



Table of Contents

Introduction

City Manager's Budget Message	A - 1
Organizational Chart	B - 2
Summary of Permanent Employee Positions	B - 3
City and County Contracts	B - 4
Combined Statement of Revenues & Expenditures – All Funds	B - 5
Projected Fund / Cash Balance	B - 6
All Funds Summary of Revenues and Expenditures.....	B - 9
General Fund Summary of Revenues and Expenditures.....	B - 11
General Fund Budget Review by Category.....	B - 12
General Fund Expenditure Summary by Cost Center	B - 13
History of General Fund Revenues.....	B - 16
History of General Fund Expenditures	B - 17
General Fund Revenue by Category (Pie Chart).....	C - 2
General Fund Revenue Summary	C - 3
History of General Fund Revenues.....	C - 8
Major Revenue Sources	C - 9

Legislative

City Council.....	D - 4
City Clerk	D - 6

Judicial Administration

General District Court	D - 11
Joint Court Service.....	D - 13
Juvenile and Domestic Relations Court	D - 14
Commonwealth Attorney	D - 16
Court Services and Custody.....	D - 17

Electoral Board

Electoral Board/General Registrar	D - 21
---	--------

Table of Contents (continued)

General and Financial

City Manager	D - 27
City Attorney	D - 30
Public Audit of Accounts	D - 32
Human Resources	D - 34
Communications & Marketing.....	D - 37
Cable TV	D - 41
Economic Development	D - 45
Risk Management	D - 48
Telephone.....	D - 50
Information Technology	D - 51
Printing and Office Supplies	D - 54
Fleet Maintenance	D - 56
Finance and Accounting	D - 59
Real Estate Assessment	D - 62
Treasurer	D - 65
Commissioner of Revenue.....	D - 68
Retirement Expenses/Pool Maintenance	D - 71

Police Department

Police Administration.....	D - 75
Police Technical Services	D - 78
Police Field Operations	D - 81
Police Firing Range.....	D - 84

Fire and Rescue

Fire and Rescue Administration	D - 87
Fire Operations	D - 90
Code Administration.....	D - 93

Public Works

Asphalt Maintenance	D - 99
Concrete Maintenance	D-102
Snow and Ice Control.....	D-105
Storm Drainage.....	D-107
Signs, Signals, Lighting.....	D-110
Refuse Collection.....	D-113
Facilities Maintenance.....	D-116
Street Right-of-Way and Public Grounds	D-119
Public Works Administration and Engineering	D-122

Social Services

Health Department.....	D-127
Commission for Women.....	D-129
Community Services Board.....	D-130
Senior Citizen Tax and Rent Relief.....	D-132
Human Services Director.....	D-133
Social Services.....	D-135
County Agent	D-137

Table of Contents (continued)

Culture and Recreation

Recreation Administration	D-141
Recreation-Special Events	D-147
Facilities Division	D-150
Park and Ball Field Maintenance	D-153
General Parks and Sherwood Legacy	D-156
Library Services	D-159
Historic Resources.....	D-162

Community Development and Planning

Planning and Design Review	D-167
Current Planning	D-171

Education

School Board/Administration.....	D-177
Contracted Instruction Costs.....	D-179
School Capital Outlay	D-180
School Debt Service	D-181
School Lease Financing	D-182

Non-Departmental Accounts

General Debt Service	D-184
Employee Fringe Benefits.....	D-185
Market Wage Adjustment/Salary Vacancy	D-187
Reserve for Contingency	D-188
Budget Cut Clearing	D-189
Regional Agencies	D-190
Capital Budget Fund Transfer.....	D-192
Other Fund Transfers	D-193
Capital Leases.....	D-194
Schedule of General Fund Expenditure Accounts.....	D-196

Enterprise Funds

Wastewater Fund	E - 2
Transit Fund.....	F - 2

Capital Improvement Program FY 2020 – FY 2024

CIP Introduction	G - 2
CIP Summary	G - 8
Capital Project Detail	G - 20

<u>Stormwater Fund</u>	H - 2
-------------------------------------	-------

<u>Cable Grant Fund</u>	H - 26
--------------------------------------	--------

<u>Old Town Service District</u>	H - 30
---	--------

<u>Transportation Tax Fund</u>	H - 34
---	--------

Table of Contents (continued)

Supporting Detail

Expenditure Object Classification	I - 2
Position Classification Plan – General	I - 6
Position Classification Plan – Constitutional, Councils, Boards/Commissions.....	I - 9
Position Classification Plan – Police	I - 10
Position Classification Plan – Fire	I - 11
Position Classification Plan – Part Time	I - 12

Debt Service

Debt Service Overview	J - 2
Debt Service Comparative Chart FY 2010 – FY 2040.....	J - 4
Debt Ratios	J - 5
Debt Service Schedules	J - 6
Capital Lease Schedules	J - 15

Rates & Levies.....	K - 1
--------------------------------	-------

Glossary	L - 1
-----------------------	-------