



City of Fairfax, Virginia

FIRE DEPARTMENT / CODE ADMINISTRATION

10455 Armstrong Street • Room 208 • Fairfax, VA 22030-3630

P 703.385.7830 • www.fairfaxva.gov/code

APPLICATION FOR FIREWORKS DISPLAY PERMIT

ALL INFORMATION MUST BE PRINTED IN INK OR TYPED

1. APPLICANT NAME (<i>Full Name</i>):	2. APPLICANT PHONE #:
3. APPLICANT EMAIL ADDRESS:	4. APPLICANT MOBILE PHONE #:
5. BUSINESS NAME:	6. BUSINESS PHONE #:
7. BUSINESS ADDRESS (<i>No., Street, City, State, Zip Code</i>):	8. FAX #:
9. MAILING ADDRESS (<i>If different from address on Line 7</i>):	10. FEIN (<i>Federal Employer Identification Number</i>):
11. LOCATION OF FIREWORKS DISPLAY SITE:	12. GPS COORDINATES:

13. "DESIGNATED INDIVIDUAL": (<i>Full Name</i>)	See instructions for more information on "Designated individual"
	14. CARD NUMBER:
	(Photo copy of card is to be attached to this application.)

15. Has the Applicant and/or Designated Individual ever been convicted in any court of a Felony: [] Yes [] No

16. Sponsor:

16.1. Name: _____ 16.2. Email: _____

16.3. Primary Phone: _____ 16.4. Secondary Phone: _____

17. The firing of display fireworks will occur on:

(Date): ____ / ____ / 20 ____ at (time) ____ : ____ AM / PM and end at (time) ____ : ____ AM / PM.

[] Check this box if the firing of identical display firework setups will occur on consecutive (sequential) dates and/or times at a single location. List all the dates and times on a separate page and attach it to this application.

18. Fireworks are expected to arrive on (date) ____ / ____ / 20____ at (time) ____ : ____ AM / PM.

19. In case of postponement, the alternate date and time is:

(Date): ____ / ____ / 20 ____ at (time) ____ : ____ AM / PM and end at (time) ____ : ____ AM / PM.



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20. Operators, Assistants and Fireworks Specifications.

20.1. Virginia State Fire Marshal's Office certified pyrotechnician that will be in charge of the fireworks.

NAME (Full Name)	CERTIFICATION #	MOBILE PHONE #

20.2. List the name and ages of all assistants who will be present (*attach additional pages as needed*):

NAME (Full Name)	AGE

20.3. List the number; name and description of firework devices / pyrotechnic materials; and name of manufacture to be used (*attach additional pages as needed*):

#	SIZE	TYPE / DESCRIPTION OF SHELLS	DOT CLASS

21. The display will be fired (check the appropriate box) Manual Electrical Combined

22. Will mortars be reloaded during the display? Yes No



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23. Mortars to be used will be constructed of (check all that applies):

Steel Paper High Density Polyethylene Fiberglass Other _____

24. Will any mortars be buried? Yes No

25. Will any mortar racks or multi-tube aerial devices be staked? Yes No

26. Will any mortars be located on a mobile trailer? Yes No If yes, provide full trailer specifications / details.

27. Include the following as an attachment to this application (***Required***):

- A site diagram with key elements where the fireworks will used (see instructions),
- Current Bureau of Alcohol, Tobacco, Firearms and Explosives - ATF License(s) and Permit(s),
- Current Bureau of Alcohol, Tobacco, Firearms and Explosives – Notice of Clearance (List of Employee Possessors).
- Proof of a corporate surety bond or a public liability insurance policy in an amount acceptable to the sponsor and/or venue but not less than \$1,000,000.00, and
- Notification to Federal Aviation Association (FAA).

The completed application and attachments are to be received not less than 30 days prior to the planned use.

Submit to:

City of Fairfax
Fire Department – Code Administration
10455 Armstrong Street
Fairfax, Virginia 22030-3630

-OR-

PERMITS@FAIRFAXVA.GOV

By my signature below, I certify that the answers provided on and as part of this application are true, correct, and complete. I also certify that I am familiar with the Virginia Statewide Fire Prevention Code, Commonwealth of Virginia and Federal laws relating to fireworks and explosive materials.

I acknowledge that if a permit is issued it shall be valid only at the location listed on Lines 11 and 12 and for the specific date(s) and time(s) for which it is issued.

I acknowledge responsibility for all inspection fees and agree to pay assessed fees.

I acknowledge that a permit is conditional upon continued compliance with the Statewide Fire Prevention Code, Commonwealth of Virginia and Federal laws.

28. SIGNATURE OF "DESIGNATED INDIVIDUAL" (person listed on line 13):

29. DATE:



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Application Instructions

(Do NOT return this page with the completed application)

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Lines 1 and 2: Self-explanatory.

Line 3: Provide an email address to receive timely communications from the Office of Code Administration.

Lines 4 through 10: Self-explanatory.

Line 11: Describe the site (*e.g. artificial turf football field, parking lot, golf course, sloped surface, hay field*)

Line 12: Self-explanatory

Line 13: A “designated individual” is defined as “a person in possession of a Virginia *Background Clearance Card* (BCC) or a Virginia certified *Pyrotechnician* - both issued by the Virginia State Fire Marshal’s Office (SFMO),

Line 14: Self-explanatory

Line 15: Pursuant to § 27-97.2 of the Code of Virginia any person - as an individual or as a representative of a company - who applies for a permit to manufacture, store, use, handle or sell explosives shall not have been convicted of any felonious act, or has had their rights restored by the Governor or other appropriate authority. Please indicate whether you, as the applicant and/or Designated Individual, have ever been convicted of a felonious act even if your civil rights have been restored.

Lines 16 and 17: Self-explanatory

Line 18: A briefing and inspection of all shells, racks, and mortars shall occur before loading mortars.

Lines 19 through 25: Self-explanatory

Line 26: Provide details of weight capacity, number of axels, frame and structural material type, bed material type and thickness, attached stabilization jacks (or other means to stabilize the trailer) and any other pertinent information.

Line 27: The “diagram” requires all applicable items below:

- The entire display site with dimensions.
- Indicate the location of any buildings and/or structures within and adjacent to the display site. Include measurement to the closest or largest firework.
- Indicate the location of discharge site(s). Include the fireworks set-up footprint dimensions.
- Indicate location of manually and electronically fired devices (separated a minimum of 25 feet).
- Indicate the spectator viewing area(s), with measurement to the closest or largest firework.
- Indicate the location of fire protection (suppression) equipment / vehicles.
- Indicate the location of any hazardous materials (above and below ground), with measurement to the closest or largest firework.
- Indicate the location of transportation routes (roadway, railway, waterway, walking/bicycling trail/path, etc.), with measurement to the closest or largest firework.
- Indicate the location of overhead obstructions (I.e. utilities, light poles, trees), with measurement to the closest firework.

Lines 28 and 29: Self-explanatory