



**VOTER REGISTRATION
AND ELECTIONS
City of Fairfax
March 6-12, 2024
Electoral Board Meeting Minutes**



Wannicha Rojanapradith
Director of Elections/General Registrar

Electoral Board
Chairman: Mr. James McCall
Vice Chairman: Mr. Dennis Egan
Secretary: Mr. Richard Herrington

March 6, 2024

PRESENT:

Mr. James McCall, Chairman; Mr. Dennis Egan, Vice Chairman; Mr. Richard Herrington, Secretary; Ms. Wannicha Rojanapradith, Director of Elections/General Registrar (DE/GR).

CALL TO ORDER: March 5, 2024

The Secretary called the Canvass for the March 5, 2024, Presidential Primary Election to order at 1:03 p.m. It was noted that there were no voters present to discuss provisional ballots and one officer of election, Ms. Mary McDaniel, was present to observe the proceedings. Additional officers of election were anticipated to attend the canvass following the Provisional Ballot meeting.

APPROVAL OF ELECTORAL BOARD MEETING MINUTES FOR FEBRUARY 6, 2024

The Chairman moved that the Electoral Board meeting minutes for February 6, 2024, be approved as written. The Vice Chairman seconded the motion and when the question was called, the motion passed unanimously.

PROVISIONAL BALLOTS MEETING

At 1:06 p.m., the Chairman stated, "I move the Canvass be convened in closed session pursuant to §24.2-653.B of the Code of Virginia to evaluate the eligibility of provisional voters for the purpose of considering whether each person who submitted a provisional ballot at the Election was qualified to do so, and I also move that the DE/GR be allowed to remain in the room during the closed meeting, and that any persons who cast provisional votes and who are present be allowed to enter the room while their qualifications are considered and to present any relevant information on their behalf to the Board." The motion was seconded by the Vice Chairman and when the question was called, the motion passed unanimously and Ms. McDaniel was required to leave.

At 1:09 p.m., the Chairman moved that the provisional ballot meeting of the Electoral Board of the City of Fairfax stand adjourned pending research by the DE/GR and the Electoral Board reconvene in open session. The motion was seconded by the Vice Chairman and passed unanimously.

At 1:10 p.m. the Chairman stated, "I move the Electoral Board of the City of Fairfax certify that in closed session just concluded the only matters discussed were the qualifications of provisional voters, as directed by § 24.2-653.B of the Code of Virginia, and as identified in the motion to close the meeting pursuant to the Virginia Freedom of Information Act, and that the motion be approved in open session." The Vice Chairman seconded the motion. When the question was called, the motion passed unanimously:



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Roll Call Vote:

	<u>Name</u>	<u>Vote:</u>
Chairman	James McCall	<u>Aye</u>
Vice Chairman	Dennis Egan	<u>Aye</u>
Secretary	Richard L. Herrington	<u>Aye</u>

In open session at 1:10 p.m., the Secretary moved that the Provisional Ballots Meeting, now adjourned, reconvene at 9:00 a.m. on Monday, March 11, 2024. The motion was seconded by the Chairman and when the question was called, the motion passed unanimously.

CANVASS

Two officers of election, Ms. Mary McDaniel and Ms. Caroline Christoffersen, both officers of election, joined the meeting as observers.

Ascertainment of the election began following established procedures. Precincts One through Six followed by the Central Absentee Precinct (CAP) were processed in order. All required activity was completed by 3:41 p.m.

Following precinct processing, the Electoral Board discussed voter comments related to suggestions to improve the voter experience.

At 3:48 p.m., the Secretary asked for a motion to recess the Canvass until Monday, March 11, 2024, at 9:00 a.m. The Chairman moved that the meeting stand in recess until 9:00 a.m. on Monday, March 11, 2024, at 9:00 a.m.; when the question was called, the motion passed unanimously.

MARCH 11, 2024

PRESENT:

Mr. James McCall, Chairman; Mr. Dennis Egan, Vice Chairman; Mr. Richard Herrington, Secretary; Ms. Wannicha Rojanapradith, Director of Elections/General Registrar (DE/GR).

CALL TO ORDER:

The Secretary called the Canvass for the March 5, 2024, Presidential Primary Election to order at 9:08 a.m. It was noted that there were no voters present to discuss provisional ballots and no members of the public present to observe the proceedings.

PROVISIONAL BALLOTS MEETING

At 9:10 a.m., the Vice Chairman stated, "I move the Canvass reconvened in closed session pursuant to §24.2-653.B of the Code of Virginia to evaluate the eligibility of provisional voters for the purpose of considering whether each person who submitted a provisional ballot at the Election was qualified to do so, and I also move that the DE/GR be allowed to remain in the room during the closed meeting, and that any persons who cast provisional votes and who are present be allowed to enter the room while



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their qualifications are considered and to present any relevant information on their behalf to the Board.” The motion was seconded by the Chairman and when the question was called, the motion passed unanimously.

At 10:53 a.m., the provisional ballots meeting recessed for 15 minutes. At 11:08 a.m., the provisional ballots meeting reconvened.

At 12:06 p.m., the Vice Chairman moved that the provisional ballot meeting of the Electoral Board of the City of Fairfax adjourn and the Electoral Board reconvene in open session. The motion was seconded by the Chairman and passed unanimously.

At 12:08 p.m. the Vice Chairman stated, “I move the Electoral Board of the City of Fairfax certify that in closed session just concluded the only matters discussed were the qualifications of provisional voters, as directed by § 24.2-653.B of the Code of Virginia, and as identified in the motion to close the meeting pursuant to the Virginia Freedom of Information Act, and that the motion be approved in open session.” The Chairman seconded the motion. When the question was called, the motion passed unanimously:

Roll Call Vote:

	<u>Name</u>	<u>Vote:</u>
Chairman	James McCall	<u>Aye</u>
Vice Chairman	Dennis Egan	<u>Aye</u>
Secretary	Richard L. Herrington	<u>Aye</u>

CANVASS

In open session at 12:09 p.m., the provisional ballots, in precinct order, were reviewed and the eligibility of voters to cast provisional ballots was determined.

The Electoral Board voted on the eligibility of fifty-one (51) provisional ballots:

- The Electoral Board determined forty-seven (47) provisional ballots were eligible to be counted.
- The Electoral Board determined four (4) provisional ballots were not eligible to be counted.

The forty-seven (47) eligible provisional ballots were cast and votes tallied using an L&A tested and certified OVO scanner. The EB completed the statements of results (SOR) and the provisional ballot results for entry into VERIS. The DE/GR stated the necessary actions for VERIS entry and document preparation would require several hours of work.

The Secretary arranged with the Fairfax Clerk of the Court to place various envelopes into secure storage. The Secretary will deliver the documents to the Clerk of the Court at 1:15 p.m. today.



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At 12:26 p.m. the Secretary moved that the Canvass stand adjourned until 9:00 a.m. on March 12, 2024. The Vice Chairman seconded the motion and when the question was called, the motion passed unanimously.

MARCH 12, 2024

PRESENT:

Mr. James McCall, Chairman; Mr. Dennis Egan, Vice Chairman; Mr. Richard Herrington, Secretary Ms. Wannicha Rojanapradith, Director of Elections/General Registrar (DE/GR) and Ms. Shelley Kozlowski, Chief Deputy Registrar.

CALL TO ORDER:

The Secretary called the Canvass for the March 5, 2024, Presidential Primary Election to order at 9:10 a.m.

CANVASS:


The DE/GR presented election related documents to the Electoral Board for review, approval and signature. All election related certificates and necessary documents were reviewed and signed.

The Electoral Board reviewed the 2024 Locality Election Security Standards (LESS) for submission to ELECT and noted with pleasure the excellent performance of the City of Fairfax IT Department. The Board also noted the effectiveness of the officers of election and was most complimentary of the actions of the many officers of election and DE/GR staff that supported the March 5, 2024, Presidential Primary Election.

There was discussion of ADA compliance; there is one precinct that may be able to make an improvement which will eliminate the need for a remediation action when elections are supported.

The Electoral Board and DE/GR discussed the possibility of the City of Fairfax conducting a primary election for City of Fairfax Mayor and Council Members in the future. As this would be a departure from long standing precedent related to elections for City of Fairfax officials, such action will require immediate study. The DE/GR will contact ELECT and report her findings to the Electoral Board.

The Canvass adjourned at 10:15 a.m.



Richard L. Herrington, Secretary
City of Fairfax Electoral Board