

City of Fairfax  
Parks and Recreation Advisory Board (PRAB)  
Meeting Minutes

October 10, 2019  
City of Fairfax  
City Hall, 10455 Armstrong Street  
Work Session Room

**PRAB Members Present**

Zinta Rodgers-Rickert, Chair  
Brian Knapp, Vice Chair  
Mike Anderson  
Mark Angres  
Brian Cipriano  
Pat Gallagher  
Justin Graf  
Evie Ifantides  
Kim Luckabaugh  
Ellie Monnig  
James Rich  
Sarah Ross  
Mitch Sutterfield  
Staff: Cathy Salgado  
Jamie Dodson

**Absent:** Sandy Moshos

**Board members met at 6pm to discuss that night's visit with the City Manager.**

**1. Call to Order**

*Meeting called to order by Chair Rodgers-Rickert*

**Time:** 6:57 p.m.

**2. Adoption of Agenda**

*Agenda for October 10, 2019 meeting*

*Vice Chair Knapp requested adding Farmers Market Discussions under new business*

*Motion: Sarah Ross*

*Second: Evie Ifantides*

*Approved unanimously*

**3. Adoption of Minutes**

*Minutes from September 12, 2019*

*Motion: Sarah Ross*

*Second: Evie Ifantides*

*Approved unanimously*

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**4. Presentations** None.

**5. New Business - Meeting with City Manager**

**a) Welcome to City Manager**

Chair Rodgers-Rickert welcomed the City Manager.

**b) Introductions**

Board members took turns introducing themselves to the City Manager, sharing how long they've served on PRAB and specifically why it's important to them. City Manager, Robert Stalzer introduced himself to the board by sharing a bit of his personal and professional backgrounds.

**c) City Manager Capital Philosophy**

City Manager Stalzer explained what he sees as the top three priority expenditures for the City. First is the Joseph Willard Health Center - Stacey C. Sherwood Community Center expansion. The second being the West Drive property purchase. Third is a new Fire and Rescue Engine.

**d) PRAB presentation on Capital Projects and Maintenance Projects**

Chair Rodgers-Rickert and Ms. Salgado gave a presentation on why parks matter, current park conditions, PRAB priority projects and different funding options.

**e) PRAB's tasks for MCC - funding options and timeline**

**f) Q&A**

Mr. Cipriano asked if it would be possible to lump in the Van Dyck Park master plan implementation with the Joseph Willard Health Center - Stacey C. Sherwood Community Center expansion project. City Manager Stalzer's responded that it certainly is an option to look into further.

Chair Rodgers-Rickert asked the City Manager how the City can improve incoming money without increasing taxes and what has he seen in his experience that works to increase property value. City Manager Stalzer feels that the adopted Comprehensive Plan sends a clear message to the community on what we want to happen. The City has a reputation for being difficult to develop for the following reasons; not being consistent, predictable or agile enough to move with the urgency needed to meet developer's timeline.

Ms. Luckabaugh asked the City Manager how he sees PRAB contributing to the City's growth success. The City Manager responded that he encourages the board to think about what makes a sense of place and to help create them. Three

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points of focus could be creating people magnets by updating parks. Looking into sports tourism to see if the City could find its own niche in that market. Lastly, by having facilities people want to use and are willing to pay for. City Manager Stalzer concluded by recommending the board to look at the established vision, goals and focus the City has set forth and working to connect the dots back to PRAB's mission and goals.

**g) Farmers Market Discussions**

Ms. Salgado summarized recent conversations that occurred between the City of Fairfax and Farmers Market regarding vendor participation in City craft shows.

**6. Old Business**

**a) Community Center Update**

Ms. Salgado shared that there is a meeting next Wednesday between the City and County to discuss financing the project, whether the council is anticipated to support the project and any potential doubts.

**b) George Snyder Trail Update**

Ms. Salgado shared that she met with staff from the Department of Public Works this week regarding trail alignment. In addition, the advisory group is meeting in November and she's hoping there are only minor changes required. She is hopeful the project to go to City Council for a work session in December.

**c) Pickett Road Trail Update, Comstock Trail Update**

Ms. Salgado reported that the funding for the Pickett Road Trail design will be available four years before originally planned. Therefore, design will commence shortly. Once the design is completed VDOT may move up the construction funding as well. In total we have \$5.8 million for the project.

**d) FY21 Budget Schedule**

Ms. Salgado reported that the FY21 budget schedule has been moved up and is outlined in this month's PRAB report. Ms. Salgado will email all members the proposed budget and CIP once available to be discussed at the November meeting.

**7. Parks and Recreation Department Reports**

**a) Upcoming Events**

Ms. Salgado reported that the Fall Festival is scheduled for Saturday, October 12, 2019. The children's amusement ride vendor cancelled, but staff quickly scheduled exciting entertainment to include a zip-line, inflatables and a rock climbing wall. This year's last Rock the Block will be Friday, October 25 and has

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a Halloween theme. Additional upcoming events are Holiday Market, Holiday Craft Show and Festival of Lights and Carols.

Ms. Luckabaugh asked if it's possible to have a viewing party to cover the Washington Nationals in the World Series.

## 8. Stakeholder Updates

- **Board – Mitch Sutterfield/Ellie Monnig**

Ms. Monnig reported that the Fairfax High School gym floor dedication occurred on September 24. The football team won the Homecoming game, which was the first homecoming win in eight years.

- **Planning Commission – Mark Angres**

Mr. Angres reported the Visioning Committee's last meeting is coming up. Afterwards they will present to the City Council. In addition, the Planning Commission reviewed a proposal for a Wawa gas station and grocery store to replace the current Rodeway Inn.

- **Community Appearance Committee – James Rich**

Mr. Rich reported the Committee will be revealing the new Adopt-a-Spot logo at the Fall Festival. In addition to the big reveal they will be giving away trees to residents.

- **Commission on the Arts – Pat Gallagher**

Ms. Gallagher reported Mayor Meyer and the Honorable John Mason each presented to the commission on various topics including the potential to position the City of Fairfax as a performing arts hub. Ms. Gallagher also announced that the Old Town Hall Performance Series is kicking off its 30<sup>th</sup> year.

- **NOVA Parks – Brian Knapp**

Mr. Knapp shared three handouts with the group. The first, Temple Hall Fall Festival and Corn Maize located in Loudoun County. The second, first ever Ice & Lights Winter Village at Cameron Run. The third, covering the W&OD Trail Regional Park.

## 9. Matters of the Members

Vice Chair Knapp expressed his thoughts on the visit with the City Manager.

Ms. Luckabaugh shared this year's Volunteer Fest will be October 26, 2019. She suggested to all board members who are planning on volunteering during the holiday season to start making their plans and arrangements now.

Ms. Infantides shared she is getting close to her 1,000<sup>th</sup> bike ride to work. She's joined with two organizations and they are collecting donations to be used for purchasing children's helmets.

Chair Rodgers-Rickert - Shared about her youngest child's volleyball success at Mary Washington University and reminded the board that it is parent's weekend at James Madison University.

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**10. Meeting Adjournment**

**Time:** 9:00 p.m.

***The next PRAB meeting is a joint meeting with Commission on the Arts held on November 14<sup>th</sup> @ 7p.m. with dinner being served at 6p.m. in the City Hall, Work Session Room***

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