

# TRANSIT FUND

## FY 2019 Adopted Budget - City of Fairfax, Virginia

### City of Fairfax, Virginia FY 2019 Transit Fund Budget Summary

	FY 2017 <u>Actual</u>	FY 2018 <u>Budget</u>	FY 2018 <u>Estimate</u>	FY 2019 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
<b>Revenues</b>						
<b>Local Revenues</b>						
CUE Bus Receipts	\$ 471,573	\$ 550,000	\$ 475,000	\$ 475,000	\$ (75,000)	-13.64%
Advertising	-	-	-	-	-	0.00%
Farewheels	1,159	1,500	1,200	1,200	(300)	-20.00%
Charter Services	2,835	-	3,000	3,000	3,000	0.00%
Miscellaneous	-	-	-	-	-	0.00%
<b>Total Local Revenues</b>	<b>475,567</b>	<b>551,500</b>	<b>479,200</b>	<b>479,200</b>	<b>(72,300)</b>	<b>-13.11%</b>
<b>State and Federal Grants</b>						
NVTC	828,000	728,000	228,000	628,000	(100,000)	-13.74%
DRPT	-	3,402,500	3,402,500	3,402,500	-	0.00%
<b>Total State &amp; Federal Grants</b>	<b>828,000</b>	<b>4,130,500</b>	<b>3,630,500</b>	<b>4,030,500</b>	<b>(100,000)</b>	<b>-2.42%</b>
<b>General Fund Support</b>	-	-	-	-	-	0.00%
<b>Transfers In - Trans Tax Fund</b>	<b>1,945,920</b>	<b>1,681,987</b>	<b>1,681,987</b>	<b>1,984,698</b>	<b>302,711</b>	<b>18.00%</b>
<b>Partnership Contributions</b>						
GMU Bus Contribution	750,000	750,000	750,000	750,000	-	0.00%
<b>Total Partnership Contributions</b>	<b>750,000</b>	<b>750,000</b>	<b>750,000</b>	<b>750,000</b>	<b>-</b>	<b>0.00%</b>
<b>Total Revenues</b>	<b>\$ 3,999,487</b>	<b>\$ 7,113,987</b>	<b>\$ 6,541,687</b>	<b>\$ 7,244,398</b>	<b>\$ 130,411</b>	<b>1.83%</b>
<b>Total Expenses</b>	<b>\$ 3,834,310</b>	<b>\$ 7,113,987</b>	<b>\$ 7,169,028</b>	<b>\$ 7,244,398</b>	<b>\$ 130,411</b>	<b>1.83%</b>
<b>Cash Equivalents - June 30</b>	<b>\$ 645,728</b>	<b>\$ 2,474</b>	<b>\$ 18,387</b>	<b>\$ 18,387</b>		
<b>Total FTE</b>	<b>33.3</b>	<b>33.3</b>	<b>33.3</b>	<b>33.3</b>		

## FY 2019 Adopted Budget - City of Fairfax, Virginia

**FUNCTION:** Transportation  
**DEPARTMENT:** Public Works  
**DIVISION OR ACTIVITY:** CUE Bus

### BUDGET COMMENTS:

An increase of \$130,411 (1.8%) from the FY 2018 Adopted Budget is necessary to fund the FY 2019 Adopted Budget. Notable changes are as follows:

- **Salaries, increase of \$3,456 (.2%)**
  - Increase due to merit increase of up to 3.5%.
- **Fringe Benefits, increase of \$46,804 (7.4%)**
  - Increase due to merit increase and increases in the cost of health insurance and retirement plans.
- **Internal Services, increase of \$83,560 (6.6%)**
  - The allocation of motor pool expenses from Fleet Maintenance was updated based on actual usage statistics; as result, motor pool costs allocated to this division increased.
- **Capital Outlay, increase of \$2,000 (66.7%)**
  - Increase to replace NextBus signs.

### Cost Center 437110: CUE Bus

Title	FY 2017 <u>Actual</u>	FY 2018 <u>Budget</u>	FY 2018 <u>Estimate</u>	FY 2019 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 1,598,022	\$ 1,681,883	\$ 1,710,383	\$ 1,685,339	\$ 3,456	0.21%
Fringe Benefits	627,781	633,366	635,546	680,170	46,804	7.39%
Purchased Services	40,604	56,300	80,636	50,100	(6,200)	-11.01%
Internal Services	1,505,962	1,265,336	1,265,336	1,348,896	83,560	6.60%
Other Charges	44,781	3,458,602	3,458,627	3,459,392	790	0.02%
Supplies & Materials	12,649	15,500	15,500	15,500	-	0.00%
Capital Outlay	4,511	3,000	3,000	5,000	2,000	66.67%
<b>Total</b>	<b>\$ 3,834,310</b>	<b>\$ 7,113,987</b>	<b>\$ 7,169,028</b>	<b>\$ 7,244,398</b>	<b>\$ 130,411</b>	<b>1.83%</b>

### PROGRAM:

CUE is a citywide bus service developed to relieve traffic congestion and to provide transit services within the City and between George Mason University (GMU) and the Vienna/Fairfax-GMU Metrorail station. Basic fare (cash and SmarTrip) is \$1.75.

A fare of \$0.85 is charged to students, seniors and persons with disabilities with a valid ID. GMU students, faculty and staff ride for free. In FY 18, the City started a Free Student Bus Pass Pilot Program for high school and middle school students. This program provides free rides on CUE to students who have their parent/guardian's approval. The City receives compensation annually from GMU, which is currently budgeted at \$750,000.

## **FY 2019 Adopted Budget - City of Fairfax, Virginia**

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**FUNCTION:** Transportation  
**DEPARTMENT:** Public Works  
**DIVISION OR ACTIVITY:** CUE Bus

### **GOAL:**

To provide the citizens of the City with effective transit service within the City and to the Vienna/Fairfax-GMU Metrorail station, and George Mason University. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices. To enhance quality of life measures and amenities with continued emphasis on recommendations of the Livability Task Force. To finalize and implement a more accelerated schedule for critical transportation projects involving state and federal funding. To continue emphasis on the reduction of the impact of increasing traffic through the City.

### **OBJECTIVES:**

- To provide convenient and frequent access to the Vienna-Fairfax/GMU Metrorail Station
- To provide service seven days a week
- To meet our partnership requirements with George Mason University
- To meet all published schedules
- To meet all regional and local Americans with Disabilities Act requirements

### **SERVICES AND PRODUCTS:**

- Public Transit service within the City and to/from the Vienna/Fairfax/GMU Metro Station and George Mason University
- Bus schedules and information

**FY 2019 Adopted Budget - City of Fairfax, Virginia**

**FUNCTION:** Transportation  
**DEPARTMENT:** Public Works  
**DIVISION OR ACTIVITY:** CUE Bus

**PERFORMANCE MEASURES:**

Indicators	FY 2017 Actual	FY 2018 Budget	FY 2018 Estimate	FY 2019 Projected
<b>Output Measures</b>				
Authorized Fleet Size	12	12	12	12
Basic Fare	\$1.75	\$1.75	\$1.75	\$1.75
Total Ridership	645,687	700,000	650,000	650,000
Revenue Hours	33,000	33,000	33,000	33,000
City Wheels Clients	31	31	31	31
<b>Outcome Measurers</b>				
On-time Performance at Vienna Metro	85.5%	85%	88%	88%
Percent Change in Ridership	-6.7%	-5.0%	-5.0%	-5.0%

**Performance Measurement Results:**

- Ridership is projected to decline in FY 2019 to less than 700,000 trips.
- The number of revenue hours is expected to remain constant.
- The City Wheels program is expected to remain constant at 31 clients. This service provides a subsidy to City residents with disabilities and allows them to utilize taxi services as they are not able to board the CUE Bus.

Personnel Classification	Grade	FY 2017 Actual	FY 2018 Budget	FY 2018 Estimate	FY 2019 Adopted
Transit Superintendent	123	1.00	1.00	1.00	1.00
Bus Driver Supervisor	115	2.00	2.00	2.00	2.00
Administrative Assistant	113	0.50	0.50	0.50	0.50
Bus Driver	110	20.00	21.00	21.00	21.00
Bus Driver (P/T)	110	8.75	7.75	7.75	7.75
Transit Technician	107	1.00	1.00	1.00	1.00
<b>Total FTE</b>		<b>33.25</b>	<b>33.25</b>	<b>33.25</b>	<b>33.25</b>

**FY 2019 Adopted Budget - City of Fairfax, Virginia**

**FUNCTION:** Transportation  
**DEPARTMENT:** Public Works  
**DIVISION OR ACTIVITY:** Metro

**BUDGET COMMENTS:** The City’s Metro subsidy is equal to our share of total Metro expenditures less any state or federal funding that is paid through NVTC. The FY 2019 CUE reimbursement request is estimated at \$628,000.

<b><u>4-YEAR BUDGET PROJECTION FOR THE CITY'S ACCOUNT</u></b> <b><u>AT NORTHERN VIRGINIA TRANSPORTATION COMMISSION</u></b>				
<b><u>ITEM</u></b>	<b><u>FY 2018</u></b>	<b><u>FY 2019</u></b>	<b><u>FY 2020</u></b>	<b><u>FY 2021</u></b>
BALANCE FORWARD	\$ 3,409,128	\$ 2,683,628	\$ 1,458,128	\$ 760,628
REVENUES	3,502,500	3,402,500	3,402,500	3,402,500
<b>TOTAL</b>	<b>6,911,628</b>	<b>6,086,128</b>	<b>4,860,628</b>	<b>4,163,128</b>
<b>EXPENDITURES</b>				
WMATA	\$ 4,000,000	\$ 4,000,000	\$ 4,100,000	\$ 4,100,000
CUE BUS (REIMB. REQUESTS)	228,000	628,000	-	-
CUE BUS REPLACEMENT	-	-	-	-
<b>TOTAL</b>	<b>4,228,000</b>	<b>4,628,000</b>	<b>4,100,000</b>	<b>4,100,000</b>
<b>ENDING BALANCE</b>	<b>\$ 2,683,628</b>	<b>\$ 1,458,128</b>	<b>\$ 760,628</b>	<b>\$ 63,128</b>

**FY 2019 Adopted Budget - City of Fairfax, Virginia**

**Transit Fund Expense Detail**

Account	Account Title	FY 2017 Actual	FY 2018 Budget	FY 2018 Estimate	FY 2019 Adopted	Variance to Budget \$	Variance to Budget %
<b>CUE Bus (437110)</b>							
511105	Salaries - Full Time	1,227,036	1,337,223	1,337,223	1,455,046	\$ 117,823	8.81%
511110	Salaries - Part Time	246,605	271,150	271,150	160,053	(111,097)	-40.97%
511115	Salaries - Overtime	38,403	28,000	67,000	39,000	11,000	39.29%
511117	Salaries - Special Events OT	38,403	(14,990)	(14,990)	(18,760)	(3,770)	-25.15%
511125	Temporary Help	6,837	40,000	10,000	10,000	(30,000)	-75.00%
511135	Holiday Worked	38,133	20,500	40,000	40,000	19,500	95.12%
511165	Year End Audit Adj	3,883	-	-	-	-	0.00%
511180	Salary Reimbursement	(1,278)	-	-	-	-	0.00%
512110	Fringe Benefits	627,781	633,366	635,546	680,170	46,804	7.39%
530113	Contract Services	19,959	30,000	30,000	30,000	-	0.00%
530351	Equipment Maintenance	13,230	11,200	36,136	5,000	(6,200)	-55.36%
530438	Fare Wheels	2,906	2,500	2,500	2,500	-	0.00%
530620	Advertising	4,509	12,600	12,000	12,600	-	0.00%
540060	Management Fee	584,777	625,930	625,930	624,866	(1,064)	-0.17%
540102	Motor Pool Charges	921,185	639,406	639,406	724,030	84,624	13.23%
550110	Utilities Expense	821	800	800	800	-	0.00%
550314	Other Insurance	30,000	30,000	30,000	30,000	-	0.00%
550501	Travel & Training	1,669	11,550	11,225	11,990	440	3.81%
550779	State Funds Deposited at NVTC	-	3,402,500	3,402,500	3,402,500	-	0.00%
550807	Other Expenses	-	-	350	350	350	0.00%
550820	Dues & Subscriptions	12,291	13,752	13,752	13,752	-	0.00%
560110	Office Supplies	1,663	1,500	1,500	1,500	-	0.00%
560416	Uniforms	10,385	12,000	12,000	12,000	-	0.00%
560420	Operating Supplies	601	2,000	2,000	2,000	-	0.00%
580108	Other Mach. & Equipment	4,511	3,000	3,000	5,000	2,000	66.67%
<b>Total Expenses</b>		<b>\$3,834,310</b>	<b>\$7,113,987</b>	<b>\$7,169,028</b>	<b>\$7,244,398</b>	<b>\$ 130,411</b>	<b>1.83%</b>

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