



# OFFICE OF THE ELECTORAL BOARD

City of Fairfax

June 19-25, 2024

## Electoral Board Meeting Minutes



Director of Elections/General Registrar  
Wannicha Rojanapradith

Electoral Board  
Chairman: Mary S. McDaniel  
Vice Chairman: Dennis J. Egan  
Secretary: Richard L. Herrington

June 19, 2024

### PRESENT:

Ms. Mary McDaniel, Chairman; Mr. Dennis Egan, Vice Chairman; Mr. Richard Herrington, Secretary; Ms. Wannicha Rojanapradith, Director of Elections/General Registrar (DE/GR).

### CALL TO ORDER:

The Secretary called the Canvass for the June 18, 2024, Dual Party Primary Election to order at 1:01 p.m. It was noted that there were no voters present to discuss provisional ballots

### APPROVAL OF ELECTORAL BOARD MEETING MINUTES FOR MAY 23, 2024

The Chairman moved that the Electoral Board meeting minutes for May 23, 2024, be approved as written. The Vice Chairman seconded the motion and when the question was called, the motion passed unanimously.

### PROVISIONAL BALLOTS MEETING

At 1:06 p.m., the Chairman stated, "I move the Canvass be convened in closed session pursuant to §24.2-653.B of the Code of Virginia to evaluate the eligibility of provisional voters for the purpose of considering whether each person who submitted a provisional ballot at the Election was qualified to do so, and I also move that the DE/GR be allowed to remain in the room during the closed meeting, and that any persons who cast provisional votes and who are present be allowed to enter the room while their qualifications are considered and to present any relevant information on their behalf to the Board." The motion was seconded by the Vice Chairman and when the question was called, the motion passed unanimously.

At 1:09 p.m., the Chairman moved that the provisional ballot meeting of the Electoral Board of the City of Fairfax stand adjourned until June 24, 2024, at 10:00 a.m. and that the Electoral Board reconvene in open session. The motion was seconded by the Vice Chairman and passed unanimously.

At 1:10 p.m. the Chairman stated, "I move the Electoral Board of the City of Fairfax certify that in closed session just concluded the only matters discussed were the qualifications of provisional voters, as directed by § 24.2-653.B of the Code of Virginia, and as identified in the motion to close the meeting pursuant to the Virginia Freedom of Information Act, and that the motion be approved in open session." The Vice Chairman seconded the motion. When the question was called, the motion passed unanimously:

### Roll Call Vote:

	<u>Name</u>	<u>Vote:</u>
Chairman	Mary McDaniel	<u>Aye</u>
Vice Chairman	Dennis Egan	<u>Aye</u>
Secretary	Richard L. Herrington	<u>Aye</u>



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In open session at 1:10 p.m., the Chairman moved that the Provisional Ballots Meeting, now adjourned, reconvene at 10:00 a.m. on Monday, June 24, 2024. The motion was seconded by the Vice Chairman and when the question was called, the motion passed unanimously.

### **CANVASS**

Ascertainment of the election began following established procedures. Precincts One through Six followed by the Central Absentee Precinct (CAP) were processed in order.

At 3:05 p.m., the Secretary, without exception, recessed the meeting for 15 minutes.

At 3:20 p.m. the meeting reconvened to continue ascertainment. It was determined that the complexity of the dual primary resulted in minor oversights by a few officers of election; the identified officers of election will be notified to report to the DE/GR on June 20, 2024, to amend a few documents by affixing required signatures.

At 4:53 p.m., the Secretary asked for a motion to adjourn the Canvass until Monday, June 24, 2024, at 10:00 a.m. The Vice Chairman seconded the motion and when the question was called, the motion passed unanimously.

### **JUNE 24, 2024**

#### **CALL TO ORDER:**

The Secretary called the Canvass for the June 18, 2024, Dual Party Primary Election to order at 10:08 a.m. It was noted that there were no voters present to discuss provisional ballots and no members of the public present to observe the proceedings.

#### **PRESENT:**

Ms. Mary McDaniel, Chairman; Mr. Dennis Egan, Vice Chairman; Mr. Richard Herrington, Secretary; Ms. Wannicha Rojanapradith, Director of Elections/General Registrar (DE/GR); Ms. Shelley Kozlowski, chief deputy registrar and Mr. Rodrigo Albo, deputy registrar.

#### **PROVISIONAL BALLOTS MEETING**

At 10:10 a.m., the Vice Chairman stated, "I move the Canvass reconvened in closed session pursuant to §24.2-653.B of the Code of Virginia to evaluate the eligibility of provisional voters for the purpose of considering whether each person who submitted a provisional ballot at the Election was qualified to do so, and I also move that the DE/GR, chief deputy registrar Ms. Shelley Kozlowski and deputy registrar Rodrigo Albo be allowed to remain in the room during the closed meeting, and that any persons who cast provisional votes and who are present be allowed to enter the room while their qualifications are considered and to present any relevant information on their behalf to the Board." The motion was seconded by the Chairman and when the question was called, the motion passed unanimously.

At 10:53 a.m., the provisional ballots meeting recessed for 15 minutes. At 11:08 a.m., the provisional ballots meeting reconvened.



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At 12:06 p.m., the Vice Chairman moved that the provisional ballot meeting of the Electoral Board of the City of Fairfax adjourn and the Electoral Board reconvene in open session. The motion was seconded by the Chairman and passed unanimously.

At 12:08 p.m. the Vice Chairman stated, "I move the Electoral Board of the City of Fairfax certify that in closed session just concluded the only matters discussed were the qualifications of provisional voters, as directed by § 24.2-653.B of the Code of Virginia, and as identified in the motion to close the meeting pursuant to the Virginia Freedom of Information Act, and that the motion be approved in open session." The Chairman seconded the motion. When the question was called, the motion passed unanimously:

### Roll Call Vote:

	<u>Name</u>	<u>Vote:</u>
Chairman	Mary McDaniel	<u>Aye</u>
Vice Chairman	Dennis Egan	<u>Aye</u>
Secretary	Richard L. Herrington	<u>Aye</u>

### CANVASS

In open session at 12:09 p.m., the provisional ballots, in precinct order, were reviewed and the eligibility of voters to cast provisional ballots was determined.

The Electoral Board voted on the eligibility of 15 provisional ballots:

- The Electoral Board determined ten (14) provisional ballots were eligible to be counted.
- The Electoral Board determined two (1) provisional ballots were not eligible to be counted.

The 14 eligible provisional ballots were cast and votes tallied using an L&A tested and certified OVO scanner. The EB completed the statements of results (SOR) and the provisional ballot results for entry into VERIS. The DE/GR stated the necessary actions for VERIS entry and document preparation were underway and completion of the required abstracts could begin immediately. By 2:00 p.m. the Canvass was complete as was all required documentation with one exception; ELECT needed to approved the submission of the Election Results Certification Checklist – ELECT 103(A), which delayed the submission of the abstracts and it was not known when that form could be signed and completed.

The EB decided to have individual EB members return to sign the remaining document when ELECT was ready. The DE/GR will coordinate with individual EB members to return the Office of Elections to sign the remaining document.

### APPROVAL OF MEETING MINUTES FOR THE MAY 23, 2024, ELECTORAL BOARD MEETING

The Chairman moved that the minutes for the May 23, 2024, EB meeting be approved as corrected. The Vice Chairman seconded the motion and when the question was called, the motion passed unanimously.

### CALENDAR UPDATE

The DE/GR briefed the EB concerning her availability and changes in scheduled events. Of note are three items; Legislative update is now scheduled for July 30, 2024; the VRAV Conference will take place August 5-8, 2024; the "I



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Voted" sticker contest winner ceremony will take place September 17, 2024; and on Friday September 27, 2024 there will be a presentation by the City Manager and Director of Emergency Services.

### CLOSED MEETING – PERSONNEL ISSUES

At 2:07 p.m. the Secretary stated, "I move the Electoral Board of the City of Fairfax be convened in closed session to discuss personnel matters pursuant to § 2.2-3711 (A) (1) of the Code of Virginia, and I also move that Ms. Wannicha Rojanapradith, Director of Elections/General Registrar (DE/GR), be allowed to remain in the room during the closed meeting." The motion was seconded by the Chairman and when the question was called, the motion passed unanimously.

At 2:42 p.m., the Secretary moved that the closed meeting of the Electoral Board to discuss personnel issues be adjourned. The motion was seconded by the Vice Chairman and passed unanimously.

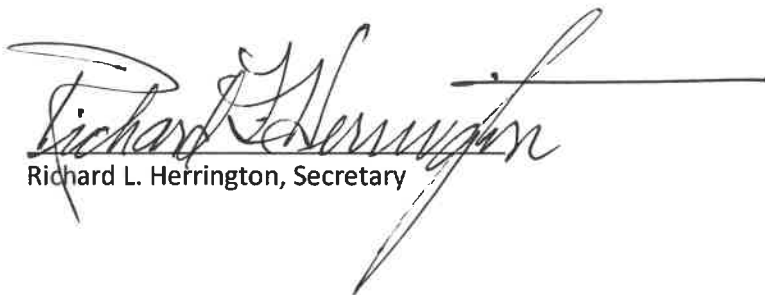
The Vice Chairman stated, "I move the Electoral Board of the City of Fairfax certify that in closed session just recessed the only matters discussed were personnel matters as identified in the motion to close the meeting pursuant to the Virginia Freedom of Information Act, and that the motion be approved in open session." The Chairman seconded the motion. When the question was called, the motion passed unanimously:

#### Roll Call Vote:

	<u>Name</u>	<u>Vote:</u>
Chairman	Mary McDaniel	<u>Aye</u>
Vice Chairman	Dennis Egan	<u>Aye</u>
Secretary	Richard L. Herrington	<u>Aye</u>

### ADJOURNMENT

The meeting adjourned at 2:54 p.m.



Richard L. Herrington, Secretary