



# City of Fairfax, Virginia

FIRE DEPARTMENT / CODE ADMINISTRATION

10455 Armstrong Street • Room 208 • Fairfax, VA 22030-3630  
P 703.385.7830 • www.fairfaxva.gov/code

## BUILDING PERMIT APPLICATION v2017

-Office Use Only-

PERMIT # \_\_\_\_\_

Date Issued: \_\_\_\_\_

Dep. Inv # \_\_\_\_\_ Dep. Paid \$ \_\_\_\_\_

Bal. Inv # \_\_\_\_\_ Bal. Paid \$ \_\_\_\_\_

PERMIT TO BE ISSUED TO:  CONTRACTOR  OWNER  TENANT

### JOB LOCATION INFORMATION

Address: _____	Suite/Flr #: _____
Subdivision: _____	Lot # _____

### BUILDING OWNER INFORMATION

Owner Name: _____	Telephone: _____
Address: _____	

### CONTRACTOR INFORMATION

Company Name: _____			
Address: _____			
Telephone: _____	Fax: _____	Email: _____	
VA Contractor Lic# _____	Expire Date: _____	City of Fairfax Business Lic# _____	

### TENANT INFORMATION

Name: _____		
Telephone: _____	Fax: _____	Email: _____

### TYPE OF CONSTRUCTION

<input type="checkbox"/> New Structure	<input type="checkbox"/> Foundation Only	<input type="checkbox"/> Addition	<input type="checkbox"/> Demolition	<input type="checkbox"/> Alteration	<input type="checkbox"/> Deck	<input type="checkbox"/> Sign
Other: _____						

### DESCRIPTION/AREA OF WORK

Est. Cost of Building/Structural Work: \$ \_\_\_\_\_

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### MECHANIC'S LIEN AGENT INFORMATION

None Designated

Name: _____	Telephone: _____
Address: _____	

### RESIDENTIAL

Single Family Detached <input type="checkbox"/>	Single Family Attached <input type="checkbox"/>
Code Used: _____	Use Group: _____ Construction Type: _____

### COMMERICAL

Proposed Use: _____	Previous Use: _____
Code Used: _____	Use Group: _____ Construction Type: _____ Occupant Load: _____

### Square Feet of New Structures:

Basement: _____	1st Flr: _____	2nd Flr: _____	3rd Flr: _____	Garage: _____	Porch: _____	Deck: _____	Roof: _____
Finished Basement <input type="checkbox"/>	Unfinished Basement <input type="checkbox"/>	Sprinkler System <input type="checkbox"/>	Fire Alarm <input type="checkbox"/>				

*The request for use of personal information on this form is subject to the Privacy Protection Act of 1976 and the Freedom of Information Act*

I hereby certify that I have authority of the owner to make this application, that the information is complete, and that if a permit is issued, the construction and/or use will conform to the building code, the zoning ordinance and other applicable laws and regulations including private building restrictions, if any, which relate to the property. He/She and the company or organization named and represented herein is duly registered or exempt from registration in accord with the provisions of Chapter 7 of the Code of Virginia. I further certify that if I am acting as an **agent** for a properly licensed contractor, or contractor exempt from registration, I have his/her authority to apply for this application.

**Applicant Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Contact Person's Name: _____	Phone: _____	Fax: _____
Email Address: _____		

-Office Use Only-

Building Plan Review Approval: \_\_\_\_\_

Approved for: Building \_\_\_\_\_ Electric \_\_\_\_\_ Gas \_\_\_\_\_ Mechanical \_\_\_\_\_ Plumbing \_\_\_\_\_

Zoning Approval: \_\_\_\_\_ Date: \_\_\_\_\_