



City of Fairfax, Virginia

FIRE DEPARTMENT / CODE ADMINISTRATION

10455 Armstrong Street • Room 208 • Fairfax, VA 22030-3630
P 703.385.7830 • www.fairfaxva.gov/code

EXEMPTION STATEMENT

In accordance with Title 54.1, Chapter 11 of the Code of Virginia, any person applying for a permit shall furnish satisfactory proof that he is duly licensed to do the work, or file a completed exemption statement establishing that he is exempt from licensure or certification as a contractor or subcontractor.

The Code of Virginia 54.1-1101 exempts (1) Any person who performs or supervises the construction, removal, repair or improvement of no more than one primary residence owned by him and for his own use during any 24-month period, or as a bona fide gift to a member of his immediate family provided such member lives in the house (for the purpose of this section, "immediate family" includes one's mother, father, son, daughter, brother, sister, grandchild, grandparent, mother-in-law and father-in-law); (2) Any person who performs or supervises the repair or improvement of industrial or manufacturing facilities, or a commercial or retail building, for his own use. "Own Use" is defined by the State of Virginia Board for Contractors to mean that the person building or supervising the construction of a residential building must live in the residential building, and the person building or supervising the construction of a commercial building must operate their business in that building to be exempted, unless they can be exempted based on the familial relationship as outlined in § 54.1-1101.8. The Board for Contractors regulations state that there should be no misunderstanding that a person who builds or supervises the building of a residential or commercial building with the intent to sell it must have a contractor's license. The person building or supervising the building of a residential construction project must live in the residential building, and the person building or supervising the building of a commercial construction project must operate his business in that building

NOTE TO PROPERTY OWNER: If you have made arrangements with a contractor to do this work, the State of Virginia regulations require that the permit be issued to the contractor. When contractors obtain the permit in their name, they indicate acceptance of responsibility for the work. In addition, when a contractor applies for the permit, the City will verify that the contractor is licensed to perform the work as required by state law. Any person who is not exempt per the Code of Virginia 54.1-1101 is required to be properly licensed. *Unlicensed contracting is illegal.* You should also ensure that anyone you hire has appropriate worker's compensation coverage.

ACKNOWLEDGEMENT

I, _____, affirm that I have read and understand the above

information and that I am exempt from the contractor licensing requirements in accordance with the Code of Virginia for the purpose of obtaining ___Building \ ___Electric \ ___Mechanical \ ___ Plumbing permits for

(Address of Project): _____ Fairfax VA _____

Signature _____ Date _____