



**OFFICE OF THE ELECTORAL BOARD &
GENERAL REGISTRAR**
City of Fairfax
April 23, 2015 Electoral Board Meeting Minutes



The meeting took place at 1:00pm in City Hall, Room 232 to see an equipment demonstration of Hart voting equipment presented by Hart representatives, Bob Heisner and Ron Clevenger. The devices demonstrated were the "Verity Scan" and "Verity Touch Writer" (ADA ballot marking device).

Attendees: Rick Herrington, Secretary; John Harold, Chairman; Dirk Brouwer, Vice Chairman; Kevin Linehan, General Registrar; Nancy Tingen, Chief Deputy Registrar; Dennis Egan, Chief Officer of Election; Dave Marney, Chief Officer of Election and City of Fairfax IT representative, Jeffrey Dove.

The required shift from a touch screen DRE to a system that uses paper ballots to be inserted into a scanning device requires the City of Fairfax to acquire new, State approved voting equipment. There will be a need for officer of election training and notifying City of Fairfax voters once new equipment is acquired. The General Registrar made arrangements for companies certified to sell voting equipment in the Commonwealth to make presentations to the Board, Registrar and his staff as well as selected Chief Election Officers. The Registrar's Office developed a matrix of questions to be asked of each vendor. Primary concerns of the Board were the ability of the voting equipment to replicate the "DRE" experience, ease of use by Officers of Election and voters, durability, and customer support.

The Hart demonstration equipment was already set-up when the presentation began so the set-up process was not observed. As the demonstration of the equipment progressed, several questions were asked of the Hart representatives. Please see the attached spreadsheet for a partial list of questions asked of the equipment vendor. As part of the purchase of the equipment, a Hart project manager would be assigned to ensure the transition to the Hart voting equipment would go smoothly.

The assembled group had to opportunity to examine and "play" with the equipment. Several ballots were mistreated and/or marked incorrectly to test the ability of the scanning device to accept or reject a ballot. A "test" of the ability to produce the same results from a group of ballots inserted into the scanner with other than the preferred orientation was successfully conducted.

The Hart representatives estimated it took the average voter approximately 10-12 seconds at the scanner to complete the voting process.



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The Hart representatives then conducted the breakdown of the equipment, noting that it was simply the reverse of the set-up. Take down of the equipment included folding the ballot box.

The meeting ended at 3:47pm.

Respectfully submitted,

Richard Herrington, Secretary
City of Fairfax Electoral Board