working in partnership with city businesses, local schools, performing groups and artists to cultivate a community that will benefit from the many advantages that the Arts can offer to all ages and to all levels of society, thus encouraging the positive aspects of living in the City.

OBJECTIVES:
To enhance the cultural and leisure-time quality of life in the Fairfax community by planning, administering and operating a variety of leisure time activities for the enjoyment of citizens of all ages. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices. To enhance quality of life measures and amenities with continued emphasis on recommendations of the Livability Task Force. To continue discourse with the Parks and Recreation Advisory Board both in the use and make up of the Sherwood Center and in the analysis of the former Green Acres School as a citywide community center.

FUNCTION: Visual and Performing Arts
DEPARTMENT: Cultural and Recreation
DIVISION OR ACTIVITY:

SERVICES AND PRODUCTS:

- Bonita Lestina Performance Series at Old Town Hall
- Friday Morning Music Club Concert Series
- Children's Performance Series
- Summer Concerts Series, City of Fairfax Band
- Commission on the Arts Grants Program
- Fall for the Book
- Sculpture Garden & Arts Stage in association with Fall Festival
- Fairfax Spotlight on the Arts Festival
- City of Fairfax Arts Directory
- Fairfax Art League
- Arts Liaison to GMU & City Arts groups.

PERFORMANCE MEASURES:

Indicators	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Estimated
Output Measures				
Old Town Hall Performances Series	38	40	40	38
Commission on the Arts Grants requests	16	14	13	14
Commission on the Arts -. Grants given	$21,500	$23,800	$23,500	$23,000
Summer Band Series	8	8	8	7
Fairfax Spotlight on the Arts, City events	26	34	45	50

Performance Measurement Results:

- Fairfax Spotlight on the Arts Festival continues to grow; with more venues in the City we are able to offer more performance space to City groups.
- Old Town Hall Performance Series remain stable with increasing sponsorship funding and contributions offsetting the performers costs.
- Grant requests, increased since 2003/4, and have now leveled, the number of school and youth groups requesting funding is increasing, the grants given budgeted by level of City grant.

COMMUNITY DEVELOPMENT AND PLANNING

Community Development and Planning Budget Summary

	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Expenditures				
Salaries	$1,229,758	$1,394,551	$1,355,325	$1,309,502
Fringe Benefits	407,412	482,739	482,739	488,278
Purchased Services	48,320	371,400	312,400	97,000
Internal Services	(5,621)	(17,734)	(17,734)	(18,786)
Other Charges	51,382	59,056	54,056	53,884
Supplies & Materials	18,958	17,250	17,300	12,911
Capital Outlay	151,163	102,340	48,476	50,000
Total Expenditures	**$1,901,372**	**$2,409,602**	**$2,252,562**	**$1,992,789**
Revenues				
Sign Permits	$22,828	$20,659	$16,510	$16,510
Occupancy Permits	20,241	21,633	25,085	25,085
Soil & Erosion Fees	20,610	12,201	6,150	6,150
Zoning Fees	3,750	73,755	27,230	27,230
Special Use Permits	84,780	148,278	47,314	47,314
Variances	475	23,939	1,500	1,500
Zoning Penalties	3,400	1,100	3,400	3,468
Subdivision Fees	21,161	923	1,649	1,682
Site Plan Fees	84,418	70,432	93,049	94,910
Architectural Review	3,475	2,980	1,466	1,495
Tree Removal Permit	455	1,199	210	214
Surety Review	4,750	8,469	8,906	9,084
Total Revenues	**$270,343**	**$385,567**	**$232,468**	**$234,641**
Net Cost to the City	**$1,631,029**	**$2,024,035**	**$2,020,094**	**$1,758,148**
Total FTE	**16.7**	**16.7**	**16.7**	**15.7**

FUNCTION: Community Development
DEPARTMENT: Community Development and Planning
DIVISION OR ACTIVITY: Planning & Design Review

BUDGET COMMENTS:
This cost center has decreased by $177,319 (15.5%). Funds are provided in FY 2010 for a market adjustment, but merit (step) increases will remain frozen for all employees. Contract services have been reduced by $163,000 and the full time staffing complement reflects the elimination of one position, a Division Chief.

PROGRAM:
The Planning and Design Review Division of the Department of Community Development and Planning provides professional expertise to decision-makers including the City Council, Planning Commission, Fairfax Renaissance Housing Corp. and Board of Architectural Review on planning and development issues.

GOAL:
To promote and protect attractive, well-conceived land uses that enhance the quality of life for City residents by providing decision makers the necessary information and policy to allow the City to develop and maintain an effective comprehensive planning program in a manner that emphasizes consistency with the Comprehensive Plan and conformance with applicable City policies, regulations and City Council goals of residential rejuvenation and economic development. To enhance quality of life measures and amenities with continued emphasis on recommendations of the Livability Task Force. To assist in the implementation of current redevelopment and transportation projects, such as the Downtown Redevelopment Project, the Fairfax Boulevard Master Plan, expanding Northfax Gateway, and Kamp Washington. To continue the implementation of the Comprehensive Plan and the City Council's goals.

OBJECTIVES:
- Assure timely implementation of the Comprehensive Plan, the City's official policy guide for development related decisions; provide support services; foster economic development; prepare zoning text amendments in support of the Plan; support a community appearance program fostering attractive, well-conceived development and improvements; and represent the City on various boards and committees;
- Encourage stabilization, conservation and revitalization of existing housing inventory;
- Pursue and coordinate appropriate historic preservation activities;
- Administer City's Census program and disseminate statistical information;
- Contribute to the preparation of the Capital Improvement Program.

SERVICES AND PRODUCTS:
- Comprehensive Plan (including addenda and amendments)
- Home Improvement Loan and Home Repair for the Elderly Programs
- Renaissance Housing and related residential rejuvenation programs
- Staff the Board of Architectural Review
- Implement the Old Town Guidelines
- Manage the Certified Local Government Program
- Assist the City's economic development effort
- Prepare and provide statistical/demographic summaries and analyses
- Prepare analyses of site potential/conceptual site designs

FUNCTION: Community Development
DEPARTMENT: Community Development and Planning
DIVISION OR ACTIVITY: Planning & Design Review

PERFORMANCE MEASURES:

Indicators		FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected
Output Measures				
Planning Commission Meetings and follow-up		18	16	20
City Council Meetings and follow-up		28	28	28
Customer Conferences		2,500+	3,000+	3,000+
FRHC Meetings and Follow Up		11	13	11
Neighborhood Renaissance Conferences		450	600	600
BAR Applications		48	51	51

Performance Measurement Results:

- The City undertook the most significant of the implementation efforts related to the Comprehensive Plan in the development of the Fairfax Boulevard Master Plan. The draft Plan and form based code were prepared and presented, following a unique public outreach and charrette process.
- A more proactive approach to the revitalization of the City's commercial areas has been initiated, with the CDP department beginning to assume redevelopment functions in additional to its traditional planning, zoning, and economic development roles.
- Old Town Village, the Webb Lot redevelopment, and the new Library have been substantially completed, which will engender renewed interest (and activity) in the revitalization of the Old Town area.
- The issue of the amount and location of downtown parking was evaluated. A wayfinding system is being developed in support of downtown public parking. This will be an ongoing issue, requiring additional monitoring and evaluation as the remaining commercial tenants are established.

Cost Center 461110: Planning Design & Review

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Salaries	$606,744	$721,653	$773,867	$708,158
Fringe Benefits	184,286	244,374	244,374	259,091
Purchased Services	4,171	180,800	174,800	17,400
Internal Services	(22,363)	(23,034)	(23,034)	(24,186)
Other Charges	6,675	15,756	13,756	12,963
Supplies & Materials	9,161	6,200	6,200	5,596
Capital Outlay	0	0	0	0
Total	**$788,673**	**$1,145,749**	**$1,189,963**	**$979,022**

Personnel Classification	Grade	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Director of Planning	31	1.0	1.0	1.0	1.0
Division Chief	27	2.0	2.0	2.0	1.0
Special Projects Engineer	25	0.7	0.7	0.7	0.7
Planner III	23	1.0	1.0	1.0	1.0
Planner II	20	3.0	3.0	3.0	3.0
Planner II (P/T)	20	0.0	0.0	0.0	0.0
Planner I	17	0.0	0.0	0.0	0.0
Administrative Assistant IV	14	1.0	1.0	1.0	1.0
Total FTE		**8.7**	**8.7**	**8.7**	**7.7**

FUNCTION: Community Development
DEPARTMENT: Community Development and Planning
DIVISION OR ACTIVITY: Current Planning

BUDGET COMMENTS:
This cost center decreases by $208,786 (21.3%). Full time salaries have decreased by $73,568 and contract services has been reduced by $66,000. Funds are provided in FY 2010 for a market adjustment, but merit (step) increases will remain frozen for all employees. An allotment of $50,000 is provided to the Renaissance Housing Corporation for $50,000. The Business Improvement District (BID) had its special district tax rate decreased from $.01 to $0 per $100 of assessed value. Thus, the corresponding expenditure line item decreased from $102,340 in FY 2009 to $0 in FY 2010.

PROGRAM:
The Current Planning Division of the Department of Community Development and Planning provides professional expertise to City decision-makers and administers standards for development and use of land and structures in the City supporting the Comprehensive Plan, goals and other City policy related to land use and development.

GOAL:
To promote well-conceived development and redevelopment projects and land uses that enhance the quality of life for Fairfax residents and to protect the City's attractive properties by enforcing standards of the zoning ordinance, and implementing City policy and council goals related to residential rejuvenation and economic development. To enhance quality of life measures and amenities with continued emphasis on recommendations of the Livability Task Force. To provide professional administration and enforcement of the City's Zoning and various environmental regulations.

OBJECTIVES:
- Administer, interpret and enforce residential, commercial, and industrial zoning and subdivision regulations.
- Provide timely staff analyses and recommendations for Board of Zoning Appeals (BZA), Planning Commission and City Council.
- Provide effective and timely review of development plans.
- Provide effective administration of surety for development;
- Staff the BZA and Planning Commission.

SERVICES AND PRODUCTS:
- Zoning Ordinance interpretation
- Zoning inspections and enforcement
- Sign, home occupation, and use permit issuance
- Zoning compliance administration
- Building permit review
- Site Plan review
- Land use application processing (RZ, SUPs, SEs, VARs)
- Confer with potential applicants and community representatives to discuss appropriate parameters for development
- Reports and recommendations
  - -- Variances, appeals, special exceptions and special use permits to the BZA
  - -- Special use permits and special exceptions to the City Council
  - -- Rezonings, subdivisions, and text amendments to Planning Commission and City Council
- Confer with potential applicants and community representatives to discuss appropriate parameters for development
- Illegal sign and noise abatement programs
- Floodplain and tree management permitting

FUNCTION: Community Development
DEPARTMENT: Community Development and Planning
DIVISION OR ACTIVITY: Current Planning

PERFORMANCE MEASURES:

Indicators		FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected
Output Measures				
Use and Development Permits		1,400	1,600	1,600
Customer Conferences		9,000	10,000	10,000
Land Use Applications		38	42	45
Development Plans and Subdivisions		37	59	60
Enforcement Citations		450	540	550
Site Bonds		50	68	70
Board of Zoning Appeals and follow-up		4	6	8
Neighborhood Renaissance Conferences				

Performance Measurement Results:

- This amount of land use activity continues to increase, despite current economic conditions.
- The complexity of development proposals also has increased, as the character of new development is now mostly in the form of redevelopment of existing sites.
- The amount of zoning enforcement activity continues to challenge this minimally-staffed function, with both the volume and nature of enforcement (overcrowding) contributing to this challenge.

Cost Center 461220: Current Planning

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Salaries	$529,119	$570,158	$478,717	$496,806
Fringe Benefits	186,000	203,295	203,295	190,717
Purchased Services	4,968	79,600	73,600	13,600
Internal Services	16,742	5,300	5,300	5,400
Other Charges	3,163	9,600	7,600	8,069
Supplies & Materials	8,634	9,000	9,000	5,915
Capital Outlay	151,163	102,340	48,476	50,000
Total	**$899,789**	**$979,293**	**$825,988**	**$770,507**

Personnel Classification	Grade	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Deputy Director CD&P	27	1.0	1.0	1.0	1.0
Planner III	23	2.0	2.0	2.0	2.0
Planner II	20	1.0	1.0	1.0	1.0
Site Plan Coordinator	20	0.0	0.0	0.0	0.0
Zoning Inspector	15	1.0	1.0	1.0	1.0
Zoning Technician	13	2.0	2.0	2.0	2.0
Total FTE		**7.00**	**7.00**	**7.00**	**7.00**

FUNCTION: General and Finance
DEPARTMENT: Community Development and Planning
DIVISION OR ACTIVITY: Economic Development

BUDGET COMMENTS:
This cost center has decreased by 15% ($41,301). Personnel expenses increase by $5,200 as funds are provided in FY 2010 for a market adjustment, but merit (step) increases will remain frozen for all employees. Decreases were made to advertising ($25,000) and contract services ($20,000).

PROGRAM:
To promote the economic well being of the City and to ensure that the economic base of the City is strong and vibrant now and for the future, thus maintaining the low tax rate the City has enjoyed for several years.

GOAL:
To provide the citizens of Fairfax a strong, diverse economy that provides a wide range of goods and services for the community and an economy that provides a high rate of taxable revenue to the City. This is accomplished while maintaining the ambience and charm of the City's small town character. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices. To enhance quality of life measures and amenities with continued emphasis on recommendations of the Livability Task Force. To finalize and implement current redevelopment and transportation projects, such as the Downtown Redevelopment Project, the Lee Highway Corridor Master Plan, expanding Northfax Gateway, and Kamp Washington. To continue the implementation of infrastructure projects throughout the City with emphasis on: the reduction of the impact of increasing traffic through the City, and formalize a development plan for all existing open space parcels and establish a City Council policy on the parameters for the acquisition of new open space parcels.

OBJECTIVES:
- Ensure that the City's economic base is strong and producing at optimum levels
- Promote the City's office and retail spaces to business prospects, vacant commercial properties to developers; assists businesses in their location decisions and processing through the City's administrative procedures
- Establish and implement economic development strategies, conduct studies and impact analysis on economic trends affecting the City. Develop and implement market strategies to encourage revitalization of the City's commercial areas. Assist in the resolution of issues affecting economic growth. Regularly meet with applicants for development projects; assist in coordinating activities with other City departments.
- Redevelop Old Town Fairfax into a destination location for the City Residents and the surrounding area
- Revitalize the Fairfax Boulevard Corridor consistent with the master plan and the concepts found in the Comprehensive Plan and the strategies of the Lee Highway Revitalization Plan
- Market the City and its benefits to the businesses in local, regional and national media to keep a stream of businesses, both office and retail/restaurants flowing into City commercial spaces
- Establish and maintain a business retention program. Develop and implement marketing strategies to encourage businesses to locate into the City
- Provide professional analysis of the commercial market and assistance to developers, businesses, institutions and City residents interested in the economic process and opportunities in the City.

FUNCTION: General and Finance
DEPARTMENT: Community Development and Planning
DIVISION OR ACTIVITY: Economic Development

SERVICES AND PRODUCTS:

- Implementation of the Lee Highway Revitalization Plan
- Project management of Old Town Fairfax and Northfax Gateway Redevelopments
- Staff to Mason Enterprise Center (Small Business Incubator & International Business Accelerator)
- Maintain and expand data bases and internet usage
- Staff to the Economic Development Authority
- Support to Fairfax Boulevard Partnership
- Placement of media advertising and public relations articles
- Creation of new fulfillment pieces and republishing of existing materials
- Maintain a listing of available spaces – office, retail, restaurant and industrial
- Maintain a listing of vacant properties and/or properties for redevelopment
- Clearinghouse for economic development activity
- Liaison with business community and organizations
- Member of Regional Economic Development and Tourism Development organizations

PERFORMANCE MEASURES:

Indicators	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Output Measures				
Office Space – Vacancy Rate	6.9%	8.8%	9.5%	10.25%
Retail Space – Vacancy Rate	1.1%	4.0%	6.0%	5.5%
Number of Advertisements	5	8	5	5
Number of Brochures	3	2	3	3
Number of Restaurants	121	136	134	132
Average Daily Rate (Hospitality)	$90	$92	$89	$85
Occupancy Rate (Hospitality)	78%	72%	68%	68%

FUNCTION: General and Finance
DEPARTMENT: Community Development and Planning
DIVISION OR ACTIVITY: Economic Development

PERFORMANCE MEASUREMENT RESULTS:

- The City's overall commercial vacancy rates compare favorably to those in surrounding regions. An overview of the office market vacancy rate indicates:

Greater Fairfax County:	12.4%
Washington D.C. metropolitan region:	11.9%
U.S. National office market:	11.8%

- A slightly different condition holds for retail vacancy rates:

Greater Fairfax County:	3.4%
Washington D.C. metropolitan region:	4.2%
U.S. National retail market:	6.7%

- The restaurant industry is expected to post modest sales growth in 2009 as it copes with the weak economy. The industry projects a modest 2.5% sales increase over 2008 figures (translated to an inflation-adjusted decline of 1.0%). While the overall economy is the weakest in decades, this industry has proven resilient. Consumers rely on restaurant food-service as a key part of their lifestyle and continue to spend nearly 50% of their food budget on restaurants. The industry's growth is reflected in the number of dining establishments which continue to locate in the City.
- The hotel industry is reporting that occupancy levels are in decline and average daily room rates are now showing signs of deterioration as the industry must reduce rates to remain competitive in a consistently thinning market of travelers. The mainstay of the City's lodging industry remains the government and corporate traveler; as revenues continue to decline in both the public and private sectors, the typical business stay has reduced from an average of 3-4 days to a 1-2 day visit. Consistent with national forecasts, local hotel operators project a further decline of occupancy rates of 5% and a drop in average daily rates of 4%.
- The tourism industry continues to be of great importance to the Greater Washington regional economy. Nationally, the sharp deceleration in the economy along with expectations of a prolonged recession has had severe impact on leisure travels; these patterns are projected to remain in place through the third quarter of 2009. Even with a projected stabilization, lodging forecasts anticipate a more prolonged recovery compared to that which was experienced post September 11, 2001.

Cost Center 461210: Economic Development

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Salaries	$93,895	$102,741	$102,741	$104,538
Fringe Benefits	37,127	35,070	35,070	38,470
Purchased Services	39,181	111,000	64,000	66,000
Internal Services	0	0	0	0
Other Charges	41,543	33,700	32,700	32,852
Supplies & Materials	1,163	2,050	2,100	1,400
Capital Outlay	0	0	0	0
Total	**$212,910**	**$284,561**	**$236,611**	**$243,260**

Personnel Classification	Grade	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Economic Develop Manager	25	1.0	1.0	1.0	1.0
Total FTE		**1.0**	**1.0**	**1.0**	**1.0**

SCHOOL BOARD

EDUCATION

Education Budget Summary

	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Expenditures				
Salaries	$338,188	$256,778	$252,845	$255,954
Fringe Benefits	80,087	94,893	94,893	102,428
Purchased Services	38,182,578	40,708,963	38,748,872	36,914,696
Other Charges	82,487	76,200	56,200	56,200
Supplies & Materials	4,676	6,500	6,500	6,500
Debt Service	7,778,309	7,666,838	7,666,838	7,596,505
Capital Outlay	266,410	315,364	315,364	327,500
Total Expenditures	**$46,732,735**	**$49,125,536**	**$47,141,512**	**$45,259,784**
Revenues				
Wine Tax	$13,210	$13,000	$13,000	$13,000
State Sales Tax	2,697,932	2,820,593	2,697,932	2,697,932
Basic School Aid	4,165,507	3,706,351	3,208,965	3,940,825
State School Capital	146,948	111,407	111,407	111,407
Rental of Schools	1,557,078	1,458,973	1,437,056	1,396,097
Total Revenues	**$8,580,675**	**$8,110,324**	**$7,468,360**	**$8,159,261**
Net Cost to the City	**$38,152,060**	**$41,015,212**	**$39,673,152**	**$37,100,523**
Total FTE	**1.90**	**1.90**	**1.90**	**1.90**

FUNCTION: Education
DEPARTMENT: Fairfax Public Schools
DIVISION OR ACTIVITY: School Board/Administration

BUDGET COMMENTS:
This cost center notes a decrease in FY 2010 of $27,252 or 3.2%. Funds are provided in FY 2010 for a market adjustment, but merit (step) increases will remain frozen for all employees. Contract services decreased by $33,963

PROGRAM:
The Fairfax public school program is provided through an independent school district administered by a school board and superintendent that contracts with the Fairfax County School System for operating the four City schools – Fairfax High, Sidney Lanier Middle, Daniels Run, and Providence Elementary.

GOAL:
To ensure the best possible education for the school age youth of the City by overseeing the City-County Tuition Contract and establishing education policy. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices. To pursue the implementation of infrastructure projects throughout the City with specific emphasis on school's renovation and General Obligation bond funding consistent with the request of the School Board. To enhance quality of life measures and amenities with continued emphasis on recommendations of the Livability Task Force.

OBJECTIVES:

School Board
- Establish policy for City schools within the terms of the City-County tuition contract
- Approve a budget for capital projects and for City-County tuition contract

Superintendent
- Implement school board policy
- Administer the tuition contract
- Oversee the construction of approved capital projects
- Act as liaison between the City school board and Fairfax County in the operation and use of educational facilities
- Promote education on a continuing basis
- Inform citizens of the many educational opportunities available through the public school system

SERVICES AND PRODUCTS:
- City-County Tuition Contract
- Fairfax City Schools Budget
- Public School Board Meetings
- Forum for citizen opinion

PERFORMANCE MEASURES:

Indicators	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Output Measures				
School Board Meetings	15	15	15	15

- The School Board holds meetings on the first Monday of the month, and additional meetings deemed necessary.

Cost Center 481110: School Board

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Salaries	$338,188	$256,778	$252,845	$255,954
Fringe Benefits	80,087	94,893	94,893	102,428
Purchased Services	376,547	437,963	437,963	404,000
Other Charges	62,487	56,200	56,200	56,200
Supplies & Materials	4,676	6,500	6,500	6,500
Capital Outlay	0	0	0	0
Total	**$861,985**	**$852,334**	**$848,401**	**$825,082**

Personnel Classification	Grade	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
School Superintendent	**	0.5	0.5	0.5	0.5
Communications Specialist	17	0.0	0.0	0.0	0.0
Administrative Assistant V	15	1.0	1.0	1.0	1.0
Director of Instruction	**	0.4	0.4	0.4	0.4
Total FTE		**1.90**	**1.90**	**1.90**	**1.90**

FUNCTION: Education
DEPARTMENT: Fairfax Public Schools
DIVISION OR ACTIVITY: Contracted Instruction Costs

BUDGET COMMENTS:
The FY 2010 tuition contract is projected to decrease by 9.3% or $3,760,304 from the FY 2009 Adopted figure. This is based on figures received from Fairfax City School Board. The Tuition Contract is based on the costs of the Fairfax County School system and the percentage of City students to the total City-County student population. The Tuition Contract expense is partially offset by a classroom rental fee charged to Fairfax County for the use of the City's facilities. The projected classroom rental fee for FY 2010 is $1,396,097.

PROGRAM:
Under the terms of the 1978 agreement, the County School System provides to the City a complete and varied program of instruction that is equal to that provided in County schools. The contract cost is based on the County's costs and on a percentage of City students to the total City-County student population.

GOAL:
To ensure the best possible education for the school-age youth of the City, by providing a comprehensive program of instruction to meet the needs of every student in the City.

OBJECTIVES:
- Support the quality school curriculum provided by the County

SERVICES AND PRODUCTS:
- Curriculum in City schools
- Instructional services

PERFORMANCE MEASURES:

Indicators	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Output Measures				
City ADM	2,727	2,778	2,814	2,834
Outcome Measures				
Tuition cost per student	$12,030	$13,006	$13,552	$13,517

PERFORMANCE MEASUREMENT RESULTS:

- The City of Fairfax School Membership follows a School Year (SY) basis.
- Figures for 2009 and 2010 are projections.

Cost Center 481220: Contracted Instruction Costs

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Purchased Services	$37,806,032	$40,271,000	$38,310,909	$36,510,696
Total	**$37,806,032**	**$40,271,000**	**$38,310,909**	**$36,510,696**

FUNCTION: Education
DEPARTMENT: Fairfax Public Schools
DIVISION OR ACTIVITY: Fixed Charges

BUDGET COMMENTS:
There is no funding for FY 2010 for these charges.

PROGRAM:
The liability and property insurance policies of the Fairfax County Public Schools cover the city schools.

Cost Center 481340: Fixed Charges				
Title	**FY 2008 Actual**	**FY 2009 Budget**	**FY 2009 Estimate**	**FY 2010 Adopted**
Other Charges	$20,000	$20,000	$0	$0
Total	**$20,000**	**$20,000**	**$0**	**$0**

FUNCTION: Education
DEPARTMENT: Fairfax Public Schools
DIVISION OR ACTIVITY: Capital Outlay

BUDGET COMMENTS:
Funds are level at $20,000 for the schools contribution toward the Synthetic Turf Field at Fairfax High School.

PROGRAM:
The City School Board and Superintendent determine the minor capital improvements needed by each school which includes interior amenities to be funded in the operating budget. Capital projects that modify the actual school facilities are funded out of the capital budget.

GOAL:
To ensure the best possible education for the school age youth of the City, by providing facilities and equipment for use by students.

OBJECTIVES:
- Maintain and provide necessary equipment and facilities

Cost Center 481350: Capital Outlay Expense				
Title	**FY 2008 Actual**	**FY 2009 Budget**	**FY 2009 Estimate**	**FY 2010 Adopted**
Capital Outlay	$20,000	$20,000	$20,000	$20,000
Total	**$20,000**	**$20,000**	**$20,000**	**$20,000**

FUNCTION: Education
DEPARTMENT: Fairfax Public Schools
DIVISION OR ACTIVITY: Debt Service

BUDGET COMMENTS:
School Debt Service costs reflect a slight decrease of $58,190, or just under one percent from the prior fiscal year. Debt service schedules for the 1998 (refunded in 2005), 2004, and 2005 debt issues can be found in the supporting detail section (section H) of the budget book.

PROGRAM:
School bonds are issued for projects too large to be funded by current revenues and that will have a long-term benefit to the public school system.

Year Issued	Amount	Purpose
1998	$25,600,000	Remodel and expand Daniels Run and Providence elementary schools plus improvements to Lanier Middle and Fairfax High schools
2004	$42,000,000	Remodel and expand Fairfax High and Lanier Middle schools
2005	$44,800,000	Remodel and expand Fairfax High and Lanier Middle schools

GOAL:
To ensure the best possible education for the school age youth of the City by paying principal and interest on bonds issued to fund school capital projects.

OBJECTIVES:
- Fund debt service

Cost Center 481710: School Debt Service

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Purchased Services	$0	$0	$0	$0
Debt Service	7,408,659	7,346,102	7,346,102	7,287,913
Total	**$7,408,659**	**$7,346,102**	**$7,346,102**	**$7,287,913**

FUNCTION: Education
DEPARTMENT: Fairfax Public Schools
DIVISION OR ACTIVITY: Capital Lease School Financing

BUDGET COMMENTS:
This cost center references the principal and interest portions of the School's lease-purchase agreement, which covers additional funding for Lanier Middle School. Reference the Supporting Detail (section H) of the budget document for all future lease payments.

Year Issued	Amount	Purpose
2006	$8,200,000	Additional funding to cover the shortfall for Lanier Middle School (Reflected as a Capital Lease Financing)

Cost Center 481720: School Interest - Capital Leases
Cost Center 481730: School Uses - Capital Leases

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Purchased Services	$0	$0	$0	$0
Interest	369,650	320,736	320,736	308,593
Capital Outlay	246,410	295,364	295,364	307,500
Total	**$616,060**	**$616,100**	**$616,100**	**$616,093**

NON-DEPARTMENTAL ACCOUNTS

Non Departmental Budget Summary

	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Expenditures				
Salaries	$0	($1,101,311)	($657,371)	($802,540)
Other Charges	157,684	207,684	157,684	310,565
Debt Service	5,273,369	5,280,931	5,293,431	4,449,287
Interfund Transfers	420,844	3,662,792	3,269,338	4,633,292
Capital Outlay	1,795,384	2,071,550	2,071,550	2,708,107
Total Expenditures	**$7,647,281**	**$10,121,646**	**$10,134,633**	**$11,298,712**
Revenues				
R/E Tax Old Town District	$290,323	$191,088	$222,754	$222,754
Rental Green Acres	24,000	11,877	24,000	24,000
Total Revenues	**$314,323**	**$202,965**	**$246,754**	**$246,754**
Net Cost to the City	**$7,332,958**	**$9,918,681**	**$9,887,879**	**$11,051,958**

FUNCTION: Non-Departmental
DEPARTMENT: Finance
DIVISION OR ACTIVITY: General Debt Service

BUDGET COMMENTS:
This cost center reflects a decrease of 31.41% or $743,676 as the last debt service payment on the original 1994 general obligation bond was complete in FY 2009. All debt service obligations for the School Department are illustrated under the School Debt Service section. The associated financing of the library renovation, the rehabilitation of historic properties and the acquisition of open space was accomplished through capital lease financing. The capital lease payments on these obligations are included in the Capital Lease cost center. The additional financing to cover the shortfall of Lanier Middle School is also noted under the Capital Lease cost center. Debt schedules for all items are referenced in the Supporting Detail section (section H) of the budget book.

PROGRAM:
Long-term borrowing through the sale of bonds is one method of obtaining money necessary to finance projects too large to be funded by current revenues and that will have a long-term benefit to the public. The costs of projects with a long-term use are spread through the life of the project and are paid for by the users through annual taxation. The general fund debt service pays off long-term general debt obligations. See the Supporting Detail section of this document for more information on the general obligation debt issued by the City.

GOAL:
To ensure fiscal stability while providing long-term needed services.

OBJECTIVES:
- Pay debt service when due.

SERVICES AND PRODUCTS:
- Principal and interest payments on general bonds

Cost Center 491710: General Debt Service

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Debt Service	2,511,917	2,407,150	2,419,650	1,663,474
Total	**$2,511,917**	**$2,407,150**	**$2,419,650**	**$1,663,474**

FUNCTION: Non-Departmental
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Employee Fringe Benefits

BUDGET COMMENTS:
The City's employee benefits costs have increased 5.4% over the prior budget. Health insurance contributions are projected to increase 10% (332,148), and workers compensation is projected to increase by 14% ($78,426). Additional payments of $121,150 to the Virginia Retirement System (VRS) are based on an employer contribution rate of 8.53% for salaries. Decreases in payments were noted for short-term disability ($46,200) and long-term disability ($9,800) based on revised contractual agreements.

The fringe benefits are budgeted in the individual operating accounts. For comparison purposes they are shown below by type of benefit.

Category	FY 2009 Adopted	FY 2010 Adopted
Employee Assistance	$8,600	$8,600
Social Security	2,511,063	2,575,878
State Retirement	3,636,076	3,757,226
Health Insurance	3,321,484	3,653,632
Unemployment	8,000	10,000
Workers Compensation	554,314	632,740
Life Insurance	149,700	179,640
Short Term Disability	81,700	35,500
Long Term Disability	36,300	26,500
Public Safety Retirement	376,208	380,528
Total	**$10,683,446**	**$11,260,244**
Funds		
Water	$672,213	$742,496
Sewer	175,640	188,051
Transit	517,210	458,086
General	9,318,383	9,871,610
Total	**$10,683,446**	**$11,260,244**

GOAL:
To provide and maintain a highly motivated work force equipped with the skills and knowledge required to deliver high quality services to citizens by providing employees with a variety of benefits.

OBJECTIVES:
- Monitor benefit programs available to determine optimum programs

FUNCTION: Non-Departmental
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Employee Fringe Benefits

PROGRAM:
The responsibility for the administration of employee benefits is under the direct control of the City Manager.

Social Security is a portion of the retirement benefits program which is shared by both the City and each of its employees. The employee and the City each contribute 6.2% of the first $106,800 of annual salary and 1.45% for Medicare on all wages.

Retirement: In addition to the Social Security program, the City and its full-time employees participate in two other plans – the Virginia Retirement System (VRS) and the City plan. This provides a comprehensive retirement package and is a condition of employment. Employees contribute 5% to VRS and from 1.5% to 7.0% to the City Retirement Plan. For the City Retirement Plan, the City currently contributes 0% of all non-Public Safety salaries due to market conditions and sound investment policy. For Public Safety personnel, salary changes and enrollment have required the City to contribute 3.55% of payroll. The City's employer contribution to VRS is 8.53%. Since July 1, 1984, the City has also paid the employee's 5% contribution to VRS.

Health Insurance: The City participates in a series of group plans that provide a broad range of protection to the employee and his/her family in the area of complete health. This includes medical-surgical protection, hospitalization and major medical. The City pays the major portion of the cost for full-time employees.

Unemployment Compensation: In 1978, Federal unemployment compensation commenced for employees of state and local governments. In January 1983, the City switched from a fixed cost payment to one where we reimburse the State for actual claims by former employees.

Worker's Compensation provides insurance to each employee against loss of income created by injury sustained while on-the-job. This is required by law for all employers and is administered under the laws of the State of Virginia. The City pays the full cost of this coverage.

Life Insurance: The City provides life insurance for full-time employees equal to twice the employee's salary with the maximum amount of life insurance for any employee being $200,000. The City provides up to a $50,000 life insurance policy for part-time employees.

Long Term Disability: This is fully paid by the City and guarantees an employee 50% of salary to a maximum of $4,000 per month to age 65 for non-job connected disabilities. Payments are offset by funds received from retirement and Social Security.

Accident and Sickness (Short Term Disability): This is a program that provides payments up to $1,000 per week for 26 weeks for non-job connected illness or injury. Payments start after 30 days and the program is funded 88% by the City and 12% by the employee.

FUNCTION: Non-Departmental
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Market Adjustment/Salary Vacancy

BUDGET COMMENTS:
For FY 2010 there is a 1.75% market adjustment (cost of living adjustment - COLA). However, merit / step increases for all employees will not occur. In addition, the city has imposed a hiring freeze on all vacant positions. The result is less realized savings through turnover.

PROGRAM:
The city manager recommends to the City Council an overall adjustment to the employee pay plan to keep the City compensation plan competitive with other Northern Virginia jurisdictions.

GOAL:
To provide and maintain a highly motivated work force equipped with the skills and knowledge required to deliver high quality services to citizens by ensuring that salaries remain consistent with other pay plans.

OBJECTIVES:
- Monitor cost-of-living indicators

SERVICES AND PRODUCTS:
- Cost of living allowance

Cost Center 415456: Martket Adjustment/Salary Vacancy

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Salaries	$0	($1,101,311)	($657,371)	($802,540)
Total	**$0**	**($1,101,311)**	**($657,371)**	**($802,540)**

FUNCTION: Non-Departmental
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Reserve for Contingency

BUDGET COMMENTS:
$50,000 is budgeted for unforeseen expenditures. There is also a $100,000 placeholder here for a lease payment associated with an agreement to park the City's School Buses at a new location.

PROGRAM:
A reserve account is established to provide funds for unforeseen expenditures and contingent liabilities.

GOAL:
To provide a reserve for unforeseen expenditures.

OBJECTIVES:
- Arrange for financial flexibility to pay for unknown cost increases and/or unforeseen necessary projects

SERVICES AND PRODUCTS:
- Funds for contingencies

Cost Center 415460: Reserve for Contingency				
Title	**FY 2008 Actual**	**FY 2009 Budget**	**FY 2009 Estimate**	**FY 2010 Adopted**
Other Charges	0	50,000	0	150,000
Total	**$0**	**$50,000**	**$0**	**$150,000**

FUNCTION: Non-Departmental
DEPARTMENT:
DIVISION OR ACTIVITY: Regional Agencies

BUDGET COMMENTS:
This account funds the operating contributions to the various regional agencies as detailed below. It should be noted that the capital requests for the Northern Virginia Park Authority and the Northern Virginia Community College are provided for in the Capital Projects Fund.

Agency	FY 2009 Budget	FY 2010 Adopted
Council of Governments	$14,378	$14,378
Health Systems Agency	2,350	2,350
Area Agency on Aging	45,852	45,852
Legal Services of NoVa	21,945	21,945
NoVA Community College	2,082	2,082
Northern Virginia Regional Commission	12,941	12,941
NoVa Regional Park Authority	45,279	48,160
NoVa Transportation Commission	6,857	6,857
Volunteer Center	6,000	6,000
Total	**$157,684**	**$160,565**

PROGRAM:
The City participates in a variety of regional programs by contributing a share of the capital and operating costs, which allows residents to take advantage of the opportunities and activities offered.

GOAL:
To provide residents a full range of services that can most efficiently be administered on a regional, cooperative basis. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:
- Exchange information with other jurisdictions
- Share resources with other jurisdictions

SERVICES AND PRODUCTS:
- Regional government programs
  -- Council of Governments
  -- Planning District Commission
  -- Transportation Commission
- Education
  -- Northern Virginia Community College classes and facilities
- Social services
  -- Health Systems Agency & Agency on Aging

Cost Center 431520: Regional Agencies

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Other Charges	$157,684	$157,684	$157,684	$160,565
Total	**$157,684**	**$157,684**	**$157,684**	**$160,565**

FUNCTION: Non-Departmental
DEPARTMENT: Capital Budget Fund Transfer
DIVISION OR ACTIVITY:

BUDGET COMMENTS:
This account remains virtually level from the prior fiscal year and encompasses a $2,190,000 total transfer from the general fund. Capital Lease funding continues to cover a variety of projects related to the development of Old Town, the Library, historic Blenheim, and the Synthetic Turf at Fairfax High School. For more information on the Capital Budget, please reference the Capital Budget section in this book.

Cost Center 491910: Capital Budget Fund Transfers

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Interfund Transfers	$820,377	$2,195,200	$1,391,200	$2,190,000
Total	**$820,377**	**$2,195,200**	**$1,391,200**	**$2,190,000**

FUNCTION: Non-Departmental
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Transit Fund Transfers

BUDGET COMMENTS:
The general fund transfer to the Transit Fund had decreased by 51.4% or $655,966 which is the result of two main factors. First, refined expenditure projections are reflected in the operating budget, and note an overall savings of $123,091 (4%). Second, the basic fare was increased from $.75 to $1.35 via the City Council on November 25, 2008, and went into effect on January 1, 2009. This is projected to increase CUE Bus receipts in FY 2010 by $371,400 (127%) over the FY 2009 Adopted figure of $292,600. Please see the Transit Fund (section E) for more details.

Cost Center 491915: Transit Fund Transfers

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Interfund Transfers	$627,814	$1,276,504	$855,384	$620,538
Total	**$627,814**	**$1,276,504**	**$855,384**	**$620,538**

FUNCTION: Non-Departmental
DEPARTMENT: Other Fund Transfers
DIVISION OR ACTIVITY:

BUDGET COMMENTS:

Please see the Stormwater Fund budget Section G for details of budgeted projects. No general fund contribution is required.

There is no longer any funding associated with the Open Space Acquisition Fund. FY 2008 was the last year funds were transferred from the General Fund to the Open Space Acquisition Fund.

The Old Town service district remains at 6 cents per $100 of assessed. Please see the Old Town Service District budget (Section G) for more details related to this fund.

The Commercial Transportation Tax Fund was implemented as part of the FY 2010 Adopted Budget. An additional 8 cents per $100 assessed value will now be assessed on all commercial properties and dedicated for new transportation projects in the City. Please see Section G for more details on this fund.

Cost Center 491925: Other Fund Transfers

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Transfer to Stormwater	$0	$0	$0	$0
Transfer to Open Space	(922,618)	0	0	0
Transfer to Old Town Project	(104,728)	191,088	222,754	222,754
Transfer to Commercial Trans. Tax	0	0	800,000	1,600,000
Total	**($1,027,346)**	**$191,088**	**$1,022,754**	**$1,822,754**

FUNCTION: Non-Departmental
DEPARTMENT:
DIVISION OR ACTIVITY: Capital Leases

BUDGET COMMENTS:
The two cost centers on the following page are to record the principal and interest portions of the City's lease-purchase payments. The following shows the purchase involved and the total payments for the prior and current fiscal years. This cost center has increased $548,639 (11.1%) which is due mainly to increased costs for the Downtown project per the terms of the repayment schedule. The lease purchase charges for the shortfall at Lanier Middle School are referenced under the Capital Lease section of the Schools.

Item	FY 2009 Adopted	FY 2010 Adopted
Downtown Improvement Project	$1,205,841	$1,725,866
Library Project	911,078	942,053
Synthetic Turf - FHS	108,340	108,340
Historic Properties Capital	388,512	388,512
Open Space Purchases	1,456,801	1,456,589
Transportation Improvements	135,241	135,240
Ball fields	449,469	449,474
Eleven Oaks	290,000	287,848
Total Capital Leases	**$4,945,282**	**$5,493,921**

Cost Center 491720: & Interest 491730: Uses - Capital Leases

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Debt Service	2,761,451	2,873,781	2,873,781	2,785,813
Capital Outlay	1,795,384	2,071,550	2,071,550	2,708,107
Total	**$4,556,836**	**$4,945,331**	**$4,945,331**	**$5,493,921**

Account Number	Account Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted	Chg - Budget to Adopted $	%
City Council (411110)							
511105	Salaries-Full Time	0	0	0	0	0	0.00%
511110	Salaries-Part Time	33,500	36,212	36,212	36,846	634	1.75%
512110	Fringe Benefits	2,680	8,147	8,329	9,326	1,179	14.47%
530113	Contract Services	4,855	5,000	5,000	4,500	(500)	-10.00%
540010	Water & Sewer Allocation	(19,715)	(20,306)	(20,306)	(21,321)	(1,015)	5.00%
550501	Travel & Training	2,599	6,000	6,000	0	(6,000)	-100.00%
550601	General Subsidies/Contribution	2,800	13,900	10,000	12,510	(1,390)	-10.00%
550720	Special Events	15,032	15,000	15,000	13,500	(1,500)	-10.00%
550813	Discretionary Fund	30,212	4,500	4,500	3,600	(900)	-20.00%
550820	Dues & Subscriptions	12,814	10,000	10,000	9,000	(1,000)	-10.00%
560110	Office Supplies	667	5,000	4,500	4,000	(1,000)	-20.00%
	Total	**85,444**	**83,453**	**79,235**	**71,960**	**(11,493)**	**-13.77%**
City Clerk (411120)							
511105	Salaries - Full Time	130,204	135,844	136,526	138,916	3,072	2.26%
511115	Salaries Overtime	241	204	244	0	(204)	-100.00%
512110	Fringe Benefits	55,579	48,958	48,958	53,957	4,999	10.21%
530351	Equipment Maintenance	864	864	899	0	(864)	-100.00%
530512	Code Supplements	5,827	8,343	6,000	6,000	(2,343)	-28.08%
530620	Advertising	14,357	13,500	13,500	13,500	0	0.00%
540010	Water & Sewer Allocation	(44,088)	(45,411)	(45,411)	(47,681)	(2,271)	5.00%
550501	Travel & Training	216	2,500	2,000	1,500	(1,000)	-40.00%
550820	Dues & Subscriptions	180	196	180	180	(16)	-8.16%
560110	Office Supplies	647	1,000	0	0	(1,000)	-100.00%
	Total	**164,027**	**165,998**	**162,896**	**166,371**	**373**	**0.22%**
District Court (413110)							
530113	Contract Services	13,862	22,500	22,500	22,500	0	0.00%
550501	Travel & Training	2,530	2,500	1,500	500	(2,000)	-80.00%
550820	Dues & Subscriptions	570	600	600	600	0	0.00%
560110	Office Supplies	173	1,500	1,500	1,500	0	0.00%
560120	Small Equipment	350	2,500	1,500	1,500	(1,000)	-40.00%
	Total	**17,484**	**29,600**	**27,600**	**26,600**	**(3,000)**	**-10.14%**
Joint Court Service (413120)							
530835	City-County Contracts	256,183	150,000	264,381	159,780	9,780	6.52%
530846	Facilities Management	0	100,130	0	95,000	(5,130)	-5.12%
	Total	**256,183**	**250,130**	**264,381**	**254,780**	**4,650**	**1.86%**
Juvenile & Domestic Relations District Court (413130							
530835	City-County Contracts	383,062	495,215	395,320	380,980	(114,235)	-23.07%
590106	Fairfax County Principal	3,595	9,500	9,500	2,079	(7,421)	-78.12%
590111	Fairfax County Interest	1,747	5,000	5,000	1,300	(3,700)	-74.00%
	Total	**388,404**	**509,715**	**409,820**	**384,359**	**(125,356)**	**-24.59%**
Court Services & Custody (413230)							
530835	City-County Contracts	1,015,277	897,242	1,047,766	1,022,745	125,503	13.99%
530846	Facilities Management	0	81,924	0	100,000	18,076	22.06%
590106	Fairfax County Principal	52,596	54,000	54,000	55,624	1,624	3.01%
590111	Fairfax County Interest	25,556	26,000	26,000	27,812	1,812	6.97%
	Total	**1,093,429**	**1,059,166**	**1,127,766**	**1,206,181**	**147,015**	**13.88%**

Account Number	Account Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted	Chg - Budget to Adopted $	%
Electoral Board (414110)							
511105	Salaries - Full Time	94,998	101,092	101,092	93,532	(7,560)	-7.48%
511110	Salaries - Part Time	34,271	34,424	34,424	18,330	(16,094)	-46.75%
511115	Salaries - Overtime	901	2,853	1,200	1,221	(1,632)	-57.21%
511125	Temporary Help	1,161	2,512	1,197	1,218	(1,294)	-51.51%
511130	On Call Pay	0	0	0	0	0	0.00%
511160	Incentive Awards	0	0	0	0	0	0.00%
512110	Fringe Benefits	40,199	44,577	44,577	41,155	(3,422)	-7.68%
530113	Contract Services	32,877	26,640	26,640	32,000	5,360	20.12%
530351	Equipment Maintenance	2,025	2,275	2,275	2,275	0	0.00%
530521	Printing & Duplicating	950	1,150	1,150	1,500	350	30.43%
530620	Advertising	638	524	524	900	376	71.76%
540010	Water & Sewer Allocation	(43,829)	(45,143)	(45,143)	(47,401)	(2,257)	5.00%
550430	Equipment Rental	1,158	1,652	1,652	1,652	0	0.00%
550501	Travel & Training	2,659	2,500	2,500	1,000	(1,500)	-60.00%
550820	Dues & Subscriptions	0	200	200	200	0	0.00%
560110	Office Supplies	2,867	5,000	5,000	2,056	(2,944)	-58.88%
	Total	**170,875**	**180,256**	**177,288**	**149,639**	**(30,616)**	**-16.98%**
City Manager (415110)							
511105	Salaries - Full Time	329,434	328,789	328,789	334,543	5,754	1.75%
511160	Incentive Awards	0	0	0	0	0	0.00%
512110	Fringe Benefits	107,213	132,458	132,458	133,941	1,483	1.12%
530113	Contract Services	0	1,000	1,000	900	(100)	-10.00%
540010	Water & Sewer Allocation	(49,984)	(51,483)	(51,483)	(54,057)	(2,574)	-5.00%
550501	Travel & Training	1,703	2,500	2,250	2,000	(500)	-20.00%
550820	Dues & Subscriptions	5,681	6,500	6,300	5,850	(650)	-10.00%
560110	Office Supplies	1,926	2,000	1,900	1,800	(200)	-10.00%
	Total	**395,974**	**421,763**	**421,214**	**424,976**	**3,213**	**0.76%**
City Attorney (415120)							
530110	Legal Services	549,557	549,200	549,200	494,280	(54,920)	-10.00%
540010	Water & Sewer Allocation	(22,087)	(22,749)	(22,749)	(23,886)	(1,137)	5.00%
	Total	**527,470**	**526,451**	**526,451**	**470,394**	**(56,057)**	**-10.65%**
Public Audit of Accounts (415130)							
530111	Audit Services	82,283	111,854	99,854	90,400	(21,454)	-19.18%
540010	Water & Sewer Allocation	(5,745)	(5,918)	(5,918)	(6,214)	(296)	5.00%
	Total	**76,538**	**105,936**	**93,936**	**84,186**	**(21,750)**	**-20.53%**
Personnel (415140)							
511105	Salaries - Full Time	381,073	410,876	410,876	324,807	(86,069)	-20.95%
511110	Salaries - Part Time	0	0	0	0	0	0.00%
511115	Salaries Overtime	0	0	0	0	0	0.00%
511125	Temporary Help	18,835	5,095	5,095	0	(5,095)	-100.00%
511160	Incentive Awards	0	0	0	0	0	0.00%
512110	Fringe Benefits	126,592	148,033	148,033	126,160	(21,873)	-14.78%
512985	Employee Education	14,051	25,000	25,000	0	(25,000)	-100.00%
530113	Contract Services	99,616	114,500	114,500	102,000	(12,500)	-10.92%
530620	Advertising	0	2,000	0	0	(2,000)	-100.00%
540010	Water & Sewer Allocation	(123,876)	(127,592)	(127,592)	(133,972)	(6,380)	5.00%
550501	Travel & Training	3,117	3,500	3,500	3,150	(350)	-10.00%
550807	Other Expenses	27,215	19,200	17,779	2,200	(17,000)	-88.54%
550820	Dues & Subscriptions	2,581	3,300	3,300	2,500	(800)	-24.24%
560110	Office Supplies	803	1,000	1,000	800	(200)	-20.00%
580203	New Office Equipment	0	0	0	0	0	0.00%
	Total	**550,008**	**604,911**	**601,491**	**427,645**	**(177,267)**	**-29.30%**

Account Number	Account Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted	Chg - Budget to Adopted $	%
Community Relations (415150)							
511105	Salaries - Full Time	121,966	124,775	124,775	80,024	(44,750)	-35.86%
511110	Salaries - Part Time	0	0	0	0	0	0.00%
511115	Salaries - Overtime	1,038	1,019	1,019	0	(1,019)	-100.00%
511160	Incentive Awards	789	0	0	0	0	0.00%
512110	Fringe Benefits	43,086	45,032	45,032	31,083	(13,950)	-30.98%
530113	Contract Services	89,065	60,000	60,000	10,000	(50,000)	-83.33%
530116	Development Specialist	5,914	0	0	0	0	0.00%
530351	Equipment Maintenance	0	1,000	1,000	0	(1,000)	-100.00%
530521	Printing & Duplicating	13,062	0	0	0	0	0.00%
530620	Advertising	120,681	0	0	0	0	0.00%
540010	Water & Sewer Allocation	(69,429)	(35,663)	(35,663)	(37,446)	(1,783)	5.00%
550110	Utilities Expense	0	550	0	0	(550)	-100.00%
550470	Rental Expenses	0	0	0	0	0	0.00%
550501	Travel & Training	4,404	4,200	4,200	750	(3,450)	-82.14%
550720	Special Events	2,539	0	0	0	0	0.00%
550806	Other Services	5,635	0	0	0	0	0.00%
550807	Other Expenses	13,536	0	0	0	0	0.00%
550820	Dues & Subscriptions	1,191	1,000	1,000	700	(300)	-30.00%
560110	Office Supplies	1,085	1,900	1,900	1,000	(900)	-47.37%
560120	Small Equipment	508	0	0	0	0	0.00%
560420	Operating Supplies	1,196	8,500	8,500	1,000	(7,500)	-88.24%
580103	Office Equipment Replacement	2,564	2,500	2,500	0	(2,500)	-100.00%
	Total	**358,830**	**214,813**	**214,263**	**87,110**	**(127,702)**	**-59.45%**
Marketing (415152)							
511105	Salaries - Full Time	0	35,839	35,839	36,466	627	1.75%
511110	Salaries - Part Time	0	15,896	15,896	0	(15,896)	-100.00%
511115	Salaries Overtime	0	0	0	0	0	0.00%
511125	Temporary Help	0	0	0	16,174	16,174	0.00%
511135	Holiday Worked	0	0	0	0	0	0.00%
511160	Incentive Awards	0	0	0	0	0	0.00%
512110	Fringe Benefits	0	16,489	16,489	15,401	(1,087)	-6.59%
530113	Contract Services	0	29,000	29,000	24,795	(4,205)	-14.50%
530116	Web Development spec.	0	6,000	6,000	15,400	9,400	156.67%
530521	Printing & Duplication	0	17,000	17,000	15,300	(1,700)	-10.00%
530620	Advertising	0	62,000	62,000	50,000	(12,000)	-19.35%
540010	Water & Sewer Allocation	0	(35,663)	(35,663)	(37,446)	(1,783)	5.00%
550470	Rental Expense	0	1,500	1,500	1,350	(150)	-10.00%
550501	Travel & Training	0	2,000	2,000	1,800	(200)	-10.00%
550720	Special Events	0	5,000	5,000	4,500	(500)	-10.00%
550806	Other Services	0	10,000	10,000	8,000	(2,000)	-20.00%
550807	Other Expenses	0	4,000	4,000	3,600	(400)	-10.00%
550820	Dues & Subscriptions	0	2,400	2,400	2,052	(348)	-14.50%
560110	Office Supplies	0	1,600	1,600	1,440	(160)	-10.00%
560120	Small Equipment	0	1,200	1,200	1,080	(120)	-10.00%
	Total	**0**	**174,261**	**174,261**	**159,912**	**(14,348)**	**-8.23%**
Cable TV (415160)							
511110	Salaries - Part Time	96,837	100,270	112,300	114,265	13,996	13.96%
511115	Salaries Overtime	276	510	434	0	(510)	-100.00%
511125	Temporary Help	18,048	24,456	21,750	14,627	(9,829)	-40.19%
511135	Holiday Worked	822	5,095	1,044	1,018	(4,078)	-80.03%
511160	Incentive Awards	0	0	0	0	0	0.00%
512110	Fringe Benefits	15,346	38,501	23,500	26,119	(12,382)	-32.16%
530113	Contract Services	9,558	3,000	3,000	3,000	0	0.00%
530351	Equipment Maintenance	281	2,500	3,450	2,000	(500)	-20.00%
540010	Water & Sewer Allocation	(83,036)	(85,527)	(85,527)	(89,804)	(4,276)	5.00%
550501	Travel & Training	399	3,500	3,500	500	(3,000)	-85.71%
550820	Dues & Subscriptions	715	800	715	700	(100)	-12.50%
560420	Operating Supplies	11,029	17,500	12,000	6,900	(10,600)	-60.57%
580208	New Mach & Equip	25,093	6,000	0	0	(6,000)	-100.00%
	Total	**95,368**	**116,604**	**96,166**	**79,325**	**(37,279)**	**-31.97%**

Account Number	Account Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted	Chg - Budget to Adopted $	%
Risk Management (415230)							
530113	Contract Services	4,820	5,400	5,400	5,400	0	0.00%
530355	Uninsured Costs	(449)	15,000	15,000	15,000	0	0.00%
540010	Water & Sewer Allocation	(405,892)	(418,069)	(418,641)	(438,973)	(20,903)	5.00%
550314	Other Insurance	340,317	416,641	416,641	416,641	0	0.00%
550501	Travel & Training	87	4,350	2,350	1,000	(3,350)	-77.01%
550820	Dues & Subscriptions	2,178	2,345	2,345	2,345	0	0.00%
560110	Office Supplies	119	250	250	150	(100)	-40.00%
	Total	**(58,821)**	**25,917**	**23,345**	**1,563**	**(24,353)**	**-93.97%**
Telephone (415240)							
530113	Contract Services	11,402	0	0	0	0	0.00%
540010	Water & Sewer Allocation	(6,892)	(7,098)	(7,098)	(7,453)	(355)	5.00%
550110	Utilities Expense	183,265	165,800	165,800	175,600	9,800	5.91%
	Total	**187,775**	**158,702**	**158,702**	**168,147**	**9,445**	**5.95%**
Information Technology (415250)							
511105	Salaries - Full Time	886,168	966,544	966,544	875,006	(91,538)	-9.47%
511110	Salaries-Part Time	0	0	0	0	0	0.00%
511115	Salaries - Overtime	13,836	10,480	10,480	7,611	(2,870)	-27.38%
511125	Temporary Help	0	0	0	0	0	0.00%
511160	Incentive Awards	6,831	0	0	0	0	0.00%
512110	Fringe Benefits	289,645	349,034	349,034	340,446	(8,587)	-2.46%
530113	Contract Services	212,393	124,000	66,000	65,000	(59,000)	-47.58%
530127	Computer Fees/Contracts	41,883	83,500	18,500	117,000	33,500	40.12%
530351	Equipment Maintenance	294,429	351,651	351,651	350,280	(1,371)	-0.39%
530620	Advertising Expense	0	0	0	0	0	0.00%
540010	Water & Sewer Allocation	-262,159	(270,024)	(270,024)	(283,525)	(13,501)	5.00%
550430	Equipment Rental	36,758	74,700	74,700	68,000	(6,700)	-8.97%
550501	Travel & Training	48,845	42,200	27,200	38,000	(4,200)	-9.95%
550807	Other Expenses	84	0	0	0	0	0.00%
550820	Dues & Subscriptions	4,469	7,615	7,615	3,575	(4,040)	-53.05%
560110	Office Supplies	29,215	27,720	12,700	21,200	(6,520)	-23.52%
560120	Small Equipment	15,334	39,100	39,100	9,500	(29,600)	-75.70%
580103	Office Equipment Replacement	137,317	193,000	128,500	140,800	(52,200)	-27.05%
580208	New Machinery & Equipment	125,741	70,000	86,063	0	(70,000)	-100.00%
	Total	**1,880,790**	**2,069,520**	**1,868,063**	**1,752,892**	**(316,627)**	**-15.30%**
Printing and Office Supplies (415260)							
511105	Salaries - Full Time	54,896	55,839	55,839	56,816	977	1.75%
511115	Salaries - Overtime	0	0	0	0	0	0.00%
511125	Temporary Help	7,314	5,095	5,095	5,184	89	1.75%
511160	Incentive Awards	0	0	0	0	0	0.00%
511165	Year End Audit Adj	0	0	0	0	0	0.00%
512110	Fringe Benefits	20,964	20,508	20,508	22,465	1,957	9.54%
530351	Equipment Maintenance	1,941	4,018	4,018	4,018	0	0.00%
540010	Water & Sewer Allocation	(53,108)	(54,701)	(54,701)	(57,436)	(2,735)	5.00%
550430	Equipment Rental	46,597	57,576	57,576	57,576	0	0.00%
550806	Other Services	115,225	160,000	160,000	135,000	(25,000)	-15.63%
560110	Office Supplies	50,957	60,000	60,000	51,000	(9,000)	-15.00%
	Total	**244,786**	**308,335**	**308,335**	**274,623**	**(33,712)**	**-10.93%**

Account Number	Account Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted	Chg - Budget to Adopted $	%
Fleet Maintenance (415270)							
511105	Salaries - Full Time	706,090	764,253	764,253	777,627	13,374	1.75%
511115	Salaries - Overtime	31,205	24,273	24,273	24,698	425	1.75%
511125	Temporary Help	0	0	0	0	0	0.00%
511130	On Call Pay	194	0	194	0	0	0.00%
511135	Holidays Worked	332	0	332	0	0	0.00%
511160	Incentive Awards	3,157	0	3,157	0	0	0.00%
511165	Year End Audit Adj	0	0	0	0	0	0.00%
512110	Fringe Benefits	257,714	277,206	277,206	303,930	26,724	9.64%
530113	Contract Services	4,870	12,200	12,200	7,200	(5,000)	-40.98%
530350	Building Maintenance	41,932	43,900	43,900	33,900	(10,000)	-22.78%
530352	Vehicle Maintenance	346,134	330,750	360,750	325,750	(5,000)	-1.51%
530354	Uninsured Repairs	3,117	10,000	11,691	10,000	0	0.00%
530620	Advertising	0	0	0	0	0	0.00%
540010	Water & Sewer Allocation	(103,311)	(106,411)	(106,411)	(111,731)	(5,321)	5.00%
540020	Distribution to Other Accounts	(2,691,379)	(2,678,516)	(2,678,514)	(2,693,274)	(14,758)	-0.55%
550501	Travel & Training	3,228	7,000	7,000	5,000	(2,000)	-28.57%
550806	Other Services	5,573	7,500	7,500	6,500	(1,000)	-13.33%
550820	Dues & Subscriptions	3,123	3,500	3,500	3,500	0	0.00%
560351	Repair Parts	380,429	350,945	360,000	360,000	9,055	2.58%
560352	Fuels & Lubricants	877,256	660,000	700,000	700,000	40,000	6.06%
560353	Tires & Accessories	94,298	100,000	100,000	100,000	0	0.00%
560359	Change in Inventory	(53,026)	0	0	0	0	0.00%
560416	Uniforms	0	90,000	90,000	70,000	(20,000)	-22.22%
560420	Operating Supplies	85,501	96,900	96,900	76,900	(20,000)	-20.64%
580208	New Other Mach & Equip	3,562	6,500	0	0	(6,500)	-100.00%
	Total	**0**	**0**	**77,931**	**0**	**0**	**0%**
Finance & Accounting (415410)							
511105	Salaries - Full Time	542,839	580,163	565,619	575,517	(4,646)	-0.80%
511115	Salaries - Overtime	3,056	2,242	1,875	4,070	1,828	81.55%
511125	Salaries - Temporary Help	993	0	0	9,292	9,292	0.00%
511160	Salaries - Incentive Awards	947	804	0	0	(804)	-100.00%
511165	Year End Audit Adj	0	0	0	0	0	0.00%
512110	Fringe Benefits	185,336	209,258	209,258	224,561	15,303	7.31%
530113	Contract Services	1,945	2,300	2,300	2,300	0	0.00%
530620	Advertising	1,844	5,000	730	0	(5,000)	-100.00%
540010	Water & Sewer Allocation	(106,697)	(109,898)	(109,898)	(115,393)	(5,495)	5.00%
540102	Motor Pool Charges	2,528	2,700	2,700	2,930	230	8.52%
550501	Travel & Training	1,545	9,400	4,000	3,000	(6,400)	-68.09%
550820	Dues & Subscriptions	2,266	3,245	3,245	3,500	255	7.86%
560110	Office Supplies	4,945	5,000	5,000	4,000	(1,000)	-20.00%
	Total	**641,547**	**710,214**	**684,829**	**713,777**	**3,563**	**0.50%**
Real Estate Assessments (415420)							
511105	Salaries - Full Time	359,546	371,591	308,886	281,397	(90,193)	-24.27%
511115	Salaries - Overtime	656	0	0	0	0	0.00%
511125	Temporary Help	4,086	0	31,851	0	0	0.00%
511135	Holidays Worked	0	0	0	0	0	0.00%
511160	Incentive Awards	789	0	0	0	0	0.00%
512110	Fringe Benefits	137,002	133,879	109,689	109,298	(24,580)	-18.36%
530113	Contract Services	839	3,800	1,000	11,800	8,000	210.53%
530210	Temporary Help	0	0	0	0	0	0.00%
530620	Advertising	285	145	300	155	10	6.90%
540010	Water & Sewer Allocation	0	0	0	0	0	0.00%
540102	Motor Pool Charges	0	0	0	0	0	0.00%
550501	Travel & Training	1,172	3,525	2,000	3,900	375	10.64%
550820	Dues & Subscriptions	6,237	7,975	7,975	8,000	25	0.31%
560110	Office Supplies	636	1,855	1,500	1,250	(605)	-32.61%
	Total	**511,249**	**522,769**	**463,201**	**415,801**	**(106,969)**	**-20.46%**

Account Number	Account Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted	Chg - Budget to Adopted $	%
Treasurer (415440)							
511105	Salaries - Full Time	440,393	463,388	460,442	468,500	5,112	1.10%
511110	Salaries - Part Time	34,175	31,251	31,282	31,829	579	1.85%
511115	Salaries - Overtime	5,927	4,687	4,687	2,385	(2,303)	-49.13%
511125	Salaries - Temporary Help	472	0	0	0	0	0.00%
511135	Holidays Worked	0	0	0	0	0	0.00%
511160	Incentive Awards	12,141	12,228	12,228	5,596	(6,632)	100.00%
511165	Year End Audit Adj	0	0	0	0	0	0.00%
512110	Fringe Benefits	160,444	175,277	173,776	190,639	15,362	8.76%
530113	Contract Services	0	0	0	0	0	0.00%
530114	Delinquent Tax Collection	4,864	4,500	4,500	1,000	(3,500)	-77.78%
530351	Equipment Maintenance	4,507	0	4,600	5,200	5,200	0.00%
530620	Advertising	1,286	1,950	1,950	1,750	(200)	-10.26%
540010	Water & Sewer Allocation	(124,783)	(128,526)	(128,526)	(134,952)	(6,426)	5.00%
540102	Motor Pool Charges	2,474	2,700	2,700	2,916	216	8.00%
550430	Equipment Rental	0	0	0	0	0	0.00%
550501	Travel & Training	1,082	4,200	2,700	1,350	(2,850)	-67.86%
550804	Processing Charge	23,514	25,000	24,000	25,000	0	100.00%
550820	Dues & Subscriptions	255	350	350	350	0	0.00%
560110	Office Supplies	32,198	29,150	29,970	29,858	708	2.43%
560120	Small Equipment	0	0	0	0	0	0.00%
	Total	**598,949**	**626,155**	**624,659**	**631,420**	**5,265**	**0.84%**
Commissioner of Revenue (415450)							
511105	Salaries - Full Time	624,548	631,171	631,171	642,216	11,046	1.75%
511110	Salaries - Part Time	0	0	0	0	0	0.00%
511115	Salaries - Overtime	1,611	7,756	7,756	3,968	(3,787)	-48.83%
511125	Temporary Help	6,418	0	13,375	0	0	0.00%
511160	Incentive Awards	5,750	5,808	5,808	6,105	297	5.11%
511165	Year End Audit Adj	0	0	0	0	0	0.00%
512110	Fringe Benefits	225,729	228,439	228,439	250,216	21,777	9.53%
530113	Contract Services	0	0	0	0	0	0.00%
530351	Equipment Maintenance	1,717	0	1,717	1,700	1,700	0.00%
530620	Advertising	158	750	750	150	(600)	-80.00%
540102	Motor Pool Charges	4,944	5,300	5,300	5,300	0	0.00%
550501	Travel & Training	2,181	5,500	4,500	2,750	(2,750)	-50.00%
550820	Dues & Subscriptions	741	1,200	1,200	900	(300)	-25.00%
560110	Office Supplies	19,079	18,000	18,000	18,500	500	2.78%
580203	New Office Equipment	3,356	2,000	0	0	(2,000)	-100.00%
	Total	**896,229**	**905,924**	**918,016**	**931,806**	**25,882**	**2.86%**
Retirement Expenses (415457)							
530113	Contract Services	0	54,600	54,600	57,000	2,400	4.40%
550501	Travel & Training	201	0	0	0	0	0.00%
	Total	**201**	**54,600**	**54,600**	**57,000**	**2,400**	**4.40%**
Pool Maintenance (415458)							
550110	Utilities Expense	**10,654**	**13,000**	**13,000**	**12,500**	**(500)**	**-3.85%**

Account Number	Account Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted	Chg - Budget to Adopted $	%
Police Administration (421110							
511105	Salaries - Full Time	563,541	583,612	548,612	557,750	(25,862)	-4.43%
511110	Salaries - Part Time	0	0	0	0	0	0.00%
511115	Salaries - Overtime	793	18,342	16,000	7,123	(11,220)	-61.17%
511130	On Call Pay	0	601	0	612	10	1.71%
511138	Uniform / Shoe Allowance	450	0	0	0	0	0.00%
511140	Shift Differential	(252)	0	0	0	0	0.00%
511165	Year End Audit Adj	0	0	0	0	0	0.00%
511180	Salary Reimbursement	0	0	0	0	0	0.00%
512110	Fringe Benefits	208,386	228,649	218,649	233,222	4,573	2.00%
530113	Contract Services	25,132	50,000	39,000	10,000	(40,000)	-80.00%
530620	Advertising	0	2,000	2,000	0	(2,000)	-100.00%
540102	Motor Pool Charges	5,744	6,200	6,200	6,300	100	-1.61%
550501	Travel & Training	35,683	43,000	37,500	20,000	(23,000)	-53.49%
550503	Police Academy	72,834	83,283	83,283	83,283	0	0.00%
550601	General Subsidy/Contributions	1,449	771	771	380	(391)	-50.71%
550820	Dues & Subscriptions	11,990	13,000	12,000	8,000	(5,000)	-38.46%
560110	Office Supplies	8,749	10,000	10,000	7,000	(3,000)	-30.00%
560120	Small Equipment	0	3,000	3,000	1,000	(2,000)	-66.67%
560416	Uniforms	63,705	85,000	80,000	70,000	(15,000)	-17.65%
560420	Operating Supplies	6,017	11,000	8,000	5,000	(6,000)	-54.55%
	Total	**1,004,221**	**1,138,458**	**1,065,015**	**1,009,669**	**(128,789)**	**-11.31%**
Police Technical Services (421120)							
511105	Salaries - Full Time	1,776,169	2,073,088	1,826,014	2,050,846	(22,243)	-1.07%
511110	Salaries - Part Time	0	0	0	0	0	0.00%
511115	Salaries - Overtime	185,926	267,997	260,000	193,325	(74,672)	-27.86%
511116	Salaries - Overtime - OP	0	0	0	0	0	0.00%
511125	Temporary Help	15,018	16,304	17,000	16,589	285	1.75%
511130	On Call Pay	34,138	34,646	34,646	35,252	606	1.75%
511135	Holiday Worked	31,536	25,475	25,475	25,921	446	1.75%
511138	Uniform / Shoe Allowance	4,050	0	0	0	0	0.00%
511140	Shift Differential	10,195	8,478	8,478	8,626	148	1.75%
511160	Incentive Awards	0	0	0	0	0	0.00%
511165	Year End Audit Adj	0	0	0	0	0	0.00%
511180	Salary Reimbursement	0	0	0	0	0	0.00%
512110	Fringe Benefits	803,568	822,185	822,185	865,202	43,017	5.23%
530113	Contract Services	11,572	24,200	24,200	20,000	(4,200)	-17.36%
530351	Equipment Maintenance	181,907	186,981	186,981	213,963	26,982	14.43%
540102	Motor Pool Charges	102,759	62,800	62,800	68,138	5,338	8.50%
550110	Utilities Expense	0	2,300	2,300	2,300	0	0.00%
550430	Equipment Rental	27,054	29,000	29,000	20,000	(9,000)	-31.03%
550501	Travel and Training	80	0	0	-	0	0.00%
550712	COPS 2005 Tech Grant	0	0	0	-	0	0.00%
550744	Byrne Jag Grant	3,877	0	0	-	0	0.00%
550745	LETPP Grant	4,733	0	0	-	0	0.00%
550806	Other Services	0	0	0	-	0	0.00%
550807	Other Expenses	3,000	8,000	0	2,000	(6,000)	-75.00%
560110	Office Supplies	14,706	21,000	20,000	14,000	(7,000)	-33.33%
560120	Small Equipment	13,934	38,400	32,400	8,000	(30,400)	-79.17%
560416	Uniforms	0	14,000	14,000	12,000	(2,000)	-14.29%
560420	Operating Supplies	58,510	48,650	42,650	35,000	(13,650)	-28.06%
	Total	**3,282,731**	**3,683,504**	**3,408,129**	**3,591,162**	**(92,342)**	**-2.51%**

Account Number	Account Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted	Chg - Budget to Adopted $	%
Police Field Operations (421130)							
511105	Salaries - Full Time	3,478,208	3,636,562	3,787,209	3,794,843	158,280	4.35%
511110	Salaries - Part Time	170,987	203,544	203,544	165,135	(38,409)	-18.87%
511115	Salaries - Overtime	476,122	534,975	530,000	381,563	(153,413)	-28.68%
511116	Salaries - Overtime Op Red	0	15,285	0	0	(15,285)	-100.00%
511125	Salaries - Temporary Help	17,770	0	0	0	0	0.00%
511130	On Call Pay	3,789	13,960	13,960	14,204	244	1.75%
511135	Holiday Worked	78,103	103,938	103,938	91,575	(12,363)	-11.89%
511138	Uniform / Shoe Allowance	900	0	0	0	0	0.00%
511140	Shift Differential	32,325	39,741	39,741	40,436	695	1.75%
511160	Incentive Awards	789	0	0	0	0	0.00%
511165	Year End Audit Adj	0	0	0	0	0	0.00%
511180	Salary Reimbursement	(14,389)	0	0	0	0	0.00%
512110	Fringe Benefits	1,508,049	1,533,612	1,533,612	1,685,353	151,740	9.89%
530113	Contract Services	1,804	0	0	0	0	0.00%
530620	Advertising	0	0	0	0	0	0.00%
540102	Motor Pool Charges	323,084	257,800	257,800	263,000	5,200	2.02%
550704	Crime Prevention	6,455	11,000	8,500	5,000	(6,000)	-54.55%
550743	Alcohol Safety Grant	1,890	0	0	-	0	0.00%
550806	Other Services	22,088	31,000	31,000	27,000	(4,000)	-12.90%
550807	Other Expenses	30,719	51,000	51,000	47,000	(4,000)	-7.84%
560110	Office Supplies	6,297	12,000	12,000	5,000	(7,000)	-58.33%
560120	Small Equipment	1,770	6,500	5,500	6,500	0	0.00%
560416	Uniforms	0	0	0	0	0	0.00%
560420	Operating Supplies	44,283	51,500	46,150	40,000	(11,500)	-22.33%
560451	Emergency Services Team	14,916	12,000	10,000	5,000	(7,000)	-58.33%
560453	Asset Forfeiture Exp	0	0	0	0	0	0.00%
560454	Secret Service Task	5,180	0	0	0	0	0.00%
580108	Other Mach & Equip Replacement	0	0	0	0	0	0.00%
	Total	**6,211,141**	**6,514,418**	**6,633,954**	**6,571,609**	**57,191**	**0.88%**
Fire Administration (422110)							
511105	Salaries - Full Time	651,294	534,912	511,340	520,288	(14,623)	-2.73%
511110	Salaries - Part Time	0	0	0	0	0	0.00%
511115	Salaries - Overtime	72,471	0	0	0	0	0.00%
511125	Temporary Help	12,244	0	0	0	0	0.00%
511135	Holiday Worked	3,565	0	0	0	0	0.00%
511145	ALS Certification Pay	7,330	5,095	5,095	5,184	89	1.75%
511145	ALS Riding Pay	0	0	0	0	0	0.00%
511165	Year End Audit Adj	0	0	0	0	0	0.00%
512110	Fringe Benefits	246,928	209,601	209,601	219,004	9,402	4.49%
530113	Contract Services	84,749	84,900	66,700	50,000	(34,900)	-41.11%
530620	Advertising	976	5,000	2,000	1,000	(4,000)	-80.00%
530627	VFD Marketing Safer Grant	19,235	0	0	0	0	0.00%
540102	Motor Pool Charges	73,953	61,400	61,400	66,619	5,219	8.50%
550501	Travel & Training	5,708	7,500	4,000	3,500	(4,000)	-53.33%
530627	VFD Marketing Safer Grant	8,250	0	0	0	0	0.00%
550806	Other Charges	0	0	0	0	0	0.00%
550820	Dues & Subscriptions	4,333	4,300	3,000	2,500	(1,800)	-41.86%
560110	Office Supplies	12,760	15,000	15,000	10,000	(5,000)	-33.33%
560120	Misc Equipment	0	10,000	8,000	5,000	(5,000)	-50.00%
580210	Capital Outlay - State FDS	55,149	57,164	57,164	57,164	0	0.00%
	Total	**1,258,944**	**994,872**	**943,300**	**940,259**	**(54,613)**	**-5.49%**

Account Number	Account Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted	Chg - Budget to Adopted $	%
Fire Operations (422120)							
511105	Salaries - Full Time	4,070,162	4,419,856	4,313,978	4,498,162	78,306	1.77%
511110	Salaries - Part Time	0	0	0	0	0	0.00%
511115	Salaries - Overtime	603,067	629,844	560,000	436,508	(193,336)	-30.70%
511125	Temporary Help	14,834	25,475	25,475	25,438	(38)	-0.15%
511130	On Call Pay	0	0	0	0	0	0.00%
511135	Holiday Worked	165,692	167,687	167,687	0	(167,687)	-100.00%
511140	Shift Differential	0	0		0	0	0.00%
511145	ALS Certification Pay	332,395	203,800	203,800	187,017	(16,784)	-8.24%
511145	ALS Riding Pay	0	188,515	188,515	191,814	3,299	1.75%
511160	Incentive Awards	933	0	0	0	0	0.00%
511165	Year End Audit Adj	0	0	0	0	0	0.00%
511180	Salary Reimbursement	(1,360)	0	0	0	0	0.00%
512110	Fringe Benefits	1,760,261	1,839,362	1,839,362	1,968,405	129,043	7.02%
530113	Contract Services	62,638	55,800	49,800	44,800	(11,000)	-19.71%
530350	Building Maintenance	7,136	10,000	6,000	5,400	(4,600)	-46.00%
530351	Equipment Maintenance	15,930	12,500	10,000	9,500	(3,000)	-24.00%
530835	City - County Contracts	236,839	250,000	250,000	230,000	(20,000)	-8.00%
540102	Motor Pool Charges	317,677	343,100	343,100	350,000	6,900	2.01%
550110	Utilities Expense	72,266	80,000	80,000	80,000	0	0.00%
550501	Travel & Training	38,606	51,100	30,000	21,000	(30,100)	-58.90%
550708	State ODP Grant 2004 A	0	0	0	0	0	0.00%
550740	Fee classes/trips	(1,920)	0	0	0	0	0.00%
550806	Other Services	24,488	22,000	17,000	11,000	(11,000)	-50.00%
550820	Dues & Subscriptions	50	0	0	0	0	0.00%
560120	Small Equipment	62,236	80,500	78,000	60,100	(20,400)	-25.34%
560210	Janitorial Supplies	7,711	7,000	5,000	4,750	(2,250)	-32.14%
560351	Repair Parts	17,097	17,500	15,500	13,000	(4,500)	-25.71%
560416	Uniforms	65,418	67,030	57,030	44,000	(23,030)	-34.36%
560417	Volunteer Uniforms	2,553	3,000	0	0	(3,000)	-100.00%
560418	Protective Clothing	21,818	57,600	52,600	40,000	(17,600)	-30.56%
560419	Protective Clothing R & M	1,995	25,000	20,000	17,000	(8,000)	-32.00%
560420	Fire - Operating Supplies	52,710	59,056	46,056	40,000	(19,056)	-32.27%
560426	EMS - Operating Supplies	72,442	81,100	81,100	71,000	(10,100)	-12.45%
580108	Other Mach & Equip Replace	15,348	36,700	29,700	20,000	(16,700)	-45.50%
580208	New Other Mach & Equip	18,332	0	0	0	0	0.00%
580210	Capital Outlay - State	15,129	18,704	18,704	18,704	0	0.00%
580211	Improvements	88,100	250,000	250,000	250,000	0	0.00%
	Total	**8,160,583**	**9,002,229**	**8,738,407**	**8,637,597**	**(364,632)**	**-4.05%**
Fire Code Administration (422140)							
511105	Salaries - Full Time	1,162,266	1,194,705	1,075,032	1,149,897	(44,808)	-3.75%
511115	Salaries - Overtime	54,440	52,402	52,402	42,735	(9,667)	-18.45%
511125	Temporary Help	12,174	12,228	12,228	6,105	(6,123)	-50.07%
511130	On Call Pay	29,841	26,494	26,494	26,958	464	1.75%
511135	Holiday Worked	0	0	0	0	0	0.00%
511145	ALS Certification Pay	14,298	10,190	10,190	0	(10,190)	-100.00%
511145	ALS Riding Pay	0	0	0	0	0	0.00%
511160	Incentive Awards	0	0	0	0	0	0.00%
511165	Year End Audit Adj	0	0	0	0	0	0.00%
512110	Fringe Benefits	438,594	455,243	455,243	467,070	11,827	2.60%
530113	Contract Services	2,727	3,000	2,000	1,000	(2,000)	-66.67%
530351	Equipment Maintenance	0	3,500	2,500	1,500	(2,000)	-57.14%
530360	Maint Code Violations	13,585	25,000	25,000	15,000	(10,000)	-40.00%
530620	Advertising	0	0		0	0	0.00%
540010	Water & Sewer Allocation	(59,377)	(61,158)	(61,158)	(64,216)	(3,058)	5.00%
540102	Motor Pool Charges	70,818	50,000	50,000	51,000	1,000	2.00%
550501	Travel & Training	12,596	18,000	10,000	7,000	(11,000)	-61.11%
550747	Citizen Preparedness Grant	3,942	0	0	0	0	0.00%
550749	NCR Regional Planner Grant	2,536	0	0	0	0	0.00%
550806	Other Services	29,665	26,000	26,000	26,000	0	0.00%
550820	Dues & Subscriptions	1,144	1,700	1,700	1,200	(500)	-29.41%
560110	Office Supplies	4,854	10,000	8,000	4,875	(5,125)	-51.25%
560120	Small Equipment	4,664	9,000	7,000	4,000	(5,000)	-55.56%
560416	Uniforms	126	3,000	0	0	(3,000)	-100.00%
560420	Operating Supplies	8,842	10,000	8,000	5,000	(5,000)	-50.00%
	Total	**1,807,734**	**1,849,304**	**1,710,631**	**1,745,124**	**(104,180)**	**-5.63%**

Account Number	Account Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted	Chg - Budget to Adopted $	%
Asphalt Maintenance (431110)							
511105	Salaries - Full Time	477,104	502,818	502,818	511,617	8,799	1.75%
511115	Salaries - Overtime	29,086	26,285	26,285	10,175	(16,110)	-61.29%
511125	Temporary Help	6,097	15,310	15,310	0	(15,310)	-100.00%
511130	On Call Pay	7,482	8,667	8,667	9,084	416	4.80%
511135	Holiday Worked	0	0	0	0	0	0.00%
511160	Incentive Awards	2,592	0	0	0	0	0.00%
511165	Year End Audit Adj	0	0	0	0	0	0.00%
511180	Salary Reimbursement	0	0	0	0	0	0.00%
512110	Fringe Benefits	211,622	185,003	185,003	200,192	15,189	8.21%
530113	Contract Services	14,801	12,500	12,500	0	(12,500)	-100.00%
530620	Advertising	0	0	0	0	0	0.00%
540010	Water & Sewer Allocation	0	0	0	0	0	0.00%
540102	Motor Pool Charges	156,645	174,954	174,954	183,054	8,100	4.63%
550430	Equipment Rental	0	1,000	1,000	0	(1,000)	-100.00%
550501	Travel & Training	1,284	2,800	2,800	0	(2,800)	-100.00%
550806	Other Services	43,738	47,500	47,500	35,150	(12,350)	-26.00%
550820	Dues & Subscriptions	83	250	250	0	(250)	-100.00%
560110	Office Supplies	0	0	0	0	0	0.00%
560120	Small Equipment	8,229	10,285	10,285	3,985	(6,300)	-61.25%
560420	Operating Supplies	2,445	4,265	4,265	1,115	(3,150)	-73.86%
560422	Construction Material	4,701	9,500	9,500	3,000	(6,500)	-68.42%
560423	Asphalt	82,954	118,550	118,550	53,000	(65,550)	-55.29%
560424	Concrete	0	0	0	0	0	0.00%
560435	Soil & Mulch	0	0	0	0	0	0.00%
	Total	**1,048,863**	**1,119,688**	**1,119,688**	**1,010,373**	**(109,315)**	**-9.76%**
Concrete Maintenance (431111)							
511105	Salaries - Full Time	321,872	339,220	339,220	345,156	5,936	1.75%
511115	Salaries - Overtime	19,622	17,733	17,733	16,280	(1,453)	-8.19%
511125	Temporary Help	4,113	10,329	10,329	0	(10,329)	-100.00%
511130	On Call Pay	5,048	5,847	5,847	6,128	281	4.80%
511135	Holiday Worked	0	0	0	0	0	#DIV/0!
511160	Incentive Awards	1,749	0	0	0	0	#DIV/0!
511165	Year End Audit Adj	0	0	0	0	0	#DIV/0!
511180	Salary Reimbursement	0	0	0	0	0	#DIV/0!
512110	Fringe Benefits	142,768	124,810	124,810	135,778	10,967	8.79%
530113	Contract Services	7,697	6,500	6,500	0	(6,500)	-100.00%
530620	Advertising	0	0	0	0	0	#DIV/0!
540010	Water & Sewer Allocation	0	0	0	0	0	#DIV/0!
540102	Motor Pool Charges	156,645	174,954	174,954	183,054	8,100	4.63%
550430	Equipment Rental	0	1,000	1,000	0	(1,000)	-100.00%
550501	Travel & Training	1,284	2,800	2,800	0	(2,800)	-100.00%
550806	Other Services	43,738	47,500	47,500	26,650	(20,850)	-43.89%
550820	Dues & Subscriptions	83	250	250	0	(250)	-100.00%
560110	Office Supplies	0	0	0	0	0	#DIV/0!
560120	Small Equipment	8,229	10,285	10,285	4,000	(6,285)	-61.11%
560420	Operating Supplies	6,154	10,735	10,735	1,500	(9,235)	-86.03%
560422	Construction Material	8,747	17,675	17,675	3,550	(14,125)	-79.92%
560423	Asphalt	0	0	0	0	0	#DIV/0!
560424	Concrete	30,907	67,500	67,500	30,000	(37,500)	-55.56%
560435	Soil & Mulch	1,010	2,000	2,000	0	(2,000)	-100.00%
		759,666	**839,138**	**839,138**	**752,096**	**(87,042)**	**-10.37%**
Snow & Ice Control (431120)							
511105	Salaries Full Time	0	0	0	0	0	0.00%
511115	Salaries Overtime	35,562	39,901	39,901	40,599	698	1.75%
511125	Temporary Help	0	0	0	0	0	0.00%
511130	On Call Pay	1,499	0	0	0	0	0.00%
512110	Fringe Benefits	2,760	3,052	3,052	3,106	53	1.75%
540102	Motor Pool Charges	25,295	27,300	27,300	27,800	500	1.83%
550430	Equipment Rental	0	2,000	2,000	2,000	0	0.00%
550501	Travel & Training	0	2,000	2,000	2,000	0	0.00%
550807	Other Expenses	1,281	2,000	2,000	1,500	(500)	-25.00%
560420	Operating Supplies	2,546	8,800	8,800	8,800	0	0.00%
560501	Chemicals - Other	90,546	127,740	127,740	127,740	0	0.00%
580208	New Other Mach & Equip	1,974	29,500	29,500	29,500	0	0.00%
	Total	**161,462**	**242,293**	**242,293**	**243,045**	**752**	**0.31%**

Account Number	Account Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted	Chg - Budget to Adopted $	%
Storm Drainage (431130)							
511105	Salaries - Full Time	311,565	332,206	332,206	277,631	(54,575)	-16.43%
511115	Salaries Overtime	24,233	17,502	17,502	18,343	841	4.80%
511125	Temporary Help	2,347	0	0	0	0	0.00%
511130	On Call Pay	3,503	5,573	5,573	5,740	167	3.00%
511135	Holiday Pay	384	5,620	5,620	0	(5,620)	-100.00%
511160	Incentive Awards	2,920	0	0	0	0	0.00%
511180	Salary Reimbursement	0	0	0	0	0	0.00%
512110	Fringe Benefits	132,534	121,884	121,884	109,678	(12,206)	-10.01%
530113	Contract Services	0	3,400	3,400	3,400	0	0.00%
540102	Motor Pool Charges	110,197	119,000	119,000	121,400	2,400	2.02%
550430	Equipment Rental	2,884	8,500	8,500	5,500	(3,000)	-35.29%
550501	Travel & Training	485	2,600	2,600	1,600	(1,000)	-38.46%
550806	Other Services	36,279	50,000	50,000	50,000	0	0.00%
560120	Small Equipment	8,970	12,000	12,000	6,000	(6,000)	-50.00%
560420	Operating Supplies	7,216	8,000	8,000	4,400	(3,600)	-45.00%
560421	Pipe & Accessories	9,956	10,000	10,000	10,000	0	0.00%
560422	Construction Material	-9,341	9,500	9,500	6,500	(3,000)	-31.58%
560424	Concrete	3,752	5,500	5,500	5,500	0	0.00%
560430	Operating Material	3,463	6,000	6,000	6,000	0	0.00%
560435	Soil & Mulch	1,232	6,000	6,000	3,500	(2,500)	-41.67%
	Total	**652,580**	**723,286**	**723,285**	**635,192**	**(88,094)**	**-12.18%**
Signs/Signals/Lighting (431140)							
511105	Salaries - Full Time	468,729	547,186	565,417	624,440	77,254	14.12%
511110	Salaries Part Time	9,294	20,380	20,380	10,175	(10,205)	-50.07%
511115	Salaries Overtime	166,240	91,710	110,000	30,525	(61,185)	-66.72%
511125	Temporary Help	23,706	38,852	38,852	0	(38,852)	-100.00%
511130	On Call Pay	22,605	25,507	25,507	25,953	447	1.75%
511135	Holiday Worked	0	0	0	0	0	0.00%
511160	Incentive Awards	2,013	0	0	0	0	0.00%
511180	Salary Reimbursement	(2,269)	0	0	0	0	0.00%
512110	Fringe Benefits	221,280	213,668	213,668	249,437	35,769	16.74%
530113	Contract Services	198,365	274,165	199,165	464,365	190,200	69.37%
530351	Equipment Maintenance	0	5,000	5,000	5,000	0	0.00%
530620	Advertising	0	0	0	0	0	0.00%
540102	Motor Pool Charges	74,028	80,000	80,000	81,600	1,600	2.00%
550110	Utilities Expense	527,106	381,525	575,000	575,000	193,475	50.71%
550501	Travel & Training	2,078	13,000	13,000	10,000	(3,000)	-23.08%
550807	Other Expenses	3,654	16,800	16,800	10,000	(6,800)	-40.48%
550820	Dues & Subscriptions	0	800	800	800	0	0.00%
560110	Office Supplies	43	0	0	0	0	0.00%
560120	Small Equipment	12,141	10,000	10,000	10,000	0	0.00%
560210	Janitorial Supplies	0	0	0	0	0	0.00%
560420	Operating Supplies	31,815	39,900	39,900	39,900	0	0.00%
560421	Pipe & Accessories	7,562	14,432	14,432	11,932	(2,500)	-17.32%
560422	Construction Material	16,208	22,985	16,985	10,985	(12,000)	-52.21%
560440	Signal Repairs	10,349	12,000	18,000	12,000	0	0.00%
560441	Traffic Sign Material	58,919	50,000	50,000	44,000	(6,000)	-12.00%
580203	New Office Equipment	0	0	0	0	0	0.00%
580208	New Other Mach & Equip	0	0	0	0	0	0.00%
	Total	**1,853,866**	**1,857,909**	**2,012,906**	**2,216,112**	**358,203**	**19.28%**

Account Number	Account Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted	Chg - Budget to Adopted $	%
Refuse (431210)							
511105	Salaries - Full Time	904,428	961,123	989,638	1,006,957	45,834	4.77%
511110	Salaries - Part Time	0	0	0	0	0	0.00%
511115	Salaries Overtime	28,658	26,861	26,861	26,455	(406)	-1.51%
511125	Temporary Help	85,523	128,621	128,621	52,910	(75,711)	-58.86%
511135	Holiday Worked	39,365	56,726	9,400	0	(56,726)	-100.00%
511160	Incentive Awards	4,815	0	0	0	0	0.00%
511180	Salary Reimbursement	0	0	0	0	0	0.00%
512110	Fringe Benefits	408,691	362,513	362,513	397,187	34,675	9.57%
530113	Contract Services	149,136	31,600	31,600	31,600	0	0.00%
530835	City - County Contracts	500,394	570,800	550,000	550,000	(20,800)	-3.64%
540102	Motor Pool Charges	230,148	212,300	212,300	216,500	4,200	1.98%
550430	Equipment Rental	24,875	25,750	25,750	20,000	(5,750)	-22.33%
550501	Travel & Training	0	3,000	3,000	0	(3,000)	-100.00%
550806	Other Services	79,536	99,200	99,200	60,000	(39,200)	-39.52%
550820	Dues & Subscriptions	0	200	200	200	0	0.00%
560420	Operating Supplies	17,364	22,975	22,975	22,975	0	0.00%
	Total	**2,472,932**	**2,501,668**	**2,462,058**	**2,384,784**	**(116,884)**	**-4.67%**
Facilities Maintenance (431310)							
511105	Salaries - Full Time	370,929	406,187	406,187	413,295	7,109	1.75%
511115	Salaries Overtime	0	17,002	17,002	18,164	1,162	6.84%
511125	Temporary Help	17,735	11,722	0	0	(11,722)	-100.00%
511130	On-Call Pay	7,595	11,705	11,705	12,505	800	6.83%
511135	Holiday Worked	13,028	0	0	0	0	0.00%
511160	Incentive Awards	97	0	0	0	0	0.00%
511165	Year End Audit Adj	2,368	0	0	0	0	0.00%
511180	Salary Reimbursement	(450)	0	0	0	0	0.00%
512110	Fringe Benefits	161,451	149,436	149,436	162,876	13,440	8.99%
530113	Contract Services	27,692	15,000	10,000	10,000	(5,000)	-33.33%
530350	Building Maintenance	379,896	439,000	388,572	341,359	(97,641)	-22.24%
530356	Blenheim Maintenance	0	0	0	20,000	20,000	0.00%
530357	Green Acres Maintenance	92,115	134,000	124,000	74,000	(60,000)	-44.78%
530358	Westmore School Maintenance	40,925	44,000	44,000	41,000	(3,000)	-6.82%
530359	Comm. Appearance Comm.	0	0	4,500	4,500	4,500	0.00%
540010	Water & Sewer Allocation	(101,287)	(104,326)	(104,326)	(109,542)	(5,216)	5.00%
540102	Motor Pool Charges	10,678	11,500	11,500	11,700	200	1.74%
550110	Utilities Expense	409,768	309,540	490,000	490,000	180,460	58.30%
550501	Travel & Training	3,941	6,700	1,700	0	(6,700)	-100.00%
550806	Other Services	175	0	0	0	0	0.00%
550820	Dues & Subscriptions	0	300	300	0	(300)	-100.00%
560110	Office Supplies	0	0	0	0	0	0.00%
560120	Small Equipment	42	0	0	0	0	0.00%
560210	Janitorial Supplies	24,602	34,650	29,650	29,650	(5,000)	-14.43%
560420	Operating Supplies	63,729	70,735	50,535	57,000	(13,735)	-19.42%
560422	Construction Material	13,441	33,000	1,900	0	(33,000)	-100.00%
560424	Concrete	258		0	0	0	0.00%
560430	Operating Material	0	0	0	0	0	0.00%
	Total	**1,538,728**	**1,590,151**	**1,636,661**	**1,576,507**	**(13,643)**	**-0.86%**

Account Number	Account Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted	Chg - Budget to Adopted $	%
Streets/ROW (431320)							
511105	Salaries - Full Time	255,064	262,573	262,573	267,168	4,595	1.75%
511110	Salaries - Part Time	17,831	19,053	19,053	19,968	915	4.80%
511115	Salaries Overtime	37,837	26,333	26,333	27,598	1,265	4.80%
511125	Temporary Help	192,081	198,123	98,123	25,438	(172,686)	-87.16%
511130	On Call Pay	854	0	0	0	0	0.00%
511135	Holidays Worked	2,676	0	0	0	0	0.00%
511160	Incentive Awards	0	0	0	0	0	0.00%
511180	Salary Reimbursement	0	0	0	0	0	0.00%
512110	Fringe Benefits	126,862	116,059	116,059	112,883	(3,176)	-2.74%
530113	Contract Services	316,349	390,626	390,626	243,626	(147,000)	-37.63%
530620	Advertising	0	0	0	0	0	0.00%
540102	Motor Pool Charges	223,400	241,300	241,300	246,100	4,800	1.99%
550430	Equipment Rental	0	1,000	0	1,000	0	0.00%
550501	Travel & Training	0	2,000	0	1,800	(200)	-10.00%
550806	Other Services	37,822	51,500	51,500	51,500	0	0.00%
550820	Dues & Subscriptions	596	700	0	700	0	0.00%
560351	Repair Parts	5,296	16,500	16,500	16,500	0	0.00%
560420	Operating Supplies	17,351	30,450	30,450	30,450	0	0.00%
560430	Operating Material	26,960	39,000	39,000	39,000	0	0.00%
560435	Soil & Mulch	4,912	3,000	0	3,000	0	0.00%
580108	Other Mach & Equip Replace	5,181	0	0	30,000	30,000	0.00%
	Total	**1,271,070**	**1,398,217**	**1,291,517**	**1,116,731**	**(281,486)**	**-20.13%**
Administration/Engineering/Transportation (431410							
511105	Salaries - Full Time	623,477	670,381	670,990	682,732	12,352	1.84%
511110	Salaries - Part Time	65,576	0	40,000	24,420	24,420	0.00%
511115	Salaries Overtime	27,905	52,988	52,988	20,350	(32,638)	-61.60%
511125	Temporary Help	7,363	0	0	0	0	0.00%
511130	On Call Pay	53		0	0	0	0.00%
511135	Holiday Worked	0	1,630	0	0	(1,630)	-100.00%
511160	Incentive Awards	789		0	0	0	0.00%
511180	Salary Reimbursement	(1,983)	0	0	0	0	0.00%
512110	Fringe Benefits	231,182	245,582	245,582	272,920	27,338	11.13%
530113	Contract Services	4,111	10,000	10,000	9,500	(500)	-5.00%
530620	Advertising	0	0	0	0	0	0.00%
540010	Water & Sewer Allocation	(69,944)	(72,042)	(72,042)	(75,644)	(3,602)	5.00%
540102	Motor Pool Charges	18,623	20,100	20,100	20,500	400	1.99%
550430	Equipment Rental	33,169	5,000	5,000	4,500	(500)	-10.00%
550501	Travel & Training	2,545	2,500	2,500	2,250	(250)	-10.00%
550807	Other Expenses	6,594	4,725	0	0	(4,725)	-100.00%
550820	Dues & Subscriptions	1,295	2,000	2,000	1,800	(200)	-10.00%
560110	Office Supplies	9,884	9,000	9,000	8,100	(900)	-10.00%
560120	Small Equipment	5,680	10,000	10,000	9,000	(1,000)	-10.00%
560420	Operating Supplies	45,435	10,000	10,000	9,000	(1,000)	-10.00%
580208	New Other Mach & Equip	6,736	0	0	0	0	0.00%
	Total	**1,018,491**	**971,864**	**1,006,118**	**989,428**	**17,564**	**1.81%**
County Agent (431510)							
530835	City - County Contracts	**36,483**	**37,797**	**37,797**	**35,000**	**(2,797)**	**-7.40%**
Health Services (441110)							
530835	City - County Contracts	**999,395**	**957,903**	**957,903**	**999,395**	**41,492**	**4.33%**
Commission For Women (441210)							
550501	Travel & Training	0	250	200	180	(70)	-28.00%
550601	General Sub/Contributions	0	300	100	90	(210)	-70.00%
550720	Special Events	154	850	500	450	(400)	-47.06%
550820	Dues & Subscriptions	100	100	100	90	(10)	-10.00%
560110	Office Supplies	20	150	150	135	(15)	-10.00%
	Total	**274**	**1,650**	**1,050**	**945**	**(705)**	**-42.73%**

Account Number	Account Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted	Chg - Budget to Adopted $	%
Community Services Board (441220)							
550601	General Sub/Contributions	**1,411,682**	**1,422,621**	**1,422,621**	**1,408,812**	**(13,809)**	**-0.97%**
Senior Citizen Tax/Rent Relief (441230)							
550760	Rent/Property Tax Relief	**899,131**	**1,000,000**	**1,000,000**	**800,000**	**(200,000)**	**-20.00%**
Human Services Coordinator (441240)							
511105	Salaries - Full Time	0	0		0	0	0.00%
511110	Salaries - Part Time	72,114	65,808	65,808	66,960	1,152	1.75%
511160	Incentive Awards	0	0		0	0	0.00%
512110	Fringe Benefits	6,593	14,806	14,806	16,948	2,143	14.47%
530113	Contract Services	0	0		0	0	0.00%
550501	Travel & Training	867	1,500	1,500	1,200	(300)	-20.00%
550820	Dues & Subscriptions	420	435	435	350	(85)	-19.54%
560110	Office Supplies	107	100	100	90	(10)	-10.00%
	Total	**80,101**	**82,649**	**82,649**	**85,548**	**2,899**	**3.51%**
Social Services (441250)							
530833	School Age Child Care	484,116	481,750	481,750	481,750	0	0.00%
530835	City - County Contracts	687,557	625,000	625,000	625,000	0	0.00%
530839	Day Care Contract	7,332	7,000	7,000	7,000	0	0.00%
530841	Fastran	7,890	12,000	12,000	9,000	(3,000)	-25.00%
530842	Comprehensive Services Act	86,441	145,000	145,000	100,000	(45,000)	-31.03%
530843	Baileys Health Center	40,420	42,107	42,107	42,107	0	0.00%
530844	Dental Clinic	1,351	1,800	1,500	1,350	(450)	-25.00%
530845	Main Street Child Care	168,594	181,135	161,135	161,135	(20,000)	-11.04%
530845	Christmas in April	0	5,000	5,000	4,500	(500)	-10.00%
	Total	**1,483,702**	**1,500,792**	**1,480,492**	**1,431,842**	**(68,950)**	**-4.59%**
Recreation Administration(451110							
511105	Salaries - Full Time	493,775	525,050	525,050	434,041	(91,010)	-17.33%
511110	Salaries - Part Time	151,617	125,647	125,647	115,989	(9,658)	-7.69%
511115	Salaries - Overtime	30,558	15,486	15,486	18,004	2,518	16.26%
511125	Temporary Help	502,912	511,571	498,321	493,250	(18,320)	-3.58%
511160	Incentive Awards	789	0	0	0	0	0.00%
512110	Fringe Benefits	233,957	257,757	257,757	237,057	(20,700)	-8.03%
530113	Contract Services	235,246	204,540	194,640	181,541	(22,999)	-11.24%
530350	Building Maintenance	0	0	0	6,912	6,912	0.00%
530351	Equipment Maintenance	0	1,000	1,000	1,000	0	0.00%
530521	Printing & Duplicating Expense	0	0	0	0	0	0.00%
530620	Advertising	47,030	36,936	28,436	40,559	3,623	9.81%
540102	Motor Pool Charges	1,217	1,300	1,300	1,300	0	0.00%
550110	Utilities Expense	22,086	8,600	8,600	8,580	(20)	-0.23%
550314	Insurance		280	280	0	(280)	-100.00%
550430	Equipment Rental	0	3,200	3,200	4,200	1,000	31.25%
550501	Travel & Training	8,709	7,634	2,691	6,689	(945)	-12.38%
550601	General Sub/Contributions	65,000	63,000	65,000	65,000	2,000	3.17%
550804	Processing Charge	0	24,896	24,896	26,669	1,773	100.00%
550806	Other Services	0	4,431	4,431	157	(4,274)	-96.46%
550807	Other Expenses	71,364	140,425	129,725	121,550	(18,875)	-13.44%
550813	Discretionary Fund	0	1,830	1,830	1,550	(280)	-15.30%
550820	Dues & Subscriptions	2,966	1,405	1,405	1,405	0	0.00%
560408	Food & Concessions	16,591	43,419	40,419	34,527	(8,892)	100.00%
560110	Office Supplies	3,929	6,450	6,450	4,750	(1,700)	-26.36%
560120	Miscellaneous Equipment	0	2,700	2,700	400	(2,300)	-85.19%
560210	Janitorial Supplies	179	1,050	1,050	1,050	0	0.00%
560416	Uniforms	7,819	6,545	6,545	8,000	1,455	22.23%
560420	Operating Supplies	29,598	16,400	12,250	11,834	(4,566)	-27.84%
560430	Operating Material	0	0	0	0	0	0.00%
	Total	**1,925,340**	**2,011,551**	**1,959,109**	**1,826,013**	**(185,538)**	**-9.22%**

Account Number	Account Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted	Chg - Budget to Adopted $	%
Special Events (451220)							
511110	Salaries - Part Time	367	0	0	0	0	0.00%
511115	Salaries - Overtime	15,192	0	0	50,875	50,875	0.00%
511125	Temporary Help	7,108	8,422	6,072	9,748	1,326	15.74%
512110	Fringe Benefits	3,542	644	644	4,638	3,993	619.81%
530113	Contract Services	135,308	176,720	176,720	102,711	(74,009)	-41.88%
530620	Advertising	21,510	40,200	31,800	41,200	1,000	2.49%
530351	Equipment Maintenance	105		0	0	0	0.00%
550430	Equipment Rental	6,552	16,000	16,000	14,700	(1,300)	-8.13%
550501	Travel & Training	228	3,000	3,000	2,500	(500)	-16.67%
550734	Bicentennial Event	0	0	0	0	0	0.00%
550740	Fee Classes/Trips	890	0	0	0	0	0.00%
550804	Processing Charge	0	4,973	4,973	5,101	128	100.00%
550806	Other Services	0	113	113	92	(21)	-18.72%
550807	Other Expenses	43,043	56,500	45,500	46,295	(10,205)	-18.06%
550820	Dues & Subscriptions	95	530	530	530	0	0.00%
560408	Food & Concessions	8,682	17,130	8,230	8,180	(8,950)	100.00%
560110	Office Supplies	920	400	400	300	(100)	-25.00%
560120	Miscellaneous Equipment	0	2,150	2,150	1,000	(1,150)	-53.49%
560416	Clothing and Uniforms	6,277	9,100	3,850	3,500	(5,600)	-61.54%
560420	Operating Supplies	12,801	15,080	9,860	16,355	1,275	8.45%
560430	Operating Material	0	0	0	0	0	0.00%
	Total	**262,621**	**350,962**	**309,842**	**307,724**	**(43,239)**	**-12.32%**
Parks and Recreation Facilities (Formerly Old Town Hall 451250							
511110	Salaries - Part Time	27,913	0	0	0	0	0.00%
511115	Salaries - Overtime	539	3,424	3,424	5,346	1,922	56.14%
511125	Temporary Help	35,961	74,039	73,039	80,028	5,990	8.09%
512110	Fringe Benefits	5,147	6,434	6,434	7,475	1,041	16.18%
530113	Contract Services	10,464	6,000	6,000	7,000	1,000	16.67%
530351	Equipment Maintenance	2,053	4,372	2,872	1,872	(2,500)	-57.18%
530620	Advertising	995	4,000	4,000	4,000	0	0.00%
550110	Utilities Expense	16,912	10,488	10,488	13,438	2,950	28.13%
550130	Utility Late Charges	206	0	0	0	0	0.00%
550430	Equipment Rental	0	1,000	0	0	(1,000)	-100.00%
550501	Travel & Training	0	990	0	0	(990)	100.00%
550804	Processing Charge	0	5,198	5,198	5,813	615	11.83%
550806	Other Services	0	0	0	0	0	100.00%
550807	Other Expenses	38,675	27,580	27,580	26,169	(1,411)	-5.12%
560210	Janitorial Supplies	1,809	3,000	3,000	3,000	0	0.00%
560416	Clothing and Uniforms	0	200	200	200	0	100.00%
560420	Operating Supplies	0	1,500	0	1,850	350	23.33%
560430	Operating Materials	0	1,000	0	0	(1,000)	-100.00%
	Total	**140,675**	**149,225**	**142,235**	**156,192**	**6,967**	**4.67%**

Account Number	Account Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted	Chg - Budget to Adopted $	%
Park & Ballfield Maintenance (451340							
511105	Salaries - Full Time	384,752	422,981	424,790	432,224	9,243	2.19%
511115	Salaries - Overtime	60,837	68,273	63,273	62,088	(6,185)	-9.06%
511125	Temporary Help	82,183	72,194	33,194	0	(72,194)	-100.00%
511135	Holiday Worked	0	0	0	0	0	0.00%
511160	Incentive Awards	316	0	0	0	0	0.00%
512110	Fringe Benefits	184,761	163,140	163,140	172,631	9,492	5.82%
530113	Contract Services	39,573	77,050	52,050	57,050	(20,000)	-25.96%
530350	Building Maintenance	0	1,300	0	0	(1,300)	-100.00%
530351	Equipment Maintenance	0	4,000	4,000	4,000	0	100.00%
530620	Advertising	4,911	4,019	3,019	0	(4,019)	100.00%
540102	Motor Pool Charges	84,642	75,800	75,800	77,300	1,500	1.98%
550110	Public Utilities	6,348	6,408	6,408	6,408	0	0.00%
550430	Equipment Rental	1,936	27,357	19,937	20,097	(7,260)	-26.54%
550501	Travel & Training	678	2,125	1,125	0	(2,125)	-100.00%
550807	Other Expenses	46,114	2,200	2,200	2,200	0	0.00%
550820	Dues & Subscriptions	466	300	300	300	0	0.00%
560110	Office Supplies	305	500	500	500	0	0.00%
560120	Miscellaneous Equipment	1,988	9,820	4,940	1,000	(8,820)	-89.82%
560210	Janitorial Supplies	2,242	7,500	7,500	7,500	0	0.00%
560351	Repair Parts	3,241	7,500	7,500	9,500	2,000	26.67%
560353	Tires and Accessories	0	320	320	320	0	0.00%
560416	Uniforms	3,032	12,817	12,817	12,817	0	0.00%
560420	Operating Supplies	32,761	22,564	14,964	16,960	(5,604)	-24.84%
560422	Construction Material	3,875	8,000	4,000	8,000	0	0.00%
560424	Concrete	608	4,000	0	1,508	(2,492)	-62.30%
560430	Operating Materials	22,297	29,710	29,710	28,230	(1,480)	-4.98%
560435	Soil & Mulch	100,010	95,400	63,400	53,477	(41,923)	-43.94%
560501	Chemicals	3,398	3,840	1,840	5,100	1,260	100.00%
580108	Other Mach & Equip Replace	0	0	0	0	0	0.00%
	Total	**1,071,271**	**1,129,117**	**996,727**	**979,210**	**(149,908)**	**-13.28%**
Library (451410)							
530835	City - County Contracts	**905,088**	**912,014**	**912,014**	**885,000**	**(27,014)**	**-2.96%**
Historic Resources (451420)							
511105	Salaries - Full Time	183,256	189,128	194,848	198,258	9,129	4.83%
511110	Salaries - Part Time	101,721	103,036	104,157	105,980	2,944	2.86%
511115	Salaries Overtime	1,412	1,732	1,732	1,762	30	1.73%
511130	On Call Pay	496	815	815	829	14	1.73%
511135	Holiday Worked	2,405	3,567	2,744	2,792	(774)	-21.72%
512110	Fringe Benefits	82,729	91,790	96,049	104,243	12,453	13.57%
530113	Contract Services	18,124	50,000	50,000	23,927	(26,073)	-52.15%
530116	Development Specialist	3,221	3,000	3,000	0	(3,000)	-100.00%
530521	Printing & Duplicating Expense	10,920	8,000	8,000	4,000	(4,000)	-50.00%
530620	Advertising	7,445	15,000	15,000	10,000	(5,000)	-33.33%
540102	Motor Pool Charges	2,372	2,600	2,600	2,808	208	8.00%
550470	Rental Expense	14,975	13,660	14,975	14,975	1,315	9.63%
550501	Travel & Training	2,477	3,000	3,000	1,000	(2,000)	-66.67%
550720	Special Events	2,283	3,000	3,000	1,000	(2,000)	-66.67%
550722	Civil War Encampment	3,000	12,000	12,000	5,000	(7,000)	-58.33%
550723	Museum Shop	14,048	10,000	10,000	6,000	(4,000)	-40.00%
550724	Museum Exhibitions	3,677	11,000	11,000	4,000	(7,000)	-63.64%
550726	Museum Collections Manage.	661	3,200	3,200	1,200	(2,000)	-62.50%
550728	Collection Acquisition	4,117	2,000	2,000	0	(2,000)	-100.00%
550729	Museum Programming	3,612	3,000	3,000	2,000	(1,000)	-33.33%
550820	Dues & Subscriptions	2,786	2,200	2,200	1,000	(1,200)	-54.55%
560110	Office Supplies	5,780	8,000	8,000	5,000	(3,000)	-37.50%
560120	Small Equipment	3,383	3,000	3,000	1,000	(2,000)	-66.67%
	Total	**474,899**	**542,728**	**554,320**	**496,774**	**(45,954)**	**-8.47%**

Account Number	Account Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted	Chg - Budget to Adopted $	%
Planning & Design Review (461110)							
511105	Salaries - Full Time	601,867	619,641	671,855	604,360	(15,281)	-2.47%
511110	Salaries - Part Time	4,480	91,313	91,313	92,911	1,598	1.75%
511115	Salaries - Overtime	396	0	0	0	0	0.00%
511125	Temporary Help	0	10,700	10,700	10,887	188	1.75%
511160	Incentive Awards	0	0	0	0	0	0.00%
512110	Fringe Benefits	184,286	244,374	244,374	259,091	14,717	6.02%
530113	Contract Services	2,659	175,000	169,000	12,000	(163,000)	-93.14%
530620	Advertising	1,512	5,800	5,800	5,400	(400)	-6.90%
540010	Water & Sewer Allocation	(22,363)	(23,034)	(23,034)	(24,186)	(1,152)	5.00%
550501	Travel & Training	1,548	5,400	4,400	4,450	(950)	-17.59%
550806	Other Services	1,330	5,356	4,356	4,000	(1,356)	-25.32%
550820	Dues & Subscriptions	3,797	5,000	5,000	4,513	(487)	-9.74%
560110	Office Supplies	9,161	6,200	6,200	5,596	(604)	-9.74%
580203	Office Equipment	0	0	0	0	0	0.00%
	Total	**788,673**	**1,145,749**	**1,189,963**	**979,022**	**(166,726)**	**-14.55%**
Current Planning (461220)							
511105	Salaries - Full Time	488,780	557,808	466,367	484,240	(73,568)	-13.19%
511110	Salaries - Part Time	1,200	9,293	9,293	9,456	163	1.75%
511115	Salaries - Overtime	21,510	3,057	3,057	3,110	53	1.75%
511125	Temporary Help	16,841	0	0	0	0	0.00%
511160	Incentive Awards	789	0	0	0	0	0.00%
512110	Fringe Benefits	186,000	203,295	203,295	190,717	(12,578)	-6.19%
530113	Contract Services	2,578	75,000	69,000	9,000	(66,000)	-88.00%
530620	Advertising	2,390	4,600	4,600	4,600	0	0.00%
540102	Motor Pool Charges	16,742	5,300	5,300	5,400	100	1.89%
550470	Rental Expense	0	0	0	0	0	0.00%
550501	Travel & Training	2,513	6,200	4,200	5,000	(1,200)	-19.35%
550807	Other Expenses	0	0	0	0	0	0.00%
550820	Dues & Subscriptions	650	3,400	3,400	3,069	(331)	-9.74%
560110	Office Supplies	8,034	6,000	6,000	5,415	(585)	-9.75%
560120	Small Equipment	600	3,000	3,000	500	(2,500)	-83.33%
580208	Business Improvement District	31,163	102,340	48,476	0	(102,340)	-100.00%
580208	Renaissance Housing Corporation	120,000	0	0	50,000	50,000	0.00%
	Total	**899,789**	**979,293**	**825,988**	**770,507**	**(208,786)**	**-21.32%**
Economic Development (461210)							
511105	Salaries - Full Time	93,895	97,340	97,340	99,043	1,703	1.75%
511110	Salaries- Part Time	0	5,401	5,401	5,495	94	1.74%
511115	Salaries - Overtime	0	0	0	0	0	0.00%
511135	Holiday Worked	0	0	0	0	0	0.00%
512110	Fringe Benefits	37,127	35,070	35,070	38,470	3,400	9.69%
530113	Contract Services	13,413	42,000	27,000	22,000	(20,000)	-47.62%
530620	Advertising	**25,768**	69,000	37,000	44,000	(25,000)	-36.23%
540102	Motor Pool Charges	0	0	0	0	0	0.00%
550501	Travel & Training	0	3,000	2,000	2,708	(292)	-9.73%
550624	Economic Development Auth.	40,000	25,000	25,000	25,000	0	0.00%
550820	Dues & Subscriptions	1,543	5,700	5,700	5,144	(556)	-9.75%
560110	Office Supplies	1,163	2,050	2,100	1,400	(650)	-31.71%
	Total	**212,910**	**284,561**	**236,611**	**243,260**	**(41,301)**	**-14.51%**

Account Number	Account Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted	Chg - Budget to Adopted $	%
School Board (481110)							
511105	Salaries - Full Time	82,474	82,499	78,566	79,941	(2,558)	-3.10%
511110	Salaries - Part Time	171,951	139,123	139,123	151,363	12,240	8.80%
511115	Salaries - Overtime	0	0	0	0	0	0.00%
511125	Temporary Help	83,763	35,156	35,156	24,650	(10,506)	-29.88%
511160	Incentive Awards	0	0	0	0	0	0.00%
511180	Salary Reimbursement	0	0	0	0	0	0.00%
512110	Fringe Benefits	80,087	94,893	94,893	102,428	7,535	7.94%
530113	Contract Services	376,547	437,963	437,963	404,000	(33,963)	-7.75%
550501	Travel & Training	23,894	15,580	15,580	15,580	0	0.00%
550601	General Sub/Contrib.	20,420	20,420	20,420	20,420	0	0.00%
550806	Other Services	7,014	9,200	9,200	9,200	0	0.00%
550820	Dues & Subscriptions	11,158	11,000	11,000	11,000	0	0.00%
560110	Office Supplies	4,676	6,500	6,500	6,500	0	0.00%
	Total	**861,985**	**852,334**	**848,401**	**825,082**	**(27,252)**	**-3.20%**
Contracted Instruction Costs (481220)							
530835	City - County Contracts	**37,806,032**	**40,271,000**	**38,310,909**	**36,510,696**	**(3,760,304)**	**-9.34%**
Fixed Charges (481340)							
550314	Other Insurance	**20,000**	**20,000**	**0**	**0**	**(20,000)**	**-100.00%**
School Capital Outlay (481350)							
580207	New Vocational Equipment	0	0	0	0	0	0.00%
580208	New Other Mach & Equip	0	0	0	0	0	0.00%
580211	Improvements	20,000	20,000	20,000	20,000	0	0.00%
	Total	**20,000**	**20,000**	**20,000**	**20,000**	**0**	**0.00%**
School Debt Service (481710)							
590105	Principal	2,850,000	2,905,000	2,905,000	2,965,000	60,000	2.07%
590110	Interest	4,557,259	4,441,102	4,441,102	4,322,913	(118,189)	-2.66%
590120	Bond Issuance Costs	0	0	0	0	0	0.00%
590140	Arbitrage Expense	1,400	0	0	0	0	0.00%
	Total	**7,408,659**	**7,346,102**	**7,346,102**	**7,287,913**	**(58,189)**	**-0.79%**
School Interest on Capital Leases (481710)							
590125	Interest on School Financing	369,650	320,736	320,736	308,593	(12,143)	-3.79%
	Total	**369,650**	**320,736**	**320,736**	**308,593**	**(12,143)**	**-3.79%**
School - Uses / Principal From Capital Leases (481710)							
580620	Uses on School Financing	246,410	295,364	295,364	307,500	12,136	4.11%
	Total	**246,410**	**295,364**	**295,364**	**307,500**	**12,136**	**4.11%**

Account Number	Account Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted	Chg - Budget to Adopted $	%
Wage Adjustments (415456)							
511198	Salary Vacancy Factor	0	(653,179)	(321,272)	(574,379)	78,800	12.06%
511198	Salary Vacancy Factor (Fringe)	0	(448,132)	(336,099)	(228,161)	219,970	49.09%
	Total	**0**	**(1,101,311)**	**(657,371)**	**(802,540)**	**298,771**	**27.13%**
Budget Cut Clearing Account		**0**	**0**	**(1,084,300)**	**0**	**0**	**0.00%**
Regional Agencies (431520)							
550601	**General Sub/Contributions**	**157,684**	**157,684**	**157,684**	**160,565**	**2,881**	**1.83%**
Contingent Reserve (415460)							
550891	Contingent Reserve	0	50,000	0	**150,000**	100,000	200.00%
	Total	**0**	**50,000**	**0**	**150,000**	**100,000**	**200.00%**
General Debt Service (491710)							
590105	Principal	1,623,308	1,679,388	1,679,388	965,000	(714,388)	-42.54%
590110	Interest	744,184	727,762	727,762	685,974	(41,788)	-5.74%
590120	Bond Issuance / Credit Line Costs	7,919	0	12,500	12,500	12,500	0.00%
590140	Arbitrage Expense	136,507	0	0	0	0	0.00%
	Total	**2,511,917**	**2,407,150**	**2,419,650**	**1,663,474**	**(743,676)**	**-30.89%**
Interest on Capital Leases (491720)							
590125	Interest on Capital Leases	2,761,451	2,873,781	2,873,781	2,785,813	(87,968)	-3.1%
	Total	**2,761,451**	**2,873,781**	**2,873,781**	**2,785,813**	**(87,968)**	**-3.1%**
Uses / Principal From Capital Leases (491730)							
580620	Uses From Capital Leases	**1,795,384**	**2,071,550**	**2,071,550**	**2,708,107**	**636,557**	**30.73%**
Transfers (491910)							
591201	Transfer to Cable Fund	0	0	0	0	0	0.00%
591320	Transfer to Capital Projects	820,377	2,195,200	1,391,200	2,190,000	(5,200)	-0.24%
591618	Transfer to Transit Fund	627,814	1,276,504	855,384	620,538	(655,966)	-51.39%
591340	Transfer to Stormwater Fund	0	0	0	0	0	0.00%
591350	Transfer from Open Space Fund	(922,618)	0	0	0	0	0.00%
591370	Transfer to Comm. Trans. Tax Fund	0	0	800,000	1,600,000	1,600,000	0.00%
591360	Transfer to Old Town District	1,140,070	191,088	222,754	222,754	31,666	16.57%
591360	Transfer from Old Town District	(1,244,798)	0	0	0	0	0.00%
591512	Transfer to Water Fund	0	0	0	0	0	0.00%
	Total	**420,844**	**3,662,792**	**3,269,338**	**4,633,292**	**970,500**	**26.50%**
Total General Fund		**107,568,454**	**116,020,987**	**111,705,715**	**110,336,397**	**(5,684,590)**	**-4.90%**

DEPARTMENT OF UTILITIES

Sewer Fund

City of Fairfax, Virginia
FY 2010 Sewer Fund
Budget Summary

Revenues	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Operating Revenues				
Residential Sales	$1,382,423	$1,611,662	$1,355,416	$1,450,295
Commercial Sales	1,178,498	1,552,786	1,667,827	1,717,862
Subtotal Operating Revenues	**2,560,921**	**3,164,448**	**3,023,243**	**3,168,157**
Connections	**377,209**	**350,000**	**222,100**	**700,000**
Other Revenues				
Interest	1,866	25,000	20,000	20,000
Interfund Transfer	1,084,000	0	0	0
Miscellaneous	51,049	22,062	21,069	21,069
Subtotal Other Revenues	**1,136,915**	**47,062**	**41,069**	**41,069**
Total Revenues	**$4,075,046**	**$3,561,510**	**$3,286,413**	**$3,909,227**
Expenses				
Operating Expenses				
Sewage Treatment	$1,810,146	$2,079,857	$2,079,857	$2,163,051
Line Maintenance	431,686	750,524	1,131,995	1,303,501
Administrative & Engineering	1,058,390	871,632	857,779	896,449
Subtotal Operating Costs	**3,300,222**	**3,702,013**	**4,069,631**	**4,363,001**
Other Expenses				
Contingent Reserve	0	0	0	0
Debt Service	11,439	49,339	49,339	0
Subtotal Other Expenses	**3,245**	**49,339**	**49,339**	**0**
Total Expenses	**$3,311,661**	**$3,751,352**	**$4,118,970**	**$4,363,001**
Cash Balance - June 30	**$1,028,762**	**$163,244**	**$196,205**	**$42,430**
Total FTE	**8**	**8**	**8**	**8**

FUNCTION: Sewer Services
DEPARTMENT: Utilities
DIVISION OR ACTIVITY: County Sewage Treatment Contract

BUDGET COMMENTS:
The FY 2010 City-County contract is projected to increase 4% ($83,194) over the FY 2009 budget, for a total of $2,163,051. Fairfax County has also notified the City that major plant upgrades are required due to an EPA mandated nitrogen reduction program and plant renovations. The City's share of the total cost when finalized will be 6.27%, which equates to the percentage of the plant capacity that the city uses for sewage treatment. Payment will be due in the form of debt service and will commence in FY 2011. Tentative figures provided by the County equate to $7.8 million for the nitrogen removal and up to a maximum $15 million for plant renovations, which is contingent upon the final scope which has yet to be determined.

PROGRAM:
Wastewater originating in the City's sewer system is treated by Fairfax County in its Noman Cole, Jr. Pollution Control Plant, (formerly Lower Potomac Pollution Control Plant) by a contractual agreement that covers up to 4.2 million gallons a day.

GOAL:
To ensure effective sewer services to city customers and to ensure treatment capacity availability for future use by administering the contract with Fairfax County for sewage treatment. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:
- To determine how much capacity is being used and how much capacity is available for future use by measuring and monitoring city sewage flows to Fairfax County Treatment Plant and make recommendations to purchase additional capacity
- To monitor the city's payments to the county for treatment, capital improvement, operations and maintenance costs to ensure costs to city customers are competitive with costs to county customers

SERVICES AND PRODUCTS:
- Conveyance, treatment and disposal of wastewater for residents and businesses

PERFORMANCE MEASURES:

Indicators	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Output Measures				
Average daily flow (Millions Gallons Daily–MGD)	3.80	3.80	3.78	3.78
Outcome Measures				
Available capacity for growth (MGD)	.40	.40	.42	.42
% Utilization of 4.2 MGD Average Capacity	90.5%	90.5%	90%	90%
Efficiency Measures				
Treatment costs per MGD	1,464	1,464	1,470	1,470

PERFORMANCE MEASUREMENT RESULTS:

- All measures indicate modest or flat variance across the fiscal years noted.

Cost Center 435110: County Sewage Treatment Contract				
Title	**FY 2008 Actual**	**FY 2009 Budget**	**FY 2009 Estimate**	**FY 2010 Adopted**
Other Charges	$1,810,146	$2,079,857	$2,079,857	$2,163,051
Total	**$1,810,146**	**$2,079,857**	**$2,079,857**	**$2,163,051**

FUNCTION: Sewer Services
DEPARTMENT: Utilities
DIVISION OR ACTIVITY: Sanitary Sewer Line Maintenance

BUDGET COMMENTS:
The cost center increased by $552,977 (73.7%) and is due to capital project expenditures as a result of lease financing obtained for the sewer and water funds in June 2008. As a result, additional funds are provided for the following projects: sewage pump station rehabilitation ($300,000), sewer lining ($179,648) and sewer trunk line rehabilitation ($100,000). All employees will receive a market adjustment in FY 2010, but merit (step) increases will remain frozen.
The FY 2009 estimate notes the increased capital expenses to account for sewer lining work and the replacement of one vehicle, a Flush Truck.

PROGRAM:
Sanitary sewer lines and facilities are maintained by the Sewer Division of the Utilities Department.

GOAL:
To provide a reliable sanitary sewer service by inspecting, cleaning, repairing and rehabilitating the city's sanitary sewer network. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:
- To maintain the number of backups at less than five per year
- To rehabilitate a minimum of 2,300 linear feet of sewer lines annually
- To rehabilitate approximately 229 vertical feet (VF) of manhole annually

SERVICES AND PRODUCTS:
- Clear and well-maintained sewer lines
- Minimize backups in main sewer lines

PERFORMANCE MEASURES:

Indicators	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Output Measures				
Feet of pipe rehabilitated	3,881	4,288	4,500	4,500
Manholes rehabilitated – Vertical Feet (VF)	206	221	229	229
Number of backups	2	4	3	1

PERFORMANCE MEASUREMENT RESULTS:

- The increase in feet of pipe rehabilitated and manholes rehabilitated is due to greater funding available for capital projects. Work crews will achieve their objective of rehabilitating 2,300 linear feet of sewer lines annually, and rehabilitating 229 vertical feet of manholes annually.

Cost Center 435120: Sewer Line Maintenance

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Salaries	$272,714	$308,235	$294,618	$303,085
Fringe Benefits	92,488	98,877	98,877	105,916
Purchased Services	12,747	24,000	23,000	25,500
Other Charges	12,878	14,000	14,500	17,000
Supplies & Materials	40,858	78,000	74,000	75,000
Capital Outlay	0	227,412	627,000	777,000
Total	**$431,686**	**$750,524**	**$1,131,995**	**$1,303,501**

Personnel Classification	Grade	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Crew Supervisor	18	1.0	1.0	1.0	1.0
Utility Worker III	13	1.0	1.0	1.0	1.0
Utility Technician	11	1.0	1.0	1.0	1.0
Utility Worker II	10	1.0	1.0	1.0	1.0
Laborer II	6	1.0	1.0	1.0	1.0
Total FTE		**5.0**	**5.0**	**5.0**	**5.0**

FUNCTION: Sewer Services
DEPARTMENT: Utilities
DIVISION OR ACTIVITY: Sewer Administration and Engineering

BUDGET COMMENTS:
This cost center reflects a slight increase in funding of 2.85% ($24,817). All employees will receive a market adjustment in FY 2010, but merit (step) increases will remain frozen. The Management Fee, which notes charges to the department for its share and use of City services, increased 5% ($27,793) over the previous fiscal year. Other line item decreases were applied to contract services ($2,500), and travel and training ($1,500).

PROGRAM:
Sewer service administration and engineering are provided by the Department of Utilities and include in-house engineering, customer billing, vehicle maintenance and general administration.

GOAL:
To provide effective managerial, administrative and engineering support to the sewer line maintenance division in order to enhance department performance. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:
- To conduct an efficient utility billing for 7,205 sewer customers
- To review site plans submitted by developers within 14 days
- To process 100% of MISS UTILITY calls within 48 hours
- To administer new sewer connections to the sewer system
- To administer sewage conveyance to Fairfax County
- To administer the capital improvement program

SERVICES AND PRODUCTS:
- Management services for sewer division
- Utility bills
- Sewer emergency response
- Sewer connection information

FUNCTION: Sewer Services
DEPARTMENT: Utilities
DIVISION OR ACTIVITY: Sewer Administration and Engineering

PERFORMANCE MEASURES:

Indicators	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimate	FY 2010 Projected
Output Measures				
Site Plans reviewed	22	22	26	25
MISS UTILITY calls processed	10,950	9,508	12,000	12,000
Operating Revenue	2,725,593	2,560,921	3,023,243	3,168,157
Connection Revenue	341,075	377,209	222,100	700,000
Outcome Measures				
Site plans reviewed within 14 days (%)	95%	95%	95%	100%
Miss Utility calls processed within 48 hours	100%	100%	100%	100%
Residential Revs. as % of Operating Revenues	45%	54%	45%	46%
Commercial Revs. as % of Operating Revenues	55%	46%	55%	54%
Percent Change in Operating Revenues	1%	-6%	18%	5%
Connection Fees as % of Total Revenues	10%	9%	7%	18%
Efficiency				
Cost Per Customer	$319	$298	$370	$391

PERFORMANCE MEASUREMENT RESULTS:

- The number of site plans reviewed and the number of MISS UTILITY calls is expected to remain fairly constant in FY 2009 and FY 2010. Both projections are based on market conditions relating to potential projects of both the residential and commercial sectors.
- Connection revenue is predominantly associated with new construction at George Mason University.
- Increase in percent change in operating revenues for FY 2009 and FY 2010 are based on rate increases of 7% and 10%, respectively.

Cost Center 435130: Sewer Administration & Engineering

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Salaries	$373,533	$216,218	$208,115	$212,770
Fringe Benefits	125,626	76,763	76,763	82,135
Purchased Services	2,950	6,000	1,900	2,750
Internal Services	539,661	555,851	555,851	583,644
Other Charges	16,497	16,300	14,650	14,650
Supplies & Materials	123	500	500	500
Capital Outlay	0	0	0	0
Total	**$1,058,390**	**$871,632**	**$857,779**	**$896,449**

Personnel Classification	Grade	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Director of Utilities	29	0.5	0.5	0.5	0.5
Assistant Director of Utilities	24	0.5	0.5	0.5	0.5
Util. Constr. Projects Coord.	18	0.5	0.5	0.5	0.5
Administrative Assistant IV	14	0.5	0.5	0.5	0.5
Utility Billing Clerk	13	1.0	1.0	1.0	1.0
Total FTE		**3.0**	**3.0**	**3.0**	**3.0**

FUNCTION: Sewer Services
DEPARTMENT: Utilities
DIVISION OR ACTIVITY: Sewer Debt Service

BUDGET COMMENTS:
FY 2009 marks the final year of debt service for the Sewer Fund from its original financing in 1994. In June 2008, the city obtained $4.8 million in debt financing for planned capital expenses related to the sewer and water fund. Annual debt service costs will be charged to the water fund. Additional debt service requirements will be required beginning in FY 2011 with upgrades to Fairfax County's wastewater treatment plant. More details are noted as follows in the Program section.

PROGRAM:
Fairfax County has notified the City that major plant upgrades are required due to an EPA mandated nitrogen reduction program to comply with Chesapeake Bay Standards and plant renovations. The City's share of the total cost when finalized will be 6.27%, which equates to the percentage of the plant capacity that the city uses for sewage treatment. Payment will be due in the form of debt service and will commence in FY 2011. Tentative figures provided by the County equate to $7.8 million for the nitrogen removal and up to a maximum $15 million for plant renovations, which is contingent upon the final scope which has yet to be determined.

GOAL:
To ensure an adequate and efficient sanitary sewage system, that is financially secure, by paying principal and interest on a debt to Fairfax County for completed upgrades at Noman Cole, Jr. Pollution Control Plant for the removal of nitrogen from the sewage.

OBJECTIVE:
- Debt service

SERVICES AND PRODUCTS:
- Payment of principal and interest on debt Fairfax County.

Cost Center 435710: Sewer Debt Service				
Title	**FY 2008 Actual**	**FY 2009 Budget**	**FY 2009 Estimate**	**FY 2010 Adopted**
Debt Service	$11,439	$49,339	$49,339	$0
Total	**$11,439**	**$49,339**	**$49,339**	**$0**

Sewer Fund expense detail

Account		FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
County Sewer Treatment Contract (435110)					
530835	City-County Contracts	**1,810,146**	**2,079,857**	**2,079,857**	**2,163,051**
Sanitary Sewer Line Maintenance (435120)					
511105	Salaries - Full Time	223,417	265,332	260,672	265,234
511115	Salaries - Overtime	25,213	29,346	29,346	33,069
511125	Temporary Help	0	11,738	0	0
511130	On Call Pay	10,998	0	2,400	2,544
511135	Holiday Worked	3,410	1,819	2,200	2,239
511160	Incentive Awards	1,026	0	0	0
511165	Year End Audit Adj	8,651	0	0	0
512110	Fringe Benefits	92,488	98,877	98,877	105,916
530113	Contract Services	110	2,000	2,000	2,500
530350	Building Maintenance	645	2,000	2,000	2,500
530351	Equipment Maintenance	11,992	20,000	19,000	20,500
550110	Utilities Expense	11,187	9,000	12,000	12,000
550430	Equipment Rental	1,691	5,000	2,500	5,000
550501	Travel & Training	0	0	0	0
550731	Employee Awards	0	0	0	0
560110	Office Supplies	0	5,000	2,000	2,000
560120	Small Equipment	0	0	0	0
560420	Operating Supplies	12,639	18,000	15,000	18,000
560430	Operating Materials	11,606	20,000	21,000	20,000
560501	Chemicals - Other	16,613	35,000	36,000	35,000
580105	Vehicle Replacement	0	0	315,000	0
580108	Other Mach & Equip Repl.	0	20,000	20,000	20,000
580410	Utility Engineering	0	10,000	10,000	10,000
580428	Sewage Pump Station Rehab	0	0	0	300,000
580429	Sewer Rehab at Creek Cross.	0	30,000	0	0
580441	Sewer Lining	0	135,352	250,000	315,000
580442	Manhole Rehab	0	32,060	32,000	32,000
580443	Sewer Trunk Line Rehab.	0	0	0	100,000
	Subtotal	**431,686**	**750,524**	**1,131,995**	**1,303,501**

Sewer Fund expense detail

Account		FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Administration & Engineering (435130)					
511105	Salaries - Full Time	373,451	212,210	207,511	211,142
511115	Salaries - Overtime	82	1,145	604	102
511125	Temporary Help	0	2,863	0	1,526
511160	Incentive Awards	0	0	0	0
512110	Fringe Benefits	125,626	76,763	76,763	82,135
530113	Contract Services	991	5,000	1,000	2,500
530521	Printing & Duplicating Expense	0	500	200	250
530620	Advertising	1,959	500	700	0
540060	Management Fee	539,661	555,851	555,851	583,644
550501	Travel & Training	1,649	2,000	500	500
550806	Other Services	14,656	14,000	14,000	14,000
550820	Dues & Subscriptions	192	300	150	150
560110	Office Supplies	123	500	500	500
580103	Office Equipment Replacement	0	0	0	0
580203	New Office Equipment	0	0	0	0
580408	Office Building	0	0	0	0
	Subtotal	**1,058,390**	**871,632**	**857,779**	**896,449**
Allow for Doubtful Accts					
550120	Utility Bad Debts	**8,194**	**0**	**0**	**0**
Debt Service (435710)					
590110	Interest	**3,245**	**49,339**	**49,339**	**0**
Fund Transfers					
591512	Transfer to Water Fund	**0**	**0**	**0**	**0**
Total Sewer Fund		**$3,311,661**	**$3,751,352**	**$4,118,970**	**$4,363,001**

DEPARTMENT OF UTILITIES

Water Fund

City of Fairfax, Virginia
FY 2010 Water Fund
Budget Summary

Revenues	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Operating Revenues				
Residential Sales	$2,206,640	$2,743,972	$2,125,680	$2,274,641
Commercial Sales	2,225,233	2,888,459	3,022,147	3,233,697
Wholesale	1,088,808	1,011,633	1,703,284	2,284,475
Subtotal Operating Revenues	**5,520,681**	**6,644,064**	**6,851,111**	**7,792,813**
Connections	**1,289,430**	**550,000**	**1,280,592**	**1,223,500**
Other Revenues				
Interest	58,081	50,000	50,000	30,000
Miscellaneous	658,302	50,000	32,200	32,200
Interfund Transfer	0	0	0	0
Subtotal Other Revenues	**716,382**	**100,000**	**82,200**	**62,200**
Total Revenues	**$7,526,494**	**$7,294,064**	**$8,213,903**	**$9,078,513**
Expenses				
Operating				
Impoundment & Treatment	$3,366,335	$2,955,076	$3,589,247	$4,514,175
Water Line Maintenance	1,061,257	1,429,846	2,401,908	1,464,103
Administration & Engineering	1,515,377	1,811,551	1,729,721	1,864,791
Consumer Services	751,868	831,436	748,639	801,402
Subtotal Operating Costs	**6,694,837**	**7,027,908**	**8,469,514**	**8,644,471**
Other				
Debt Service	116,663	199,470	315,084	376,303
Transfers	1,930,500	0	0	0
Contingent Reserve	0	0	0	0
Subtotal Other	**2,047,163**	**199,470**	**315,084**	**376,303**
Total Expenses	**$8,742,001**	**$7,227,378**	**$8,784,598**	**$9,020,774**
Cash Balance - June 30	**$2,994,176**	**$791,420**	**$2,423,482**	**$2,181,221**
Total FTE	**31**	**32**	**32**	**32**

FUNCTION: Water Services
DEPARTMENT: Utilities
DIVISION OR ACTIVITY: Water Impoundment and Treatment

BUDGET COMMENTS:
The cost center increased 52.8% or $1,559,099. In June 2008, the City obtained debt financing to address the infrastructure needs of the water treatment plant. As such, there are additional capital funds of $350,000 to provide for machine and equipment upgrades, and $250,000 for work done on the raw water pumping station. Two other non-capital related expenses drive the increase significantly in FY 2010. First, higher utilities expenses require an additional $360,000 based on current trends. Second, the increasing chemical costs associated with properly treating the water supply results in an additional $580,000.

PROGRAM:
The City owns and operates its own water supply system; a 130-million gallon reservoir, and a water treatment plant on Goose Creek, located in Loudoun County. A second, off-stream reservoir is located upstream from the primary, on a tributary known as Beaverdam Creek, and it impounds an additional 1.4 billion gallons of water to supplement the Goose Creek during low stream flow conditions.

GOAL:
To produce safe potable water, in full compliance with all applicable regulations, in sufficient quantities to fully satisfy customer needs. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:
- To operate and maintain the Goose Creek and the Beaverdam Creek impoundment facilities, and the Goose Creek Water Treatment Plant 24 hours a day, without interruption resulting from mechanical and/or treatment failures
- To comply with all existing and Adopted state and federal drinking water standards
- To comply with all the existing and Adopted Virginia Pollutant Discharge Elimination System (VPDES) Permit limits for residuals generated by the removal of contaminants from the water during the treatment process

SERVICES AND PRODUCTS:
- Purified water

PERFORMANCE MEASURES:

Indicators	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Output Measures				
Gallons of water produced (millions)	4,351	4,380	4,198	4,026
Outcome Measures				
Compliance with drinking water standards	100%	100%	99%	100%
Compliance with VPDES* permit limits	100%	100%	100%	100%
% Utilization of water plant's 12 MGD	100%	97.5%	95.8%	91.7%

* Virginia Pollutant Discharge Elimination System

PERFORMANCE MEASUREMENT RESULTS:

Cost Center 436110: Water Impoundment & Treatment

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Salaries	$970,116	$990,358	$968,526	$998,034
Fringe Benefits	306,530	303,288	278,433	322,811
Purchased Services	238,586	345,000	345,000	365,000
Other Charges	882,111	556,000	882,408	916,000
Supplies & Materials	606,823	760,430	889,880	1,262,330
Capital Outlay	362,168	0	225,000	650,000
Total	**$3,366,335**	**$2,955,076**	**$3,589,247**	**$4,514,175**

Personnel Classification	Grade	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Division Superintendent	24	1.0	1.0	1.0	1.0
Water Plant Operator III	17	6.0	6.0	6.0	6.0
Water Plant Mechanic	14	2.0	2.0	2.0	2.0
Water Plant Operator II	13	0.0	0.0	0.0	0.0
Water Plant Operator I	12	1.0	1.0	1.0	1.0
Water Plant Operator Trainee	10	1.0	2.0	2.0	2.0
Water Plant Operator Trainee	9	1.0	1.0	1.0	1.0
Water Plant Assistant	8	1.0	1.0	1.0	1.0
Total FTE		**13.0**	**14.0**	**14.0**	**14.0**

FUNCTION: Water Services
DEPARTMENT: Utilities
DIVISION OR ACTIVITY: Water Line Maintenance

BUDGET COMMENTS:
The cost center increased by 2.4% ($34,257), as several line items witnessed variances from the prior adopted fiscal year. Personnel expenses note an increase of $130,557 and reflect one additional employee, a Utility Worker III, to the cost center. All employees will receive a market adjustment in FY 2010, but merit (step) increases will remain frozen. Decreases in expenses are noted to equipment maintenance ($75,000) and equipment rental ($35,000).

PROGRAM:
The water transmission line runs 26 miles along the abandoned Washington and Old Dominion Railroad right-of-way and parallels Hunter Mill Road. The transmission main is 24 inches in diameter and has interconnections to service wholesale customers, Loudoun Water and Fairfax Water (primarily for Oakton). The City also directly serves, on a retail basis, an area of Fairfax County adjoining the City.

GOAL:
To provide a reliable water distribution system by cleaning, repairing and replacing the transmission main, neighborhood distribution system and three storage tanks. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:
- To replace approximately 6,550 feet of deteriorated water mains annually
- To maintain average water service interruption to four hours due to water main break

SERVICES AND PRODUCTS:
- Potable water supply
- Miss Utility line location markings
- Repair water main breaks
- Repair and replace fire hydrants
- Water plant maintenance support
- Install or replace water mains

FUNCTION: Water Services
DEPARTMENT: Utilities
DIVISION OR ACTIVITY: Water Line Maintenance

PERFORMANCE MEASURES:

Indicators	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Output Measures				
Pipe replaced (feet)	600	0	6,550	0
Average service interruption per water main break (hours)	3.8	3.7	3.6	4
Outcome Measures				
% Planned Pipe replaced	12	0	100	0
% of service interruption due to water main break – less than or equal to four hours	75	80	75	75

PERFORMANCE MEASUREMENT RESULTS:
Contract documents were completed for the full amount of Adopted water main replacement in FY 2005-06. Actual construction is being delayed until FY 2008-09 to avoid additional traffic congestion in the downtown area. Main replacement work is currently ongoing in FY 2009 in the Sideburn Road area of the city.

Cost Center 436120: Water Line Maintenance

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Salaries	$500,910	$445,168	$443,983	$529,698
Fringe Benefits	174,206	131,627	144,663	177,655
Purchased Services	47,002	153,000	78,000	80,000
Other Charges	38,062	96,800	44,000	44,000
Supplies & Materials	111,662	209,250	163,750	195,750
Capital Outlay	189,416	394,000	1,527,511	437,000
Total	**$1,061,257**	**$1,429,846**	**$2,401,908**	**$1,464,103**

Personnel Classification	Grade	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Division Superintendent	25	1.0	1.0	1.0	1.0
Crew Supervisor	18	1.0	1.0	1.0	1.0
Utility Worker III	13	1.0	1.0	2.0	2.0
Equipment Operator	12	1.0	1.0	1.0	1.0
Truck Driver I	9	2.0	2.0	2.0	2.0
Laborer II	6	1.0	1.0	1.0	1.0
Total FTE		**7.0**	**7.0**	**8.0**	**8.0**

FUNCTION: Water Services
DEPARTMENT: Utilities
DIVISION OR ACTIVITY: Water Administration and Engineering

BUDGET COMMENTS:
The Administration cost center increased 2.9% ($53,241). All employees will receive a market adjustment in FY 2010, but merit (step) increases will remain frozen. The Management Fee line item notes an increase of 5% ($63,745) over the previous fiscal year. Other decreases include contract services ($5,000) and motor pool charges ($7,859).

PROGRAM:
Water service administration and engineering are provided by the Department of Utilities and includes in-house engineering, customer billing and general administration.

GOAL:
To provide effective managerial, administrative and engineering support to the water impoundment, treatment and line maintenance divisions in order to enhance department performance. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices. To pursue the implementation of infrastructure projects throughout the City with specific emphasis on the adoption and implementation of the Water Treatment Plant Master Plan.

OBJECTIVES:
- To conduct efficient utility billing for 10,386 water customers
- To review site plan submitted by developers within 14 days
- To process 100% of MISS UTILITY calls with 48 hours
- To administer new water connections to the water system
- To administer wholesale water sales to Loudoun Water and the Fairfax Water
- To administer the Capital Improvement Program

SERVICES AND PRODUCTS:
- Management services for water division
- Water service information
- Utility bills
- Emergency water response
- Water connection information

FUNCTION: Water Services
DEPARTMENT: Utilities
DIVISION OR ACTIVITY: Water Administration and Engineering

PERFORMANCE MEASURES:

Indicators	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimate	FY 2010 Projected
Output				
Site Plans Reviewed	25	22	26	25
MISS Utility Calls Processed	10,950	9,508	12,000	12,000
Gallons of Water Produced	4,351,000	4,380,000	4,198,000	4,200,000
Number of Gallons sold to Loudoun Water	2,044,000	2,008,000	1,732,000	2,258,000
Number of Gallons sold to Fairfax Water	41,800	41,700	42,000	42,000
Wholesale Revenue	1,838,043	1,088,808	1,703,284	2,284,475
Operating Revenue	4,874,026	4,431,873	5,147,827	5,508,338
Connection Revenues	826,596	1,289,430	1,280,592	1,223,500
Outcome				
Residential Revenues as % of Operating Revenues	42%	50%	41%	41%
Commercial Revenues as % of Operating Revenues	58%	50%	59%	59%
Percent Change in Operating Revenues	5%	-9%	16%	7%
Wholesale Revenues as % of Total Revenues	22%	14%	21%	25%
Connection Fees as % of Total Revenues	10%	17%	16%	13%
Efficiency				
Cost Per Total Gallons Produced*	0.64	0.68	0.75	0.90
Cost Per Customer	$684	$786	$790	$807

PERFORMANCE MEASUREMENT RESULTS:

- The number of site plans reviewed and the number of MISS UTILITY calls is expected to remain fairly constant in FY 2009 and FY 2010. Both projections are based on market conditions relating to potential projects of both the residential and commercial sectors.

- Increase in percent change in Operating Revenues is due to rate increases for FY 2009 and FY 2010 of 7% and 10%, respectively.

- Connection Revenues are largely attributable to new construction at George Mason University.

- The Cost per Total gallons Produced expenses used include only operational, chemical, and personnel at the Water Treatment Plant; and references only treatment and not distribution costs.

Cost Center 436130: Water Administration and Engineering

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Salaries	$37,195	$213,494	$168,466	$211,142
Fringe Benefits	16,542	76,554	48,101	82,011
Purchased Services	12,566	23,000	17,500	16,600
Internal Services	1,407,568	1,467,503	1,467,503	1,523,388
Other Charges	35,503	26,000	25,150	27,650
Supplies & Materials	4,699	5,000	3,000	4,000
Capital Outlay	1,306	0	0	0
Total	**$1,515,377**	**$1,811,551**	**$1,729,721**	**$1,864,791**

Personnel Classification	Grade	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Director of Utilities	29	0.5	0.5	0.5	0.5
Assistant Director of Utilities	24	0.5	0.5	0.5	0.5
Util. Constr. Projects Coord.	18	0.5	0.5	0.5	0.5
Administrative Assistant IV	14	0.5	0.5	0.5	0.5
Utility Billing Clerk	12	1.0	1.0	1.0	1.0
Total FTE		**3.0**	**3.0**	**3.0**	**3.0**

FUNCTION: Water Services
DEPARTMENT: Utilities
DIVISION OR ACTIVITY: Consumer Services

BUDGET COMMENTS:
This cost center decreased by $30,034 (-3.6%). Notable decreases occurred in personnel expenses ($22,634), as one employee was transferred to the Line Maintenance cost center. Also, traffic sign materials decreased by $40,000, but was offset by additional funds for replacement meters and parts for $35,000. All employees will receive a market adjustment in FY 2010, but merit (step) increases will remain frozen.

PROGRAM:
The water system is a consumer-oriented enterprise providing services to retail and wholesale water customers, including installation of service lines and water meters, meter reading and testing, meter and service line replacement, water quality monitoring and response to customer concerns.

GOAL:
To satisfy customer needs by monitoring water quality in the distribution system, replacing defective meters, reading meters for billing, and responding to customer inquiries. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:
- To collect a minimum of 100% of required water quality samples
- To replace 100% of meters that have registered one million gallons or more
- To replace 100% of defective meters
- To install 100% of requests for new meters
- To respond to 100% of customer inquiries within 24 hours
- To read all residential meters quarterly and commercial meters monthly

SERVICES AND PRODUCTS:
- Read water meters
- Water service line installation
- Install new water meters
- Replace old or defective meters
- Leak determination
- Customer service
- Water quality monitoring

FUNCTION: Water Services
DEPARTMENT: Utilities
DIVISION OR ACTIVITY: Consumer Services

PERFORMANCE MEASURES:

INDICATORS	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Output Measures				
Request for new meters to be set	96	103	100	100
Number of meters to be read	55,310	55,310	55,610	55,910
Outcome Measures				
Water quality samples as % of required samples	110%	110%	110%	110%
Number of 1 million gallon meters replaced	100%	100%	100%	100%
Number of defective meters replaced	100%	100%	100%	100%

PERFORMANCE MEASUREMENT RESULTS:

- The number of meters to be read will remain fairly constant, increasing only each year due to new construction and re-development.

Cost Center 436140: Consumer Services

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Salaries	$450,837	$487,293	$448,896	$464,383
Fringe Benefits	160,279	159,743	159,743	160,019
Purchased Services	0	5,000	5,000	5,000
Other Charges	3,399	5,400	3,500	4,000
Supplies & Materials	137,354	174,000	131,500	168,000
Capital Outlay	0	0	0	0
Total	**$751,868**	**$831,436**	**$748,639**	**$801,402**

Personnel Classification	Grade	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Crew Supervisor	18	1.0	1.0	1.0	1.0
Meter Reading Supervisor	16	1.0	1.0	1.0	1.0
Line Locator	13	1.0	1.0	1.0	1.0
Utility Worker III	13	1.0	1.0	0.0	0.0
Equipment Operator I	12	1.0	1.0	1.0	1.0
Meter Reader	9	2.0	2.0	2.0	2.0
Truck Driver I	9	0.0	0.0	0.0	0.0
Laborer II	6	1.0	1.0	1.0	1.0
Total FTE		**8.0**	**8.0**	**7.0**	**7.0**

FUNCTION: Water Services
DEPARTMENT: Utilities
DIVISION OR ACTIVITY: Water Debt Service

BUDGET COMMENTS:
FY 2009 reflects the final debt service payment due from the original 1994 Bond. In June 2008, the City obtained $4.8 million in debt financing to address the infrastructure needs of the water and sewer systems.

PROGRAM:
General obligation bonds and debt service instruments are issued, after approval through a referendum, for projects too large to be funded by current revenues and that will have a long-term public benefit.

GOAL:
To contribute to a water system that satisfies customer needs by paying principal and interest on debt service obligations issued to fund water capital projects.

OBJECTIVES:
- Pay principal and interest on bonds

SERVICES AND PRODUCTS:
- Payment of water bond principal and interest

Cost Center 436711: Water Debt Service				
Title	**FY 2008 Actual**	**FY 2009 Budget**	**FY 2009 Estimate**	**FY 2010 Adopted**
Debt Service	116,663	199,470	315,084	376,303
Total	**$116,663**	**$199,470**	**$315,084**	**$376,303**

Lease Financing for Utility Improvements
Principal 7-15; Interest 7-15 & 1-15

Payments During Year

YEAR ENDING JUNE 30	PRINCIPAL	INTEREST	TOTAL REQUIREMENT
2009	0	119,199	119,199
2010	169,000	207,302	376,302
2011	177,000	200,036	377,036
2012	184,000	192,425	376,425
2013	192,000	184,513	376,513
2014	200,000	176,257	376,257
2015	209,000	167,657	376,657
2016	218,000	158,670	376,670
2017	227,000	149,296	376,296
2018	237,000	139,535	376,535
2019	247,000	129,344	376,344
2020	258,000	118,723	376,723
2021	269,000	107,629	376,629
2022	280,000	96,062	376,062
2023	292,000	84,022	376,022
2024	305,000	71,466	376,466
2025	318,000	58,351	376,351
2026	332,000	44,677	376,677
2027	346,000	30,401	376,401
2028	361,000	15,523	376,523
Total	**$4,821,000**	**$2,451,088**	**$7,272,088**

Purpose: financing for capital improvements to the city's water and sewer systems.

Principal Amount: $4,821,000

Date of Issue: June 2008

Collateral / Property Interest: Lyndhurst Water Tank, sewage pumping station, sewage pumps, wet well, and control system.

Water Fund expense detail

Account		FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Impoundment & Treatment (436110)					
511105	Salaries - Full Time	738,960	805,277	748,940	790,159
511115	Salaries - Overtime	155,482	134,041	165,276	142,450
511125	Temporary Help	0	5,421	0	0
511130	On Call Pay	51,626	31,309	40,000	50,875
511135	Holiday Worked	24,248	14,310	14,310	14,550
511160	Incentive Awards	0	0	0	0
511165	Year End Audit Adj	(200)	0	0	0
511180	Salary Reimbursement	0	0	0	0
512110	Fringe Benefits	306,530	303,288	278,433	322,811
530113	Contract Services	79,928	175,000	175,000	175,000
530124	Dam Safety Recertification	0	0	0	20,000
530125	Lab Testing Fees	13,925	15,000	15,000	15,000
530350	Building Maintenance	13,880	15,000	15,000	15,000
530351	Equipment Maintenance	130,854	120,000	120,000	120,000
530521	Printing & Duplicating Expense	0	0	0	0
530620	Advertising	0	0	0	0
530815	Health Dept Program Fee	0	20,000	20,000	20,000
550110	Utilities Expense	865,050	540,000	866,598	900,000
550430	Equipment Rental	10,687	10,000	10,000	10,000
550501	Travel & Training	6,044	5,000	5,000	5,000
550820	Dues & Subscriptions	330	1,000	810	1,000
560110	Office Supplies	394	350	300	350
560351	Repair Parts	26,972	65,000	35,000	35,000
560352	Fuels & Lubricants	10	200	200	200
560359	Change in Inventory	7,404	0	0	0
560420	Operating Supplies	40,172	45,000	45,000	45,000
560421	Pipe & Accessories	9,605	5,000	5,000	5,000
560422	Construction Material	3,672	5,500	4,500	5,500
560430	Operating Material	24,532	12,000	12,000	12,000
560435	Soil & Mulch	195	500	0	0
560501	Chemicals - Other	0	1,280	1,280	1,280
560551	Chlorine	40,338	75,000	45,000	45,000
560552	Lime	24,467	52,000	30,000	30,000
560553	Carbon	22,334	42,000	25,000	25,000
560554	Fluoride	23,599	28,000	28,000	28,000
560555	Caustic Soda	129,017	124,000	130,000	150,000
560556	Corrosion Inhibitor	16,165	25,000	20,000	20,000
560557	Ferric	227,719	270,000	500,000	850,000
560558	Polymer	0	0	0	0
560559	Potassium Perm.	10,230	9,600	8,600	10,000
580105	Vehicle Replacement	0	0	0	0
580108	Other Mach & Equip Replace	60,622	0	100,000	100,000
580208	New Other Mach & Equip	88,051	0	75,000	250,000
580410	Utility Engineering	114,077	0	50,000	50,000
580412	Raw Water Pumping Station	0	0	0	250,000
580414	Beaver Dam Facilities	94118	0	0	0
580420	Solids Handling	5,300	0	0	0
	Subtotal	**3,366,335**	**2,955,076**	**3,589,247**	**4,514,175**

Water Fund expense detail

Account		FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Line Maintenance (436120)					
511105	Salaries - Full Time	417,000	343,822	355,727	439,650
511115	Salaries - Overtime	62,230	62,923	65,000	66,138
511125	Temporary Help	0	16,263	0	0
511130	On Call Pay	20,056	20,256	22,256	22,385
511135	Holiday Worked	835	1,905	1,000	1,526
511160	Incentive Awards	789	0	0	0
511165	Year end Audit Adjustment	0	0	0	0
511180	Salary Reimbursement	0	0	0	0
512110	Fringe Benefits	174,206	131,627	144,663	177,655
530113	Contract Services	47,002	53,000	53,000	55,000
530351	Equipment Maintenance	0	100,000	25,000	25,000
530620	Advertising	0	0	0	0
550110	Utilities Expense	5,021	2,500	5,500	5,500
550430	Equipment Rental	261	40,000	5,000	5,000
550501	Travel & Training	871	2,500	1,500	1,500
550731	Employee Awards	163	3,500	0	0
550806	Other Services	31,746	48,000	32,000	32,000
550820	Dues & Subscriptions	0	300	0	0
560110	Office Supplies	126	750	750	750
560120	Small Equipment	14,263	42,000	20,000	40,000
560420	Operating Supplies	10,723	16,000	16,000	16,000
560421	Pipe & Accessories	34,826	53,500	30,000	50,000
560422	Construction Material	23,676	35,000	35,000	35,000
560423	Asphalt	6,595	40,000	40,000	30,000
560424	Concrete	535	4,000	4,000	4,000
560430	Operating Material	20,917	18,000	18,000	20,000
580105	Vehicle Replacement	0	100,000	110,000	131,000
580108	Other Mach & Equip Replace	0	5,000	0	5,000
580208	New Other Machine & Equipment	0	1,000	0	1,000
580410	Utility Engineering	25,383	0	18,000	15,000
580422	Asphalt Patching	0	135,000	135,000	135,000
580423	24" Trans. Main Rehab.	0	0	0	0
580424	Water Main Replacement	0	0	1,100,000	0
580426	Lyndhurst Tank Maintenance	164,033	153,000	164,511	150,000
	Subtotal	**1,061,257**	**1,429,846**	**2,401,908**	**1,464,103**

Water Fund Expense Detail

Account		FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Administration (436130)					
511105	Salaries - Full Time	37,195	212,210	168,466	211,142
511115	Salaries - Overtime	0	1,284	0	0
512110	Fringe Benefits	16,542	76,554	48,101	82,011
530113	Contract Services	6,957	20,000	15,000	15,000
530521	Printing & Duplicating Expense	192	1,000	500	1,000
530620	Advertising	5,417	2,000	2,000	600
540060	Management Fee	1,237,761	1,274,894	1,274,894	1,338,638
540102	Motor Pool Charges	169,807	192,609	192,609	184,750
550501	Travel & Training	2,850	5,000	0	500
550731	Employee Awards	0	0	0	0
550806	Other Services	32,231	20,000	25,000	27,000
550820	Dues & Subscriptions	422	1,000	150	150
560110	Office Supplies	4,699	5,000	3,000	4,000
560120	Small Equipment	0	0	0	0
580103	Office Equipment Replacement	1,306	0	0	0
580203	New Office Equipment	0	0	0	0
580408	Office Building	0	0	0	0
	Subtotal	**1,515,377**	**1,811,551**	**1,729,721**	**1,864,791**
Consumer Services (436140)					
511105	Salaries - Full Time	366,713	431,541	392,264	399,129
511115	Salaries - Overtime	47,125	34,054	35,000	40,700
511125	Temporary Help	16,276	8,132	8,066	8,274
511130	On Call Pay	15,135	11,574	11,574	14,245
511135	Holiday Worked	2,194	1,992	1,992	2,035
511160	Incentive Awards	3,394	0	0	0
512110	Fringe Benefits	160,279	159,743	159,743	160,019
530351	Equipment Maintenance	0	5,000	5,000	5,000
530620	Advertising	0	0	0	0
550120	Utility Bad Debt	0	0	0	0
550430	Equipment Rental	2,325	4,000	3,500	4,000
550501	Travel & Training	917	1,400	0	0
550806	Other Services	157	0	0	0
560110	Office Supplies	2,798	2,000		1,500
560120	Small Equipment	0	2,000	1,500	1,500
560410	New Water Meters & Parts	30,992	65,000	65,000	75,000
560411	Replacement Meters & Parts	76,734	50,000	50,000	75,000
560420	Operating Supplies	10,373	12,000	12,000	12,000
560421	Pipe & Accessories	1,683	3,000	3,000	3,000
560430	Operating Material	14,773	0	0	0
560441	Traffic Sign Material	0	40,000	0	0
	Subtotal	**751,868**	**831,436**	**748,639**	**801,402**

Water Fund expense detail

Account		FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Water Debt Service					
530113	Contract Services	0	0	0	0
590105	Principal	0	195,885	195,885	169,000
590110	Interest	9,777	3,585	119,199	207,303
590120	Bond Issuance Costs	106,887	0	0	0
	Subtotal	**116,663**	**199,470**	**315,084**	**376,303**
Water Transfers					
591320	Transfer to Capital Fund	846,500	0	0	0
591403	Transfers to Sewer Fund	1,084,000	0	0	0
591325	Water Transfers	0	0	0	0
	Subtotal	**1,930,500**	**0**	**0**	**0**
Contingent Reserve					
550891	Contingent Reserve	0	0	0	0
	Subtotal	**0**	**0**	**0**	**0**
Total Water Fund		**$8,742,001**	**$7,227,378**	**$8,784,598**	**$9,020,774**

TRANSIT FUND

City of Fairfax, Virginia
FY 2010 Transit Fund
Budget Summary

	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Revenues				
Local Revenues				
CUE Bus Receipts	$309,945	$292,600	$514,771	$664,000
Advertising	11,300	5,000	5,000	5,000
Farewheels	8,298	5,000	5,000	5,000
Charter Services	4,835	3,000	3,000	3,000
Sale of used buses	0	0	0	150,000
Total Local Revenues	**334,377**	**305,600**	**527,771**	**827,000**
State and Federal Grants				
GMU Bus Contribution	371,315	382,500	382,500	393,975
NVTC	1,090,100	1,000,000	1,000,000	1,000,000
City/GMU Directory	4,348	0	0	0
Bus Accessibility Grant	0	0	0	0
Total State & Federal Grants	**1,465,763**	**1,382,500**	**1,382,500**	**1,393,975**
General Fund Support	**627,814**	**1,276,504**	**855,384**	**620,538**
Total Revenues	**$2,427,954**	**$2,964,604**	**$2,765,655**	**$2,841,513**
Total Expenses	**$2,787,010**	**$2,964,604**	**$2,765,655**	**$2,841,513**
Cash Balance - June 30	**$9,987**	**$5,700**	**$9,987**	**$9,987**
Total FTE	**30.5**	**30.5**	**30.5**	**30.38**

FUNCTION: Transportation
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: CUE Bus

BUDGET COMMENTS:
This cost center has decreased $123,091 (4.2%). This is due to refined salary and fringe benefit projections ($81,009), and revised hours for the part-time Administrative Assistant position. Funds are included for market adjustment but merit / step increases will remain frozen in FY 2010. In addition, motor pool charges are projected to decrease 4.6% ($25,122) with the arrival of the six new hybrid buses. The special events line item was decreased by $10,000 as all special events related costs have been centralized under the Parks and Recreation department. The balance of the variance is due to decreases in advertising ($2,000), dues and subscriptions ($2,960), and operating supplies ($2,000).

PROGRAM:
CUE is a citywide bus service developed to relieve traffic congestion and to provide transit services within the City and to George Mason University (GMU) and the Vienna/Fairfax-GMU Metrorail station. The basic fare is $1.35 and a discounted fare of $1.25 with the use of a Smartrip card, which is the result of a 60 cent increase approved by the City Council on November 25, 2008, effective January 1, 2009. A fare of 75 cents is charged to elementary and intermediate students. Similarly a fare of 75 cents is charged to high school students, seniors and persons with disabilities with a valid ID. GMU students, faculty and staff ride for free, however the City receives compensation from GMU for its riders. The agreement between the City and GMU was renegotiated in FY 2003-04 resulting in the City receiving an annual 3% increased rate of compensation for GMU riders.

GOAL:
To provide the citizens of the City with effective transit service within the City and to the Vienna/Fairfax-GMU Metrorail station, and George Mason University. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices. To enhance quality of life measures and amenities with continued emphasis on recommendations of the Livability Task Force. To finalize and implement a more accelerated schedule for critical transportation projects involving state and federal funding. To continue emphasis on the reduction of the impact of increasing traffic through the City.

OBJECTIVES:
To provide convenient, frequent access to the Vienna-Fairfax/GMU Metrorail Station
To provide weekend service
To meet our contractual requirements with George Mason University
To meet all published schedules
To meet all regional and local Americans with Disabilities Act requirements

SERVICES AND PRODUCTS:
Public Transit service around City and to the Vienna/Fairfax/GMU Metro Station and George Mason University
Bus schedules and information

FUNCTION: Transportation
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: CUE Bus

PERFORMANCE MEASURES:

INDICATORS	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Output Measures				
Authorized Fleet Size	12	12	12	12
Basic Fare	$0.75	$0.75	$1.35	$1.35
Fare box Receipts	199,298	309,945	514,771	664,000
General Fund Transfer / Subsidy	640,000	627,814	855,384	591,413
Operating Budget	2,721,486	2,787,010	2,765,655	2,812,388
Total Ridership	1,126,966	1,055,664	1,080,000	1,100,000
Revenue Hours	33,994	34,888	34,500	34,500
Inquiries answered	5,421	5,434	5,400	5,400
CITY WHEELS Clients	15	15	19	24
Outcome Measures				
On-time performance at Vienna Metro	95%	95%	97%	97%
Percent Change in Ridership	3%	-6%	2%	2%
General Fund Transfer as % of Operating Budget	24%	23%	31%	21%
Farebox Receipts as % of Operating Budget	7%	11%	19%	24%
Efficiency Measures				
Operating Cost Per Passenger	$2.41	$2.64	$2.56	$2.56
General Fund Transfer / Subsidy Per Passenger	$0.57	$0.59	$0.79	$0.54

Performance Measurement Results:

- The fare for CUE increased on January 1, 2009 from $.75 to $1.35 and accounts for the additional increase in projected Fare box receipts, and corresponding decrease in the FY 2010 projected general fund transfer for the CUE operating budget.
- From FY 2009 to FY 2010 ridership is projected to be limited to 2% as a result of the increased base fare.
- The number of revenue hours is also expected to remain constant. The City Wheels program is expected to add up to 5 clients in FY 2010 from the FY 2009 estimate. This service provides a subsidy to City residents with disabilities and allows them to utilize taxi services as they are not able to board the CUE Bus.

Cost Center 437110: CUE Bus

Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Salaries	$1,611,515	$1,733,634	$1,619,591	$1,711,749
Fringe Benefits	527,903	517,210	446,263	458,086
Purchased Services	49,318	67,500	67,500	65,500
Internal Services	512,332	547,500	547,500	522,378
Other Charges	67,004	72,760	60,800	59,800
Supplies & Materials	18,938	26,000	24,000	24,000
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Total	**$2,787,010**	**$2,964,604**	**$2,765,655**	**$2,841,513**

Personnel Classification	Grade	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Transit Superintendent	24	1.0	1.0	1.0	1.0
Bus Driver Supervisor	18	2.0	2.0	2.0	2.0
Administrative Assistant	11	0.5	0.5	0.5	0.375
Bus Driver	10	20.0	20.0	20.0	20.0
Bus Driver (P/T)	10	6.0	6.0	6.0	6.0
Transit Technician	8	1.0	1.0	1.0	1.0
Total FTE		**30.5**	**30.5**	**30.5**	**30.38**

FUNCTION: Transportation
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Metro

BUDGET COMMENTS:

The City's Metro subsidy is equal to our share of total Metro expenditures less any state or federal funding that is paid through the Northern Virginia Transportation Commission (NVTC). The estimated amount that will be paid to Metro from our NVTC funds is $1.4 million.

5-YEAR BUDGET PROJECTION FOR THE CITY'S ACCOUNT AT NORTHERN VIRGINIA TRANSPORTATION COMMISSION
(000's)

ITEM	FY 10	FY 11	FY 12	FY 13
BALANCE FORWARD	2,100	3,200	4,200	5,200
REVENUES	3,800	3,800	3,800	3,800
TOTAL	**5,900**	**7,000**	**8,000**	**9,000**
EXPENDITURES				
WMATA	1,400	1,500	1,500	1,600
METRO MATTERS	300	300	300	300
CUE BUS OPERATION	1,000	1,000	1,000	1,000
CUE BUS REPLACEMENT	0	0	0	0
TOTAL	2,700	2,800	2,800	2,900
ENDING BALANCE	**3,200**	**4,200**	**5,200**	**6,100**

Account	Account Title	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
CUE Bus (437110)					
511105	Salaries - Full Time	$1,184,270	$1,227,658	$1,194,779	$1,240,002
511110	Salaries - Part Time	208,641	243,768	190,060	228,544
511115	Salaries - Overtime	87,079	97,668	37,437	74,803
511125	Temporary Help	94,965	118,787	152,728	135,500
511130	On Call Pay	0	0	0	0
511135	Holiday Worked	33,763	45,753	44,588	32,900
511160	Incentive Awards	158	0	0	0
511165	Year End Audit Adjustment	2,640	0	0	0
511180	Salary Reimbursement	0	0	0	0
512110	Fringe Benefits	527,903	517,210	446,263	458,086
530113	Contract Services	29,692	30,000	30,000	30,000
530351	Equipment Maintenance	2,566	7,500	7,500	7,500
530438	Fare Wheels	4,771	5,000	5,000	5,000
530620	Advertising	12,290	25,000	25,000	23,000
540102	Motor Pool Charges	512,332	547,500	547,500	522,378
550110	Utilities Expense	428	500	500	500
550314	Other Insurance	50,000	50,000	50,000	50,000
550501	Travel & Training	1,242	5,300	5,300	5,300
550720	Special Events	342	10,000	1,000	0
550733	City/GMU Directory Grant	11,019	0	0	0
550820	Dues & Subscriptions	3,972	6,960	4,000	4,000
560110	Office Supplies	152	1,000	1,000	1,000
560416	Uniforms	15,010	20,000	20,000	20,000
560420	Operating Supplies	3,776	5,000	3,000	3,000
Total Expenses		**$2,787,010**	**$2,964,604**	**$2,765,655**	**$2,841,513**

CAPITAL BUDGET

Education
General Government
Recreation and Community Appearance
Environment
Transportation

CAPITAL BUDGET

The City of Fairfax has a separate five-year plan for capital improvements. This plan (budget) can be requested from the Department of Finance (703) 385-7864 or email jlahait@fairfaxva.gov. An overview of the capital improvement program is provided in the following pages. In addition, the five-year capital improvement summary and project sheets for FY 2010 are included in the Operating Budget for information purposes only. Please refer to the five-year capital plan document for project sheets relating to all projects and an analysis related to the Capital Budget.

INTRODUCTION

Purpose:

The Capital Improvement Program is a recommended schedule of public, physical improvements, including planning and engineering thereof, for the City of Fairfax for the next five years. The first year of the program represents the proposed capital budget for that fiscal year. The schedule is based on a series of priorities which take into consideration the need, desire, and importance of such improvements, their relation to other improvements and plans, and the City's current and anticipated financial capacity. The Capital Improvement Program is updated annually, at which time the schedule of projects will be re-evaluated, and another fiscal year and new projects may be added. Requests for projects are submitted annually by departments to the City Manager for review. Those projects which meet the approval of the City Manager are then part of the proposed budget which is presented to both the Planning Commission and the City Council.

For the purpose of this report, capital improvements are major projects undertaken by the City that are generally not recurring on a year-in, year-out basis and that fit within one or more of the following categories:

1. All projects requiring debt obligation or borrowing.
2. Purchase of land.
3. Purchase of major equipment and vehicles valued in excess of $25,000 with a life expectancy of five years or more.
4. Construction of new buildings or facilities, including engineering, design, and other preconstruction costs, with an estimated cost in excess of $25,000.
5. Major building improvements or additions that are not routine expenses and that substantially enhance the value of a structure and are greater than $25,000.
6. Major equipment or furnishings required to furnish new buildings or other projects.
7. Major parks development projects totaling more than $25,000 over the five years covered by the plan.
8. Ongoing improvement projects to the City greater than $25,000.

Advantages:

The principal advantage of capital improvement programming is that it makes the City come to grips with the problem of balancing needed or desired physical improvements with available funding, thereby receiving the optimum benefits for the available public revenue. This provides for a responsible fiscal policy on the part of the City. Other advantages are:

1. It provides an opportunity for the City Council to review overall City needs and rationally assign priorities and establish policy;
2. It allows for a stabilization of the tax rate over a period of time and makes it possible for the City Council to see how a particular capital project under review fits into the total pattern of projects over the next five years;
3. It allows for coordination of various City improvements and makes each department aware of all other improvements so that informed decisions can be made and joint programs initiated;
4. It enables private businesses and all citizens to have some assurance as to when certain public improvements will be undertaken so that they, in turn, may make sounder judgments concerning their own construction programs;
5. It enables the City to take better advantage of federal and state grant-in-aid programs, thereby allowing the City to receive greater amounts of aid for its given investment;
6. It calls attention to the deficiencies of the City and stimulates action to correct them; and
7. It allows a more balanced development since impartial treatment can be given to all sections of the City and concentration, or over emphasis, on any single project to the exclusion of others may be avoided.

These and other advantages make the Capital Improvement Program a practical necessity for the City, even though it involves painful decisions to postpone many worthwhile improvement projects due to financial limitations.

Usefulness and Procedures:

Once this Capital Improvement Program is adopted by the City Council, it must be taken seriously as a capital budget for capital improvements to be appropriated for the upcoming fiscal year. While unforeseen emergency capital improvements may be necessary and circumstances of recommended projects may change, the approved program should not be modified without serious consideration of the City Council. Only in this way will a workable and useful capital improvement program be possible for the City.

Summary

Funding Summary	Funding Source	FY 2009 Adopted	FY 2010 Adopted	FY 2011 Proposed	FY 2012 Proposed	FY 2013 Proposed	FY 2014 Proposed	FY 10 to 14 Total
General Fund								
Schools	General	$0	$0	$676,500	$550,000	$220,000	$0	$1,446,500
General Government	General	747,300	865,000	2,664,000	2,786,000	1,082,570	1,436,570	$8,834,140
Recreation / Community Appearance	General	101,900	90,000	1,340,000	1,458,000	948,000	1,480,000	$5,316,000
Environment	General	25,000	75,000	155,000	130,000	200,000	50,000	$610,000
Transportation	General	1,321,000	1,160,000	1,379,000	1,869,200	1,540,000	1,640,000	$7,588,200
General Fund Subtotal		**$2,195,200**	**$2,190,000**	**$6,214,500**	**$6,793,200**	**$3,990,570**	**$4,606,570**	**$23,794,840**
Other Funds								
Water Fund	Water	$388,000	$881,000	$1,895,000	$1,278,000	$1,329,000	$3,300,000	$8,683,000
Sewer Fund	Sewer	197,460	747,000	492,000	382,000	312,000	482,000	$2,415,000
Stormwater Fund	Storm	0	10,000	11,000	12,000	13,000	14,000	$60,000
State / Federal Funds	S / F	4,963,864	1,291,000	2,392,000	792,000	2,979,000	418,000	$7,872,000
Cable Capital Grant	Cable	115,000	550,000	100,000	250,000	160,000	160,000	$1,220,000
Other Funds Subtotal		**$5,664,324**	**$3,479,000**	**$4,890,000**	**$2,714,000**	**$4,793,000**	**$4,374,000**	**$20,250,000**
Total Capital Improvement Program		**$7,859,524**	**$5,669,000**	**$11,104,500**	**$9,507,200**	**$8,783,570**	**$8,980,570**	**$44,044,840**

Schools

Schools	Funding Source	FY 2009 Adopted	FY 2010 Adopted	FY 2011 Proposed	FY 2012 Proposed	FY 2013 Proposed	FY 2014 Proposed	FY 10 to 14 Total
Elementary Schools								
HVAC	General			350,000	300,000			650,000
Roof Repair	General				200,000	200,000		400,000
Paving Repairs	General			265,000				265,000
Contingency	General			61,500	50,000	20,000		131,500
Schools Total		**0**	**0**	**676,500**	**550,000**	**220,000**	**0**	**1,446,500**
General Fund Share		**0**	**0**	**676,500**	**550,000**	**220,000**	**0**	**1,446,500**

General Government

General Government	Funding Source	FY 2009 Adopted	FY 2010 Adopted	FY 2011 Proposed	FY 2012 Proposed	FY 2013 Proposed	FY 2014 Proposed	FY 10 to 14 Total
Building Maintenance								
Green Acres School Maintenance	General				110,000			110,000
Westmore School	General			135,000				135,000
City Property Yard Maintenance	General	45,000				82,000		82,000
Old Town Hall Maintenance	General				320,000	25,000	15,000	360,000
School Bus Parking Lot Construction	General		**175,000**					175,000
General								
Cable TV Equipment	Cable	115,000	550,000	100,000	250,000	160,000	160,000	1,220,000
Northern Virginia Community College	General	23,300	24,000	24,000	24,000	24,000	24,000	120,000
Vehicle & Equipment Replacement	General	484,000	470,000	1,497,000	1,596,000	527,000	1,118,000	5,208,000
Fleet Consultant				**80,000**				80,000
Historic Resources								
Sisson House Maintenance	General				60,000			60,000
Musuem Maintenance	General							
Ratcliffe Allison House Maintenance	General							
Ratcliffe Cemetery Restoration	General							
Fire								
Optical Sensors for Traffic Lights	General			55,300				55,300
Classroom & Training Support Building	General							
Drafting Tank - Fire Department	General				60,000			60,000
Hazmat Training Prop - Fire Department	General				50,000			50,000
Satellite Communications Equipment	General							
Thermal Imaging Camera Replacement	General							
Fire Training Center - Infrastructure	General			134,000				134,000
Fire Station 33 Maintenance	General			10,000				10,000
Fire Station 3 Maintenance	General			131,200	75,000			206,200
Self Contained Breathing Apparatus (SCBA)	General					44,570	44,570	89,140
Propane Simulator	General				109,000			109,000
Police								
Police Information Technology	General	35,000	20,000	35,500	38,000	40,000	40,000	173,500
Police Parking Security Gate	General							
Police Vehicle Replacement	General	160,000	176,000	392,000	199,000	205,000	195,000	1,167,000
Electronic Summonses	General				60,000	45,000		105,000
Police Radio Replacement	General / S&F	87,864		170,000	85,000	90,000		345,000
General Government Total		**950,164**	**1,415,000**	**2,764,000**	**3,036,000**	**1,242,570**	**1,596,570**	**10,054,140**
General Fund Share		**747,300**	**865,000**	**2,664,000**	**2,786,000**	**1,082,570**	**1,436,570**	**8,834,140**

Bolded items represent new CIP projects

Parks

Recreation / Community Appearance	Funding Source	FY 2009 Adopted	FY 2010 Adopted	FY 2011 Proposed	FY 2012 Proposed	FY 2013 Proposed	FY 2014 Proposed	FY 10 to 14 Total
Annual:								
Northern Virginia Regional Park Authority	General	56,900	60,000	60,000	60,000	60,000	60,000	300,000
Planting & Beautification	General	30,000	30,000	45,000	35,000	40,000		150,000
Dead End (Stub) Street Improvements	General				70,000	33,000	25,000	128,000
Planning:								
Van Dyck Park - Concept Site Design	General							
Strategic Master Plan	General			50,000				50,000
Green Acres Needs Assessment	General					40,000		40,000
General								
Ashby Road Pavilion & Picnic Area	General			30,000				30,000
Van Dyck Park - Sprayground	General				200,000			200,000
Sign Replacement & Entrance Beautification	General			15,000	15,000	15,000	15,000	60,000
Van Dyck Park - Fitness Trail Replacement	General					55,000		55,000
Van Dyck Park - Restroom Facility	General						250,000	250,000
Van Dyck Park - Air Park Structure	General						750,000	750,000
Bus for Seniors	General				**100,000**			**100,000**
Community Garden	General					**20,000**		**20,000**
Draper Drive Park - Restroom Facility	General			**150,000**				**150,000**
Van Dyck Park Skate Park	General					300,000		300,000
Basketball Courts								
Basketball Court Resurfacing and Construction	General				30,000	30,000	30,000	90,000
Bridge								
Ranger Road Park Bridge Replacement	General			60,000				60,000
Wilcoxen to Old Lee Highway Bridge Replacement	General			60,000				60,000
Annual Bridge Replacement	General			60,000	60,000	60,000		180,000
Drainage								
Drainage Project - Pat Rodio Park	General				200,000			200,000
Equipment								
Large Area Mower				**75,000**				**75,000**
Bleacher Trailer						**65,000**		**65,000**
Fencing / Backstops								
Fencing Replacement - Thaiss Park	General			75,000				75,000
Fencing Replacement - Providence Elementary	General			75,000				75,000
Dugout Replacement & Installation	General							
General Replacement - Fencing & Backstop					30,000	30,000		60,000
Irrigation								
Lanier Athletic Field Irrigation								
Providence School Field Irrigation	General				65,000			65,000

Bolded items represent new CIP projects

Parks (continued)

Recreation / Community Appearance	Funding Source	FY 2009 Adopted	FY 2010 Adopted	FY 2011 Proposed	FY 2012 Proposed	FY 2013 Proposed	FY 2014 Proposed	FY 10 to 14 Total
Lighting								
Providence School Field Lighting Replacement	General			100,000				100,000
Van Dyck Park - Lights for Skateboard Facility	General						50,000	50,000
Van Dyck Park - Lights for Volleyball Courts	General						75,000	75,000
Van Dyck Park - Lights for Basketball Court	General						45,000	45,000
Van Dyck Park - Tennis Court Lighting Replacement							80,000	80,000
Pavilion / Shelters								
Van Dyck Park - Replacement of Lower Pavilion	General				60,000			60,000
Ratcliffe Park - Replace Pavilion	General				60,000			60,000
General Pavilion Replacement	General					60,000	60,000	120,000
Providence Elementary Shed	**General / LL**			**200,000**				**200,000**
Paving and Parking Lots								
Draper Drive Parking Lot Resurfacing	General							
Kutner Park - Resurfacing of Lots	General				45,000			45,000
Providence Elementary School - Asphalt Common Areas	General				50,000			50,000
Playgrounds								
Kutner Park - Playground Equipment Replacement	General			50,000				50,000
Ranger Road Park - Playground Replacement	General			120,000				120,000
Parks Playground Equipment Replacement	General				100,000	100,000		200,000
Draper Drive Park - Playground Replacement	General			100,000				100,000
Tennis Courts								
Kutner Park - Tennis Court Resurfacing	General	15,000		15,000				15,000
Westmore Park - Tennis Court Resurfacing	General					40,000		40,000
Van Dyck Park - Tennis Court Resurfacing	General				78,000			78,000
General Tennis Court Resurfacing	General						40,000	40,000
Trails								
Bike Trail - Wilcoxson to Chainbridge Road	General				200,000			200,000
Recreation / Community Appearance Total		**101,900**	**90,000**	**1,340,000**	**1,458,000**	**948,000**	**1,480,000**	**5,316,000**
General Fund Share		**101,900**	**90,000**	**1,340,000**	**1,458,000**	**948,000**	**1,480,000**	**5,316,000**

Bolded items represent new CIP projects

Environment

Environment	Funding Source	FY 2009 Adopted	FY 2010 Adopted	FY 2011 Proposed	FY 2012 Proposed	FY 2013 Proposed	FY 2014 Proposed	FY 10 to 14 Total
General								
Storm Drainage Maintenance	General	25,000	25,000	50,000	25,000	25,000	50,000	175,000
Neighborhood Drainage Projects	General			80,000	80,000	150,000		310,000
Storm Sewer Lining	**General**		**50,000**	**25,000**	**25,000**	**25,000**		125,000
Subtotal General		**25,000**	**75,000**	**155,000**	**130,000**	**200,000**	**50,000**	**610,000**
Stormwater								
Stormwater Management Initiatives	Storm		10,000	11,000	12,000	13,000	14,000	60,000
Subtotal Stormwater			**10,000**	**11,000**	**12,000**	**13,000**	**14,000**	**60,000**
Sewer								
Sewer Creek Crossing Rehabilitation	Sewer	30,000		30,000		30,000		60,000
Sewer Lining	Sewer	135,400	315,000	250,000	250,000	250,000	250,000	1,315,000
Sewer Manhole Rehabilitation	Sewer	32,060	32,000	32,000	32,000	32,000	32,000	160,000
Sewer Trunk Line Rehabilitation	Sewer		100,000	100,000	100,000		200,000	500,000
Sanitary Sewer Metering Vault Rehab.	Sewer		300,000					300,000
Sewer Vehicle Replacement	Sewer			80,000				80,000
Subtotal Sewer		**197,460**	**747,000**	**492,000**	**382,000**	**312,000**	**482,000**	**2,415,000**
Water								
Water Main Asphalt Repairs	Water	135,000						
Water Main Replacement	Water			750,000	750,000	750,000	750,000	3,000,000
Water Plant Equipment Replacement	Water		100,000			250,000	250,000	600,000
Water Plant Raw Water Station Rehab.	Water		250,000	250,000			2,000,000	2,500,000
Water Plant Renovations	Water		250,000	500,000		100,000	100,000	950,000
Water Beaver Dam Facilities	Water				250,000			250,000
Water Tank Maintenance Program	Water	153,000	150,000	200,000	200,000	200,000	200,000	950,000
Water Vehicle Replacement	Water	100,000	131,000	195,000	78,000	29,000		433,000
Subtotal Water		**388,000**	**881,000**	**1,895,000**	**1,278,000**	**1,329,000**	**3,300,000**	**8,683,000**
Total Environment		**610,460**	**1,713,000**	**2,553,000**	**1,802,000**	**1,854,000**	**3,846,000**	**11,768,000**
General Fund Share		**25,000**	**75,000**	**155,000**	**130,000**	**200,000**	**50,000**	**610,000**

Bolded items represent new CIP projects

Transportation

Transportation	Funding Source	FY 2009 Adopted	FY 2010 Adopted	FY 2011 Proposed	FY 2012 Proposed	FY 2013 Proposed	FY 2014 Proposed	FY 10 to 14 Total
Road Maintenance								
Brick Sidewalk Maintenance	General	80,000	90,000	40,000	80,000	80,000	80,000	370,000
Curb, Gutter, and Sidewalk Maintenance	General	250,000	160,000	160,000	160,000	160,000	320,000	960,000
Street Repaving Program	General	811,000	800,000	500,000	1,000,000	1,000,000	1,000,000	4,300,000
Brick Crosswalk Rehabilitation	General			**20,000**	**20,000**			**40,000**
Downtown Crosswalk Rehabilitation	General		**20,000**		**20,000**		**20,000**	**60,000**
Projects								
Sidewalk, Curb & Gutter - Railroad Avenue	General				270,000			270,000
Sidewalk, Curb & Gutter - Burke Station Road	General			200,000				200,000
Route 29 Spot Improvements	S / F		350,000		200,000	2,415,000		2,965,000
Northfax Gateway - Highway & Sewer	S / F	1,726,000	741,000	592,000	592,000	564,000	418,000	2,907,000
Main Street Drainage Improvements	General			**85,000**				85,000
Pedestrian Safety - Pickett Road/Thaiss Park	General			30,000	100,000	100,000	100,000	330,000
Storm Sewer Replacement - Univ. Drive	General			150,000				150,000
Chain Bridge Road - Bridge Replacement	**S / F**		**200,000**	**1,800,000**				**2,000,000**
Street Lights & Traffic Signal Maintenance								
Street Lights	General	40,000	25,000			80,000		105,000
Video Detector Systems	General	90,000	30,000	60,000	70,000	20,000	20,000	200,000
Refurbish Existing Traffic Signals	General	50,000	35,000	50,000	50,000	50,000	50,000	235,000
Vehicles & Equipment								
Lane Marking Machine	General			34,000				34,000
Sign Fabrication Equipment	General				49,200			49,200
Emergency Power Battery Backup System	General			50,000	50,000	50,000	50,000	200,000
CUE Buses	S / F	3,150,000						
Total Transportation		**6,197,000**	**2,451,000**	**3,771,000**	**2,661,200**	**4,519,000**	**2,058,000**	**15,460,200**
General Fund Share		**1,321,000**	**1,160,000**	**1,379,000**	**1,869,200**	**1,540,000**	**1,640,000**	**7,588,200**

Bolded items represent new CIP projects

PROJECT INFORMATION

Project Name: SCHOOL BUS PARKING LOT CONSTRUCTION

Comprehensive Plan Element			
✓	Public Service and Facilities		Environment
	Economy		Housing
	Community Appearance		Transportation
	Land Use		Other City Plan/Policy

Statement of Need/Description

This project provides funding for the construction costs associated with the School Bus Parking lot.

Year	Project Cost	Purpose of Expenditure
Adopted 2008-09		
2009-10 2010-11 2011-12 2012-13 2013-14	$175,000	
Total	$175,000	
>2013		

Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated
General Fund	$0	0	$0

Origin of Project		Change from Previous CIP	
	City Council	✓	No Change
	Board/Commission		Increase in Amount
	Citizen/Civic Association		Decrease in Amount
✓	Staff		New Project
	Other		

User/Coordinating Department(s): PUBLIC WORKS/OPERATIONS

PROJECT INFORMATION

Project Name: CABLE TV EQUIPMENT

Comprehensive Plan Element			
✓	Public Service and Facilities		Environment
	Economy		Housing
	Community Appearance		Transportation
	Land Use		Other City Plan/Policy

Statement of Need/Description

As part of the franchise agreements with Cox Communications and Verizon, the City will receive approximately $160,000 annually in the form of grant monies for the purchase of cable-related equipment and facilities. In the current year, funds are being used to upgrade existing editing equipment and to replace aging field equipment. Future funds will be used to upgrade the existing analog mobile studio to a digital High Definition system; to upgrade City Hall Control Room to High Definition; and to enhance the remote PEG sites (Old Town Hall and 4 City schools).

Year	Project Cost	Purpose of Expenditure
Adopted 2008-09	$115,000	Upgrade existing Edit Station and purchase new field equipment
2009-10	$550,000	Upgrade mobile studio to High Definition infrastructure with High Definition Cameras
2010-11	$100,000	Enhancements to remote PEG sites, adding new PEG sites
2011-12	$250,000	Upgrade City Hall Control Room to High Definition
2012-13	$160,000	New ENG equipment
2013-14	$160,000	Upgrade existing Edit Station and add new Edit Station
Total	$1,220,000	
>2014	$230,000	

Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated
Cable Capital Grant Fund	$0	0	$0

Origin of Project		Change from Previous CIP	
	City Council		No Change
	Board/Commission		Increase in Amount
	Citizen/Civic Association		Decrease in Amount
✓	Staff		New Project
	Other		

User/Coordinating Department(s): COMMUNITY RELATIONS/CABLE TV

PROJECT INFORMATION

Project Name: NORTHERN VIRGINIA COMMUNITY COLLEGE

Comprehensive Plan Element

✓	**Public Service and Facilities**		**Environment**
	Economy		**Housing**
	Community Appearance		**Transportation**
	Land Use		**Other City Plan/Policy**

Statement of Need/Description:

This project provides for the City's share of capital expenditures for Northern Virginia Community College.

Year	Project Cost	Purpose of Expenditure
Adopted 2008-09	$23,300	
2009-10	$24,000	
2010-11	$24,000	
2011-12	$24,000	
2012-13	$24,000	
2013-14	$24,000	
Total	$120,000	
>2014		

Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated
General Fund	$0	0	$0

Origin of Project		Change from Previous CIP	
	City Council		**No Change**
	Board/Commission		**Increase in Amount**
	Citizen/Civic Association		**Decrease in Amount**
	Staff		**New Project**
✓	**Other – NVCC**		

User/Coordinating Department(s): FINANCE

PROJECT INFORMATION

Project Name: VEHICLE AND EQUIPMENT REPLACEMENT

Comprehensive Plan Element			
✓	Public Service and Facilities		Environment
	Economy		Housing
	Community Appearance		Transportation
	Land Use		Other City Plan/Policy

Statement of Need/Description

Replacement of a 1992 Volvo/White GMC Brush Truck. Frame is corroded and separated. Vehicle potentially is unsafe to operate ($220,000).

Replacement of a 1996 Volvo/White Trash Truck. Vehicle is 12 years old and 5 years past recommended replacement schedule. Compactor box is corroded. Repairs would be expensive and time-consuming ($220,000).

Funds are also provided for the replacement of a forklift ($30,000).

Operating costs reflect annual fuel and oil usage for all three vehicles for FY 2010.

Year	Project Cost	Purpose of Expenditure
Adopted 2008-09	$484,000	
2009-10	$470,000	
2010-11	1,497,000	
2011-12	1,596,000	
2012-13	527,000	
2013-14	1,118,000	
Total	$5,208,000	
>2014		

Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated
General Fund	$21,000	0	$0

Origin of Project		Change from Previous CIP	
	City Council		No Change
	Board/Commission		Increase in Amount
	Citizen/Civic Association		Decrease in Amount
✓	Staff	✓	New Project
	Other		

User/Coordinating Department(s): PUBLIC WORKS/OPERATIONS

PROJECT INFORMATION

Project Name: POLICE INFORMATION TECHNOLOGY PROGRAM

Comprehensive Plan Element			
✓	Public Service and Facilities		Environment
✓	Economy		Housing
	Community Appearance		Transportation
	Land Use	✓	Other City Plan/Policy

Statement of Need/Description

During the 99/00 CIP budget process the City established an enhancement and replacement funding schedule for vital information technology systems in the Police Department. The program provides a cost effective and operationally effective system for replacement of aging technology, reduces maintenance costs, and ensures 24 hour police operations during routine and emergency conditions. In addition, by providing for systematic replacement of computer hardware, the department gains upgraded software and operating systems since upgrades are automatically included in new equipment. Today's replacement equipment offers enhanced features and uses advanced technology at a much lower cost than the cost associated with upgrading obsolete equipment. Operating costs refer to various supplies needed as part of software installation in the vehicles.

Year	Project Cost	Purpose of Expenditure
Adopted 2008-09	35,000	Purchase and upgrade Mobile Laptop Computer units and network PC units
2009-10	20,000	Purchase and upgrade Mobile Laptop Computer units and network PC units
2010-11	35,500	Purchase and upgrade Mobile Laptop Computer units and network PC units
2011-12	38,000	Purchase and upgrade Mobile Laptop Computer units and network PC units
2012-13	40,000	Purchase and upgrade Mobile Laptop Computer units and network PC units
2013-14	40,000	Purchase and upgrade Mobile Laptop Computer units and network PC units
Total	173,500	
>2014	40,000	

Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated
General Fund	$500	0	$0

Origin of Project		Change from Previous CIP	
	City Council		No Change
	Board/Commission	✓	Increase in Amount
	Citizen/Civic Association		Decrease in Amount
✓	Staff		New Project
	Other		

User/Coordinating Department(s): POLICE

PROJECT INFORMATION

Project Name: POLICE VEHICLE REPLACEMENT

Comprehensive Plan Element			
✓	Public Service and Facilities		Environment
	Economy		Housing
	Community Appearance		Transportation
	Land Use		Other City Plan/Policy

Statement of Need/Description

This project provides for the replacement of police vehicles that are worn and require extensive maintenance. This project ensures safe vehicles to provide effective police operations. Police vehicles are generally replaced every five to ten years depending on type of vehicle, use, condition, mileage and department needs. The vehicles scheduled for replacement this year include five Ford Crown Victoria patrol vehicles, one Harley Davidson Motorcycles and one Animal Control Van (deferred from last year). Operating costs are projected at $5,500 per vehicle and include costs for equipment that cannot be recycled from retired cars, which may include lights, sirens, radios, as well as installation of markings. When possible equipment is reused on the cars.

Year	Project Cost	Purpose of Expenditure
Adopted 2008-09	160,000	
2009-10	176,000	Police Vehicle Replacement
2010-11	392,000	Police Vehicle Replacement
2011-12	199,000	Police Vehicle Replacement
2012-13	205,000	Police Vehicle Replacement
2013-14	195,000	Police Vehicle Replacement
Total	1,167,000	
>2014		

Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated
General Fund	$5,500 per vehicle	0	$0

Origin of Project		Change from Previous CIP	
	City Council		No Change
	Board/Commission	✓	Increase in Amount
	Citizen/Civic Association		Decrease in Amount
✓	Staff		New Project
	Other		

User/Coordinating Department(s): POLICE

PROJECT INFORMATION

Project Name: NORTHERN VIRGINIA REGIONAL PARK AUTHORITY CONTRIBUTION

Comprehensive Plan Element

✓	Public Service and Facilities		Environment
✓	Economy		Housing
	Community Appearance		Transportation
	Land Use		Other City Plan/Policy

Statement of Need/Description:

This project provides for the City's share, based on population, of the capital for the NVRPA.

Year	Project Cost	Purpose of Expenditure
Adopted 2008-09	$56,900	
2008-10	$60,000	
2009-11	60,000	
2010-12	60,000	
2011-13	60,000	
2012-14	60,000	
Total	$300,000	
>2014	$60,000	Per year

Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated
General Fund	$0	0	$0

Origin of Project		Change from Previous CIP	
	City Council	✓	No Change
	Board/Commission		Increase in Amount
	Citizen/Civic Association		Decrease in Amount
	Staff		New Project
	Other		

User/Coordinating Department(s): FINANCE

PROJECT INFORMATION

Project Name: PLANT MATERIAL INSTALLATION, REPLACEMENT AND IRRIGATION

Comprehensive Plan Element

	Public Service and Facilities	✓	**Environment**
	Economy		**Housing**
✓	**Community Appearance**		**Transportation**
	Land Use	✓	**Other City Plan/Policy**

Statement of Need/Description

These projects provide for streetscape improvements and new and replacement trees and shrubs at public buildings, schools, cemeteries, medians and roadsides. These projects also provide for irrigation at select sites to reduce labor costs. 1. Provide new and replacement trees and shrubs for medians and public buildings ($30,000 FY08/09, FY09/10). 2. Provide new and replacement trees and shrubs for medians and public buildings and install irrigation at Kitty Pozer Garden ($45,000, FY10/11). 3. Provide new and replacement trees and shrubs for medians and public buildings ($35,000, FY11/12). 4. Provide new and replacement trees and shrubs for medians and public buildings ($40,000, FY12/13). Operating costs refer to supplies (i.e. tools) and materials needed to complete the project.

Year	Project Cost	Purpose of Expenditure
Adopted 2008-09	$30,000	Plant material
2009-10	$30,000	Plant material
2010-11	45,000	Plant material
2011-12	35,000	Plant material and irrigation at Kitty Pozer Garden
2012-13	40,000	Plant material
2013-14		
Total	$150,000	
>2014		

Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated
General Fund	$2,000	0	$0

Origin of Project		Change from Previous CIP	
	City Council	✓	**No Change**
	Board/Commission		**Increase in Amount**
	Citizen/Civic Association		**Decrease in Amount**
✓	**Staff**		**New Project**
	Other		

User/Coordinating Department(s): PUBLIC WORKS/OPERATIONS

PROJECT INFORMATION

Project Name: STORM DRAINAGE MAINTENANCE

Comprehensive Plan Element			
✓	Public Service and Facilities	✓	Environment
	Economy		Housing
	Community Appearance		Transportation
	Land Use		Other City Plan/Policy

Statement of Need/Description

This project provides for contract repair of the city's storm drainage system to ensure these facilities are properly maintained and repaired. Maintenance typically consists of flushing storm sewer pipes, cleaning out and re-parging drainage structures, and repairing the tops of the drainage structures. The city presently maintains 2,600 structures. This project also provides for outfall restoration and manor debris removal.

Year	Project Cost	Purpose of Expenditure
Adopted 2008-09	$25,000	
2009-10	$25,000	Storm drainage maintenance
2010-11	50,000	Storm drainage maintenance
2011-12	25,000	Storm drainage maintenance
2012-13	25,000	Storm drainage maintenance
2013-14	50,000	Storm drainage maintenance
Total	$175,000	
>2014	$50,000	Storm drainage maintenance

Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated
General Fund	$0	0	$0

Origin of Project		Change from Previous CIP	
	City Council		No Change
	Board/Commission		Increase in Amount
	Citizen/Civic Association	✓	Decrease in Amount
✓	Staff		New Project
	Other		

User/Coordinating Department(s): PUBLIC WORKS/STREETS

PROJECT INFORMATION

Project Name: STORM SEWER LINING PROJECT

Comprehensive Plan Element			
✓	Public Service and Facilities		Environment
	Economy		Housing
	Community Appearance		Transportation
	Land Use		Other City Plan/Policy

Statement of Need/Description

As concrete storm sewer linings age and deteriorate, sections can collapse and lose capacity. To extend the life of the storm sewer lines, a plastic liner is installed on the inside wall of the pipe.

FY 09/10
- reline storm sewers on Brookwood Drive ($50,000).

FY 10/11
- reline storm sewers on Embassy Lane ($25,000).

FY 11/12
- reline storm sewers on Oak Place ($25,000).

FY 12/13
- reline storm sewers on Scout Drive ($25,000).

Operating costs refer to supplies and materials associated with project completion.

Year	Project Cost	Purpose of Expenditure
Adopted 2008-09		
2009-10	$50,000	Reline storm sewers
2010-11	25,000	Reline storm sewers
2011-12	25,000	Reline storm sewers
2012-13	25,000	Reline storm sewers
2013-14		
Total	$125,000	
>2014		

Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated
General Fund	$600	0	$0

Origin of Project		Change from Previous CIP	
	City Council		No Change
	Board/Commission		Increase in Amount
	Citizen/Civic Association		Decrease in Amount
✓	Staff	✓	New Project
	Other		

User/Coordinating Department(s): PUBLIC WORKS/STREETS

PROJECT INFORMATION

Project Name: STORMWATER MANAGEMENT INITIATIVES

Comprehensive Plan Element			
	Public Service and Facilities	✓	Environment
	Economy		Housing
	Community Appearance		Transportation
	Land Use		Other City Plan/Policy

Statement of Need/Description

These funds are needed for stream water quality testing and environmental education to ensure the city's continued compliance with local and state stormwater regulations, including the City of Fairfax Virginia Pollution Discharge Elimination Phase II MS-4 Permit.

Year	Project Cost	Purpose of Expenditure
Adopted 2008-09		
2009-10	$10,000	Stream Water Quality Testing and Environmental Education
2010-11	11,000	Stream Water Quality Testing and Environmental Education
2011-12	12,000	Stream Water Quality Testing and Environmental Education
2012-13	13,000	Stream Water Quality Testing and Environmental Education
2013-14	14,000	Stream Water Quality Testing and Environmental Education
Total	$60,000	
>2014	$15,000	Stream Water Quality Testing and Environmental Education

Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated
Stormwater Fund	$0	0	$0

Origin of Project		Change from Previous CIP	
	City Council	✓	No Change
	Board/Commission		Increase in Amount
✓	Citizen/Civic Association		Decrease in Amount
✓	Staff		New Project
	Other		

User/Coordinating Department(s): PUBLIC WORKS/ENGINEERING, PLANNING

PROJECT INFORMATION

Project Name: SANITARY SEWER LINING PROJECTS

Comprehensive Plan Element			
	Public Service and Facilities	✓	Environment
	Economy		Housing
	Community Appearance		Transportation
	Land Use		Other City Plan/Policy

Statement of Need/Description:

As sanitary sewer lines age, they show deterioration and loss of pipe thickness because of hydrogen sulfide gas, settlement and tree root damages. To extend the life of sewer lines, a plastic liner is installed on the inside wall of the pipes. Selection of specific locations for relining will be prioritized based upon maintenance history. The on-going project calls for relining approximately 3,900 linear feet of sanitary sewer per year.

Year	Project Cost	Purpose of Expenditure
Adopted 2008-09	$135,400	Reline sewer lines
2009-10	$315,000	Reline sewer lines
2010-11	$250,000	Reline sewer lines
2011-12	$250,000	Reline sewer lines
2012-13	$250,000	Reline sewer lines
2013-14	$250,000	Reline sewer lines
Total	$1,315,000	
>2014	$250,000	

Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated
Sewer Fund	$0	0	$0

Origin of Project		Change from Previous CIP	
	City Council		No Change
	Board/Commission	✓	Increase in Amount
	Citizen/Civic Association		Decrease in Amount
✓	Staff		New Project
	Other		

User/Coordinating Department(s): UTILITIES

PROJECT INFORMATION

Project Name: SANITARY SEWER MANHOLE REHABILITATION

Comprehensive Plan Element			
	Public Service and Facilities	✓	Environment
	Economy		Housing
	Community Appearance		Transportation
	Land Use		Other City Plan/Policy

Statement of Need/Description

As sanitary sewer manholes age, they show deterioration and loss of concrete on the inside due to Hydrogen Sulfide (H_2S) gas in sewage. To extend the life of the manholes, the lost concrete must be replaced with an H_2S resistant. This may be accomplished by using either a 10,000-psi concrete coating with a special chemical or a plastic liner. Manholes will be rehabilitated in conjunction with the sanitary sewer lining projects. See sanitary sewer lining schedule.

Year	Project Cost	Purpose of Expenditure
Adopted 2008-09	$32,060	Rehabilitate 230 vertical feet of sanitary sewer manhole
2009-10	$32,000	Rehabilitate 230 vertical feet of sanitary sewer manhole
2010-11	$32,000	Rehabilitate 230 vertical feet of sanitary sewer manhole
2011-12	$32,000	Rehabilitate 230 vertical feet of sanitary sewer manhole
2012-13	$32,000	Rehabilitate 230 vertical feet of sanitary sewer manhole
2013-14	$32,000	Rehabilitate 230 vertical feet of sanitary sewer manhole
Total	$160,000	
>2014	$32,000	

Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated
Sewer Fund	$0	0	$0

Origin of Project		Change from Previous CIP	
	City Council		No Change
	Board/Commission		Increase in Amount
	Citizen/Civic Association	✓	Decrease in Amount
✓	Staff		New Project
	Other		

User/Coordinating Department(s): UTILITIES

PROJECT INFORMATION

Project Name: SANITARY SEWER TRUNK LINE EVALUATION

Comprehensive Plan Element			
	Public Service and Facilities	✓	Environment
	Economy		Housing
	Community Appearance		Transportation
	Land Use		Other City Plan/Policy

Statement of Need/Description:

To ensure uninterrupted service to our customers, it is necessary to maintain the integrity of the City's sanitary sewer trunk main system. The majority of this system, which conveys sewage from the City collection system to the County treatment plant, is in excess of 30-years old. Over time, normal daily operation results in deterioration of the pipe interior. This project provides for inspection and evaluation of the overall trunk main system, for a phased approach to its rehabilitation.

Year	Project Cost	Purpose of Expenditure
Adopted 2008-09	$0	
2009-10	$100,000	
2010-11	$100,000	
2011-12	$100,000	
2012-13	$0	
2013-14	$200,000	
Total	$500,000	
>2014	$200,000	

Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated
Sewer Fund	$0	0	$0

Origin of Project		Change from Previous CIP	
	City Council		No Change
	Board/Commission		Increase in Amount
	Citizen/Civic Association		Decrease in Amount
✓	Staff	✓	New Project
	Other		

User/Coordinating Department(s): UTILITIES

PROJECT INFORMATION

Project Name: SANITARY SEWER METERING VAULT REHAB

Comprehensive Plan Element			
	Public Service and Facilities	✓	Environment
	Economy		Housing
	Community Appearance		Transportation
	Land Use	✓	Other City Plan/Policy

Statement of Need/Description:

To ensure uninterrupted service to our customers, it is necessary to maintain the integrity of the City's sanitary sewer metering vault. This metering vault provides a means of measuring sewage flow from the City to be treated by Fairfax County at their Noman M. Cole Jr. pollution control plant.

Year	Project Cost	Purpose of Expenditure
Adopted 2008-09	$0	
2009-10	$300,000	
2010-11	$0	
2011-12	$0	
2012-13	$0	
2013-14	$0	
Total	$300,000	
>2014	$0	

Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated
Sewer Fund	$0	0	$0

Origin of Project		Change from Previous CIP	
	City Council		No Change
	Board/Commission		Increase in Amount
	Citizen/Civic Association		Decrease in Amount
✓	Staff	✓	New Project
	Other		

User/Coordinating Department(s): UTILITIES

PROJECT INFORMATION

Project Name: WATER TREATMENT PLANT EQUIPMENT REPLACEMENT

Comprehensive Plan Element			
	Public Service and Facilities	✓	Environment
	Economy		Housing
	Community Appearance		Transportation
	Land Use		Other City Plan/Policy

Statement of Need/Description

This project provides for the phased upgrade/replacement of water plant process equipment that is obsolete, worn-out or scheduled for replacement. Affected equipment includes: valves, meters and chemical feed and storage equipment.

Year	Project Cost	Purpose of Expenditure
Adopted 2008-09	$0	
2009-10	$100,000	
2010-11	0	
2011-12	0	
2012-13	$250,000	
2013-14	$250,000	
Total	$600,000	
>2014	$250,000	

Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated
Water Fund	$0	0	$0

Origin of Project		Change from Previous CIP	
	City Council		No Change
	Board/Commission	✓	Increase in Amount
	Citizen/Civic Association		Decrease in Amount
✓	Staff		New Project
✓	Other		

User/Coordinating Department(s): UTILITIES

PROJECT INFORMATION

Project Name: WATER PLANT RAW WATER PUMP STATION MODIFICATIONS

Comprehensive Plan Element			
	Public Service and Facilities	✓	Environment
	Economy		Housing
	Community Appearance		Transportation
	Land Use		Other City Plan/Policy

Statement of Need/Description

This project provides for complete replacement of the raw water pumping facilities at the City's Goose Creek Water Treatment Plant.

Year	Project Cost	Purpose of Expenditure
Adopted 2008-09	$0	
2009-10	$250,000	Construct new raw water pump station
2010-11	$250,000	Construct new raw water pump station
2011-12	0	Construct new raw water pump station
2012-13	0	Construct new raw water pump station
2013-14	2,000,000	Construct new raw water pump station
Total	$2,500,000	
>2014		

Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated
Water Fund	$0	0	$0

Origin of Project		Change from Previous CIP	
	City Council		No Change
	Board/Commission	✓	Increase in Amount
	Citizen/Civic Association		Decrease in Amount
✓	Staff		New Project
✓	Other		

User/Coordinating Department(s): UTILITIES

PROJECT INFORMATION

Project Name: WATER TREATMENT PLANT RENOVATIONS

Comprehensive Plan Element			
	Public Service and Facilities	✓	Environment
	Economy		Housing
	Community Appearance		Transportation
	Land Use		Other City Plan/Policy

Statement of Need/Description

This project provides for improvements to facilities at the treatment plant. The improvements include: modifications of yard piping, motor controls and fencing, and rehabilitation of sedimentation basins and effluent troughs in these basins.

Year	Project Cost	Purpose of Expenditure
Adopted 2008-09	$0	Process feed equipment replacement/modifications
2009-10	$250,000	Process feed equipment replacement/modifications
2010-11	$500,000	
2011-12	0	
2012-13	$100,000	
2013-14	$100,000	Process feed equipment replacement/modifications
Total	$950,000	
>2014	$100,000	

Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated
Water Fund	$0	0	$0

Origin of Project		Change from Previous CIP	
	City Council		No Change
	Board/Commission	✓	Increase in Amount
	Citizen/Civic Association		Decrease in Amount
✓	Staff		New Project
	Other		

User/Coordinating Department(s): UTILITIES

PROJECT INFORMATION

Project Name: WATER TANK MAINTENANCE PROGRAM

Comprehensive Plan Element			
	Public Service and Facilities	✓	**Environment**
	Economy		**Housing**
	Community Appearance		**Transportation**
	Land Use		**Other City Plan/Policy**

Statement of Need/Description

To protect the integrity of the City's potable water storage tanks, an inspection and rehabilitation program has been implemented. This on-going program is part of the overall water system infrastructure maintenance program. The annual cost covers all necessary work at the City's water storage facilities, including inspection, repair and repainting as required.

Year	Project Cost	Purpose of Expenditure
Adopted 2008-09	$153,000	Continuation of water storage facility maintenance program
2009-10	$150,000	Continuation of water storage facility maintenance program
2010-11	$200,000	Continuation of water storage facility maintenance program
2011-12	$200,000	Continuation of water storage facility maintenance program
2012-13	$200,000	Continuation of water storage facility maintenance program
2013-14	$200,000	Continuation of water storage facility maintenance program
Total	$950,000	
>2014	$200,000	

Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated
Water Fund	$0	0	$0

Origin of Project		Change from Previous CIP	
	City Council	✓	**No Change**
	Board/Commission		**Increase in Amount**
	Citizen/Civic Association		**Decrease in Amount**
✓	**Staff**		**New Project**
	Other		

User/Coordinating Department(s): UTILITIES

PROJECT INFORMATION

Project Name: WATER SYSTEM VEHICLE REPLACEMENT

Comprehensive Plan Element			
	Public Service and Facilities	✓	**Environment**
	Economy		**Housing**
	Community Appearance		**Transportation**
	Land Use		**Other City Plan/Policy**

Statement of Need/Description

This project provides for the replacement of vehicles and equipment for the water maintenance division. It is necessary to replace items, which are worn and require extensive maintenance. This also provides safe equipment to conduct water maintenance operations.

Funds for FY 2010 provide for the replacement of a dump truck.

Year	Project Cost	Purpose of Expenditure
Adopted 2008-09	$100,000	Scheduled replacement
2009-10	$131,000	
2010-11	$195,000	
2011-12	$78,000	
2012-13	$29,000	
2013-14		
Total	$433,000	
>2014	$0	

Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated
Water Fund	$0	0	$0

Origin of Project		Change from Previous CIP	
	City Council		**No Change**
	Board/Commission	✓	**Increase in Amount**
	Citizen/Civic Association		**Decrease in Amount**
✓	**Staff**		**New Project**
	Other		

User/Coordinating Department(s): UTILITIES

PROJECT INFORMATION

Project Name: BRICK SIDEWALK MAINTENANCE

Comprehensive Plan Element			
	Public Service and Facilities		**Environment**
	Economy		**Housing**
✓	**Community Appearance**		**Transportation**
	Land Use		**Other City Plan/Policy**

Statement of Need/Description

This project provides funds to contract the repair of brick sidewalks and crosswalks. There are approximately 19,200 linear feet of brick sidewalks in the city and 1,600 linear feet of brick crosswalk. Since the first brick sidewalks were installed in the mid-1970's, this program has been necessary to properly maintain the sidewalks.

FY09/10 includes brick sidewalk maintenance ($40,000) and installation of conduit and brick repair for downtown Holiday lights ($50,000).

Operating costs refer to supplies and materials needed for project completion.

Year	Project Cost	Purpose of Expenditure
Adopted 2008-09	$80,000	
2009-10	$90,000	Install conduit for downtown Holiday lights ($50,000); brick sidewalk repair ($40,000)
2010-11	40,000	Brick sidewalk repair
2011-12	80,000	Brick sidewalk repair
2012-13	80,000	Brick sidewalk repair
2013-14	80,000	Brick sidewalk repair
Total	$370,000	
>2014	$80,000	Brick sidewalk repair

Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated
General Fund	$500	0	$0

Origin of Project		Change from Previous CIP	
	City Council		**No Change**
	Board/Commission	✓	**Increase in Amount**
	Citizen/Civic Association		**Decrease in Amount**
✓	**Staff**		**New Project**
	Other		

User/Coordinating Department(s): PUBLIC WORKS/STREETS

PROJECT INFORMATION

Project Name: CURB, GUTTER AND SIDEWALK MAINTENANCE

Comprehensive Plan Element			
	Public Service and Facilities		**Environment**
	Economy		**Housing**
	Community Appearance	✓	**Transportation**
	Land Use		**Other City Plan/Policy**

Statement of Need/Description

This project provides funds for the city's contractual curb, gutter, sidewalk and driveway entrance replacement program. The city maintains about 165 miles of curb and gutter; 165 miles of sidewalk; 7,100 driveway entrances and 900 handicap ramps. The work is scheduled to proceed the overlaying of the city's streets. This project also provides for the repair of the granite curb located in Old Town Fairfax.

Operating costs refer to supplies and materials needed for project completion.

Year	Project Cost	Purpose of Expenditure
Adopted 2008-09	$250,000	
2009-10	$160,000	Curb, gutter, sidewalk repairs
2010-11	160,000	Curb, gutter, sidewalk repairs
2011-12	160,000	Curb, gutter, sidewalk repairs
2012-13	160,000	Curb, gutter, sidewalk repairs
2013-14	320,000	Curb, gutter, sidewalk repairs
Total	$960,000	
>2014	$320,000	Curb, gutter, sidewalk repairs

Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated
General Fund	$1000	0	$0

Origin of Project		Change from Previous CIP	
	City Council		**No Change**
	Board/Commission		**Increase in Amount**
	Citizen/Civic Association	✓	**Decrease in Amount**
✓	**Staff**		**New Project**
	Other		

User/Coordinating Department(s): PUBLIC WORKS/STREETS

PROJECT INFORMATION

Project Name: STREET REPAVING

Comprehensive Plan Element			
	Public Service and Facilities		**Environment**
	Economy		**Housing**
	Community Appearance	✓	**Transportation**
	Land Use		**Other City Plan/Policy**

Statement of Need/Description

This project provides annual funds to repave city streets. Periodic overlays are required to maintain the city's road system. Funding is also provided yearly for the following items that are completed in conjunction with the paving work:

- Replace pavement markers & loop detectors ($35,000)
- Manhole adjustment rings ($5,000)
- Crack sealing ($20,000)
- Line striping ($17,000)
- Geofextile fabric ($4,000)

Operating costs refer to supplies and materials needed for project completion.

Year	Project Cost	Purpose of Expenditure
Adopted 2008-09	$811,000	
2009-10	$800,000	Street repaving and associated work
2010-11	500,000	Street repaving and associated work
2011-12	1,000,000	Street repaving and associated work
2012-13	1,000,000	Street repaving and associated work
2013-14	1,000,000	Street repaving and associated work
Total	$4,300,000	
>2014	$1,000,000	Street repaving and associated work

Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated
General Fund	$3,000	0	$0

Origin of Project		Change from Previous CIP	
	City Council		**No Change**
	Board/Commission		**Increase in Amount**
	Citizen/Civic Association	✓	**Decrease in Amount**
✓	**Staff**		**New Project**
	Other		

User/Coordinating Department(s): PUBLIC WORKS/STREETS

FY 2009 - 2010 PROPOSED PAVING SCHEDULE

Street	From:	To:
Main Roads		
Main Street	East St.	Locust Ave
Judicial Drive	Page Ave.	Chain Bridge Rd.
University Drive	Kenmore Dr.	Wood Rd.
Pickett Road	Colonial Ave.	Silver King Court
Residential Roads		
Sideburn Road	Armstrong St.	Beaumont St.
Warwick Avenue	Meredith Drive	Burrows Avenue
Whitehead Street	Chain Bridge Rd.	University Dr.
Cedar Avenue	Chain Bridge Rd.	Keith Avenue
Cedar Avenue	Oak Street	Paul VI School
Warwick Circle	Warwick Avenue	End
Cornwall Road	Andover Drive	Dead End
Plantation Pkwy	Lee Hwy	Ranger Road
Howerton Ave	Cobb Dr	Perry St.
Sager Ave	Roberts Rd	Barbour Dr.
Rust Road	Lee Highway	City Line
Kenmore Dr.	Chain Bridge Rd.	University Dr.
Dwight Ave.	Roberts Rd.	Orchard Dr.
Tedrich Blvd.	Main Street	Duncan St.
Wood Road	University Dr.	Mason St.
Randolph St.	Mason St.	Wood Rd.

PROJECT INFORMATION

Project Name: DOWNTOWN CROSSWALK RECOATING

Comprehensive Plan Element			
✓	Public Service and Facilities		Environment
	Economy		Housing
✓	Community Appearance		Transportation
	Land Use		Other City Plan/Policy

Statement of Need/Description

This project provides for recoating of the brick crosswalks in the downtown area. Due to the high volume of traffic, this project will ensure that the crosswalks stay visible and safe for pedestrians.

Locations of crosswalks to receive recoating are: University Drive/Main Street, Chain Bridge Road/Main Street, East Street/Main Street, Chain Bridge Road in front of the Courthouse, and University Drive/North Street.

Year	Project Cost	Purpose of Expenditure
Adopted 2008-09		
2009-10	$20,000	Recoat downtown crosswalks
2010-11		
2011-12	20,000	Recoat downtown crosswalks
2012-13		
2013-14	20,000	Recoat downtown crosswalks
Total	$60,000	
>2014	$20,000	Recoat downtown crosswalks

Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated
General Fund	$0	0	$0

Origin of Project		Change from Previous CIP	
	City Council		No Change
	Board/Commission		Increase in Amount
	Citizen/Civic Association		Decrease in Amount
✓	Staff	✓	New Project
	Other		

User/Coordinating Department(s): PUBLIC WORKS/STREETS

PROJECT INFORMATION

Project Name: ROUTE 29 SPOT IMPROVEMENTS

Comprehensive Plan Element			
	Public Service and Facilities		**Environment**
	Economy		**Housing**
	Community Appearance	✓	**Transportation**
	Land Use		**Other City Plan/Policy**

Statement of Need/Description

This project will reconfigure Kamp Washington so that simultaneous dual left turns can be made. Also included is the widening of Lee Highway from Kamp Washington to Jermantown Road on the north side to three lanes and relocation of the traffic signal, as well as proposed medians and sidewalks where feasible.

All efforts will be made to coordinate the proposed streetscape with the newly approved Master Plan.

Year	Project Cost	Purpose of Expenditure
Adopted 2008-09		
2009-10	$350,000	Preliminary Engineering
2010-11		
2011-12	200,000	ROW
2012-13	2,415,000	Construction
2013-14		
Total	$2,965,000	
>2014		

Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated
Federal	$0	0	$2,965,000

Origin of Project		Change from Previous CIP	
✓	**City Council**		**No Change**
	Board/Commission		**Increase in Amount**
	Citizen/Civic Association		**Decrease in Amount**
	Staff	✓	**New Project**
	Other		

User/Coordinating Department(s): PUBLIC WORKS/TRANSPORTATION

PROJECT INFORMATION

Project Name: NORTHFAX GATEWAY HIGHWAY AND STORM SEWER IMPROVEMENTS

Comprehensive Plan Element

	Public Service and Facilities		**Environment**
	Economy		**Housing**
	Community Appearance	✓	**Transportation**
	Land Use		**Other City Plan/Policy**

Statement of Need/Description

The storm sewer system serving the Fairfax Blvd. corridor will be replaced with a system sized to eliminate the flood plain. The streetscape will be consistent with the section of Fairfax Blvd. east of Eaton Place. All efforts will be made to coordinate the proposed streetscape with the newly approved Master Plan.

The estimated cost of the project is $30,000,000 ($18.7 million for construction, $1.3 million for engineering and construction management, and $10.0 million for ROW and utilities). $14.4 million of the project costs have been previously appropriated.

Year	Project Cost	Purpose of Expenditure
Adopted 2008-09	$1,726,000	
2009-10	$741,000	ROW/Utility Relocation (State Urban)
2010-11	592,000	Construction (State Urban)
2011-12	592,000	Construction (State Urban)
2012-13	564,000	Construction (State Urban)
2013-14	418,000	Construction (State Urban)
Total	$2,907,000	
>2014	$14,764,000	Construction (State Urban)

Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated
Fed, Urban, RSTP, General	$0	3	$21,750,000

Origin of Project		Change from Previous CIP	
	City Council		**No Change**
	Board/Commission	✓	**Increase in Amount**
	Citizen/Civic Association		**Decrease in Amount**
	Staff		**New Project**
✓	**Other**		

User/Coordinating Department(s): PW/TRANSPORTATION; ECONOMIC DEV.; COMM. DEV.&PLANNING

PROJECT INFORMATION

Project Name: CHAIN BRIDGE ROAD BRIDGE REPLACEMENT PROJECT

Comprehensive Plan Element			
	Public Service and Facilities		Environment
	Economy		Housing
	Community Appearance	✓	Transportation
	Land Use		Other City Plan/Policy

Statement of Need/Description

This project is proposed to replace the bridge on Chain Bridge Road just south of Kenmore Drive. This project will include sidewalk improvements to the surrounding areas around the bridge and provide better pedestrian access to Old Town Village. The bridge replacement design will also include realignment of Chain Bridge Road in the area before and after the bridge and construction of a retaining wall to address the steep slope on the west side of Chain Bridge Road just south of the existing bridge.

Operating costs refer to supplies and materials needed for project completion.

Year	Project Cost	Purpose of Expenditure
Adopted 2008-09		
2009-10	$200,000	Design of replacement bridge
2010-11	1,800,000	Bridge construction
2011-12		
2012-13		
2013-14		
Total	$2,000,000	
>2014		

Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated
VDOT	$500	0	$0

Origin of Project		Change from Previous CIP	
✓	City Council		No Change
	Board/Commission		Increase in Amount
✓	Citizen/Civic Association		Decrease in Amount
	Staff	✓	New Project
	Other		

User/Coordinating Department(s): PUBLIC WORKS/ENGINEERING, ECONOMIC DEVELOPMENT

PROJECT INFORMATION

Project Name: STREET LIGHTS

Comprehensive Plan Element			
	Public Service and Facilities		**Environment**
	Economy		**Housing**
✓	**Community Appearance**		**Transportation**
	Land Use		**Other City Plan/Policy**

Statement of Need/Description

This project provides for lighting improvements at the corner of Main Street and Tedrich Boulevard for pedestrian safety ($25,000, FY09/10) and decorative acorn-style street lights to enhance appearance and improve roadway lighting on Old Pickett Road from Pickett Road west to the commercial area ($40,000, FY12/13), and on Main Street near Fairview, Little River Hills and Lyndhurst ($40,000, FY12/13).

Operating costs refer to supplies and materials needed for project completion.

Year	Project Cost	Purpose of Expenditure
Adopted 2008-09	$40,000	(Deferred in FY 2009 mid-year budget adjustments)
2009-10	$25,000	Upgrade lighting at corner of Main Street and Tedrich Boulevard
2010-11		
2011-12		
2012-13	80,000	Install decorative street lights on Old Pickett Rd and Main Street
2013-14		
Total	$105,000	
>2014		

Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated
General Fund	$500	0	$0

Origin of Project		Change from Previous CIP	
	City Council		**No Change**
✓	**Board/Commission**	✓	**Increase in Amount**
✓	**Citizen/Civic Association**		**Decrease in Amount**
✓	**Staff**		**New Project**
✓	**Other (Schools)**		

User/Coordinating Department(s): PUBLIC WORKS/STREETS

PROJECT INFORMATION

Project Name: DETECTOR SYSTEMS

Comprehensive Plan Element			
	Public Service and Facilities		Environment
	Economy		Housing
	Community Appearance	✓	Transportation
	Land Use		Other City Plan/Policy

Statement of Need/Description

As traffic congestion increases and becomes more complex, the monitoring and management task expands even more. To keep pace, intelligent traffic management systems require eyes and ears as part of the system. Detection cameras provide this capability and are extremely reliable. The cameras reduce the high maintenance costs and inefficient intersection operation associated with the replacement of inoperative in-ground inductive loops. The cost to install overhead video detector units is approximately $25,000 per intersection. Also required annually is $20,000 for repair and replacement of existing in-ground detector systems.

Year	Project Cost	Purpose of Expenditure
Adopted 2008-09	$90,000	
2009-10	$30,000	Overhead detector unit at 1 intersection ($25K); in-ground repair/replace ($5K)
2010-11	60,000	Overhead detector unit at 1 intersection ($25K); in-ground repair/replace ($35K)
2011-12	70,000	Overhead detector units at 2 intersections ($50K); in-ground repair/replace ($20K)
2012-13	20,000	In-ground repair/replace
2013-14	20,000	In-ground repair/replace
Total	$200,000	
>2014		

Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated
General	$0	0	$0

Origin of Project		Change from Previous CIP	
	City Council		No Change
	Board/Commission		Increase in Amount
	Citizen/Civic Association	✓	Decrease in Amount
✓	Staff		New Project
	Other		

User/Coordinating Department(s): PUBLIC WORKS/TRANSPORTATION

PROJECT INFORMATION

Project Name: REFURBISHING EXISTING TRAFFIC SIGNAL INTERSECTIONS

Comprehensive Plan Element			
	Public Service and Facilities		**Environment**
	Economy		**Housing**
	Community Appearance	✓	**Transportation**
	Land Use		**Other City Plan/Policy**

Statement of Need/Description

This project is to continue to upgrade the city's signalized intersections that have exceeded their life expectancy. Intersections will be upgraded with new signal heads, wiring, span cable (if necessary) controller cabinets, detector loops/video, signs, service disconnect box and pole painting (if necessary). All materials will be purchased by the city and all civil engineering work will be performed by an outside contractor. In-house staff will be responsible for the termination of all field wires into controller cabinets and programming of all controller units.

FY 09/10: Fairfax Boulevard & Oak Street
FY 10/11 - University Drive & Sager Avenue
FY 11/12: Chain Bridge Road & Eaton Place
FY 12/13: Pickett Road & Old Pickett Road
FY 13/14: Locations to be determined

Year	Project Cost	Purpose of Expenditure
Adopted 2008-09	$50,000	
2009-10	$35,000	Refurbish Fairfax Boulevard & Oak Street
2010-11	50,000	Refurbish University Drive & Sager Avenue
2011-12	50,000	Refurbish Chain Bridge Road & Eaton Place
2012-13	50,000	Refurbish Pickett Road & Old Pickett Road
2013-14	50,000	Locations to be determined
Total	$235,000	
>2014		

Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated
General	$0	0	$0

Origin of Project		Change from Previous CIP	
	City Council		**No Change**
	Board/Commission		**Increase in Amount**
	Citizen/Civic Association	✓	**Decrease in Amount**
✓	**Staff**		**New Project**
	Other		

User/Coordinating Department(s): PUBLIC WORKS/TRANSPORTATION

STORMWATER FUND

City of Fairfax, Virginia
FY 2010 Stormwater Fund
Budget Summary

	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Revenues				
Transfer From General Fund	$0	$0	$0	$0
Intergovernmental	0	0	0	0
Interest Revenue	0	0	0	0
Total Revenues	**$0**	**$0**	**$0**	**$0**
Expenses				
Stream Stabilization	$31,120	$0	$0	$10,000
Total Expenses	**$31,120**	**$0**	**$0**	**$10,000**
Fund Balance - 6/30	**$497,761**	**$521,624**	**$497,761**	**$487,761**

PROJECT INFORMATION

Project Name: STORMWATER MANAGEMENT INITIATIVES

Comprehensive Plan Element

	Public Service and Facilities	✓	**Environment**
	Economy		**Housing**
	Community Appearance		**Transportation**
	Land Use		**Other City Plan/Policy**

Statement of Need/Description

These funds are needed for stream water quality testing and environmental education to ensure the city's continued compliance with local and state stormwater regulations, including the City of Fairfax Virginia Pollution Discharge Elimination Phase II MS-4 Permit.

Year	Project Cost	Purpose of Expenditure
Adopted 2008-09		
2009-10	$10,000	Stream Water Quality Testing and Environmental Education
2010-11	11,000	Stream Water Quality Testing and Environmental Education
2011-12	12,000	Stream Water Quality Testing and Environmental Education
2012-13	13,000	Stream Water Quality Testing and Environmental Education
2013-14	14,000	Stream Water Quality Testing and Environmental Education
Total	$60,000	
>2014	$15,000	Stream Water Quality Testing and Environmental Education

Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated
Stormwater Fund	$0		

Origin of Project		Change from Previous CIP	
	City Council	✓	**No Change**
	Board/Commission		**Increase in Amount**
✓	**Citizen/Civic Association**		**Decrease in Amount**
✓	**Staff**		**New Project**
	Other		

User/Coordinating Department(s): PUBLIC WORKS/ENGINEERING, PLANNING

CABLE GRANT FUND

City of Fairfax, Virginia
FY 2010 Cable Fund
Budget Summary

	FY 2008 Actual	FY 2009 Budget	FY 2009 Estimate	FY 2010 Adopted
Revenues				
Cable TV	$150,545	$135,000	$160,000	$160,000
Transfer from General Fund		0	0	0
Total Revenues	**$150,545**	**$135,000**	**$160,000**	**$160,000**
Expenses				
Cable TV Equipment	$42,480	$115,000	$115,000	$550,000
Total Expenses	**$42,480**	**$115,000**	**$115,000**	**$550,000**
Fund Balance - 6/30	**$356,521**	**$187,853**	**$401,521**	**$11,521**

PROJECT INFORMATION

Project Name: CABLE TV EQUIPMENT

Comprehensive Plan Element			
√	**Public Service and Facilities**		**Environment**
	Economy		**Housing**
	Community Appearance		**Transportation**
	Land Use		**Other City Plan/Policy**

Statement of Need/Description

As part of the franchise agreements with Cox Communications and Verizon, the City will receive approximately $160,000 annually in the form of grant monies for the purchase of cable-related equipment and facilities. In the current year, funds are being used to upgrade existing editing equipment and to replace aging field equipment. Future funds will be used to upgrade the existing analog mobile studio to a digital High Definition system; to upgrade City Hall Control Room to High Definition; and to enhance the remote PEG sites (Old Town Hall and 4 City schools).

Year	Project Cost	Purpose of Expenditure
Adopted 2008-09	$115,000	Upgrade existing Edit Station and purchase new field equipment
2009-10	$550,000	Upgrade mobile studio to High Definition infrastructure with High Definition Cameras
2010-11	$100,000	Enhancements to remote PEG sites, adding new PEG sites
2011-12	$250,000	Upgrade City Hall Control Room to High Definition
2012-13	$160,000	New ENG equipment
2013-14	$160,000	Upgrade existing Edit Station and add new Edit Station
Total	$1,220,000	
>2014	$230,000	

Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated
Cable Capital Grant Fund	$0	0	$0

Origin of Project		Change from Previous CIP	
	City Council		**No Change**
	Board/Commission		**Increase in Amount**
	Citizen/Civic Association		**Decrease in Amount**
√	**Staff**		**New Project**
	Other		

User/Coordinating Department(s): COMMUNITY RELATIONS/CABLE TV

OPEN SPACE ACQUISITION FUND

FUNCTION: Open Space Acquisition Fund
DEPARTMENT:
DIVISION OR ACTIVITY:

BUDGET COMMENTS:

A City of Fairfax advisory referendum was voted on at the November 2000 election. The advisory referendum indicated that voting taxpayers were willing to pay an additional tax levy of five cents per $100 of assessed real property and improvements per year up to a maximum of five years. The City Council voted to transfer tax of three cents per $100 of assessed real property and improvements in FY 01-02, FY 02-03, FY 03-04, FY 04-05 and FY 05-06. The additional tax was levied specifically to fund the acquisition and development of open space in the City of Fairfax. FY 2005-06 was the fifth and final year that the City Council transferred real estate tax revenue to the Open Space Acquisition Fund, as directed by the November 2000 advisory referendum. Since the inception of the Open Space Acquisition Fund the City has purchased eight individual properties totaling approximately 44 acres for $12,217,500.

For FY 2010, there are no projected revenues or expenses from this fund. This will be the final year this fund will be displayed in the budget book.

City of Fairfax, Virginia
FY 2010 Open Space Fund
Budget Summary

Revenues	FY 2008 Actual	FY 2009 Adopted	FY 2009 Estimated	FY 2010 Adopted
Transfer from General Fund	$0	$0	$0	$0
Debt Financing	0	0	0	0
Use of Money & Property	0	0	0	0
Total Revenues	**$0**	**$0**	**$0**	**$0**
Expenses				
Open Space Expenditures	$0	$0	$0	$0
Transfer to General Fund	922,618	0	0	0
Total Expenses	**$922,618**	**$0**	**$0**	**$0**
Fund Balance - 6/30	**$0**	**$0**	**$0**	**$0**

OLD TOWN SERVICE DISTRICT

FUNCTION: Old Town Service District
DEPARTMENT:
DIVISION OR ACTIVITY:

BUDGET COMMENTS:
The City Council established the Old Town Service District in 2000 which levies special assessment taxes against properties located in Old Town Fairfax. The special district tax rate is 6 cents per $100 of assessed value of real property and improvements. Taxes collected pursuant to this ordinance are levied for and used to provide additional government services not being offered uniformly throughout the entire City including, but not limited to, economic and business development and promotional activities intended to foster business retention; business recruitment and developer recruitment; physical improvements to public facilities which are unique to the downtown area; and planning for the acquisition and development of public spaces needed for the downtown area. Facility improvements planned for the Old Town Service District include, but are not limited to, the construction of a new library, the undergrounding of overhead utility lines and road improvements throughout the Old Town Service District.

Annual debt service cost relating to the financing of the new library (principal debt of approximately $23 million) will be offset by reallocating payments due for library operating costs (due to the County of Fairfax) from the County of Fairfax to the financing institution. As is the case with the original library, the new library (replacing the original library) will be owned and operated by the County of Fairfax. However, because of the library's location in the heart of the City of Fairfax, the City will be a major benefactor. The new City Library opened in January of 2008.

Financing of the Old Town Service District's undergrounding of overhead utility lines and road improvements (totaling approximately $16 million) is supported by revenue generated from the Old Town District special assessment and increased revenues realized and anticipated from the redevelopment of the downtown area.

City of Fairfax, Virginia
FY 2010 Old Town Service District
Budget Summary

Revenues	FY 2008 Actual	FY 2009 Adopted	FY 2009 Estimated	FY 2010 Adopted
Transfer from General Fund	$0	$191,088	$222,754	$222,754
Debt Financing	0	0	0	0
Use of Money & Property	755,726	0	0	0
Premium on Debt Issuance	0	0	0	0
Total Revenues	**$755,726**	**$191,088**	**$222,754**	**$222,754**
Expenses				
Old Town Redevelopment	$5,434,046	$5,700,000	$5,700,000	$5,022,804
Transfer to General Fund	1,244,798	0	0	0
Total Expenses	**$6,678,844**	**$5,700,000**	**$5,700,000**	**$5,022,804**
Fund Balance - 6/30	**$10,277,296**	**$490,364**	**$4,800,050**	**$0**

COMMERCIAL PROPERTY TAX / TRANSPORTATION FUND

FUNCTION: Commercial Property Tax/Transportation Fund
DEPARTMENT:
DIVISION OR ACTIVITY:

Budget Comments:
The City Council established the Commercial Property Tax/Transportation Fund as part of the FY 2010 Adopted Budget, which levies an additional 8 cents per $100 of assessed value on all commercial and industrial properties, located in the City of Fairfax. All residential properties including apartment buildings are excluded from this tax. By approving HB 3202 and HB 2479 the General Assembly authorized Northern Virginia Transportation Authority (NVTA) members to raise revenue, by enacting a local ordinance imposing the additional commercial tax. The revenue collected by the jurisdiction imposing this tax is to be used solely for transportation purposes. Use of the commercial tax revenue is restricted to the following:

- New road construction and associated planning, design, and right-of-way acquisition, including new additions to, expansions, or extensions of existing roads that add new capacity, service, or access;
- New public transit construction and associated planning, design, and right-of-way acquisition, including new additions to, expansions, or extensions of existing public transit projects that add new capacity, service, or access;
- Other capital costs related to new transportation projects that add new capacity, service, or access and the operating costs directly related to the foregoing;
- The issuance costs and debt service on bonds that may be issued to support the capital costs permitted in any of the above bullets.

One penny on the commercial property tax rate is equivalent to approximately $200,000, and the adopted rate of 8 cents per $100 of assessed value will generate about $1,600,000 on a fiscal year basis. As real estate taxes are collected on the calendar year basis, six months of revenues will impact FY 2009.

City of Fairfax, Virginia
FY 2010 Commercial Property Tax/Transportation Fund
Budget Summary

Revenues	FY 2008 Actual	FY 2009 Proposed	FY 2009 Estimated	FY 2010 Adopted
Transfer from General Fund	0	0	800,000	1,600,000
Total Revenues	**0**	**0**	**800,000**	**1,600,000**
Expenses				
Capital Projects			0	0
Total Expenses	**0**	**0**	**0**	**0**
Fund Balance - 6/30	**0**	**0**	**800,000**	**2,400,000**

SUPPORTING DETAIL

Debt Service Schedule

Capital Lease Schedule

Expenditure Object Classification

Position Classification Plan – General

Basic Salary Schedule – General

Position Classification Plan – Police

Basic Salary Schedule - Police

Position Classification Plan – Fire

Basic Salary Schedule - Fire

GENERAL FUND GENERAL OBLIGATION DEBT SERVICE
CONSOLIDATED DEBT SERVICE REQUIREMENTS

Payments During Year

YEAR ENDING JUNE 30	PRINCIPAL	INTEREST	TOTAL REQUIREMENT
2010	3,810,000	4,968,887	8,778,887
2011	3,875,000	4,837,649	8,712,649
2012	3,950,000	4,700,012	8,650,012
2013	4,020,000	4,557,203	8,577,203
2014	4,130,000	4,381,679	8,511,679
2015	4,270,000	4,179,054	8,449,054
2016	4,400,000	3,982,434	8,382,434
2017	4,535,000	3,783,103	8,318,103
2018	4,690,000	3,568,232	8,258,232
2019	3,540,000	3,346,485	6,886,485
2020	3,705,000	3,181,617	6,886,617
2021	3,870,000	3,018,841	6,888,841
2022	4,040,000	2,846,276	6,886,276
2023	4,220,000	2,664,015	6,884,015
2024	2,905,000	2,507,825	5,412,825
2025	3,040,000	2,375,218	5,415,218
2026	3,180,000	2,236,443	5,416,443
2027	3,325,000	2,085,519	5,410,519
2028	3,490,000	1,925,588	5,415,588
2029	3,655,000	1,755,501	5,410,501
2030	3,835,000	1,577,363	5,412,363
2031	4,020,000	1,390,451	5,410,451
2032	4,215,000	1,201,994	5,416,994
2033	4,410,000	1,004,394	5,414,394
2034	4,615,000	797,650	5,412,650
2035	4,830,000	584,150	5,414,150
2036	5,050,000	360,700	5,410,700
2037	2,675,000	127,063	2,802,063
TOTAL	**$110,300,000**	**$73,945,348**	**$184,245,348**

Comments:

- This schedule consolidates the debt issuances found on pages H-3 through H-6.

2005 GENERAL OBLIGATION REFUNDING BONDS (1998 SCHOOL BONDS)
Principal 4-1; Interest 10-1, 4-1

Payments During Year

YEAR ENDING JUNE 30	PRINCIPAL	INTEREST	TOTAL REQUIREMENT
2010	1,360,000	514,414	1,874,414
2011	1,335,000	473,614	1,808,614
2012	1,315,000	431,896	1,746,896
2013	1,295,000	388,500	1,683,500
2014	1,295,000	323,750	1,618,750
2015	1,295,000	259,000	1,554,000
2016	1,295,000	194,250	1,489,250
2017	1,295,000	129,500	1,424,500
2018	1,295,000	64,750	1,359,750
TOTAL	**$11,780,000**	**$2,779,674**	**$14,559,674**

Purpose: Renovation and construction of Daniels Run and Providence Elementary Schools.

Principal Amount: Original - $25,600,000; Refunding - $11,975,000

Date of Issue: Original - April 1998; Refunding – March 2005

Collateral / Property Interest: n/a

2002 GENERAL OBLIGATION BONDS
Principal 7-1; Interest 7-1, 1-1

Payments During Year

YEAR ENDING JUNE 30	PRINCIPAL	INTEREST	TOTAL REQUIREMENT
2010	845,000	645,974	1,490,974
2011	875,000	613,724	1,488,724
2012	910,000	580,255	1,490,255
2013	940,000	545,567	1,485,567
2014	975,000	508,443	1,483,443
2015	1,015,000	463,568	1,478,568
2016	1,065,000	416,360	1,481,360
2017	1,110,000	371,217	1,481,217
2018	1,160,000	323,258	1,483,258
2019	1,205,000	272,249	1,477,249
2020	1,260,000	218,169	1,478,169
2021	1,315,000	160,861	1,475,861
2022	1,375,000	99,477	1,474,477
2023	1,440,000	33,840	1,473,840
TOTAL	**$15,490,000**	**$5,252,962**	**$20,742,962**

Purpose: Renovation and construction of City Hall and the new Police Department Building.

Principal Amount: $20,000,000

Date of Issue: July 2002

Collateral / Property Interest: n/a

2004 GENERAL OBLIGATION SCHOOL BONDS
Principal 1-15; Interest 7-15, 1-15

Payments During Year

YEAR ENDING JUNE 30	PRINCIPAL	INTEREST	TOTAL REQUIREMENT
2010	800,000	1,808,330	2,608,330
2011	830,000	1,780,330	2,610,330
2012	855,000	1,751,280	2,606,280
2013	885,000	1,721,355	2,606,355
2014	920,000	1,685,955	2,605,955
2015	970,000	1,639,955	2,609,955
2016	1,005,000	1,604,793	2,609,793
2017	1,040,000	1,567,105	2,607,105
2018	1,100,000	1,509,905	2,609,905
2019	1,155,000	1,452,155	2,607,155
2020	1,215,000	1,391,517	2,606,517
2021	1,265,000	1,341,399	2,606,399
2022	1,320,000	1,288,268	2,608,268
2023	1,375,000	1,232,169	2,607,169
2024	1,435,000	1,173,044	2,608,044
2025	1,500,000	1,110,262	2,610,262
2026	1,565,000	1,044,637	2,609,637
2027	1,640,000	966,388	2,606,388
2028	1,725,000	884,388	2,609,388
2029	1,810,000	798,138	2,608,138
2030	1,900,000	707,638	2,607,638
2031	1,995,000	612,638	2,607,638
2032	2,090,000	520,369	2,610,369
2033	2,185,000	423,706	2,608,706
2034	2,285,000	322,650	2,607,650
2035	2,390,000	219,825	2,609,825
2036	2,495,000	112,275	2,607,275
TOTAL	**$39,750,000**	**$30,670,474**	**$70,420,474**

Purpose: Renovation and construction of Fairfax High School and Lanier Middle School. This was the first of two issues.

Principal Amount: $42,000,000

Date of Issue: December 2004

Collateral / Property Interest: n/a

2005 GENERAL OBLIGATION SCHOOL BONDS
Principal 1-15; Interest 7-15, 1-15

Payments During Year

YEAR ENDING JUNE 30	PRINCIPAL	INTEREST	TOTAL REQUIREMENT
2010	805,000	2,000,169	2,805,169
2011	835,000	1,969,981	2,804,981
2012	870,000	1,936,581	2,806,581
2013	900,000	1,901,781	2,801,781
2014	940,000	1,863,531	2,803,531
2015	990,000	1,816,531	2,806,531
2016	1,035,000	1,767,031	2,802,031
2017	1,090,000	1,715,281	2,805,281
2018	1,135,000	1,670,319	2,805,319
2019	1,180,000	1,622,081	2,802,081
2020	1,230,000	1,571,931	2,801,931
2021	1,290,000	1,516,581	2,806,581
2022	1,345,000	1,458,531	2,803,531
2023	1,405,000	1,398,006	2,803,006
2024	1,470,000	1,334,781	2,804,781
2025	1,540,000	1,264,956	2,804,956
2026	1,615,000	1,191,806	2,806,806
2027	1,685,000	1,119,131	2,804,131
2028	1,765,000	1,041,200	2,806,200
2029	1,845,000	957,363	2,802,363
2030	1,935,000	869,725	2,804,725
2031	2,025,000	777,813	2,802,813
2032	2,125,000	681,625	2,806,625
2033	2,225,000	580,688	2,805,688
2034	2,330,000	475,000	2,805,000
2035	2,440,000	364,325	2,804,325
2036	2,555,000	248,425	2,803,425
2037	2,675,000	127,063	2,802,063
TOTAL	**$43,280,000**	**$35,242,238**	**$78,522,238**

Purpose: Renovation and construction of Fairfax High School and Lanier Middle School. This was the second of two issues.

Principal Amount: $44,800,000

Date of Issue: November 2005

Collateral / Property Interest: n/a

GENERAL FUND CAPITAL LEASE SCHEDULE
CONSOLIDATED CAPITAL LEASE PAYMENT REQUIREMENTS

Payments During Year

YEAR ENDING JUNE 30	PRINCIPAL	INTEREST	TOTAL REQUIREMENT
2010	3,015,607	3,094,406	6,110,014
2011	3,132,936	2,975,818	6,108,754
2012	3,259,370	2,851,386	6,110,756
2013	3,386,432	2,720,692	6,107,124
2014	7,606,199	2,442,221	10,048,420
2015	2,628,868	2,159,801	4,788,669
2016	1,790,400	2,075,170	3,865,570
2017	1,877,000	1,991,702	3,868,702
2018	1,964,800	1,904,161	3,868,961
2019	2,043,900	1,823,994	3,867,894
2020	2,124,500	1,740,596	3,865,096
2021	2,211,700	1,653,903	3,865,603
2022	2,315,200	1,550,751	3,865,951
2023	2,425,600	1,442,731	3,868,331
2024	2,537,400	1,329,520	3,866,920
2025	2,656,200	1,211,050	3,867,250
2026	2,766,700	1,098,770	3,865,470
2027	2,523,600	969,551	3,493,151
2028	1,805,000	862,000	2,667,000
2029	1,895,000	771,750	2,666,750
2030	1,990,000	677,000	2,667,000
2031	2,090,000	577,500	2,667,500
2032	2,195,000	473,000	2,668,000
2033	2,305,000	363,250	2,668,250
2034	2,420,000	248,000	2,668,000
2035	2,540,000	127,000	2,667,000
TOTAL	**$67,506,413**	**$39,135,723**	**$106,642,136**

Comments:

- This schedule consolidates schedules found on pages H-8 through H-16.

Capital Lease Turf Agreement
Principal and Interest 7-1, 1-1

Payments During Year

Year Ending June 30	Principal	Interest	Total Requirement
FY 2010	90,196	18,144	108,340
FY 2011	94,716	13,624	108,340
FY 2012	99,462	8,878	108,340
FY 2013	104,446	3,893	108,340
TOTAL	**$388,820**	**$44,539**	**$433,359**

Purpose: Installation of a synthetic turf field at Fairfax High School Stadium Field.

Principal Amount: $711,430

Date of Issue: February 2005

Collateral / Property Interest: Fairfax High School Stadium Field.

Outside Support:

Fairfax Police Youth Club (FPYC) –
$21,000 annually, for a period of eight years.

City of Fairfax School Board –
$20,000 annually, for a period of eight years.

Open Space Financing - First Issue
Principal and Interest 7-15, 1-15

Payments During Year

Year Ending June 30	Principal	Interest	Total Requirement
FY 2010	713,384	184,460	897,844
FY 2011	745,336	152,507	897,843
FY 2012	778,720	119,123	897,843
FY 2013	813,600	84,243	897,843
FY 2014	850,041	47,801	897,842
FY 2015	439,195	9,731	448,926
TOTAL	**$4,340,276**	**$597,865**	**$4,938,141**

Purpose: Acquisition and development of Open Space Properties - Jester Property, Stafford Property, and Ashby Pond Conservatory site (Conard Property).

Principal Amount: $7,200,000

Date of Issue: July 2004

Collateral / Property Interest: Stafford Property, Jester Property, Ted Grefe Park, Ashby Pond Conservatory site (Conard Property), Blenheim Property, and the former Weight Watchers building site.

Open Space Financing - Second Issue
Principal and Interest 7-15, 1-15

Payments During Year

Year Ending June 30	Principal	Interest	Total Requirement
FY 2010	113,000	24,857	137,857
FY 2011	117,000	20,491	137,491
FY 2012	121,000	15,971	136,971
FY 2013	127,000	11,279	138,279
FY 2014	131,000	6,377	137,377
FY 2015	68,000	1,302	69,302
TOTAL	**$677,000**	**$80,277**	**$757,277**

Purpose: Acquisition and development of Open Space Properties - Ted Grefe Park.

Principal Amount: $1,150,000

Date of Issue: November 2004

Collateral / Property Interest: Stafford Property, Jester Property, Ted Grefe Park, Ashby Pond Conservatory site (Conard Property), Blenheim Property, and the former Weight Watchers building site.

Open Space / Historic Properties Financing - Third Issue
Principal and Interest 7-15, 1-15

Payments During Year

Year Ending June 30	Principal	Interest	Total Requirement
FY 2010	652,428	156,972	809,400
FY 2011	679,784	129,615	809,399
FY 2012	708,288	101,112	809,400
FY 2013	737,986	71,413	809,399
FY 2014	768,931	40,469	809,400
FY 2015	396,473	8,227	404,700
TOTAL	**$3,943,890**	**$507,807**	**$4,451,697**

Purpose: Acquisition and development of Open Space Properties – former Weight Watchers building site and Blenheim property.

Principal Amount: $6,050,000

Date of Issue: August 2005

Collateral / Property Interest: Stafford Property, Jester Property, Ted Grefe Park, Ashby Pond Conservatory site (Conard Property), Blenheim Property, and the former Weight Watchers building site.

Library and Downtown Financing
Principal 7-1; Interest 1-1

Payments During Year

Year Ending June 30	Principal	Interest	Total Requirement
FY 2010	860,000	1,807,919	2,667,919
FY 2011	885,000	1,782,118	2,667,118
FY 2012	915,000	1,754,463	2,669,463
FY 2013	940,000	1,724,724	2,664,724
FY 2014	975,000	1,694,175	2,669,175
FY 2015	1,005,000	1,660,050	2,665,050
FY 2016	1,040,000	1,624,876	2,664,876
FY 2017	1,095,000	1,572,875	2,667,875
FY 2018	1,150,000	1,518,125	2,668,125
FY 2019	1,195,000	1,472,125	2,667,125
FY 2020	1,240,000	1,424,325	2,664,325
FY 2021	1,290,000	1,374,725	2,664,725
FY 2022	1,355,000	1,310,225	2,665,225
FY 2023	1,425,000	1,242,475	2,667,475
FY 2024	1,495,000	1,171,225	2,666,225
FY 2025	1,570,000	1,096,475	2,666,475
FY 2026	1,635,000	1,029,750	2,664,750
FY 2027	1,720,000	948,000	2,668,000
FY 2028	1,805,000	862,000	2,667,000
FY 2029	1,895,000	771,750	2,666,750
FY 2030	1,990,000	677,000	2,667,000
FY 2031	2,090,000	577,500	2,667,500
FY 2032	2,195,000	473,000	2,668,000
FY 2033	2,305,000	363,250	2,668,250
FY 2034	2,420,000	248,000	2,668,000
FY 2035	2,540,000	127,000	2,667,000
TOTAL	**$39,030,000**	**$30,308,149**	**$69,338,149**

Purpose: Construction of a new City Library; road improvements and the undergrounding of utilities in Old Town.

Principal Amount: $39,630,000 (Library - $22,940,000; Downtown - $16,690,000)

Date of Issue: July 2005

Collateral / Property Interest: City Hall and Property Yard.

Outside Support: Annual debt service cost relating to the financing of the new library is funded through a support agreement with the County of Fairfax.

Bank-Qualified Lease Financing - School Project Completion
Principal 8-1, 2-1; Interest 8-1, 2-1

Payments During Year

Year Ending June 30	Principal	Interest	Total Requirement
FY 2010	307,500	308,593	616,093
FY 2011	320,046	295,951	615,997
FY 2012	333,330	282,791	616,121
FY 2013	346,942	269,088	616,030
FY 2014	361,210	254,824	616,034
FY 2015	376,052	239,972	616,024
FY 2016	391,550	224,512	616,062
FY 2017	407,704	208,412	616,116
FY 2018	424,432	191,650	616,082
FY 2019	441,816	174,201	616,017
FY 2020	460,020	156,035	616,055
FY 2021	478,962	137,122	616,084
FY 2022	498,642	117,430	616,072
FY 2023	519,142	96,928	616,070
FY 2024	540,462	75,585	616,047
FY 2025	562,684	53,365	616,049
FY 2026	585,808	30,230	616,038
FY 2027	301,924	6,144	308,068
TOTAL	**$7,658,226**	**$3,122,834**	**$10,781,060**

Purpose: Additional financing to cover the estimated funding shortfall associated with the renovation and construction of Lanier Middle School.

Principal Amount: $8,200,000

Date of Issue: December 2006

Collateral / Property Interest: Westmore Elementary School.

Bank-Qualified Lease Financing – Transportation Improvements
Principal 8-1, 2-1; Interest 8-1, 2-1

Payments During Year

Year Ending June 30	Principal	Interest	Total Requirement
FY 2010	67,500	67,740	135,240
FY 2011	70,254	64,965	135,219
FY 2012	73,170	62,076	135,246
FY 2013	76,158	59,068	135,226
FY 2014	79,290	55,937	135,227
FY 2015	82,548	52,677	135,225
FY 2016	85,950	49,283	135,233
FY 2017	89,496	45,749	135,245
FY 2018	93,168	42,070	135,238
FY 2019	96,984	38,239	135,223
FY 2020	100,980	34,252	135,232
FY 2021	105,138	30,100	135,238
FY 2022	109,458	25,777	135,235
FY 2023	113,958	21,277	135,235
FY 2024	118,638	16,592	135,230
FY 2025	123,516	11,714	135,230
FY 2026	128,592	6,636	135,228
FY 2027	66,276	1,349	67,625
TOTAL	**$1,681,074**	**$685,500**	**$2,366,574**

Purpose: Improvements to Jermantown Road, which coincides with the renovation and construction of Lanier Middle School.

Principal Amount: $1,800,000

Date of Issue: December 2006

Collateral / Property Interest: Westmore Elementary School.

Construction of Ballfields on Open Space Property
Principal 6-1; Interest 6-1

Payments During Year

Year Ending June 30	Principal	Interest	Total Requirement
FY 2010	211,600	237,874	449,474
FY 2011	220,800	228,700	449,500
FY 2012	230,400	219,125	449,525
FY 2013	240,300	209,135	449,435
FY 2014	250,800	198,715	449,515
FY 2015	261,600	187,842	449,442
FY 2016	272,900	176,499	449,399
FY 2017	284,800	164,665	449,465
FY 2018	297,200	152,316	449,516
FY 2019	310,100	139,429	449,529
FY 2020	323,500	125,984	449,484
FY 2021	337,600	111,956	449,556
FY 2022	352,100	97,319	449,419
FY 2023	367,500	82,051	449,551
FY 2024	383,300	66,117	449,417
FY 2025	400,000	49,496	449,496
FY 2026	417,300	32,154	449,454
FY 2027	435,400	14,058	449,458
Total	**$5,597,200**	**$2,493,436**	**$8,090,636**

Purpose: Development of ball fields and other amenities at the Stafford Property, Draper Drive Park, Providence Park and Providence Elementary School.

Principal Amount: $5,800,000

Date of Issue: June 2007

Collateral / Property Interest: Stafford Property, Jester Property, Ted Grefe Park, Ashby Pond Conservatory site (Conard Property), Blenheim Property, and the former Weight Watchers building site. This is an amendment to the original Open Space Financing from 2004, and the collateral is the same properties as noted above.

Outside Support:

Fairfax Little League
Total Contribution over 8 years: $45,000
Yearly beginning January 1, 2009: $5,625

Fairfax Police Youth Club (FPYC)
Stafford Total Contribution over 8 years: $115,000
Stafford Yearly beginning January 1, 2009: $14,375
Draper Total Contribution over 8 years: $336,000 ($168,000 per field)
Draper Yearly beginning January 1, 2009: $42,000

Acquisition of the Eleven Oaks Property
Principal 7-15; Interest 1-15 & 7-15

Payments During Year

Year Ending June 30	Principal	Interest	Total Requirement
FY 2010	-	287,848	287,848
FY 2011	-	287,848	287,848
FY 2012	-	287,848	287,848
FY 2013	-	287,848	287,848
FY 2014	4,189,927	143,924	4,333,851
Total	**$4,189,927**	**$1,295,316**	**$5,485,243**

Purpose: Acquisition of the Eleven Oaks Property to be used for construction of a street and economic development purposes.

Principal Amount: $4,210,000

Date of Issue: July 2007

Collateral / Property Interest: Eleven Oaks Property.

EXPENDITURE OBJECT CLASSIFICATION
CITY OF FAIRFAX, VIRGINIA

The budget detail sheets list individual expenditure objects under each account. The following is a list of expenditure objects and the items usually funded in them:

	Expenditure Object	Examples of Items Funded
Salaries		
511105	Salaries, Full-time	Salaries for all full-time City employees.
511110	Salaries, Part-time/Seasonal	Salaries for all part-time/seasonal personnel, and officials.
511115	Salaries, Overtime	Salaries for authorized overtime.
511116	Salaries, Overtime – OP Red	Salaries for authorized overtime.
511130	On-Call Pay	Salaries for authorized overtime.
511135	Holiday Worked	Salaried for authorized overtime.
Fringe Benefits		
512110	Benefits Contribution	The City's contribution to employee fringe benefits program.
512985	Employee Education	Funds for defraying approved, job-related education of City employees.
Purchased Services		
530110	Legal Services	Legal work done for the City.
530111	Audit Services	Audit work done for the City.
530113	Contract Services	Court-appointed attorney fees, physical exams, fiscal agent fees.
530350	Building Maintenance	Heating and cooling contracts, fire extinguisher service, electrical service.
530351	Equipment Maintenance	Radio maintenance, instrument maintenance, contracted maintenance.
530620	Advertising	Legal advertising and recruitment advertising.
530835	City-County Contract	Charges for service under the General Services Agreement or the School Tuition Contract.

	Expenditure Object	Examples of Items Funded
Recovered Costs		
540010	Water and Sewer Allocation	Reimbursement to the General Fund from the Water and Sewer Fund for services rendered such as accounting, bill collection, data processing, etc.
540020	Distributed to Other	Reimbursement to the Motor Pool cost center from other cost centers for vehicle usage.
Internal Services		
540060	Management Fee	Charges for services rendered by the City of Fairfax Government to the Utility Funds.
540102	Vehicle Operations	Cost to operate vehicles assigned to account.
Other Services and Charges		
550110	Public Utilities	Charges for Virginia Power, Washington Gas.
550314	Insurance	Premiums paid on various insurance policies of
550430	Equipment Rental	Xerox rental, teletype rental, temporary heavy equipment rental.
550501	Travel	Transportation and conference registration costs, authorized per diem.
550601	Subsidies/Contributions	Virginia Municipal League dues, contributions to regional agencies for non-capital operating expenses.
550740	Fee Classes/Trips	Payments to instructors for classes/trips.
550760	Rent/Property Tax Relief	Payments for qualified elderly and permanently and totally disabled residents to partially defray rent and taxes.
550807	Other Expenses	Miscellaneous special events such as Halloween, summer concerts, etc.
550806	Other Services	Laundry and dry cleaning costs, postage.
550813	Discretionary Fund	Provides funds for the City Council for special events.
550820	Memberships and Subscriptions	Membership dues in professional organizations, subscriptions to professional publications.

	Expenditure Object	Examples of Items Funded
Supplies and Materials		
560110	Office Supplies	Drafting supplies, forms, technical books and other office supplies.
560120	Miscellaneous Equipment	Shop equipment, hand tools.
560210	Janitorial Supplies	Light bulbs, paper, soap.
560351	Repair Parts	Ignition parts, brake pads, filters, repair material.
560352	Fuels and Lubricants	Gas and oil.
560353	Tires and Accessories	Tire, tubes and valve stems.
560410	New Water Meters and Parts	Meters and meter boxes.
560411	Replacement Meters and Parts	Replacement water meters.
560416	Clothing and Uniforms	Clothing allowances, uniforms.
560420	Operating Supplies	Safety equipment, hardware, flares, signal supplies.
560421	Pipe and Accessories	Drain pipe, fittings and copper tubing.
560422	Construction Material	Stone, lumber, bricks.
560423	Asphalt	Hot and liquid asphalt.
560424	Concrete	Concrete and cement.
560430	Operating Material	Manhole castings, steel, hydrants and valves, brass goods.
560435	Soil and Mulch	Nursery material.
560441	Traffic Sign Material	Sign blanks, line material, sign faces.
560501	Chemicals	Sand, fluoride, alum, carbon.

Expenditure Object		Examples of Items Funded
Capital Outlay		
580103	Office Equipment Replacement	Secretarial chairs, calculators, typewriters, etc.
580105	Vehicular Equip. Replacement	Automobiles, dump trucks, pick-up trucks, street sweepers.
580108	Other Capital Equipment	Mobile radios, leaf collectors, lawn mowers, etc.
580203	New Office Equipment	File cabinets, typewriters, desks, calculators.
580205	New Vehicular Equipment	Automobiles, dump trucks, backhoe loaders.
580208	Other Capital Outlay	Items of long duration not otherwise classified.
Capital Construction		
580310	Design & Engineering	Design and engineering for capital construction.
580330	Construction	Construction for capital projects.
580620	Uses from Capital Leases	Principal payments on leases.
Other Uses of Funds		
590105	Bond Principal	Payments toward contracted debt service.
590110	Bond Interest	Payments toward the interest charges on contracted debt.
590125	Interest Expense - Capital Leases	Interest payments on leases

CITY OF FAIRFAX
POSITION CLASSIFICATION PLAN
GENERAL
FISCAL YEAR 2009-2010

DEPARTMENT HEADS	GRADE	SALARY RANGE
Assistant City Manager/Finance Director	31	92,638-143,713
Chief of Fire & Rescue Services	31	
Chief of Police	31	
Director Community Development & Planning	31	
Director of Public Works	31	
Director of Utilities	31	
Director of Information Technology	30	88,227-136,869
Director of Parks and Recreation	29	84,026-130,351
PROFESSIONAL AND ADMINISTRATIVE		
Director of Historic Resources	28	80,024-124,144
Personnel Director	28	
Assistant Director of IT	27	76,214-118,233
Division Chief (Planning & Zoning)	27	
Transportation Director	27	
Assistant Director of Finance	26	72,584-112,602
City Engineer	26	
Real Estate Assessment Director	26	
Division Superintendent, Streets	25	69,128-107,240
Division Superintendent, Utilities	25	
Economic Development Manager	25	
*Human Svc. Coord./ADA Comp Officer	25	(33.23-51.56/Hr.)
*Special Projects Engineer/Environmental Specialist	25	
Superintendent of Operations	25	
Assistant Director of Utilities	24	65,836-102,134
Budget Officer	24	
Division Superintendent, Cue Bus	24	
Division Super., Water Treatment Plant	24	
Emergency Management Specialist	24	
Programmer/Systems Analyst	24	
Telecommunications Manager	24	
Web Architect	24	
Benefits & Risk Manager	23	62,701-97,270
Cultural Arts & Marketing Manager	23	
GIS Manager	23	
Planner III	23	
Planner III/Deputy Zoning Administrator	23	
Traffic Engineer	23	
Deputy Commissioner of Revenue	22	59,715-92,638
Deputy Treasurer	22	
City Clerk	21	56,872-88,227
Engineering Plans Examiner – Code Administration	21	
Business Revenue Auditor	20	54,163-84,026
Engineering Plans Reviewer – Public Works	20	
Historic Resource Specialist III	20	
Personnel Analyst	20	
Planner II	20	
Real Estate Appraiser II	20	
Recreation Coordinator	20	
Registrar	20	

CITY OF FAIRFAX
POSITION CLASSIFICATION PLAN
GENERAL
FISCAL YEAR 2009-2010

PROFESSIONAL AND ADMINISTRATIVE(cont.)	GRADE	SALARY RANGE
Community Relations Specialist	19	51,584-80,024
Planner I	17	46,788-72,584
TECHNICAL		
Automotive Service Manager	22	59,715-92,638
Network Administrator	22	
*Cable Television Manager	21	(27.34-42.42/Hr.)
Information Technology Specialist	21	56,872-88,227
Telecommunications Technician	21	
Sign & Signal Supervisor	20	54,163-84,026
Buyer	19	51,584-80,024
Senior Inspector	19	
*Video Producer/Director	19	(24.80-38.47/Hr.)
Youth and Teen Coordinator	19	
Automotive Night Supervisor	18	49,128-76,214
Automotive Parts Supervisor	18	
Computer Technician II	18	
Crew Supervisor	18	
Engineering Inspector	18	
Senior Citizen Coordinator	18	
Utilities Construction Project Administrator	18	
Combination Inspector	17	46,788-72,584
Facilities Inspector	17	
Property Maintenance Inspector	17	
Real Estate Appraiser I	17	
Water Plant Operator III	17	
Mechanic III	16	44,560-69,128
Personnel/Safety Technician	16	
Traffic Signal & Computer Tech. III	16	
Accounting Specialist	15	42,438-65,836
Accounting Technician	15	
Dispatcher III	15	
Payroll & Accounting Technician	15	
Revenue Inspector	15	
Zoning Inspector	15	
Dispatcher II	14	40,417-62,701
Facility Coordinator	14	
Mechanic II	14	
Personnel Technician II	14	
Real Estate Appraiser Trainee	14	
Traffic Services Technician	14	
Traffic Signal & Computer Tech. II	14	
Water Plant Mechanic	14	
Water Plant Operator II	14	
Dispatcher I	13	38,493-59,715
Engineering Technician	13	
Inspector	13	
Mechanic I	13	
Operations Technician	13	
Tax Technician	13	

CITY OF FAIRFAX
POSITION CLASSIFICATION PLAN
GENERAL
FISCAL YEAR 2009-2010

TECHNICAL(cont.)	GRADE	SALARY RANGE
Zoning Technician	13	38,493-59,715
Collections Specialist	12	36,660-56,872
Signal Technician I	12	
*Teen Coordinator	12	
Water Plant Operator I	12	
CLERICAL		
Council/Manager Office Administrator	19	51,584-80,024
Historic Resource Specialist II	17	46,788-72,584
Special Events Assistant Manager	15	42,438-65,836
Administrative Assistant IV	14	40,417-62,701
Community Relations Assistant	14	
Cultural Arts & Marketing Specialist	14	
Deputy City Clerk	14	
Historic Resource Specialist I	14	
Finance Technician	13	38,493-59,715
Permit Technician	13	
Real Estate Appraisal Technician	13	
Treasury Technician II	13	
Treasury Technician/Real Estate	13	
Utility Billing Clerk	13	
Administrative Assistant III	12	36,660-56,872
Deputy Registrar	12	
Mail/Duplication Services Admin.	12	
Administrative Assistant II	11	34,914-54,163
*Cemetery Attendant	11	(16.79-26.04/Hr.)
Police Records Specialist II	11	
Treasury Technician I	11	
Administrative Assistant I	10	33,251-51,584
Police Records Specialist I	10	
*Decal Enforcement Officer	6	(13.15-20.40/Hr.)
PUBLIC SAFETY		
Animal Warden	14	40,417-62,701
*School Crossing Guard Supervisor	10	(15.99-24.80/Hr.)
Parking Enforcement Official	7	28,724-44,560
*School Crossing Guard	6	(13.15-20.40/Hr.)
SERVICE MAINTENANCE		
Bus Driver Supervisor	18	49,128-76,214
Meter Reading Supervisor	16	44,560-69,128
Automotive Parts Assistant	13	38,493-59,715
Line Locator	13	
Utility Worker III	13	
Equipment Operator	12	36,660-56,872
Sign Fabrication Technician	11	34,914-54,163
Utility Technician	11	
Bus Driver	10	33,251-51,584
Meter Reader	10	
Sanitation Driver	10	

CITY OF FAIRFAX
POSITION CLASSIFICATION PLAN
GENERAL
FISCAL YEAR 2009-2010

SERVICE MAINTENANCE(cont.)	GRADE	SALARY RANGE
Truck Driver II	10	33,251-51,584
Utility Worker II	10	
Water Plant Operator Trainee	10	
*Recreation Facility Supervisor	9	(15.23-23.62/Hr.)
Signal Tech Helper	9	31,668-49,128
*Traffic Signal Support Technician/Line Locator	9	
Truck Driver I	9	
Utility Worker I	9	
Sanitation Worker III	8	30,160-46,788
Transit Technician	8	
Water Plant Assistant	8	
Custodian II	6	27,356-42,438
*Decal Enforcement Official	6	(13.15-20.40/Hr.)
Laborer II	6	
Sanitation Worker II	6	
Custodian I	5	26,053-40,417
Laborer I	5	
Sanitation Worker I	5	
CONSTITUTIONAL OFFICERS		
****Commissioner of the Revenue	28	80,024-124,144
****Treasurer	28	
NON-CLASSIFIED PERSONNEL		
** City Manager	186,800	
*** School Superintendent	95,598	
Assistant to the School Superintendent	43,662	

COUNCIL, BOARDS & COMMISSIONS

Mayor:	$6,500/year
City Council:	$4,500/year
Planning Commission:	$40/meeting
Board of Zoning Appeals:	$40/meeting
School Board:	$1,800/year ($150.00/month)
Chair:	$2,300/year ($191.67/month)
Board of Architectural Review:	$40/meeting
Board of Equalization of Real Estate Assessments:	$40/meeting
Industrial Development Authority:	$40/meeting (paid for by IDA funds)
Electoral Board Secretary:	$3,756.00/yr. (funded by state)
Chairman and Vice Chairman:	$1,878.00/yr.(funded by state)

* The position listed is part-time with an hourly rate listed.
** The salaries of these positions are set by City Council and/or the Commonwealth of Virginia
*** The salary of this position is set by the School Board and is a .5 FTE equivalent.
**** Constitutional Officers are also eligible for an annual bonus based on certifications and performance measures. Bonuses earned for FY 2007-2008 were as follows: Treasurer, $6591, Commissioner of the Revenue, $4,961.

General Scale

	1	2	3	4	5	6	7	8-9	10-11	12+
1	10.31	10.82	11.36	11.93	12.53	13.15	13.81	14.50	15.23	15.99
	824.40	865.62	908.91	954.35	1,002.07	1,052.17	1,104.78	1,160.02	1,218.02	1,278.92
	21,434.50	22,506.23	23,631.54	24,813.12	26,053.77	27,356.46	28,724.28	30,160.50	31,668.52	33,251.95
2	10.82	11.36	11.93	12.53	13.15	13.81	14.50	15.23	15.99	16.79
	865.62	908.91	954.35	1,002.07	1,052.17	1,104.78	1,160.02	1,218.02	1,278.92	1,342.87
	22,506.23	23,631.54	24,813.12	26,053.77	27,356.46	28,724.28	30,160.50	31,668.52	33,251.95	34,914.55
3	11.36	11.93	12.53	13.15	13.81	14.50	15.23	15.99	16.79	17.63
	908.91	954.35	1,002.07	1,052.17	1,104.78	1,160.02	1,218.02	1,278.92	1,342.87	1,410.01
	23,631.54	24,813.12	26,053.77	27,356.46	28,724.28	30,160.50	31,668.52	33,251.95	34,914.55	36,660.27
4	11.93	12.53	13.15	13.81	14.50	15.23	15.99	16.79	17.63	18.51
	954.35	1,002.07	1,052.17	1,104.78	1,160.02	1,218.02	1,278.92	1,342.87	1,410.01	1,480.51
	24,813.12	26,053.77	27,356.46	28,724.28	30,160.50	31,668.52	33,251.95	34,914.55	36,660.27	38,493.29
5	12.53	13.15	13.81	14.50	15.23	15.99	16.79	17.63	18.51	19.43
	1,002.07	1,052.17	1,104.78	1,160.02	1,218.02	1,278.92	1,342.87	1,410.01	1,480.51	1,554.54
	26,053.77	27,356.46	28,724.28	30,160.50	31,668.52	33,251.95	34,914.55	36,660.27	38,493.29	40,417.95
6	13.15	13.81	14.50	15.23	15.99	16.79	17.63	18.51	19.43	20.40
	1,052.17	1,104.78	1,160.02	1,218.02	1,278.92	1,342.87	1,410.01	1,480.51	1,554.54	1,632.26
	27,356.46	28,724.28	30,160.50	31,668.52	33,251.95	34,914.55	36,660.27	38,493.29	40,417.95	42,438.85
7	13.81	14.50	15.23	15.99	16.79	17.63	18.51	19.43	20.40	21.42
	1,104.78	1,160.02	1,218.02	1,278.92	1,342.87	1,410.01	1,480.51	1,554.54	1,632.26	1,713.88
	28,724.28	30,160.50	31,668.52	33,251.95	34,914.55	36,660.27	38,493.29	40,417.95	42,438.85	44,560.79
8	14.50	15.23	15.99	16.79	17.63	18.51	19.43	20.40	21.42	22.49
	1,160.02	1,218.02	1,278.92	1,342.87	1,410.01	1,480.51	1,554.54	1,632.26	1,713.88	1,799.57
	30,160.50	31,668.52	33,251.95	34,914.55	36,660.27	38,493.29	40,417.95	42,438.85	44,560.79	46,788.83
9	15.23	15.99	16.79	17.63	18.51	19.43	20.40	21.42	22.49	23.62
	1,218.02	1,278.92	1,342.87	1,410.01	1,480.51	1,554.54	1,632.26	1,713.88	1,799.57	1,889.55
	31,668.52	33,251.95	34,914.55	36,660.27	38,493.29	40,417.95	42,438.85	44,560.79	46,788.83	49,128.27
10	15.99	16.79	17.63	18.51	19.43	20.40	21.42	22.49	23.62	24.80
	1,278.92	1,342.87	1,410.01	1,480.51	1,554.54	1,632.26	1,713.88	1,799.57	1,889.55	1,984.03
	33,251.95	34,914.55	36,660.27	38,493.29	40,417.95	42,438.85	44,560.79	46,788.83	49,128.27	51,584.69
11	16.79	17.63	18.51	19.43	20.40	21.42	22.49	23.62	24.80	26.04
	1,342.87	1,410.01	1,480.51	1,554.54	1,632.26	1,713.88	1,799.57	1,889.55	1,984.03	2,083.23
	34,914.55	36,660.27	38,493.29	40,417.95	42,438.85	44,560.79	46,788.83	49,128.27	51,584.69	54,163.92

General Scale

	1	2	3	4	5	6	7	8-9	10-11	12+
12	17.63	18.51	19.43	20.40	21.42	22.49	23.62	24.80	26.04	27.34
	1,410.01	1,480.51	1,554.54	1,632.26	1,713.88	1,799.57	1,889.55	1,984.03	2,083.23	2,187.39
	36,660.27	38,493.29	40,417.95	42,438.85	44,560.79	46,788.83	49,128.27	51,584.69	54,163.92	56,872.12
13	18.51	19.43	20.40	21.42	22.49	23.62	24.80	26.04	27.34	28.71
	1,480.51	1,554.54	1,632.26	1,713.88	1,799.57	1,889.55	1,984.03	2,083.23	2,187.39	2,296.76
	38,493.29	40,417.95	42,438.85	44,560.79	46,788.83	49,128.27	51,584.69	54,163.92	56,872.12	59,715.72
14	19.43	20.40	21.42	22.49	23.62	24.80	26.04	27.34	28.71	30.14
	1,554.54	1,632.26	1,713.88	1,799.57	1,889.55	1,984.03	2,083.23	2,187.39	2,296.76	2,411.60
	40,417.95	42,438.85	44,560.79	46,788.83	49,128.27	51,584.69	54,163.92	56,872.12	59,715.72	62,701.51
15	20.40	21.42	22.49	23.62	24.80	26.04	27.34	28.71	30.14	31.65
	1,632.26	1,713.88	1,799.57	1,889.55	1,984.03	2,083.23	2,187.39	2,296.76	2,411.60	2,532.18
	42,438.85	44,560.79	46,788.83	49,128.27	51,584.69	54,163.92	56,872.12	59,715.72	62,701.51	65,836.58
16	21.42	22.49	23.62	24.80	26.04	27.34	28.71	30.14	31.65	33.23
	1,713.88	1,799.57	1,889.55	1,984.03	2,083.23	2,187.39	2,296.76	2,411.60	2,532.18	2,658.79
	44,560.79	46,788.83	49,128.27	51,584.69	54,163.92	56,872.12	59,715.72	62,701.51	65,836.58	69,128.41
17	22.49	23.62	24.80	26.04	27.34	28.71	30.14	31.65	33.23	34.90
	1,799.57	1,889.55	1,984.03	2,083.23	2,187.39	2,296.76	2,411.60	2,532.18	2,658.79	2,791.72
	46,788.83	49,128.27	51,584.69	54,163.92	56,872.12	59,715.72	62,701.51	65,836.58	69,128.41	72,584.83
18	23.62	24.80	26.04	27.34	28.71	30.14	31.65	33.23	34.90	36.64
	1,889.55	1,984.03	2,083.23	2,187.39	2,296.76	2,411.60	2,532.18	2,658.79	2,791.72	2,931.31
	49,128.27	51,584.69	54,163.92	56,872.12	59,715.72	62,701.51	65,836.58	69,128.41	72,584.83	76,214.07
19	24.80	26.04	27.34	28.71	30.14	31.65	33.23	34.90	36.64	38.47
	1,984.03	2,083.23	2,187.39	2,296.76	2,411.60	2,532.18	2,658.79	2,791.72	2,931.31	3,077.88
	51,584.69	54,163.92	56,872.12	59,715.72	62,701.51	65,836.58	69,128.41	72,584.83	76,214.07	80,024.78
20	26.04	27.34	28.71	30.14	31.65	33.23	34.90	36.64	38.47	40.40
	2,083.23	2,187.39	2,296.76	2,411.60	2,532.18	2,658.79	2,791.72	2,931.31	3,077.88	3,231.77
	54,163.92	56,872.12	59,715.72	62,701.51	65,836.58	69,128.41	72,584.83	76,214.07	80,024.78	84,026.01
21	27.34	28.71	30.14	31.65	33.23	34.90	36.64	38.47	40.40	42.42
	2,187.39	2,296.76	2,411.60	2,532.18	2,658.79	2,791.72	2,931.31	3,077.88	3,231.77	3,393.36
	56,872.12	59,715.72	62,701.51	65,836.58	69,128.41	72,584.83	76,214.07	80,024.78	84,026.01	88,227.32

General Scale

	1	2	3	4	5	6	7	8-9	10-11	12+
22	28.71	30.14	31.65	33.23	34.90	36.64	38.47	40.40	42.42	44.54
	2,296.76	2,411.60	2,532.18	2,658.79	2,791.72	2,931.31	3,077.88	3,231.77	3,393.36	3,563.03
	59,715.72	62,701.51	65,836.58	69,128.41	72,584.83	76,214.07	80,024.78	84,026.01	88,227.32	92,638.68
23	30.14	31.65	33.23	34.90	36.64	38.47	40.40	42.42	44.54	46.76
	2,411.60	2,532.18	2,658.79	2,791.72	2,931.31	3,077.88	3,231.77	3,393.36	3,563.03	3,741.18
	62,701.51	65,836.58	69,128.41	72,584.83	76,214.07	80,024.78	84,026.01	88,227.32	92,638.68	97,270.62
24	31.65	33.23	34.90	36.64	38.47	40.40	42.42	44.54	46.76	49.10
	2,532.18	2,658.79	2,791.72	2,931.31	3,077.88	3,231.77	3,393.36	3,563.03	3,741.18	3,928.24
	65,836.58	69,128.41	72,584.83	76,214.07	80,024.78	84,026.01	88,227.32	92,638.68	97,270.62	102,134.15
25	33.23	34.90	36.64	38.47	40.40	42.42	44.54	46.76	49.10	51.56
	2,658.79	2,791.72	2,931.31	3,077.88	3,231.77	3,393.36	3,563.03	3,741.18	3,928.24	4,124.65
	69,128.41	72,584.83	76,214.07	80,024.78	84,026.01	88,227.32	92,638.68	97,270.62	102,134.15	107,240.85
26	34.90	36.64	38.47	40.40	42.42	44.54	46.76	49.10	51.56	54.14
	2,791.72	2,931.31	3,077.88	3,231.77	3,393.36	3,563.03	3,741.18	3,928.24	4,124.65	4,330.88
	72,584.83	76,214.07	80,024.78	84,026.01	88,227.32	92,638.68	97,270.62	102,134.15	107,240.85	112,602.90
27	36.64	38.47	40.40	42.42	44.54	46.76	49.10	51.56	54.14	56.84
	2,931.31	3,077.88	3,231.77	3,393.36	3,563.03	3,741.18	3,928.24	4,124.65	4,330.88	4,547.42
	76,214.07	80,024.78	84,026.01	88,227.32	92,638.68	97,270.62	102,134.15	107,240.85	112,602.90	118,233.04
28	38.47	40.40	42.42	44.54	46.76	49.10	51.56	54.14	56.84	59.68
	3,077.88	3,231.77	3,393.36	3,563.03	3,741.18	3,928.24	4,124.65	4,330.88	4,547.42	4,774.80
	80,024.78	84,026.01	88,227.32	92,638.68	97,270.62	102,134.15	107,240.85	112,602.90	118,233.04	124,144.69
29	40.40	42.42	44.54	46.76	49.10	51.56	54.14	56.84	59.68	62.67
	3,231.77	3,393.36	3,563.03	3,741.18	3,928.24	4,124.65	4,330.88	4,547.42	4,774.80	5,013.54
	84,026.01	88,227.32	92,638.68	97,270.62	102,134.15	107,240.85	112,602.90	118,233.04	124,144.69	130,351.93
30	42.42	44.54	46.76	49.10	51.56	54.14	56.84	59.68	62.67	65.80
	3,393.36	3,563.03	3,741.18	3,928.24	4,124.65	4,330.88	4,547.42	4,774.80	5,013.54	5,264.21
	88,227.32	92,638.68	97,270.62	102,134.15	107,240.85	112,602.90	118,233.04	124,144.69	130,351.93	136,869.52
31	44.54	46.76	49.10	51.56	54.14	56.84	59.68	62.67	65.80	69.09
	3,563.03	3,741.18	3,928.24	4,124.65	4,330.88	4,547.42	4,774.80	5,013.54	5,264.21	5,527.42
	92,638.68	97,270.62	102,134.15	107,240.85	112,602.90	118,233.04	124,144.69	130,351.93	136,869.52	143,713.00

CITY OF FAIRFAX
POSITION CLASSIFICATION PLAN
POLICE
FISCAL YEAR 2009-2010

TITLE	GRADE	SALARY RANGE
Major-Deputy Chief of Police	P21	84,173-130,581
Police Captain	P19	76,348-118,441
Police Lieutenant	P16	65,952-102,313
Police Sergeant	P14	59,820-92,801
Master Police Officer	P12	54,259-84,173
Police Officer First Class	P11	51,675-80,165
Police Officer	P10	49,214-76,348
Police Officer – Training	P08	44,639-69,250

Police Scale

	1	2	3	4	5	6	7	8	9	10
P08	21.46	22.53	23.66	24.84	26.09	27.39	28.76	30.20	31.71	33.29
	1,716.89	1,802.74	1,892.88	1,987.52	2,086.89	2,191.24	2,300.80	2,415.84	2,536.63	2,663.47
	44,639.23	46,871.19	49,214.75	51,675.49	54,259.26	56,972.23	59,820.84	62,811.88	65,952.47	69,250.10
P09	22.53	23.66	24.84	26.09	27.39	28.76	30.20	31.71	33.29	34.96
	1,802.74	1,892.88	1,987.52	2,086.89	2,191.24	2,300.80	2,415.84	2,536.63	2,663.47	2,796.64
	46,871.19	49,214.75	51,675.49	54,259.26	56,972.23	59,820.84	62,811.88	65,952.47	69,250.10	72,712.60
P10	23.66	24.84	26.09	27.39	28.76	30.20	31.71	33.29	34.96	36.71
	1,892.88	1,987.52	2,086.89	2,191.24	2,300.80	2,415.84	2,536.63	2,663.47	2,796.64	2,936.47
	49,214.75	51,675.49	54,259.26	56,972.23	59,820.84	62,811.88	65,952.47	69,250.10	72,712.60	76,348.23
P11	24.84	26.09	27.39	28.76	30.20	31.71	33.29	34.96	36.71	38.54
	1,987.52	2,086.89	2,191.24	2,300.80	2,415.84	2,536.63	2,663.47	2,796.64	2,936.47	3,083.29
	51,675.49	54,259.26	56,972.23	59,820.84	62,811.88	65,952.47	69,250.10	72,712.60	76,348.23	80,165.64
P12	26.09	27.39	28.76	30.20	31.71	33.29	34.96	36.71	38.54	40.47
	2,086.89	2,191.24	2,300.80	2,415.84	2,536.63	2,663.47	2,796.64	2,936.47	3,083.29	3,237.46
	54,259.26	56,972.23	59,820.84	62,811.88	65,952.47	69,250.10	72,712.60	76,348.23	80,165.64	84,173.93
P13	27.39	28.76	30.20	31.71	33.29	34.96	36.71	38.54	40.47	42.49
	2,191.24	2,300.80	2,415.84	2,536.63	2,663.47	2,796.64	2,936.47	3,083.29	3,237.46	3,399.33
	56,972.23	59,820.84	62,811.88	65,952.47	69,250.10	72,712.60	76,348.23	80,165.64	84,173.93	88,382.62
P14	28.76	30.20	31.71	33.29	34.96	36.71	38.54	40.47	42.49	44.62
	2,300.80	2,415.84	2,536.63	2,663.47	2,796.64	2,936.47	3,083.29	3,237.46	3,399.33	3,569.30
	59,820.84	62,811.88	65,952.47	69,250.10	72,712.60	76,348.23	80,165.64	84,173.93	88,382.62	92,801.76
P15	30.20	31.71	33.29	34.96	36.71	38.54	40.47	42.49	44.62	46.85
	2,415.84	2,536.63	2,663.47	2,796.64	2,936.47	3,083.29	3,237.46	3,399.33	3,569.30	3,747.76
	62,811.88	65,952.47	69,250.10	72,712.60	76,348.23	80,165.64	84,173.93	88,382.62	92,801.76	97,441.84
P16	31.71	33.29	34.96	36.71	38.54	40.47	42.49	44.62	46.85	49.19
	2,536.63	2,663.47	2,796.64	2,936.47	3,083.29	3,237.46	3,399.33	3,569.30	3,747.76	3,935.15
	65,952.47	69,250.10	72,712.60	76,348.23	80,165.64	84,173.93	88,382.62	92,801.76	97,441.84	102,313.93
P17	33.29	34.96	36.71	38.54	40.47	42.49	44.62	46.85	49.19	51.65
	2,663.47	2,796.64	2,936.47	3,083.29	3,237.46	3,399.33	3,569.30	3,747.76	3,935.15	4,131.91
	69,250.10	72,712.60	76,348.23	80,165.64	84,173.93	88,382.62	92,801.76	97,441.84	102,313.93	107,429.63

Police Scale

	1	2	3	4	5	6	7	8	9	10
P18	34.96	36.71	38.54	40.47	42.49	44.62	46.85	49.19	51.65	54.23
	2,796.64	2,936.47	3,083.29	3,237.46	3,399.33	3,569.30	3,747.76	3,935.15	4,131.91	4,338.50
	72,712.60	76,348.23	80,165.65	84,173.93	88,382.62	92,801.76	97,441.84	102,313.93	107,429.63	112,801.11
P19	36.71	38.54	40.47	42.49	44.62	46.85	49.19	51.65	54.23	56.94
	2,936.47	3,083.29	3,237.46	3,399.33	3,569.30	3,747.76	3,935.15	4,131.91	4,338.50	4,555.43
	76,348.23	80,165.65	84,173.93	88,382.62	92,801.76	97,441.84	102,313.93	107,429.63	112,801.11	118,441.17
P20	38.54	40.47	42.49	44.62	46.85	49.19	51.65	54.23	56.94	59.79
	3,083.29	3,237.46	3,399.33	3,569.30	3,747.76	3,935.15	4,131.91	4,338.50	4,555.43	4,783.20
	80,165.64	84,173.93	88,382.62	92,801.76	97,441.84	102,313.93	107,429.63	112,801.11	118,441.17	124,363.23
P21	40.47	42.49	44.62	46.85	49.19	51.65	54.23	56.94	59.79	62.78
	3,237.46	3,399.33	3,569.30	3,747.76	3,935.15	4,131.91	4,338.50	4,555.43	4,783.20	5,022.36
	84,173.93	88,382.62	92,801.76	97,441.84	102,313.93	107,429.63	112,801.11	118,441.17	124,363.23	130,581.39

CITY OF FAIRFAX
POSITION CLASSIFICATION PLAN
FIRE
FISCAL YEAR 2009-2010

TITLE	GRADE	SALARY RANGE
Assistant Chief, Code Administration	F22	85,645-132,864
Assistant Chief, Fire & Rescue	F22	
Battalion Chief	F20	77,683-120,512
Fire Captain	F17	67,105-104,102
Lieutenant, Fire & Rescue	F15	60,866-94,424
Master Technician	F13	55,208-85,645
Fire Medic	F12	52,579-81,567
Fire Technician	F12	
Firefighter	F10	47,690-73,984

Fire Scale – 80 hour

	1	2	3	4	5	6	7	8	9	10
F10	22.93	24.07	25.28	26.54	27.87	29.26	30.73	32.26	33.88	35.57
	1,834.26	1,925.97	2,022.27	2,123.39	2,229.55	2,341.03	2,458.08	2,580.99	2,710.04	2,845.54
	47,690.77	50,075.31	52,579.07	55,208.03	57,968.43	60,866.85	63,910.19	67,105.70	70,460.99	73,984.04
F11	24.07	25.28	26.54	27.87	29.26	30.73	32.26	33.88	35.57	37.35
	1,925.97	2,022.27	2,123.39	2,229.55	2,341.03	2,458.08	2,580.99	2,710.04	2,845.54	2,987.82
	50,075.31	52,579.07	55,208.03	57,968.43	60,866.85	63,910.19	67,105.70	70,460.99	73,984.04	77,683.24
F12	25.28	26.54	27.87	29.26	30.73	32.26	33.88	35.57	37.35	39.22
	2,022.27	2,123.39	2,229.55	2,341.03	2,458.08	2,580.99	2,710.04	2,845.54	2,987.82	3,137.21
	52,579.07	55,208.03	57,968.43	60,866.85	63,910.19	67,105.70	70,460.99	73,984.04	77,683.24	81,567.40
F13	26.54	27.87	29.26	30.73	32.26	33.88	35.57	37.35	39.22	41.18
	2,123.39	2,229.55	2,341.03	2,458.08	2,580.99	2,710.04	2,845.54	2,987.82	3,137.21	3,294.07
	55,208.03	57,968.43	60,866.85	63,910.19	67,105.70	70,460.99	73,984.04	77,683.24	81,567.40	85,645.77
F14	27.87	29.26	30.73	32.26	33.88	35.57	37.35	39.22	41.18	43.23
	2,229.55	2,341.03	2,458.08	2,580.99	2,710.04	2,845.54	2,987.82	3,137.21	3,294.07	3,458.77
	57,968.43	60,866.85	63,910.19	67,105.70	70,460.99	73,984.04	77,683.24	81,567.40	85,645.77	89,928.06
F15	29.26	30.73	32.26	33.88	35.57	37.35	39.22	41.18	43.23	45.40
	2,341.03	2,458.08	2,580.99	2,710.04	2,845.54	2,987.82	3,137.21	3,294.07	3,458.77	3,631.71
	60,866.85	63,910.19	67,105.70	70,460.99	73,984.04	77,683.24	81,567.40	85,645.77	89,928.06	94,424.46
F16	30.73	32.26	33.88	35.57	37.35	39.22	41.18	43.23	45.40	47.67
	2,458.08	2,580.99	2,710.04	2,845.54	2,987.82	3,137.21	3,294.07	3,458.77	3,631.71	3,813.30
	63,910.19	67,105.70	70,460.99	73,984.04	77,683.24	81,567.40	85,645.77	89,928.06	94,424.46	99,145.68
F17	32.26	33.88	35.57	37.35	39.22	41.18	43.23	45.40	47.67	50.05
	2,580.99	2,710.04	2,845.54	2,987.82	3,137.21	3,294.07	3,458.77	3,631.71	3,813.30	4,003.96
	67,105.70	70,460.99	73,984.04	77,683.24	81,567.40	85,645.77	89,928.06	94,424.46	99,145.68	104,102.97
F18	33.88	35.57	37.35	39.22	41.18	43.23	45.40	47.67	50.05	52.55
	2,710.04	2,845.54	2,987.82	3,137.21	3,294.07	3,458.77	3,631.71	3,813.30	4,003.96	4,204.16
	70,460.99	73,984.04	77,683.24	81,567.40	85,645.77	89,928.06	94,424.46	99,145.68	104,102.97	109,308.12
F19	35.57	37.35	39.22	41.18	43.23	45.40	47.67	50.05	52.55	55.18
	2,845.54	2,987.82	3,137.21	3,294.07	3,458.77	3,631.71	3,813.30	4,003.96	4,204.16	4,414.37
	73,984.04	77,683.24	81,567.40	85,645.77	89,928.06	94,424.46	99,145.68	104,102.97	109,308.12	114,773.52

Fire Scale – 80 hour

	1	2	3	4	5	6	7	8	9	10
F20	37.35	39.22	41.18	43.23	45.40	47.67	50.05	52.55	55.18	57.94
	2,987.82	3,137.21	3,294.07	3,458.77	3,631.71	3,813.30	4,003.96	4,204.16	4,414.37	4,635.08
	77,683.24	81,567.40	85,645.77	89,928.06	94,424.46	99,145.68	104,102.97	109,308.12	114,773.52	120,512.20
F21	39.22	41.18	43.23	45.40	47.67	50.05	52.55	55.18	57.94	60.84
	3,137.21	3,294.07	3,458.77	3,631.71	3,813.30	4,003.96	4,204.16	4,414.37	4,635.08	4,866.84
	81,567.40	85,645.77	89,928.06	94,424.46	99,145.68	104,102.97	109,308.12	114,773.52	120,512.20	126,537.81
F22	41.18	43.23	45.40	47.67	50.05	52.55	55.18	57.94	60.84	63.88
	3,294.07	3,458.77	3,631.71	3,813.30	4,003.96	4,204.16	4,414.37	4,635.08	4,866.84	5,110.18
	85,645.77	89,928.06	94,424.46	99,145.68	104,102.97	109,308.12	114,773.52	120,512.20	126,537.81	132,864.70

Fire Scale – 112 hour

	1	2	3	4	5	6	7	8	9	10
F10	16.38	17.20	18.06	18.96	19.91	20.90	21.95	23.04	24.20	25.41
	1,834.26	1,925.97	2,022.27	2,123.39	2,229.55	2,341.03	2,458.08	2,580.99	2,710.04	2,845.54
	47,690.77	50,075.31	52,579.07	55,208.03	57,968.43	60,866.85	63,910.19	67,105.70	70,460.99	73,984.04
F11	17.20	18.06	18.96	19.91	20.90	21.95	23.04	24.20	25.41	26.68
	1,925.97	2,022.27	2,123.39	2,229.55	2,341.03	2,458.08	2,580.99	2,710.04	2,845.54	2,987.82
	50,075.31	52,579.07	55,208.03	57,968.43	60,866.85	63,910.19	67,105.70	70,460.99	73,984.04	77,683.24
F12	18.06	18.96	19.91	20.90	21.95	23.04	24.20	25.41	26.68	28.01
	2,022.27	2,123.39	2,229.55	2,341.03	2,458.08	2,580.99	2,710.04	2,845.54	2,987.82	3,137.21
	52,579.07	55,208.03	57,968.43	60,866.85	63,910.19	67,105.70	70,460.99	73,984.04	77,683.24	81,567.40
F13	18.96	19.91	20.90	21.95	23.04	24.20	25.41	26.68	28.01	29.41
	2,123.39	2,229.55	2,341.03	2,458.08	2,580.99	2,710.04	2,845.54	2,987.82	3,137.21	3,294.07
	55,208.03	57,968.43	60,866.85	63,910.19	67,105.70	70,460.99	73,984.04	77,683.24	81,567.40	85,645.77
F14	19.91	20.90	21.95	23.04	24.20	25.41	26.68	28.01	29.41	30.88
	2,229.55	2,341.03	2,458.08	2,580.99	2,710.04	2,845.54	2,987.82	3,137.21	3,294.07	3,458.77
	57,968.43	60,866.85	63,910.19	67,105.70	70,460.99	73,984.04	77,683.24	81,567.40	85,645.77	89,928.06
F15	20.90	21.95	23.04	24.20	25.41	26.68	28.01	29.41	30.88	32.43
	2,341.03	2,458.08	2,580.99	2,710.04	2,845.54	2,987.82	3,137.21	3,294.07	3,458.77	3,631.71
	60,866.85	63,910.19	67,105.70	70,460.99	73,984.04	77,683.24	81,567.40	85,645.77	89,928.06	94,424.46
F16	21.95	23.04	24.20	25.41	26.68	28.01	29.41	30.88	32.43	34.05
	2,458.08	2,580.99	2,710.04	2,845.54	2,987.82	3,137.21	3,294.07	3,458.77	3,631.71	3,813.30
	63,910.19	67,105.70	70,460.99	73,984.04	77,683.24	81,567.40	85,645.77	89,928.06	94,424.46	99,145.68
F17	23.04	24.20	25.41	26.68	28.01	29.41	30.88	32.43	34.05	35.75
	2,580.99	2,710.04	2,845.54	2,987.82	3,137.21	3,294.07	3,458.77	3,631.71	3,813.30	4,003.96
	67,105.70	70,460.99	73,984.04	77,683.24	81,567.40	85,645.77	89,928.06	94,424.46	99,145.68	104,102.97
F18	24.20	25.41	26.68	28.01	29.41	30.88	32.43	34.05	35.75	37.54
	2,710.04	2,845.54	2,987.82	3,137.21	3,294.07	3,458.77	3,631.71	3,813.30	4,003.96	4,204.16
	70,460.99	73,984.04	77,683.24	81,567.40	85,645.77	89,928.06	94,424.46	99,145.68	104,102.97	109,308.12
F19	25.41	26.68	28.01	29.41	30.88	32.43	34.05	35.75	37.54	39.41
	2,845.54	2,987.82	3,137.21	3,294.07	3,458.77	3,631.71	3,813.30	4,003.96	4,204.16	4,414.37
	73,984.04	77,683.24	81,567.40	85,645.77	89,928.06	94,424.46	99,145.68	104,102.97	109,308.12	114,773.52

Fire Scale – 112 hour

	1	2	3	4	5	6	7	8	9	10
F20	26.68	28.01	29.41	30.88	32.43	34.05	35.75	37.54	39.41	41.38
	2,987.82	3,137.21	3,294.07	3,458.77	3,631.71	3,813.30	4,003.96	4,204.16	4,414.37	4,635.08
	77,683.24	81,567.40	85,645.77	89,928.06	94,424.46	99,145.68	104,102.97	109,308.12	114,773.52	120,512.20
F21	28.01	29.41	30.88	32.43	34.05	35.75	37.54	39.41	41.38	43.45
	3,137.21	3,294.07	3,458.77	3,631.71	3,813.30	4,003.96	4,204.16	4,414.37	4,635.08	4,866.84
	81,567.40	85,645.77	89,928.06	94,424.46	99,145.68	104,102.97	109,308.12	114,773.52	120,512.20	126,537.81
F22	29.41	30.88	32.43	34.05	35.75	37.54	39.41	41.38	43.45	45.63
	3,294.07	3,458.77	3,631.71	3,813.30	4,003.96	4,204.16	4,414.37	4,635.08	4,866.84	5,110.18
	85,645.77	89,928.06	94,424.46	99,145.68	104,102.97	109,308.12	114,773.52	120,512.20	126,537.81	132,864.70

Accrual Basis of Accounting – a method of accounting that recognizes the financial effect of transactions, events and inter-fund activities when they occur, regardless of the timing of related cash flows.

Proposed Budget – the final operating and capital budget approved by the City Council after public hearings and amendments to the proposed budget, if applicable; becomes legal guidance to City management and departments for spending levels.

Advisory Referendum – a measure voted on by the general public in an election; refers to a specific question posed on a ballot which is non-binding and used to provide guidance to the elected representatives.

ALS – advanced life support.

Appropriation – an authorization made by the City Council that permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are granted for a one-year period.

Assessed Value – the fair market value placed upon real and personal property by the City as the basis for levying property taxes.

Assessment/Sales Ratio – assessed value for each sale of real property divided by its selling price; used to determine if real property is assessed within a reasonable range of fair market value. The Commonwealth of Virginia requires that real property be assessed at 100% of fair market value. An acceptable assessment/sales ratio percentage is 70% or higher.

Balanced Budget – by law, local government budgets must be balanced; i.e., expenditures may not exceed revenues.

Basis of Accounting – the timing of recognition, that is, when the effects of transactions or events should be recognized for financial reporting purposes.

Blenheim – generally refers to the 12-acre property and house purchased by the City for historic preservation and possible development of a museum/interpretive center; Blenheim (c. 1858) is listed on the National Register of Historic Places and significant because it contains the nation's largest and best-preserved collection of Civil War soldier graffiti.

BLS – basic life support.

Bond Debt Instrument – a written promise to pay a specified sum of money (called principal or face value) at a specified future date (called the maturity date) along with periodic interest paid at a specified percentage of the principal. Bonds are typically used for long-term debt to pay for specific capital expenditures.

Bond Ratings – a rating of quality given on any given bond offering as determined by an independent agency in the business of rating such offerings.

BPOL Tax – business license or gross receipts tax, this item taxes the total revenues of a business.

Budget – a plan of financial operation including an estimate of proposed means of financing them (revenue estimates). The term also sometimes is used to denote the officially approved expenditure ceilings under which the City and its departments operate.

Budget Calendar – the schedule of key dates or milestones the City follows in the preparation and adoption of the budget.

BZA – Board of Zoning Appeals.

Cable Grant Fund — this fund receives its revenue from a 3 percent cable television fee. The revenue can only be used for cable television equipment. This is a separate Capital Fund.

Capital Fund — each year, the City adopts a five-year Capital Improvement Program (CIP) that serves as a blueprint for the long-term physical improvements the City wishes to make. The Capital Fund is funded through a transfer from the general, water and sewer funds, State aid and bond issues. The current year CIP is included as part of the annual budget.

Capital Improvement Plan (CIP) – a five-year plan of proposed capital expenditures for long-term improvements to City facilities including water, sewer, transit and schools; identifies each project and source of funding.

Capital Outlay – an appropriation or expenditure category for government assets with a value of $5,000
or more and a useful economic life of one year or more.

Cityscene – A monthly report to the Citizens of the City of Fairfax written and mailed by the City Community Relations Department; the *Cityscene* includes articles of interest, notices of public meetings, minutes of public meetings and other information pertinent to the citizens of the City of Fairfax.

Coefficient of Dispersion – represents the mean percentage deviation from a median.

Comprehensive Annual Financial Report (CAFR) – the annual report that represents a locality's financial activities and contains the independent auditor's reports on compliance with laws, regulations and internal controls over financial reporting based on an audit of financial statements performed in accordance with "Government Auditing Standards."

COG – Washington Metropolitan Council of Governments – an independent, nonprofit association of 17 member governments located in the Washington metropolitan region.

Constitutional Officers – officials elected to four-year terms of office who are authorized by the Constitution of Virginia to head City departments, the Treasurer and Commissioner of Revenue in the City.

Consumer Price Index (CPI) – a measure, calculated by the United States Department of Labor, commonly used to indicate the rate of inflation.

Contingency – a budgetary reserve set aside for emergencies or unforeseen expenditures for which no other budget exists.

CPR – cardio-pulmonary resuscitation.

CRIS Kiosk – an interactive multimedia kiosk including information about government services and regional attractions. The kiosk, named CRIS (Community Resident Information System), is a cooperative project with Fairfax County. Kiosks are located in area government offices, shopping malls and libraries.

CSA – Comprehensive Services Act.

CUE Bus – City/University/Energy Saver bus system – provides bus service to City residents and George Mason University (GMU) students.

CY – Calendar year.

Debt Per Capita – total outstanding debt divided by the population of the City.

Debt Ratio – a measure used that determines the annual debt service or outstanding debt as a percentage of some other item which is generally an indication of the ability of the City to repay the debt; examples include annual debt service as a percentage of total annual expenditures and total outstanding debt as a percentage of total assessed value.

Debt Service – the payment of interest and principal to holders of the City's debt instruments.

E-911 Tax – this is a tax on telephone usage to pay for fire and police emergency dispatch operations.

Economic Development Authority (EDA) – responsible for encouraging industrial and commercial development in the City.

EMS – emergency medical services.

EMT – emergency medical technician.

Encumbrance – a reservation of funds that represents a legal commitment, often established through contract, to pay for future goods or services.

Enterprise Funds – account for the financing of services to the general public whereby all or most of the operating expenses involved are recorded in the form of charges to users of such services. The enterprise funds consist of the Sewer Utility Fund, the Water Utility Fund and the Transit Fund (although transit is not formally recognized as an enterprise fund).

Expenditure – actual outlay of monies for goods or services.

Expenses – expenditures and encumbrances for goods and services.

Fair Market Sales – defined as an "arm's length" transaction where there is a willing buyer and a willing seller, neither of which is under pressure to sell or buy. This excludes transfers such as sales within a family, foreclosures, or sales to a governmental unit.

Fastran – name of paratransit service.

FHS – Fairfax High School.

Fringe Benefits – the employer contributions paid by the City as part of the conditions of employment. Examples include health insurance, state public employees retirement system and the City retirement system.

Full-Time Equivalent (FTE) – a measure for determining personnel staffing, computed by equating 2,080 hours of work per year (2,912 for firefighters) with one full-time equivalent position.

Fund – an independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities that are segregated for the purpose of carrying on specific activities or attaining certain objectives.

Fund Balance – the excess of an entity's assets over its liabilities also known as excess revenues over expenditures. A negative fund balance is sometimes called a deficit.

GASB – Governmental Accounting Standards Board – an organization that provides the ultimate authoritative accounting and financial reporting standards for state and local governments.

General Fund — used to account for all general operating expenditures and revenues, this is the City's largest fund. Revenues in the general fund primarily are from property taxes, sales tax, the business license tax and State aid.

General Obligation Bond – a bond for which the full faith and credit of the City is pledged for payment.

Historic Fairfax City, Inc. (HFCI) -- a nonprofit in the City whose purpose is to promote and preserve historic properties in the City of Fairfax. They also promote public awareness and appreciation of the history of the City of Fairfax.

Infrastructure – public systems and facilities, including water and sewer systems, roads, bridges, public transportation systems, schools and other utility systems.

Internal Service Charges – charges to City departments for assigned vehicle repairs and maintenance provided by the fleet maintenance division.

IT – information technology.

Lease Financing Instrument – financial obligation which is not the general obligation debt of the City for which the full faith and credit of the City is pledged for payment.

Median Household Income – median denotes the middle value in a set of values, in this case, household income.

MGD – million gallons per day.

MIS Services – management information services generally referring to information technology products and services.

MISS UTILITY – an organization that tracks utilities so that, in accordance with the Underground Utility Protection Law, anybody who wants to dig in the ground for any purpose can determine where utilities are located.

Modified Accrual Basis of Accounting – basis of accounting according to which revenues are recognized in the accounting period in which they become available and measurable and expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which are recognized when due.

Non-Departmental Accounts – accounts used to record expenditures that cannot or have not been allocated to individual departments.

NVTA – Northern Virginia Transportation Authority. NVTA is responsible for long-range transportation planning for regional transportation projects in Northern Virginia.

NVTC – Northern Virginia Transportation Commission.

Object – as used in expenditure classification, this term applies to the type of item purchased or the service obtained (as distinguished from the results obtained from expenditures). Examples are personnel services, contractual services and materials and supplies.

Old Town Service District – the area defined as Old Town Fairfax; the service district was established to provide revenues, through a special assessment, to help fund costs related to the Old Town Fairfax development projects.

Old Town Service District Fund – this fund was established to fund the costs of the proposed Old Town development projects. Old Town Service District special assessment taxes are transferred into this fund in accordance with City Council Ordinance. This is a separate Capital Fund.

Open Space Fund – the open space fund was established to fund acquisition of open space and parkland in the City. It is funded on an annual basis by up to five cents on the real estate tax rate for five years. This is a separate Capital Fund.

Performance Measure – an indicator of the attainment of an objective; it is a specific quantitative measure of work performed or services provided within an activity or program, or it may be a quantitative measure of results obtained through a program or activity.

Personal Property Tax (PP) – a City tax levied on motor vehicles and boats based on published listings of values, and on machinery and tools based on a percentage of cost.

Proposed Budget – the operating and capital budgets submitted to the City Council by the City Manager.

Proprietary Fund – a fund that accounts for operations that are financed in a manner similar to private business enterprise; consists of enterprise funds.

Public Service Corporation (PSC) – an entity defined by the Commonwealth of Virginia as providing utilities to residents and businesses; includes power companies, phone companies, gas companies, and other similar type organizations.

Real Estate Tax (R/E) – a tax levied by the City Council on real property in the City of Fairfax; real property is defined as land and improvements on the land (buildings).

Reserve – an account used to indicate that a portion of fund equity is legally restricted.

Residential Renaissance Program – a set of programs run by the Renaissance Housing Corporation, a non-profit organization in the City, to assist homeowners in improving and upgrading their houses; currently taking applications for a residential home improvement loan whereby the Renaissance Housing Corporation will buy down the first two years of interest on home improvement loans for those meeting established criteria.

Revenue – the income received by the City in support of a program of services to the community; includes such items as property taxes, fees, user charges, grants, fines and forfeitures, interest income and miscellaneous revenue.

Revenue Estimate – a formal estimate of how much revenue will be earned from a specific revenue source for some future period – typically a future fiscal year.

ROW – right-of-way.

Salaries – the amounts paid for personal services rendered by employees in accordance with rates, hours, terms and conditions authorized by law or stated in employment contracts. This category also includes overtime and temporary help.

Stormwater Fund — the stormwater fund was established to carry out major stormwater projects. It is funded on an as-needed basis by one or two cents on the real estate rate, but has not guaranteed set-aside funding each year. This is a separate Capital Fund.

SUP – special use permit as in zoning.

Supplies and Materials – the expenditure classification used in the budget to cover office and operating supplies, construction materials, chemicals, fuels, and repair parts.

Tax Rate – the amount of tax levied for each $100 of assessed value.

TEIF Grant – Transportation Efficiency and Improvement Fund.

Transient Occupancy or Lodging Tax – tax on stays at hotels and motels of less than 30 days duration.

Transit Fund — the transit fund is used to account for operations of the City's CUE bus system. While set up as an enterprise fund, a transfer of money from the general fund into the transit fund covers a portion of the expenses of this fund.

UCR based reporting – Uniform Crime Reporting; move is toward incident based reporting (IBR).

User Fees – the payment of a fee for direct receipt of a public service by the person benefiting from the service.

Utility Funds — sewer and water services are accounted for in the utility funds. The sewer fund and water fund are enterprise funds. Enterprise funds are those funds in which the cost of providing goods or services is financed primarily through user charges.

WMATA – Washington Metropolitan Area Transit Authority, the regional agency that operates the METRO bus and subway systems expenditures.