

TRANSIT FUND

FY 2023 Adopted Budget - City of Fairfax, Virginia

City of Fairfax, Virginia FY 2023 Transit Fund Budget Summary

	FY 2021 <u>Actual</u>	FY 2022 <u>Budget</u>	FY 2022 <u>Estimate</u>	FY 2023 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Revenues						
Local Revenues						
CUE Bus Receipts	\$ 8	\$ 180,000	\$ -	\$ -	\$ (180,000)	-100.00%
Advertising	-	2,365	2,365	-	(2,365)	-100.00%
Farewheels	-	320	320	320	-	0.00%
Charter Services	-	-	-	-	-	0.00%
Miscellaneous	-	-	15,000	-	-	0.00%
Total Local Revenues	8	182,685	17,685	320	(182,365)	-99.82%
State and Federal Grants						
NVTC	758,432	728,000	728,000	728,000	-	0.00%
Other State Revenue	-	-	-	-	-	0.00%
Total State & Federal Grants	758,432	728,000	728,000	728,000	-	0.00%
General Fund Support	67,575	-	-	-	-	0.00%
Transfers In - Trans Tax Fund	2,459,250	2,982,890	3,058,154	3,162,101	179,211	6.01%
Transfers In - ARPA Fund	-	-	190,000	380,000	380,000	0.00%
Partnership Contributions						
GMU Bus Contribution	750,000	750,000	750,000	750,000	-	0.00%
Total Partnership Contributions	750,000	750,000	750,000	750,000	-	0.00%
Total Revenues	\$ 4,035,265	\$ 4,643,575	\$ 4,743,839	\$ 5,020,421	\$ 376,846	8.12%
Total Expenses	\$ 4,423,111	\$ 4,735,375	\$ 4,743,839	\$ 5,018,982	\$ 283,607	5.99%
Adjustments for accrual activity	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cash Equivalents - June 30	\$ -	\$ -	\$ -	\$ 1,439	\$ -	\$ -
Total FTE	33.5	33.5	33.5	33.7		

FY 2023 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Transportation
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: CUE Bus

BUDGET COMMENTS:

Notable changes from the 2022 adopted budget to the FY 2023 adopted budget include:

- **Salaries**
 - 3.5% merit increase, effective 1/1/2023.
 - 2.6% market rate adjustment to pay scales.
- **Fringe Benefits**
 - The effect from salary increases and inflationary cost of benefits
- **Internal Services**
 - The allocation of motor pool expenses from Fleet Maintenance and management fees from the General Fund are updated based on actual usage statistics.
- **Capital Outlay**
 - Reduction in requests for Capital equipment.

Cost Center 437110: CUE Bus

Title	FY 2021 Actual	FY 2022 Budget	FY 2022 Estimate	FY 2023 Adopted	Variance to Budget \$	Variance to Budget %
Salaries	\$ 1,872,878	\$ 1,921,992	\$ 1,921,492	\$ 2,083,693	\$ 161,701	8.41%
Fringe Benefits	828,059	826,676	826,676	935,260	108,584	13.13%
Purchased Services	33,089	59,130	60,145	78,550	19,420	32.84%
Internal Services	1,584,209	1,827,459	1,827,459	1,864,366	36,907	2.02%
Other Charges	73,332	23,842	24,641	30,163	6,321	26.51%
Supplies & Materials	20,443	17,350	24,500	26,950	9,600	55.33%
Capital Outlay	11,101	58,926	58,926	-	(58,926)	-100.00%
Total	\$ 4,423,111	\$ 4,735,375	\$ 4,743,839	\$ 5,018,982	\$ 283,607	5.99%



FY 2023 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Transportation
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: CUE Bus

PROGRAM:

CUE is a citywide bus service developed to relieve traffic congestion and to provide transit services within the City and between George Mason University (GMU) and the Vienna/Fairfax-GMU Metrorail station.

The City started a fare-free program for all riders in FY 2022. ARPA funding is providing an offset to the revenue shortfall resulting from the implementation of the fare-free program. The City receives compensation annually from GMU, which is currently budgeted at \$750,000.

GOAL:

To provide the citizens of the City with effective transit service within the City and to the Vienna/Fairfax-GMU Metrorail station, and George Mason University. To meet the City's proposed goal of providing unsurpassed user-friendly, customer-focused business practices. To enhance quality of life measures and amenities with continued emphasis on recommendations of the Livability Task Force. To finalize and implement a more accelerated schedule for critical transportation projects involving state and federal funding. To continue emphasis on the reduction of the impact of increasing traffic through the City.

OBJECTIVES:

- To provide convenient and frequent access to the Vienna-Fairfax/GMU Metrorail Station
- To provide service seven days a week
- To meet our partnership requirements with George Mason University
- To meet all published schedules
- To meet all regional and local Americans with Disabilities Act requirements

SERVICES AND PRODUCTS:

- Public Transit service within the City and to/from the Vienna/Fairfax/GMU Metro Station and George Mason University
- Bus schedules and information

Transit

Personnel Classification	Grade	FY 2021 Actual	FY 2022 Budget	FY 2022 Estimate	FY 2023 Adopted
Transportation Director	S01	0.10	0.10	0.10	0.10
CUE Transit Manager	S02	1.00	1.00	1.00	1.00
Multimodal Transportation Engineer	119	0.30	0.30	0.30	0.30
Plan Reviewer	118	-	-	-	0.25
CUE Transit Supervisor	115	2.00	2.00	2.00	2.00
Administrative Assistant IV	113	0.30	0.30	0.30	0.30
Bus Driver	110	20.00	21.00	21.00	21.00
Bus Driver (P/T)	110	8.75	7.75	7.75	7.75
Transit Technician	107	1.00	1.00	1.00	1.00
Total FTE		33.45	33.45	33.45	33.70

FY 2023 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Transportation
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Metro

BUDGET COMMENTS: The City’s Metro subsidy is equal to the City’s share of total Metro expenditures less any state or federal funding that is paid through NVTC. The FY 2023 CUE reimbursement request is estimated at \$728,000.

4-YEAR BUDGET PROJECTION FOR THE CITY'S ACCOUNT AT NORTHERN VIRGINIA TRANSPORTATION COMMISSION				
ITEM	FY 2022	FY 2023	FY 2024	FY 2025
BALANCE FORWARD	\$ 5,590,835	\$ 3,990,393	\$ 3,782,111	\$ 3,710,195
REVENUES	4,150,000	4,565,000	5,021,500	5,523,650
TOTAL	\$ 9,740,835	\$ 8,555,393	\$ 8,803,611	\$ 9,233,845
EXPENDITURES				
WMATA OPERATING SUBSIDY	\$ 2,869,376	\$ 3,017,910	\$ 3,319,701	\$ 3,651,671
COVID RELIEF CREDITS	(1,982,429)	-	-	-
WMATA CAPTIAL CONTRIBUTION	713,407	743,237	754,539	800,243
WMATA DEDICATED FUND	233,236	234,135	236,476	238,841
CUE BUS (REIMB. REQUESTS)	728,000	728,000	728,000	728,000
BUS STOP SIGN REPLACEMENT	3,000,000	50,000	-	-
CUE BUS REPLACEMENT	35,000	-	-	-
CUE SUPPORT VEH. REPLACEMENT	-	-	54,700	56,300
LUMINATOR REPLACEMENT	117,852	-	-	-
AVL UPGRADE	36,000	-	-	-
TOTAL	\$ 5,750,442	\$ 4,773,282	\$ 5,093,416	\$ 5,475,055
ENDING BALANCE	\$ 3,990,393	\$ 3,782,111	\$ 3,710,195	\$ 3,758,790

FY 2023 Adopted Budget - City of Fairfax, Virginia

Transit Fund Expense Detail

Account	Account Title	FY 2021 Actual	FY 2022 Budget	FY 2022 Estimate	FY 2023 Adopted	Variance to Budget \$	Variance to Budget %
CUE Bus (437110)							
511105	Salaries - Full Time	\$1,396,245	\$ 1,475,213	\$ 1,475,213	\$1,596,338	\$ 121,125	8.21%
511110	Salaries - Part Time	314,769	351,779	351,779	385,355	33,576	9.54%
511115	Salaries - Overtime	96,394	65,000	65,000	65,000	-	0.00%
511116	Salaries - Overtime Training	-	10,000	7,500	10,000	-	0.00%
511125	Temporary Help	13,284	10,000	10,000	14,000	4,000	40.00%
511135	Holiday Premium	11,338	10,000	12,000	13,000	3,000	30.00%
511161	Hazard Pay	28,175	-	-	-	-	0.00%
511165	Annual Accrued Leave	12,673	-	-	-	-	0.00%
512110	Fringe Benefits	828,059	826,676	826,676	935,260	108,584	13.13%
530113	Contract Services	19,559	31,530	22,375	32,450	920	2.92%
530351	Equipment Maintenance	5,053	11,000	21,170	24,600	13,600	123.64%
530438	Fare Wheels	11	2,500	1,000	2,500	-	0.00%
530620	Advertising	8,466	14,100	15,600	19,000	4,900	34.75%
540060	Management Fee	802,579	885,992	885,992	990,323	104,331	11.78%
540102	Motor Pool Charges	781,630	941,467	941,467	874,043	(67,424)	-7.16%
550110	Utilities Expense	995	1,000	1,000	1,100	100	10.00%
550501	Travel & Training	70	6,990	5,990	11,590	4,600	65.81%
550801	Emergency Events	61,555	1,500	1,500	-	(1,500)	-100.00%
550807	Other Expenses	92	600	2,000	2,500	1,900	316.67%
550820	Dues & Subscriptions	10,620	13,752	14,151	14,973	1,221	8.88%
560110	Office Supplies	6,781	1,850	3,000	-	(1,850)	-100.00%
560416	Uniforms	12,831	13,500	19,500	21,500	8,000	59.26%
560420	Operating Supplies	831	2,000	2,000	5,450	3,450	172.50%
580108	Other Machinery & Equipment	11,101	58,926	58,926	-	(58,926)	-100.00%
Total Expenses		\$4,423,111	\$ 4,735,375	\$ 4,743,839	\$ 5,018,982	\$ 283,607	5.99%