



VOTER REGISTRATATION AND ELECTIONS

City of Fairfax

September 24, 2019 Electoral Board Meeting Minutes



Brenda F. Cabrera
Director of Elections/General Registrar

Electoral Board
Secretary: **Richard Herrington**
Chairman: **Curt Chandler**
Vice Chairman: **Lorraine Koury**

CALL TO ORDER

The Chairman called the meeting to order at 10:15 a.m.

PRESENT

Richard Herrington, Secretary; Curt Chandler, Chairman; Lorraine Koury, Vice Chairman; and Brenda Cabrera, Director of Elections/General Registrar (DE/GR).

MEMBERS OF THE PUBLIC TO SPEAK

There were no members of the public present who wished to speak or observe the meeting.

APPROVAL OF MINUTES OF JULY 29, 2019 ELECTORAL BOARD MEETING

The Chairman asked that without exception the minutes for the July 29, 2019 Electoral Board meeting be tabled until the next Electoral Board meeting. There were no objections.

APPOINTMENT OF OFFICERS OF ELECTION

The DE/GR stated there were several new applications to consider at this time: Kris Abrahamson, Roderic Shirk, Carolyn Grubbs, Sheila Pinder, Alan Goad, Jo Merrill, Anup Hiranandani, Barbara Folk, Charles Oliver, Marianne Floyd and Reavis Turk. Each had applied to become an officer of election; all applicants had filled out the required interview forms and were recommended by the Deputy GR for appointment. After review of the applications, the Chairman moved the aforementioned individuals be appointed as officers of election. The Vice Chairman seconded the motion and when the question was called, the motion passed unanimously.

UPDATE FROM THE DE/GR

The DE/GR updated the Electoral Board on several items:

- Poll Pad training: Officer of election training is scheduled for the week of September 30, 2019.
- Precinct signs – PCT 5: A review of suggested placement of additional signage in the vicinity of PCT 5 was needed. Following discussion, the DE/GR and Secretary formed a 'sign committee' which will review all suggestions and on September 26, 2019 at 10:00 a.m. inspect/survey all PCT 5 approaches. Results of the inspection/survey will be shared with the Chairman and Vice Chairman.
- Absentee precinct (CAP) hours: Officers of election assigned to the CAP historically have reported to their precinct at a different time than officers of election assigned to PCTs 1 through 6 on Election Day. A formal acknowledgement of this difference is lacking. The Secretary moved that officers of election assigned to the CAP will be required to report to the CAP at 2:00 p.m. on Election Day. The Vice Chairman seconded the motion and when the question was called, the motion passed unanimously.
- Ballot packing: Ballots need to be packaged for the November 5, 2019 election. The Secretary and Vice Chairman will return to Sisson House today (September 24, 2019) at 3:00 p.m. and effect packing of the precinct boxes with the required number of ballots.



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- Northern District VEBA meeting: There was brief discussion concerning the need for focused training at the annual VEBA meeting.
- Administration of Board minutes: The DE/GR stated that some localities require all members of the local electoral board to sign board minutes. The sense of the Electoral Board was the Secretary shall continue to be the sole individual that signs Board minutes.
- The DE/GR will attend a Council Governments (MWCOCG) meeting next week.

RECESS

The Board stood in recess for 10 minutes at 11:41 a.m.

RECONVENE

The Board reconvened at 11:49 a.m.

PLANS FOR 2020 ELECTIONS

There was discussion concerning the potential for changes in voting laws, especially the new 'no excuse' absentee voting procedures, to have an impact on the resources needed to support the voters of the City of Fairfax. As there is not enough now known about the resource impact and what if any augmentation in resources which might be made available in the future from the Commonwealth, it was the sense of the Board that close attention needs to be given to any information provided by ELECT.

The City of Fairfax is considering facilities upgrades and space allocations. This may or may not involve the relocation of the Office of the General Registrar.

UPDATE ON ELECTION SECURITY

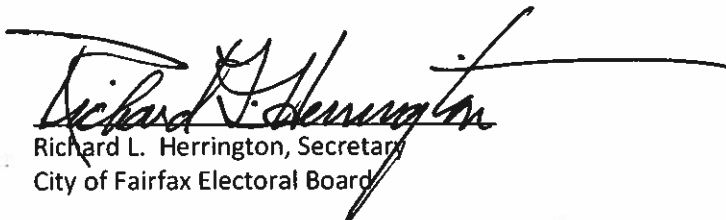
The DE/GR and Electoral Board discussed recent ELECT announcements on election security and anticipate that in the immediate future ELECT will publish detailed guidance which will assist localities plan and implement enhancements to election security.

NEXT MEETING

The Electoral Board shall meet again on October 17, 2019 at 1:30 p.m. at the Sisson House.

ADJOURNMENT

The meeting adjourned at 1:21 p.m.


Richard L. Herrington, Secretary
City of Fairfax Electoral Board