



**VOTER REGISTRATATION
AND ELECTIONS
City of Fairfax
June 21-26, 2023
Electoral Board Meeting Minutes**



**Director of Elections/General Registrar
Brenda F. Cabrera**

**Electoral Board
Chairman: James McCall
Vice Chairman: Dennis Egan
Secretary: Richard Herrington**

June 21, 2023

PRESENT:

Mr. James McCall, Chairman; Mr. Dennis Egan, Vice Chairman; Mr. Richard Herrington, Secretary; and Ms. Brenda Cabrera, Director of Elections/General Registrar (DE/GR).

CALL TO ORDER:

The Secretary called the Provisional Ballot and Canvass meeting for the June 20, 2023 Democrat Primary Election to order at 1:05 p.m.

The Secretary opened the Provisional Ballot meeting at 1:07 p.m. The DE/GR reported ELECT had not yet resolved the deadline for necessary reports and processing of provisional ballots would be delayed. The Chairman moved that the provisional ballot meeting be adjourned until June 26, 2023 at 10:00 a.m. The Vice Chairman seconded the motion and when the question was called the motion passed unanimously.

Ascertainment of the primary election began at 1:15 p.m. following established procedures and beginning with Precinct One.

At 2:57 a.m., the Electoral Board finished ascertainment for all precincts with the exceptions of the Central Absentee Precinct (CAP) and provisional ballots.

At 3:00 p.m., Ms. Kimberly Shupp, a partner in Election Services Online (ESO) that markets the Unisyn voting equipment used by the City of Fairfax provided a demonstration of the Unisyn "OpenElect Freedom Vote Scan" scanners (two) procured by the DE/GR. These are high speed scanner which will be used in the CAP.

The Electoral Board noted the effectiveness of the officers of election and was most complimentary of the actions of the many officers of election that served on June 20, 2023. With the exception of a few minor administrative anomalies, the election had gone smoothly.

The Canvass will reconvene on Monday, June 26, 2023 10:00 a.m. unless advised by the DE/GR that the provisional ballot meeting can resume at an earlier time.

The Canvass stood in recess at 3:45 p.m.



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June 26, 2023

PRESENT:

Mr. James McCall, Chairman; Mr. Dennis Egan, Vice Chairman; and Ms. Brenda Cabrera, Director of Elections/General Registrar (DE/GR).

CALL TO ORDER:

The Chairman called the Provisional Ballot and Canvass meeting for the June 20, 2023 Democrat Primary Election to order at 10:01 a.m. Mr. Richard Herrington, Secretary, joined the meeting at 10:04 a.m.

The DE/GR reported ELECT had provided needed information for reporting and research had been completed research on provisional ballots.

PROVISIONAL BALLOTS MEETING

At 10:07 a.m. the Chairman stated, "I move the Canvass be convened in closed session pursuant to § 24.2-653.B of the Code of Virginia to evaluate the eligibility of provisional voters for the purpose of considering whether each person who submitted a provisional ballot at the Election was qualified to do so, and I also move that Ms. Cabrera, DE/GR, as specified in § 24.2-653.B, be allowed to remain in the room during the closed meeting, and that any persons who cast provisional votes and who are present be allowed to enter the room while their qualifications are considered and to present any relevant information on their behalf to the Board." The motion was seconded by the Vice Chairman and when the question was called, the motion passed unanimously.

At 10:38 a.m., the Chairman moved that the provisional ballots meeting of the Electoral Board of the City of Fairfax adjourn and the Electoral Board reconvene in open session. The motion was seconded by the Vice Chairman and passed unanimously.

At 10:39 a.m. the Vice Chairman stated, "I move the Electoral Board of the City of Fairfax certify that in closed session just concluded the only matters discussed were the qualifications of provisional voters, as directed by § 24.2-653.B of the Code of Virginia, and as identified in the motion to close the meeting pursuant to the Virginia Freedom of Information Act, and that the motion be approved in open session." The Chairman seconded the motion. When the question was called, the motion passed unanimously:

Roll Call Vote:

	<u>Name</u>	<u>Vote:</u>
Chairman	James McCall	<u>Aye</u>
Vice Chairman	Dennis Egan	<u>Aye</u>
Secretary	Richard L. Herrington	<u>Aye</u>

In open session, all provisional ballots, in precinct order, were reviewed and the eligibility of voters to cast provisional ballots was determined.



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The Electoral Board voted on the eligibility of 27 provisional ballots:

- The Electoral Board determined 26 provisional ballots were eligible to be counted.
- The Electoral Board determined 1 provisional ballot was not eligible to be counted.

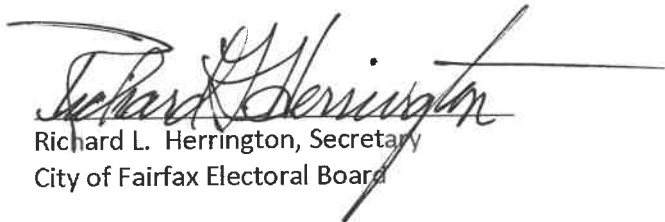
The 26 provisional ballots were cast and votes tallied. The EB completed the statements of results (SOR) and the provisional ballot results were entered into VERIS. The DE/GR began preparation of the necessary abstracts and election documents at 11:43 a.m. At 11:44 a.m. the Canvass stood in recess until 1:30 p.m.

The Canvass reconvened at 1:32 p.m. The DE/GR presented the Electoral Board with the necessary abstracts of the election for review and signature. The necessary documents were signed without delay.

The Electoral Board complemented the DE/GR for the efforts of her staff and the overall performance of officers of election during the General Election.

At 2:10 p.m., all election related documents had been reviewed, signed, sealed and the Secretary made arrangements for delivery of the documents to the Clerk of the Court.

The Canvass adjourned at 2:13 p.m.



Richard L. Herrington, Secretary
City of Fairfax Electoral Board