

STORMWATER UTILITY FUND

FY 2025 Adopted Budget - City of Fairfax, Virginia

**City of Fairfax, Virginia
FY 2025 Stormwater Utility Fund
Budget Summary**

	<u>FY 2023 Actual</u>	<u>FY 2024 Budget</u>	<u>FY 2024 Estimate</u>	<u>FY 2025 Adopted</u>	<u>Variance to Budget \$</u>	<u>Variance to Budget %</u>
Revenues						
Revenue Bond Funds	\$ -	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ -	0.00%
Annual Billing Units Revenue	2,671,305	2,881,752	2,881,752	3,054,657	172,905	6.00%
Grants	321,525	150,000	150,000	-	(150,000)	-100.00%
State Stormwater Aid	-	-	-	-	-	0.00%
Transfer from General Capital Fund	8,314	1,200,000	1,200,000	-	(1,200,000)	-100.00%
Transfer from ARPA Fund	8,314	1,800,000	1,800,000	1,800,000	-	0.00%
Total Revenues	\$ 3,009,458	\$ 7,031,752	\$ 7,031,752	\$ 5,854,657	\$ (1,177,095)	-16.74%
Expenditures						
Salaries	\$ 891,489	\$ 1,047,059	\$ 1,047,687	\$ 1,175,391	\$ 128,332	12.26%
Fringe Benefits	1,158,925	527,522	527,762	609,908	82,386	15.62%
Purchased Services	35,323	386,731	386,731	426,731	40,000	10.34%
Internal Services	175,371	-	-	24,123	24,123	0.00%
Other Charges	-	80,500	80,500	80,700	200	0.25%
Supplies & Materials	80,691	236,685	236,685	261,285	24,600	10.39%
Capital Outlay	2,007,248	4,616,800	4,616,800	4,794,300	177,500	3.84%
Total Expenditures	\$ 4,349,047	\$ 6,895,297	\$ 6,896,165	\$ 7,372,438	\$ 477,141	6.92%
Other Fund Balance Activity	\$ 1,853,504	\$ -	\$ -	\$ -		
Cash Balance June 30	\$ 2,006,310	\$ 835,873	\$ 2,141,897	\$ 624,117		
Total FTE	14.60	14.60	14.75	14.75		

FY 2025 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Stormwater Utility Fund
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Storm Drainage Operations & Maintenance

BUDGET COMMENTS:

Notable changes from the FY 2024 adopted budget to the FY 2025 adopted budget include:

- **Salaries**
 - 3.5% merit increase, effective 1/1/2025.
 - 2.0% market rate adjustment to pay scales.
- **Fringe Benefits**
 - The increase is primarily due to a budgeting change for fringe expenses.
- **Internal Services**
 - Overhead costs for the City management fee and motor pool charges will not be allocated to the Stormwater Utility until the utility becomes self-supporting.
- **Supplies & Materials**
 - Inflationary cost for construction materials and supplies.
- **Capital Outlay**
 - The increase is due to purchases of CCTV Camera Truck and other vehicles used for supporting the Stormwater Utility Fund.

Cost Center 438120: Stormwater Utility Operations & Maintenance

Title	FY 2023 <u>Actual</u>	FY 2024 <u>Budget</u>	FY 2024 <u>Estimate</u>	FY 2025 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 512,999	\$ 641,549	\$ 641,549	\$ 728,424	\$ 86,875	13.54%
Fringe Benefits	990,846	306,030	306,030	393,448	87,418	28.57%
Purchased Services	4,900	239,231	239,231	239,231	-	0.00%
Internal Services	175,371	-	-	24,123	24,123	0.00%
Other Charges	-	73,500	73,500	73,500	-	0.00%
Supplies & Materials	77,208	230,285	230,285	255,285	25,000	10.86%
Capital Outlay	-	5,000	5,000	1,000,000	995,000	19900.00%
Total	\$1,761,324	\$ 1,495,596	\$ 1,495,596	\$ 2,714,011	\$ 1,218,416	81.47%

FY 2025 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Stormwater Utility Fund
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Storm Drainage Operations & Maintenance

PROGRAM:

The Storm Drainage division maintains the city’s stormwater collection systems, which consist of 300,000 linear feet of storm pipe, 1,840 catch basins, 145 outfalls, 28 box culverts, 324 driveway culverts, 7 bridges, and 37 bridge culverts. Crews replace deteriorated storm lines, perform preventative maintenance tasks biannually, clear blocked streams, repair box culverts, and repair damaged driveway pipe and ditch lines.

OBJECTIVES:

- Clean ditch lines, storm pipes, and catch basins.
- Repair and replace storm pipes and catch basins.
- Clean and clear stream beds of brush/obstacles to improve flow without affecting downstream properties.
- Repair box culverts.

SERVICES AND PRODUCTS:

- Catch basin repair
- Creek and stream maintenance
- Drainage ditch maintenance
- Storm sewer pipe maintenance, repair, and replacement
- Culvert repairs
- Bridge repairs
- Install lining to storm pipe and culverts
- Concrete lid/top replacement and repair
- Perform emergency drainage repairs and projects
- Provide sandbags and emergency response to flooding

Personnel Classification	Grade	FY 2023 <u>Actual</u>	FY 2024 <u>Budget</u>	FY 2024 <u>Estimate</u>	FY 2025 <u>Adopted</u>
Storm Drainage Manager	117	1.00	1.00	1.00	1.00
Asst Crew Supervisor	114	1.00	1.00	1.00	1.00
Utility Worker III	112	1.00	1.00	1.00	1.00
Heavy Equipment Operator	112	1.00	1.00	1.00	1.00
Utility Worker II	109	1.00	1.00	1.00	1.00
Public Works Maintenance Worker I/Driver	108	5.00	5.00	5.00	5.00
Total FTE		10.00	10.00	10.00	10.00

FY 2025 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Stormwater Utility Fund
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Stormwater Utility Administration & Engineering

Budget Comments:

Notable changes from the FY 2024 adopted budget to the FY 2025 adopted budget include:

- **Salaries**
 - 3.5% merit increase, effective 1/1/2025.
 - 2.0% market rate adjustment to pay scales.
- **Fringe Benefits**
 - The decrease is primarily due to a budgeting change for fringe expenses.
- **Capital Outlay**
 - Decrease in the number and cost of funded Stormwater capital projects.

Cost Center 438130: Stormwater Utility Administration & Engineering

Title	FY 2023 <u>Actual</u>	FY 2024 <u>Budget</u>	FY 2024 <u>Estimate</u>	FY 2025 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 378,489	\$ 405,510	\$ 406,138	\$ 446,967	\$ 41,457	10.22%
Fringe Benefits	168,080	221,491	221,732	216,459	(5,032)	-2.27%
Purchased Services	30,423	147,500	147,500	187,500	40,000	27.12%
Internal Services	-	-	-	-	-	0.00%
Other Charges	-	7,000	7,000	7,200	200	2.86%
Supplies & Materials	3,483	6,400	6,400	6,000	(400)	-6.25%
Capital Outlay	2,007,248	4,611,800	4,611,800	3,794,300	(817,500)	-17.73%
Total	\$2,587,723	\$ 5,399,701	\$ 5,400,569	\$ 4,658,426	\$ (741,275)	-13.73%

FY 2025 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Stormwater Utility Fund
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Stormwater Utility Administration & Engineering

PROGRAM:

The Stormwater Utility Administration & Engineering division provides professional engineering services for constructing and maintaining stormwater infrastructure, environmental projects, and drainage improvements.

OBJECTIVES:

- Maintain compliance with the city’s Municipal Separate Storm Sewer System (MS4) permit.
- Meet the city’s Total Maximum Daily Load (TMDL) goals for the Chesapeake Bay and local waterways.
- Administrate erosion and sediment control and stormwater pollution prevention programs for public and private development projects.
- Maintain records of the layout and condition of the city’s storm sewer infrastructure.
- Deliver adopted capital drainage improvement projects that provide direct benefit to affected property owners.
- Provide public outreach and education on stormwater management and pollution prevention topics.
- Encourage the public to engage in stormwater-positive actions and activities.
- Administrate Stormwater Utility capital programming.
- Assist city residents and businesses with finding solutions to drainage problems.

SERVICES and PRODUCTS:

- Administrative services for the Stormwater Utility.
- Drainage improvement projects.
- Environmental projects, stream restoration, stormwater facility upgrades and retrofits.
- Evaluation of drainage concerns, both public and private.
- Printed and electronic outreach and education materials on stormwater topics.
- Administration of Virginia Erosion & Sediment Control and Virginia Stormwater Management Program laws through inspections and enforcement.

Personnel Classification	Grade	FY 2023	FY 2024	FY 2024	FY 2025
		<u>Actual</u>	<u>Budget</u>	<u>Estimate</u>	<u>Adopted</u>
Director of Public Works	**	0.15	0.15	0.15	0.15
Public Works Program Manager	S01	0.30	0.30	0.30	0.30
Utilites Project Manager	SPB2	0.50	0.50	0.50	0.50
Sustainability Coordinator	121	0.15	0.15	0.15	0.15
Stormwater Program Specialist	119	0.70	0.70	0.70	0.70
Urban Forester	119	1.00	1.00	1.00	1.00
Public Works Site Plan Reviewer	118	0.25	0.25	0.40	0.40
Public Works Construction & Environmental Inspector	116	0.60	0.60	0.60	0.60
Contract Manager	114	0.15	0.15	0.15	0.15
Utilities Coordinator	114	0.50	0.50	0.50	0.50
Public Works Administrative Assistant	112	0.30	0.30	0.30	0.30
Total FTE		4.60	4.60	4.75	4.75

FY 2025 Adopted Budget - City of Fairfax, Virginia

Stormwater Utility Fund Expense Detail

Account	Account Title	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Adopted	Variance to Budget \$	Variance to Budget %
SWU Operations & Maintenance (438120)							
511105	Salaries - Full Time	382,674	547,049	547,049	633,924	86,875	15.88%
511110	Salaries - Part Time	1,023	-	-	-	-	0.00%
511115	Salaries - Overtime	67,668	80,000	80,000	80,000	-	0.00%
511125	Temporary Help	50,018	6,000	6,000	6,000	-	0.00%
511130	On Call Pay	11,616	8,500	8,500	8,500	-	0.00%
511161	Hazard Pay	7,500	-	-	-	-	0.00%
511165	Accrued Annual Leave	55,777	-	-	-	-	0.00%
512110	Fringe Benefits	990,846	306,030	306,030	393,448	87,418	28.57%
530113	Contract Services	4,900	239,231	239,231	239,231	-	0.00%
540102	Motor Pool Charges	175,371	-	-	24,123	24,123	0.00%
550430	Equipment Rental	-	1,500	1,500	1,500	-	0.00%
550501	Travel & Training	-	12,000	12,000	12,000	-	0.00%
550806	Other Services	-	60,000	60,000	60,000	-	0.00%
560110	Office Supplies	127	6,000	6,000	6,000	-	0.00%
560120	Small Equipment	6,234	10,500	10,500	10,500	-	0.00%
560416	Uniforms	1,155	6,550	6,550	6,550	-	0.00%
560420	Operating Supplies	21,844	40,150	40,150	40,150	-	0.00%
560421	Pipe & Accessories	4,774	21,000	21,000	26,000	5,000	23.81%
560422	Construction Materials	23,264	27,500	27,500	37,500	10,000	36.36%
560424	Concrete	6,930	10,000	10,000	20,000	10,000	100.00%
560430	Operating Materials	10,481	101,585	101,585	101,585	-	0.00%
560435	Soil & Mulch	2,399	7,000	7,000	7,000	-	0.00%
580214	Capital Outlay	-	5,000	5,000	1,000,000	995,000	19900.00%
	Subtotal	1,824,601	1,495,596	1,495,596	2,714,011	1,218,416	81.47%
SWU Admin & Engineering (438130)							
511105	Salaries - Full Time	378,489	405,510	406,138	445,967	40,457	9.98%
511115	Salaries - Overtime	393	-	-	1,000	1,000	0.00%
512110	Fringe Benefits	168,080	221,491	221,732	216,459	(5,032)	-2.27%
530113	Contract Services	30,423	147,500	147,500	187,500	40,000	27.12%
540060	Management Fee	-	-	-	-	-	0.00%
550820	Dues & Subscriptions	-	7,000	7,000	7,200	200	2.86%
560110	Office Supplies	3,483	6,000	6,000	6,000	-	0.00%
560120	Small Equipment	-	400	400	-	(400)	-100.00%
580411	Stormwater Utility Credit Program	-	3,800	3,800	3,800	-	0.00%
580501	Ashby Pond Dredging	90,753	-	-	-	-	0.00%
580503	Mosby Road Drainage Improvements	15,516	500,000	500,000	-	(500,000)	-100.00%
580504	Municipal Separate Storm Sewer System (MS4)	104,017	180,000	180,000	185,000	5,000	2.78%
580505	Neighborhood Drainage Projects	28,390	500,000	500,000	700,000	200,000	40.00%
580506	Northfax Linear Park	-	-	-	-	-	0.00%
580507	Private BMP/SWM Inspection	110,850	145,000	145,000	155,000	10,000	6.90%
580508	Public BMP/SWM Inspection & Maintenance	80,034	135,000	135,000	135,000	-	0.00%
580509	Reline Bridge Culvert Storm Structures	-	98,000	98,000	98,000	-	0.00%
580510	Replacement of Failing Galvanized Storm Drainage	307,174	135,000	135,000	135,000	-	0.00%
580514	Storm Drainage Repair for Paving Schedule	-	127,000	127,000	127,000	-	0.00%
580516	Storm Pipe Lining Rehabilitation	-	138,000	138,000	138,000	-	0.00%
580517	Storm Sewer Evaluation & Update Program	115,925	300,000	300,000	320,000	20,000	6.67%
580518	Stormwater & Wastewater Plan Review	-	60,000	60,000	35,000	(25,000)	-41.67%
580519	Stream Evaluation and Restoration	61,287	225,000	225,000	200,000	(25,000)	-11.11%
580520	TMDL Action Plans	1,012,167	500,000	500,000	385,000	(115,000)	-23.00%
580521	University Drive Storm Sewer Outfall Relocation	-	300,000	300,000	-	(300,000)	-100.00%
580522	Plantation Parkway Culvert Repairs	30,631	-	-	-	-	0.00%
580523	Flood Mitigation Planning & Resiliency	50,504	-	-	100,000	100,000	0.00%
580525	Roberts Road East Side Drainage	-	1,000,000	1,000,000	-	(1,000,000)	-100.00%
580526	GIS and CMMS Technical Support for Public Works	-	65,000	65,000	32,500	(32,500)	-50.00%
580527	Community Rating System	-	200,000	200,000	-	(200,000)	-100.00%
580528	SWU Implementation Assisst	3,936	-	-	-	-	0.00%
580529	Property Yard Wash Bay	-	-	-	250,000	250,000	0.00%
580530	Sager Ave Culvert Replacement	-	-	-	650,000	650,000	0.00%
580531	Stewarding, Planting, Restoring Our Urban Trees (SPF)	-	-	-	145,000	145,000	0.00%
590102	Reserve	-	-	-	-	-	0.00%
	Subtotal	2,592,052	5,399,701	5,400,569	4,658,426	(741,275)	-13.73%
Total Stormwater Utility Fund		\$ 4,416,653	\$ 6,895,297	\$ 6,896,165	\$ 7,372,438	\$ 477,141	6.92%
Surplus/Deficit		\$ (1,415,509)	\$ 136,455	\$ 135,587	\$ (1,517,781)	\$ (1,654,236)	-1212.29%