

CITY OF FAIRFAX POLICE DEPARTMENT

3730 Blenheim Boulevard Fairfax, Virginia 22030



Colonel Erin F. Schaible
Chief of Police

How to Apply for Trespass Enforcement Authorization

Trespass enforcement authorization allows City of Fairfax police officers to issue notices of trespassing to individuals on behalf of businesses. (This authorization does not apply to residences.) To grant trespass enforcement authorization, a business owner or their designee must complete a Trespass Enforcement Authorization form and file it with the police department. Once approved, the authorization will remain valid until rescinded by the property owner.

Steps to apply for trespass enforcement authorization:

1. Visit fairfaxva.gov/government/police/services/trespass from a desktop computer.
2. Click the "Trespass Enforcement Authorization Form" link.
3. Complete and sign the form.
4. Return the form using one of the following methods:

- a. Deliver in person or mail to:

City of Fairfax Police Department
c/o Trespass Enforcement Authorization
3730 Blenheim Boulevard
Fairfax, VA 22030

- b. Scan and email to trespass@fairfaxva.gov.

Once your request is approved, a police department employee will send you a copy of the approved Trespass Enforcement Authorization form to keep on file at your business.

If you have any questions or need assistance, please contact Sergeant James Lewis:
James.Lewis@fairfaxva.gov / 571-407-0289