

STORMWATER UTILITY FUND

FY 2024 Adopted Budget - City of Fairfax, Virginia

**FY 2024 Stormwater Utility Fund
Budget Summary**

	FY 2022	FY 2023	FY 2023	FY 2024	Variance to	Variance to
	<u>Actual</u>	<u>Budget</u>	<u>Estimate</u>	<u>Adopted</u>	<u>Budget \$</u>	<u>Budget %</u>
Revenues						
Revenue Bond Funds	\$ -	\$ 1,775,000	\$ -	\$ 1,000,000	\$ (775,000)	-43.66%
Annual Billing Units Revenue	-	2,718,634	2,718,634	2,881,752	163,118	6.00%
Grants	-	1,065,811	1,065,811	150,000	(915,811)	-85.93%
State Stormwater Aid	-	-	148,250	-	-	0.00%
Transfer from General Capital Fund	-	-	-	1,200,000	1,200,000	0.00%
Transfer from ARPA Fund	-	-	-	1,800,000	1,800,000	0.00%
Total Revenues	\$ -	\$ 5,559,445	\$ 3,932,695	\$ 7,031,752	\$ 1,472,307	26.48%
Expenditures						
Salaries	\$ -	\$ 966,189	\$ 966,189	\$ 1,047,059	\$ 80,870	8.37%
Fringe Benefits	-	433,137	433,137	527,522	94,384	21.79%
Purchased Services	-	414,246	414,246	386,731	(27,515)	-6.64%
Internal Services	-	489,866	-	-	(489,866)	-100.00%
Other Charges	-	210,850	67,000	80,500	(130,350)	-61.82%
Supplies & Materials	-	225,900	225,900	236,685	10,785	4.77%
Capital Outlay	-	2,819,257	4,750,000	4,616,800	1,797,543	63.76%
Total Expenditures	\$ -	\$ 5,559,445	\$ 6,856,472	\$ 6,895,297	\$ 1,335,851	24.03%
Other Fund Balance Activity	\$ -	\$ -	\$ 3,623,195	\$ -		
Cash Balance June 30	\$ -	\$ -	\$ 699,418	\$ 835,873		
Total FTE	-	14.60	14.60	14.60		

FY 2024 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Stormwater Utility Fund
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Storm Drainage Operations & Maintenance

BUDGET COMMENTS:

Notable changes from the FY 2023 adopted budget to the FY 2024 budget include:

- **Salaries**
 - 3.5% merit increase, effective 1/1/2024.
 - 2.0% market rate adjustment to pay scales.
- **Fringe Benefits**
 - The effect from salary increases and inflationary cost of benefits.
- **Purchased Services**
 - Reduction in contract services.
- **Internal Services**
 - Overhead costs for the City management fee and motor pool charges will not be allocated to the Stormwater Utility until the utility becomes self-supporting.
- **Supplies & Materials**
 - Inflationary cost for construction materials and supplies.

Cost Center 438120: Stormwater Utility Operations & Maintenance

Title	FY 2022 <u>Actual</u>	FY 2023 <u>Budget</u>	FY 2023 <u>Estimate</u>	FY 2024 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ -	\$ 623,546	\$ 623,546	\$ 641,549	\$ 18,003	2.89%
Fringe Benefits	-	265,168	265,168	306,030	40,862	15.41%
Purchased Services	-	262,746	262,746	239,231	(23,515)	-8.95%
Internal Services	-	154,216	-	-	(154,216)	-100.00%
Other Charges	-	67,000	67,000	73,500	6,500	9.70%
Supplies & Materials	-	205,374	205,374	230,285	24,911	12.13%
Capital Outlay	-	5,000	5,000	5,000	-	0.00%
Total	\$ -	\$ 1,583,050	\$ 1,428,834	\$ 1,495,596	\$ (87,454)	-5.52%

FY 2024 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Stormwater Utility Fund
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Storm Drainage Operations & Maintenance

PROGRAM:

The Storm Drainage division maintains the city’s stormwater collection systems, which consist of 300,000 linear feet of storm pipe, 1,840 catch basins, 145 outfalls, 28 box culverts, 324 driveway culverts, 7 bridges, and 37 bridge culverts. Crews replace deteriorated storm lines, perform preventative maintenance tasks biannually, clear blocked streams, repair box culverts, and repair damaged driveway pipe and ditch lines.

OBJECTIVES:

- Clean ditch lines, storm pipes, and catch basins.
- Repair and replace storm pipes and catch basins.
- Clean and clear stream beds of brush/obstacles to improve flow without affecting downstream properties.
- Repair box culverts.

SERVICES AND PRODUCTS:

- Catch basin repair
- Creek and stream maintenance
- Drainage ditch maintenance
- Storm sewer pipe maintenance, repair, and replacement
- Culvert repairs
- Bridge repairs
- Install lining to storm pipe and culverts
- Concrete lid/top replacement and repair
- Perform emergency drainage repairs and projects
- Provide sandbags and emergency response to flooding

Personnel Classification	Grade	FY 2022 Actual	FY 2023 Budget	FY 2023 Estimate	FY 2024 Adopted
Storm Drainage Manager	117	-	1.00	1.00	1.00
Asst Crew Supervisor	114	-	1.00	1.00	1.00
Utility Worker III	112	-	1.00	1.00	1.00
Heavy Equipment Operator	112	-	1.00	1.00	1.00
Utility Worker II	109	-	1.00	1.00	1.00
Public Works Maintenance Worker I/Driver	108	-	5.00	5.00	5.00
Total FTE		-	10.00	10.00	10.00

FY 2024 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Stormwater Utility Fund
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Stormwater Utility Administration & Engineering

Budget Comments:

Notable changes from the FY 2023 adopted budget to the FY 2024 budget include:

- **Salaries**
 - 3.5% merit increase, effective 1/1/2024.
 - 2.0% market rate adjustment to pay scales.
- **Fringe Benefits**
 - The effect from salary increases and inflationary cost of benefits.
- **Internal Services**
 - Overhead costs for the City management fee and motor pool charges will not be allocated to the Stormwater Utility until the utility becomes self-supporting.
- **Other Charges**
 - Reduce Reserve allocation to \$0.
- **Supplies & Materials**
 - Inflationary cost for construction materials and supplies.
- **Capital Outlay**
 - Increase in the number and cost of funded Stormwater capital projects.

Cost Center 438130: Stormwater Utility Administration & Engineering

Title	FY 2022 <u>Actual</u>	FY 2023 <u>Budget</u>	FY 2023 <u>Estimate</u>	FY 2024 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ -	\$ 342,643	\$ 342,643	\$ 405,510	\$ 62,867	18.35%
Fringe Benefits	-	167,969	167,969	221,491	53,522	31.86%
Purchased Services	-	151,500	151,500	147,500	(4,000)	-2.64%
Internal Services	-	335,650	-	-	(335,650)	-100.00%
Other Charges	-	143,850	-	7,000	(136,850)	-95.13%
Supplies & Materials	-	20,526	20,526	6,400	(14,126)	-68.82%
Capital Outlay	-	2,814,257	4,745,000	4,611,800	1,797,543	63.87%
Total	\$ -	\$ 3,976,395	\$ 5,427,638	\$ 5,399,701	\$ 1,423,306	35.79%

FY 2024 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Stormwater Utility Fund
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Stormwater Utility Administration & Engineering

PROGRAM:

The Stormwater Utility Administration & Engineering division provides professional engineering services for constructing and maintaining stormwater infrastructure, environmental projects, and drainage improvements.

OBJECTIVES:

- Maintain compliance with the city’s Municipal Separate Storm Sewer System (MS4) permit.
- Meet the city’s Total Maximum Daily Load (TMDL) goals for the Chesapeake Bay and local waterways.
- Administrate erosion and sediment control and stormwater pollution prevention programs for public and private development projects.
- Maintain records of the layout and condition of the city’s storm sewer infrastructure.
- Deliver adopted capital drainage improvement projects that provide direct benefit to affected property owners.
- Provide public outreach and education on stormwater management and pollution prevention topics.
- Encourage the public to engage in stormwater-positive actions and activities.
- Administrate Stormwater Utility capital programming.
- Assist city residents and businesses with finding solutions to drainage problems.

SERVICES and PRODUCTS:

- Administrative services for the Stormwater Utility.
- Drainage improvement projects.
- Environmental projects, stream restoration, stormwater facility upgrades and retrofits.
- Evaluation of drainage concerns, both public and private.
- Printed and electronic outreach and education materials on stormwater topics.
- Administration of Virginia Erosion & Sediment Control and Virginia Stormwater Management Program laws through inspections and enforcement.

Personnel Classification	Grade	FY 2022	FY 2023	FY 2023	FY 2024
		<u>Actual</u>	<u>Budget</u>	<u>Estimate</u>	<u>Adopted</u>
Director of Public Works	**	-	0.15	0.15	0.15
Public Works Program Manager	S01	-	0.30	0.30	0.30
Project Manager Utility	S02	-	0.50	0.50	0.50
Sustainability Coordinator	121	-	0.15	0.15	0.15
Stormwater Program Specialist	119	-	0.70	0.70	0.70
Urban Forester	119	-	1.00	1.00	1.00
Public Works Site Plan Reviewer	118	-	0.25	0.25	0.25
Public Works Construction & Environmental Inspector	116	-	0.60	0.60	0.60
Contract Manager	114	-	0.15	0.15	0.15
Utilities Coordinator	114	-	0.50	0.50	0.50
Public Works Administrative Assistant	112	-	0.30	0.30	0.30
Total FTE		-	4.60	4.60	4.60

FY 2024 Adopted Budget - City of Fairfax, Virginia

Stormwater Utility Fund Expense Detail

Account	Account Title	FY 2022 Actual	FY 2023 Budget	FY 2023 Estimate	FY 2024 Adopted	Variance to Budget \$	Variance to Budget %
SWU Operations & Maintenance (438120)							
511105	Salaries - Full Time	-	540,921	540,921	547,049	6,128	1.13%
511115	Salaries - Overtime	-	68,125	68,125	80,000	11,875	17.43%
511125	Temporary Help	-	6,000	6,000	6,000	-	0.00%
511130	On Call Pay	-	8,500	8,500	8,500	-	0.00%
512110	Fringe Benefits	-	265,168	265,168	306,030	40,862	15.41%
530113	Contract Services	-	262,746	262,746	239,231	(23,515)	-8.95%
540102	Motor Pool Charges	-	154,216	-	-	(154,216)	-100.00%
550430	Equipment Rental	-	1,000	1,000	1,500	500	50.00%
550501	Travel & Training	-	6,000	6,000	12,000	6,000	100.00%
550806	Other Services	-	60,000	60,000	60,000	-	0.00%
560110	Office Supplies	-	6,000	6,000	6,000	-	0.00%
560120	Small Equipment	-	10,500	10,500	10,500	-	0.00%
560416	Uniforms	-	4,389	4,389	6,550	2,161	49.24%
560420	Operating Supplies	-	38,900	38,900	40,150	1,250	3.21%
560421	Pipe & Accessories	-	10,000	10,000	21,000	11,000	110.00%
560422	Construction Materials	-	20,000	20,000	27,500	7,500	37.50%
560424	Concrete	-	7,000	7,000	10,000	3,000	42.86%
560430	Operating Materials	-	101,585	101,585	101,585	-	0.00%
560435	Soil & Mulch	-	7,000	7,000	7,000	-	0.00%
580214	Capital Outlay	-	5,000	5,000	5,000	-	0.00%
	Subtotal	-	1,583,050	1,428,834	1,495,596	(87,454)	-5.52%
SWU Admin & Engineering (438130)							
511105	Salaries - Full Time	-	342,643	342,643	405,510	62,867	18.35%
512110	Fringe Benefits	-	167,969	167,969	221,491	53,522	31.86%
530113	Contract Services	-	151,500	151,500	147,500	(4,000)	-2.64%
540060	Management Fee	-	335,650	-	-	(335,650)	-100.00%
550820	Dues & Subscriptions	-	-	-	7,000	7,000	0.00%
560110	Office Supplies	-	20,526	20,526	6,000	(14,526)	-70.77%
560120	Small Equipment	-	-	-	400	400	0.00%
580411	Stormwater Utility Credit Program	-	-	-	3,800	3,800	0.00%
580501	Ashby Pond Dredging	-	984,927	1,575,000	-	(984,927)	-100.00%
580523	Flood Mitigation Planning & Resilie	-	76,750	225,000	-	(76,750)	-100.00%
580503	Mosby Road Drainage Improvemer	-	45,000	45,000	500,000	455,000	1011.11%
580504	Municipal Separate Storm Sewer S	-	155,000	155,000	180,000	25,000	16.13%
580505	Neighborhood Drainage Projects	-	-	520,000	500,000	500,000	0.00%
580506	Northfax Linear Park	-	80,000	80,000	-	(80,000)	-100.00%
580522	Plantation Parkway Culvert Repairs	-	-	500,000	-	-	0.00%
580507	Private BMP/SWM Inspection	-	130,000	130,000	145,000	15,000	11.54%
580508	Public BMP/SWM Inspection & Ma	-	130,000	130,000	135,000	5,000	3.85%
580509	Reline Bridge Culvert Storm Struct	-	85,000	85,000	98,000	13,000	15.29%
580510	Replacement of Failing Galvanized	-	120,000	120,000	135,000	15,000	12.50%
580514	Storm Drainage Repair for Paving S	-	110,000	110,000	127,000	17,000	15.45%
580516	Storm Pipe Lining Rehabilitation	-	120,000	120,000	138,000	18,000	15.00%
580517	Storm Sewer Evaluation & Update	-	100,000	250,000	300,000	200,000	200.00%
580518	Stormwater & Wastewater Plan Re	-	-	-	60,000	60,000	0.00%
580519	Stream Evaluation and Restoration	-	200,000	200,000	225,000	25,000	12.50%
580520	TMDL Action Plans	-	477,580	500,000	500,000	22,420	4.69%
580521	University Drive Storm Sewer Outfa	-	-	-	300,000	300,000	0.00%
580525	Roberts Road East Side Drainage	-	-	-	1,000,000	1,000,000	0.00%
580526	GIS and CMMS Technical Support	-	-	-	65,000	65,000	0.00%
580527	Community Rating System	-	-	-	200,000	200,000	0.00%
590102	Reserve	-	143,850	-	-	(143,850)	-100.00%
	Subtotal	-	3,976,395	5,427,638	5,399,701	1,423,306	35.79%
Total Stormwater Utility Fund		\$ -	\$ 5,559,445	\$ 6,856,472	\$ 6,895,297	\$ 1,335,851	24.03%

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