

TRANSIT FUND

FY 2024 Adopted Budget - City of Fairfax, Virginia

**City of Fairfax, Virginia
FY 2024 Transit Fund
Budget Summary**

	<u>FY 2022</u> <u>Actual</u>	<u>FY 2023</u> <u>Budget</u>	<u>FY 2023</u> <u>Estimate</u>	<u>FY 2024</u> <u>Adopted</u>	<u>Variance to</u> <u>Budget \$</u>	<u>Variance to</u> <u>Budget %</u>
Revenues						
Local Revenues						
CUE Bus Receipts	\$ 34	\$ -	\$ -	\$ -	\$ -	0.00%
Advertising	-	-	6,380	-	-	0.00%
Farewheels	64	320	320	-	(320)	-100.00%
Charter Services	-	-	-	-	-	0.00%
Miscellaneous	-	-	25,000	-	-	0.00%
Total Local Revenues	98	320	31,700	-	(320)	-100.00%
State and Federal Grants						
VA DRPT TRIP Zero-Fare Grant	-	-	300,000	231,000	231,000	0.00%
NVTC	752,480	728,000	728,000	728,000	-	0.00%
Total State & Federal Grants	752,480	728,000	1,028,000	959,000	231,000	31.73%
Transfers In - Trans Tax Fund	2,982,890	3,162,101	2,862,101	3,512,101	350,000	11.07%
Transfers In - ARPA Fund	-	380,000	380,000	400,000	20,000	5.26%
Partnership Contributions						
GMU Bus Contribution	750,000	750,000	750,000	750,000	-	0.00%
Total Partnership Contributions	750,000	750,000	750,000	750,000	-	0.00%
Total Revenues	\$ 4,485,468	\$ 5,020,421	\$ 5,051,801	\$ 5,621,101	\$ 600,680	11.96%
Total Expenses	\$ 5,193,417	\$ 5,018,982	\$ 5,028,982	\$ 5,589,876	\$ 570,895	11.37%
Cash Equivalents - June 30	\$ 752,199	\$ 1,439	\$ 775,018	\$ 806,243		
Total FTE	33.45	33.70	33.70	33.70		

FY 2024 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Transportation
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: CUE Bus

BUDGET COMMENTS:

Notable changes from the 2023 adopted budget to the FY 2024 budget include:

- **Salaries**
 - 3.5% merit increase, effective 1/1/2024.
 - 2.0% market rate adjustment to pay scales.
- **Fringe Benefits**
 - The effect from salary increases and inflationary cost of benefits.
- **Internal Services**
 - The allocation of motor pool expenses from Fleet Maintenance and management fees from the General Fund are updated based on actual usage statistics.

Cost Center 437110: CUE Bus

Title	<u>FY 2023 Budget</u>	<u>FY 2023 Estimate</u>	<u>FY 2024 Adopted</u>	<u>Variance to Budget \$</u>	<u>Variance to Budget %</u>
Salaries	\$ 2,083,693	\$ 2,083,693	\$ 2,181,167	\$ 97,474	4.68%
Fringe Benefits	935,260	935,260	1,063,734	128,475	13.74%
Purchased Services	78,550	88,550	93,950	15,400	19.61%
Internal Services	1,864,366	1,864,366	2,175,280	310,914	16.68%
Other Charges	30,163	30,163	33,270	3,107	10.30%
Supplies & Materials	26,950	26,950	29,475	2,525	9.37%
Capital Outlay	-	-	13,000	13,000	0.00%
Total	\$ 5,018,982	\$ 5,028,982	\$ 5,589,876	\$ 570,895	11.37%

FY 2024 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Transportation
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: CUE Bus

PROGRAM:

CUE is a citywide bus service developed to relieve traffic congestion and to provide transit services within the City and between George Mason University (GMU) and the Vienna/Fairfax-GMU Metrorail Station.

The City started a fare-free program for all riders in FY 2022. ARPA funding is providing an offset to the revenue shortfall resulting from the implementation of the fare-free program in FY 2022. ARPA funds have also been allocated to help support CUE services in FY 2023 and FY 2024. In addition, the Department of Rail and Public Transportation has granted funding for FY 2023 (\$300,000), FY 2024 (\$231,000) and FY 2025 (\$120,000) to help support the City's fare-free program. Lastly, the City receives compensation annually from GMU, which is currently budgeted at \$750,000.

GOAL:

To provide the citizens of the City with effective transit service within the City and to the Vienna/Fairfax-GMU Metrorail station, and George Mason University. To meet the City's proposed goal of providing unsurpassed user-friendly, customer-focused business practices. To enhance quality of life measures and amenities with continued emphasis on recommendations of the Livability Task Force. To finalize and implement a more accelerated schedule for critical transportation projects involving state and federal funding. To continue emphasis on the reduction of the impact of increasing traffic through the City.

OBJECTIVES:

- To provide convenient and frequent access to the Vienna-Fairfax/GMU Metrorail Station
- To provide service seven days a week
- To meet our partnership requirements with George Mason University
- To meet all published schedules
- To meet all regional and local Americans with Disabilities Act requirements

SERVICES AND PRODUCTS:

- Public Transit service within the City and to/from the Vienna/Fairfax/GMU Metrorail Station and George Mason University
- Bus schedules and information

Personnel Classification	FY 2022 Actual	FY 2023 Budget	FY 2023 Estimate	FY 2024 Adopted
Transportation Director	0.10	0.10	0.10	0.10
CUE Transit Manager	1.00	1.00	1.00	1.00
Multimodal Transportation Program Speci	0.30	0.30	0.30	0.30
CUE Operations Manager	1.00	1.00	1.00	1.00
Public Works Site Plan Reviewer	-	0.25	0.25	0.25
CUE Transit Supervisor	1.00	1.00	1.00	1.00
Public Works Administrative Assistant	0.30	0.30	0.30	0.30
Bus Driver	20.00	21.00	21.00	22.00
Bus Driver (P/T)	8.75	7.75	7.75	7.75
Transit Technician	1.00	1.00	1.00	-
Total FTE	33.45	33.70	33.70	33.70

FY 2024 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Transportation
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Metro

BUDGET COMMENTS: The City’s Metro subsidy is equal to the City’s share of total Metro expenditures less any state or federal funding that is paid through NVTC. The FY 2024 CUE reimbursement request is estimated at \$728,000.

4-YEAR BUDGET PROJECTION FOR THE CITY'S ACCOUNT AT NORTHERN VIRGINIA TRANSPORTATION COMMISSION				
ITEM	FY 2023	FY 2024	FY 2025	FY 2026
BALANCE FORWARD	\$ 7,454,235	\$ 4,195,492	\$ 4,031,905	\$ 3,702,396
REVENUES	4,565,000	5,005,000	5,155,150	5,309,805
TOTAL	\$ 12,019,235	\$ 9,200,492	\$ 9,187,055	\$ 9,012,201
EXPENDITURES				
WMATA OPERATING SUBSIDY	\$ 3,017,910	\$ 3,370,000	\$ 3,649,710	\$ 3,952,636
WMATA CAPTIAL CONTRIBUTION	782,364	749,872	812,111	879,517
WMATA DEDICATED FUND	232,604	230,715	232,838	236,970
CUE BUS (REIMB. REQUESTS)	728,000	728,000	750,000	750,000
BUS STOP SIGN REPLACEMENT	50,000	-	-	-
CUE BUS REPLACEMENT	2,995,056	-	-	-
BUS CAMERA REPLACEMENT	17,809	-	-	-
TRANSIT DEVELOPMENT PLAN	-	50,000	-	-
CUE SUPPORT VEH. REPLACEMENT	-	40,000	40,000	-
TOTAL	\$ 7,823,743	\$ 5,168,587	\$ 5,484,659	\$ 5,819,123
ENDING BALANCE	\$ 4,195,492	\$ 4,031,905	\$ 3,702,396	\$ 3,193,078

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Transit Fund Expense Detail

Account	Account Title	FY 2022 Actual	FY 2023 Budget	FY 2023 Estimate	FY 2024 Adopted	Variance to Budget \$	Variance to Budget %
CUE Bus (437110)							
511105	Salaries - Full Time	\$ 1,511,171	\$ 1,596,338	\$ 1,596,338	\$ 1,642,867	\$ 46,529	2.91%
511110	Salaries - Part Time	350,371	385,355	385,355	359,800	(25,555)	-6.63%
511115	Salaries - Overtime	146,244	65,000	65,000	147,000	82,000	126.15%
511116	Salaries - Overtime Training	-	10,000	10,000	11,000	1,000	10.00%
511117	Salaries - Special Events OT	(1,849)	-	-	-	-	0.00%
511125	Temporary Help	3,906	14,000	14,000	-	(14,000)	-100.00%
511135	Holiday Premium	15,194	13,000	13,000	16,000	3,000	23.08%
511141	CUE Dispatcher Pay	3,779	-	-	4,500	4,500	0.00%
511165	Annual Accrued Leave	6,031	-	-	-	-	0.00%
512110	Fringe Benefits	884,721	935,260	935,260	1,063,734	128,475	13.74%
530113	Contract Services	122,480	32,450	32,450	43,250	10,800	33.28%
530351	Equipment Maintenance	11,585	24,600	24,600	23,250	(1,350)	-5.49%
530438	Fare Wheels	93	2,500	2,500	2,500	-	0.00%
530620	Advertising	9,125	19,000	29,000	24,950	5,950	31.32%
540060	Management Fee	884,109	990,323	990,323	1,073,066	82,743	8.36%
540102	Motor Pool Charges	1,124,944	874,043	874,043	1,102,214	228,171	26.11%
550110	Utilities Expense	1,014	1,100	1,100	1,200	100	9.09%
550501	Travel & Training	4,272	11,590	11,590	12,190	600	5.18%
550801	Emergency Events	1,209	-	-	-	-	0.00%
550807	Other Expenses	1,451	2,500	2,500	3,500	1,000	40.00%
550820	Dues & Subscriptions	13,046	14,973	14,973	16,380	1,407	9.40%
560110	Office Supplies	3,418	-	-	-	-	0.00%
560416	Uniforms	17,938	21,500	21,500	22,000	500	2.33%
560420	Operating Supplies	4,521	5,450	5,450	7,475	2,025	37.16%
580108	Other Machinery & Equipment	74,644	-	-	13,000	13,000	0.00%
Total Expenses		\$ 5,193,417	\$ 5,018,982	\$ 5,028,982	\$ 5,589,876	\$ 570,895	11.37%