



VOTER REGISTRATION AND ELECTIONS

City of Fairfax

June 9-11, 2021 Electoral Board Meeting Minutes



Director of Elections/General Registrar
Brenda F. Cabrera

Electoral Board
Secretary: Richard Herrington
Chairman: Jeffrey White
Vice Chairman: James McCall

CALL TO ORDER

The Chairman called the meeting to order at 10:17 a.m.

PRESENT

Richard Herrington, Secretary; Jeffrey White, Chairman; James McCall, Vice Chairman and Brenda Cabrera, Director of Elections/General Registrar (DE/GR).

MEMBERS OF THE PUBLIC TO SPEAK

There were no members of the public present who wished to speak or observe the meeting.

CANVASS AND PROVISIONAL BALLOT MEETING

At 10:18 a.m., the Chairman made the following motion:

"I move the Electoral Board of the City of Fairfax convene in closed session pursuant to section § 24.2-653(B) of the Code of Virginia for the purpose of considering whether each person who submitted a provisional vote at the election was qualified to do so, and I also move that the General Registrar as specified in section § 24.2-653(B), be allowed to remain in the room during the closed meeting, and that any persons who cast provisional votes and who are present be allowed to enter the room while their qualifications are considered and to present any relevant information on their behalf to the board."

The Vice Chairman seconded the motion and it passed unanimously.

At 10:23 a.m., the Chairman moved that the provisional ballots meeting of the Electoral Board of the City of Fairfax stand adjourned until research on all provisional ballots could be completed and that the Electoral Board reconvene in open session. The motion was seconded by the Vice Chairman and passed unanimously.

The Chairman made the following motion:

"I move that the Electoral Board of the City of Fairfax certify that in the closed session just concluded the only matters discussed were the qualifications of provisional voters, as directed by section § 24.2-653 of the Code of Virginia, and as identified in the motion to close the meeting pursuant to the Virginia Freedom of Information Act." The Vice Chairman seconded the motion and when the question was called, the members of the Electoral Board voted as indicated below:

| Position | Name | Vote |
|---------------|--------------------|------|
| Chairman | Jeffrey White | Yea |
| Vice Chairman | James McCall | Yea |
| Secretary | Richard Herrington | Yea |

The meeting reconvened in open session at 10:24 a.m.



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CANVASS

The Electoral Board complimented the DE/GR for her efforts and the overall performance of the officers of election (OEs) supporting this primary election. The protective measures put in place by the DE/GR for the safety of the officers of election was appreciated by those officers of election, the Electoral Board and voters in the City of Fairfax.

The DE/GR and Electoral Board proceeded with the Canvass, in precinct order, to ascertain the vote totals for each precinct. Established best practices were followed. Research on provisional ballots was continued by the staff. Minor errors were noted in one precinct which will require some officers of election to return to affix their signatures; the DE/GR will notify the officers of election.

At 11.48 a.m., the Electoral Board stood in recess for 30 minutes.

At 12:25 p.m., the Electoral Board reconvened and continued the Canvass.

At 1.45 p.m., the Electoral Board stood in recess until 3:00 p.m.

At 3:06 p.m., the Electoral Board reconvened to continue the Canvass. The staff reported to the DE/GR shortly after the Canvass reconvened. The DE/GR stated that research on provisional ballots was complete and recommended the provisional ballots meeting reconvene. The Electoral Board agreed.

At 3:17 p.m., the Chairman made the following motion:

“I move that the Electoral Board of the City of Fairfax reconvene in closed session pursuant to section § 24.2-653(B) of the Code of Virginia for the purpose of considering whether each person who submitted a provisional vote at the election was qualified to do so, and I also move that the General Registrar as specified in section § 24.2-653(B), be allowed to remain in the room during the closed meeting, and that any persons who cast provisional votes and who are present be allowed to enter the room while their qualifications are considered and to present any relevant information on their behalf to the board.” The Vice Chairman seconded the motion and it passed unanimously.

At 3:45 p.m., the Chairman made the following motion:

“I move that the Electoral Board of the City of Fairfax certify that in the closed session just concluded the only matters discussed were the qualifications of provisional voters, as directed by section § 24.2-653 of the Code of Virginia, and as identified in the motion to close the meeting pursuant to the Virginia Freedom of Information Act.” The Vice Chairman seconded the motion and when the question was called, the members of the Electoral Board voted as indicated below:

| <u>Position</u> | <u>Name</u> | <u>Vote</u> |
|-----------------|--------------------|-------------|
| Chairman | Jeffrey White | Yea |
| Vice Chairman | James McCall | Yea |
| Secretary | Richard Herrington | Yea |

The Canvass meeting reconvened in open session at 3:46 p.m. to continue the Canvass.



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All provisional ballots, in precinct order, were evaluated to determine qualification to vote. The Electoral Board voted on the eligibility of seven (7) provisional ballots:

- The Electoral Board determined three (3) provisional ballots were qualified to be counted.
- The Electoral Board determined four (4) provisional ballot was not qualified to be counted.

The provisional ballots qualified to be counted were tabulated by hand and the Provisional SOR was completed. After the determination of provisional ballots by the Electoral Board, the DE/GR began the process of including the provisional ballot information into VERIS and preparation of the necessary abstracts and election documents

At 4:49 p.m. the election Canvass stood in recess until 2:00 p.m. on Friday, June 11, 2021.

June 11, 2021

CALL TO ORDER

The Chairman called the election Canvass meeting to order at 2:07 p.m.

PRESENT

Richard Herrington, Secretary; Jeffrey White, Chairman; James McCall, Vice Chairman and Brenda Cabrera, Director of Elections/General Registrar (DE/GR).

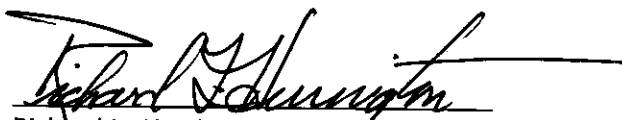
The DE/GR reported that officers of election from one precinct had appeared and corrected the minor errors noted. The Electoral Board reviewed the precinct documents and confirmed that missing signatures had been affixed properly; the Canvass continued and at 2:55 p.m., all precincts were ascertained and the DE/GR began the process of preparing the necessary election abstracts for signature. At 3:21 p.m. all Democrat Primary election related documents were reviewed, signed, and sealed. The Secretary will arrange for the delivery of the election materials to the Clerk of the Court by 5:00 p.m.

NEXT MEETING

The Chairman stated a meeting was needed prior to the November 2, 2021, General Election. It was agreed that July 14, 2021, at 2:00 p.m. would be scheduled to review any election related matters and discuss personnel issues. The meeting will be advertised.

ADJOURNMENT

The meeting adjourned at 3:35 p.m.


Richard L. Herrington, Secretary
City of Fairfax Electoral Board