

**City of Fairfax
Parks and Recreation Advisory Board (PRAB)
Meeting Minutes
June 22, 2013
Green Acres Senior Center**

PRAB Members Present

Jane Albro
Joseph Harmon
Brian Knapp
Becky McNaughton
Esther Nasjleti
Zinta Rodgers-Rickert
Mike Slawski
Toby Sorensen
Harry Wilbur

Members Absent

Evangelia Ifantides
Donald Lederer
Jennifer Passey

Staff

Leslie Herman, Events/Facility Superintendent
Mike McCarty, Director of Parks & Recreation

1. Call to Order

The meeting was called to order at 4:47pm by Joseph Harmon.

2. Adoption of Agenda

Joseph Harmon made a motion to approve the adoption of the agenda with the addition of the officer's election, it was approved.

3. Matters of the Officers

Joseph Harmon cancelled the July meeting. The next meeting will be held September 12, 2013.

4. Officer's Election

- Joseph nominated Becky McNaughton to be Chair. The motion was seconded by Brian and approved.
- Joseph nominated Esther Nasjleti to be Vice-Chair. The motion was seconded by Zinta and approved.

5. Layton Hall Trail

Mike McCarty shared a copy of an email with a description and map showing a possible trail location from the new Layton Hall development into Van Dyck Park (attached). Staff agrees with the development and location of the trail. Mike recommends that the trail be asphalt for ease and

low cost maintenance. This will also keep the trail surfacing similar to all trails in Van Dyck. Mike discussed that if the strategic planning does not agree with the location for the trail, the \$25,000 can be used toward other items in Van Dyck Park. Mike mentioned that the trail design can be changed later. Mike asked PRAB to approve staff's recommendation of the possible trail to be put in Van Dyck Park or for the \$25,000 to go for other items in Van Dyck Park. There was consensus by PRAB to support staff's recommendation.

6. Artificial Turf Safety

Janice Miller and Mike McCarty received an email from Judy Fraser, who is on the environmental sustainability committee about possible concerns with crumb rubber in synthetic turf (attached). Mike McCarty shared the email of his response to Ms. Fraser which was shared with Mayor and City Council. Mike informed PRAB of this email and no discussion was necessary. At this time, Mike is not aware of any known risk with the synthetic turf surfaces for any user.

7. Stalnaker Field Agreement

Mike McCarty informed PRAB that PRAB and the School Board missed the every two year review of the Stalnaker Field Agreement at their joint meeting. Staff is not recommending any changes to the document and requested PRAB's approval of staff's recommendation. The agreements are attached. Douglas Stewart made a motion to approve staff's recommendation of no changes to the Stalnaker Field Agreement. The motion was seconded by Harry Wilbur and approved.

8. Parks and Recreation Department Report

Mike McCarty reviewed the items in the PRAB report (attached). Mike highlighted that camp registration is up in numbers this year. Leslie Herman discussed the upcoming Independence Day Celebration Parade and Evening Show. Leslie mentioned the only major hurdle this year was quickly finding a substitute helium supplier to fill the order for the large helium balloons last week when the contracted distributor cancelled the shipment of helium due to the helium shortage. Leslie was happy to report that 10 high school marching bands will perform in the parade this year.

9. Approval of Previous Meeting Minutes

Minutes from the PRAB meeting May 20, 2013. A motion was made by Becky to approve the minutes. The motion was seconded by Zinta and approved.

10. Stakeholder Updates

- Commission on the Arts - *Harry Wilbur*
 - No report
- Community Appearance Committee – *Don Lederer*
 - No report - absent
- Fairfax Advocates for Better Bicycling – *Douglas Stewart*
 - Bike Summit will be held November 2, 2013 at GMU
- Fairfax Police Youth Club – *Becky McNaughton*
 - FPYC Field Day will be held June 29, 2013 at Fairfax High School. FPYC will participate at the 4th of July Parade.
- NRPA and NVRPA – *Brian Knapp*
 - Brian discussed the letter he received from John Mason regarding the strategic planning process, i.e. finishing the trails, cultural arts and how to constitute that, recommendation

- to rename the Parks and Recreation department
- NRPA Parks & Recreation magazine has great articles, specifically Outdoor Gyms.
- NVRPA will come before council at the June 25 meeting to discuss:
 - Update on the grant to pay for trail at Wilcoxin
 - Update on NVRPA and what else they can be doing for the City
 - Loudoun Water and Beaver Dam.
- Attendance is down at NVRPA parks and water parks.
- Thanked Joe for serving as Chair.
- Planning Commission – *Jennifer Passey*
 - No report, absent
- School Board – *Toby Sorensen*
 - School Board retreat was today. They reviewed challenges and accomplishments.
 - Carrie Dorsey, communications staff, has done an excellent job.
- Senior Center – *Jane Albro*
 - The senior's 4th of July celebration picnic will be held July 3.
- Parks and Recreation – *Mike McCarty*
 - Environmental sustainability meeting will be held at the June 25 Council meeting. Pervious vs. Non pervious will be discussed.
 - The new design of Kitty Pozer Garden will be presented. Mike is pleased with the design.

11. Matter of the Members

- Zinta Rodgers-Rickert commented that the City needs to trim overhanging trees along the sidewalks.

12. Adjournment

Joseph Harmon made a motion to adjourn at 5:26pm.

The next PRAB meeting will take place Thursday, September 12, 2013.

Minutes prepared by Leslie Herman, Events/Facility Superintendent