



Meeting: October 19, 2021

**Members Present:**

Dan Smith – Chair  
Patricia Gallagher – Vice Chair  
Clayton Austin – Treasurer  
Ruth Bandler – Secretary  
Carol Caputo  
Lisa Casazza - Video  
Sharon Chang  
Molly Grimsley  
Steve Latourette

**Members Absent, Excused:**

Jessica Russo Revand  
Debra Wright

**Members Absent, Unexcused:**

Melissa Grow

**Staff:**

Megan DuBois – Cultural Arts Manager  
Cathy Salgado – Director, Parks and Recreation

**Guests:**

David Hodgkins – City CFO

**Visitors:**

None

Dan Smith called the meeting to order at 7:00 PM.

**Approval of Minutes for September 2021 – Ruth Bandler, Secretary** (*included in the read-ahead packet*)

- *A motion was made, seconded, and passed unanimously to accept the minutes.*

**American Rescue Plan Act (ARPA) Presentation – Cathy Salgado, Director Parks & Rec; David Hodgkins, City CFO**

- Cathy Salgado and David Hodgkins asked to visit our meeting to present an Overview of the American Rescue Plan Act (ARPA) and its implication for arts in the City. They presented the briefing they gave to the Mayor and City Council on September 18, 2021 (distributed to the members during the meeting).  
- They suggested we present our consensus needs to the Mayor and City Council directly, either by email or set up a face-to-face session. David said he understands that the CoA is interested in a dedicated performing and visual arts space. He is briefing the Mayor and City Council again on October 26 and suggests that we submit a high level needs statement by then. We can then present a more detailed needs list later. He already has our White Paper on this topic.

- *A motion was made, seconded, and passed unanimously for Dan to send a letter to the Mayor and City Council by October 26 advocating for a dedicated performing and visual arts space in the Sherwood-Willard project.*
- Sharon said she will help draft it by this Friday at noon.
- **Action: Megan will forward the letter that Jessica already submitted to rest of the members.**

**Treasurer's Report and FY22 Budget Discussion – Clayton Austin, Treasurer** *(included in the read-ahead packet)*

- Clayton summarized the budget status for FY22.

**Cultural Arts Manager's Report – Megan DuBois, Cultural Arts Manager** *(calendar included in the read-ahead packet)*

- Megan deferred her report until next month's meeting.

**Committee Reports – Dan Smith, Chair**

- **Public Art Committee (PAC) – Carol Caputo** *(included in the read-ahead packet)*
  - o *A motion was made, seconded, and passed unanimously to accept the proposed image for the Drapers mural.*
  - o *A motion was made, seconded, and passed to accept the proposed Drapers "selfie" image with the addition of a speech bubble.*
- *Dan made a motion which was seconded and passed unanimously to defer the remaining committee reports until next month's meeting.*

**Old Business – Dan Smith, Chair**

- **Arts Awards and Recognition Working Group** - Dan reminded the members that the working group chair position is still vacant. Discussion was deferred until next month's meeting.
- **Action: November meeting – discuss (and fill) the vacant Arts Awards and Recognition Working Group Chair position.**

**New Business – Dan Smith, Chair**

- **Foundation Directors – Dan Smith, Chair**
  - o Dan reminded the members that we have a vacancy on the Foundation for the Arts. Membership includes the four executive officers plus an additional member. Recent practice has been the immediate past chair serves as the 5<sup>th</sup> member. Molly said she would follow up with Dan.
- **Action: Molly will follow up with Dan about serving as the 5<sup>th</sup> member of the Foundation for the Arts. If she doesn't take the position, we need to seek a volunteer.**

**Consideration of Grant Applications – Dan Smith, Chair**

- *A motion was made, seconded, and passed unanimously to move into a closed session.*
- Those with a conflict of interest were recused and left the meeting.
- After discussion and voting on application eligibility and award amount, the members reconvened the open session.
- Twelve of the thirteen grant applications were approved as eligible.
- Total grants awarded: \$24,200; the budgeted amount was \$25,000.
- Several issues needing clarification were referred to the Grants Committee for clarification before next year's awards cycle.

The meeting was adjourned at 9:34 pm.