

Fairfax City, VA

2024 Food Vendor Application

Application Deadline: April 3, 2024

APPLICATION INFORMATION

Name of Business _____

Contact Name _____

Email _____ Cell _____

Mailing Address _____

City _____ State _____ Zip _____

PLEASE NOTE:

- Each vendor/organization interested in selling any food or drink at the any of the events must submit an application.
- No electricity is available.
- Sound Insulated Generators will be required, if needed, by the vendor. If your generator is too loud or does not meet Code Administration safety requirements, it will be disconnected (i.e., an industrial series model, in which the engine is housed, such as the Honda EB2500).
- The number of spaces available for food vendors is limited. If you're not selected for one of the events, you will be automatically waitlisted. Additionally, any application received after the deadline, will also be automatically waitlisted.
- Event Staff will select a variety of items and will limit vendors selling the same items.
- DO NOT send a booth fee payment at this time. Event staff will send out notifications to all vendors regarding their acceptance/waitlisted status, and if accepted, how much they owe.
- **Applicants must adhere to Fairfax County Health Department Guidelines and City of Fairfax Code Enforcement Guidelines.** Please visit the Fairfax County Health Department website for more information.
- Any application that has not been fully completed, and/or provided the required photos and information will not be considered.
 - Fully completed application
 - Menu listing with prices
 - Minimum of 2 photos of Truck/Trailer/Stand
 - Description of goods
 - 2 references (for first time vendors with Fairfax City only)

Please select the events you would like to attend:

All Events are RAIN or SHINE

July 4th - Parade (10AM - 12PM)

July 4th - Evening Show (6:30PM - 10:30PM)

Fall Festival - October 12, 2024 (10AM - 5PM)

Rock the Block (4th Fridays: May - October from 6:30PM - 9:30PM) *Priority given to city vendors*

FREE to City Businesses ONLY

Outside Business Cost: \$50 - \$100 per Space each event

May 24

June 28

July 26

August 23

September 27

October 25

Please select the appropriate vendor type below:

Food Truck

- Includes lunch/dinner
- 18x20 ft. space provided. Any truck more than 20ft MUST purchase 2 spaces.
- No electricity provided
- \$250 per space

Please provide the following information:

Size of Truck/Trailer: _____ Number of Spaces Requested: _____

Major Food Vendor

- Includes lunch/dinner (i.e. hotdogs, hamburgers, fries, chicken tenders, etc.)
- 10x12 ft space provided (no tents or electricity provided)
- \$250 per space

Please provide the following information:

Size of Tent/Stand: _____ Number of Spaces Requested: _____

Minor Food Vendor

- Includes specialty items only (i.e. ice cream, popcorn, cotton candy, fruit drinks, etc.)
- 10x12 ft space provided (no tents or electricity provided)
- \$150 per space

Please provide the following information:

Size of Tent/Stand: _____ Number of Spaces Requested: _____

Please check below to confirm the following information is attached:

Any application missing the following information will not be considered.

Menu listing with prices

Description of goods

Minimum of 2 photos of Truck/Trailer/Stand

2 References (for first time vendors in Fairfax City only)

Indemnification

I have read all regulations and information pertaining to participation in Fairfax City events, as a food vendor. I hereby waive any claim against and agree to hold harmless Fairfax City and the Parks and Recreation Department, their employees, elected officials, officers, agents and volunteers, from any and all claims, actions, judgements, liability for damages, losses, costs, expenses, or injury incurred or arising out of my errors, acts, omissions, violations and noncompliance with the Customer Products Safety Act, the Consumer Product Safety Act, or any other mandatory legal standards or requirements my during participation in Fairfax City events. I agree to pay all judgements, fines, fees, costs, expenses, and reasonable attorneys' fees incurred by the City and the parties herein indemnified from such legal proceedings. This Agreement shall be governed by the laws of the Commonwealth of Virginia. For more information on event insurance, please contact us at specialevents@fairfaxva.gov.

Vendor has caused this Agreement to be duly executed as of the date first set fourth below:

VENDOR SIGNATURE _____ DATE _____

SUBMIT APPLICATION

EMAIL:
specialevents@fairfaxva.gov

OR

MAIL:
Parks & Recreation,
Atten: Special Events
10455 Armstrong St., Room 123
Fairfax, VA, 22030

Questions?

Call: (703) 385-7949
E-mail: specialevents@fairfaxva.gov