

PAY PLAN INFORMATION

Expenditure Object Classification

Position Classification Plan – General

Position Classification Plan – Police

Position Classification Plan – Fire

EXPENDITURE OBJECT CLASSIFICATION
CITY OF FAIRFAX, VIRGINIA

The budget detail sheets list individual expenditure objects under each account. The following is a list of expenditure objects and the items usually funded in them:

Expenditure Object

Examples of Items Funded

Salaries

511105	Salaries, Full-time	Salaries for all full-time City employees.
511110	Salaries, Part-time/Seasonal	Salaries for all part-time/seasonal personnel, and officials.
511115	Salaries, Overtime	Salaries for authorized overtime.
511116	Salaries, Overtime – OP Red	Salaries for authorized overtime.
511130	On-Call Pay	Salaries for authorized overtime.
511135	Additional Holiday Pay	Salaries for working on a holiday.

Fringe Benefits

512110	Benefits Contribution	The City's contribution to employee fringe benefits program.
512985	Employee Education	Funds for defraying approved, job-related education of City employees.

Purchased Services

530110	Legal Services	Legal work done for the City.
530111	Audit Services	Audit work done for the City.
530113	Contract Services	Court-appointed attorney fees, physical exams, fiscal agent fees.
530350	Building Maintenance	Heating and cooling contracts, fire extinguisher service, and electrical service.
530351	Equipment Maintenance	Radio maintenance, instrument maintenance, contracted maintenance.
530620	Advertising	Legal advertising and recruitment advertising.
530835	City-County Contract	Charges for service under the General Services Agreement or the School Tuition Contract.

Expenditure Object

Examples of Items Funded

Recovered Costs

540010	Wastewater and Transit Allocation	Reimbursement to the General Fund from the Wastewater and Transit Funds for services rendered such as accounting, personnel services, data processing, etc.
540020	Distributed to Other	Reimbursement to the Motor Pool cost center from other cost centers for vehicle usage.

Internal Services

540060	Management Fee	Charges for services rendered by the City of Fairfax Government to the Wastewater and Transit Funds.
540102	Vehicle Operations	Cost to operate vehicles assigned to account.

Other Services and Charges

550110	Public Utilities	Charges for Dominion Virginia Power, Washington Gas.
550314	Insurance	Premiums paid on various insurance policies.
550430	Equipment Rental	Xerox rental, teletype rental, temporary heavy equipment rental.
550501	Travel	Transportation and conference registration costs, authorized per diem.
550601	Subsidies/Contributions	Virginia Municipal League dues, contributions to regional agencies for non-capital operating expenses.
550740	Fee Classes/Trips	Payments to instructors for classes/trips.
550760	Rent/Property Tax Relief	Payments for qualified elderly and permanently and totally disabled residents to partially defray rent and taxes.
550807	Other Expenses	Miscellaneous special events such as Halloween, summer concerts, etc.
550806	Other Services	Laundry and dry cleaning costs, postage.
550813	Discretionary Fund	Provides funds for the City Council for special events.
550820	Memberships and Subscriptions	Membership dues in professional organizations, subscriptions to professional publications.

Expenditure Object

Examples of Items Funded

Supplies and Materials

560110	Office Supplies	Drafting supplies, forms, technical books and other office supplies.
560120	Miscellaneous Equipment	Shop equipment, hand tools.
560210	Janitorial Supplies	Light bulbs, paper, soap.
560351	Repair Parts	Ignition parts, brake pads, filters, repair material.
560352	Fuels and Lubricants	Gas and oil.
560353	Tires and Accessories	Tire, tubes and valve stems.
560410	New Water Meters and Parts	Meters and meter boxes.
560411	Replacement Meters and Parts	Replacement water meters.
560416	Clothing and Uniforms	Clothing allowances, uniforms.
560420	Operating Supplies	Safety equipment, hardware, flares, signal supplies.
560421	Pipe and Accessories	Drain pipe, fittings and copper tubing.
560422	Construction Material	Stone, lumber, bricks.
560423	Asphalt	Hot and liquid asphalt.
560424	Concrete	Concrete and cement.
560430	Operating Material	Manhole castings, steel, hydrants and valves, brass goods.
560435	Soil and Mulch	Nursery material.
560441	Traffic Sign Material	Sign blanks, line material, sign faces.
560501	Chemicals	Sand, fluoride, alum, carbon.

Expenditure Object

Examples of Items Funded

Capital Outlay

580103	Office Equipment Replacement	Secretarial chairs, calculators, typewriters, etc.
580105	Vehicular Equip. Replacement	Automobiles, dump trucks, pick-up trucks, street sweepers.
580108	Other Capital Equipment	Mobile radios, leaf collectors, lawn mowers, etc.
580203	New Office Equipment	File cabinets, typewriters, desks, calculators.
580205	New Vehicular Equipment	Automobiles, dump trucks, backhoe loaders.
580208	Other Capital Outlay	Items of long duration not otherwise classified.

Capital Construction

580310	Design & Engineering	Design and engineering for capital construction.
580330	Construction	Construction for capital projects.
580620	Uses from Capital Leases	Principal payments on leases.

Other Uses of Funds

590105	Bond Principal	Payments toward contracted debt service.
590110	Bond Interest	Payments toward the interest charges on contracted debt.
590125	Interest Expense - Capital Leases	Interest payments on leases

CITY OF FAIRFAX
POSITION CLASSIFICATION PLAN
General
FISCAL YEAR 2018-2019

DEPARTMENT HEADS

Assistant City Manager/Director of Finance Chief of Fire & Rescue Services Chief of Police Director of Community Development & Planning Director of Information Technology Director of Parks and Recreation Director of Public Works	}	DEPARTMENT HEAD PAY BAND 97,853-200,601
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PROFESSIONAL AND ADMINISTRATIVE

<u>PROFESSIONAL AND ADMINISTRATIVE</u>	<u>GRADE</u>	<u>SALARY RANGE</u>
Personnel Director	128	99,050-158,204
Assistant Director of Finance and Budget	127	94-334-150,671
Director of Historic Resources	127	
Real Estate Assessment Director	127	
Assistant Director of IT	126	89,842-143,496
Division Chief (Planning & Zoning)	126	
Transportation Director	126	
City Engineer	125	85,563-136,662
Communications Director	125	
Economic Development Director	125	
Telecommunications Manager	125	
Benefits and Risk Manager	124	81,490-130,155
Budget Manager	124	
Operations Superintendent	124	
Streets Superintendent	124	
City Clerk	123	77,609-123,957
Deputy Building Official	123	
Emergency Management Specialist	123	
GIS Manager	123	
Systems Analyst	123	
Transit Superintendent	123	
Web Architect	123	
Cable TV Manager	121	70,394-112,433
Chief Deputy Treasurer	121	
Cultural Arts & Marketing Manager	121	
Deputy Commissioner of Revenue	121	
Events & Athletics Manager	121	
Planner III	121	
Staff Accountant	121	
Stormwater Resource Engineer	121	
Traffic Engineer	121	
Business Revenue Auditor	119	63,849-101,979
Buyer	119	
Historic Resource Specialist III	119	
Multimodal Transportation Program Specialist	119	
Planner II	119	
Real Estate Appraiser II	119	
Registrar	119	
Sign & Signal Supervisor	119	
Parks Manager	118	60,808-97,123

CITY OF FAIRFAX
POSITION CLASSIFICATION PLAN
GENERAL
FISCAL YEAR 2018-2019

<u>PROFESSIONAL AND ADMINISTRATIVE (cont.)</u>	<u>GRADE</u>	<u>SALARY RANGE</u>
Operations Manager	117	57,913-92,499
Public Relations Specialist	117	
Recreation Center Manager	117	
Planner I	116	55,156-88,094
<u>TECHNICAL</u>		
Fleet Manager	121	70,394-112,433
Network Administrator	121	
Police Information Technology Specialist	120	67,042-107,079
Telecommunications Technician	119	63,849-101,979
Crew Supervisor	117	57,913-92,499
Senior Inspector	117	
Stormwater Program Specialist	117	
Video Producer/Director	117	
Automotive Parts Supervisor	116	55,156-88,094
Automotive Shop Supervisor	116	
Combination Inspector	116	
Computer Technician II	116	
Facilities Inspector	116	
Information Technology Support Specialist (PD)	116	
Property Maintenance Inspector	116	
Real Estate Appraiser I	116	
Traffic Signal Crew Leader	116	
Fleet Technician III	115	52,529-83,898
Traffic Signal & Computer Tech. III	115	
Zoning Inspector	115	
Accounting Specialist	114	50,028-79,904
Building Inspector	114	
Community Program Coordinator	114	
Deputy Treasurer	114	
Facility Coordinator	114	
Fleet Technician II	114	
Payroll & Accounting Technician	114	
Personnel Generalist	114	
Revenue Inspector	114	
Dispatcher III	113	47,645-76,099
Traffic Services Technician	113	
Traffic Signal & Computer Tech. II	113	
Utility Worker III/Arborist	113	
Dispatcher II	112	45,376-72,475
Fleet Technician I	112	
Revenue Collections Specialist	112	
Tax Technician	112	
Zoning Technician	112	
Dispatcher I	111	43,216-69,023
Signal Technician I	111	
<u>PUBLIC SAFETY</u>		
Animal Warden	113	47,645-76,099
Parking Enforcement Official	106	33,860-54,082

CITY OF FAIRFAX
POSITION CLASSIFICATION PLAN
General
FISCAL YEAR 2018-2019

CLERICAL

Executive Assistant to the School Board	116	55,156-88,094
Historic Resource Specialist II	115	52,529-83,898
Contract Manager	114	50,028-79,904
Deputy City Clerk	114	
Management & Billing Analyst	114	
Treasury Real Estate Specialist	114	
Administrative Assistant IV	113	47,645-76,099
Administrative Support Specialist	113	
Deputy Registrar	113	
Fire Recruitment and Retention Coordinator	113	
Assistant to the Superintendent	112	45,376-72,475
Public Works Administrative Assistant	112	
Finance Technician	112	
Permit Technician	112	
Real Estate Appraisal Technician	112	
Treasury Technician	112	
Administrative Assistant III	111	43,216-69,023
Administrative Assistant II	110	41,158-65,737
Historic Resource Specialist I	110	
Mail/Duplication Services Admin.	110	
Police Records Specialist II	110	
Police Records Specialist I	107	35,553-56,786

SERVICE MAINTENANCE

Bus Driver Supervisor	115	52,529-83,898
Building Maintenance III	112	45,376-72,475
Heavy Equipment Operator	112	
Parks Supervisor	112	
Utility Line Locator	112	
Utility Worker III	112	
Equipment Operator	111	43,216-69,023
Automotive Parts Assistant Manager	110	41,158-65,737
Building Maintenance II	110	
Bus Driver	110	
Utility Technician	110	
Sanitation Driver	109	39,198-62,606
Sign Fabrication Technician	109	
Truck Driver II	109	
Utility Worker II	109	
Laborer II	108	37,332-59,626
Signal Tech Helper	108	
Utility Worker I	108	
Sanitation Worker III	107	35,553-56,786
Transit Technician	107	
Truck Driver I	107	
Building Maintenance I	106	33,860-54,082
Custodian	105	32,248-51,507
Laborer I	105	
Sanitation Worker II	105	
Sanitation Worker I	104	30,712-49,054

CITY OF FAIRFAX
POSITION CLASSIFICATION PLAN
General
FISCAL YEAR 2018-2019

****CONSTITUTIONAL OFFICERS**

*Commissioner of the Revenue	128	99,050-158,204
*Treasurer	128	

NON-CLASSIFIED PERSONNEL

** City Manager	229,908
*** School Superintendent	119,000
****Assistant to the School Superintendent	Set by School Board

****COUNCIL, BOARDS & COMMISSIONS**

Mayor:	\$13,000/year
City Council:	\$12,000/year
Planning Commission:	\$40/meeting
Board of Zoning Appeals:	\$40/meeting
School Board:	\$1,800/year (\$150.00/month)
Chair:	\$2,300/year (\$191.67/month)
Board of Architectural Review:	\$40/meeting
Board of Equalization of Real Estate Assessments:	\$40/meeting
Industrial Development Authority:	\$40/meeting (paid for by IDA funds)
Electoral Board Secretary:	\$3,756.00/yr. (funded by state)
Chairman and Vice Chairman:	\$1,878.00/yr. (funded by state)

- * Constitutional Officers are also eligible for an annual bonus based on certifications and performance measures.
- ** The salaries of these positions are set by City Council and/or the Commonwealth of Virginia
- *** The salary of this position is set by the School Board and is a .5 FTE equivalent.
- **** The salary of this position is set by the School Board and is a .375 FTE equivalent.

CITY OF FAIRFAX
POSITION CLASSIFICATION PLAN
POLICE
FISCAL YEAR 2018-2019

<u>TITLE</u>	<u>GRADE</u>	<u>SALARY RANGE</u>
Major-Deputy Chief of Police	227	98,039-155,294
Police Captain	224	89,720-142,116
Police Lieutenant	220	79,715-126,269
Police Sergeant	215	68,763-109,746
Master Police Officer	212	62,927-100,433
Police Officer First Class	210	59,315-94,667
Police Officer	208	55,911-89,233
Police Officer – Training	206	52,701-84,110

CITY OF FAIRFAX
POSITION CLASSIFICATION PLAN
FIRE
FISCAL YEAR 2018-2019

<u>TITLE</u>	<u>GRADE</u>	<u>SALARY RANGE</u>
Assistant Chief, Code Administration	227	98,039-155,294
Assistant Chief, Fire & Rescue	227	
Battalion Chief	224	89,720-142,116
Fire Captain	220	79,715-126,269
Lieutenant, Fire & Rescue	215	68,763-109,746
Master Fire Medic	213	64,816-103,446
Master Technician	213	
Fire Medic	211	61,095-97,507
Fire Technician	211	
Master Firefighter	210	59,315-94,667
Firefighter	208	55,911-89,233

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