

TRANSIT FUND

FY 2022 Adopted Budget - City of Fairfax, Virginia

**City of Fairfax, Virginia
FY 2022 Transit Fund
Budget Summary**

	<u>FY 2020 Actual</u>	<u>FY 2021 Budget</u>	<u>FY 2021 Estimate</u>	<u>FY 2022 Adopted</u>	<u>Variance to Budget \$</u>	<u>Variance to Budget %</u>
Revenues						
Local Revenues						
CUE Bus Receipts	\$ 303,306	\$ 375,000	\$ 95,975	\$ 180,000	\$ (195,000)	-52.00%
Advertising	2,365	2,700	2,700	2,365	(335)	-12.41%
Farewheels	320	850	850	320	(530)	-62.35%
Charter Services	1,755	6,200	6,200	-	(6,200)	-100.00%
Miscellaneous	-	-	-	-	-	0.00%
Total Local Revenues	307,746	384,750	105,725	182,685	(202,065)	-52.52%
State and Federal Grants						
NVTC	669,343	728,000	728,000	728,000	-	0.00%
Other State Revenue	12,240	-	-	-	-	0.00%
Total State & Federal Grants	681,583	728,000	728,000	728,000	-	0.00%
General Fund Support	-	-	59,929	-	-	0.00%
Transfers In - Trans Tax Fund	2,148,275	2,459,250	2,459,250	2,982,890	523,640	21.29%
Partnership Contributions						
GMU Bus Contribution	750,000	750,000	750,000	750,000	-	0.00%
Total Partnership Contribution	750,000	750,000	750,000	750,000	-	0.00%
Total Revenues	\$ 3,887,604	\$ 4,322,000	\$ 4,102,904	\$ 4,643,575	\$ 321,575	7.44%
Total Expenses	\$ 4,063,769	\$ 4,545,759	\$ 4,593,592	\$ 4,735,376	\$ 189,618	4.17%
Adjustments for accrual activit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cash Equivalents - June 30	\$ 582,489	\$ 36,640	\$ 91,801	\$ -	\$ -	\$ -
Total FTE	33.5	33.5	33.5	33.5		

FY 2022 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Transportation
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: CUE Bus

BUDGET COMMENTS:

An increase of \$189,618 (4.2%) from the FY 2021 Adopted Budget is necessary to fund the FY 2022 Adopted Budget. Notable changes include:

- **Salaries, increase of \$63,999 (3.4%)**
 - Salaries increase due to increases in Part-Time Salaries (\$9.3k), increase requests in Over-Time Wages (\$15.0k) and Special Events Over-Time (\$18.8k), and the 2% merit increase in FY 2021 (beginning May 1, 2021), the merit increase for FY 2022 (3.5% beginning January 1, 2022) and the market rate adjustments in FY 2021 (2.6%) and FY 2022 (2.3%).
- **Fringe Benefits, increase of \$13,888 (1.7%)**
 - Fringe costs increased due to the merit increases and market rate adjustments as stated above in the Salaries comment.
- **Internal Services, increase of \$148,479 (8.8%)**
 - The allocation of motor pool expenses from Fleet Maintenance was updated based on actual usage statistics; as result, motor pool costs allocated to this division increased along with an increase to allocation of Management Fee from General Fund operations.
- **Capital Outlay, decrease of \$39,000 (39.8%)**
 - Decrease due to reduction in requests for Capital equipment.

Cost Center 437110: CUE Bus

Title	FY 2020 <u>Actual</u>	FY 2021 <u>Budget</u>	FY 2021 <u>Estimate</u>	FY 2022 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 1,834,738	\$ 1,857,993	\$ 1,891,879	\$ 1,921,993	\$ 63,999	3.44%
Fringe Benefits	824,967	812,787	815,379	826,676	13,888	1.71%
Purchased Services	44,028	58,480	118,409	59,130	650	1.11%
Internal Services	1,263,881	1,678,980	1,678,980	1,827,459	148,479	8.84%
Other Charges	17,215	22,242	22,242	23,842	1,600	7.19%
Supplies & Materials	15,807	17,350	17,350	17,350	-	0.00%
Capital Outlay	63,133	97,926	49,352	58,926	(39,000)	-39.83%
Total	\$ 4,063,769	\$ 4,545,759	\$ 4,593,592	\$ 4,735,376	\$ 189,618	4.17%

FY 2022 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Transportation
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: CUE Bus

PROGRAM:

CUE is a citywide bus service developed to relieve traffic congestion and to provide transit services within the City and between George Mason University (GMU) and the Vienna/Fairfax-GMU Metrorail station. Basic fare (cash and SmarTrip) is \$1.75.

A fare of \$0.85 is charged to students, seniors and persons with disabilities with a valid ID. GMU students, faculty and staff ride for free. In FY 18, the City started a Free Student Bus Pass Pilot Program for high school and middle school students. This program provides free rides on CUE to students who have their parent/guardian's approval. The City receives compensation annually from GMU, which is currently budgeted at \$750,000.

GOAL:

To provide the citizens of the City with effective transit service within the City and to the Vienna/Fairfax-GMU Metrorail station, and George Mason University. To meet the City's proposed goal of providing unsurpassed user-friendly, customer-focused business practices. To enhance quality of life measures and amenities with continued emphasis on recommendations of the Livability Task Force. To finalize and implement a more accelerated schedule for critical transportation projects involving state and federal funding. To continue emphasis on the reduction of the impact of increasing traffic through the City.

OBJECTIVES:

- To provide convenient and frequent access to the Vienna-Fairfax/GMU Metrorail Station
- To provide service seven days a week
- To meet our partnership requirements with George Mason University
- To meet all published schedules
- To meet all regional and local Americans with Disabilities Act requirements

SERVICES AND PRODUCTS:

- Public Transit service within the City and to/from the Vienna/Fairfax/GMU Metro Station and George Mason University
- Bus schedules and information

Personnel Classification	Grade	FY 2020 Actual	FY 2021 Budget	FY 2021 Estimate	FY 2022 Adopted
Transportation Director	S01	0.10	0.10	0.10	0.10
Transit Superintendent	S02	1.00	1.00	1.00	1.00
Bus Driver Supervisor	115	2.00	2.00	2.00	2.00
Multimodal Transportation Eng	115	0.30	0.30	0.30	0.30
Administrative Assistant	113	0.30	0.30	0.30	0.30
Bus Driver	110	20.00	21.00	21.00	21.00
Bus Driver (P/T)	110	8.75	7.75	7.75	7.75
Transit Technician	107	1.00	1.00	1.00	1.00
Total FTE		33.45	33.45	33.45	33.45

FY 2022 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Transportation
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Metro

BUDGET COMMENTS: The City’s Metro subsidy is equal to the City’s share of total Metro expenditures less any state or federal funding that is paid through NVTC. The FY 2022 CUE reimbursement request is estimated at \$728,000.

4-YEAR BUDGET PROJECTION FOR THE CITY'S ACCOUNT AT NORTHERN VIRGINIA TRANSPORTATION COMMISSION				
<u>ITEM</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>
BALANCE FORWARD	\$ 4,737,544	\$ 4,522,632	\$ 3,078,851	\$ 2,783,696
REVENUES	3,500,000	4,150,000	4,565,000	5,021,500
TOTAL	\$ 8,237,544	\$ 8,672,632	\$ 7,643,851	\$ 7,805,196
EXPENDITURES				
WMATA OPERATING SUBSIDY	\$ 3,104,933	\$ 2,869,376	\$ 3,156,314	\$ 3,471,945
COVID RELIEF CREDITS	(1,221,102)	(1,982,429)	-	-
WMATA CAPTIAL CONTRIBUTION	715,612	713,407	743,237	773,845
WMATA DEDICATED FUND	233,617	230,427	232,604	230,715
CUE BUS (REIMB. REQUESTS)	728,000	728,000	728,000	728,000
CUE BUS REPLACEMENT	-	3,000,000	-	-
CUE SUPPORT VEH. REPLACEMENT	-	35,000	-	-
LUMINATOR REPLACEMENT	117,852	-	-	-
NEXTBUS DCU UPGRADE	36,000	-	-	-
TOTAL	\$ 3,714,912	\$ 5,593,781	\$ 4,860,155	\$ 5,204,505
ENDING BALANCE	\$ 4,522,632	\$ 3,078,851	\$ 2,783,696	\$ 2,600,691

FY 2022 Adopted Budget - City of Fairfax, Virginia

Transit Fund Expense Detail

Account	Account Title	FY 2020 Actual	FY 2021 Budget	FY 2021 Estimate	FY 2022 Adopted	Variance to Budget \$	Variance to Budget %
CUE Bus (437110)							
511105	Salaries - Full Time	\$ 1,439,511	\$ 1,467,701	\$ 1,472,282	\$ 1,475,213	\$ 7,512	0.51%
511110	Salaries - Part Time	315,239	329,552	330,682	351,779	22,227	6.74%
511115	Salaries - Overtime	65,334	50,000	50,000	65,000	15,000	30.00%
511116	Salaries - Overtime Training	-	10,000	10,000	10,000	-	0.00%
511117	Salaries - Special Events OT	-	(18,760)	(18,760)	-	18,760	100.00%
511125	Temporary Help	1,035	10,000	10,000	10,000	-	0.00%
511135	Holiday Premium	10,160	9,500	9,500	10,000	500	5.26%
511160	Incentive Awards	1,130	-	-	-	-	0.00%
511161	Hazard Pay	-	-	28,175	-	-	0.00%
511165	Annual Accrued Leave	2,329	-	-	-	-	0.00%
512110	Fringe Benefits	824,967	812,787	815,379	826,676	13,888	1.71%
530113	Contract Services	16,650	30,880	30,880	31,530	650	2.10%
530351	Equipment Maintenance	26,140	11,000	70,929	11,000	-	0.00%
530438	Fare Wheels	1,082	2,500	2,500	2,500	-	0.00%
530620	Advertising	156	14,100	14,100	14,100	-	0.00%
540060	Management Fee	692,617	815,391	815,391	885,992	70,601	8.66%
540102	Motor Pool Charges	571,264	863,589	863,589	941,467	77,878	9.02%
550110	Utilities Expense	1,294	1,000	1,000	1,000	-	0.00%
550501	Travel & Training	490	6,990	6,990	6,990	-	0.00%
550801	Emergency Events	3,925	-	-	1,500	1,500	0.00%
550802	Emergency Events - CARES	42	-	-	-	-	0.00%
550807	Other Expenses	610	500	500	600	100	20.00%
550820	Dues & Subscriptions	10,854	13,752	13,752	13,752	-	0.00%
560110	Office Supplies	2,236	1,850	1,850	1,850	-	0.00%
560416	Uniforms	13,334	13,500	13,500	13,500	-	0.00%
560420	Operating Supplies	237	2,000	2,000	2,000	-	0.00%
580108	Other Machinery & Equipment	63,133	97,926	49,352	58,926	(39,000)	-39.83%
Total Expenses		\$ 4,063,769	\$ 4,545,758	\$ 4,593,592	\$ 4,735,375	\$ 189,617	4.17%