



**VOTER REGISTRATATION
AND ELECTIONS
City of Fairfax
November 28, 2018 Electoral Board Meeting Minutes**



Brenda F. Cabrera
Director of Elections/General Registrar

Electoral Board
Secretary: Richard Herrington
Chairman: Curt Chandler
Vice Chairman: Lorraine Koury

CALL TO ORDER

The Chairman called the meeting to order at 1:05 p.m.

PRESENT

Richard Herrington, Secretary; Curt Chandler, Chairman; Lorraine Koury, Vice Chairman; and Nancy Tingen, Deputy Director of Elections/General Registrar.

MEMBERS OF THE PUBLIC TO SPEAK

There were no members of the public present who wished to speak or observe the meeting.

**APPROVAL OF MINUTES; ELECTORAL BOARD MEETINGS OF SEPTEMBER 25, 2018 (AMENDED) AND
November 7-9, 2018**

The Secretary stated he had not yet consolidated the input received for corrections to the minutes. The Chairman, without objection, tabled discussion and moved to the next item on the agenda. The Chairman stated discussion of meeting minutes would be taken up towards the end of the meeting.

CITY SPACE ALLOCATIONS FOR STORAGE OF EQUIPMENT

The Deputy Director of Elections/General Registrar stated City staff were reviewing space allocations and several areas might be of interest to the Electoral Board. The Director of Parks and Recreation, Ms. Cathy Salgado, attended the Electoral Board meeting and shared her thoughts of potential areas that might be used to the advantage of the City and the Electoral Board. Based on the information provided by Ms. Salgado, it was the consensus of the Electoral Board that the Secretary contact the Acting City Manager, Mr. David Hodgkins, and arrange a meeting to discuss City space allocation.

RECESS

The Electoral Board meeting stood in recess at 2:05 p.m.

RECONVENE

The Electoral Board meeting reconvened at 2:11 p.m.

ELECTORAL BOARD MEMBERS' SCHEDULES

The Vice Chairman asked if the members of the Electoral Board could review their schedules for the coming month and holiday season. Periods of non-availability were discussed and there did not appear to be any time during December that two or more of the Board members would always be available.

POLL PAD STATUS

The Deputy Director of Elections/General Registrar stated the Director of Elections/General Registrar was in discussions with DemTech concerning the possibility of that equipment satisfying City requirements. The DemTech contract was recently extended and it may be possible to obtain a satisfactory solution for City needs.



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OFFICER OF ELECTION APPLICATIONS

The Deputy Director of Elections/Registrar presented one candidate for appointment as officer of election; Ms. Chris Andrews Ross (Precinct 3). The application was reviewed and after discussion, the Chairman moved the application for officer of election be approved. The Vice Chairman seconded the motion and when the question was called, the motion passed unanimously.

NOTIFICATION TO PARTIES FOR OFFICE OF ELECTION NOMINATIONS

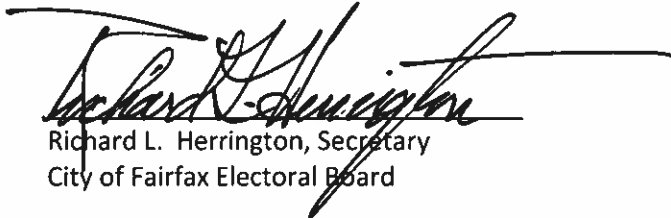
The Deputy Director of Elections/Registrar provided each Board member with a copy of Electoral Board Policy #3, which states:

“It is the policy of the Electoral Board that in the second week of December of each year the Electoral Board shall notify the Chair of the Democrat Party City Committee and the Chair of the Republican Party City Party that nominations for Officers of Election are to be filed with the Secretary of the Electoral Board at least 10 days before February 1 of each year.”

The Secretary thanked the Deputy Director of Elections/Registrar for the reminder and after discussion, the Secretary took the action to notify the City of Fairfax Republican Party Chair and the Chairman took the action to notify the City of Fairfax Democrat Party Chair.

ADJOURNMENT

The meeting adjourned at 2:52 p.m.



Richard L. Herrington, Secretary
City of Fairfax Electoral Board