



CITY OF FAIRFAX, VIRGINIA

APPLICATION PACKAGE ZONING INTERPRETATIONS AND DETERMINATIONS

The City of Fairfax is committed to the letter and spirit of the Americans with Disabilities Act. To request a reasonable accommodation for any type of disability, please call 703-385-7930, (TTY 711)

**APPLICATION PACKAGE
ZONING INTERPRETATIONS AND
DETERMINATIONS**



CITY OF FAIRFAX
Department of Community Development and Planning
10455 Armstrong Street, Annex Room 207
Fairfax, VA 22030

TO THE APPLICANT:

To assist you in completing your interpretation/determination request the application is attached for your use. Please follow the instructions carefully, as no request will be processed until all required materials are submitted to the Zoning Office (Room 207A, City Hall).

Zoning Ordinance §6.19 provides that when uncertainty exists concerning the text of City Code Chapter 110, the Zoning Administrator is authorized to make all interpretations of all standards, procedures and regulations of the Zoning Ordinance. Requests for written interpretations must be submitted in accordance with zoning ordinance §6.2.3. Once a fully completed request form, fee and all mandatory information as may be required by the Zoning Administrator is received by the Zoning Office and deemed complete, the request will be evaluated. The written decision will be forwarded to the applicant within 90 days unless the requester agrees to a longer time period. Some requests will be processed in a shorter period of time, some longer, depending on the complexity of the request.

Requests for interpretations pursuant to §15.2-2311 of the Code of VA may be made for the following:

- §2.2 Interpretation of District Boundaries
- §3.4.1.B Use Regulations / Similar Use Interpretations
- §4.15.4.C Floodplain Regulations / Use and Interpretation of FIRMs
- §4.15.4.F Floodplain Regulations / Interpretation of District Boundaries
- §4.18.6 Chesapeake Bay Preservation / Interpretation of RPA and CBPA Boundaries

Requests for written determinations pursuant to §15.2-2307 of the Code of VA may be made for zoning, proffers and development conditions.

An appeal from any written interpretation or determination must be made to the Secretary of the Board of Zoning Appeals within 30 days of the final decision in accordance with Zoning Ordinance §6.21.

If you have any questions pertaining to this interpretation/determination request process please contact the Department of Community Development and Planning as follows:

DIRECTOR..... Brooke Hardin
brooke.hardin@fairfaxva.gov
703-385-7930

ZONING ADMINISTRATOR..... Joseph Eisenberg
joseph.eisenberg@fairfaxva.gov
703-385-7820



Application #: _____
Receipt #: _____

APPLICATION FOR WRITTEN INTERPRETATION/DETERMINATION

- \$300 NON REFUNDABLE FEE -

- Interpretation of District Boundaries §2.2
- Floodplain/Use & Interp. of FIRMs §4.15.4.C
- Chesapeake Bay Preservation/RPA & CBPA Boundaries §4.18.6
- Use Regulations/Similar Use Interpretations §3.4.1.B
- Floodplain/Interp. District Boundaries §4.15.4.F
- Determination of Zoning/Proffers/Conditions §5.6.2.A

1. APPLICANT or AUTHORIZED AGENT INFORMATION (check as appropriate)

Applicant Name _____ (circle one): Corporation / Gen Partnership / Ltd Partnership / Sole Proprietorship / Individual

Applicant Address _____

Phone (o) _____ (c) _____ Email _____

Applicant or Authorized Agent Signature _____

Relationship to project (circle one): Property owner / Contract purchaser / Lessee / Agent

2. DETERMINATION OF ZONING/PROFFERS/CONDITIONS (§15.2-2307 Code of VA) Section 110-5.6.2.A

Property Address _____ Tax Map # _____

Project/Development Name _____

Relevant Zoning Approvals _____

Determination Request _____

- I certify that this request for determination concerns the development of a specific project, as named above or as attached.
- I certify that the applicant is the owner of the subject property or is authorized by the owner of the subject property to make this determination request. Date the owner of the subject property took title: _____

Applicant or Authorized Agent Signature (REQUIRED) _____ Date _____

3. INTERPRETATION OF ZONING ORDINANCE AND MAP (§15.2-2311 Code of VA) Section 110-6.19

Code Section(s) 110- _____

Interpretation Request _____

OFFICE USE ONLY

Case Number: _____ Fee Receipt: _____ Intake By: _____