

City of Fairfax  
Parks and Recreation Advisory Board (PRAB)  
Meeting Minutes

June 11, 2020  
City of Fairfax Virtual Meeting

**PRAB Members Present:**

Zinta Rodgers-Rickert, Chair  
Brian Knapp, Vice Chair  
Mike Anderson  
Brian Cipriano  
Pat Gallagher  
Evie Ifantides  
Kim Luckabaugh  
Ellie Monnig  
Sandy Moshos  
James Rich  
Sarah Ross  
Mitch Sutterfield  
Staff: Cathy Salgado  
Jamie Dodson

**Absent:**

Amir Eftekhari

**1. Call to Order**

*Meeting called to order by Chair Rodgers-Rickert*

**Time:** 7:01 p.m.

**2. Adoption of Agenda**

*Agenda for June 11, 2020 meeting*

*Motion: Sarah Ross*

*Second: Kim Luckabaugh*

*Approved unanimously*

**3. Adoption of Minutes**

*Minutes from May 14, 2020*

*Motion: Sarah Ross*

*Second: Mike Anderson*

*Approved unanimously*

**4. Presentations None**

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**5. New Business**

**a) Discussion COVID19 - Current and Future Operating Status**

Ms. Salgado shared that the Porta Potties at all of the parks are scheduled to be cleaned and opened the week of June 29<sup>th</sup>. They will be cleaned three times a week, which greatly increases the cost of having them. The additional cost will in part be covered by COVID Care and FEMA reimbursements. Reopening information has been posted to the department page and is updated regularly. A facility reopening meeting is scheduled for Monday, with a goal to begin rentals on August 1<sup>st</sup>. She participates in a weekly Wednesday call with other Parks and Recreation Directors to discuss current conditions and reopening plans. A new virtual programming website was created and is up and running. We will bring back instructors to teach classes virtually if enough participants sign up to cover the operation costs. Field permits begin again this weekend at both City and School fields. Pavilion rentals begin Saturday for parties up to 50 attendees. New signage has been installed at all of the parks advising to use at their own risk, social distance and wear face masks.

Chair Rodgers-Rickert asked if there has been any damage or issues caused by recent protests.

Ms. Salgado responded all of the events were peaceful and no damage or complaints were reported.

**b) Discussion of July 4<sup>th</sup> Wave Parade**

Ms. Salgado reported that the City has been working with the IDCC to plan a July 4<sup>th</sup> Wave Parade to replace the traditional parade and fireworks show. The event has not been released to the public to minimize large crowds from gathering for health and safety reasons. The parade route will be announced one day prior to the event. There will be 10 units including fire and police vehicles, American Legion motorcycles, floats pulled by the parks trucks. The theme "No Place Like Home" was determined prior to COVID19 and fits nicely. The current plan is to start at 5pm and last approximately 3 hours. The IDCC is paying for the entire event.

**c) Park Spotlight - Westmore Park and Westmore School Site**

Ms. Salgado shared that new signs will be installed to help differentiate between the two sites. Westmore Civic Association requested the basketball courts be redone at the Westmore School Site. However, the City decided to remove the crumbling gravel and poles and plant grass in its place since Westmore Park already has a nice basketball court.

**6. Old Business - Updates**

**a) CIP and Budget Update**

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Ms. Salgado reported that there were several citywide budget cuts due to COVID19. Some of the money cut department budget is in a reserve account which will allow us to access it once we start generating revenue again. The department lost two CIP items; General Park Asphalt Resurfacing and Performing Arts Feasibility Study. To date the revenue loss doesn't look as bad as anticipated. City management is monitoring the situation closely for FY21.

**b) Community Center Update**

Ms. Salgado shared that Fairfax County unveiled the Massey Complex Masterplan that includes two plans. One with the Willard Center relocating to the complex, the other continuing on with the joint effort plan with the City. City Manager Stalzer is meeting with County Officials and requesting a written agreement to commit to the project and move forward.

Ms. Cipriano asked if converting Green Acres Center into a community center is problematic due to the building's age or location.

Ms. Ross responded that she was a part of a Green Acres Feasibility Study in 2015-2016 where it was concluded that the buildings functionality is obsolete and would require extensive upgrades. In addition, the location is not optimal being too far south and located within a neighborhood.

Ms. Cipriano asked if PRAB would support the idea of a complete tear down of the center.

Ms. Salgado responded that location is a big issue. City Council wants a community center to be located within the center of the City and near a main road.

Ms. Luckabaugh asked if it would be beneficial for PRAB to write a letter to the County's Board of Supervisors or to reach out individually.

Chair Rodgers-Rickert asked if it would be a good idea to get the State involved.

Ms. Salgado responded she would ask City Manager, Stalzer for direction and report back.

**c) Trail Updates - Pickett Road Trail, George Snyder Trail**

Ms. Salgado shared that the Pickett Road Trail designer, JMT is underway and two years ahead of schedule. VDOT says they will free up the money if we are able to get the design done in two years. The City is seeking public comments via an online survey on regarding the Country Club Hills Trail. The City has a conceptual plan, but wants community support first. A new City group has been formed, the Bike Masterplan and has their first meeting Monday evening. Ms. Ifantides is in the group as an avid biker.

**7. Parks and Recreation Department Reports**

**a) Upcoming Events - Wave Parade, Decision deadlines for later summer and fall events**

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Covered in New Business discussions

**8. Stakeholder Updates**

**a) School Board - Mitch Sutterfield**

Shared this will be his last meeting on PRAB. He will be replaced by Job Buttram and Carolyn Pitches. He will now be the Vice Chair on the School Board and the Virginia School Board Representative.

**b) Planning Commission - Amir Eftekhari**

None - Absent

**c) Senior Center - Sandy Moshos**

Shared the Senior Wellness calls wrapped up and were well received. Outdoor pickleball courts will be opening up soon.

**d) Community Appearance Committee - James Rich**

Shared the Committee hasn't met since March. They did not give any grants or receive applications this year.

**e) Commission on the Arts - Pat Gallagher**

Shared the Commission postponed the award banquet to spring 2021. There are two private art murals going up in the City. One at Scout at the Circle and the other at Pointe 50. The Commission funded a project to vinyl wrap utility boxes in the Old Town area. The next Commission meeting will be on Tuesday.

**f) NOVA Parks - Brian Knapp**

Shared NOVA Parks is excited to be entering phase 2 of reopening. They are eager to begin facility rentals to generate revenue in at some point in the near future. They will not be opening five waterparks, which will be a big financial hit. This evening he attended a park dedication at Occoquan Regional Park to celebrate two business owners donating land to the park. This allows for the trail network to be extended.

**9. Matters of the Members**

**a)** Ms. Luckabaugh shared she's been working on a social media campaign that encourages people to share good deeds being done around the community to help comeback all the current negative media circulating. The campaign launches June 30, 2020.

**b)** Ms. Ifantides shared her and her family traveled to Maine to stay with her parents until she goes back to school.

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- c) Mr. Cipriano, Ms. Gallagher, Mr. Anderson, Ms. Moshos, Mr. Rich and Mr. Knapp all wished Mr. Sutterfield farewell and good luck.
- d) Ms. Monnig shared she believes this is officially her last meeting.
- e) Ms. Rodgers-Rickert wishes both Ms. Monnig and Mr. Sutterfield farewell. Shared her youngest child graduation from JMU.

**10. Meeting Adjournment**

**Time:** 8:44 p.m.

***The next PRAB meeting will be held on July 9<sup>th</sup> @ 7pm virtually using GoToMeeting.***