Minutes of the meeting of August 26, 2004

The meeting was called to order by the Secretary at 10:05 am. Present were: Kevin Linehan, Chairman; Dirk Brouwer, Vice Chairman; T. Q. Hutchinson, Secretary and John Harold, General Registrar (G. R). The Secretary presided.

Minutes of the meetings of May 6<sup>th</sup> and August 11, 2004 were approved as printed and distributed.

The Board appointed Officers of Election (O'Es) for the November 2004 election as shown in the enclosed listing. Approximately 90 O E's are now available for service. The Board congratulated the GR for his recruiting efforts.

The Board discussed various problems that may occur in the November 2004 election. Among solutions, the Board agreed to provide Chief Officers of Election with a compendium of selected Electoral Code paragraphs for ready reference.

The Board agreed to ask Mayor and Council for a closed session to discuss appropriate pay level for the position of General Registrar. A letter was prepared, signed by all members of the Board and forwarded.

The Board agreed to accept the generous offer of Touring Co, 3900 Sandlewood Court, Fairfax, VA 22031 to provide free transportation to the polls on November 2, 2004.

The Board agreed to test voting machines for use in the Central Absentee Precinct on September 28, 2004 at 10:00 am. Following the test election the Board will meet.

The meeting was adjourned by the Secretary at 12:15pm.

T.Q. Hutchinson Secretary