



**VOTER REGISTRATATION  
AND ELECTIONS  
City of Fairfax  
March 8, 2019 Electoral Board Meeting Minutes**



**Brenda F. Cabrera**  
Director of Elections/General Registrar

**Electoral Board**  
Secretary: Richard Herrington  
Chairman: Curt Chandler  
Vice Chairman: Lorraine Koury

**CALL TO ORDER**

The Chairman called the meeting to order at 1:37 p.m.

**PRESENT**

Richard Herrington, Secretary; Curt Chandler, Chairman; Lorraine Koury, Vice Chairman; Brenda Cabrera, Director of Elections/General Registrar.

**MEMBERS OF THE PUBLIC TO SPEAK**

There were no members of the public present who wished to speak or observe the meeting.

**MINOR RE-ORGANIZATION MATTER**

The Chairman discussed the Board's recent practice of assigning to the Chairman of the Board the responsibility of functioning as "chair" of Electoral Board meetings. Throughout the Commonwealth, there was not a standard practice; depending on the locality, meetings were chaired by either the Secretary or the Chairman of the respective board.

In the past, the Secretary of the city of Fairfax Electoral Board had chaired all Electoral Board meetings. The assignment of meeting 'chair' responsibilities to the Chairman was put in place on a trial basis to allow the Secretary to record the required minutes of meeting without the additional work load associated with chairing meetings.

The Secretary stated the new arrangement, wherein the Chairman of the Board chaired meetings of the Electoral Board, had proved beneficial and recommended the current practice continue. It was the sense of the Board that future meeting would continue to be chaired by the Chairman of the City of Fairfax Electoral Board.

**APPROVAL OF MINUTES OF PRIOR MEETINGS; NOVEMBER 7-8-9, 2018 AND MARCH 4, 2019**

The Chairman noted a minor changed required to the minutes of the November 7-8-9, 2018 Electoral Board meeting. The Secretary stated the correction would be made as requested. The Chairman moved the meeting minutes for November 7-8-9, 2018, as corrected, be approved. The Vice Chairman seconded the motion and it passed unanimously. The Chairman moved the meeting minutes for March 4, 2019 be approved as written. The Vice Chairman seconded the motion and it passed unanimously.

**VOTING EQUIPMENT SECURITY**

At 1:58 p.m., the Vice Chairman moved the City Of Fairfax Electoral Board convene in closed session pursuant to § 2.2-3711 (A) (19) of the Code of Virginia to discuss plans related to the security of voting equipment. The motion was seconded by the Vice Chairman and when the question was called, the motion passed unanimously.



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At 2:41 p.m., the Secretary moved the Electoral Board of the City of Fairfax certify that in closed session just concluded the only matters discussed were plans related to the security of voting equipment, as identified in the motion to close the meeting pursuant to the Virginia Freedom of Information Act, and that the Secretary's motion be approved in open session. The Vice Chairman seconded the motion. When the question was called, the motion passed unanimously:

**Roll Call Vote:**

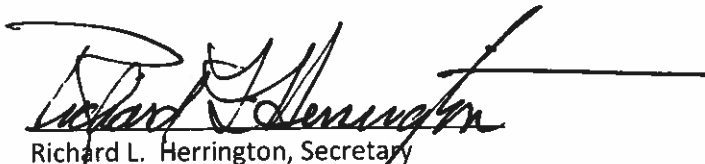
<u>Position</u>	<u>Name</u>	<u>Vote:</u>
Chairman	Curt Chandler	<u>Aye</u>
Vice Chairman	Lorraine Koury	<u>Aye</u>
Secretary	Richard L. Herrington	<u>Aye</u>

**SECURITY CAGES AND THREAT VULNERABILITY RISK ANALYSIS**

The Secretary commended the Director of Elections/General Registrar and the Chairman for their efforts to investigate the potential for the use of security cages and the on-going risk analysis associated with voting matters.

**ADJOURNMENT**

The meeting adjourned at 2:43 p.m.

  
Richard L. Herrington, Secretary  
City of Fairfax Electoral Board