



City of Fairfax, Virginia

Department of Public Works, Stormwater Utility



DATE RECEIVED:

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STORMWATER UTILITY APPEAL APPLICATION

Applicant Information

Property Owner Name: _____

Property Address: _____

Email address: _____ Phone Number: _____

Any owner of a parcel subject to the Stormwater Utility fee may request an adjustment by submitting this application within 30 calendar days after the date the bill is mailed or otherwise issued to the owner. **Please check the reason for requesting an adjustment below;**

- Impervious Area Calculation Error
- Exempt Property *
- SWU Fee Mathematical Error
- Incorrect Property Owner Identified
- Credit Applied Incorrectly
- Other: _____

Please provide a detailed explanation of your SWU fee appeal below. If the appeal request is for an impervious area calculation error, provide a plot, plan, aerial imagery, or photos showing the areas believed to be incorrectly included in the calculation. Additional pages may be attached to this application (i.e., further description, sketches, maps, and impervious area estimates that will assist in processing your appeal).

By signing below, you acknowledge that the information provided on this form is true and accurate to the best of your knowledge:

Applicant Signature: _____ Date: _____

All appeals will be subject to verification via geographic information systems using aerial photography and or satellite imagery. At the discretion of the Public Works staff, a site visit may be conducted for ground measurement of the impervious surface in question.

The director shall make a determination within 30 calendar days of receipt of a complete submittal for the request for an adjustment. If the director finds the submittal is deficient or incomplete, the director shall offer the owner 30 additional calendar days to supply the missing information. If the information request is not provided to the director within 60 calendar days, the application will be deemed withdrawn.

****Consistent with Code of Virginia §15.2-2114 the SWU fee shall be waived in its entirety for the following:**

- A federal, state, or local government, or public entity, that holds a permit to discharge stormwater from a municipal separate storm sewer system, except that the waiver of charges shall apply only to property covered by any such permit.
- Public Roads and street rights-of-ways that are owned and maintained by state or local agencies including property rights-of-way acquired through the acquisitions process