



**OFFICE OF THE ELECTORAL BOARD  
GENERAL REGISTRAR  
City of Fairfax**



**August 16, 2016 Electoral Board Emergency Meeting Minutes**

**1. Call to Order**

The Secretary called the meeting to order at 10:00 a.m. Present were Richard Herrington, Secretary; John Harold, Chairman; Thomas Ross, Vice Chairman; and Nancy Tingen, Chief Deputy Registrar.

**2. Mayor Resignation and Special Election:**

The Mayor resigned effective August 11, 2016 following his arrest and arraignment on serious charges. The City Council will meet the evening of Tuesday, August 16, 2016 to decide on a date for a Special Election for the office of Mayor.

a) The Secretary reviewed the coordination and staffing efforts on the part of the General and Deputy Registrars with the City Manager and City Attorney to date. The City Attorney has submitted a staff report to the City Council for their consideration when they meet. Contained therein is a chart which lists all the potential dates a Special Election could be conducted. The City Council must petition the Circuit Court by August 26, 2016 for a Writ of Election for a date they so determine or the Circuit Court will choose a date for the Special Election.

b) Discussion of the staff report and potential dates for a Special Election followed.

It was determined without reservation that:

- The Electoral Board and Registrar's Office can support any date the City Council chooses for a Special Election.
- Any date chosen should take into consideration the many factors associated with the conduct of an election including candidate filings 60 days prior to a Special Election.



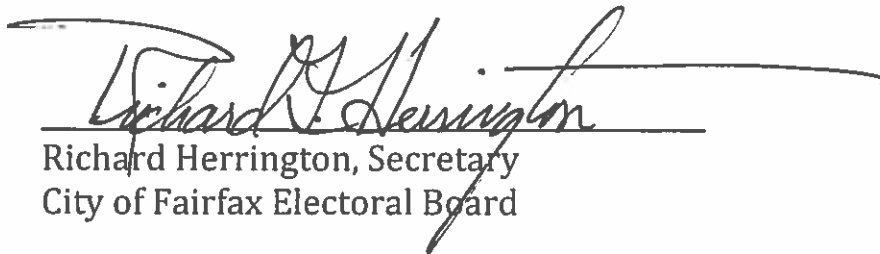
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- The Secretary and the Deputy General Registrar will attend the Special City Council Meeting the evening of August 16, 2016.

3. The Secretary informed the Board he received the third of Mr. Spear's letters to the Electoral Board/General Registrar's Office concerning the June 8, 2016 Recount of the City Council contest which was held May 3, 2016. The Secretary stated he had drafted a response to Mr. Spears and anticipated Mr. Spears appearing at the next Board meeting scheduled for Thursday, August 18, 2016 at 10:00 a.m. at the Sisson House.

4. The meeting adjourned at 10:46 a.m.

  
Richard Herrington, Secretary  
City of Fairfax Electoral Board