



**VOTER REGISTRATION
AND ELECTIONS
City of Fairfax
October 22, 2021 Electoral Board Meeting Minutes**



**Director of Elections/General Registrar
Brenda F. Cabrera**

**Electoral Board
Secretary: Richard Herrington
Chairman: Jeffrey White
Vice Chairman: James McCall**

CALL TO ORDER

The Chairman called the meeting to order at 1:07 a.m.

PRESENT

Mr. Richard Herrington, Secretary; Mr. Jeffrey White, Chairman; Mr. James McCall, Vice Chairman, and Ms. Brenda Cabrera, Director of Elections/General Registrar.

MEMBERS OF THE PUBLIC TO SPEAK

There were no members of the public present who wished to speak or observe the meeting.

APPROVAL OF MINUTES ELECTORAL BOARD MEETING SEPTEMBER 9, 2021

The Chairman moved the minutes of the September 9 2021, meeting be approved as written. The Vice Chairman seconded the motion and when the question was called, the motion passed unanimously.

APPOINTMENT OF NEW OFFICERS OF ELECTION

The DE/GR stated there were no new officers of election applications requiring attention.

DIRECTOR OF ELECTIONS/GENERAL REGISTRAR REPORT

The DE/GR provided a succinct update on matters for the Electoral Board.

- **VEBA Annual Meeting:** The meeting will take place in March 2022 at the Homestead Resort in Hot Springs VA. Electoral Board members will be notified when reservations can be made. Approximate cost is \$1,000.00. Attendees will be reimbursed by the City of Fairfax. The DE/GR stated that if Board members take their spouses, please coordinate with the DE/GR as the costs related to spouses attendance have to be maintained separately.
- **Observers for Polling locations and Canvass:** The DE/GR stated there will be a number of authorized observers during the election; a news crew will visit Precinct Four (4); two members from the Center for Civic Design will visit several precincts; and two members of the Center for Election Innovation & Research will visit several precincts. The individuals involved are familiar with the Code of Virginia and its restrictions on activities. As of today, the DE/GR has not received information from the political parties or candidates on the number of observers that will be authorized to visit precincts on Election Day or attend the Canvass the day after the election. The DE/GR recommended Board members review the various sections of the Code of Virginia (§ 24.2-639; § 24.2-653.01; § 24.2-655; and § 24.2-671) related to the numbers of qualified observers that may be in attendance.
- **Equipment deployment:** The Secretary distributed the deployment and Election Day plan to Board members and DE/GR.
- **The DE/GR reported she met with law enforcement officials;** she confirmed security arrangements and the presence of uniformed officers at City Hall after the polls close on Election Day.



**VOTER REGISTRATION
AND ELECTIONS
City of Fairfax
October 22, 2021 Electoral Board Meeting Minutes**

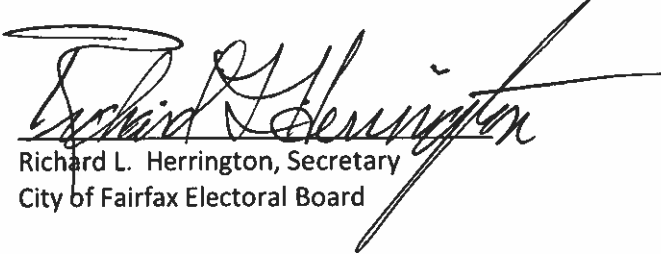


ELECTION DAY PLAN

The Chairman briefly discussed the plan for equipment deployment and Election Day activities. The Secretary confirmed an order for donuts/bagels and coffee will be given to "Dunkin'" on Main Street on October 26, 2021 and a follow-up confirmation will be made with the manager on October 30, 2021.

ADJOURNMENT

The meeting adjourned at 2:07 p.m.



Richard L. Herrington, Secretary
City of Fairfax Electoral Board