



**OFFICE OF THE ELECTORAL BOARD
GENERAL REGISTRAR**

City of Fairfax

June 23, 2016 Electoral Board Meeting Minutes



1. Call to Order

The meeting was called to order at 9:02 a.m. in the Sisson House. Present were Richard Herrington, Secretary; John Harold, Chairman; Dean Thomas Ross, Vice Chairman; and Brenda Cabrera, Director of Elections/General Registrar. The Secretary asked the Board to be aware of time constraints.

2. Officer of Election (OE) Applications

The Registrar presented several OE applications for the Board to review.

Ruth Kans,
Sandra Lamb, and
Kenneth Kans

After discussion, the Chairman moved the above named individuals be appointed OEs. The Vice Chairman seconded the motion and it passed unanimously.

3. GMU Coordination

The Vice Chairman reported coordination with GMU was positive and the Electoral Board should put together a presentation which can be delivered to a meeting at GMU in September. The Vice Chairman will be the point of contact on this rewarding initiative.

4. Sign and Signal

The Chairman drove the Board to the Property Yard for a meeting with Sign and Signal personnel; the Board arrived at 9:22 a.m. The Board met with Mark Dickson and James Dobson. Discussion of Election Day signage throughout for the City of Fairfax on Election Day was extensive. Mr. Dickson provided several suggestions which the Board asked him to present to the Board within the next 45 days. The Board departed at 10:08 a.m.



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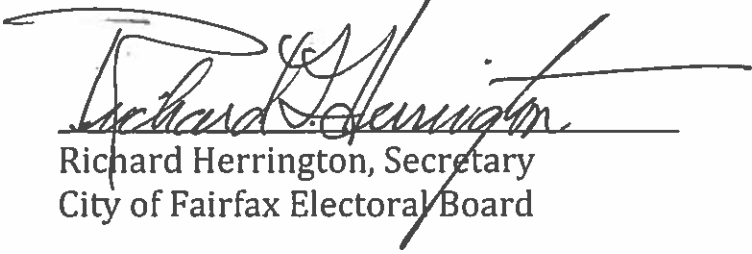
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5. ADA Survey of the City of Fairfax Polling Locations
The Electoral Board, facilitated by the Chairman driving the Board throughout the City, examined each polling location and gathered information necessary to complete the required ADA survey.
 - a. Survey process involved eyes-on all polling locations and walking each location.
 - b. Survey results will be compiled by the Vice Chairman.The survey was completed at 10:59 a.m. and the Board returned to the Sisson House.

6. Electoral Board/General Registrar Business Cards
The Registrar presented to the Board the business cards printed which were printed to support electoral efforts. The Board thanked the Registrar for her expeditious fielding of the business cards.

7. Adjournment
The meeting adjourned at 11:04 a.m.


Richard Herrington, Secretary
City of Fairfax Electoral Board