Meeting of December 9, 2004

The Meeting was called to order by the Secretary at 10:05 A.M.

Present were Kevin Linehan, Chairman; Dirk Brouwer, Vice Chairman; T. Q. Hutchinson, Secretary and John Harold, General Registrar.

The minutes of the November 9, 2004 were approved as printed and distributed.

The Board directed the General Registrar to draft a Security Procedures Manual reflecting the security measures in place for voting machines, paper ballots, etc.

The Board agreed to advocate: Early(17 days prior to an election) in person voting. The Board does not endorse no-excuse by mail voting. Our intent is to minimize the costs of managing and counting paper ballots.

We and the General Registrar estimate that the early, no-excuse absentee voting measure to be introduced at the coming Legislative Session would substantially increase costs to the City. The additional work engendered by no-excuse, absentee voting would require two full time persons for the period of voting. There, in turn, would require purchase of two PC's, desks, chairs, etc.

The Board then discussed its presentation to Council scheduled for December 14, 2004.

The meeting was adjourned at 11:50 A. M.

T. Q. Hutchinson, Secretary