

**CITY OF FAIRFAX RENAISSANCE HOUSING CORPORATION**  
**Minutes of the Board of Directors Meeting**  
**March 12, 2024, at 11:00 a.m.**  
**MainStreet Bank HQ Branch - 10089 Fairfax Boulevard**

**CALL TO ORDER**

Mr. Lestina called the meeting to order.

**DIRECTORS PRESENT:** Dale Lestina, President; Alan Glenn, Vice-President; Doug Ross, Treasurer; Jim Shipp, Secretary (arrived 11:14 am); and Paul Cunningham, Director.

**OTHERS PRESENT:** John Carter, Board Counsel; and Tina Gillian, Executive Director.

**ATTENDING**

**ELECTRONICALLY:** None.

**APPROVAL OF THE AGENDA**

The agenda was accepted as presented.

**APPROVAL OF THE FEBRUARY MINUTES**

Motion: Mr. Glenn made a motion to approve the minutes as presented, seconded by Mr. Ross.

Action: Motion carried 3:0, with Mr. Cunningham abstaining.

**ESTABLISH NEXT MEETING SITE, DATE & TIME**

The next meeting will be held on Tuesday, April 9, 2024. All meetings start at 11:00 a.m. in the MainStreet Bank HQ Branch unless otherwise specified.

Mr. Shipp joins the meeting.

**CHRIS BRUNO CITY OF FAIRFAX DIRECTOR OF ECONOMIC DEVELOPMENT**

Mr. Bruno had a last-minute engagement and was not able to attend today's meeting. He has asked to attend in April or May.

Mr. Lestina said he attended the 2024 Fairfax Housing Symposium held on March 6 at George Mason University and he updated the Board on information from the event.

## **CORRESPONDENCE REVIEW/UPDATE ON PROCESS & OUTSTANDING ISSUES**

The Board reviewed the following correspondence:

- March 1, 2024 Project Update Form – Ray Semiraglio and Tina Mancuso. Work is complete.
- March 3, 2024 Project Update Form – Desiree Nanette. Project is in progress with estimated completion in May/June 2024.
- December 15, 2023/March 3, 2024 Project Update Forms – Peter and Heather Streckfus-Green. The estimated completion date listed on the project update forms is past the 18-month deadline for project completion. The Board directed Ms. Gillian to contact the applicant to remind them of the 18-month deadline. Since this is March, the Board is not ready to approve a waiver to the project completion date at this time.

## **BUDGET REVIEW**

Mr. Ross reviewed the proposed budget, including the STOP/GO report for any new applications received. The Board discussed creating quarterly trend reports on the FRHC program.

## **STATUS OF CORPORATION**

Mr. Carter stated there are no issues with the corporation.

## **LOAN APPROVAL REVIEW**

There are no issues with the Loan Program Update report; a copy of which will be attached to these minutes.

## **LOAN / BANK ISSUES**

Ms. Quackenbush was not able to attend today's meeting so there is no status update at this time.

## **PROJECT REVIEW**

**3624 Embassy Lane (Rich)** – approved and ok to forward application to MainStreet Bank for their review.

**3242 Sherman Street (Heath)** – approved and ok to forward application to MainStreet Bank for their review once zoning has completed their review.

## **ADDITIONAL ITEMS**

No additional items to discuss.

## **ADJOURNMENT**

The formal meeting was adjourned by consensus at 1:15 p.m. to reconvene at 3624 Embassy Lane

to begin the site tours. See “Project Review” for results of today’s tours.

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Dale Lestina, President

ATTEST:

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Jim Shipp, Secretary