



**VOTER REGISTRATION
AND ELECTIONS
City of Fairfax
March 19, 2021 Electoral Board Meeting Minutes**



**Director of Elections/General Registrar
Brenda F. Cabrera**

**Electoral Board
Secretary: Richard Herrington
Chairman: Curtis Chandler
Vice Chairman: James McCall**

CALL TO ORDER

The Secretary called the meeting to order at 10:01 a.m.

PRESENT

Richard Herrington, Secretary; Mr. James McCall, Vice Chairman and Brenda Cabrera, Director of Elections/General Registrar (DE/GR). Curtis Chandler, Chairman of the Electoral Board, joined the meeting by telephone as he was unable to be physically present.

MEMBERS OF THE PUBLIC TO SPEAK

There were no members of the public present who wished to speak or observe the meeting.

APPROVAL OF MINUTES ELECTORAL BOARD MEETING JANUARY 28, 2021

Without objection, the Secretary tabled approval of the minutes for the January 28, 2021 meeting until the next meeting.

ELECTORAL BOARD ORGANIZATION

The Chairman was not present at the January 28, 2021 meeting when the Electoral Board organized. He was concerned the lack of presence may have improperly influenced Board members and asked that the Electoral Board again organize as required by §24.2-106 of the Code of Virginia. After discussion, the Electoral Board agreed to effect reorganization at this meeting.

The Chairman nominated Richard Herrington for the position of Secretary. Nominations were then closed. When the question was called, voting for Richard Herrington to fill the position of Secretary for the Electoral Board was done by roll-call vote.

Roll Call Vote for Richard Herrington to be Secretary:

<u>Position</u>	<u>Name</u>	<u>Vote:</u>
Chairman	Curtis Chandler	<u>Aye</u>
Vice Chairman	James McCall	<u>Aye</u>
Secretary	Richard L. Herrington	<u>Aye</u>

The Secretary nominated Curtis Chandler for the position of Chairman. Nominations were then closed. When the question was called, voting for Curtis Chandler to fill the position of Chairman for the Electoral Board was done by roll-call vote.

Roll Call Vote for Curtis Chandler to be Chairman:

<u>Position</u>	<u>Name</u>	<u>Vote:</u>
Chairman	Curtis Chandler	<u>Aye</u>
Vice Chairman	James McCall	<u>Aye</u>
Secretary	Richard L. Herrington	<u>Aye</u>



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The Chairman nominated James McCall for the position of Vice Chairman. Nominations were then closed. When the question was called, voting for James McCall to fill the position of Vice Chairman for the Electoral Board was done by roll-call vote.

Roll Call Vote for James McCall to be Vice Chairman:

<u>Position</u>	<u>Name</u>	<u>Vote:</u>
Chairman	Curtis Chandler	<u>Aye</u>
Vice Chairman	James McCall	<u>Aye</u>
Secretary	Richard L. Herrington	<u>Aye</u>

REPORT BY THE DIRECTOR OF ELECTIONS/GENERAL REGISTRAR

The DE/GR provided a succinct update on election related matters. Items of note:

- Appointment of Officers of Election: The DE/GR stated there were two new applications for appointment as officers of election (OE). After discussion and review of the applications, the Secretary moved approval of both applications. The Chairman seconded the motion and when the question was called the motion passed unanimously.
- Ballots (6,000) have been ordered by the DE/GR for the June 8, 2021 Democrat Primary; there will be candidates for governor, lieutenant governor and attorney general. Candidate listing on the ballot has not yet been decided. 6,000 ballots will support all precincts and absentee ballot applications.
- The DE/GR discussed the deployment of special protective equipment related to the public health situation. It was the sense of the Electoral Board that deployment of the protective equipment the day before the Democrat Primary would be accomplished without delaying the deployment of the voting equipment.
- The Risk Limiting Audit (RLA) of the 2020 Presidential Election for the Commonwealth was conducted February 24, 2021. The DE/GR organized the activity and the Secretary and Vice Chairman of the Electoral Board participated. A total of five (5) ballots cast in the City of Fairfax were required to be located and tallied. The Clerk of the Court provide a staff member, Meti Woldemariam to assist and ensure proper chain of custody. Appropriate cast ballots envelopes were released by the 19th Circuit Court to the DE/GR and the RLA process was followed to select and tally five (5) ballots. The results were reported to ELECT and cast ballot envelopes were resealed and returned to the Clerk of the Court.

REVIEW/UPDATE OF CALENDAR

There were no changes to the previous schedule provided by the DE/GR. As necessary, scheduled OE training may be enhanced to ensure all OEs receive required training.

DATE FOR NEXT MEETING

It was agreed that at this time the Electoral Board would not schedule a future meeting as L&A testing was already on the schedule for April 20, 2021. The Electoral Board would be present for L&A testing. It was agreed that closer to the June 8, 2021 Democrat Primary, an appropriate date would be selected.



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PROPOSED STAFFING OF PRECINCTS FOR JUNE 8, 2021 DEMOCRAT PRIMARY

The DE/GR distributed a staffing list of OEs tentatively scheduled to support the June 8, 2021 Democrat Primary. Based on OEs that have agreed to work, it is believed there is sufficient staffing

CLOSED SESSION

At 10:47 a.m. the Secretary moved the City of Fairfax Electoral Board convene in closed session pursuant to the Code of Virginia to discuss personnel matters (§ 2.2-3711 (A) (1)); public safety (§ 2.2-3711 (A) (19)), voting security (§ 2.2-3711 (A) (34)) and that the DE/GR, Ms. Cabrera, be present. The motion was seconded by Vice Chairman and when the question was called, the motion passed unanimously.

At 11:07 a.m., the Secretary moved that the closed session of the Electoral Board of the City of Fairfax adjourn, and the Electoral Board reconvene in open session. The motion was seconded by the Vice Chairman and passed unanimously.

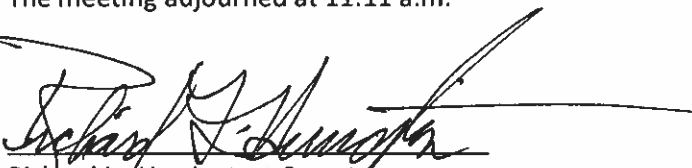
At 11:09 a.m., the Secretary moved the Electoral Board of the City of Fairfax certify that in closed session just concluded, the only matters discussed were personnel matters, legal consultation, public safety and voting security issues, as identified in the motion to close the meeting pursuant to the Virginia Freedom of Information Act, and that the Secretary's motion be approved. The Vice Chairman seconded the motion. When the question was called, the motion passed unanimously:

Roll Call Vote:

<u>Position</u>	<u>Name</u>	<u>Vote:</u>
Chairman	Curtis Chandler	<u>Aye</u>
Vice Chairman	James McCall	<u>Aye</u>
Secretary	Richard L. Herrington	<u>Aye</u>

ADJOURNMENT

The meeting adjourned at 11:11 a.m.


Richard L. Herrington, Secretary
City of Fairfax Electoral Board

