



**VOTER REGISTRATATION
AND ELECTIONS
City of Fairfax
March 27, 2019 Electoral Board Meeting Minutes**



Brenda F. Cabrera
Director of Elections/General Registrar

Electoral Board
Secretary: Richard Herrington
Chairman: Curt Chandler
Vice Chairman: Lorraine Koury

CALL TO ORDER

The Chairman called the meeting to order at 9:37 a.m.

PRESENT

Richard Herrington, Secretary; Curt Chandler, Chairman; Lorraine Koury, Vice Chairman; Brenda Cabrera, Director of Elections/General Registrar and Rob Goodman, Division Superintendent for Operations, Public Works for the City of Fairfax.

MEMBERS OF THE PUBLIC TO SPEAK

There were no members of the public present who wished to speak or observe the meeting.

Rob Goodman, Division Superintendent for Operations, Public Works for the City of Fairfax attended the meeting at the invitation of the Director of Elections/General Registrar. Options for improving physical security were discussed and a solution put forth by Mark Perry, Director of IT for the City of Fairfax was reviewed. Mr. Goodman indicated the City staff would work towards implementing a coordinated plan by May 21, 2019.

The Electoral Board and Director of Elections/General Registrar thanked Mr. Goodman for attending the meeting and proceeding with the buildout of new storage space.

APPROVAL OF MINUTES OF MARCH 8, 2019 ELECTORAL BOARD MEETING

The Vice Chairman moved the minutes for the March 8, 2018 Electoral Board meeting, amended as corrected. The Chairman seconded the motion and it passed unanimously.

OFFICERS OF ELECTION

The Director of Elections/General Registrar provided the Board with an update of an on-going Office of Election (OE) survey to ascertain availability of OEs' to support a potential June Primary and the November 2019 general election. Many of the recently appointed OEs were in the process of completing their paperwork and the survey would take additional time to complete. Initial responses indicate there are enough OEs available to support a June Primary. The Board agreed assigning five (5) OEs per precinct would be sufficient. Two additional OEs will be assigned in case there are call-outs, or, if not, placed in the two larger precincts.

BALLOTS FOR JUNE PRIMARY

The Director of Elections/General Registrar recommended the number of ballots needed to support a June Primary needed to be determined; her review of previous primary turnout indicated disappointingly low voter turnout could be anticipated, with previous 'like' primary's having as little as 236 votes cast. The Secretary moved that the Director of Elections/General Registrar order ballots in an amount not to exceed 10% of registered City voters. The Vice Chairman seconded the motion and it passed unanimously.



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VOTING EQUIPMENT SECURITY

At 10:37 a.m., Chairman moved the City Of Fairfax Electoral Board convene in closed session pursuant to § 2.2-3711 (A) (19) of the Code of Virginia to discuss plans related to the security of voting equipment. The motion was seconded by the Vice Chairman and when the question was called, the motion passed unanimously.

At 1:13 p.m., the Chairman moved the Electoral Board of the City of Fairfax certify that in closed session just concluded the only matters discussed were plans related to the security of voting equipment, as identified in the motion to close the meeting pursuant to the Virginia Freedom of Information Act, and that the Secretary’s motion be approved in open session. The Vice Chairman seconded the motion. When the question was called, the motion passed unanimously:

Roll Call Vote:

<u>Position</u>	<u>Name</u>	<u>Vote:</u>
Chairman	Curt Chandler	<u>Aye</u>
Vice Chairman	Lorraine Koury	<u>Aye</u>
Secretary	Richard L. Herrington	<u>Aye</u>

POOLBOOKS

The Director of Elections/General Registrar updated the Board on interactions with DemTech & PollPad products.

- DemTech product may not yet be certified and customer service continues to be an issue.
- PollPad contractual language was recently changed and now meets City Attorney requirements.

It was the sense of the Board that the Director of Elections/General Registrar had explored the issues involved in a truly outstanding manner and should move forward with the necessary actions associated with procurement of new poll books.

OFFICER OF ELECTION APPLICATION

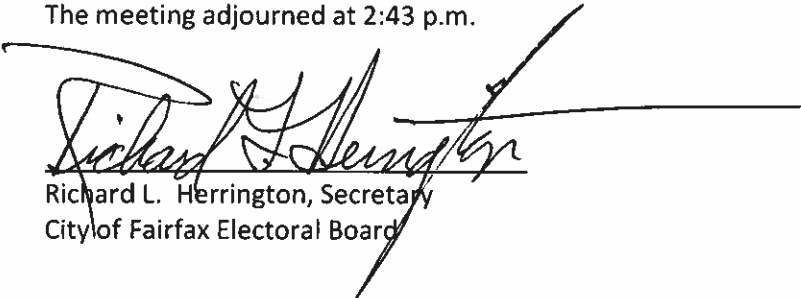
The Director of Elections/General Registrar asked the application of Maria Atristain to serve as an officer of election be considered. After review of the application, the Chairman moved that Ms. Atristain be approved as an officer of election. The Secretary seconded the motion and when the question was called, the motion passed unanimously.

NEXT MEETING

The Electoral Board meeting set its next meeting for April 23, 2019 at the Sisson House at 1:00 p.m.

ADJOURNMENT

The meeting adjourned at 2:43 p.m.


Richard L. Herrington, Secretary
City of Fairfax Electoral Board