

CITY OF FAIRFAX, VIRGINIA

APPLICATION PACKAGE NOTICE OF APPEAL BOARD OF ZONING APPEALS

APPLICATION PACKAGE NOTICE OF APPEAL BOARD OF ZONING APPEALS



CITY OF FAIRFAX

Department of Community Development and Planning

10455 Armstrong Street, Annex Room 207 Fairfax, VA 22030

TO THE APPLICANT:

To assist you in completing your notice of appeal, an application is attached for your use. Please follow the instructions carefully, as no appeal will be processed until all required materials are submitted to the Zoning Office (Room 207A, City Hall). A notice of appeal must be submitted in writing within 30 days of the final decision which is the subject of the appeal.

Zoning Ordinance §6.21 provides that where it is alleged there is error in any order, requirement, decision or determination in the enforcement of the text of City Code Chapter 110 (Zoning Ordinance) and where there is any uncertainty as to the location of a district boundary, and interpretation is needed to carry out the intent and purpose of this chapter for the particular section or district in question, an administrative appeal may be submitted. The administrative appeal process is not applicable for appealing decisions of the Board of Architectural Review, or for decisions of the Zoning Administrator on subdivisions and administrative adjustments.

The written notice of appeal must be submitted in accordance with Zoning Ordinance §6.2.3 and must show that the applicant has an immediate, pecuniary and substantial interest in the litigation, and not a remote or indirect interest. Once a fully completed notice application, fee and all mandatory information as may be required by the Zoning Administrator is received by the Secretary for the Board of Zoning Appeals and deemed complete, the notice of appeal will be distributed to the Board and the Zoning Administrator. The decision of the Board will be made within 90-days from the filing of the notice of appeal and public notice given in accordance with §6.2.5 of the Zoning Ordinance. The written decision will be forwarded to the applicant by first class mail within five (5) days after final decision.

Final decisions of the Board of Zoning Appeals may be appealed to Circuit Court within 30 days of the decision in accordance with §6.21.10 and §6.23.

If you have any questions pertaining to this appeal process please contact the Department of Community Development and Planning as follows:

DIRECTOR..... Brooke Hardin

brooke.hardin@fairfaxva.gov

703-385-7930

SECRETARY TO BOARD OF ZONING APPEALS..... Saron Getahun

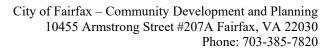
Saron.getahun@fairfaxva.gov

703-385-7820

ZONING ADMINISTRATOR...... Joseph Eisenberg

joseph.eisenberg@fairfaxva.gov

703-385-7820





Application #:	
Receipt #:	

NOTICE OF ADMINISTRATIVE APPEAL – BOARD OF ZONING APPEALS

- \$1,050 NON REFUNDABLE FEE –			
☐ Determination of Zoning/F☐ Sign Permits §6.9☐ Floodplain Permits §6.11☐ Chesapeake Bay Preservat	ion Reviews §6.13	☐ Tree Removal Permits §6.10 ☐ Erosion/Sediment Control Permit §6.12 ☐ Temporary Use Permit §6.15	
☐ Interpretations/Determina☐ Notice of Zoning Violation		☐ Zoning Permits §6.20 ☐ Order of the Zoning Administrator §8.4.4	
1. □ APPLICANT or □ A	UTHORIZED AGENT INF	FORMATION (check as appropriate)	
		· · · · · · · · · · · · · · · · · · ·	
		(circle one): Corporation / Gen Partnership / Ltd Partnership / Sole Proprietorship / Individual	
		Email	
Applicant or Authorized Agent	Signature		
Relationship to project (circle on	e): Property owner / Contract purch	naser / Lessee / Agent	
2. PROPERTY INFORMA	ΓΙΟΝ		
Property Address		Tax Map #	
	DICATE HERE 🗖 IF ANY	ZONING ADMINISTRATOR BEING APPEALED, GROUNDS FOR SITE PLANS, PLATS, MAPS OR OTHER DOCUMENTS ARE	
Section §110-6.21 and certify	that the appellant is the ov	the Board of Zoning Appeals under the provisions of City Code wner of the subject property or is authorized by the owner of the he subject property took title:	
Applicant or Authorized Agent	Signature (REQUIRED) _	Date	
	OF	FICE USE ONLY	
Casa Number			
Case Number:	ree keceip	:: Intake By:	