



**VOTER REGISTRATATION
AND ELECTIONS
City of Fairfax
March 4, 2020
Electoral Board Meeting Minutes**



Brenda F. Cabrera
Director of Elections/General Registrar

Electoral Board
Secretary: Richard Herrington
Chairman: Curt Chandler
Vice Chairman: Lorraine Koury

March 4, 2020

PRESENT:

Richard Herrington, Secretary; Curt Chandler, Chairman; Lorraine Koury, Vice Chairman; Brenda Cabrera, Director of Elections/General Registrar (DE/GR) and Jennifer Lovell, Officer of Election, City of Fairfax.

CALL TO ORDER:

The Chairman called the election Canvass meeting for the March 4, 2020 Democrat Primary to order at 10:11 a.m.

APPROVAL OF MINUTES ELECTORAL BOARD MEETING FEBRUAY 11, 2020

The Secretary moved the minutes for the February 11, 2020 Electoral Board meeting be approved as written. The Vice Chairman seconded the motion and it passed unanimously.

CANVASS

At 10:15 a.m., the Vice Chairman was recognized for a motion; she stated, "I move the Canvass be convened in closed session pursuant to § 24.2-653.B of the Code of Virginia to evaluate the eligibility of provisional voters for the purpose of considering whether each person who submitted a provisional ballot at the Election was qualified to do so, and I also move that Brenda Cabrera, DE/GR and Jennifer Lovell, an officer of election, as specified in § 24.2-653.B, be allowed to remain in the room during the closed meeting, and that any persons who cast provisional votes and who are present be allowed to enter the room while their qualifications are considered and to present any relevant information on their behalf to the Board." The motion was seconded by the Chairman and when the question was called, the motion passed unanimously.

At 11:09 a.m., the Secretary moved that the provisional ballots meeting of the Electoral Board of the City of Fairfax stand adjourned and that the Electoral Board reconvene in open session. The motion was seconded by the Chairman and passed unanimously.

At 11:10 a.m., the Chairman moved that the Electoral Board of the City of Fairfax certify that in closed session just concluded the only matters discussed were the qualifications of provisional voters, as directed by § 24.2-653.B of the Code of Virginia, and as identified in the motion to close the meeting pursuant to the Virginia Freedom of Information Act, and that the Chairman's motion be approved in open session.

The Vice Chairman seconded the motion. When the question was called, the motion passed unanimously. A roll call vote was conducted.



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Roll Call Vote:

	<u>Name</u>	<u>Vote:</u>
Chairman	Curt Chandler	<u>Aye</u>
Vice Chairman	Lorraine Koury	<u>Aye</u>
Secretary	Richard L. Herrington	<u>Aye</u>

The DE/GR and the Electoral Board continued the Canvass to verify available election results.

At 11.18 a.m., the Electoral Board stood in recess for ten (10) minutes.

At 11:27 a.m., the Electoral Board reconvened and continued the Canvass. All provisional ballots, in precinct order, were reviewed and the eligibility of voters to cast provisional ballots was determined.

The Electoral Board voted on the eligibility of 15 provisional ballots:

- The Electoral Board determined six (6) provisional ballots were qualified to be counted.
- The Electoral Board determined nine (9) provisional ballots were not qualified to be counted.

At 12.09 p.m., the Electoral Board stood in recess for 20 minutes.

At 12:29 p.m., the Electoral Board reconvened and continued the Canvass.

The five (5) provisional ballots were cast and the votes tallied.

After the determination of all provisional ballots by the Electoral Board, the DE/GR included the provisional ballot information into VERIS and began the preparation of the necessary abstracts and election documents at 1:41 p.m.

At 1:42 p.m. the election Canvass stood in recess until 3:00 p.m.

At 3:02 p.m. the election Canvass reconvened and continued the necessary tasks to allow the DE/GR to process the election abstracts.

At 3:41 p.m. the DE/GR presented to the Electoral Board the necessary abstracts of the election for review and signature. At 4:07 p.m., the Canvass was complete, and the Electoral Board complimented the GR/DE for the several improvements in the processes and procedures used by the OEs to facilitate the smooth orchestration of the election process. All election related documents were reviewed, signed, and sealed.

There was discussion of lessons learned and suggestions for additional process improvements that had been suggested by Chief OEs the evening of March 3, 2020.



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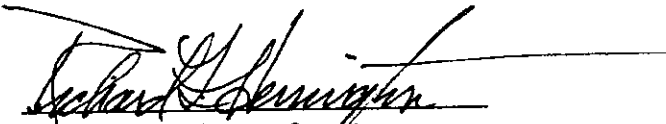


The Electoral Board discussed delivery of the election related documents to the Fairfax Clerk of the Court. Because of the hour, the Secretary stated he would plan the delivery of the election related documents to the Clerk of the Court on March 5, 2020. The documents were secured in the office of the DE/GR for the evening.

The Board again congratulated the DE/GR for a most successful election and the efficient use of resources.

The Vice Chairman asked to participate with the Secretary in the delivery of the documents to the Clerk of the Court on March 5, 2020.

The Canvass adjourned at 4:50 p.m.


Richard L. Herrington, Secretary
City of Fairfax Electoral Board

