

**City of Fairfax
Parks and Recreation Advisory Board
Thursday, May 13, 2010, 6:00pm
Green Acres Center, Room 110
Draft Minutes
Joint Meeting with the City of Fairfax School Board**

The meeting was called to order at 1832 and the agenda was adopted.

1. Parks and Recreation Department Report.
 - a. The City of Fairfax Parks and Recreation Department is a finalist for the 2010 Class V (population less than 25,000) National Gold Medal Awards, sponsored by the American Academy for Park and Recreation Administration in partnership with the National Recreation and Park Association. We are competing with Green River, WY; Golden, CO; and Cullman, AL. The winner will be announced in Minneapolis, MN on 26 Sep 2010. The City of Fairfax Parks and Recreation is required to develop a 12 minute video for the next step in competing for first place.
 - b. The tennis courts were delayed due to inadequate foundation. The surface had to be removed and the under fill repaired. This delayed the opening.
 - c. Legal costs associated with Providence Field 3 under fill are still an issue. The contractor responsible for the fill did not fill the area properly before leaving the project and the city is holding his bond. The general contractor for building the ball field had to complete extensive fill work before he could complete the playing surface. Another delay occurred when the general contractor had to replace the landscape contractor who failed to meet specifications for top soil. The right soil is being trucked into the facility at this time.
 - d. The city budget passed with the P&R funds intact. This is a tribute to everyone helping to build and communicate a sound parks and recreation financial plan.
2. Legacy Program. The Legacy Program is on track and the website/online program is running. Many large donations have been committed and most of the rooms have donator names tentatively assigned. The golf tournament is being hosted by Army Navy Country Club at cost. Sign-ups for the tournament are being taken at \$250 per person which includes lunch and dinner. Donator bricks are also being sold and donators have committed to the pianos.
3. Trails Subcommittee. The Annual 1K and 5K events will be held on 5 June behind Daniels Run School. The Awards Ceremony for city contributions to parks and recreation will begin at 0930. Awards will be given to a top individual and two top organizations. The language for the awards was approved.
4. Community Garden and "Get Fit Fairfax" Programs. The community gardens were approved for both sites. We are currently looking for sponsors for the gardens and need to start publicizing. A city policy letter was provided to the board that included rules, responsibilities, applications, and costs. It was noted that city P&R is not funded to manage the gardens. The "Get Fit Fairfax" program was delayed until the garden program is underway.

5. Providence Elementary School Fields and Parking Plan. The plan was presented that would add approximately 28 parking slots and not impact the ball fields. The current plan is for a porous parking surface.
6. After School and Summer Camp Programs. The 2010 Summer Camp Program is on track and registration for last year's campers opened 1 March. Registration for all new campers opened 15 March. There are 54 staff members returning from last year. Staff training will be 23-24 June with camp setup on 25 June. After school programs continue at Daniels Run and Providence. New classes this year have included a craft club, science program, and a Chinese class for Mosby Woods.
7. Capital Improvement Plans. Daniels Run run-off improvements and Providence School snack bar remain future capital projects.
8. Community Center. The building is on track after winter delays. PRAB members may contact Mike McCarty if they would like to tour the site. The foundation has largely been completed and steel framing is beginning to go up.
9. Beaver Dam - Ashby Pond. Upgrades at Beaver Dam were discussed, but further study on the issues and funding is required at this time. A partnership for an institutional park pavilion is stalled with the council. A trail is the most likely positive outcome at this point. Initial design work is being done for Ashby Pond to include dredging, recreation improvements, trails, gazebo, and picnic areas.
10. Schools Updates. The Fairfax High school 75th year reunion will be this fall. Many of the activities will take place at the high school, but Army Navy Country Club will be supporting a reunion reception. Fireworks are planned. This fall will also mark the 50th year anniversary of the city. The main celebrations and Homecoming will occur on 24-25 September 2010. The "living classroom" was discussed and noted as an award winner at Daniels Run. Similar programs are in the works for Providence and Lanier.
11. Fairfax High School Practice Field Plan. The plan remains under review for upgrades to the practice facility. A key element is a watering system to maintain the turf. The concept is for a 90' baseball field and a 60' softball facility. Fairfax Little League remains interested in supporting the effort if joint use arrangements can be arranged. Mike McCarty and Mace Carpenter met with school and school board officials last month. A new entrance for the stadium was approved. This entrance will improve access to those with disabilities. The new lighting and track were discussed.

The joint meeting was adjourned. The PRAB-only meeting continued with school board members invited to stay. The minutes of the previous PRAB meeting were approved.

Chair: Joseph Harmon
Vice Chair: Esther Nasjleti
Secretary: Mace Carpenter

Stakeholder Updates

1. Commission on the Arts. Harry Wilbur, the Commission on the Arts representative to PRAB, reported that COA is organizing its members to contact regional arts organizations to promote our new community center and to gauge their interest in renting space to bring performances and other arts activities to the center.

2. Senior Center. Over Memorial Day weekend cafeteria floor will begin at Green Acres. Green Acres will continue to be required even after the new community center is complete.
- 3.

Matters of the Members

- Teen Center. A question was asked why the teen center was not supported this year. The answer was the reduction in department funding and the teen center did not have as high a priority as other programs.
- Mace Carpenter indicated the Little League has done as much as it can at this point in regards to the water leak issue at Providence Snack Bar. The waterline was cut by electrical utility work in at least one place. Without the water, proper maintenance cannot be conducted at Field 4 and no grilling may be accomplished at the snack bar.

The meeting was adjourned and the next PRAB Meeting will be 10 June at Green Acres.