

TRANSIT FUND

FY 2025 Adopted Budget - City of Fairfax, Virginia

City of Fairfax, Virginia
 FY 2025 Transit Fund
 Budget Summary

	<u>FY 2023</u> <u>Actual</u>	<u>FY 2024</u> <u>Budget</u>	<u>FY 2024</u> <u>Estimate</u>	<u>FY 2025</u> <u>Adopted</u>	<u>Variance to</u> <u>Budget \$</u>	<u>Variance to</u> <u>Budget %</u>
Revenues						
Local Revenues						
CUE Bus Receipts	\$ 2	\$ -	\$ -	\$ -	-	0.00%
Advertising	-	-	-	-	-	0.00%
Farewheels	408	-	-	-	-	0.00%
Charter Services	1,705	-	-	-	-	0.00%
Miscellaneous	-	-	-	-	-	0.00%
Total Local Revenues	2,115	-	-	-	-	0.00%
State and Federal Grants						
VA DRPT TRIP Zero-Fare Grant	-	231,000	231,000	120,000	(111,000)	-48.05%
NVTC	2,995,056	728,000	728,000	728,000	-	0.00%
Total State & Federal Grants	2,995,056	959,000	959,000	848,000	(111,000)	-11.57%
Transfers In - Trans Tax Fund	-	3,512,101	3,512,101	3,512,101	-	0.00%
Transfers In - ARPA Fund	-	400,000	400,000	400,000	-	0.00%
Partnership Contributions						
GMU Bus Contribution	750,000	750,000	900,000	927,000	177,000	23.60%
Total Partnership Contributions	750,000	750,000	900,000	927,000	177,000	23.60%
Total Revenues	\$ 3,747,171	\$ 5,621,101	\$ 5,771,101	\$ 5,687,101	\$ 66,000	1.17%
Total Expenses	\$ 5,328,325	\$ 5,589,877	\$ 5,593,267	\$ 5,884,532	\$ 294,656	5.27%
Cash Equivalents - June 30	\$ 3,171,481	\$ 31,224	\$ 3,349,315	\$ 3,151,884		
Total FTE	33.70	33.70	33.45	33.45		

FY 2025 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Transportation
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: CUE Bus

BUDGET COMMENTS:

Notable changes from the FY 2024 adopted budget to the FY 2025 adopted budget include:

- **Salaries**
 - 3.5% merit increase, effective 1/1/2025.
 - 2.0% market rate adjustment to pay scales.
- **Fringe Benefits**
 - The decrease is primarily due to a budgeting change for fringe expenses.
- **Internal Services**
 - The allocation of motor pool expenses from Fleet Maintenance and management fees from the General Fund are updated based on actual usage statistics.

Cost Center 437110: CUE Bus

Title	FY 2023 <u>Actual</u>	FY 2024 <u>Budget</u>	FY 2024 <u>Estimate</u>	FY 2025 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 2,234,531	\$ 2,181,167	\$ 2,183,619	\$ 2,318,415	\$ 137,248	6.29%
Fringe Benefits	1,138,075	1,063,734	1,064,673	1,057,828	(5,907)	-0.56%
Purchased Services	39,609	93,950	93,950	93,950	-	0.00%
Internal Services	1,905,583	2,175,280	2,175,280	2,338,594	163,314	7.51%
Other Charges	26,493	33,270	33,270	33,270	-	0.00%
Supplies & Materials	28,969	29,475	29,475	29,475	-	0.00%
Capital Outlay	(44,936)	13,000	13,000	13,000	-	0.00%
Total	\$ 5,328,325	\$ 5,589,877	\$ 5,593,267	\$ 5,884,532	\$ 294,656	5.27%

FY 2025 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Transportation
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: CUE Bus

PROGRAM:

CUE is a citywide bus service developed to relieve traffic congestion and to provide transit services within the City and between George Mason University (GMU) and the Vienna/Fairfax-GMU Metrorail Station.

The City started a fare-free program for all riders in FY 2022. ARPA funding is providing an offset to the revenue shortfall resulting from the implementation of the fare-free program in FY 2022. ARPA funds have also been allocated to help support CUE services in FY 2023, FY 2024 and FY 2025. In addition, the Department of Rail and Public Transportation has granted funding for FY 2023 (\$300,000), FY 2024 (\$231,000) and FY 2025 (\$120,000) to help support the City's fare-free program. Lastly, the City receives compensation annually from GMU, which is currently budgeted at \$927,000 for FY 2025, a 23.6% increase from FY 2024 budgeted contribution.

GOAL:

To provide the citizens of the City with effective transit service within the City and to the Vienna/Fairfax-GMU Metrorail station, and George Mason University. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices. To enhance quality of life measures and amenities with continued emphasis on recommendations of the Livability Task Force. To finalize and implement a more accelerated schedule for critical transportation projects involving state and federal funding. To continue emphasis on the reduction of the impact of increasing traffic through the City.

OBJECTIVES:

- To provide convenient and frequent access to the Vienna-Fairfax/GMU Metrorail Station
- To provide service seven days a week
- To meet our partnership requirements with George Mason University
- To meet all published schedules
- To meet all regional and local Americans with Disabilities Act requirements

SERVICES AND PRODUCTS:

- Public Transit service within the City and to/from the Vienna/Fairfax/GMU Metrorail Station and George Mason University
- Bus schedules and information

Personnel Classification	Grade	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Adopted
Transportation Director	S01	0.10	0.10	0.10	0.10
CUE General Manager	S02	1.00	1.00	1.00	1.00
Multimodal Transportation Program Spec	119	0.30	0.30	0.30	0.30
CUE Operations Manager	118	1.00	1.00	1.00	1.00
Public Works Site Plan Reviewer	118	0.25	0.25	-	-
Lead Bus Driver	112	-	-	3.00	3.00
CUE Transit Supervisor	115	1.00	1.00	1.00	1.00
Public Works Administrative Assistant	112	0.30	0.30	0.30	0.30
Bus Driver	110	21.00	22.00	18.00	18.00
Bus Driver (P/T)	110	7.75	7.75	7.75	7.75
Transit Technician	108	1.00	-	1.00	1.00
Total FTE		33.70	33.70	33.45	33.45

FY 2025 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Transportation
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Metro

BUDGET COMMENTS: The City’s Metro subsidy is equal to the City’s share of total Metro expenditures less any state or federal funding that is paid through NVTC. The FY 2025 CUE reimbursement request is estimated at \$728,000.

4-YEAR BUDGET PROJECTION FOR THE CITY'S ACCOUNT AT NORTHERN VIRGINIA TRANSPORTATION COMMISSION				
ITEM	FY 2024	FY 2025	FY 2026	FY 2027
BALANCE FORWARD	\$ 7,454,235	\$ 4,197,381	\$ 4,031,671	\$ 3,698,030
REVENUES	4,565,000	5,005,000	5,155,150	5,309,805
TOTAL	\$ 12,019,235	\$ 9,202,381	\$ 9,186,821	\$ 9,007,835
EXPENDITURES				
WMATA OPERATING SUBSIDY	\$ 3,017,910	\$ 3,370,000	\$ 3,649,710	\$ 3,952,636
WMATA CAPTIAL CONTRIBUTION	782,364	749,872	812,111	879,517
WMATA DEDICATED FUND	230,715	232,838	236,970	254,743
CUE BUS (REIMB. REQUESTS)	728,000	728,000	750,000	750,000
BUS STOP SIGN REPLACEMENT	50,000	-	-	-
CUE BUS REPLACEMENT	2,995,056	-	-	-
BUS CAMERA REPLACEMENT	17,809	-	-	-
TRANSIT DEVELOPMENT PLAN	-	50,000	-	-
CUE SUPPORT VEH. REPLACEMENT	-	40,000	40,000	-
TOTAL	\$ 7,821,854	\$ 5,170,710	\$ 5,488,791	\$ 5,836,896
ENDING BALANCE	\$ 4,197,381	\$ 4,031,671	\$ 3,698,030	\$ 3,170,939

FY 2025 Adopted Budget - City of Fairfax, Virginia

Transit Fund Expense Detail

Account	Account Title	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Adopted	Variance to Budget \$	Variance to Budget %
CUE Bus (437110)							
511105	Salaries - Full Time	\$ 1,625,825	\$ 1,642,867	\$ 1,645,320	\$ 1,649,378	\$ 6,510	0.40%
511110	Salaries - Part Time	345,068	359,800	359,800	490,537	130,738	36.34%
511115	Salaries - Overtime	165,089	147,000	147,000	147,000	-	0.00%
511116	Salaries - Overtime Training	-	11,000	11,000	11,000	-	0.00%
511117	Salaries - Special Events OT	-	-	-	-	-	0.00%
511125	Temporary Help	29,054	-	-	-	-	0.00%
511135	Holiday Premium	12,639	16,000	16,000	16,000	-	0.00%
511141	CUE Dispatcher Pay	5,928	4,500	4,500	4,500	-	0.00%
511161	Hazard Pay	73,063	-	-	-	-	0.00%
511165	Annual Accrued Leave	(22,135)	-	-	-	-	0.00%
512110	Fringe Benefits	1,138,075	1,063,734	1,064,673	1,057,828	(5,907)	-0.56%
530113	Contract Services	(33,742)	43,250	43,250	43,250	-	0.00%
530351	Equipment Maintenance	51,949	23,250	23,250	23,250	-	0.00%
530438	Fare Wheels	1,149	2,500	2,500	2,500	-	0.00%
530620	Advertising	20,253	24,950	24,950	24,950	-	0.00%
540060	Management Fee	905,858	1,073,066	1,073,066	1,153,269	80,203	7.47%
540102	Motor Pool Charges	999,725	1,102,214	1,102,214	1,185,325	83,111	7.54%
550110	Utilities Expense	1,073	1,200	1,200	1,200	-	0.00%
550501	Travel & Training	3,808	12,190	12,190	12,190	-	0.00%
550801	Emergency Events	-	-	-	-	-	0.00%
550807	Other Expenses	2,284	3,500	3,500	3,500	-	0.00%
550820	Dues & Subscriptions	19,329	16,380	16,380	16,380	-	0.00%
560110	Office Supplies	1,068	-	-	-	-	0.00%
560416	Uniforms	19,706	22,000	22,000	22,000	-	0.00%
560420	Operating Supplies	8,195	7,475	7,475	7,475	-	0.00%
580108	Other Machinery & Equipment	(44,936)	13,000	13,000	13,000	-	0.00%
Total Expenses		\$ 5,328,324	\$ 5,589,876	\$ 5,593,267	\$ 5,884,532	\$ 294,655	5.27%