

OFFICE OF THE ELECTORAL BOARD VOTER REGISTRATION



Director of Elections/General Registrar
Wannicha Rojanapradith



Electoral Board
Chairman: Mary S. McDaniel
Vice Chairman: Dennis J. Egan
Secretary: Richard L. Herrington

City of Fairfax Electoral Board Meeting May 23, 2024

ELECTORAL BOARD MEETING MAY 23, 2024

CALL TO ORDER

The Secretary called the meeting to order at 2:01 p.m.

PRESENT

Present for the meeting were Ms. Mary McDaniel, Chairman; Mr. Dennis Egan, Vice Chairman; Mr. Richard Herrington, Secretary; and Ms. Wannicha Rojanapradith, Director of Elections/General Registrar (DE/GR).

MEMBERS OF THE PUBLIC TO SPEAK

There were no members of the public present.

APPROVAL OF MEETING MINUTES FOR THE APRIL 30, 2024, ELECTORAL BOARD MEETING

The Chairman moved that the Electoral Board minutes for April 30, 2024, meeting be approved as written. The Vice Chairman seconded the motion and when the question was called, the motion passed unanimously.

OFFICER OF ELECTION NOMINATIONS

Officer of Election Applications: The DE/GR provided a list of two (2) applicants for appointment as officers of election. After review and discussion, the Chairman moved that both applicants for officer of election appointment be approved. The Vice Chairman seconded the motion and when the question was called, the motion passed unanimously.

DIRECTOR OF ELECTIONS/GENERAL REGISTRAR (DE/GR) REPORT

The DE/GR provided updates on several areas of interest.

Office of Elections renovation: The first full week of August 2024 has been scheduled for the completion of office renovations. It is anticipated that all remaining work will be completed.

"I Voted" and "Future Voter" Sticker Contest: The Commission of the Arts will sponsor a ceremony on September 17, 2024, that recognizes the winners of the contest. Electoral Board members will attend.

ADA Issue: Precinct One reported there is a potential ADA issue that is routinely mitigated during elections; a possible trip hazard near the entrance to this polling location. The need for a short-term and long-term

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solution needs to be explored. The Chairman will coordinate with the City of Fairfax Facilities to determine if the temporary installation of ramp at that location may be appropriate.

Office of Election Compensation: Based on a review of compensation provided to regular officers of election (OE) by the DE/GR, regular OEs' for the City of Fairfax are not compensated comparable with the localities of Fairfax County and Falls Church City. Following discussion by the Electoral Board and DE/GR on OE retention and budget impact, an increase was deemed appropriate.

The Secretary moved that the compensation for regular OEs' be increased to \$250.00 for each election. The motion was seconded by the Vice Chairman and when the question was called, the motion passed unanimously.

Voter Activity, June Primary: As May 22, 2024, 950 Democrat and 142 Republican by-mail ballots had been issued to voters, and 130 Democrat and 12 Republican voters had voted in-person.

Voter Complaint: A voter complaint submitted to the Department of Elections (in Richmond) was forwarded to the DE/GR; a Fairfax County voter observed what he believed to be a ballot or ballots deposited into the absentee ballot box located near the main entrance to City Hall and the person doing so then asked the screening staff in the atrium for directions to the Office of Elections so they could vote. The Fairfax County voter was concerned the person was attempting to vote twice. The DE/GR investigated and resolved the issue with the Fairfax County voter; multiple safeguards are in place to ensure a voter can only vote one time for each election.

Voting Equipment Deployment: June 18, 2024, primary election. The Electoral Board will take action to ensure voting equipment is deployed in support of the primary election.

New Voting Equipment: The City of Fairfax, on the recommendation of the DE/GR and Electoral Board, has purchased new voting equipment for City voters to replace the voting equipment purchased in 2015; the equipment currently in use is reaching the end of its service life and will be replaced before the November 2024 Presidential Election. Acceptance testing of the new voting equipment is scheduled for July 12, 2024.

Risk Limiting Audit (RLA): ELECT informed all localities to conduct a Risk Limiting Audit (RLA) of the November 2024 Presidential Election during the period of November 20-27, 2024. ELECT will provide more information later.

CLOSED MEETING – PERSONNEL ISSUES AND VOTING SECURITY

At 3:11 p.m. the Secretary stated, "I move the Electoral Board of the City of Fairfax be convened in closed session to discuss personnel matters pursuant to § 2.2-3711 (A) (1) of the Code of Virginia for appointments and § 2.2-3711 (A) (19) of the Code of Virginia related to voting equipment security, and I also move that Ms. Wannicha Rojanapradith, Director of Elections/General Registrar (DE/GR), be allowed to remain in the room during the closed meeting." The motion was seconded by the Chairman and when the question was called, the motion passed unanimously.

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At 3:37 p.m., the Secretary moved that the closed meeting of the Electoral Board to discuss personnel and voting equipment security issues be adjourned.

The motion was seconded by the Vice Chairman and passed unanimously.

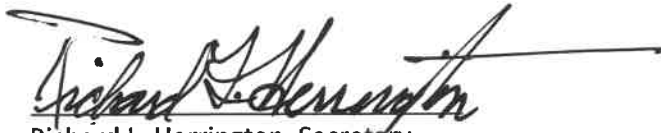
The Secretary stated, "I move the Electoral Board of the City of Fairfax certify that in closed session just recessed the only matters discussed personnel and voting equipment security matters as identified in the motion to close the meeting pursuant to the Virginia Freedom of Information Act, and that the motion be approved in open session." The Chairman seconded the motion. When the question was called, the motion passed unanimously:

Roll Call Vote:

	<u>Name</u>	<u>Vote:</u>
Chairman	Mary McDaniel	<u>Aye</u>
Vice Chairman	Dennis Egan	<u>Aye</u>
Secretary	Richard L. Herrington	<u>Aye</u>

ADJOURNMENT

The meeting adjourned at 3:39 p.m.



Richard L. Herrington, Secretary
City of Fairfax Electoral Board