

City of Fairfax,
Virginia



ADOPTED BUDGET
FY 2016-2017



THE CITY OF FAIRFAX, VIRGINIA

A BRIEF HISTORY

Farmers from eastern Virginia and Maryland began settling this area in the early 1700s. Fairfax County, formed in 1742, was named for Thomas, the Sixth Lord Fairfax, whose family's land grant included all of Northern Virginia. The City of Fairfax began as the Town of Providence, platted in 1805 on fourteen acres of land owned by Richard Ratcliffe. The early community was centered around the Fairfax County Courthouse, completed in 1800 at the corner of Little River Turnpike and Ox Road.

The area became a crossroads of conflict during the American Civil War with hardship and disruption experienced by all. On June 1, 1861, the first land engagement of the American Civil War was fought here resulting in the death of Captain John Quincy Marr, the first Confederate officer killed. Confederate John S. Mosby and his rangers' raid and capture of a sleeping Union general here on March 9, 1863 did not change Union control of the area--but the bold act remains one of war's best-known legends.

In the late nineteenth century the crossroads village expanded. New homes, barns, churches, and schools were built, including of the county's first two-story brick elementary school in 1873, now the Fairfax Museum and Visitor Center. In 1874, the Town of Providence officially became the Town of Fairfax following Culpepper's name change from Fairfax to Culpepper.

By the early twentieth century, the mixed grain agricultural economy gave way to a booming dairy industry that served the growing population of the metropolitan Washington area. The Washington, Arlington and Falls Church Electric Railway was extended to Fairfax in 1904, inspiring new development and the Town's earliest residential subdivision. Civic and social progress saw the creation of a Town police unit, volunteer fire company, sports clubs, and civic organizations. Fairfax High School, the Town's first four-year high school, opened in 1935.

World War II and its aftermath brought rapid population growth that completed Fairfax's conversion to a suburban community. In 1959, the Town of Fairfax deeded a 150-acre tract of land to the University of Virginia to establish a permanent home for what is now George Mason University, an innovative leader in higher education.

In 1961, the Town of Fairfax was incorporated as the independent City of Fairfax. A new City Hall was completed in 1962. The City built new schools, established a bus service, expanded services to residents, and created a downtown historic district. Today, the City--through its elected officials and citizen involvement--strives to meet the changing needs of an increasingly multicultural community. Rich in history and tradition, residents and visitors enjoy a small-town atmosphere and an abundance of cultural and recreational pursuits in the midst of a busy metropolitan area. As the City's first Mayor, John C. Wood, said in 1962, "Fairfax has a wonderful past and present, and an even greater future."

City of Fairfax

Adopted Budget

FY2017



2014 – 2016 Elected Officials

Mayor

R. Scott Silverthorne

City Council

Michael J. DeMarco
Jeffrey C. Greenfield
Nancy F. Loftus
David L. Meyer
Janice M. Miller
Eleanor D. Schmidt

2016 – 2018 Elected Officials

Mayor

R. Scott Silverthorne

City Council

Michael J. DeMarco
Jeffrey C. Greenfield
David L. Meyer
Janice M. Miller
Eleanor D. Schmidt
Jon R. Stehle, Jr.

City Manager

Robert L. Sisson



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Fairfax
Virginia**

For the Fiscal Year Beginning

July 1, 2015

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Fairfax, Virginia for its annual budget for the fiscal year beginning July 1, 2015. This is the 21st consecutive year that the City of Fairfax has received this award, and is valid for a period of one year. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



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The City of Fairfax

Office of the City Manager



June 24, 2016

The Honorable R. Scott Silverthorne and Members of the City Council
City of Fairfax
City Hall
10455 Armstrong Street, Suite 316
Fairfax, Virginia 22030

RE: City Manager's Adopted FY17 Budget Transmittal Message

Dear Mayor Silverthorne and Members of City Council,

I am pleased to submit the adopted FY17 budget for the City of Fairfax for your review.

The adopted budget is balanced, adheres to the adopted City Council Budget Guidelines and fiscal policies of the City Council.

The adopted budget for the City, for all funds, totals \$166,495,718, an increase of 2.2% from FY16. The General Fund, which supports most City activities, is projected at \$135,515,132, an increase of 3.9% over FY16.

The City's budget is made up of seven primary building blocks, or funds, that function interdependently yet each has its own function. The predominant fund, the General Fund, accounts for the majority of City services. When we discuss 'balancing the budget', it is usually referring to the task of balancing the General Fund. Balancing revenues with expenditures is a significant challenge every year, this being no exception. Minimal revenue growth this year, in some cases compounded by declines in major revenue sources, combined with significantly increasing expenditures, leave two basic alternatives: cut services or increase taxes. Neither are attractive options.

The City is fortunate to be able to contract for the provision of many City services. The City benefits abundantly from these relationships due the economy-of-scale savings that are achieved with 'contracting-out' services versus the City having to stand up and operate the administrative machinery to provide the services. However, this arrangement can be problematic as the City is unable to achieve cost-cutting methods for those services provided by contract when holding-the-line on expenditures is imperative. The City must either pay the amount due for the contracted services or consider the costlier option of providing the service itself.

I

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In addition to contracted-out services, several other major spending areas are non-discretionary; for example payments on the City's debt obligations, pension obligations, and, to a large extent, employee base compensation, maintenance of effort requirements in some revenue sources and some federal and state programs. Such arrangements create a structural problem for the City's budget; over 60% of City expenditures in the General Fund are unable to be reduced or trimmed back to meet available revenues. Therefore, the City is significantly constrained in what it can do to address ever increasing costs.

In providing you with a balanced budget this year, several tax rates or fees were recommended for an increase in several funds. (See pp. A-2 for a quick synopsis of the recommended adjustments.) The choice of recommending a rate increase is considered as a final resort after evaluating the impact of alternatives.

A brief discussion of significant changes follows in a "fund" format. We will begin with the General Fund.

GENERAL FUND HIGHLIGHTS

- Projected Expenditures of \$135,515,132; an increase of 3.9%, or \$5,050,330.
- Key factors impacting the fund, changes from previous year:
 - School Tuition Contract Increase \$1.1m
 - Increased CIP Investment \$1.5m
 - Personnel Costs Increases; Including Compensation Study recommendations (\$200k), a COLA of 1.35% and step increases included of 3.5% (Note: No additional positions funded.) \$1.1 m
 - Other City-County Contract Increases \$256k
 - Increase in fund transfers (Storm .25¢, C&I 2¢) \$578k
 - Decreased EDA Economic Development funding \$200k
 - Increased funding for Renaissance Housing \$50k
 - Use of General Fund surplus to balance \$394k
 - One Time Reductions FY16 \$221k
 - Increases in RE assessments (2.1%); RE tax rate of .75¢ for GF, .25¢ for Storm Water Fund, and 2¢ for the Trans Tax Fund (C&I Tax) \$3.6m

CAPITAL FUND HIGHLIGHTS

Total spending from all sources in the Capital Fund is \$26.2m, a reduction of \$8.7m. Transfers from the General Fund to the Capital Fund have been increased to \$7.9m from the 2016 level of \$6.5m. There were \$2.9m in cuts made from the proposed FY17 CIP list.

Increased General Fund support for street maintenance (overlay and curb and gutter) has been added in the amount of \$747k over current year levels due primarily to underfunding in past years. Sidewalk maintenance (brick, asphalt, handicapped ramps) is being funded in the amount of \$262k annually for FY17 and beyond. Repair of Jermantown Road is being planned in three annual phases, beginning in FY17. The total is \$420k with the first year amount of \$60k. This is a General Fund funded improvement, no state or federal funding is available.

No vehicle purchases will be financed in FY17; all purchased pay-as-you-go.

School CIP spending supported by the General Fund will increase from \$250k to \$430k in FY17.

Replacement/reinvestment of software applications for Personnel and Finance is included at \$50k, the first of a two year program costing \$250k.

Also recommended for funding in the CIP is \$35k for the Green Acres future use study and \$40k for the Van Dyck Park master plan and storm water study. Both initiatives are funded significantly below requested levels due to funding constraints. Playground equipment replacement is fully funded at \$120k. The CIP provides minimal funding, for recommendations of the Parks and Recreation Master Plan recently completed.

STORMWATER FUND HIGHLIGHTS

City Council's continued support of setting aside 2 cents of the Real Estate Tax rate has enabled the City to initiate a comprehensive storm water program which has had minimal funding in the past. With approximate expenditures of \$2m (including state funding and anticipated grants) in FY17, the following elements will be initiated or continued:

- Outfall stabilization
- Street related storm drainage infrastructure
- Relining and replacing storm drainage pipes
- Compliance with MS4 Permits
- Inspection of Private and Public BMP's
- Salary expense for Administration of the Program

As we discussed with City Council last year, we believe the 2 cent funding would be inadequate going forward. In order to boost funding in small increments, Council approved funding to 2.25 cents for FY17. Unfortunately, there is no funding provided in FY17 for needed storm drainage work at Foxcroft Colony or Mosby Woods Condominiums. Perhaps funding can be recommended in FY18 or FY19. The issues related to whether the City should participate in these two projects and, to what degree are unresolved.

UTILITY /WASTEWATER FUND HIGHLIGHTS

This fund provides for all phases of the City's wastewater system to include collection, treatment, and administrative and billing functions.

The adopted Wastewater utility rate increase of 10% over the rate in the current fiscal year. The average family's quarterly bill will increase from \$150 to \$165 with the increase. With this increase the City's rate would still rank among the lowest priced wastewater utility rates in Northern Virginia. It is anticipated that the City will have to continue to increase rates for the foreseeable future. The City expends approximately \$2m per year for the treatment of 1.2B gallons of wastewater generated by City residents and businesses annually.

In FY17, the City will make a \$4m payment to Fairfax County as an annual installment for the City cost of the Noman Cole wastewater treatment plant expansion and improvements. In addition to this cost, the City will expend another \$7.7m on operational costs/line maintenance and debt service.

The City Council will have opportunities to continue the discussion concerning the proposed sewer laterals 'insurance' program which is intended to help City residents avoid the full cost of expensive sewer lateral repair work.

TRANSPORTATION TAX FUND HIGHLIGHTS

- Transportation Fund includes revenue from the C&I Tax (or City match) and NVTA 30% funding
- Transportation Fund must be used on transportation projects that increase capacity (C&I), reduce congestion, or for "public transportation purposes" (NVTA 30% Money)
- Anticipated Transportation Tax Revenue in FY 17 is approximately \$4.5m
- In FY 17, Transportation Fund will fund both existing and new projects
- Existing projects: Kamp Washington construction, Northfax, CUE operations
- Adopted new projects: Old Town sidewalk spot widening, Fairfax Blvd sidewalk, Railroad Ave sidewalk, traffic signal preemption (with Fire and PD), Streetlight improvements

OLD TOWN SERVICE DISTRICT FUND HIGHLIGHTS

- Established in FY 2000 to help fund infrastructure improvements downtown. District "sunssets" in 2020 unless extended by City Council
- City levies a 6 cent per \$100 of assessed value on all properties in the district
- The levy generates approximately \$191k per year
- The City pays about \$1.2m debt service on downtown infrastructure and about \$400k annually in special services to the downtown area not provided generally to other areas of the City

TRANSIT FUND HIGHLIGHTS

- The CUE system annual expenses are \$4.1m.
- Revenues come from these areas to support the CUE system:
 - CUE Ridership Farebox \$550k
 - GMU Partnership \$750k
 - Transportation Tax Transfer in \$1.9m
 - DRPT (Pass Thru) \$3.2m
 - NVTC \$828k
- CUE Ridership is projected to decline to about 800k trips from a high of 1m in the past. This translates into a loss of \$50K in farebox revenue in FY17. Fares in FY17 remained unchanged.

CONCLUSION

One of the themes of this adopted budget is that, while much progress is being made in improving the basic infrastructure of the City in areas such as streets and sidewalks, storm water system maintenance and wastewater system upgrades and maintenance, there are still areas that will need additional resources. The recommendations contained in the Parks and Recreation Master Plan and the Green Acres Center future use plan are two such areas.

Another theme of this budget is funding to address employee compensation. We appreciated City Council's decision last year to conduct a compensation study and, when the study is completed this spring, we hope to be able to address recommendations. The Council adopted FY 2017 budget includes \$200,000 to fund the potential cost to implement the City's "Employee Compensation Study" recommendations. The City's best resource is its employees and we must remain committed to paying our employees fairly. We expect above average performance of our employees, and therefore the City needs to pay competitively.

Several Department Heads requested additional employees to keep pace with the work load. Following is a list of requested employees that were not funded. Cost of these positions is estimated at \$420k annually.

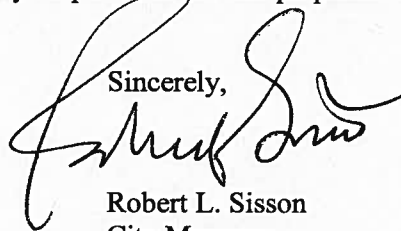
- Personnel
- Cable TV
- Public Works
- Marketing
- Treasurer
- Fleet Maintenance
- Safety Officer
- Video Producer (part-time to full-time)
- Transportation Planner
- Cultural Arts Coordinator (part-time to full-time)
- Treasury Technician
- Administrative Assistant III

While it is disappointing that a real estate tax rate increase was required to balance our General Fund budget, we know that City residents will continue to enjoy good value for tax dollars invested. It is a fact that, even with higher rates, the City continues to be among the lowest overall-taxed jurisdictions in Northern Virginia.

The work plan embedded in this adopted budget will enable the City's team of employees to continue to deliver high quality services efficiently.

I want to express my appreciation to David Hodgkins, Director of Finance/Assistant City Manager and Kerry Kidd, Budget Manager, who are primarily responsible for the preparation of the adopted budget document.

Sincerely,



Robert L. Sisson
City Manager

Historic Old Town Hall



City Manager's Budget Message FY 2017 Budget

FY 2017 Adopted Budget Highlights

- Expenditures for all funds total \$166,495,718, an increase of 2.2% from FY 2016.
- General Fund revenues and expenditures of \$135,515,132, an increase of 3.9% over FY 2016.
- Capital Fund expenditures for General Fund supported projects of \$7,884,668 (\$6,491,167 pay as you go and \$1,393,501 debt service) representing 5.8% of General Fund expenditures.
- A .75¢ real estate tax rate increase and a .25¢ Stormwater Fund real estate tax increase combine for a 1.0¢ overall rate increase. The adopted rate is \$1.062 per \$100 of assessed value; 2.25¢ is dedicated to the Stormwater Fund; average residential tax bill to increase 3.2%; 1.0% due to rate increase; and 2.2% due to the increased assessed value.
- The real estate tax rate necessary to provide residential equalization, whereby the average homeowner would pay no more in taxes than in the prior year equates to \$1.03 per \$100 of assessed value.
- A 2.0¢ increase in the Commercial and Industrial real estate tax, from 7.5¢ to 9.5¢ per \$100 of assessed value.
- One cent on the real property tax rate is equivalent to \$590,968.
- Real estate residential assessments increase an average of 2.2% for CY 2016; commercial assessments increase an average of 0.8% for CY 2016; combined assessments increase an average of 1.7% for CY 2016. New construction is excluded from this calculation.
- Based on increase in value (excludes new construction), assessed value of all real property equal to \$5,789,176,127, an increase of \$96,156,127 or 1.7%. The increase in assessed value due to estimated new construction is \$25,000,000 or 0.4%. Assessed value of all real property equal to \$5,814,176,127, an increase of \$121,156,127 or 2.1%.
- Provides a 3.5% merit raise for eligible employees at \$253,534 (General Fund) and a 1.35% market adjustment (COLA) at \$369,598.
- \$200,000 is earmarked to help fund potential costs to implement the City's "Employee Compensation Study" recommendations.
- No additional employee positions for FY 2017 are being approved.
- \$100,000 was allocated from the General Fund to continue support of the Economic Development Opportunity Fund, established in FY 2016.
- Contributes an additional \$50,000 (\$150,000 total) to fund the City's housing improvement fund (Housing Renaissance Fund).
- Wastewater utility rate increase of 10.0% to support the City's share of capital project costs required for the Noman M. Cole, Jr. Wastewater Treatment Plant.
- Use of \$1,369,539 Unassigned General Fund Balance.

Guide to the Budget Document

OVERVIEW

The City’s budget serves as a financial and policy plan that guides decisions made during each fiscal year. The budget is the single most important document we have for establishing control over the direction of change and determining the future of the City. It lays the groundwork for what we hope will be our community’s continued future prosperity. Within the pages of the document, the reader will find:

- A fiscal plan
- Revenue and expenditure summaries
- Policy statement
- Goals and objectives
- An annual operating program
- A long range planning guide
- A management tool to ensure financial control
- Performance measures to ensure accountability and evaluate performance

Not all narratives will contain each of these components, but rather only those that are applicable.

BUDGET PREPARATION PROCESS

The development of the City’s Operating Budget involves three phases: formulating budget requests, City Manager executive review and proposal, and City Council review and adoption. Each of the three phases is summarized as follows:

Formulating Budget Requests: September – December

- The formative stage of every budget begins in the Fall.
- Work with the City’s Budget Committee throughout the entire budget process
- City Council sets guidelines for the budget in November, which provides the framework for developing the new budget. In addition, the City Manager briefs the City Council on the financial summary of the previous fiscal year, and a projection of the current and upcoming fiscal years.
- City agencies assess their budgetary needs and submit requests to the Budget Committee. Requests are typically due in the middle of December.
- Revenue estimates are derived from a review of current and projected economic indicators, current and proposed Federal and State legislation, knowledge of future events in the City and a review of historic trends.

City Manager Executive Review and Proposal: December – February

- Requests from departments are reviewed and evaluated for priority.
- Meetings are held between the departments and Budget Committee to discuss budget requests. Based on estimated revenues, funding is requested by the City Manager for the programs and services required to maintain an essential level of service or to provide for enhancements to programs identified as priorities by City Council.
- City Manager proposes the budget to City Council in late February or early March.
- By law, local government budgets must be balanced; i.e., expenditures may not exceed revenues.

City Council Review and Adoption: March – May

- City departments provide department budget presentations.
- City Council advertises the proposed real estate tax rate (mid to late March)
- Council reviews the proposed budget and a minimum of two public hearings are held to provide the public with an opportunity to comment to ensure the budget is responsive to citizen needs.
- After careful deliberation, the proposed budget, as modified for additions and deletions, is enacted by City Council as the adopted budget. In addition, City Council adopts the real estate tax rate, all other rates and levies, and the budget appropriation resolution.
- The budget can only be amended by the City Council after proper notice and a public hearing.
- The Adopted Operating Budget takes effect on July 1, the beginning of the fiscal year.

The Capital Improvement Program (CIP) follows a similar process whereby departments submit estimates, which are evaluated for priority and funding. The initial proposed CIP is issued in November and presented to the City Council and the Planning Commission in a joint work session for discussion. The Planning Commission holds a public hearing on the CIP and issues a memorandum to the City Council with recommendations. The City Council holds a series of work sessions and public hearings on the CIP and defers action until adoption of the operating and capital budgets in April/May. The City Manager refines the initial proposed CIP based on an evaluation of operating funding requests and available resources. A capital budget (the first year of the CIP) is included in the operating budget—together they become the adopted budget. The CIP document contains all detailed project and budgetary information for the full five year period.

BUDGET REVIEW SCHEDULE

The following dates were scheduled for City Council review and approval of the budget, but are subject to change:

FY 2017 Budget Calendar*

Date	Action Item
November 3, 2015	Discussion of the FY 2015 Financial Results, FY 2016 Budget Update, Projections for FY 2017, and suggested FY 2017 Budget Guidelines.
November 10, 2015	FY 2017 Budget Guidelines – Public Hearing and Adoption
December 1, 2015	FY 2017 CIP Joint Work Session w/Planning Commission; Department CIP Presentations
February 23, 2016	FY 2017 Proposed Budget Presentation
March 1, 2016	FY 2017 Budget Staff Presentations to Council and Community Outreach
March 8, 2015	FY 2017 Budget Public Hearing; Consideration of Real Estate Tax Rate to be Advertised**
March 22, 2016	FY 2017 Public Hearing and City Council Budget Discussion Work Session
April 5, 2016	FY 2017 City Council Budget Discussion Work Session
April 12, 2016	FY 2017 Introduction of C&I, Wastewater; RE Tax Rate Public Hearing
April 27, 2016	FY 2017 Public Hearings: Budget, Rates & Levies, C&I, Wastewater, Budget Adoption (Note: WEDNESDAY replacing Tuesday's regular Council Meeting)

* All meetings listed are scheduled to begin at 7 pm on the designated date. Please check the City of Fairfax Community Calendar found on the City's website for updates as the meeting date approaches.

**Required 30 days advance notice prior to public hearing on real estate tax rate if assessments are to increase greater than 1%

ORGANIZATION OF THE BUDGET

The City's financial operations are budgeted and accounted for in a number of funds. Fiduciary funds, used to account for assets held by the City in a trustee capacity (i.e. City retirement funds), are not included. A fund is a separate accounting unit. All of the following funds are adopted (through appropriation resolutions) and can be found in proposed and adopted budget books as part of the City's annual budget review:

General Fund — This fund is the principal operating fund of the City, used to account for all expenditures and revenues not required to be accounted for in other funds. Generally, the majority of the spending incurred in performing the normal functions of the City, such as public works, public safety, administration, etc., is captured in the General Fund. The major revenue sources that fund these functions are general property taxes, other local taxes, licenses & fees, fines & forfeitures, charges for services, use of money & property, and State & Federal aid.

General Fund (continued) – General government services and expenditures are organized into the following functions: Legislative, Judicial Administration, Electoral Board, General and Financial, Public Safety, Public Works, Social Services, Recreation and Cultural, Community Development and Planning, School Board/Education, and Non-departmental (primarily fringe benefits and debt service). Within each General Fund function are departments that account for a specific set of governmental activities. For example, within the Public Safety function are the Fire and Police departments. Every department accounts for its activities in various accounts. While budgetary control is exercised at the department level, accounts are utilized to allow for more detailed management.

Capital Fund — Each year, the City adopts a five-year Capital Improvement Program (CIP) that serves as a blueprint for the long-term physical improvements to City infrastructure. The Capital Fund is funded through transfers from the General, Stormwater, Transportation Tax, Cable, Downtown, and Wastewater funds; the Northern Virginia Transportation Authority (NVTA); Federal and State aid; bond issues; and private donations. The current year CIP is included as part of the annual budget.

Stormwater Fund — This fund was established to account for major stormwater projects. 2.25¢ on the real estate tax rate is dedicated for project funding. This is a separate Capital Fund.

Cable Grant Fund — This fund receives its revenue from cable television fees, which can only be used for cable television equipment. This is a separate Capital Fund.

Old Town Service District Fund – This fund was established to fund services and capital projects in the Old Town District. The City levies an additional 6.0¢ per \$100 of assessed value on all properties in this district.

Utility Fund — Wastewater services are accounted for in the Utility Fund, which is an enterprise fund. Enterprise funds are those funds in which the cost of providing goods or services is funded primarily through user charges.

Transit Fund — The Transit Fund accounts for the operations of the City’s transit system. The City’s transit system owns and operates the CUE bus system and funds the City’s share of Washington Metropolitan Transportation Authority (WMATA) costs. The Transit Fund receives funding through the NVTA and the Northern Virginia Transportation Commission (NVTC).

Transportation Tax Fund – This fund levies an additional 9.5¢ per \$100 of assessed value on all commercial and industrial properties. This fund also accounts for “30%” monies received from the NVTA pursuant to HB2331. The revenue collected is used exclusively for qualified and approved transportation projects and transit costs.

BUDGETARY BASIS

The budgets of the General and Capital funds (including Stormwater, Old Town Service District, Cable Grant, and Transportation Tax) utilize the modified accrual basis of accounting under which revenues are recorded when measurable and available to fund operations during the year. Expenditures, except for interest, are recorded when the liability is incurred. Interest is recorded when due. Budgets of the Wastewater and Transit funds utilize the accrual basis of accounting. Revenues are recorded when earned, and expenses are recorded when the liability is incurred. The accounting method used for City budgeting does not materially differ from that used for financial reporting (all funds), with the notable exceptions of depreciation and amortization, and debt service reporting in the enterprise funds, which are excluded for budgeting purposes, are included in the City’s Comprehensive Annual Financial Report (CAFR).



Council Goals*

1. *Economic Development:*

Capture opportunities for economic development and advance the economic health of the City through balanced business expansion, retention, attraction, incubation, and placement to progress a business environment conducive to maintaining the quality of life to which our residential and business communities have become accustomed.

2. *Governance:*

Maintain a high-performing, efficient, and effective governing system through open, multi-modal communication with our residential and business communities; ensure active participation from our diverse citizenry; and a professional, capable City administration which collectively creates a model of successful municipal governance to sustain the City as a vital, thriving community.

3. *Neighborhoods:*

Build strong, safe, and secure neighborhoods, and improve residential quality of life through active community participation; improved connectivity through enhanced and inclusive communication; provide a safety net for those in need; well-funded renovation programs; a culture of shared accountability; and robust city services.

4. *Transportation:*

Provide for the safe, efficient, and effective movement of pedestrians, cyclists, motorists, mass transit and commercial vehicles through the City and region by use of a transportation infrastructure with traffic control systems that maximize safety, ease of use, and reliability while minimizing travel time and inconvenience.

5. *Development and Redevelopment:*

Enable appropriate, targeted, sustainable, and transportation-oriented mixed use development and redevelopment that expands on our sense of place, supports our changing demographics, prioritizes housing affordability, and significantly contributes to the economic strength of the City.

***These goals were adopted by the City Council on July 22, 2014.**

Strategic Priorities & Goals

1 Economic Development

Capture opportunities for economic development and advance the economic health of the City.

Culture & Rec
Enhance the cultural and leisure time activities for the Fairfax community.



Community Development
Develop and support coordinated land use and development strategies and policies consistent with the City's Comprehensive Plan.



General and Financial Admin
Provide the citizens the City with a strong, diverse economy that provides a wide range of goods and services for the community and an economy that provides a high rate of taxable revenue to the City.



2 Governance

Maintain a high-performing, efficient and effective government system.

Legislative
Set goals and formulate policy for providing a variety of needed or required municipal services to City residents.



Judicial Administration
Ensure fair, effective Court services for City residents.



Electoral Board
Promote our representative form of government by ensuring the integrity of the voter registration process and conducting free and fair elections.



General and Financial Admin
Ensure that resources funded by the City Council are well managed and available to provide municipal services to City residents.



Strategic Priorities & Goals

3 Neighborhoods

Build strong, safe neighborhoods and improve residential quality of life.

<p>Public Safety Increase sense of safety and protection of life and property.</p> 	<p>Schools Provide the best possible educational opportunities for the citizens of Fairfax.</p> 
<p>Public Works Provide City residents with refuse collection, stormwater and street Maintenance.</p> 	<p>Social Services Provide real estate tax relief to qualified elderly or disabled residents.</p> 
<p>Parks</p> 	<p>Community Development Improve and preserve the aesthetics throughout The City.</p> 
<p>Culture & Rec Enhance the quality of life by planning, administering and operating leisure-time activities for City residents.</p>	<p>General and Financial Admin Foster better communication between the City and neighborhoods.</p> 

4 Transportation

Provide for the safe, efficient and effective movement of all traffic through the City.

<p>Public Works Improve pedestrian infrastructure, bicycle and automobile transportation.</p> 	<p>Community Development Improve and facilitate safe bicycle, pedestrian and vehicle mobility throughout the City.</p> 
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5 Development and Redevelopment

Enable appropriate and targeted mixed use development and redevelopment within the City.

<p>Culture & Rec Enhance the cultural and leisure time activities for the Fairfax community.</p> 	<p>General and Financial Admin Assist in finalizing and implementing current redevelopment and transportation projects</p> 
<p>Public Works Maintain City infrastructure to aid in attracting new economic activity to the City.</p> 	<p>Social Services Assure access of human services programs to all City residents.</p> 
	<p>Community Development Facilitate well-conceived development and redevelopment projects and land use that enhance the quality of life for City residents.</p> 

Council Strategic Priorities Linked by Function

The five strategic priorities generated by the City Council provide the framework to align our top strategic priorities through City Departments in creating goals and objectives that support the City Council's vision and achieve operational and sustainable accountability.

The relationship between departments and related council strategic priorities are identified in the chart below:

Strategic Priority					
Function*	#1 Economic Development	#2 Governance	#3 Neighborhoods	#4 Transportation	#5 Development & Redevelopment
Legislative		*			
Judicial Administration		*			
Electoral Board		*			
General and Financial Administration	*	*	*		*
Public Safety			*		
Public Works			*	*	*
Social Services			*		*
Culture and Recreation	*		*		*
Community Development and Planning	*		*	*	*
School Board/Education			*		

* - See "General Fund Overview" (following) for department detail and page references.

General Fund Overview

The General Fund is the principal operating fund of the City. The majority of the spending in this fund is incurred in performing the normal, recurring functions of the City. The major revenue sources that fund these functions are general property taxes, other local taxes, licenses & fees, fines & forfeitures, charges for services, use of money & property, and State & Federal aid. Within each operational function listed below are the departments responsible for carrying out specific activities for that function. The cost of each department's activities is tracked by account categories, such as salaries, fringe, purchased services, internal services, other charges, supplies and materials, and capital outlay.

The functions and associated departments of the City's General Fund are:

- **Legislative (page D-2)**
 - Mayor and City Council; City Clerk
- **Judicial Administration (page D-9)**
 - General District Court; Joint Court Service; Juvenile and Domestic Court; Court Service and Custody
- **Electoral Board (page D-17)**
- **General & Financial Administration (page D-23)**
 - City Manager; City Attorney; Public Audit of Accounts; Personnel; Community Relations; Economic Development; Cable TV; Risk Management; Information Technology; Printing and Office Supplies; Fleet Maintenance; Finance and Accounting; Real Estate Assessment; Treasurer; Commissioner of the Revenue
- **Public Safety**
 - Police (page D-71)
 - Fire (page D-83)
- **Public Works (page D-95)**
 - Asphalt Maintenance; Concrete Maintenance; Snow and Ice Control; Storm Drainage; Signs, Signals, and Lighting; Refuse Collection; Facilities Maintenance; Streets and Rights of Way; Administration and Engineering
- **Social Services (page D-123)**
 - Health Department; Commission for Women; Community Services Board; Senior Citizen Tax Relief; Human Services Coordinator; Social Services
- **Culture and Recreation (page D-135)**
 - Parks and Recreation Administration; Special Events; Facilities Maintenance; Park and Ball Field Maintenance; Marketing; Library; Historic Resources; Cultural Arts
- **Community Development & Planning (page D-167)**
 - Planning and Design Review; Current Planning
- **School Board/Education (page D-177)**
 - School Board; Contracted Instruction Costs; Capital Outlay; Debt Service; Capital Leases
- **Non-departmental (page D-185)**
 - General Debt Service; Employee Fringe Benefits; Salary Vacancy; Reserve for Contingency; Contributions to Regional Agencies; Fund Transfers; Capital Leases

Wastewater

Fiscal and Operating Policies*

ESTABLISHMENT OF RATES

1. Wastewater rates and fees shall be established by City Council in a transparent manner consistent with all similar City activities. To that end, customers and residents (the rate payers) shall be given notice of all meetings of the City Council when such discussions and rate settings occur. In the establishment of annual Wastewater rates, the City shall adequately disclose future growth plans and their expected impact on future rates.
2. The City shall annually prepare and include in the adopted budget a three-year future estimated rate schedule.
3. All ratepayers shall be charged uniform rates within their rate class. The determination of rates for the enterprise funds shall conform to standard municipal utility practices.
4. Rates for the enterprise funds, including the timing of rate adjustments, shall be designed to recover fixed and variable costs in such a manner as to ensure cost recovery and rate stability.
5. Rates of the enterprise funds shall be established to 1) ensure efficient and effective operation of the utilities, 2) fully recover actual operating and maintenance expenses incurred during the fiscal year, 3) repay annual debt payments for capital expenses of the enterprise fund, and 4) ensure surplus revenues are reserved to facilitate rate stability for ratepayers.

APPLICATION OF THE MANAGEMENT FEE

1. The Wastewater utility shall reimburse services received from other City departments, including but not limited to, personnel, administrative expenses, equipment and facilities. These services shall be prorated to reflect actual costs and designated as the “management fee”. The Wastewater enterprise fund shall reimburse the City for materials and services purchased during the fiscal year when consumed.
 2. The procedures used to allocate each fund’s share of the management fee shall be reviewed by the City’s auditor not less frequently than every five years. The results of such a review shall be included as part of the documentation for subsequent rate proceedings. Unless otherwise justified by the auditor’s review, the total amount included in the Wastewater enterprise fund for payment to the City, or other entities, for management fee expenses may each be increased at a rate no greater than the growth rate of the City’s total budget.
- * Amended to exclude policies relating to the City’s Water Fund. The City transitioned out of the water treatment and distribution system business January 2014.

RECOVERY OF CAPITAL INVESTMENT

1. Utility physical plant investments in excess of normal and customary repair and replacement will be capitalized and amortized for rate setting over their useful lives, either through depreciation/amortization or sinking fund amortization of borrowings. Normal and customary repair and replacement will be expensed when incurred during the fiscal year. Depreciation and amortization shall conform to standard municipal utility practices.

UNDESIGNATED FUNDS

1. Surplus revenues, also known as Undesignated Funds, will be used in lieu of customer revenues, if possible, when those surplus funds reach a level equal to 100% of the prior year’s fund expenses, unless such funds are to be held for pay-as-you-go capital expenses.
2. Surplus revenues shall be invested through the City and the interest earned shall be credited to the Wastewater Fund. Surplus revenues shall not be transferred from the Wastewater account to be used for non-utility purposes.



Noman M. Cole Wastewater Treatment Plant

Council Adopted Financial Policies

To establish and document a policy framework for fiscal decision-making and to strengthen the financial management of the City, in April 2000, the City Council initially enacted a comprehensive set of Financial Policies, as detailed below. The goal of these policies is to ensure that financial resources are well managed and available to meet the present and future needs of the citizens of the City of Fairfax. Revisions to the financial policies were incorporated per recommendations by the Budget Committee and approved by the City Council in November of 2008.

Budgeting Policies:

1. The City's annual operating budget, capital budget and Capital Improvement Program (CIP) shall be coordinated with, and shall be in concert with, the City's Comprehensive Plan.
2. The City shall adhere to the following guidelines in preparing, implementing and executing the annual budget:
 - a. Mayor and City Council shall develop general budget guidelines and provide them to the City Manager by November 15.
 - b. The Capital Improvement Program shall be considered by the City Council prior to its consideration of the annual budget.
 - c. Where appropriate, revenues related to expenditures shall be reflected in the budget documents.
 - d. The Mayor and City Council shall meet with selected boards and commissions in work sessions as part of the budget deliberations to review budget items concerning areas of interest to the boards and commissions.
 - e. The Mayor and City Council shall conduct a quarterly review of the implementation of the budget.
3. Budgeted current revenues must be greater than budgeted current expenditures.
 - a. Significant one-time revenues shall be used only for one-time expenditures.
 - b. Revenues must be increased or expenditures decreased, in the same fiscal year, if deficits appear.

4. The target for the General Fund transfer to the Capital Fund shall be at least 5 percent of General Fund expenditures to help ensure adequate reinvestment in capital plant and equipment. This transfer percentage incorporates the City’s use of annual debt service payments toward capital projects.
5. The City shall set utility rates for the *Wastewater Fund that will ensure industry-standard operation of the enterprise functions.

Reserve Policies:

1. The target for the General Fund balance shall be, at minimum, approximately 10 percent of General Fund expenditures.

Debt Policies:

1. Debt Service Targets
 - a. Annual debt service expenditures shall be less than 9 percent of annual expenditures.
 - b. Outstanding Debt shall be less than 3 percent of assessed valuation.
2. The term of any bond issue shall not exceed the useful life of the capital project/facility or equipment for which the borrowing is intended.

Revenue/Cash Management Policies:

1. The City shall develop an aggressive economic development effort in order to lessen the impact of any future real estate rate increases.
2. The City shall maintain a diversified revenue base in order to shelter City finances from short-term fluctuations in any single revenue stream.
3. Annual City revenues shall be projected by an objective and thorough analytical process.
4. The City shall deposit all funds within 24 hours of receipt.
5. Investment of City funds shall emphasize the preservation of principal with safety, with liquidity and yield being the primary factors considered.

* Amended to exclude policies relating to the City’s Water Fund. The City transitioned out of the water treatment and distribution system business January 2014.

Accounting/Auditing and Financial Reporting Policies:

1. The City shall take necessary action to ensure receipt of the Government Finance Officers Association annual accreditation for the budget and for the comprehensive annual financial report (audit).
2. An independent audit shall be performed annually and a management letter shall be received by City Council. City administration shall prepare a response to the management letter on a timely basis to resolve any issues contained in the letter.

Council Adopted Budget Guidelines

FY 17 Budget Guidelines were approved by the City Council in November of 2015.

Revenue:

- Projected revenues must equal or exceed proposed expenditures. Significant one-time revenues shall be used only for one-time expenditures.
- The City will pursue federal, state and private grants but will strictly limit financial support of these programs to avoid commitments which continue beyond funding availability.
- Sufficient user charges and fees shall be budgeted to support the full cost (operating, direct, indirect and capital) of operations. Market rates and charges imposed by other public and private organizations for similar services should be considered when establishing tax rates, fees and charges.

Operating:

- Maintain City services at existing levels and to the extent possible minimize reliance on tax increases to balance the City's Proposed Budget.
- Continually review City government programs and operations to achieve the most efficient and effective delivery of community services possible.
- The annual budget process shall weigh all competing requests for City resources within expected fiscal constraints. New initiatives shall be financed by reallocating existing City resources to programs and services with the highest priorities or through new revenue sources.
- Consider allocating funds to the school tuition reserve to absorb unforeseen deficits in future school tuition budgets

Employee Staffing/Compensation/Administration:

- Consider a fair and affordable market adjustment and performance based increase for employees to retain parity with other local governments.
- The City's budget shall fully fund the Annual Required Contribution (ARC) to the City's Supplemental Retirement Plan, as determined by the City's actuaries.

Capital Improvement Program (CIP):

- Maintain the General Fund CIP transfer to provide the minimum funding required for repairs and maintenance to adequately protect the City's investment in infrastructure. The sources of funding will largely be determined based on the useful life of the project. However, the City will use the pay as you go funding method whenever practical.

Fund Balance:

- Maintain an Unencumbered General Fund balance equal to approximately 10 percent of the general fund expenditures in conformance with the City Council financial policy.

Financial:

- Follow the rating agencies and financial advisor directives, in order to maintain the highest possible credit rating.
- Adhere to the Council’s adopted financial policies.

Community Profile

City Government

Date of Incorporation	1799
Date of City Charter	1961
Form of Government	Council—Manager
City Employees	399.30

Physiographic

Land Area - Square Miles	6.34
Acres of Public Parks & Open Space	188
Paved – Lane Miles	169
Sidewalks	87

Utilities

Telephone	Verizon
Electric	Dominion Virginia Power
Gas	Washington Gas
Water	Fairfax Water
Wastewater	City of Fairfax
Cable	COX Cable / Verizon

Economic Indicators:

Largest Private Employers (June 2015)

The Wackenhut Corp
Ted Britt Ford Sales
Fairfax Nursing Center
Zeta Associates
Catholic Diocese of Arlington
Multivision, Inc
Fairfax Volkswagen, Honda

Largest Public Employers (June 2015)

City of Fairfax
Dominion Virginia Power
U.S. Postal Service
Department of Rehabilitation Services
U.S. Department of the Treasury

Taxes:

Real Estate Tax Rate

FY 2017: \$1.062 per \$100 assessed value
 FY 2016: \$1.052 per \$100 assessed value

Personal Property Tax Rate

FY 2017: \$4.13 per \$100 assessed value
 FY 2016: \$4.13 per \$100 assessed value

City Finances – Bond Ratings

Moody's Investors Service, Inc	Aaa
Standard & Poor's	AAA

Population

2014 UVA Weldon Cooper Ctr. Estimate	24,730
2014 U.S. Census Estimate	24,483
2010 U.S. Census	22,671
2000 U.S. Census	21,498
1990 U.S. Census	19,622

Households

2010-14 American Community Survey Est	8,480
2010 U.S. Census	8,347
2000 U.S. Census	8,035
1990 U.S. Census	7,362

Average Household Size

2010-14 American Community Survey Est	2.71 persons
2010 U.S. Census	2.64 persons
2000 U.S. Census	2.61 persons

Age (2014 Census Estimate)

(1-19)	25.4%
(20-34)	20.6%
(35-64)	38.6%
(65 +)	15.4%

Race and Ethnicity (2014 Census Estimate)

White	58.8%
Asian	16.7%
Hispanic	16.6%
Black	4.9%
Other/Mixed	3.0%

Note: White, Asian and Black categories include non-Hispanics only.

Source: U.S. Census Bureau

Unemployment

	Nov 2014	Nov 2015
City of Fairfax	3.5%	3.7%
Virginia	4.8%	4.2%
United States	5.8%	5.0%

Hotel Industry

	Dec. 2010	Feb. 2014
Number of Hotel Rooms	561	1,138
Occupancy Rate	70%	72%
Average Daily Rate	\$92	\$110

Vacancy Rates

	FY 2014	FY 2015
Office Space	14.8 %	15.0 %
Retail Space	3.5 %	3.0 %
Industrial	6.1 %	4.0 %

City of Fairfax Employment by Industry

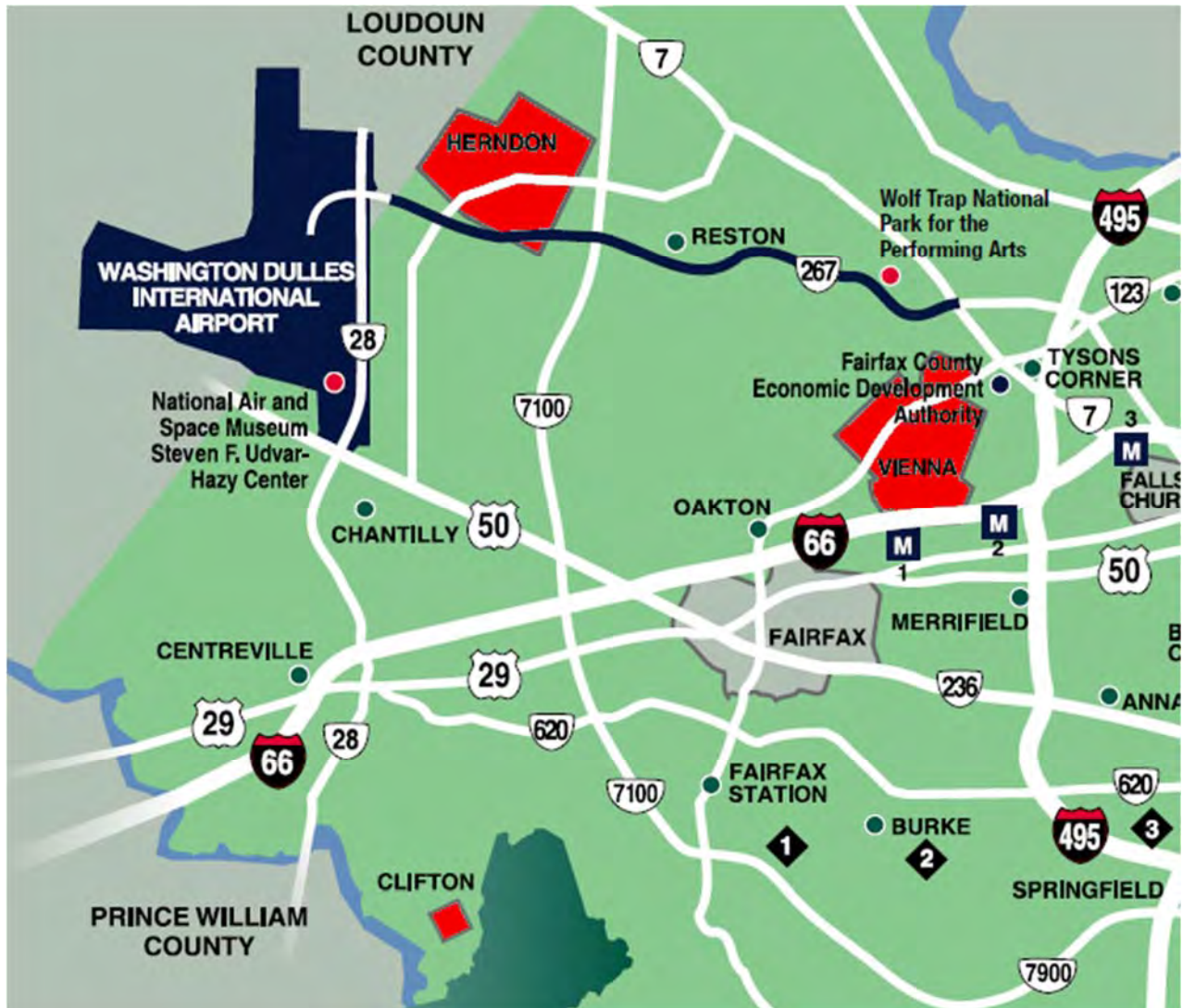
The largest major industry sector was Retail Trade with 19.1% of the employment followed by Professional, Scientific and Technical Services with 17.1%, Health Care and Social Assistance with 15.1% and Accommodation and Food Services with 11.0 %. The following is a listing of major industries and the number employed in those sectors for 2015 in the City of Fairfax.

Industry Group	Employees
Retail Trade	3,771
Professional, Scientific & Technical Services	3,375
Health Care and Social Assistance	2,982
Accommodation and Food Services	2,170
Administrative and Waste Services	1,337
Government	1,169
Other Services (Except Public Administration)	955
Finance and Insurance	836
Public Administration	636
Construction	576
Arts, Entertainment and Recreation	519
Education Services	507
Information	359
Real Estate, Rental and Leasing	193
Transportation and Warehousing	113
Manufacturing	112
Management of Companies and Enterprise	107
Wholesale Trade	52

*Source: Virginia Employment Commission,
Quarterly Census of Employment and Wages, Second Quarter 2015*

Economic Condition and Outlook

An independent jurisdiction of 6.34 square miles, just 15 miles west of Washington D.C., the City of Fairfax lies in the heart of Northern Virginia. Bounded by Interstate 66 to the north and less than five miles west of the Capital Beltway, the City is at the crossroads of the area's major north/south and east/west highways. Two major airports, Washington Dulles International Airport and Reagan National Airport, are within 30 minutes of the City. The City-run bus system provides direct access to rail mass transit at the Vienna Metro station, less than three miles from the center of the City.



Local Economy

Economic recovery remains somewhat erratic in the City. Private sector employment within the City actually decreased year over year. As of the June 30, 2015, there were 19,347 private sector jobs within the City of Fairfax (as reported by the Bureau of Labor Statistics or BLS) representing a decrease of 2.9% from June 30, 2014. Encouragingly the City's unemployment rate of 3.7% is well below state (4.2%) and national (5.0%) averages.

Downsizing by federal contractors has had a discernable impact on the regional office market. The City of Fairfax experienced an increase of .2% in office vacancy over the last year, reaching 15.0%. Fortunately the retail market continues to bolster the City's economy; at 3.0%, our vacancy rates remain among the lowest in the region.

Three key revenue sources that are bellwethers for the local economy – general property taxes, local sales and use tax and Business Professional and Occupational License (BPOL) taxes. General property tax revenues are estimated to increase \$3.7 million or 6.0% in FY 17 resulting from both an increase in assessed values and a higher real estate tax rate. BPOL is projected to remain relatively flat driven mainly by reduced volume flowing through the petroleum tank farm located in the City. Local sales and use tax revenues are expected to increase by \$0.2 million. The closing of the K-Mart store had a negative impact on the City's sales tax revenues in FY 2014 and FY 2015; however, with the opening of the new Lowe's location, the City is realizing a boost in its local sales growth for FY 2016 and is projected to continue in the coming year. While these results are certainly mixed, overall the outlook is positive as continued strengthening in the real estate market and healthy consumer spending continues to help the City recover during this extended post-recession period.

Economic Development Program

The Economic Development Office (EDO) in partnership with the Economic Development Authority (EDA) focuses on ensuring a strong economic base across the City. The EDO promotes the City's office and retail spaces to business prospects and vacant commercial properties to developers, assists businesses in their location decisions and processing through the City's administrative procedures, and acts as a facilitator for existing businesses in understanding and working through issues with City ordinances and policies.

City Council was the driving force behind increased outreach and communication with the business community over the last year. Recognizing the importance small businesses have on the City's economy, City leadership formalized the role of the Economic Development Office as that of a business ombudsman, or liaison with the business community. It also directed staff to begin work on identifying an incentive package the City could offer to attract and retain new businesses or serve as a catalyst for redevelopment of underutilized property.

The City has embarked upon a rebranding initiative this past fall to create an identity reflective of the City's unique qualities and characteristics.

Major Projects

Commercial:

Major mixed-use development projects are in process, continuing to fulfill the City's Fairfax Boulevard Master Plan.

Fairfax Circle Plaza Shopping Center Redevelopment: A proposal to redevelop approximately 108,000 square feet of commercial space (the oldest dating back to 1964) was approved earlier this year. The mixed-use development known as "Scout on the Circle" will include 400 multifamily apartments, 28,000 square feet of small shop retail space and a 54,000 square foot grocery store. Ground breaking is expected in 2016.

Northfax: The \$35.5 million Northfax transportation and stormwater improvement project is underway creating new and significant opportunities for public and private investment on Fairfax Boulevard.

Lowe's: This big-box retailer has redeveloped a former Kmart in the City's Kamp Washington area, and occupies roughly 75,000 square feet of space. Construction of the new building was completed and Lowe's opened for business in February 2016. The redevelopment of this property resulted in significant site improvements including landscaping, bike facilities and new signage helping to maximizing visibility of other businesses in the shopping center.

Residential:

Eleven Oaks: The project is currently under construction and will consist of 12 single family detached units.

Residences at Main: This project includes 42 luxury town homes with construction nearly complete.

Canfield Village: This project includes approximately 20,000 square feet of commercial (office and first floor retail) and 14 town homes. The majority of the commercial space has now been leased and the homes sold.

Mount Vineyard: This project includes 132 dwelling units (94 condominiums and 38 townhouses) to replace an aging garden style complex. Ground breaking occurred in June 2016.

The Enclave: An 80-unit condominium project is expected to break ground in 2016. The project will add high quality condominiums to a property with existing office and educational uses.

Novus Fairfax Gateway: This project will add over 400 luxury rental apartments and 29,000 square feet of commercial office space to the Kamp Washington area. The project will construct new streets to connect a roadway system supporting redevelopment of other parcels in the area. Ground breaking expected to occur in 2016.

Mayfair: This project includes 25 townhouse-style condominiums over a shared, secured parking structure. This project is located at the edge of the City's historic district and replaces a vacant property that had become an eyesore in recent years. The project is currently under construction.

Recognition

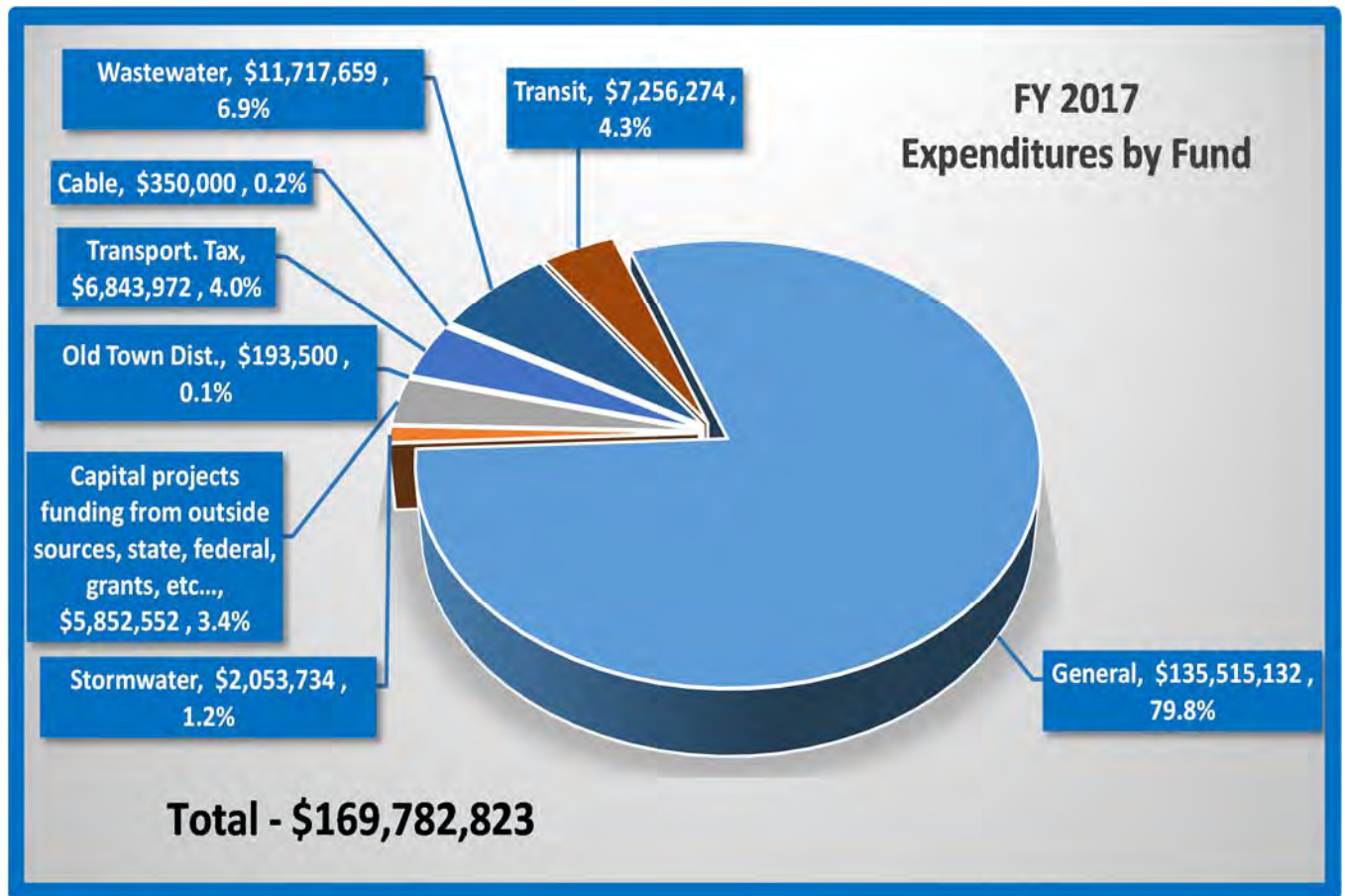
- ✦ **Google named the City of Fairfax as 2014 e-City for Virginia.** Google’s eCity Awards “recognize the strongest online business community in each state,” observing how businesses in each city use their Web presence for business development and customer service.
- ✦ **The Mason Enterprise Center at George Mason University** was recently named as one of the Top 10 U.S. and Top 20 Global University Business Incubators (UBI) by the UBI Index. A project spearheaded and supported by the City of Fairfax in an ongoing partnership with Mason, the Mason Enterprise Center (MEC) is an integrated network of programs and professional resources. It provides direct support for university and corporate-based entrepreneurship, technology transfer and innovation, as well as support for private sector clients engaged in business start-up and expansion.
- ✦ **City of Fairfax wins the National Gold Medal Award, 2011** The Gold Medal Award honors communities throughout the United States that demonstrate excellence in long-range planning, resource management, volunteerism, environmental stewardship, program development, professional development and agency recognition in the area of Parks and Recreation.



- ✦ **Forbes called the City “a great place for entrepreneurs”** and stated the City’s sole-proprietors-per-capita ranks in the top 1% nationwide. The Atlantic magazine, a brand of Atlantic Media, which is dedicated to equipping opinion leaders with breakthrough ideas and original insights,” recently identified the City as one of the nation’s top jurisdictions for its high concentration of “creative class” workers.
- ✦ In 2009, the City was ranked **third by Forbes magazine in their article titled “America’s Top 25 Towns to Live Well.”** The City is proud of this accolade based on the quality of services provided to the citizens, and the significant investments made to its schools, parks, public buildings, and land purchases as part of open space preservation.
- ✦ **The City’s bond ratings continue to be Aaa (Moody’s) and AAA (Standard & Poor’s),** placing the City in the top tier of municipal bond issuers.

Overview – All Funds

Expenditures for all funds total **\$169,782,823**. Less General Fund transfers (\$3,287,105), net expenditures total **\$166,495,718**. This is an increase of 2.2% from the FY 2016 Budget. Further details follow in the accompanying sections of the budget book.



Note: Percentages may not total due to rounding; sums may differ immaterially due to rounding

Cash Management / Fund Balance

Financial policies recommended by the City’s financial advisors, the City’s auditors, and as adopted by the City Council, require an unassigned fund balance equal to a minimum of approximately 10 percent of General Fund expenditures. More than being key to maintaining the City’s bond rating, an adequate fund balance allows the City to cope with revenue shortfalls, to pay for unbudgeted expenditures or unanticipated needs, to pay for other one-time large expenditures, and provide for adequate cash flows to absorb fluctuating expenditures and revenues during the fiscal year. The Adopted FY 2017 Budget results in a 10.0% fund balance.

The following chart provides a history of the City’s General Fund Balance:

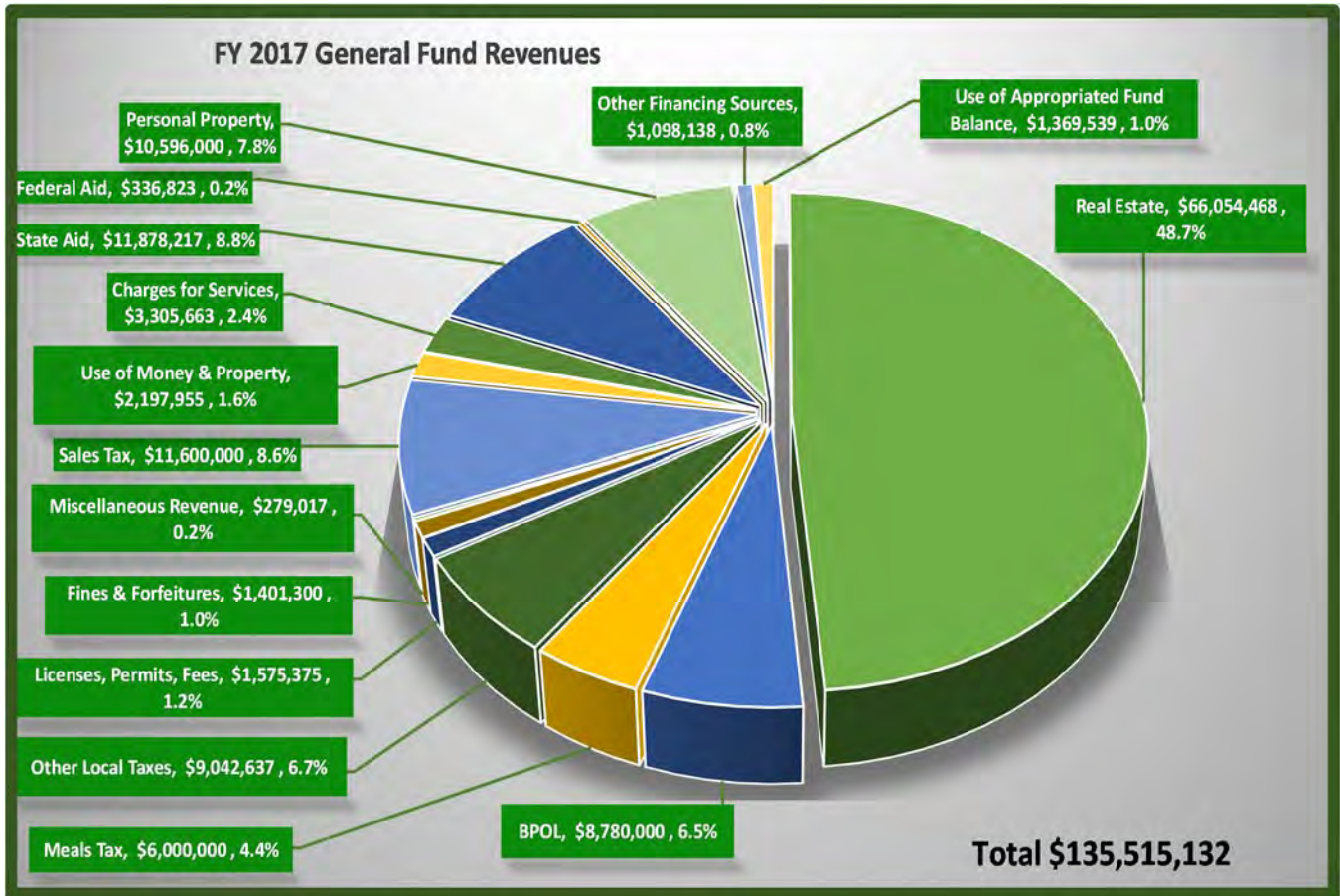
General Fund - Fund Balance		
Fiscal Year	Amount	% of Expenditures
2017*	\$ 13,606,248	10.0%
2016*	14,975,787	11.5%
2015	13,429,441	10.4%
2014	15,130,848	12.0%
2013	16,288,209	13.7%
2012	13,205,665	11.4%
2011	15,171,679	13.8%
2010	15,569,907	14.1%
2009	14,420,568	13.1%
2008	15,834,008	14.8%
2007	14,612,497	14.6%
2006	14,278,483	14.6%
2005	12,534,246	11.3%
2004	10,975,387	13.4%

*** Estimate**

General Fund Revenues

Overview – General Fund

General fund revenues equate to \$135,515,132 for FY 2017, which represents an increase of 3.9% (\$5,050,329) over FY 2016. The following chart provides a summary overview of revenues by category for FY 2017.



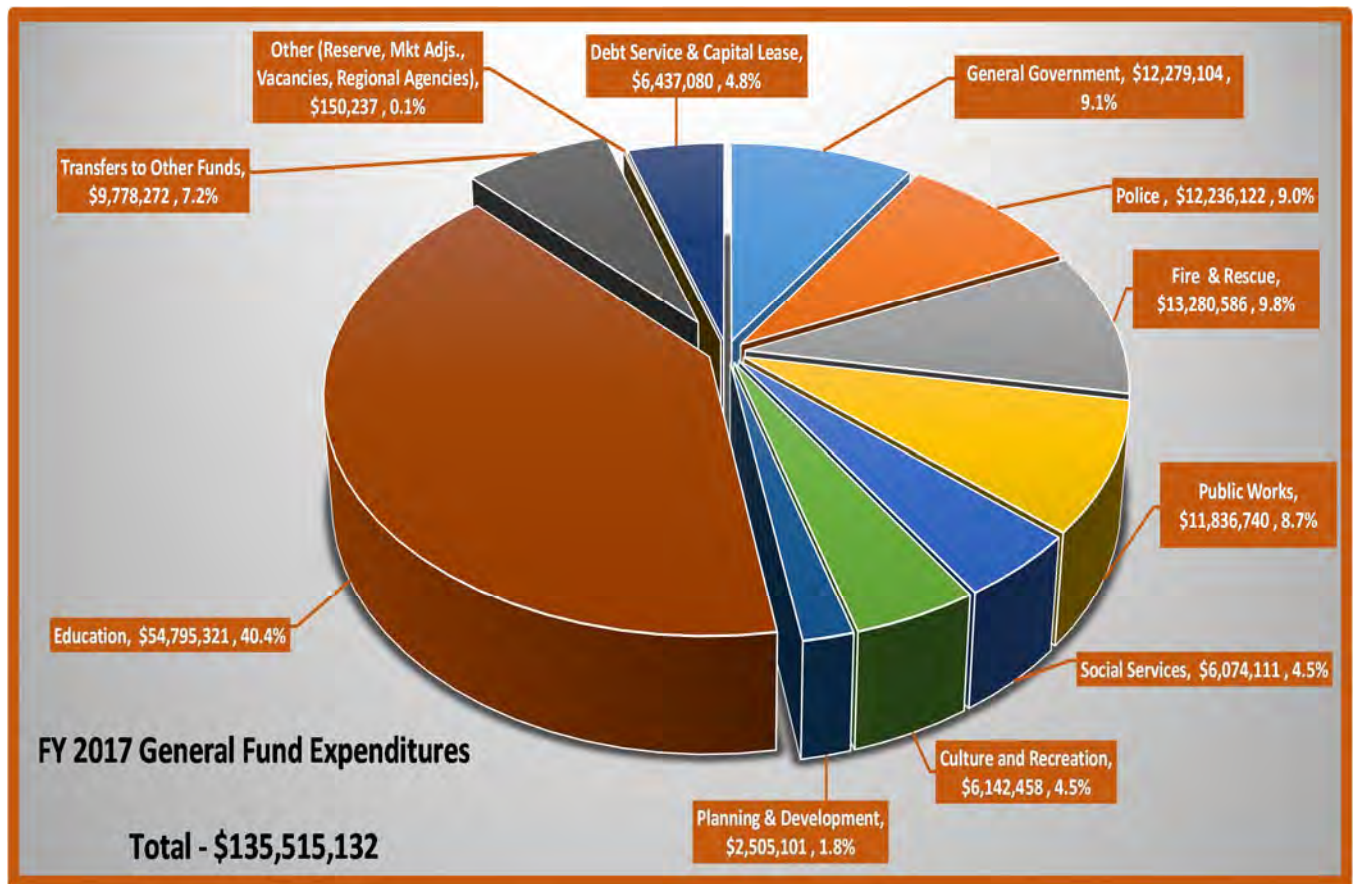
Note: Percentages may not total due to rounding; sums may differ immaterially due to rounding

The Use of Appropriated Fund Balance in the amount of \$1,369,539 is from the FY 2016 estimated Unassigned General Fund balance. The estimated ending Unassigned General Fund balance in FY 2017 is equal to 10.0 percent (\$13.6 million) of General Fund expenditures.

General Fund Expenditures

Overview- General Fund

The City’s General Fund expenditures are budgeted at \$135,515,132 for FY 2017. The largest spending category remains Education, followed by the Fire Department, Police Department, General Government and Public Works. The “Transfers to Other Funds” category notes the General Fund transfers to the Capital Budget, Old Town Fund, Stormwater Fund, and Transportation Tax Fund.



Note: Percentages may not total due to rounding; sums may differ immaterially due to rounding

General Fund Revenue and Expenditure Changes - FY 2016 to FY 2017

The following chart highlights the major changes in expenses from last year’s budget:

FY 2017 General Fund Expenditure Changes	
Increase / (Decrease) in Expenditures	\$ Change
Changes in Personnel Costs:	
Merit (3.5%, eligible employees only)	253,534
COLA (1.35%)	369,598
Pay Study Impact	200,000
Temp Help	131,850
Overtime	151,632
Fringe	172,951
CIP Transfer	1,483,061
School Tuition Contract	1,121,855
Fund Transfers (Storm .25¢, C&I 2.0¢)	578,433
All Other Changes	259,705
County Contracts - Non Education	256,202
Budget Cuts	221,509
Renaissance Housing Program	50,000
Economic Development Authority	(200,000)
Total Increase / (Decrease) in Expenditures	5,050,329

The following chart highlights the major changes in revenues from last year’s budget:

FY 2017 General Fund Revenue Changes	
Increase / (Decrease) in Revenues	\$ Change
Real Estate Taxes (Tax increase 1.0¢, Assessments Increase 2.1%)	2,996,650
All Other Changes	916,901
Use of Surplus/Unassigned Fund Balance	394,522
C&I Taxes (2.0¢ increase)	372,601
State Sales Tax & Basic Aid	610,194
Transient Lodging Tax	250,000
Photo Red Light	217,600
Stormwater Tax (.25¢ increase)	193,057
Local Sales & Use Tax	176,000
Grants	(60,557)
Ambulance Fees	(134,665)
Court Fines & Forfeitures	(135,504)
Personal Property Taxes	(200,000)
BPOL	(270,000)
Downtown Fund Transfer	(276,470)
Total Increase / (Decrease) in Revenues	5,050,329

Education

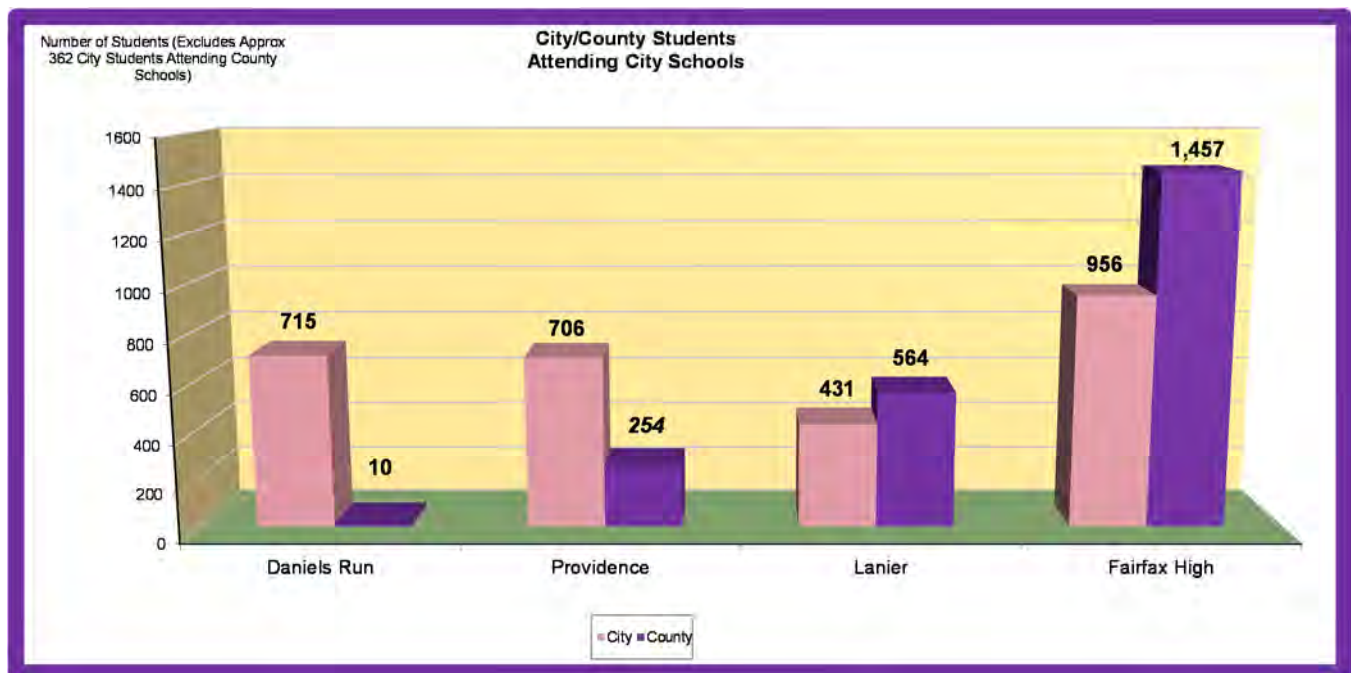
The total budget for the schools is \$54.8 million, an increase of 2.0% (\$1.1 million). Administrative costs account for \$0.9 million, and combined debt/lease payments equate to \$6.7 million. The largest portion of this budget is the school tuition contract with Fairfax County Public Schools, budgeted at \$47.2 million, an increase of 2.4% (\$1.1 million) over the FY 2016 budget. The following chart highlights the historical costs associated with the school tuition contract.

Fiscal Year	Final Tuition Bill (excludes Classroom Rental Fee)	ADM
2017*	\$47,210,719*	3,222*
2016**	45,688,864**	3,135**
2015	45,389,893	3,160
2014	44,029,716	3,077
2013	43,361,720	3,107
2012	40,392,677	3,081
2011	37,927,714	2,976
2010	37,380,696	2,905
2009	37,625,873	2,764
2008	37,806,032	2,771
2007	34,188,018	2,766
2006	32,785,342	2,745
2005	30,679,214	2,784
2004	27,291,210	2,767
2003	26,534,379	2,751

* These figures are reconciled to actual amounts after the close of the respective fiscal year and may be adjusted

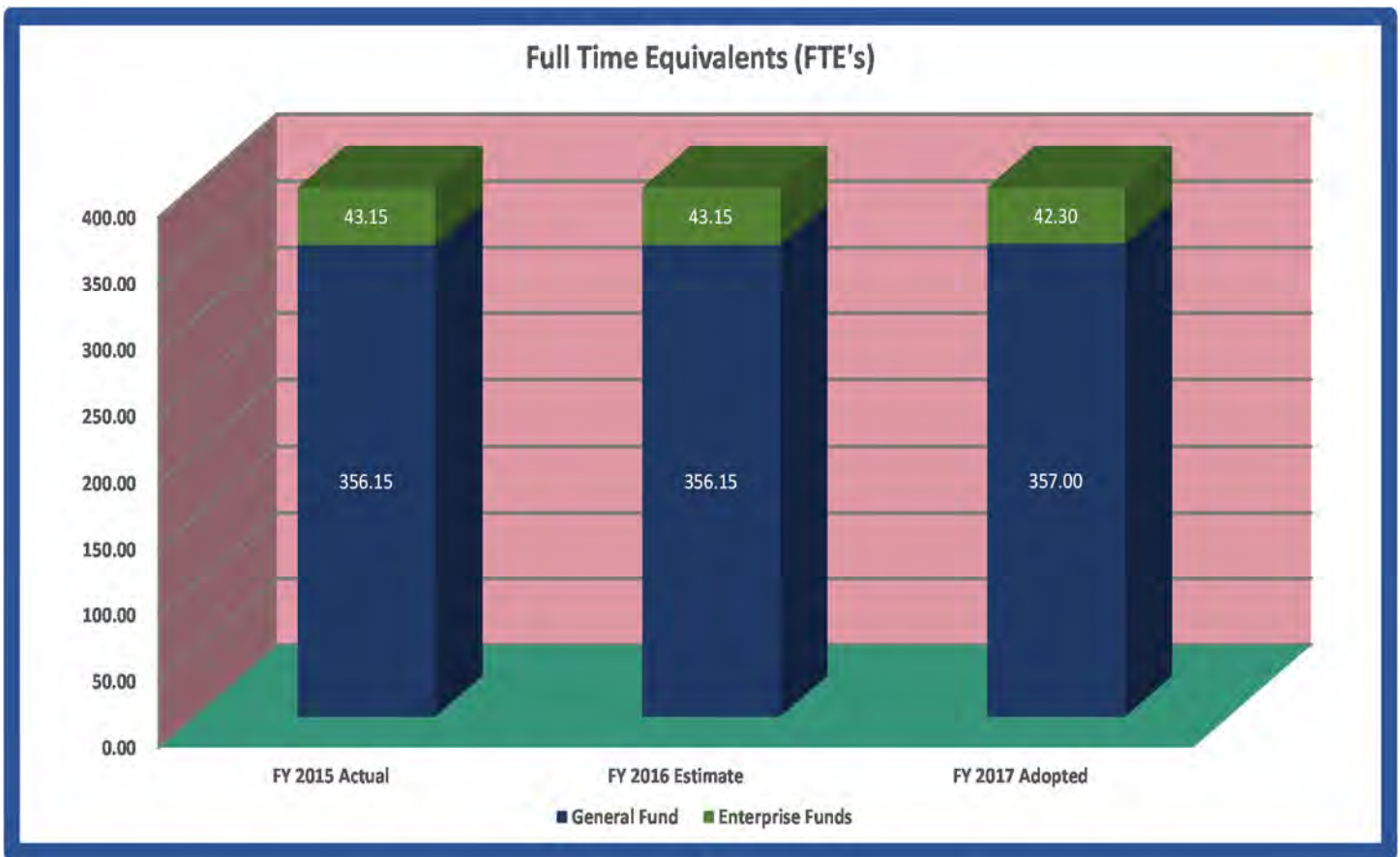
**Per FY 2016 Budget

City students comprise a majority of the total population at both Daniels Run and Providence Elementary Schools at 97.8% and 73.5%, respectively. Lanier Middle School and Fairfax High School statistics note that City students represent 40.7% of their schools' populations.



Employees, Salaries and Fringe Benefits

The FY 2017 budget provides for a 3.5% merit (step) increase for eligible employees, and a 1.35% market adjustment (COLA). Employee benefits remain unchanged; however, FY 2017 retirement costs in the General Fund are projected to decrease overall by \$.3 million due to a reduction in the recommended City contribution to its supplemental retirement plan. Projected savings in employee retirement benefit costs are offset by moderate increases in health insurance and worker’s compensation.



Contract Services

Expenses for county and regional service contracts make up 41.5 percent of the City’s General Fund expenditures. The City contracts with Fairfax County for many services, the largest of which is the City’s School Tuition Contract.

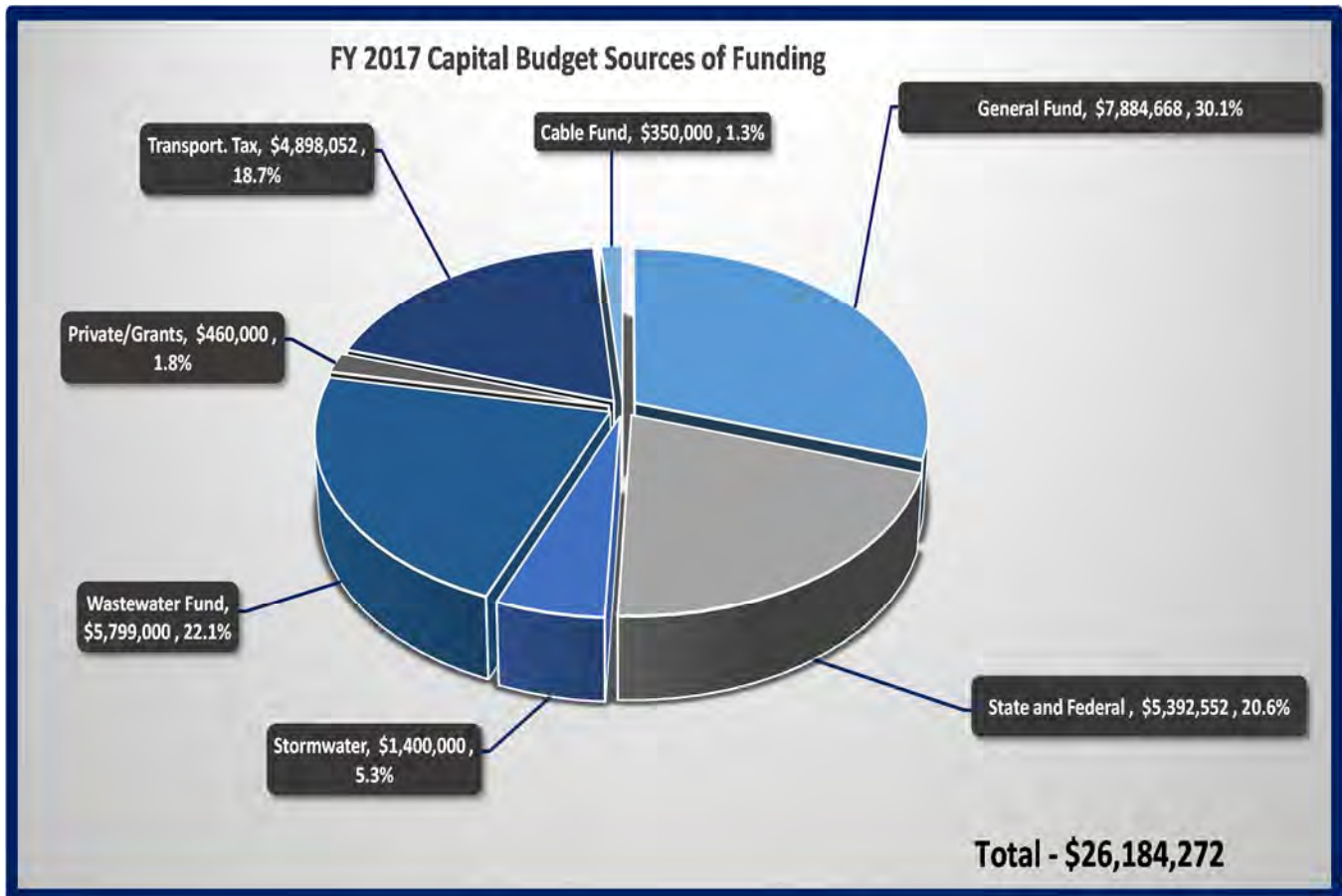
City-County and Regional Service Contracts				
	FY 2016 Budget	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
City-County Contracts:				
School Tuition Contract	\$46,088,864	\$47,210,719	\$ 1,121,855	2.43%
Library Services	801,947	831,638	29,691	3.70%
Joint Court Service	266,336	306,846	40,510	15.21%
Juvenile and Domestic Court	469,302	485,451	16,149	3.44%
Commonwealth Attorney	107,079	117,712	10,633	9.93%
Jail and Custody Service	1,752,772	1,709,259	(43,513)	-2.48%
Fire & Rescue – Operations	194,000	194,000	-	0.00%
Refuse Disposal	450,000	450,000	-	0.00%
Extension - County Agent	48,298	50,039	1,741	3.60%
Social Services	1,783,393	1,762,012	(21,381)	-1.20%
Health Department	1,244,265	1,285,076	40,811	3.28%
Community Services Board	1,510,434	1,691,995	181,561	12.02%
Subtotal City-County Contracts	54,716,690	56,094,747	1,378,057	2.52%
Regional Agencies:				
Council of Governments	16,996	17,846	850	5.00%
Health Systems Agency	2,350	2,350	-	0.00%
Area Agency on Aging	46,701	44,477	(2,224)	-4.76%
Legal Services of NoVa	24,078	24,801	723	3.00%
NoVa Community College	1,895	1,933	38	2.01%
NoVa Regional Commission	17,563	19,417	1,854	10.56%
NoVa Regional Park Authority	45,309	46,273	964	2.13%
Volunteer Center	7,040	9,130	2,090	29.69%
Subtotal Regional Agencies	161,932	166,227	4,295	2.65%
Total Contract Services	\$54,878,622	\$56,260,974	\$ 1,382,352	2.52%

Capital Fund

The Adopted Capital Improvement Program for FY 2017 totals **\$26,184,272**. The chart below summarizes the City’s adopted capital improvement plan and compares to the adopted FY 2016 program.

Category	FY 2016 Adopted	FY 2017 Adopted	Change	
			\$	%
Schools	\$ 250,187	\$ 604,613	\$ 354,426	141.66%
General Government	2,682,483	2,866,386	183,903	6.86%
Recreation / Community Appearance	600,862	560,169	(40,693)	-6.77%
Environment	6,355,000	7,774,000	1,419,000	22.33%
Transportation	24,962,000	14,379,104	(10,582,896)	-42.40%
Total Capital Improvement Program	\$ 34,850,532	\$ 26,184,272	\$ (8,666,260)	-24.87%

In addition to the General Fund, funding for the Capital Fund comes from the Wastewater Fund, Federal and State funds (including NVTA 70% funds available under HB 2331), the Cable Fund, privately donated funds, the Stormwater Fund, and the Transportation Tax Fund (includes NVTA 30% funds available under HB2331 and the Commercial and Industrial Tax). The following chart illustrates the sources of funding for the Adopted Capital Budget in FY 2017; detailed information can be found in Section G of this budget.



Wastewater Fund

	FY 2015 Actual*	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted
Revenues	\$ 6,097,216	\$ 11,208,825	\$ 11,188,394	\$ 12,617,676
Expenditures	\$ 4,954,317	\$ 10,624,040	\$ 10,675,621	\$ 11,717,659
Rate Increase	10%	10%	10%	10%

*Actuals, as reflected in the City’s CAFR, are exclusive of financing activity.

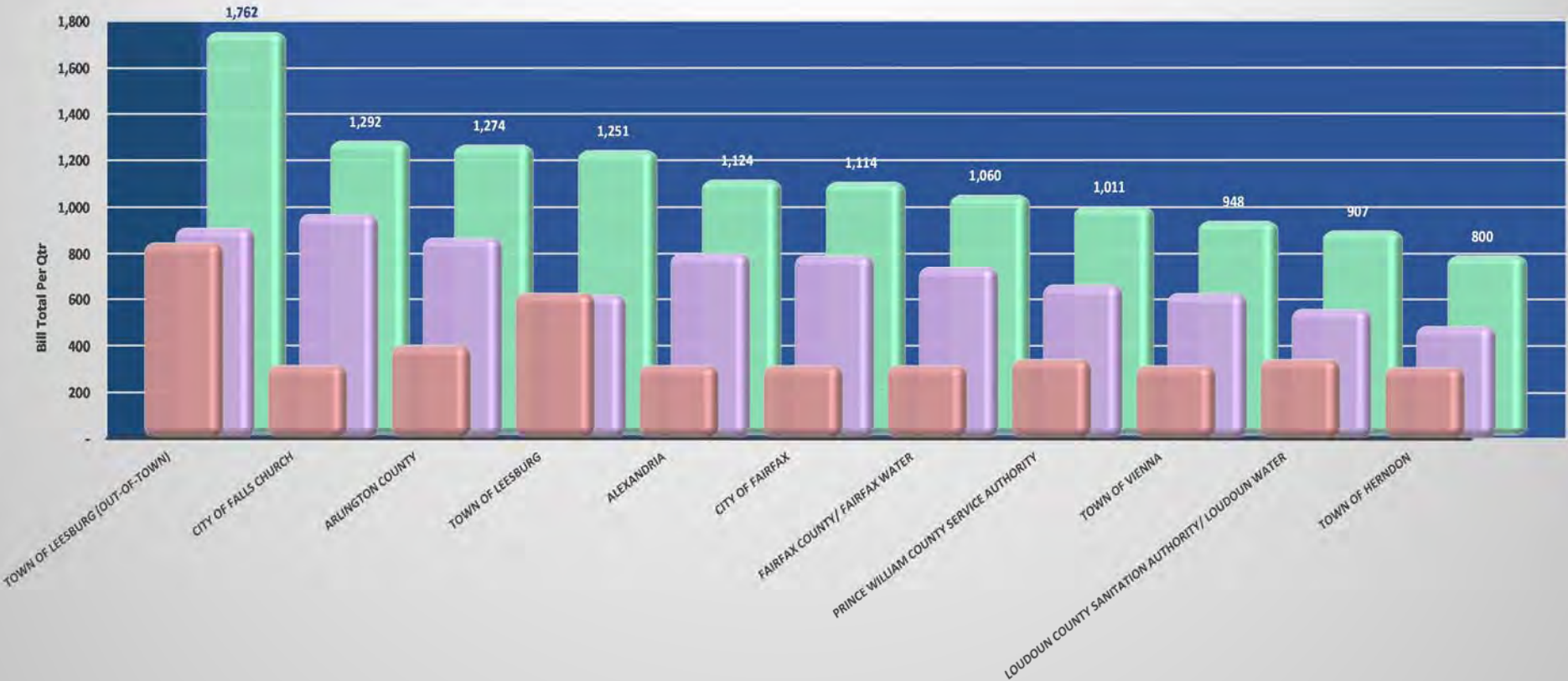
For FY 2017, a rate increase of 10.0 % has been adopted for the Wastewater Fund in order to keep pace with future operating, capital, and debt service costs as well as building the Wastewater Fund balance to industry recommended levels. In FY 2010, the City was officially notified of planned cost increases related to the City’s cost sharing agreement with Fairfax County for the treatment of the City’s wastewater at the County’s Noman M. Cole Water Pollution Control Plant. This plant is subject to continuing stringent environmental standards to protect the Chesapeake Bay and therefore, numerous process upgrades to reduce nitrogen and phosphorus are mandated. Additionally, there are general capital upgrade costs, unrelated to treatment techniques that must be addressed at this facility. The City’s portion of these upgrades is projected to be approximately \$40.6 million by 2023. The City has successfully financed the first two phases of these costs and has established a payment schedule acceptable to both jurisdictions. Future rate increases to enable repayment of the debt for the Wastewater treatment plant upgrades and modifications will be significant. Establishment of a future rate increase schedule was prepared to match the financial forecast and ensure rate stabilization.

Apart from the financial requirements of the Wastewater treatment facility, in FY 2009 the City undertook an analysis of the Wastewater collection system. Numerous infrastructure recommendations were made by the City’s consulting engineers and financial advisors which resulted in the preparation of a multiyear Capital Improvement Plan. FY 2017 will require \$1,780,000 for continued wastewater conveyance maintenance to include GIS modeling, system evaluation, pipe relining, manhole rehabilitation and various other capital projects detailed in section G.

The three-year forecast for Wastewater fee increases is 10.0% per year. These increases are primarily driven by needed infrastructure improvements, particularly at the Noman M. Cole Water Pollution Control Plant.

The chart on the following page is a comparison of the average quarterly residential cost for wastewater treatment by local jurisdiction.

**FY17 Adopted Annual
TOTAL RESIDENTIAL WATER & WASTEWATER BILLS
(Based on 96 tgal of water consumed per year)**



	Town of Leesburg (Out-of-Town)	City of Falls Church	Arlington County	Town of Leesburg	Alexandria	City of Fairfax	Fairfax County/ Fairfax Water	Prince William County Service Authority	Town of Vienna	Loudoun County Sanitation Authority/ Loudoun Water	Town of Herndon
→ Water	849	320	404	629	320	320	320	347	320	347	313
→ Wastewater	913	972	870	622	803	794	740	664	628	560	487
→ Combined	1,762	1,292	1,274	1,251	1,124	1,114	1,060	1,011	948	907	800

Transit Fund

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted
Revenues:				
Local	\$ 589,277	\$ 617,000	\$ 559,500	\$ 559,000
GMU Contribution	720,000	720,000	720,000	750,000
NVCT	855,874	828,000	910,935	828,000
DRPT	2,481,859	3,173,353	3,173,353	3,173,353
Transfer from Transportation Tax Fund	1,590,000	1,749,752	1,749,752	1,945,920
Total Revenues	\$ 6,237,010	\$ 7,088,105	\$ 7,113,540	\$ 7,256,273
Expenditures:				
Operating Expenditures	\$ 3,400,996	\$ 3,914,752	\$ 3,938,495	\$ 4,082,920
DRPT transfer to NVCT Fund	2,481,859	3,173,353	3,173,353	3,173,353
Total Expenditures	\$ 5,882,855	\$ 7,088,105	\$ 7,111,848	\$ 7,256,273

The City/University/Energysaver (CUE) bus system provides an alternative transportation mode for City and area residents and George Mason University (GMU) students and faculty throughout the City and to and from GMU and Metro. The City has operated the CUE system since 1985 and provides 12 buses on a fixed route system traveling 441,430 vehicle miles during 30,215 hours of operation each year.

The adopted basic fare (cash or Smartrip) is \$1.75, which matches WMATA’s rate. GMU currently contributes \$750,000 annually to help offset the cost of student and faculty ridership. The chart above summarizes CUE’s past financial results. As directed by the Department of Rail and Public Transportation (DRPT) in FY 2014, Transit Fund revenues and expenditures reflect the pass through of funds from DRPT to the Washington Metropolitan Area Transit Authority (WMATA) on the City’s behalf. CUE has not required a General Fund subsidy since FY 2012 because supplemental funding is available from the Transportation Tax Fund.

Acknowledgements

The budget is the product of an intensive effort by staff in all City departments. Appreciation is expressed to David Hodgkins, Assistant City Manager / Director of Finance and Kerry Kidd, Budget Manager who have principal responsibility for the preparation of this document. Others who contributed significantly to the preparation and printing include Jennie Tripoli and Romelyn Guzman. Additional thanks go to each of the Department Directors, the City School Superintendent and staff, the Constitutional Officers and every employee who participated in finalizing materials for City Council's deliberation.



Old Town Square Fountains

Budget Information Request

Copies of the FY 2017 Adopted Budget and FY 2017-2021 Capital Improvement Program (CIP) are available as follows:

Office of Finance
City Hall
10455 Armstrong Street, Room 312
Fairfax, VA 22310
Phone: 703-385-7870
E-mail: romelyn.guzman@fairfaxva.gov

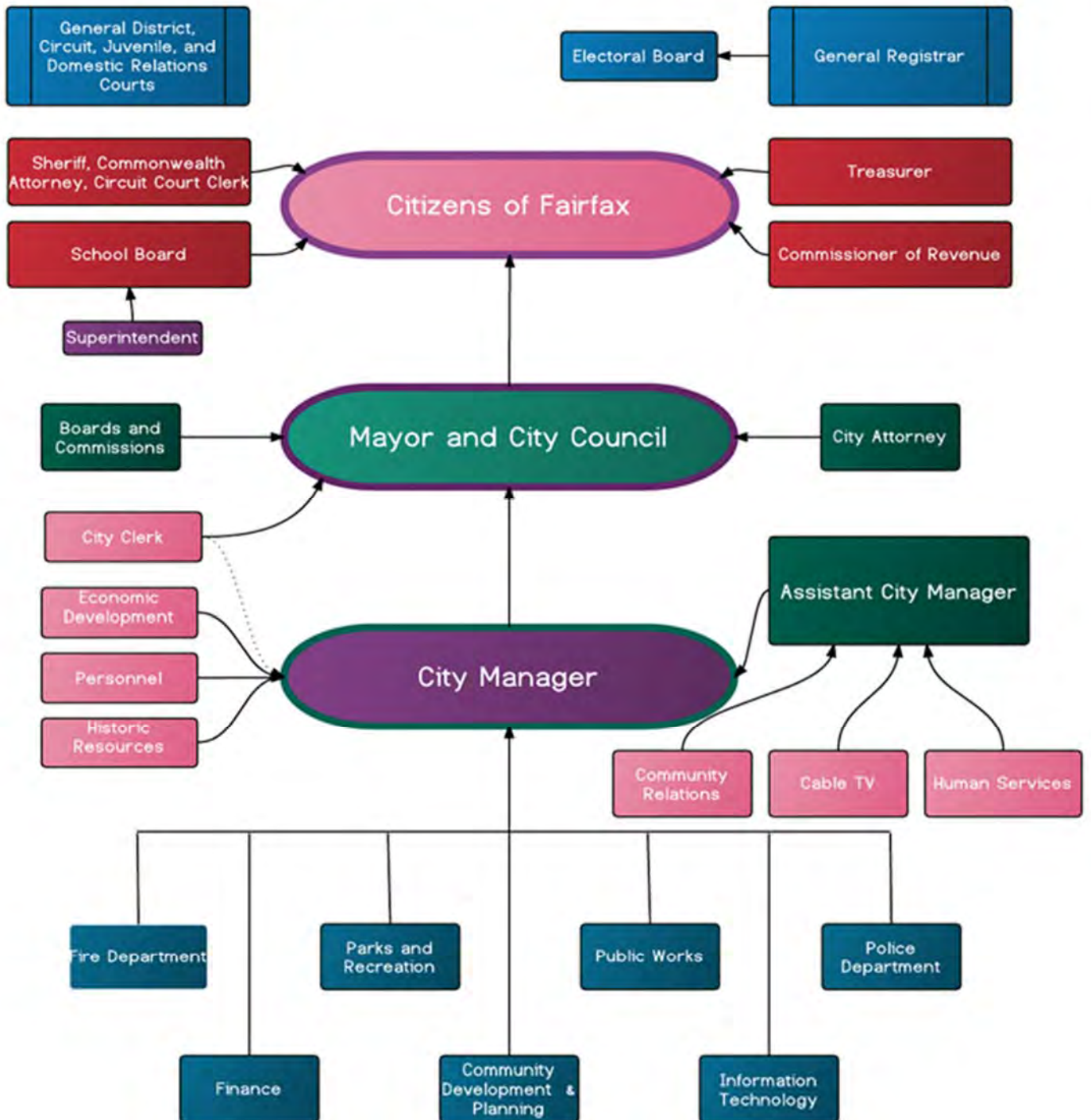
City website: <http://www.fairfaxva.gov/budget/budget.asp>

2014 – 2016 Elected Officials	2016 – 2018 Elected Officials
<p>Mayor R. Scott Silverthorne</p>	<p>Mayor R. Scott Silverthorne scott.silverthorne@fairfaxva.gov</p>
<p>City Council</p>	<p>City Council</p>
<p>Michael J. DeMarco</p>	<p>Michael J. DeMarco michael.demarco@fairfaxva.gov</p>
<p>Jeffrey C. Greenfield</p>	<p>Jeffrey C. Greenfield jeff.greenfield@fairfaxva.gov</p>
<p>Nancy F. Loftus</p>	<p>David L. Meyer david.meyer@fairfaxva.gov</p>
<p>David L. Meyer</p>	<p>Janice M. Miller janice.miller@fairfaxva.gov</p>
<p>Janice M. Miller</p>	<p>Eleanor D. Schmidt eleanor.schmidt@fairfaxva.gov</p>
<p>Eleanor D. Schmidt</p>	<p>Jon R. Stehle, Jr. jon.stehle@fairfaxva.gov</p>
<p>City Hall 10455 Armstrong Street Fairfax, VA 22030 703-385-7850 (phone) 703-385-7811 (fax)</p>	<p>City Hall 10455 Armstrong Street Fairfax, VA 22030 703-385-7850 (phone) 703-385-7811 (fax)</p>

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BUDGET SUMMARY

City of Fairfax, Virginia Organizational Chart



Summary of Permanent Employee Positions

Department	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted
City Clerk	1.50	1.50	1.50	1.50
Electoral Board	2.50	2.50	2.50	2.50
City Manager	3.00	3.00	3.00	3.00
Personnel	4.00	4.00	4.00	4.00
Community Relations	1.00	1.00	1.00	1.00
Marketing	0.50	0.50	0.50	0.50
Cable TV	1.75	1.75	1.75	1.75
Information Technology	9.00	9.00	9.00	9.00
Printing & Office Supplies	1.00	1.00	1.00	1.00
Fleet Maintenance	12.00	12.00	12.00	12.00
Finance & Accounting	7.50	7.50	7.50	7.50
Real Estate Assessment	5.00	5.00	5.00	5.00
Treasurer	7.75	7.75	7.75	7.75
Commissioner of Revenue	9.00	9.00	9.00	9.00
Police Department	90.25	89.25	89.25	89.00
Fire Department	80.00	80.00	80.00	80.00
Public Works	76.10	76.10	76.10	76.95
Social Services	0.62	0.62	0.62	0.62
Parks & Recreation	19.38	20.38	20.38	20.63
Historic Resources	3.95	3.95	3.95	3.95
Community Development & Planning	17.50	17.50	17.50	17.50
Economic Development	1.00	1.00	1.00	1.00
Education	1.85	1.85	1.85	1.85
Total General Fund	356.15	356.15	356.15	357.00
Wastewater Fund	9.20	9.20	9.20	8.35
Transit Fund	33.25	33.25	33.25	33.25
Stormwater Fund	0.70	0.70	0.70	0.70
Total Enterprise Funds	43.15	43.15	43.15	42.30
Total All Funds	399.30	399.30	399.30	399.30

FY 2017 Adopted Budget – City of Fairfax, Virginia

City of Fairfax and Fairfax County Contracts

Contract	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
School Tuition Contract	\$ 45,389,893	\$ 46,088,864	\$ 45,688,864	\$ 47,210,719	\$ 1,121,855	2.43%
Library Services	778,578	801,947	764,447	831,638	29,691	3.70%
Joint Court Service	287,953	266,336	254,120	306,846	40,510	15.21%
Juvenile and Domestic Court	450,344	469,302	444,966	485,451	16,149	3.44%
Commonwealth Attorney	102,093	107,079	103,397	117,712	10,633	9.93%
Court Services and Custody	1,767,707	1,752,772	1,623,729	1,709,259	(43,513)	-2.48%
Fire and Rescue - Operations	157,869	194,000	194,000	194,000	-	0.00%
Refuse Disposal	428,871	450,000	450,000	450,000	-	0.00%
Extension - County Agent	42,409	48,298	46,042	50,039	1,741	3.60%
Community Services Board	1,389,544	1,510,434	1,442,464	1,691,995	181,561	12.02%
Social Services	1,763,543	1,783,393	1,737,501	1,762,012	(21,381)	-1.20%
Health Services	1,155,887	1,244,265	1,186,319	1,285,076	40,811	3.28%
Total	\$ 53,714,691	\$ 54,716,690	\$ 53,935,850	\$ 56,094,747	\$ 1,378,057	2.52%

Category Summary

Education	45,389,893	46,088,864	45,688,864	47,210,719	1,121,855	2.43%
Non Education	8,324,798	8,627,826	8,246,986	8,884,028	256,202	2.97%
Total	\$ 53,714,691	\$ 54,716,690	\$ 53,935,850	\$ 56,094,747	\$ 1,378,057	2.52%

FY 2017 Adopted Budget – City of Fairfax, Virginia

Combined Statement of Revenues and Expenditures - All Funds

Category	General Fund	Capital Funds*	Wastewater Fund	Transit Fund	Total
Revenues:					
General Property Tax	\$ 76,650,468				\$ 76,650,468
Other Local Taxes	35,422,637				35,422,637
Licenses, Permits & Fees	1,575,375				1,575,375
Fines & Forfeitures	1,401,300				1,401,300
Use of Money & Property	2,197,955		397,966		2,595,921
Charges for Services	3,305,663		6,420,710	559,000	10,285,373
Miscellaneous Revenue	279,017				279,017
State and Federal Aid	12,215,040	5,392,552		4,751,353	22,358,945
Transfers from Other Funds		6,872,312		1,945,920	8,818,233
Other Funding Sources	1,098,138	460,000	5,799,000		7,357,138
Use of Surplus/Appropriated Fund Bal	1,369,539				1,369,539
Total Revenue	\$ 135,515,132	\$ 12,724,864	\$ 12,617,676	\$ 7,256,273	\$ 168,113,946
Expenditures:					
Legislative	\$ 275,729				\$ 275,729
Judicial Administration	2,680,483				2,680,483
Electoral Board	277,653				277,653
General & Financial	9,045,239				9,045,239
Police Department	12,236,122				12,236,122
Fire & Rescue	13,280,586				13,280,586
Public Works	11,836,740				11,836,740
Social Services	6,074,111				6,074,111
Culture & Recreation	6,142,458				6,142,458
Community Development & Planning	2,505,101				2,505,101
Debt Service	1,606,406		1,866,949		3,473,355
Education	54,795,321				54,795,321
Interest & Uses - Capital Leases	4,830,674				4,830,674
Other Non-Departmental	150,237				150,237
Utility Service			4,051,710		4,051,710
Transit Service				7,256,274	7,256,274
Capital Projects	6,491,167	15,293,758	5,799,000		27,583,925
Transfer to Other Funds	3,287,105	(3,287,105)			-
Total Expenditures	\$ 135,515,132	\$ 12,006,652	\$ 11,717,659	\$ 7,256,274	\$ 166,495,718

Notes:

* - Capital Funds also includes the Cable Fund, Old Town Fund, Transportation Tax Fund, and Stormwater Fund

FY 2017 Adopted Budget – City of Fairfax, Virginia

Projected Fund / Cash Balance - All Funds

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted
General Fund				
Beginning Fund Balance	\$ 15,130,848	\$ 14,033,529	\$ 13,429,441	\$ 14,975,787
Surplus / Appropriated Fund Balance	1,164,306	975,017	-	1,369,539
Revenues - Non Fund Balance	127,730,154	129,489,786	130,615,246	134,145,593
Total Revenues	128,894,460	130,464,803	130,615,246	135,515,132
Expenditures	128,894,460	130,464,803	130,176,994	135,515,132
Less Encumbrances	(537,101)	-	1,108,094	-
Ending Fund Balance - Unassigned	\$ 13,429,441	\$ 13,058,512	\$ 14,975,787	\$ 13,606,248
Wastewater Fund				
Beginning Cash Balance	\$ 13,879,829	\$ 8,888,510	\$ 15,022,728	\$ 15,535,501
Revenues	6,097,216	11,208,825	11,188,394	12,617,676
Expenses	4,954,317	10,624,040	10,675,621	11,717,659
Transfer In	-	-	-	-
Ending Cash Balance	\$ 15,022,728	\$ 9,473,295	\$ 15,535,501	\$ 16,435,518
Transit Fund				
Beginning Cash Balance	\$ (353,373)	\$ 2,884	\$ 782	\$ 2,474
Revenues	6,237,010	7,088,105	7,113,540	7,256,273
Expenses	5,882,855	7,088,105	7,111,848	7,256,274
General Fund Transfer	-	-	-	-
Ending Cash Balance	\$ 782	\$ 2,884	\$ 2,474	\$ 2,473
Stormwater Fund				
Beginning Fund Balance	\$ 900,166	\$ 147,079	\$ 217,335	\$ 222,731
Revenues	1,140,340	1,553,033	1,640,396	1,896,090
Expenses	1,281,955	1,635,000	1,635,000	2,053,734
Less: Committed Fund Balance	(541,216)	-	-	-
Ending Fund Balance	\$ 217,335	\$ 65,112	\$ 222,731	\$ 65,087
Old Town Fund				
Beginning Fund Balance	\$ 5,416,091	\$ 272,838	\$ 959,365	\$ 10,500
Revenues	234,072	187,931	190,684	190,651
Expenses	4,690,798	369,970	1,139,549	193,500
Ending Fund Balance	\$ 959,365	\$ 90,799	\$ 10,500	\$ 7,652
Transportation Tax Fund				
Beginning Fund Balance	\$ 4,733,923	\$ 6,638,067	\$ 4,470,104	\$ 4,065,695
Revenues	4,458,675	4,645,389	4,840,343	4,544,571
Expenses	2,632,270	5,244,752	5,244,752	6,843,972
Less: Committed Fund Balance	(2,090,224)	-	-	-
Ending Fund Balance	\$ 4,470,104	\$ 6,038,704	\$ 4,065,695	\$ 1,766,294
Cable TV Fund				
Beginning Fund Balance	\$ 53,959	\$ 250,499	\$ 250,499	\$ 266,554
Revenues	243,068	200,000	241,055	241,000
Expenses	46,528	200,000	225,000	350,000
Less: Committed Fund Balance	-	-	-	-
Ending Fund Balance	\$ 250,499	\$ 250,499	\$ 266,554	\$ 157,554

Comments on Projected Fund Balance - All Funds

General Fund:

The City projects balanced budgets in both the FY 2016 budget and the adopted FY 2017 budget, which is largely the result of revenues generated by the FY 2016 increase in the real estate tax rate and an improved real estate market. Surplus unassigned fund balance in the amount of \$1,369,539 will be used in FY 2017 to balance the General Fund budget. The result is a projected ending fund balance for June 30, 2017 of \$13.6m (10.0%) of General Fund expenditures.

Water & Wastewater Funds:

In FY 2008 and FY 2011, the City financed \$5m and \$24m respectively in bond financing for water and wastewater capital projects. The debt financing is structured to meet the City's water and wastewater capital needs and help grow cash reserves to proper industry recommended levels. After the sale of the City's water treatment plant and related assets to Loudoun Water in January 2014, the remaining balance due on the 2008 financing was paid off with a portion of the resulting proceeds. The remaining \$24m due on the 2011 financing was refinanced and transferred to the wastewater fund as a revenue bond, supported by the cash flows of the wastewater fund.

In concert with the City's financial advisors, annual wastewater rate increases are recommended for the foreseeable future. As such, the FY 2016 adopted budget included a recommended 10% rate increase as does the FY 2017 recommended budget for the Wastewater Fund. The Wastewater Fund rate increase is necessary due to additional costs associated with the City's portion of capital improvements mandated at the Fairfax County Wastewater Treatment Plant (where the City's wastewater is treated) and improvement projects for the collection system and the increased debt service on the 2011 financing.

City of Fairfax water customers became retail water customers of Fairfax Water in January 2014 when the City bought into Fairfax Water's system and sold its water utility assets to Fairfax Water and Loudoun Water; the City's Water Utility effectively ceased operations at that time and is not included in the FY 2016 budget and thereafter.

Transit Fund:

This fund maintains a minimal cash balance. The transit system operates at a deficit, requiring transfers from the State and the Commercial & Industrial Transportation Tax Fund.

Stormwater Fund:

The FY 2017 adopted budget reflects 2.25 cents, an increase of .25¢, (equivalent to approximately \$1.3m) on the real estate tax rate dedicated to fund Stormwater projects. Expenditures of \$2.1m have been approved for improvements relating to Stormwater infrastructure.

Old Town Fund:

This fund was established to fund services and City initiated commercial projects in the Old Town District. The City levies an additional 6 cents per \$100 of assessed value on all properties in this district.

Comments on Projected Fund Balance - All Funds Continued

Transportation Tax Fund:

The City Council established the Transportation Tax Fund as part of the FY 2010 Adopted Budget, which levied an additional 8 cents per \$100 of assessed value on all commercial and industrial properties, located in the City of Fairfax. During the FY 2011 budget process, this rate was reduced by 2.5 cents from 8 to 5.5 cents per \$100 of assessed value. The rate increased to 7.5 cents per \$100 of assessed value for FY 2016. For FY 2017, the rate will increase to 9.5¢ per \$100 of assessed value. All residential properties including apartment buildings are excluded from this tax. By approving HB 3202 and HB 2479 the General Assembly authorized Northern Virginia Transportation Authority (NVTA) members to raise revenue, by enacting a local ordinance levying the additional commercial tax. The revenue collected by the jurisdiction imposing this tax and all fund balance carried forward is to be used solely for transportation purposes. A preliminary set of projects has been approved by the City Council and are currently in the design and right-of-way acquisition phase.

HB 2313, as amended by the Governor went into effect July 1, 2013. The bill contains statewide and regional revenue components that will provide roughly \$840 million annually for transportation funding by FY2018, as well as a regional component for Northern Virginia which will provide another \$300 - \$350 million annually.

The additional revenue generated for Northern Virginia will result from the state imposing an additional state sales tax of 0.7%, an additional 2.0% state transient occupancy tax, and an additional state recordation fee equal to \$0.15 per \$100 of the value of the real property for which the deed, instrument, or writing is being recorded. The additional revenues are deposited into a Northern Virginia Transportation Authority Fund, with 30% of the funds being distributed to the member localities for use on transportation projects, and the remainder to be used for regional transportation projects. The 30% allocation will be distributed to the individual localities provided that locality imposes its commercial/industrial tax at the maximum rate of 12.5 cents per \$100 of assessed value (or dedicated an equal amount of revenue from an alternate source). In general, the revenue allocated to each jurisdiction may be used for (1) transportation projects which increase capacity and (2) costs related to transit (i.e. CUE expenses).

A transfer of \$365,807 in excess proceeds from the sale of the City's water utility assets will allow the City to maximize the allocation of the NVTA 30% monies available under HB2313.

FY 2017 Adopted Budget – City of Fairfax, Virginia

All Funds Summary - Revenues

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted
General Fund Revenues				
General Property Tax	\$ 71,612,727	\$ 73,084,385	\$ 74,281,875	\$ 76,650,468
Other Local Taxes	34,237,729	35,262,000	35,009,100	35,422,637
Licenses, Permits & Fees	1,300,349	1,436,600	1,480,459	1,575,375
Fines & Forfeitures	1,233,802	1,335,704	1,361,057	1,401,300
Use of Money & Property	2,725,994	2,122,772	2,199,880	2,197,955
Charges for Services	3,304,373	3,298,075	3,183,557	3,305,663
Miscellaneous Revenue	347,004	132,900	220,464	279,017
State and Federal Aid	11,854,303	11,472,433	11,451,437	12,215,040
Other Financing Sources	1,113,873	1,344,917	1,427,417	1,098,138
Appropriated Fund Balance	1,164,306	975,017	-	1,369,539
Total General Fund Revenues	128,894,460	130,464,803	130,615,246	135,515,132
Wastewater				
Operating Revenue	5,297,081	5,670,428	5,670,428	6,095,710
Availability Charges	387,954	325,000	325,000	325,000
Other Revenues	412,181	418,397	397,966	397,966
Other Financing Sources	-	4,795,000	4,795,000	5,799,000
Total Wastewater	6,097,216	11,208,825	11,188,394	12,617,676
Transit				
Daily Receipts	581,394	600,000	550,000	550,000
Miscellaneous	7,883	17,000	9,500	9,000
State Revenues (NVTC)	855,874	828,000	910,935	828,000
DRPT Revenues	2,481,859	3,173,353	3,173,353	3,173,353
George Mason University	720,000	720,000	720,000	750,000
Transfers In	1,590,000	1,749,752	1,749,752	1,945,920
General Fund Support	-	-	-	-
Total Transit	6,237,010	7,088,105	7,113,540	7,256,273
Other Funds				
Stormwater Fund	1,140,340	1,553,033	1,640,396	1,896,090
Transportation Tax Fund	4,458,675	4,645,389	4,840,343	4,544,571
Old Town Fund	234,072	187,931	190,684	190,651
Cable Fund	243,068	200,000	241,055	241,000
Capital Fund (outside sources)	26,982,121	23,469,180	21,085,598	5,852,552
Total Other Funds	33,058,276	30,055,533	27,998,077	12,724,864
Total Revenues	\$ 174,286,962	\$ 178,817,266	\$ 176,915,257	\$ 168,113,946

Totals may vary due to immaterial rounding

FY 2017 Adopted Budget – City of Fairfax, Virginia

All Funds Summary - Expenditures				
	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted
General Fund Expenditures				
Legislative	\$ 253,490	\$ 248,552	\$ 247,841	\$ 275,729
Judicial Administration	2,619,067	2,620,166	2,450,888	2,680,483
Electoral Board	218,114	275,122	289,354	277,653
General & Financial	8,139,062	8,312,059	8,319,706	9,045,239
Police Department	11,894,981	12,076,848	12,095,467	12,236,122
Fire & Rescue	13,430,593	13,154,601	13,075,636	13,280,586
Public Works	12,028,378	11,428,153	11,560,788	11,836,740
Social Services	5,541,941	5,857,032	5,671,385	6,074,111
Culture & Recreation	5,981,666	5,965,851	5,890,810	6,142,458
Community Development & Planning	2,390,017	2,917,506	2,916,182	2,505,101
Debt Service	856,451	1,598,936	1,598,936	1,606,406
Education	53,813,860	53,729,327	53,295,813	54,795,321
Interest and Uses - Capital Leases	4,658,488	4,762,442	4,762,442	4,830,674
Other Non Departmental	160,082	(156,251)	42,216	150,237
Fund Transfers	6,908,270	7,674,459	7,959,530	9,778,272
Total General Fund Expenditures	128,894,460	130,464,803	130,176,994	135,515,132
Wastewater				
County Wastewater Contract	1,648,895	2,100,000	2,100,000	2,100,000
Capital Improvements	-	3,370,000	4,795,000	5,799,000
Line Maintenance	984,347	2,353,858	989,186	1,038,546
Administration & Engineering	946,979	933,688	924,942	913,164
Debt Service	1,374,096	1,866,494	1,866,494	1,866,949
Total Wastewater	4,954,317	10,624,040	10,675,621	11,717,659
Transit	5,882,855	7,088,105	7,111,848	7,256,274
Other Funds				
Stormwater Fund	1,281,955	1,635,000	1,635,000	2,053,734
Transportation Tax Fund	2,632,270	5,244,752	5,244,752	6,843,972
Old Town Fund	91,273	369,970	1,139,549	193,500
Cable Fund	46,528	200,000	225,000	350,000
Capital Funding (outside sources)	26,982,121	14,972,275	14,972,275	5,852,552
Total Other Funds	31,034,147	22,421,997	23,216,576	15,293,758
Less Fund Transfers	(6,908,270)	(7,674,459)	(7,959,530)	(3,287,105)
Total Expenditures	\$ 163,857,509	\$ 162,924,486	\$ 163,221,510	\$ 166,495,718

Totals may vary due to immaterial rounding

FY 2017 Adopted Budget – City of Fairfax, Virginia

General Fund - Summary of Revenues and Expenditures

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted
Revenues				
General Property Tax	\$ 71,612,727	\$ 73,084,385	\$ 74,281,875	\$ 76,650,468
Other Local Taxes	34,237,729	35,262,000	35,009,100	35,422,637
Licenses, Permits & Fees	1,300,349	1,436,600	1,480,459	1,575,375
Fines & Forfeitures	1,233,802	1,335,704	1,361,057	1,401,300
Use of Money & Property	2,725,994	2,122,772	2,199,880	2,197,955
Charges for Services	3,304,373	3,298,075	3,183,557	3,305,663
Miscellaneous Revenue	347,004	132,900	220,464	279,017
State and Federal Aid	11,854,303	11,472,433	11,451,437	12,215,040
Other Financing Sources	1,113,873	1,344,917	1,427,417	1,098,138
Use of Surplus/Appropriated Fund Bal	1,164,306	975,017	-	1,369,539
Total Revenues	\$ 128,894,460	\$ 130,464,803	\$ 130,615,246	\$ 135,515,132
Expenditures				
Legislative	\$ 253,490	\$ 248,552	\$ 247,841	\$ 275,729
Judicial Administration	2,619,067	2,620,166	2,450,888	2,680,483
Electoral Board	218,114	275,122	289,354	277,653
General & Financial	8,401,562	8,865,422	8,872,253	9,045,239
Police Department	11,894,981	12,076,848	12,095,467	12,236,122
Fire & Rescue	13,430,593	13,154,601	13,075,636	13,280,586
Public Works	12,028,378	11,428,153	11,560,788	11,836,740
Social Services	5,541,941	5,857,032	5,671,385	6,074,111
Culture & Recreation	5,981,666	5,965,851	5,890,810	6,142,458
Community Development & Planning	2,127,517	2,364,143	2,363,635	2,505,101
Debt Service	856,451	1,598,936	1,598,936	1,606,406
Education	53,813,860	53,729,327	53,295,813	54,795,321
Interest and Uses - Capital Leases	4,658,488	4,762,442	4,762,442	4,830,674
Other Non Departmental	160,082	(156,251)	42,216	150,237
Transfer to CIP	4,494,555	5,008,106	5,008,106	6,491,167
Transfer to Stormwater	1,103,202	1,128,033	1,215,396	1,321,090
Transfer to Old Town Dist.	184,255	187,931	190,684	190,651
Transfer to Trans. R/E Tax Fund	1,126,258	1,350,389	1,545,343	1,775,364
Total Expenditures	\$ 128,894,460	\$ 130,464,803	\$ 130,176,994	\$ 135,515,132

FY 2017 Adopted Budget – City of Fairfax, Virginia

City of Fairfax, Virginia - General Fund Budget Review by Category

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted
Revenues				
Real Estate Revenues	\$ 61,154,065	\$ 62,209,385	\$ 63,685,418	\$ 65,784,468
Personal Property	10,458,662	10,875,000	10,596,457	10,866,000
Other Local Taxes	34,237,729	35,262,000	35,009,100	35,422,637
Licenses, Permits, and Fees	1,300,349	1,436,600	1,480,459	1,575,375
Fines and Forfeitures	1,233,802	1,335,704	1,361,057	1,401,300
Use of Money and Property	2,725,994	2,122,772	2,199,880	2,197,955
Charges for Services	3,304,373	3,298,075	3,183,557	3,305,663
Miscellaneous Revenue	347,004	132,900	220,464	279,017
State Revenue	11,374,428	11,075,053	11,116,348	11,878,217
Federal Revenue	479,875	397,380	335,089	336,823
Other Financing Sources	1,113,873	1,344,917	1,427,417	1,098,138
Appropriated Fund Balance	1,164,306	975,017	-	1,369,539
Total Revenues	\$ 128,894,460	\$ 130,464,803	\$ 130,615,246	\$ 135,515,132
Expenditures				
Compensation	\$ 30,596,842	\$ 30,969,726	\$ 31,158,955	\$ 32,021,805
Fringe Benefits	12,866,145	12,151,017	12,160,017	12,323,968
Non Education County Contracts	8,324,798	8,627,826	8,246,986	8,884,028
Transfer to Other Funds (Storm, DT, Trans Tax)	2,413,715	2,666,353	2,951,424	3,287,105
Senior Tax Relief	970,716	1,009,431	997,847	1,026,385
Education:				
Tuition Contract	45,389,893	46,088,864	45,688,864	47,210,719
School Debt Service	6,975,400	6,145,440	6,145,440	6,093,660
School Capital Lease	582,676	582,482	582,482	582,701
General Debt Service	856,451	1,598,936	1,598,936	1,606,406
General Capital Lease	4,668,488	4,762,442	4,762,442	4,830,674
Capital Budget - GF Transfer	4,494,555	5,008,106	5,008,106	6,491,167
Other (Contracts, Fuels, Utilities, Supplies, etc.)	10,754,781	10,854,180	10,875,496	11,156,513
Total Expenditures	\$ 128,894,460	\$ 130,464,803	\$ 130,176,994	\$ 135,515,132

FY 2017 Adopted Budget – City of Fairfax, Virginia

General Fund Expenditure Summary by Cost Center

Agency Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Legislative						
City Council	\$ 76,135	\$ 77,494	\$ 76,868	\$ 95,736	\$ 18,242	23.54%
City Clerk	177,355	171,058	170,973	179,993	8,935	5.22%
Total Legislative	\$ 253,490	\$ 248,552	\$ 247,841	\$ 275,729	\$ 27,177	10.93%
Judicial Administration						
General District Court	\$ 10,970	\$ 24,677	\$ 24,677	\$ 61,215	\$ 36,538	148.06%
Joint Court Service	287,953	266,336	254,120	306,846	40,510	15.21%
Juvenile & Domestic Court	450,344	469,302	444,966	485,451	16,149	3.44%
Commonwealth Attorney	102,093	107,079	103,397	117,712	10,633	9.93%
Court Services & Custody	1,767,707	1,752,772	1,623,729	1,709,259	(43,513)	-2.48%
Total Judicial Administration	\$ 2,619,067	\$ 2,620,166	\$ 2,450,888	\$ 2,680,483	\$ 60,317	2.30%
Electoral Board						
Electoral Board	\$ 218,114	\$ 275,122	\$ 289,354	\$ 277,653	\$ 2,531	0.92%
General & Financial						
City Manager	\$ 459,800	\$ 495,226	\$ 495,817	\$ 525,570	\$ 30,344	6.13%
Economic Development	262,500	553,363	552,547	342,115	(211,248)	-38.18%
City Attorney	502,461	383,190	426,190	446,130	62,940	16.43%
Public Audit of Accounts	74,828	69,295	77,295	75,464	6,169	8.90%
Personnel	645,761	673,280	673,280	706,859	33,579	4.99%
Community Relations	180,547	171,618	180,618	180,955	9,337	5.44%
Cable TV	235,971	253,532	253,306	263,708	10,176	4.01%
Risk Management	310,527	292,319	238,269	279,946	(12,373)	-4.23%
Telephone	128,401	125,582	110,582	119,480	(6,102)	-4.86%
Information Technology	1,959,001	2,138,628	2,136,556	2,225,007	86,379	4.04%
Printing & Office Supplies	232,479	234,802	252,410	255,454	20,652	8.80%
Fleet Maintenance	8,163	-	-	-	-	0.00%
Finance	787,194	813,551	815,155	844,940	31,389	3.86%
Real Estate	617,251	616,280	616,580	644,746	28,466	4.62%
Treasurer	803,707	840,120	841,767	884,549	44,429	5.29%
Commissioner of Revenue	1,049,766	1,060,136	1,058,644	1,090,449	30,313	2.86%
Retirement Expenses	120,825	117,500	117,500	132,200	14,700	12.51%
Pool Maintenance	22,380	27,000	25,737	27,667	667	2.47%
Total General and Financial	\$ 8,401,562	\$ 8,865,422	\$ 8,872,253	\$ 9,045,239	\$ 179,817	2.03%
Police						
Police Administration	\$ 1,066,430	\$ 1,157,344	\$ 1,157,534	\$ 1,304,730	\$ 147,386	12.73%
Technical Services	3,546,320	3,410,369	3,399,945	4,401,945	991,576	29.08%
Field Operations	7,282,231	7,509,135	7,537,989	6,529,447	(979,688)	-13.05%
Total Police	\$ 11,894,981	\$ 12,076,848	\$ 12,095,467	\$ 12,236,122	\$ 159,274	1.32%

FY 2017 Adopted Budget – City of Fairfax, Virginia

General Fund Expenditure Summary by Cost Center

Agency Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Fire & Rescue						
Administration	\$ 1,462,442	\$ 1,462,314	\$ 1,470,731	\$ 1,318,528	\$ (143,786)	-9.83%
Fire Operations	10,166,418	10,034,478	9,773,115	9,947,526	(86,952)	-0.87%
Code Administration	<u>1,801,733</u>	<u>1,657,809</u>	<u>1,831,790</u>	<u>2,014,533</u>	<u>356,724</u>	<u>21.52%</u>
Total Fire & Rescue	\$ 13,430,593	\$ 13,154,601	\$ 13,075,636	\$ 13,280,586	\$ 125,985	0.96%
Public Works						
Asphalt & Concrete Maint.	\$ 2,066,601	\$ 1,869,315	\$ 1,851,467	\$ 1,914,344	\$ 45,029	2.41%
Snow Removal	457,091	441,945	637,369	488,795	46,850	10.60%
Storm Drainage	909,283	848,757	840,051	862,470	13,713	1.62%
Signs, Signal, and Lighting	2,002,848	2,064,252	2,007,034	2,044,094	(20,158)	-0.98%
Refuse Collection	2,675,968	2,668,943	2,763,060	2,832,332	163,389	6.12%
Facility Maintenance	1,710,631	1,652,364	1,572,929	1,689,736	37,372	2.26%
R.O.W. & Grounds	1,209,651	1,040,063	1,058,009	1,104,968	64,905	6.24%
Administration	<u>996,305</u>	<u>842,514</u>	<u>830,870</u>	<u>900,002</u>	<u>57,488</u>	<u>6.82%</u>
Total Public Works	\$ 12,028,378	\$ 11,428,153	\$ 11,560,788	\$ 11,836,740	\$ 408,587	3.58%
Social Services						
Health Department	\$ 1,155,887	\$ 1,244,265	\$ 1,186,319	\$ 1,285,076	\$ 40,811	3.28%
Commission for Women	1,587	1,075	1,075	1,125	50	4.65%
Community Services Board	1,389,544	1,510,434	1,442,464	1,691,995	181,561	12.02%
Tax Relief	970,716	1,009,431	997,847	1,026,385	16,954	1.68%
Human Services Coordinator	118,226	125,036	125,036	122,378	(2,658)	-2.13%
Social Services	1,863,572	1,918,493	1,872,601	1,897,112	(21,381)	-1.11%
County Agent	<u>42,409</u>	<u>48,298</u>	<u>46,042</u>	<u>50,039</u>	<u>1,741</u>	<u>3.60%</u>
Total Social Services	\$ 5,541,941	\$ 5,857,032	\$ 5,671,385	\$ 6,074,111	\$ 217,079	3.71%
Culture and Recreation						
Administration	\$ 2,309,991	\$ 2,250,752	\$ 2,256,598	\$ 1,929,467	\$ (321,285)	-14.27%
Special Events	472,172	523,716	503,624	683,648	159,932	30.54%
Facilities	314,847	351,902	344,902	540,410	188,508	53.57%
Park/Ballfield Maintenance	1,298,455	1,279,270	1,246,514	1,371,449	92,179	7.21%
Marketing	205,521	155,661	175,121	177,144	21,483	13.80%
Library	778,578	801,947	764,447	831,638	29,691	3.70%
Historic Resources	<u>602,102</u>	<u>602,603</u>	<u>599,603</u>	<u>608,702</u>	<u>6,099</u>	<u>1.01%</u>
Total Culture and Recreation	\$ 5,981,666	\$ 5,965,851	\$ 5,890,810	\$ 6,142,458	\$ 176,607	2.96%

FY 2017 Adopted Budget – City of Fairfax, Virginia

General Fund Expenditure Summary by Cost Center

Agency Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Community Development and Planning						
Planning & Design Review	\$ 1,249,026	\$ 1,405,803	\$ 1,405,803	\$ 1,504,181	\$ 98,378	7.00%
Current Planning	878,491	958,340	957,832	1,000,920	42,580	4.44%
Total CD & P	\$ 2,127,517	\$ 2,364,143	\$ 2,363,635	\$ 2,505,101	\$ 140,958	5.96%
Education						
School Board	\$ 845,891	\$ 892,541	\$ 859,027	\$ 888,241	\$ (4,300)	-0.48%
Tuition	45,389,893	46,088,864	45,688,864	47,210,719	1,121,855	2.43%
Fixed Charges	-	-	-	-	-	0.00%
Capital Outlay	20,000	20,000	20,000	20,000	-	0.00%
School - Interest on Leases	182,516	170,022	170,022	157,121	(12,901)	-7.59%
School - Uses from Leases	400,160	412,460	412,460	425,580	13,120	3.18%
School Debt Service	6,975,400	6,145,440	6,145,440	6,093,660	(51,780)	-0.84%
Total Education	\$ 53,813,860	\$ 53,729,327	\$ 53,295,813	\$ 54,795,321	\$ 1,065,994	1.98%
Debt Service						
General Debt Service	\$ 856,451	\$ 1,598,936	\$ 1,598,936	\$ 1,606,406	\$ 7,470	0.47%
Non-Departmental						
Interest on Leases	\$ 1,755,910	\$ 1,859,469	\$ 1,859,469	\$ 1,806,373	\$ (53,096)	-2.86%
Uses From Leases	2,902,578	2,902,973	2,902,973	3,024,301	121,328	4.18%
Regional Agencies	160,082	161,932	161,932	166,227	4,295	2.65%
Salary Vacancy	-	(124,408)	-	(43,724)	80,684	64.85%
Reserve / Budget Cut	-	(193,775)	10,000	75,000	268,775	138.70%
Capital Budget	4,494,555	5,008,106	5,008,106	6,491,167	1,483,061	29.61%
Transit Fund	-	-	-	-	-	0.00%
Transfer to Other Funds	2,413,715	2,666,353	2,821,708	3,239,840	573,487	21.51%
Total Non-Departmental	\$ 11,726,840	\$ 12,280,650	\$ 12,764,188	\$ 14,759,184	\$ 2,478,534	20.18%
Total General Fund Expenditures	\$ 128,894,460	\$ 130,464,803	\$ 130,176,994	\$ 135,515,132	\$ 5,050,329	3.87%

FY 2017 Adopted Budget – City of Fairfax, Virginia

History of General Fund Revenues by Category

Category	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	2017 Adopted
Real Estate	\$ 43,774,958	\$ 47,677,911	\$ 49,386,587	\$ 49,960,103	\$ 51,075,000	\$ 57,072,395	\$ 59,505,606	\$ 61,441,513	\$ 63,955,418	\$ 66,054,468
Personal Property	10,011,917	11,070,647	9,782,686	9,976,554	9,944,909	10,377,334	10,243,702	10,171,214	10,326,457	10,596,000
Sales Tax	13,433,255	8,831,494	10,644,035	9,907,063	10,200,696	10,263,955	11,580,673	11,181,816	11,424,000	11,600,000
BPOL	8,599,019	8,375,551	7,485,808	8,151,072	8,554,669	8,932,634	8,709,712	8,740,824	8,800,000	8,780,000
Meals Tax	4,628,045	4,634,109	4,654,170	4,938,869	5,252,922	5,553,975	5,703,399	5,771,329	5,900,000	6,000,000
Other Local Taxes	7,662,450	7,226,450	7,687,009	8,036,140	8,560,379	8,384,251	8,375,385	8,543,760	8,885,100	9,042,637
Licenses, Permits, and Fees	1,055,604	1,065,386	1,299,114	1,230,352	1,540,689	1,408,601	1,434,496	1,300,349	1,480,459	1,575,375
Fines & Forfeitures	893,186	873,594	919,482	1,041,172	1,288,331	1,148,262	1,113,719	1,233,802	1,361,057	1,401,300
Use of Money & Property	3,446,770	2,298,050	1,965,922	1,866,897	1,947,934	2,162,378	2,696,575	2,725,994	2,199,880	2,197,955
Charges for Services	1,391,864	2,424,216	2,507,399	2,878,252	3,176,925	3,249,168	3,049,479	3,304,373	3,183,557	3,305,663
Intergovernmental	10,960,395	11,033,810	10,878,733	10,358,222	10,837,393	11,318,838	11,480,641	11,854,303	11,451,437	12,215,040
Other Financing Sources / Misc.	3,527,196	3,070,983	4,513,438	1,076,776	1,245,630	1,152,263	1,043,308	1,460,877	1,647,881	1,377,155
Appropriated Fund Balance	2,180,574	3,877,676	1,181,000	282,267	1,926,940	-	1,260,276	1,164,306	-	1,369,539
Total Revenue	\$111,565,233	\$112,459,877	\$112,905,383	\$109,703,739	\$115,552,417	\$121,024,054	\$126,196,971	\$128,894,460	\$130,615,246	\$135,515,132

FY 2017 Adopted Budget – City of Fairfax, Virginia

History of General Fund Expenditures by Department

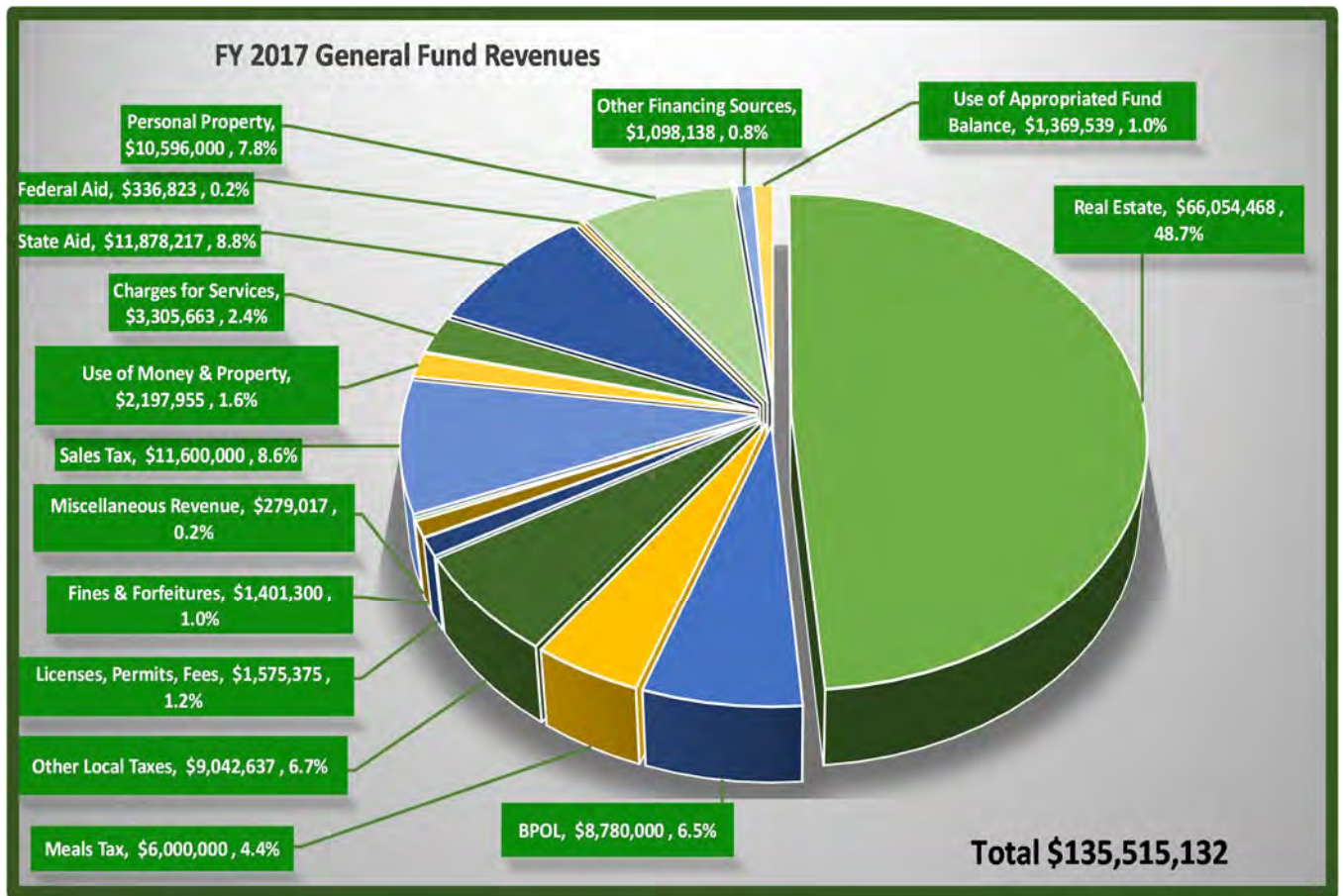
Category	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Adopted
Legislative	\$ 249,470	\$ 192,312	\$ 179,536	\$ 191,402	\$ 173,874	\$ 224,144	\$ 230,344	\$ 253,490	\$ 247,841	\$ 275,729
Judicial Administration	1,755,500	1,801,818	2,035,451	1,812,456	2,002,629	2,063,179	2,523,536	2,619,067	2,450,888	2,680,483
Electoral	170,875	150,070	148,191	132,424	153,764	219,437	223,474	218,114	289,354	277,653
General Government	6,917,546	6,562,917	6,259,272	6,512,592	6,691,588	6,772,441	6,783,080	8,401,562	8,872,253	9,045,239
Police	10,498,094	10,390,904	10,431,371	10,413,039	10,802,452	11,219,396	12,116,608	11,894,981	12,095,467	12,236,122
Fire	11,227,261	11,208,916	11,097,471	11,517,467	11,425,326	11,886,181	13,130,471	13,430,593	13,075,636	13,280,586
Public Works	10,814,142	10,561,599	10,469,030	10,296,840	10,615,805	11,135,575	11,662,603	12,028,378	11,560,788	11,836,740
Social Services	4,874,284	4,716,996	4,787,158	4,666,290	4,757,820	5,139,750	5,243,811	5,541,941	5,671,385	6,074,111
Culture and Recreation	4,779,894	4,423,151	4,359,702	4,680,062	5,053,562	5,186,835	5,469,026	5,981,666	5,890,810	6,142,458
Planning & Development	1,901,372	1,842,842	1,839,384	1,902,438	2,012,348	1,864,014	1,926,060	2,127,517	2,363,635	2,505,101
Education	46,732,735	46,390,831	45,504,869	46,428,547	48,908,083	51,262,702	52,628,494	53,813,860	53,295,813	54,795,321
Transfer to Other Funds	420,844	4,367,298	6,045,589	3,586,327	5,230,436	4,834,425	7,645,848	6,908,270	7,959,530	9,778,272
Other	7,226,437	7,385,987	7,441,952	7,563,853	7,724,731	7,473,292	6,613,618	5,675,021	6,403,594	6,587,317
Total Expenditures	\$ 107,568,454	\$ 109,995,641	\$ 110,598,976	\$ 109,703,737	\$ 115,552,417	\$ 119,281,371	\$ 126,196,971	\$ 128,894,460	\$ 130,176,994	\$ 135,515,132

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GENERAL FUND REVENUE OVERVIEW

FY 2017 Adopted Budget – City of Fairfax, Virginia

The following pie chart provides an overview by category of General Fund revenue sources for the City of Fairfax FY 2017 Adopted Budget.



The Use of Undesignated Fund Balance in the amount of **\$1,369,539** is funded by the estimated FY 2016 Unassigned General Fund Balance. The ending Unassigned General Fund Balance is equal to approximately **10.0 percent (\$13.6m)** of adopted General Fund expenditures.

FY 2017 Adopted Budget – City of Fairfax, Virginia

General Fund Revenue Summary

Account #	Account Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
General Property Taxes							
311110	Real Estate Current December	\$ 28,116,923	\$ 28,523,826	28,746,927	\$ 29,589,976	\$ 1,066,150	3.74%
311111	Real Estate Current June	28,474,522	28,823,999	29,712,858	30,567,694	1,743,695	6.05%
311112	Real Estate Old Town - June	91,553	91,500	92,877	92,877	1,377	1.50%
311113	Delinquent Real Estate	778,143	840,000	840,000	876,692	36,692	4.37%
311114	Real Estate Old Town - December	92,702	91,500	92,877	92,877	1,377	1.50%
311116	Delinquent R/E Old Town District	5,961	4,931	4,931	4,898	(33)	-0.67%
311119	Delinquent R/E Commercial	26,496	39,599	39,599	52,375	12,776	32.26%
311120	Stormwater Fund Tax	1,103,202	1,128,033	1,215,396	1,321,090	193,057	17.11%
311121	Comm. Real Estate Tax Rate Trans. - June	603,641	675,287	846,901	879,391	204,104	30.22%
311122	Comm. Real Estate Tax Rate Trans. - Dec	522,616	675,102	658,844	843,599	168,497	24.96%
311210	Personal Property Current	9,800,594	10,300,000	9,900,000	10,100,000	(200,000)	-1.94%
311213	Delinquent Personal Property	371,069	295,000	426,457	496,000	201,000	68.14%
311311	PSC R/E Current	939,867	965,608	1,040,608	1,050,000	84,392	8.74%
311312	PSC PP Current	286,999	280,000	270,000	270,000	(10,000)	-3.57%
311313	PSC R/E Delinquent	(449)	-	-	-	-	0.00%
311410	Penalties on Delinquent Taxes	280,199	250,000	296,249	300,000	50,000	20.00%
311411	Interest on Delinquent Taxes	118,689	100,000	97,352	113,000	13,000	13.00%
Total General Property Taxes		\$ 71,612,727	\$ 73,084,385	\$ 74,281,875	\$ 76,650,468	\$ 3,566,084	4.88%
Other Local Taxes							
312010	Local Sales & Use Tax	\$ 11,181,816	\$ 11,424,000	\$ 11,424,000	\$ 11,600,000	\$ 176,000	1.54%
312011	Consumers Utility Tax	1,710,251	1,683,000	1,683,000	1,700,000	17,000	1.01%
312012	Business & Occupational Licenses	8,740,824	9,050,000	8,800,000	8,780,000	(270,000)	-2.98%
312013	Motor Vehicle Licenses	611,266	630,000	612,000	613,000	(17,000)	-2.70%
312014	Recordation Tax	440,113	450,000	450,000	450,000	-	0.00%
312015	Bank Stock Tax	1,657,236	1,750,000	1,850,000	1,850,000	100,000	5.71%
312016	Tobacco Tax	862,776	900,000	850,000	819,637	(80,363)	-8.93%
312017	Transient Lodging Tax	893,820	850,000	1,000,000	1,100,000	250,000	29.41%
312018	Meals Tax	5,771,329	6,000,000	5,900,000	6,000,000	-	0.00%
312021	Consumption Tax	101,940	125,000	110,000	110,000	(15,000)	-12.00%
312024	Communication Taxes	2,266,358	2,400,000	2,330,100	2,400,000	-	0.00%
Total Other Local Taxes		\$ 34,237,729	\$ 35,262,000	\$ 35,009,100	\$ 35,422,637	\$ 160,637	0.46%

FY 2017 Adopted Budget – City of Fairfax, Virginia

General Fund Revenue Summary

Account #	Account Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Licenses, Permits & Fees							
313202	Building Permits	\$ 160,830	\$ 210,000	\$ 245,000	\$ 285,000	\$ 75,000	35.71%
313203	Electrical Permits	96,383	100,000	112,000	118,000	18,000	18.00%
313204	Plumbing Permits	50,027	70,000	72,000	83,000	13,000	18.57%
313205	Mechanical Permits	105,845	110,000	112,000	123,000	13,000	11.82%
313206	Elevator Inspection	54,800	55,000	55,000	55,000	-	0.00%
313225	Rental Housing Occupancy	6,300	1,000	3,000	2,000	1,000	100.00%
313226	Fire Marshal Permit	86,870	80,000	80,000	85,000	5,000	6.25%
313227	Fire Protection System Permit	15,305	30,000	42,000	43,000	13,000	43.33%
313231	Fire Marshal Development Fees	12,572	10,000	10,000	12,000	2,000	20.00%
313233	Public Safety Fee	38,624	49,000	44,000	45,000	(4,000)	-8.16%
313234	Reinspection Fees	-	1,000	1,000	1,500	500	50.00%
313308	Sign Permits	21,283	16,500	16,500	18,375	1,875	11.36%
313309	Occupancy Permits	30,535	32,000	32,000	33,600	1,600	5.00%
313310	Soil & Erosion Fees	9,188	10,600	10,600	11,550	950	8.96%
313323	Zoning Fees	13,800	45,000	45,000	63,000	18,000	40.00%
313328	Special Use Permits	107,300	120,000	85,000	89,250	(30,750)	-25.63%
313329	Variances	26,325	30,500	15,500	12,600	(17,900)	-58.69%
313330	Partial R/E Tax Exemption	300	-	-	-	-	0.00%
313411	Cemetery Interments	81,996	60,000	70,000	70,000	10,000	16.67%
313420	Street Opening Permits	52,827	40,000	50,000	50,000	10,000	25.00%
313440	Public Right of Way Use	183,013	225,000	225,000	225,000	-	0.00%
313510	Animal Licenses	10,570	11,000	13,609	11,000	-	0.00%
313512	Peddlers Permits	14,010	10,000	10,000	10,000	-	0.00%
313620	Transfer Fees	96,646	120,000	120,000	115,000	(5,000)	-4.17%
313630	Cellular Comm	25,000	-	11,250	13,500	13,500	0.00%
Total Licenses, Permits & Fees		\$ 1,300,349	\$ 1,436,600	\$ 1,480,459	\$ 1,575,375	\$ 138,775	9.66%
Fines & Forfeitures							
314001	Court Fines & Forfeitures	\$ 654,783	\$ 725,504	\$ 572,700	\$ 590,000	\$ (135,504)	-18.68%
314002	Parking Fines	58,563	107,000	74,350	107,000	-	0.00%
314003	Juvenile Court	-	4,500	4,500	4,500	-	0.00%
314005	Circuit Court Revenue	27,964	10,000	10,000	10,000	-	0.00%
314006	Court Facilities Fee	16,413	20,000	20,000	20,000	-	0.00%
314010	Zoning Civil Penalties	4,100	10,000	10,000	10,500	500	5.00%
314011	Photo Red Light	389,936	360,000	587,807	577,600	217,600	60.44%
314012	Jail Admin Fee	1,714	1,700	1,700	1,700	-	0.00%
314013	Courthouse Security	80,329	97,000	80,000	80,000	(17,000)	-17.53%
Total Fines & Forfeitures		\$ 1,233,802	\$ 1,335,704	\$ 1,361,057	\$ 1,401,300	\$ 65,596	4.9%

FY 2017 Adopted Budget – City of Fairfax, Virginia

General Fund Revenue Summary

Account #	Account Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Use of Money & Property							
315101	Interest on Investments	\$ 236,218	\$ 20,000	\$ 63,275	\$ 60,000	\$ 40,000	200.00%
315202	Rental - Old Town Hall	191,164	182,281	180,000	180,000	(2,281)	-1.25%
315203	Rental - Green Acres	48,132	32,835	50,835	50,000	17,165	52.28%
315206	Rental - Schools	1,839,392	1,500,000	1,500,000	1,500,000	-	0.00%
315208	Rental - Community Center	265,788	257,900	257,900	260,000	2,100	0.81%
315209	Rental - Main Street Day Care	29,415	28,000	28,000	28,000	-	0.00%
315211	Rental - Blenheim	59,725	41,886	60,000	60,000	18,114	43.25%
315213	Rental - Ball Fields	56,160	59,870	59,870	59,955	85	0.14%
Total Use of Money & Property		\$ 2,725,994	\$ 2,122,772	\$ 2,199,880	\$ 2,197,955	\$ 75,183	3.54%
Charges for Services							
316110	Court Fees	\$ 5,491	\$ 6,600	\$ 6,600	\$ 6,600	-	0.00%
316220	Sale of Record Copies	4,135	4,000	4,000	4,000	-	0.00%
316221	False Alarm Fees	32,425	37,000	38,233	37,000	-	0.00%
316223	Ambulance Fees	1,116,852	1,134,665	968,197	1,000,000	(134,665)	-11.87%
316225	Fire Recovery Fee - GMU	200,000	200,000	200,000	225,000	25,000	12.50%
316230	Animal Control Fees	2,975	3,500	3,000	3,500	-	0.00%
316245	FFX Water	56,434	-	61,580	61,580	61,580	0.00%
316346	Community Programming	60,653	58,114	40,114	52,213	(5,901)	-10.15%
316347	Sherwood Programming	136,622	120,000	150,000	178,040	58,040	48.37%
316348	Green Acres Programming	54,271	77,200	77,200	77,142	(58)	-0.08%
316349	Senior Programs	75,457	75,000	75,000	75,000	-	0.00%
316350	Rec Youth	160	-	-	-	-	0.00%
316351	Day Camps	542,420	546,509	546,509	571,653	25,144	4.60%
316352	Pavilion Rentals	22,238	20,000	25,000	25,000	5,000	25.00%
316353	Cultural Arts	5,832	5,000	5,000	5,000	-	0.00%
316354	Special Events	194,405	250,961	225,961	225,000	(25,961)	-10.34%
316355	Museum Revenue	994	1,200	1,200	1,200	-	0.00%
316356	Museum Gift Shop	13,488	14,500	14,500	14,500	-	0.00%
316357	Show Mobile Revenue	2,221	4,800	4,800	4,000	(800)	-16.67%
316460	Sale of Publications	97	35	35	35	-	0.00%
316461	Subdivision Review Fees	9,477	24,000	24,000	15,750	(8,250)	-34.38%
316462	Site Plan Review Fees	155,224	88,000	104,000	107,100	19,100	21.70%
316463	Architectural Review	5,855	3,600	5,000	5,880	2,280	63.33%
316464	Tree Removal Permit	1,330	1,400	1,400	1,470	70	5.00%
316466	Surety Review	19,146	14,000	14,000	14,000	-	0.00%
316467	Mapping Sales	1,200	500	500	500	-	0.00%
316570	School Age Child Care	532,062	546,091	546,091	550,000	3,909	0.72%
316580	Returned Check Fees	2,235	3,000	3,005	3,000	-	0.00%
316581	Charge Card Fees	8,857	13,000	-	-	(13,000)	-100.00%
316585	Administrative Fees	11,217	10,000	3,632	10,000	-	0.00%
316586	Collection Fees	3,465	1,500	5,000	1,500	-	0.00%
316587	Attorney Fees	-	1,400	-	-	(1,400)	-100.00%
316712	5% Late Charge	-	2,500	-	-	(2,500)	-100.00%
316811	Inspection Fees After Hours	27,135	30,000	30,000	30,000	-	0.00%
Total Charges for Services		\$ 3,304,373	\$ 3,298,075	\$ 3,183,557	\$ 3,305,663	\$ 7,588	0.23%

FY 2017 Adopted Budget – City of Fairfax, Virginia

General Fund Revenue Summary

Account #	Account Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Miscellaneous Revenue							
318102	Sale of Surplus Property	\$ 61,965	\$ 25,000	\$ 70,000	\$ 70,000	\$ 45,000	180.00%
318104	Sale of Cemetery Lot	64,800	33,700	40,000	40,000	6,300	18.69%
318105	Perpetual Care - Cemetery	13,236	4,200	4,200	4,200	-	0.00%
318108	Sale of City License Plates	-	5,000	5,000	5,000	-	0.00%
318201	Misc. Revenue	207,003	65,000	82,164	159,817	94,817	145.87%
318203	Police Seized Assets	-	-	-	-	-	0.00%
318207	Equitable Sharing	-	-	19,100	-	-	0.00%
Total Miscellaneous Revenue		\$ 347,004	\$ 132,900	\$ 220,464	\$ 279,017	\$ 146,117	109.95%
State Aid							
321104	State Aid Police	\$ 557,133	\$ 595,133	\$ 595,133	\$ 614,285	\$ 19,152	3.22%
321106	Vehicle Rental Tax	310,670	275,000	302,000	305,000	30,000	10.91%
321201	Commissioner of Revenue	140,171	139,000	142,001	144,000	5,000	3.60%
321202	Treasurer	94,566	95,000	97,051	99,000	4,000	4.21%
321203	Registrar /Electoral	40,606	50,000	50,000	50,000	-	0.00%
321204	DMV Reimbursement	59,979	55,000	64,243	70,000	15,000	27.27%
324201	State Sales Tax	3,092,643	3,126,567	3,126,567	3,698,465	571,898	18.29%
324202	Basic School Aid	4,469,933	4,200,000	4,200,000	4,238,296	38,296	0.91%
324302	Four for Life Grants	27,204	21,000	21,000	21,000	-	0.00%
324323	Fire Equip Mini Grant	9,871	-	-	-	-	0.00%
324331	Asset Forfeiture	2,501	-	-	-	-	0.00%
324344	Fire Programs Fund	71,489	63,000	63,000	63,000	-	0.00%
324403	Street & Highway Maint.	2,449,215	2,448,852	2,448,852	2,546,917	98,065	4.00%
324405	Solid Waste Grant	48,447	6,501	6,501	6,200	(301)	-4.63%
324411	Disaster Assistance State	-	-	-	22,054	22,054	0.00%
Total State Aid		\$ 11,374,428	\$ 11,075,053	\$ 11,116,348	\$ 11,878,217	\$ 803,164	7.25%

FY 2017 Adopted Budget – City of Fairfax, Virginia

General Fund Revenue Summary

Account #	Account Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Federal Aid							
331005	Bulletproof Vest Grant	\$ 1,660	\$ 2,800	\$ 3,139	\$ -	\$ (2,800)	-100.00%
331009	Alcohol Safety Grant	12,408	18,000	15,000	15,000	(3,000)	-16.67%
331010	Gang Task Force Grant	4,463	-	-	-	-	0.00%
331011	FEMA Grant	-	-	-	60,977	60,977	0.00%
331018	NCR Regional Planner	134,347	150,000	150,000	-	(150,000)	-100.00%
331023	Byrne JAG Grant	1,872	2,080	2,080	1,796	(284)	-13.65%
331043	SAFER Grant	257,875	217,000	150,071	-	(217,000)	-100.00%
331044	Assistance for Firefighters Grant	-	-	-	-	-	0.00%
331045	Citizen Preparedness Grant	-	-	-	-	-	0.00%
331046	LEMPG Grant	701	7,500	14,799	34,250	26,750	356.67%
331047	UASI EOC GRANT	-	-	-	217,300	217,300	0.00%
331048	Volunteer & Citizens Corp	3,060	-	-	-	-	0.00%
331049	UASI Citizen Prep Grant	12,557	-	-	-	-	0.00%
331051	UASI Phone	10,500	-	-	-	-	0.00%
331052	UASI State	-	-	-	7,500	7,500	0.00%
331053	UASI Tech	40,432	-	-	-	-	0.00%
Total Federal Aid		\$ 479,875	\$ 397,380	\$ 335,089	\$ 336,823	\$ (60,557)	-15.24%
Other Financing Sources							
318282	Fairfax Little League	\$ 5,625	\$ 5,625	\$ 5,625	\$ 5,625	\$ -	0.00%
318288	FPYC Turf Contribution	75,375	77,375	77,375	77,375	-	0.00%
318289	Schools Turf Contribution	20,000	20,000	20,000	20,000	-	0.00%
319008	City - County Contract	778,578	801,947	764,447	831,638	29,691	3.70%
342030	Insurance Recoveries	50,040	70,000	190,000	70,000	-	0.00%
347360	Downtown Fund Transfer for Debt Service	184,255	369,970	369,970	93,500	(276,470)	-74.73%
Total Other Financing Sources		\$ 1,113,873	\$ 1,344,917	\$ 1,427,417	\$ 1,098,138	\$ (246,779)	-18.35%
Total Revenues		\$ 127,730,154	\$ 129,489,786	\$ 130,615,246	\$ 134,145,593	\$ 4,655,807	3.60%
Total Appropriated Fund Balance							
	Repayment to General Fund	\$ (500,000)	\$ -	\$ -	\$ -	\$ -	0.00%
	School Tuition Reserve	-	-	-	-	-	0.00%
	Use of Unassigned Fund Balance	-	-	-	-	-	0.00%
	Use of Prior Year's Surplus	1,664,306	975,017	-	1,369,539	394,522	40.46%
Total Appropriated Fund Balance		\$ 1,164,306	\$ 975,017	\$ -	\$ 1,369,539	\$ 394,522	40.46%
Total Revenue Available		128,894,460	130,464,803	130,615,246	135,515,132	5,050,329	3.87%

FY 2017 Adopted Budget – City of Fairfax, Virginia

History of General Fund Revenues by Category

Category	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	2017 Adopted
Real Estate	\$ 43,774,958	\$ 47,677,911	\$ 49,386,587	\$ 49,960,103	\$ 51,075,000	\$ 57,072,395	\$ 59,505,606	\$ 61,441,513	\$ 63,955,418	\$ 66,054,468
Personal Property	10,011,917	11,070,647	9,782,686	9,976,554	9,944,909	10,377,334	10,243,702	10,171,214	10,326,457	10,596,000
Sales Tax	13,433,255	8,831,494	10,644,035	9,907,063	10,200,696	10,263,955	11,580,673	11,181,816	11,424,000	11,600,000
BPOL	8,599,019	8,375,551	7,485,808	8,151,072	8,554,669	8,932,634	8,709,712	8,740,824	8,800,000	8,780,000
Meals Tax	4,628,045	4,634,109	4,654,170	4,938,869	5,252,922	5,553,975	5,703,399	5,771,329	5,900,000	6,000,000
Other Local Taxes	7,662,450	7,226,450	7,687,009	8,036,140	8,560,379	8,384,251	8,375,385	8,543,760	8,885,100	9,042,637
Licenses, Permits, and Fees	1,055,604	1,065,386	1,299,114	1,230,352	1,540,689	1,408,601	1,434,496	1,300,349	1,480,459	1,575,375
Fines & Forfeitures	893,186	873,594	919,482	1,041,172	1,288,331	1,148,262	1,113,719	1,233,802	1,361,057	1,401,300
Use of Money & Property	3,446,770	2,298,050	1,965,922	1,866,897	1,947,934	2,162,378	2,696,575	2,725,994	2,199,880	2,197,955
Charges for Services	1,391,864	2,424,216	2,507,399	2,878,252	3,176,925	3,249,168	3,049,479	3,304,373	3,183,557	3,305,663
Intergovernmental	10,960,395	11,033,810	10,878,733	10,358,222	10,837,393	11,318,838	11,480,641	11,854,303	11,451,437	12,215,040
Other Financing Sources / Misc.	3,527,196	3,070,983	4,513,438	1,076,776	1,245,630	1,152,263	1,043,308	1,460,877	1,647,881	1,377,155
Appropriated Fund Balance	2,180,574	3,877,676	1,181,000	282,267	1,926,940	-	1,260,276	1,164,306	-	1,369,539
Total Revenue	\$111,565,233	\$112,459,877	\$112,905,383	\$109,703,739	\$115,552,417	\$121,024,054	\$126,196,971	\$128,894,460	\$130,615,246	\$135,515,132

Major Revenue Sources

Real Estate Tax

Background

Each year, the City Assessor's Office appraises all **real property** in the City to determine its value for tax purposes. All assessments of real property, including land and permanently affixed structures, are based on **fair market value** and are equitable with the assessments of comparable properties. Real estate assessments, which are made each year by the Assessor's Office, are effective January 1 of the year and are at 100 percent of estimated fair market value. During the budget process, City Council determines how much income the City must generate to provide municipal services to residents. The Council then sets a tax rate that will yield the needed revenue. That tax rate multiplied by the assessed value of the property determines the taxes owed by each property owner. City taxes are paid twice a year - June 21 and December 5.

Fiscal Impact – Real Estate Tax Revenue

Category	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted
Real Estate Tax Revenue	\$ 60,098,544	\$ 60,631,466	\$ 62,219,390	\$ 64,088,453
Base Real Estate Tax Rate	\$ 1.032	\$ 1.032	\$ 1.040	\$ 1.040
Stormwater Tax Rate	2.0¢	2.0¢	2.25¢	2.25¢
Total Real Estate Tax Rate	\$ 1.052	\$ 1.052	\$ 1.062	\$ 1.062

Category	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted
Old Town Service District Revenue	\$ 184,255	\$ 187,931	\$ 190,684	\$ 190,651
Old Town Service District Tax Rate	6.0¢	6.0¢	6.0¢	6.0¢

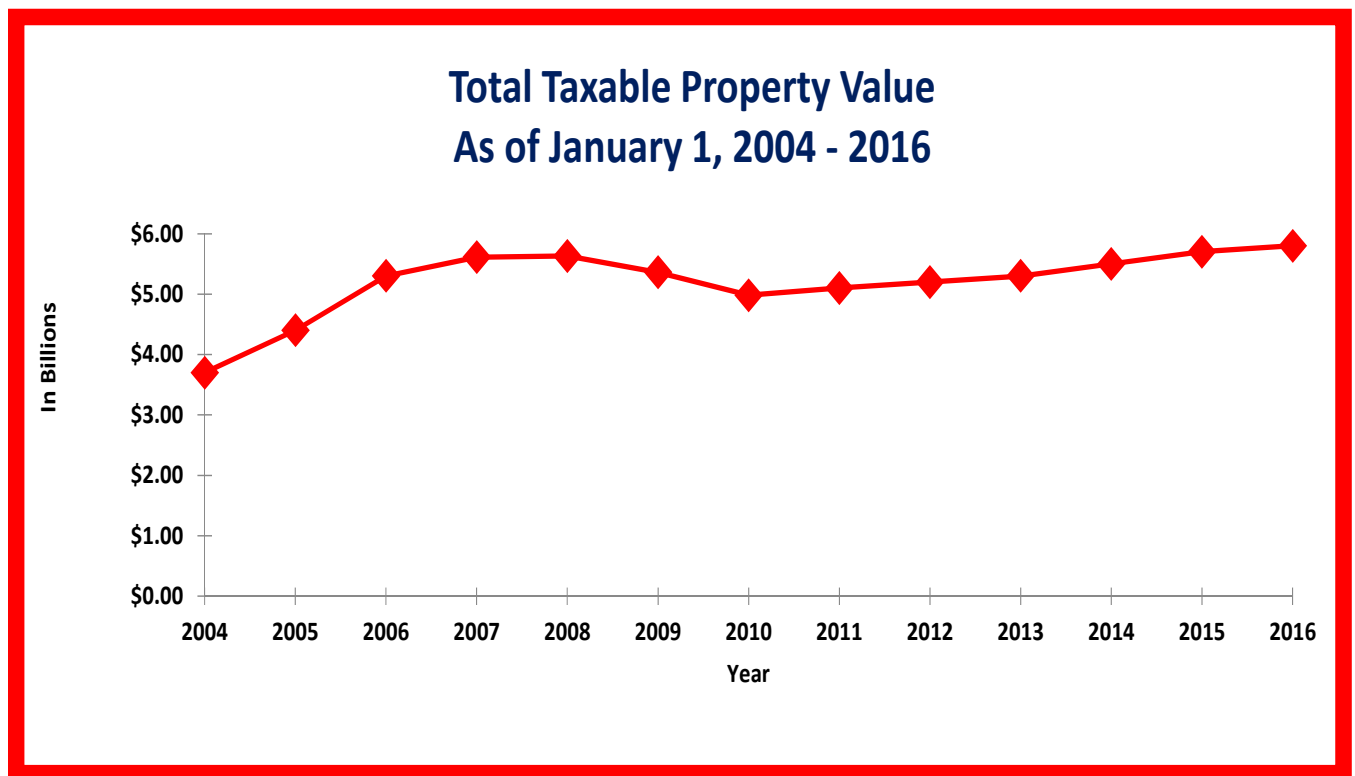
Category	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted
Commercial & Industrial Revenue	\$ 1,126,257	\$ 1,389,988	\$ 1,545,343	\$ 1,775,364
Commercial & Industrial Tax Rate	7.5¢	7.5¢	9.5¢	9.5¢

Real property tax revenues account for the largest category of revenue for the General Fund, representing 48.7 percent of total General Fund revenues. The FY 2017 Adopted Budget increases the real estate tax rate 1.0¢ to \$1.062, which includes 2.25¢ to be dedicated for the Stormwater Fund. The base rate was increased .75¢ and the tax rate dedicated to Stormwater increased .25¢. The Stormwater Fund revenues are dedicated to meeting federal and state regulatory requirements along with maintenance of aging stormwater infrastructure, of which significant portions are reaching the end of their useful life. The FY 2017 Adopted Budget also increases the Commercial and Industrial tax rate to 9.5¢.

FY 2017 Adopted Budget – City of Fairfax, Virginia

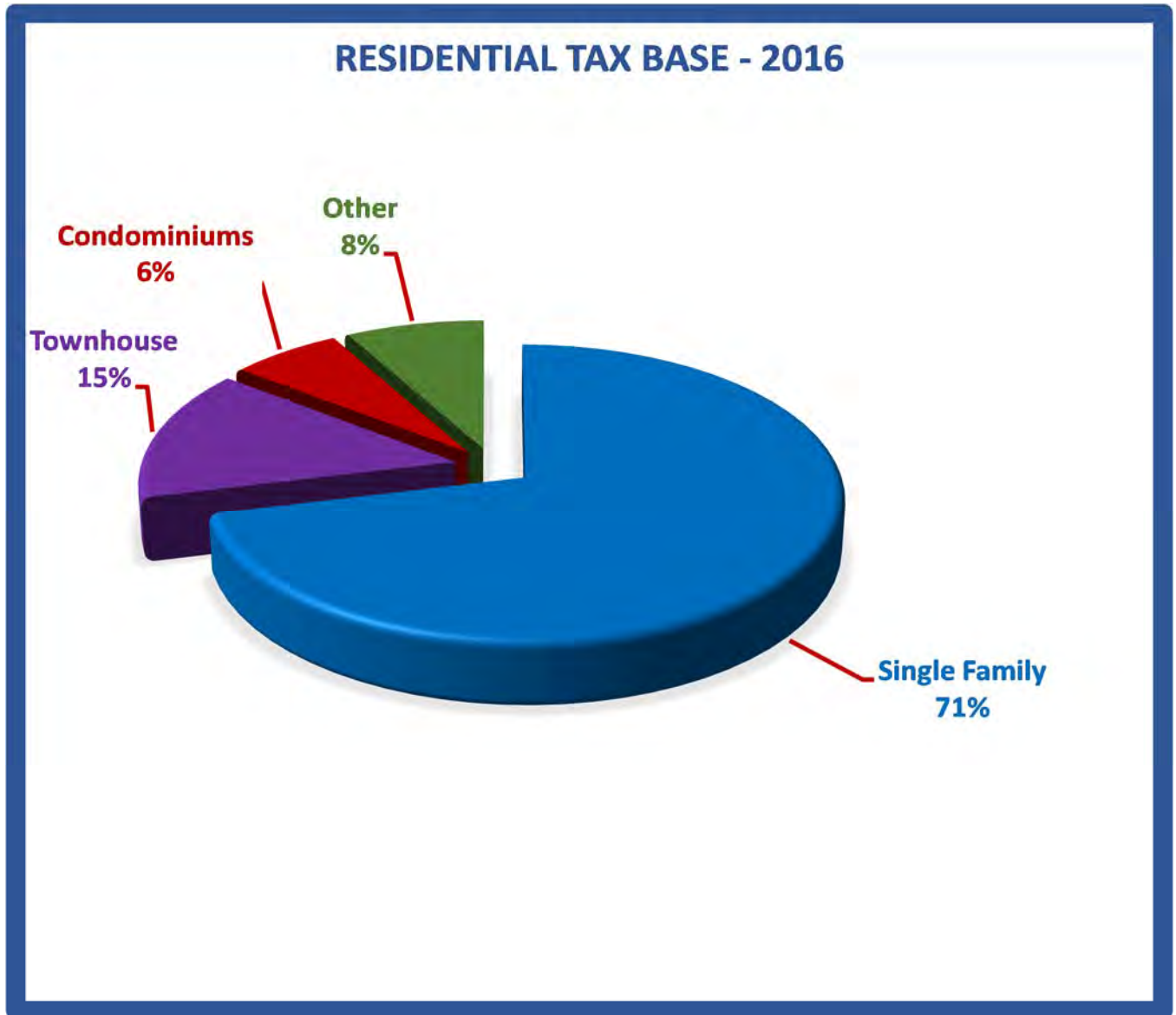
Total real estate assessments are up 2.1 percent, which includes new construction of \$25.0 million, compared to a 1.8 percent increase for the previous fiscal year.

Assessments	CY	CY	Variance	
	2015	2016	\$	%
Residential	\$ 3,624,478,000	\$ 3,725,779,427	\$ 101,301,427	2.8%
Commercial	\$ 2,068,542,000	\$ 2,088,396,700	\$ 19,854,700	1.0%
Total	\$ 5,693,020,000	\$ 5,814,176,127	\$ 121,156,127	2.1%



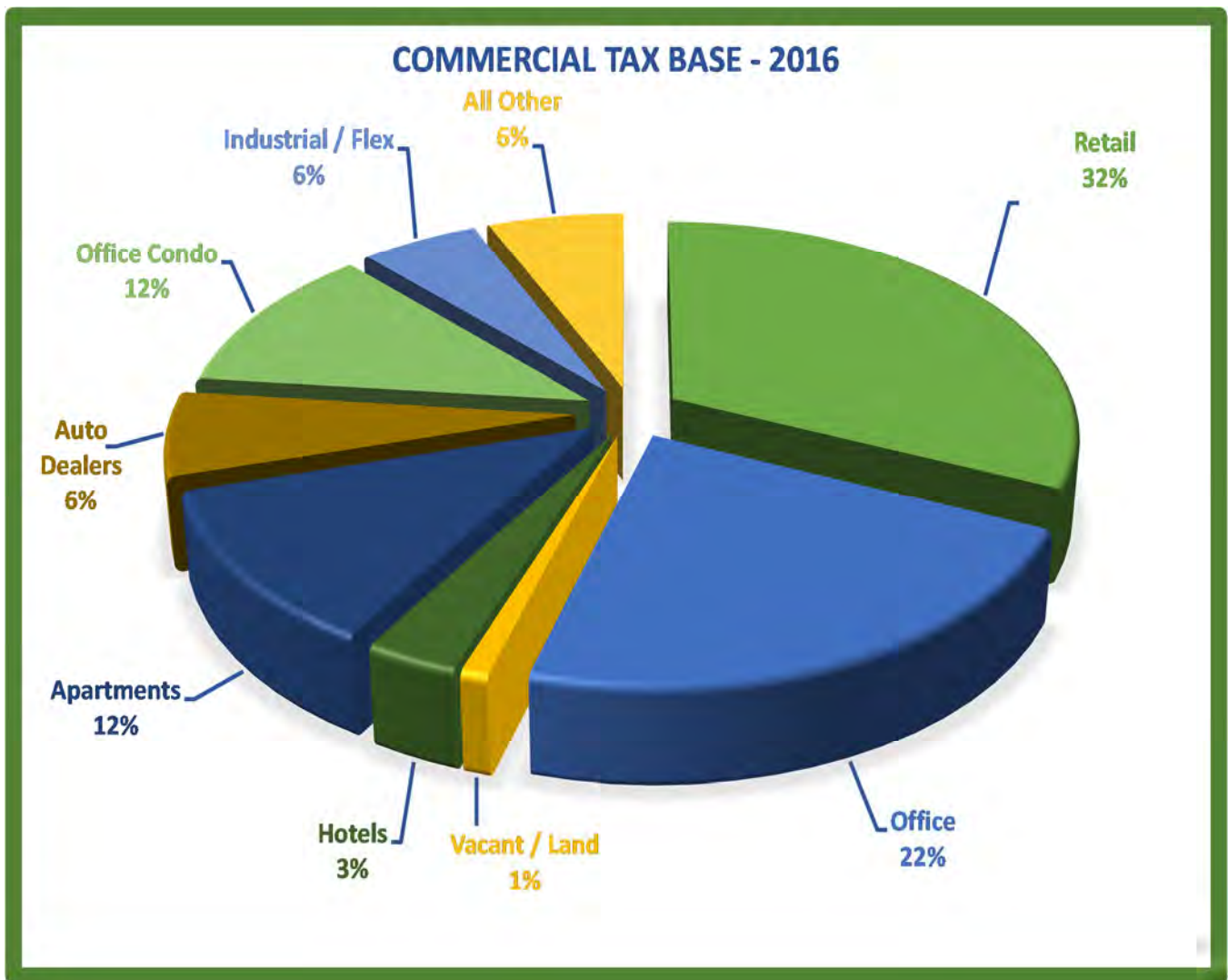
The calendar year 2016 total taxable value of City residential and commercial properties before appeals is \$5,814,176,127, an increase from last year's total assessed value of \$121,156,127 (2.1%).

The overall residential assessment total, including new construction, has increased by 2.8 percent. The following notes the breakout by category for the residential tax base.



FY 2017 Adopted Budget – City of Fairfax, Virginia

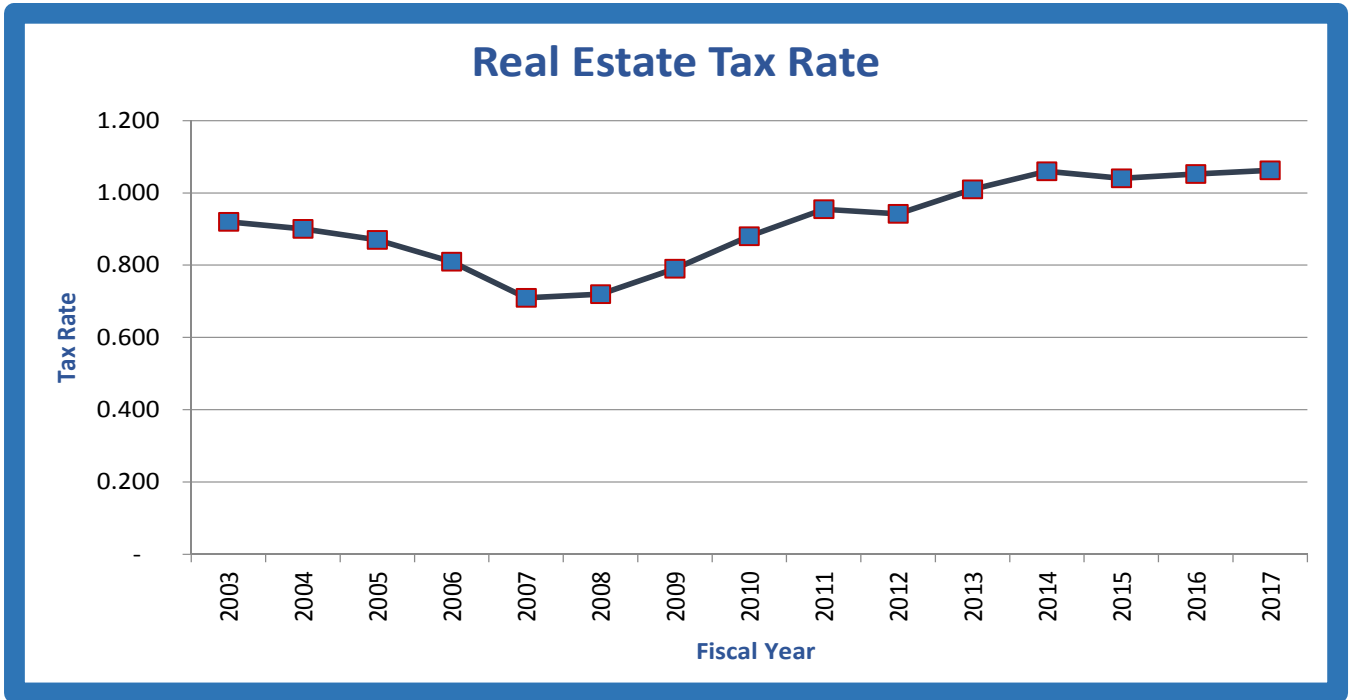
Commercial assessments note an increase of 1.0 percent overall, which includes new construction. The following represents the breakout by category for the commercial tax base.



The Old Town Service District tax remains at 6.0 cents per \$100 of assessed value. The revenue generated is used to provide additional government services to the Old Town Service District and to pay debt service on downtown infrastructure improvement.

As part of the FY 2010 Adopted Budget, the Transportation Tax Fund provided for a surcharge on commercial and industrial real estate properties at a rate of 8.0 cents per \$100 of assessed value. During the FY 2011 budget process, the City Council decreased this rate from 8.0 cents per \$100 of assessed value to 5.5 cents per \$100 of assessed value. The rate was increased for the FY 2016 budget to 7.5¢. A 2.0¢ addition to the current 7.5¢ rate was approved for FY 2017, increasing the rate to 9.5¢.

A historical review of the City’s Real Estate Tax Rate is below:



In comparing tax rates, it is important to keep in mind two factors often overlooked – levels of service vary from jurisdiction to jurisdiction, and for residents of area towns, a town tax is levied in addition to the county tax. Two large towns in our immediate area – Vienna and Herndon – known for similar levels of community services, levy real estate taxes of 22.5 and 26.5 cents per \$100 of assessed value (adopted fiscal year 2017 rates) on top of Fairfax County rate, respectively.

The City’s adopted real estate tax rate of \$1.062 is an increase of 1.0¢ cent from FY 2016. The average residential tax bill is expected to increase by 3.2 percent. The following chart provides an illustrative example by three residential assessed values:

**Impact of 2017 Real Estate Tax Rate
On Residential Property Owner’s Tax Bill at Various Values**

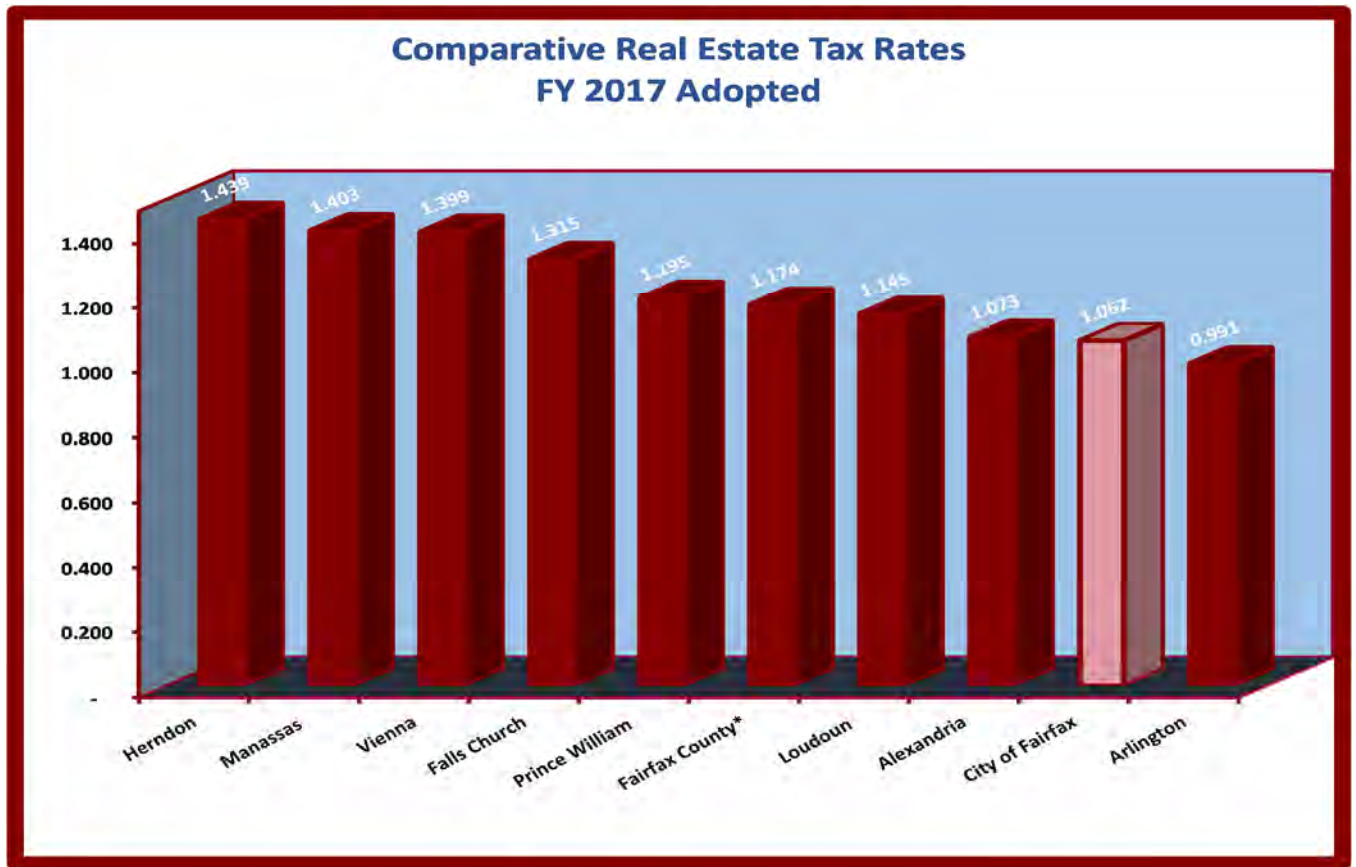
CY 15 Assessment	CY 15 Tax Rate	CY 15 Tax Bill	CY 16 Assessment	CY 16 Tax Rate	CY 16 Tax Bill	Change	
						\$	%
472,285	\$ 1.052	4,968	482,675	1.0620	5,126	158	3.2%
500,000	\$ 1.052	5,260	511,000	1.0620	5,427	167	3.2%
700,000	\$ 1.052	7,364	715,400	1.0620	7,598	234	3.2%

Note: average estimated increase in assessment of 2.2 percent (excludes new construction); each property is individually assessed therefore each property assessment may be higher or lower than the average.

FY 2017 Adopted Budget – City of Fairfax, Virginia

The real estate tax rate necessary to provide residential equalization, whereby the average homeowner would pay no more in taxes than in the prior year equates to \$1.03 per \$100 of assessed value. This is 3.2 cents less than the adopted FY 2017 rate of \$1.062. The real estate equalization rate for residential and commercial properties combined is \$1.035 per \$100 of assessed value, 2.7¢ less than the adopted FY 2017 rate of \$1.062.

FY 2017 Adopted rates are available for all of the surrounding jurisdictions, and are shown below for comparison.



*Fairfax County Rate includes Pest Management and Leaf Collection for most areas

Personal Property Tax

Background

The City of Fairfax assesses all individuals and businesses on the value of motor vehicles, including automobiles, trucks, motorcycles, trailers, campers and other recreational vehicles and boats that are located in the City of Fairfax. The City also assesses all businesses on the value of all other personal property such as furniture and equipment located within the City boundaries. All such property is considered personal property. Additionally, the City imposes a Motor Vehicle License Tax for each vehicle and issues a vehicle license decal as proof that the license tax and personal property taxes have been paid.

The Commissioner of the Revenue determines the method of assessment for personal property and the City Council establishes the tax rate. The current personal property tax rate is \$4.13 per \$100 of assessed value. In addition to the personal property tax, all motor vehicles normally garaged in the city are required to display a Motor Vehicle License Decal. The Motor Vehicle License Tax is \$33.00 per annum and is administered directly by the City Treasurer. Before obtaining a decal, vehicle owners must register their vehicles with the Commissioner of the Revenue for personal property tax purposes.

At the current time, taxpayers are "reimbursed" by the state at a rate of approximately 52 percent of the tax up to the first \$20,000 of assessed value. This reimbursement is based on a fixed amount, approximately \$3.1 million, the 2004 level of reimbursement. While in most cases a disproportionate amount of tax collected at local levels is disbursed to other areas of the state through means such as the composite index for education funding, in the case of personal property tax, a disproportionately larger amount is paid to Northern Virginia, because there are more and higher value cars in this area.

Fiscal Impact – Personal Property Tax

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted
Personal Property Tax Revenue	\$ 10,171,214	\$ 10,595,000	\$ 10,326,457	\$ 10,596,000
Personal Property Tax Rate	\$4.13	\$4.13	\$4.13	\$4.13



The FY 2017 Adopted Budget reflects no change in the Personal Property Tax rate of \$4.13. FY 2017 revenues are projected to remain flat compared with the FY 2016 budget.

Local Sales and Use Tax

Background

A sales tax is imposed on gross receipts from retail sales. The seller collects the tax from the customer by separately stating the tax and adding it to the sales price or charge. The local sales and use tax is 1.0%

Fiscal Impact – Local Sales and Use Tax

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted
Local Sales & Use Tax Revenue	\$ 11,181,816	\$ 11,424,000	\$ 11,424,000	\$ 11,600,000

The local sales and use tax is one of the most important economic indicators and highest revenue generators for the City. These revenues are projected to increase in FY 2017 based on an improving retail sales trend with the addition of the new Lowe’s.

Business, Professional, and Occupational License (BPOL) Tax

Background

All businesses operating in the City of Fairfax must apply for an annual license with the Commissioner of the Revenue. Business license taxes are levied annually and are typically based on a business’s gross receipts. All new businesses must submit an application within 30 days of the start of operations. All business licenses expire at the end of each calendar year and must be renewed annually by **March 1**. Businesses in the City of Fairfax are taxed on either their gross receipts or a flat rate basis or both. Most businesses are taxed based on gross receipts. The BPOL tax rate is established annually by the City Council for each business category.

Fiscal Impact – BPOL Tax

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted
BPOL Tax	\$ 8,740,824	\$ 9,050,000	\$ 8,800,000	\$ 8,780,000

FY 2017 projected BPOL Tax revenues have declined from the FY 2016 Budget due to a change in the BPOL rate methodology (\$70k), while other BPOL revenue drivers are predicted to remain flat due to the transition from the Fairfax Circle Shopping Center to the new Scout on the Circle development.

Meals Tax

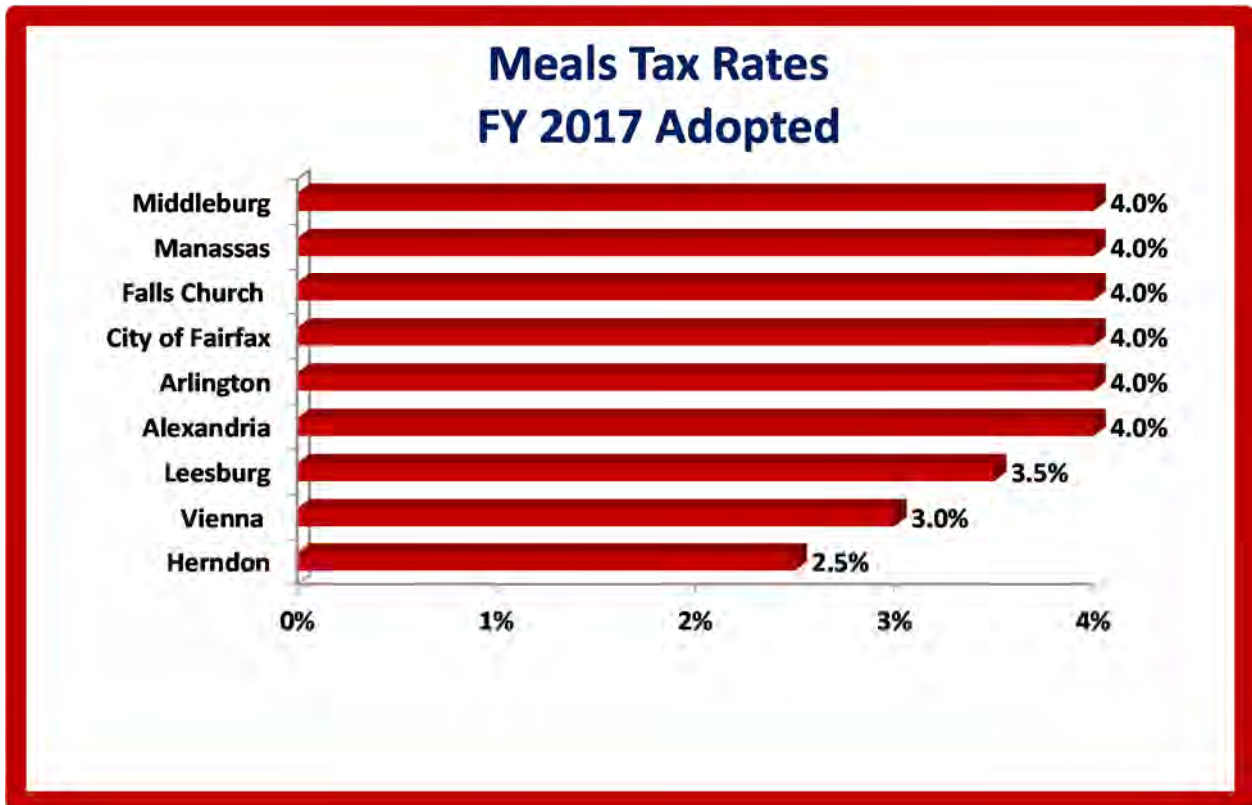
Background

The City of Fairfax imposes a **4%** tax upon all meals sold in the City by a restaurant or similar establishment.

Fiscal Impact – Meals Tax

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted
Meals Tax Revenue	\$ 5,771,329	\$ 6,000,000	\$ 5,900,000	\$ 6,000,000
Meals Tax Rate	4%	4%	4%	4%

The City’s meals tax remains a stable source of revenue for the City. The FY 2016 revenue estimate is projected to increase 2.2% from the FY 2015 actual, based on receipts for the first eleven months of the current fiscal year. The FY 2017 projection remains flat as compared to the FY 2016 budget based on current trends and other economic indicators. As the following chart indicates, several area jurisdictions also impose this tax and in most cases at a rate on par with the City.



Tobacco Tax

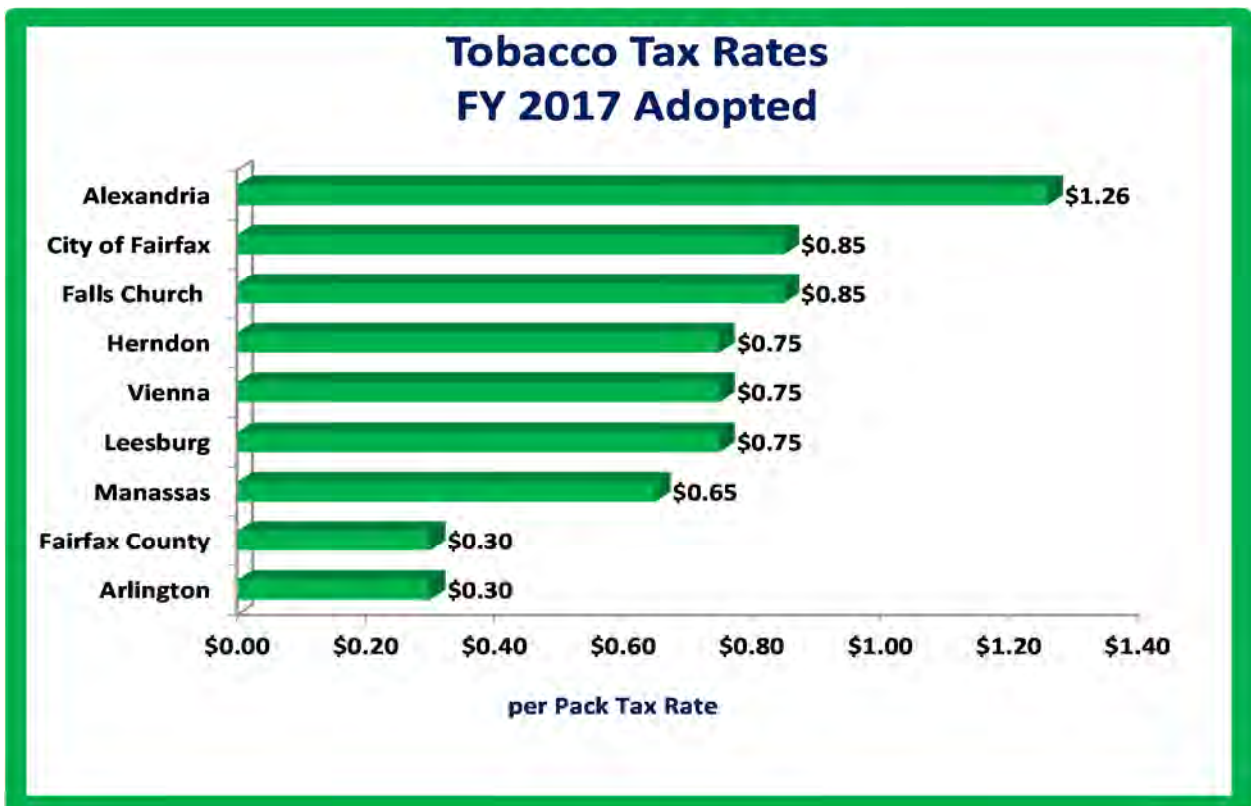
Background

The cigarette tax is **85 cents** for each package of 20 cigarettes sold within the City. On January 1, 2010 the Tobacco Tax was increased by 25 cents, from 50 cents to 75 cents per package. On July 1, 2010 the rate was increased by 10 cents, from 75 cents to 85 cents per package.

Fiscal Impact – Tobacco Tax

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted
Tobacco Tax Revenue	\$ 862,776	\$ 900,000	\$ 850,000	\$ 819,637
Tobacco Tax Rate	\$0.85	\$0.85	\$0.85	\$0.85

Tobacco tax revenues for the FY 2016 estimate are projected at \$850,000, based on receipts for the first eight months of the current fiscal year, a slight decrease of 1.5% from FY 2015 actual revenues. FY 2017 revenues are projected to continue to decrease from the FY 2016 Estimate.



Transient Lodging Tax

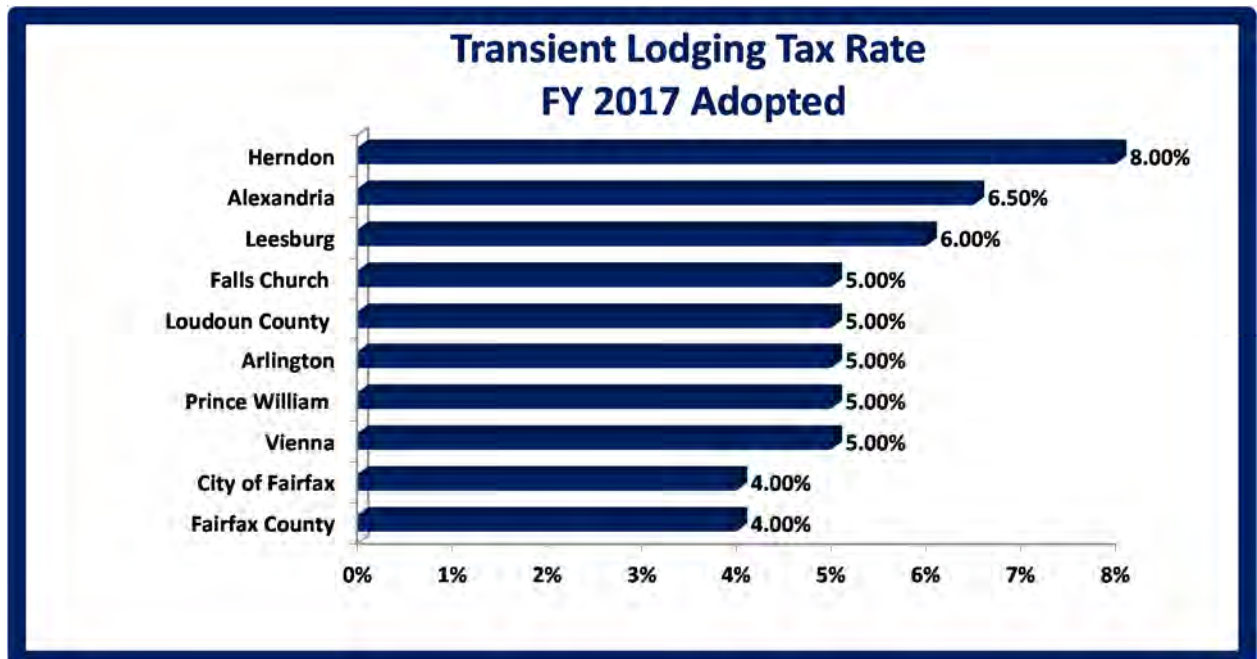
Background

Every public or private hotel, inn, apartment hotel, hostelry, motel, or other lodging place within the city offering lodging for four or more persons at any one time on a transient basis (30 consecutive days or less), is levied a tax on the gross receipts of the lodging. The transient occupancy tax rate is **4 percent** of the total amount of the room rental charge, and is the maximum allowed per City charter. Any increase above the current tax rate needs approval from the General Assembly.

Fiscal Impact – Transient Lodging Tax

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted
Transient Lodging Tax Revenue	\$ 893,820	\$ 850,000	\$ 1,000,000	\$ 1,100,000
Transient Lodging Tax Rate	4%	4%	4%	4%

The Transient Lodging Tax revenue is projected to increase by 10.0% over the FY 2016 estimate based on the favorable trends seen during the first eight months of the current fiscal year. The City of Fairfax currently is tied with Fairfax County for the lowest rate in the region as shown by the chart below.



Licenses, Permits, and Fees

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted
Licenses, Permits, and Fees	\$ 1,300,349	\$ 1,436,600	\$ 1,480,459	\$ 1,575,375

The City reviews its licenses, permits and fees rates and levies annually to ensure each is on par with other jurisdictions in the region. The budget for FY 2017 projects a 6.4% increase from the FY 2016 estimate primarily due to an increase in construction-related permits as a result of an improving housing market.

Fines and Forfeitures

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted
Fines & Forfeitures	\$ 1,233,802	\$ 1,335,704	\$ 1,361,057	\$ 1,401,300

This category of revenues is projected to increase by 3.0% in FY 2017 from the FY 2016 estimate based on recent trends in collections. A projected increase in Photo Red Light fines are the primary cause of this increase.

Use of Money and Property

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted
Use of Money and Property	\$ 2,725,994	\$ 2,122,772	\$ 2,199,880	\$ 2,197,955

Overall revenues are projected to decrease by .1% in FY 2017 from the FY 2016 estimate.

Charges for Services

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted
Charges for Services	\$ 3,304,373	\$ 3,298,075	\$ 3,183,557	\$ 3,305,663

Overall revenues are projected to increase by 3.9% in FY 2017 from the FY 2016 estimate due primarily to projected increases in the GMU Fire Recovery Fee (\$25k), Ambulance fees (\$32k), Parks and Recreation program revenue (\$65k).

State Aid

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted
State Aid	\$ 11,374,428	\$ 11,075,053	\$ 11,116,339	\$ 11,878,217

Total funding for state aid is projected to increase by 6.8% from the FY 2016 estimate, primarily due to higher state aid for education (\$610k) and highway maintenance (\$98k).

Federal Aid

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted
Federal Aid	\$ 479,875	\$ 397,380	\$ 335,089	\$ 336,823

Federal Aid is typically dedicated to public safety areas such as Firefighters and Police grants, and FEMA Disaster Reimbursements.

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Adopted Budget

Fiscal Year

2017

General Fund

By Function & Program

LEGISLATIVE

Legislative Budget Summary

	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>FY 2016 Estimate</u>	<u>FY 2017 Adopted</u>	<u>Variance to Budget \$</u>	<u>Variance to Budget %</u>
Expenditures						
Salaries	\$ 138,823	\$ 142,925	\$ 142,925	\$ 174,044	\$ 31,119	21.77%
Fringe Benefits	65,805	54,217	54,217	51,234	(2,983)	-5.50%
Purchased Services	20,663	16,000	16,000	16,000	-	0.00%
Internal Services	-	-	-	-	-	0.00%
Other Charges	25,119	32,240	31,529	31,281	(959)	-2.98%
Supplies & Materials	3,080	3,170	3,170	3,170	-	0.00%
Capital Outlay	-	-	-	-	-	0.00%
Total Expenditures	\$ 253,490	\$ 248,552	\$ 247,841	\$ 275,730	\$ 27,178	10.93%
Total FTE	1.50	1.50	1.50	1.50		

FUNCTION: Legislative
DEPARTMENT: Mayor and City Council
DIVISION OR ACTIVITY: City Council

BUDGET COMMENTS:

An increase of \$18,242 or 23.5% from the FY 2016 Adopted Budget is necessary to fund the FY 2017 Adopted Budget. Notable adjustments include:

- **Salary increase of \$25,750 or 76.9%**
 - Mayor and Council salaries are scheduled to increase in FY2017. The City Council approved an increase in salaries for the Mayor and City Council to the state allowable maximum of \$13k and \$12k respectively. However, the City Council must approve funding annually for these increases. The FY 2017 Adopted Budget reflects approved funded increases effective July 1, 2016 for the Mayor of \$3,250 to \$9,750 and the council members' of \$3,750 to \$8,250.

Cost Center 411110: City Council

Title	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 33,500	\$ 33,500	\$ 33,500	\$ 59,250	\$ 25,750	76.87%
Fringe Benefits	15,061	9,886	9,886	4,533	(5,353)	-54.15%
Purchased Services	-	-	-	-	-	0.00%
Internal Services	-	-	-	-	-	0.00%
Other Charges	24,767	31,108	30,482	28,954	(2,154)	-6.93%
Supplies & Materials	2,807	3,000	3,000	3,000	-	0.00%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 76,135	\$ 77,494	\$ 76,868	\$ 95,737	\$ 18,242	23.54%

FUNCTION: Legislative
DEPARTMENT: Mayor and City Council
DIVISION OR ACTIVITY: City Council

PROGRAM:

The City's legislative body – A Mayor and six Council members – formulates policy and provides guidance to the City Manager who implements policy and manages the day-to-day operations of the municipal government.

COUNCIL GOALS:

- #2, Governance – high-performance, efficient, communicative, and open governing system:
 - Set goals and general and budgetary guidelines and formulate policy for providing a variety of needed and/or desired municipal services to City citizens,
 - Ensure that financial resources are well managed and available in order to meet the present and future needs of City citizens and businesses,
 - Build a culture of transparency and predictability.

City Council's goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

- Meet goals by enacting resolutions and ordinances
- Adopt a budget that best funds needed services
- Provide revenues for services by setting tax rates
- Gain advice of citizens by appointing members to boards and commissions
- Ascertain public opinion by holding public hearings
- Determine land-use policy by acting on rezonings, special use permits and comprehensive plans
- Represent the City in community and regional cooperation efforts

SERVICES AND PRODUCTS:

- Two Council business meetings each month
- Policy and planning documents
 - City Code amendments
 - Budgets
 - Comprehensive plans
- Public forums
- Conduit for citizen concerns
- Council representatives on community and regional boards

Personnel Classification	Grade	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>
Mayor	**	1.00	1.00	1.00	1.00
Council	**	6.00	6.00	6.00	6.00
Total FTE		7.00	7.00	7.00	7.00

FUNCTION: Legislative
DEPARTMENT: Mayor and City Council
DIVISION OR ACTIVITY: City Clerk

BUDGET COMMENTS:

No significant increase from the FY 2016 Adopted Budget is necessary to fund the FY 2017 Adopted Budget.

Cost Center 411120: City Clerk

Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Salaries	\$ 105,323	\$ 109,425	\$ 109,425	\$ 114,794	\$ 5,369	4.91%
Fringe Benefits	50,744	44,331	44,331	46,702	2,371	5.35%
Purchased Services	20,663	16,000	16,000	16,000	-	0.00%
Internal Services	-	-	-	-	-	0.00%
Other Charges	352	1,132	1,047	2,327	1,195	105.57%
Supplies & Materials	273	170	170	170	-	0.00%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 177,355	\$ 171,058	\$ 170,973	\$ 179,994	\$ 8,936	5.22%

FUNCTION: Legislative
DEPARTMENT: Mayor and City Council
DIVISION OR ACTIVITY: City Clerk

PROGRAM:

The City Clerk is appointed by the Council as its official record-keeper. The Clerk is custodian of official documents, such as ordinances, resolutions, contracts, agreements and the City Code and records the actions of the Council.

COUNCIL GOALS:

- #2, Governance – high-performance, efficient, communicative, and open governing system:
 - Record official actions and proceedings of the City Council,
 - Provide unsurpassed user-friendly and customer-focused services,
 - Establish a journal for the public and for historical purposes,
 - Maintain all original contracts and deeds.

City Council’s goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

- Maintain an official record of all City Council meetings, prepare work session summaries and prepare the agenda packages
- Prepare resolutions and ordinances approved by the City Council
- Maintain searchable files of all original contracts agreements, deeds and policies.
- Maintain official City Code hard copy and electronic
- Maintain and fulfill proper FOIA request processes
- Ensure Council meetings and actions are announced and advertised based on City and State Code requirements
- Maintain City Council Policies and Procedures book
- Ensure Financial Disclosures are filed based on City and State Code requirements

SERVICES AND PRODUCTS:

- Preparation of Minutes of the City Council
- City Code updates and inquiries
- Agendas, ordinances and resolutions, proclamations and notables
- Official records (contracts, agreements, deeds)
- Record Management (destruction and retention of all City documents)
- Development and Maintenance of public record database
- Maintain online access to Council meeting video, agendas and minutes
- Manage appointments on all City Boards and Commissions
- Freedom of Information Act inquiries

Personnel Classification	Grade	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>
City Clerk	23	0.50	0.50	0.50	0.50
Assistant City Clerk	15	1.00	1.00	1.00	1.00
Total FTE		1.50	1.50	1.50	1.50

FUNCTION: Legislative
DEPARTMENT: Mayor and City Council
DIVISION OR ACTIVITY: City Clerk

PERFORMANCE MEASURES:

Indicators	FY 2015 Actual	FY 2016 Budget	FY2016 Estimate	FY2017 Projected
Output Measures				
Number of City Council agendas prepared	34	34	34	34
Number of City Council minutes approved	24	24	24	24
Number of <i>Council Reporters</i> prepared	21	23	23	23
Number of FOIA Requests filed with City Clerk	16	15	15	17
Number of Financial Disclosures sent out	61	61	61	61
Number of proclamations prepared	30	30	40	40
Number of Board and Commission vacancies advertised	13	15	15	16
Outcome Measures				
Percent of <i>Council Reporters</i> prepared within two days of meeting	100%	100%	100%	100%
Percent of agendas and reporters on the web site within day of publication	100%	100%	100%	100%
Percent of Council staff reports online	100%	100%	100%	100%
Percent of Board and Commission vacancies filled	98%	97%	97%	97%
Percent of Financial Disclosures filed	100%	100%	100%	100%
Percent of FOIA requests prepared as required	100%	100%	100%	100%

PERFORMANCE MEASUREMENT RESULTS:

- The City Council typically holds two regular meetings per month with the exception of the August recess, when no regular meetings are held and the December holiday when one regular meeting is held, resulting in 21 regular City Council meetings per year. On average the Council also holds an additional 5-10 special meetings and work sessions based on need and public interest.
- All reports and agendas will continue to be available online within above mentioned timeframes as well as the addition of live and archived internet video streaming of City Council meetings.
- The fulfillment of FOIA requests and Financial Disclosures are governed by State law and therefore must be completed within a specific timeframe. Board and Commission vacancies are based on the number of new committees formed and resignations from existing committees, and their fulfillment is a reflection of citizen awareness and interest. We have added the vacant positions to the City website to boost interest.

JUDICIAL ADMINISTRATION

General District Court

Joint Court Service

Juvenile and Domestic Court

Commonwealth Attorney

Court Service and Custody

Judicial Administration Budget Summary

	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>FY 2016 Estimate</u>	<u>FY 2017 Adopted</u>	<u>Variance to Budget \$</u>	<u>Variance to Budget %</u>
Expenditures						
Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Fringe Benefits	-	-	-	-	-	0.00%
Purchased Services	2,522,877	2,518,608	2,398,609	2,591,866	73,258	2.91%
Other Charges	1,380	1,877	1,877	38,215	36,338	1935.96%
Supplies & Materials	151	1,000	1,000	1,000	-	0.00%
Debt Service	94,659	98,681	49,402	49,402	(49,279)	-49.94%
Capital Outlay	-	-	-	-	-	0.00%
Total Expenditures	\$ 2,619,067	\$ 2,620,166	\$ 2,450,888	\$ 2,680,483	\$ 60,317	2.30%
Revenues						
Juvenile Court	\$ -	\$ 4,500	\$ 4,500	\$ 4,500	\$ -	0.00%
Circuit Court	27,964	10,000	10,000	10,000	-	0.00%
Court Facilities Fees	16,413	20,000	20,000	20,000	-	0.00%
Jail Admin Fee	1,714	1,700	1,700	1,700	-	0.00%
Courthouse Security	80,329	97,000	80,000	80,000	(17,000)	-17.53%
Court Fees	5,491	6,600	6,600	6,600	-	0.00%
Total Revenues	\$ 131,911	\$ 139,800	\$ 122,800	\$ 122,800	\$ (17,000)	-12.16%
Net Cost to the City	\$ 2,487,156	\$ 2,480,366	\$ 2,328,088	\$ 2,557,683	\$ 77,317	3.12%

FY 2017 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Judicial Administration
DEPARTMENT: General District Court
DIVISION OR ACTIVITY: General District Court

BUDGET COMMENTS:

An increase of \$36,538 or 148.1% from the FY 2016 Adopted Budget is necessary to fund the FY 2017 Adopted Budget. Notable adjustments include:

- **Other Charges, increase of \$36,338 or 1,936.0%**
 - Reflects request from the General District Court for the City to provide additional funding to maintain the level of service at the City Hall Court location.

Cost Center 413110 General District Court

Title	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Purchased Services	\$ 9,439	\$ 21,800	\$ 21,800	\$ 22,000	\$ 200	0.92%
Other Charges	1,380	1,877	1,877	38,215	36,338	1935.96%
Supplies & Materials	151	1,000	1,000	1,000	-	0.00%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 10,970	\$ 24,677	\$ 24,677	\$ 61,215	\$ 36,538	148.06%

FUNCTION: Judicial Administration
DEPARTMENT: General District Court
DIVISION OR ACTIVITY: General District Court

PROGRAM:

The General District Court provides for a segment of the judicial service activities required under the law enforcement program. The court receives and distributes collaterals for misdemeanors, traffic cases and cases arising out of the Alcohol Safety Action Program (ASAP). Felonies and civil suits are heard in Fairfax County General District Court and all juvenile cases are heard at Fairfax County Juvenile and Domestic Relations Court.

GOALS:

Council Goals

- #2, Governance – high-performance, efficient, communicative, and open governing system
 - Ensure that all persons who have matters before the court have timely hearings at all stages of the appropriate City or County proceedings by effectively scheduling the use of personnel, facilities and equipment resources by maximizing the benefits of intergovernmental and interregional cooperation.

City Council’s goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

- Process all police, citizen and judicial complaints, summons, orders and motions as required by law
- Collect, account for and process court collection payments

SERVICES AND PRODUCTS:

- Court Information

PERFORMANCE MEASURES:

Indicators	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Projected
Output Measures				
New Traffic Actions	9,641	9,641	10,123	11,135
New Criminal Actions	683	683	717	788
New Civil Actions	157	157	164	181
New Cases Processed	10,481	10,481	11,004	12,104

PERFORMANCE MEASUREMENT RESULTS:

Projections for new traffic and criminal actions are expected to increase in FY 2016 and FY 2017 as all the police officer spots are being filled.

FUNCTION: Judicial Administration
DEPARTMENT: Joint Court Service
DIVISION OR ACTIVITY: Joint Court Service

BUDGET COMMENTS:

An increase of \$40,510 or 15.2% from the FY2016 Adopted Budget is necessary to fund the FY2017 Adopted Budget. Notable adjustments include:

- **Purchased Services, increase of \$40,510 or 15.2%**
 - Increase in the County contract based on volume of services provided.

Cost Center 413120: Joint Court Service

Title	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Purchased Services	287,953	266,336	254,120	306,846	40,510	15.21%
Total	\$ 287,953	\$ 266,336	\$ 254,120	\$ 306,846	\$ 40,510	15.21%

PROGRAM:

The Joint Court Service provides a number of court service activities for the City of Fairfax by contract with Fairfax County on a contract basis. The Circuit Court has jurisdiction in criminal and civil cases. Civil jurisdiction provides for adoptions, divorces and controversies where the claim exceeds \$20,000. Public services include issuance of marriage licenses, notary commission, probating will and collection of recordation taxes.

COUNCIL GOALS:

- #2, Governance – high-performance, efficient, communicative, and open governing system
 - Ensure effective, fair Court services for City of Fairfax residents by maximizing the benefits of intergovernmental and interregional cooperation.

City Council's goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

- Monitor effectiveness of court programs
- Evaluate provisions of contract agreement and payments

SERVICES AND PRODUCTS:

Circuit Court

- Felony cases
- Civil cases
- Appealed cases

Clerk of the Court

- Official function
- Recording legal documents
- Marriage
- Court attendance

Commonwealth Attorney

- Prosecution of felonies

FUNCTION: Judicial Administration
DEPARTMENT: Juvenile and Domestic Relations District Court
DIVISION OR ACTIVITY: Juvenile and Domestic Relations District Court

BUDGET COMMENTS:

No significant increase from the FY 2016 Adopted Budget is necessary to fund the FY 2017 Adopted Budget.

Cost Center 413130: Juvenile & Domestic Relations District Court

Title	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Purchased Services	443,235	465,506	441,133	481,618	16,112	3.46%
Debt Service	7,109	3,796	3,833	3,833	37	0.97%
Total	\$ 450,344	\$ 469,302	\$ 444,966	\$ 485,451	\$ 16,149	3.44%

PROGRAM:

The Juvenile and Domestic Relations Court provides administration of justice in the juvenile and domestic relations areas. Programs include community based juvenile crime control, the Girls and Boys Probation Houses and many innovative programs that identify youth offenders and redirect them towards successful outcomes. The activities are provided by the County of Fairfax and paid for on a contractual basis based on population.

COUNCIL GOALS:

- #2, Governance – high-performance, efficient, communicative, and open governing system
 - Ensure effective, fair juvenile court services for City of Fairfax residents by maximizing the benefits of intergovernmental and interregional cooperation

City Council’s goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

- Monitor effectiveness of court programs and community alternatives
- Evaluate provisions of contract and payments

SERVICES AND PRODUCTS:

Juvenile Domestic Relations

- Juvenile Detention Center 159 days
- Boys' Probation House 0 days
- Girls' Probation House 0 days
- Less Secure Shelter 137 days

FUNCTION: Judicial Administration
DEPARTMENT: Commonwealth Attorney
DIVISION OR ACTIVITY: Commonwealth Attorney

BUDGET COMMENTS:

An increase of \$10,633 or 9.9% from the FY 2016 Adopted Budget is necessary to fund the FY 2017 Adopted Budget. Notable adjustments include:

- **Purchased Services, increase of \$10,633 or 9.9%**
 City's share of increased costs related to the Commonwealth Attorney's Office.

Cost Center 413140: Commonwealth Attorney

Title	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Purchased Services	102,093	107,079	103,397	117,712	10,633	9.93%
Total	\$ 102,093	\$ 107,079	\$ 103,397	\$ 117,712	\$ 10,633	9.93%

PROGRAM:

The Office of the Commonwealth's Attorney is charged primarily with the prosecution of crime. This office prosecutes criminal and traffic matters in the Fairfax County General District Court, criminal and delinquency matters in the Juvenile and Domestic Relations District Court, and all felony cases in the Fairfax County Circuit Court.

The Commonwealth's Attorney is a Constitutional Officer of the Commonwealth of Virginia. As such, he is not an officer or employee of the County from which he was elected. In this jurisdiction, the Commonwealth's Attorney is elected by voters of the City of Fairfax and Fairfax County. The Office of the Commonwealth's Attorney is charged primarily with the prosecution of crime.

COUNCIL GOALS:

- #2, Governance – high-performance, efficient, communicative, and open governing system

City Council's goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

- Prosecutes all felony cases in Fairfax County Circuit Court
- Prosecutes misdemeanor and traffic cases
- Prosecutes criminal and delinquency cases in Juvenile Court
- Advises Grand Jury relative to their duties
- Represents the Electoral Board in certain election matters
- Works with police in investigations of criminal law

FUNCTION: Judicial Administration
DEPARTMENT: Court Services and Custody
DIVISION OR ACTIVITY: Court Services and Custody

BUDGET COMMENTS:

No significant change from the FY 2016 Adopted Budget is necessary to fund the FY 2017 Adopted Budget.

Cost Center 413230: Court Services & Custody

Title	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Purchased Services	1,680,157	1,657,887	1,578,160	1,663,690	5,803	0.35%
Debt Service	87,550	94,885	45,569	45,569	(49,316)	-51.97%
Total	\$ 1,767,707	\$ 1,752,772	\$ 1,623,729	\$ 1,709,259	\$ (43,513)	-2.48%

PROGRAM:

All court services and custody are provided through a contractual agreement with the Fairfax County Office of the Sheriff. The Sheriff is a Constitutional Officer who has law enforcement jurisdiction in both criminal and civil matters in the County and City of Fairfax. The Sheriff's Office is divided into two separate functions: the first area of operation is Court Services. Court Services has responsibility for ensuring the security of the courts including transport of prisoners, and the proper service execution of all civil legal processes. The other area of operation for the Sheriff is Custody Services. Custody Services is responsible for the confinement of prisoners in a safe and humane environment at the Adult Detention Center and Support Services Division. The Support Services Division or Pre-Release Center provides custody services to approximately 200 persons who are divided between the Work-Release, Electronic Incarceration and Community Labor Force functions.

COUNCIL GOALS:

- #2, Governance – high-performance, efficient, communicative, and open governing system

City Council's goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

- Ensure a safe court environment for all participants
- Maintain both the integrity of the court process and courtroom decorum
- Transport prisoners throughout the State
- Operate the Adult Detention Center of Fairfax County

SERVICES AND PRODUCTS:

- Detention facilities
- Transportation of prisoners
- Courtroom enforcement
- Bailiffs for the various courts

ELECTORAL BOARD

Electoral Board Budget Summary

	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>FY 2016 Estimate</u>	<u>FY 2017 Adopted</u>	<u>Variance to Budget \$</u>	<u>Variance to Budget %</u>
Expenditures						
Salaries	\$ 141,883	\$ 149,722	\$ 149,722	\$ 167,242	\$ 17,520	11.70%
Fringe Benefits	60,107	56,039	56,039	61,683	5,644	10.07%
Purchased Services	11,871	62,090	73,056	39,798	(22,292)	-35.90%
Internal Services	-	-	-	-	-	0.00%
Other Charges	3,904	5,621	8,887	7,279	1,658	29.50%
Supplies & Materials	349	1,000	1,000	1,000	-	0.00%
Capital Outlay	-	650	650	650	-	0.00%
Total Expenditures	\$ 218,114	\$ 275,122	\$ 289,354	\$ 277,653	\$ 2,531	0.92%
Revenues						
Salary Reimbursement	40,606	50,000	50,000	50,000	-	0.00%
Total Revenues	\$ 40,606	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	0.00%
Net Cost to the City	\$ 177,508	\$ 225,122	\$ 239,354	\$ 227,653	\$ 2,531	1.12%
Total FTE	2.50	2.50	2.50	2.50		

FUNCTION: Electoral Board
DEPARTMENT: Electoral Board
DIVISION OR ACTIVITY: Electoral Board/General Registrar

BUDGET COMMENTS:

No significant increase from the FY 2016 Adopted Budget is necessary to fund the FY 2017 Adopted Budget.

Cost Center 414110: Electoral Board

Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Salaries	\$ 141,883	\$ 149,722	\$ 149,722	\$ 167,242	\$ 17,520	11.70%
Fringe Benefits	60,107	56,039	56,039	61,683	5,644	10.07%
Purchased Services	11,871	62,090	73,056	39,798	(22,292)	-35.90%
Internal Services	-	-	-	-	0	0.00%
Other Charges	3,904	5,621	8,887	7,279	1,658	29.50%
Supplies & Materials	349	1,000	1,000	1,000	0	0.00%
Capital Outlay	-	650	650	650	0	0.00%
Total	\$ 218,114	\$ 275,122	\$ 289,354	\$ 277,653	\$ 2,531	0.92%

FUNCTION: Electoral Board
DEPARTMENT: Electoral Board
DIVISION OR ACTIVITY: Electoral Board/General Registrar

PROGRAM:

The Electoral Board, appointed by the Circuit Court, oversees City, State and Federal Elections and Campaign Finance reporting for City elected officials. The Director of Elections/General Registrar, appointed by the Board, in addition to managing the electoral process for the Board, performs voter registration in conformity with all City, State and Federal laws.

COUNCIL GOALS:

- #2, Governance – high-performance, efficient, communicative, and open governing system
 - Promote our representative form of government by ensuring the integrity of the voter registration process and conducting efficient, free, and fair elections.

City Council’s goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

Electoral Board

- Oversees the electoral process to ensure elections are fair, free and accurate.
- Appoints and provides oversight of the Director of Elections/General Registrar.
Appoints Officers of Election.

Director of Elections/General Registrar

- Provides voter registration for all eligible community members.
- Manages elections and other activities as directed by the Electoral Board.
- Ensures compliance of all Federal, State and local election laws.
- Manages the department.
- Serves the citizens of the City of Fairfax as the primary point of contact regarding elections, campaign finance, and all voting issues.

Personnel Classification	Grade	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted
Registrar	20	1.00	1.00	1.00	1.00
Deputy Registrar	12	1.00	1.00	1.00	1.00
Deputy Registrar (P/T)	12	0.50	0.50	0.50	0.50
Total Positions		2.50	2.50	2.50	2.50

FUNCTION: Electoral Board
DEPARTMENT: Electoral Board
DIVISION OR ACTIVITY: Electoral Board/General Registrar

SERVICES AND PRODUCTS:

Electoral Board

- Oversees elections.
- Monitors the performance and security of the voting systems.
- Certifies election results.

Director of Elections/General Registrar

- Well managed, efficient, accessible, fair, honest and accurate elections
- Maintains official records of elections, candidates and other information for public inspection
- Maintains accurate voter registration rolls; maintains Virginia Voter Registration System database
- Answers voting and registration questions for the public and the media.
- Administers absentee voting systems
- Ensure timely and accurate reporting of election results
- Ensure the security, maintenance and integrity of voting systems
- Certify all local candidates' eligibility to run for office
- Review campaign finance submissions by local candidates.
- Assess civil penalties for campaign finance requirement violations
- Recruit and train Officers of Election. These are mostly citizens of the City of Fairfax

Voter registration remains relatively stable around 15,000 registered voters. Fluctuations occur as interest in an election grows. For example, citizens register prior to presidential elections and for elections where candidates or issues attract attention.

PERFORMANCE MEASURES:

Indicators	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Projected
Output Measures				
Number of elections	1	4	4	2
Number of votes cast	7,000	14,300	14,300	15,000
Number of Officers of Election deployment	56	199	199	140
Number of registered voters	15,500	15,500	15,500	15,500
Number of additions, deletions and changes to voter registrations	4,100	9,000	9,000	9,000
Number of times a Voting Machine is deployed	25	81	81	34
Absentee applications processed	650	980	980	2,500
Number of candidates qualified	0	19	19	4
Number of campaign finance forms processed	35	110	110	34
Number of formal voter complaints	0	0	0	0

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GENERAL AND FINANCIAL ADMINISTRATION

General & Financial Government - Budget Summary

	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>FY 2016 Estimate</u>	<u>FY 2017 Adopted</u>	<u>Variance to Budget \$</u>	<u>Variance to Budget %</u>
Expenditures						
Salaries	\$5,253,363	\$5,348,507	\$5,348,882	\$5,581,591	\$ 233,084	4.36%
Fringe Benefits	2,115,329	2,124,562	2,124,562	2,230,262	105,700	4.98%
Purchased Services	2,182,955	1,947,167	2,007,621	2,043,375	96,208	4.94%
Internal Services	(3,795,966)	(3,694,415)	(3,698,407)	(3,740,408)	(45,993)	-1.24%
Other Charges	931,890	1,256,600	1,180,094	1,007,973	(248,627)	-19.79%
Supplies & Materials	1,501,813	1,596,292	1,622,792	1,638,047	41,755	2.62%
Capital Outlay	212,178	286,709	286,709	284,400	(2,309)	-0.81%
Total Expenditures	\$8,401,562	\$8,865,422	\$8,872,253	\$9,045,239	\$ 179,817	2.03%
Total FTE	63.00	62.00	62.00	62.00		

FUNCTION: General and Financial
DEPARTMENT: City Manager's Office
DIVISION OR ACTIVITY: City Manager

BUDGET COMMENTS:

No significant increase from the FY 2016 Adopted Budget is necessary to fund non-personnel expenditures in the FY 2017 Adopted Budget.

Cost Center 415110: City Manager

Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Salaries	\$ 420,606	\$ 425,309	\$ 425,309	\$ 450,712	\$ 25,403	5.97%
Fringe Benefits	134,054	172,305	172,305	183,363	11,058	6.42%
Purchased Services	333	-	-	-	-	0.00%
Internal Services	(101,984)	(109,973)	(110,267)	(117,015)	(7,042)	-6.40%
Other Charges	5,121	6,185	6,770	6,810	625	10.11%
Supplies & Materials	1,670	1,400	1,700	1,700	300	21.43%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 459,800	\$ 495,226	\$ 495,817	\$ 525,570	\$ 30,344	6.13%

FUNCTION: General and Financial
DEPARTMENT: City Manager's Office
DIVISION OR ACTIVITY: City Manager

PROGRAM:

The City Manager, as chief executive officer of the municipal government, implements City Council policy and manages the activities of the City offices and departments.

COUNCIL GOALS:

- #1, Economic Development – capture opportunities for economic development and advance the economic health of the City
- Encourage the financial health and business expansion of the existing companies located within the City
- #2, Governance – high-performance, efficient, communicative, and open governing system
- Ensure that resources funded by City Council are well managed and available in order to provide a variety of needed and/or desired municipal services to City citizens.
- Ensure appropriate level of funding is directed to fund City Council priorities as outlined in Council's goals.
- Build a culture of transparency and predictability and to ensure City Staff are committed to customer service and administrative excellence.

City Council's goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

- Provide Council with information and data necessary for formulating policy
- Direct and control departments and offices
- Exercise fiscal control over operations and submit an annual budget to City Council
- Respond to citizen inquiries and requests
- Evaluate programs and projects for effectiveness
- Conduct research and develop methodology for new programs
- Communicate Council policy to departments and offices
- Manage work force
- Act as liaison to the General Assembly and monitor legislation affecting the citizens of Fairfax

SERVICES AND PRODUCTS:

- Annual operating and capital budget
- Annual legislative program
- Special projects and reports
- Citizen relations
- Data and information analyses
- Responses to Council/citizen inquiries

FUNCTION: General and Financial
DEPARTMENT: City Manager's Office
DIVISION OR ACTIVITY: City Manager

PERFORMANCE MEASURES:

Indicators	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Projected
Output Measures				
Analysis and research to support Council policy formulation	As Necessary	As Necessary	As Necessary	As Necessary
Operating department performance				
Reviews	As Necessary	As Necessary	As Necessary	As Necessary
Contacts with Legislative Delegation and VML staff members	As Necessary	As Necessary	As Necessary	As Necessary
Outcome Measures				
% of time operating budget expenditures conform to established budgetary guidelines	100%	100%	100%	100%
Information requests from Mayor or City Council answered within 10 days	100%	100%	100%	100%
Information requests from the public answered within 10 days	100%	100%	100%	100%

Performance Measurement Results:

The City Manager's office strives to respond to all inquiries within the established guidelines.

Personnel Classification	Grade	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted
City Manager	**	1.00	1.00	1.00	1.00
Assistant City Manager	**	0.50	0.50	0.50	0.50
City Clerk	23	0.50	0.50	0.50	0.50
Administrative Support Specialist	13	1.00	1.00	1.00	1.00
Total FTE		3.00	3.00	3.00	3.00

FUNCTION: General and Financial
DEPARTMENT: Law
DIVISION OR ACTIVITY: City Attorney

BUDGET COMMENTS:

An increase of \$62,940 or 16.4% from the FY 2016 Adopted Budget is necessary to fund the FY 2017 Adopted Budget. Notable adjustments include:

- **Purchased Services, increase of \$60,700 or 15.4%**
 - Litigation budget increased \$40,000 to address potential, future litigation.

Cost Center 415120: City Attorney

Title	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Purchased Services	\$ 517,948	\$ 395,000	\$ 438,000	\$ 455,700	\$ 60,700	15.37%
Internal Services	(15,487)	(11,810)	(11,810)	(9,570)	2,240	18.97%
Total	\$ 502,461	\$ 383,190	\$ 426,190	\$ 446,130	\$ 62,940	16.43%

PROGRAM:

The City Attorney is appointed by City Council to provide municipal legal services on a contractual basis. The City Attorney selects the City Prosecutor and other providers of legal services on an as-needed basis. In addition, the City Attorney coordinates with insurance counsel provided by the City's insurance carrier in certain cases for which coverage is afforded.

COUNCIL GOALS:

- #2, Governance – high-performance, efficient, communicative, and open governing system
 - Protect the interests of the City of Fairfax by serving as legal advisor to the City Council, the City Manager, City staff, and various appointed boards and commissions.

City Council's goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

- Provide legal representation to the City Council, City Manager, all departments, boards, commissions and agencies of the City
- Issue legal opinions, prepare and review ordinances and other legal documents, including bonds, deeds, leases and contracts, as well as advising on legislative matters and drafting legislative items as required
- Represent the City (elected officials, appointees, employees and volunteers and departments) and various boards and commissions in litigation and administrative proceedings
- Attend City Council meetings, and meetings of other boards and commissions as requested
- Provide legal assistance regarding planning and zoning issues, including reviewing zoning applications and staff reports for City Council and City staff as requested and utilizing legal resources to enforce zoning violations and remediation thereof
- Prosecute misdemeanor and traffic offenses in the City's General District Court (and on appeal as necessary)
- Assist the City Treasurer in the collection of delinquent local taxes (real estate, personal property, business taxes, meals taxes etc.)

SERVICES AND PRODUCTS:

- General legal advice & representation

FUNCTION: General and Financial
DEPARTMENT: Law
DIVISION OR ACTIVITY: City Attorney

PERFORMANCE MEASURES:

Indicators	FY 2015 Estimate	FY 2016 Budget	FY 2016 Estimate	FY 2017 Projected
Output Measures				
Formal/informal opinions issued	30	25	35	35
Ordinances prepared and/or reviewed for City Council and other boards and commissions	35	40	35	40
Lawsuits closed during the year	10	10	15	20
Review special use permits, special exceptions, variances, rezoning applications and staff reports	70	70	70	70
Appearances before City Council, Planning Commission, and Board of Zoning Appeals	35	35	35	35
Appearances in regulatory matters	2	1	1	1
Review and respond to FOIA requests	20	25	20	25

Performance Measurement Results:

- The City Attorney’s office remains occupied with development and redevelopment initiatives in the City, which initiatives have remained steady or increased despite economic challenges facing localities generally because of the attractiveness of the City for projects. In addition, the City Attorney has continued to undertake many formal and informal briefings regarding legal and procedural issues of concern to the Mayor and City Council, and to the City’s various boards and commissions, and City staff and consultants. In terms of specific projects, there remain a number of issues relating to George Mason Square, the exit from the water business, the rewrite of the zoning ordinance, and various infrastructure projects throughout the City. In addition, the nature of future development and redevelopment projects in the City remains relatively complex, since there is very little empty site development and most land use work is in the nature of either infill development or in redevelopment, where the legal issues can be particularly complex.
- Also, the City remains the owner of a number of properties, and managing and disposing of these various properties continues to have numerous legal ramifications. In the zoning enforcement area, the City has continued a program enacted in recent years to aggressively enforce against violators, resulting in an increase in notices of violations and tickets, and resulting legal action (including litigation) to enforce the same as individuals and companies challenge various City enforcement efforts. Tax assessment appeals have also seen an increase, particularly in terms of litigation. Lastly, several large road and utility projects (i.e. Jermantown Road, Kamp Washington and Northfax) have resulted in complicated negotiations with landowners and an increase in litigation, although this is likely a short term issue. Litigation continues to be the one area that it is virtually impossible to predict or budget for with any degree of certainty (and which can vary significantly year over year), and we continue to utilize a conservative estimating process in arriving at projections in this area.

FUNCTION: General and Financial
DEPARTMENT: Mayor and City Council
DIVISION OR ACTIVITY: Public Audit of Accounts

BUDGET COMMENTS:

An increase of \$6,169 or 8.9% from the FY 2016 Adopted Budget is necessary to fund the FY 2017 Adopted Budget. Notable adjustments include:

- **Purchased Services, increase of \$6,300 or 8.2%**
 - Reflects contracted cost of annual audit.

Cost Center 415130: Public Audit of Accounts

Title	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Purchased Services	\$ 82,500	\$ 76,400	\$ 84,400	\$ 82,700	\$ 6,300	8.25%
Internal Services	(7,672)	(7,105)	(7,105)	(7,236)	(131)	-1.85%
Total	\$ 74,828	\$ 69,295	\$ 77,295	\$ 75,464	\$ 6,169	8.90%

PROGRAM:

The City's financial records are audited annually by an independent certified public accounting firm employed by the City and responsible directly to the City Council.

COUNCIL GOALS:

- #2, Governance – high-performance, efficient, communicative, and open governing system
 - Ensure that City financial methods and controls are in accordance with generally accepted accounting standards.
 - Build transparency and accountability into City's financial management.

City Council's goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

- Review financial statements and accounts using standards of the American Institute of Certified Public Accountants and the State Auditor of Public Accounts
- Prepare an audit which accurately presents the financial condition of the City

SERVICES AND PRODUCTS:

- Comprehensive Annual Financial Report (CAFR)

FUNCTION: General and Financial
DEPARTMENT: Mayor and City Council
DIVISION OR ACTIVITY: Public Audit of Accounts

PERFORMANCE MEASURES:

Indicators	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Projected
Outcome Measures				
Timely receipt of CAFR	Yes	Yes	Yes	Yes
Obtain Government Finance Officers Association (GFOA) Certificate of Achievement Award	Yes	Yes	Yes	Yes
Present audit findings to Management for improvements to internal policies & procedures	Yes	Yes	Yes	Yes

Performance Measurement Results:

For FY 2015, the City's Comprehensive Annual Financial Report (CAFR) was awarded a Certificate of Achievement for Excellence in Financial Reporting upon review by the Government Finance Officers Association (GFOA). The FY 2016 CAFR has been submitted to GFOA in hopes of obtaining another award.

FY 2017 Adopted Budget - City of Fairfax, Virginia

FUNCTION: General and Financial
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Personnel

BUDGET COMMENTS:

An increase of \$33,579 or 5.0% from the FY 2016 Adopted Budget is necessary to fund the FY 2017 Adopted Budget. Notable adjustments include:

- **Other Charges, increase of \$22,750 or 93.1%**
 - Increased Tuition reimbursement funding for employees wishing to participate in the GMU study program.

Cost Center 415140: Personnel

Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Salaries	\$ 366,958	\$ 375,061	\$ 375,061	\$ 386,626	\$ 11,565	3.08%
Fringe Benefits	173,556	151,948	151,948	172,291	20,343	13.39%
Purchased Services	219,455	263,465	263,465	210,579	(52,886)	-20.07%
Internal Services	(135,185)	(142,125)	(142,125)	(110,319)	31,806	22.38%
Other Charges	20,393	24,431	24,431	47,181	22,750	93.12%
Supplies & Materials	584	500	500	500	-	0.00%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 645,761	\$ 673,280	\$ 673,280	\$ 706,859	\$ 33,579	4.99%

FUNCTION: General and Financial
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Personnel

PROGRAM:

The Office of Personnel administers a comprehensive human resource management system for the City that complies with Federal, State and City laws and regulations.

COUNCIL GOALS:

- #2, Governance – high-performance, efficient, communicative, and open governing system
 - Recruit and retain a highly motivated work force equipped with the skills and knowledge required to deliver high quality services to citizens.
 - Ensure City Staff are committed to customer service and administrative excellence.

City Council’s goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

- Recruit, evaluate and refer qualified candidates for City positions
- Coordinate continual training of the work force
- Respond to employees, retirees, and the public through telephone and walk-in inquiries and requests regarding employment, benefits, compensation, payroll and policy issues in a timely manner
- Generate accurate personnel action forms for new hires, employee performance evaluations, terminations and other miscellaneous status changes

SERVICES AND PRODUCTS:

- Job classification, compensation, evaluation systems and salary surveys
- Recruitment and hiring and employee orientation
- Employee activities – health fair, newsletter
- Personnel records
- Training
- Benefits
- Employee relations advice/guidance

Personnel Classification	Grade	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>
Personnel Director	28	1.00	1.00	1.00	1.00
Benefits & Risk Manager	23	1.00	1.00	1.00	1.00
Personnel Analyst	20	-	-	-	-
Personnel Safety Technician	16	1.00	1.00	1.00	1.00
Personnel Technician	14	1.00	1.00	1.00	1.00
Total FTE		4.00	4.00	4.00	4.00

FUNCTION: General and Financial
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Personnel

PERFORMANCE MEASURES:

Indicators	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Projected
Output Measures				
Number of Positions Filled	45	45	35	40
Average time to fill a job (days)	60	60	60	60
Applications received per year	2,500	2,500	2,200	2,500
Number of disciplinary actions	4	4	4	4
Number of grievances	0	0	0	0
Number of personnel/payroll actions	1,500	1,500	1,500	1,500
Outcome Measures				
Turnover rate	8.5%	9.0%	8.5%	8.5%

FY 2017 Adopted Budget - City of Fairfax, Virginia

FUNCTION: General and Financial
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Community Relations

BUDGET COMMENTS:

An increase of \$9,337 or 5.4% from the FY 2016 Adopted Budget is necessary to fund the FY 2017 Adopted Budget. Notable adjustments include:

- **Purchased Services, increase \$8,400 or 18.4%**
 - Reflects actual cost to produce and distribute the Cityscene.

Cost Center 415150: Community Relations

Title	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 87,751	\$ 88,029	\$ 88,029	\$ 88,834	\$ 805	0.91%
Fringe Benefits	42,770	35,539	35,539	36,140	601	1.69%
Purchased Services	48,975	45,600	54,600	54,000	8,400	18.42%
Internal Services	-	-	-	-	-	0.00%
Other Charges	460	550	550	630	80	14.55%
Supplies & Materials	591	1,700	1,700	950	(750)	-44.12%
Capital Outlay	-	200	200	400	200	100.00%
Total	\$ 180,547	\$ 171,618	\$ 180,618	\$ 180,955	\$ 9,337	5.44%

FUNCTION: General and Financial
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Community Relations

PROGRAM:

The Community Relations Office manages a complete communications program to keep residents, business people and the media informed of municipal services and activities. This program employs a variety of print and electronic resources, including a community newsletter, special brochures and informational materials; news releases and media advisories; video and cable television; telephone bulletin boards; and the Internet.

COUNCIL GOALS:

- #2, Governance – high-performance, efficient, communicative, and open governing system
 - Ensure an educated and involved citizenry and an informed media by providing information on City programs and activities through timely and efficient communication methods.
- #3, Neighborhoods – build strong, safe, and secure neighborhoods
 - Improve connectivity through enhanced and inclusive communication.

City Council’s goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

- Answer citizen requests for information and to ascertain community needs
- Produce informational, educational and promotional publications/materials for residents and business owners
- Prepare and disseminate news releases and media advisories targeted to print and electronic media outlets and community audiences
- Keep citizens informed of critical issues through the Internet (Web), cable television, telephone bulletin boards, electronic messages, social media and other media
- Keep current on information technology initiatives and their applications to community relations
- Survey and analyze effectiveness of communication programs
- Provide information regarding city services during emergencies via Emergency Operations Center or virtual EOC using in-house and public communication tools
- Explore methods to improve the management and implementation of communication programs
- Cultivate and maintain connections with civic association leadership
- Manage citizen outreach programs

SERVICES AND PRODUCTS:

- The *Cityscene* newsletter printing and mailing, plus electronic version with amenities
- Pamphlets, brochures, flyers, banners
- News releases and media advisories
- Photography of city events, programs and news-related issues
- Press conferences
- Emergency Operations Center and virtual EOC communication functions and coordination
- World Wide Web site content
- Chocolate Lovers Festival communication and publicity support
- Telephone Newslines
- Fairfax City Alert (electronic message alert system)
- Social media public interaction (Facebook, Twitter)

Personnel Classification	Grade	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted
Community Relations Specialist	19	1.00	1.00	1.00	1.00
Total FTE		1.00	1.00	1.00	1.00

FUNCTION: General and Financial
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Community Relations

PERFORMANCE MEASURES:

Indicators	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Projected
Output Measures				
<i>The Cityscene</i> monthly newsletter	12	12	12	12
Citizen inquiries handled	4,200	4,200	4,250	4,270
Web site inquiries handled	1,300	1,300	1,300	1,300
Media inquiries handled	430	430	200	200
News releases prepared and distributed	35	35	35	35
Fairfax City Alerts	150	150	150	150
Social media posts	450	365	500	400

Performance Measurement Results:

Web inquiries have increased due to a number of factors, including our social media presence (which directs all traffic to the city website), multiple contact forms on the city website, Fairfax City Alert subscriptions, as well as the popularity of city special events.

Communication with the public and the media has become less formal and more organic. Media no longer use “news releases” as their primary resource. The public relies less on media and more on their own resources and direct access to the same media the press relies on, including social media, Fairfax City Alerts and the city website. Communication with city staff also is conducted via social media and electronic messages.

The mailing of the Cityscene provides information that used to be distributed via news release and, as with social media, gives the public the information we want them to have using our own media.

FUNCTION: General and Financial
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Economic Development

BUDGET COMMENTS:

The FY 2017 Adopted Budget reflects a reduction of \$211,248 or 38.2% from the FY 2016 Adopted Budget.

Notable adjustments include:

- **Other Charges, decrease of \$217,480 or 59.6%**
 - \$100,000 is requested to continue funding the City's Economic Development Opportunity Fund initiative. This reflects a reduction of \$200,000 from FY2016 Funding level.

Cost Center 461210: Economic Development

Title	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 95,571	\$ 99,324	\$ 99,324	\$ 100,674	\$ 1,350	1.36%
Fringe Benefits	45,159	40,239	40,239	40,957	718	1.78%
Purchased Services	80,570	48,000	47,164	52,164	4,164	8.68%
Internal Services	-	-	-	-	-	0.00%
Other Charges	39,023	364,800	364,820	147,320	(217,480)	-59.62%
Supplies & Materials	2,177	1,000	1,000	1,000	-	0.00%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 262,500	\$ 553,363	\$ 552,547	\$ 342,115	\$ (211,248)	-38.18%

FUNCTION: General and Financial
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Economic Development

PROGRAM:

To promote the economic well-being of the City and to ensure that the economic base of the City is strong and vibrant now and for the future, thus maintaining the low tax rate the City has enjoyed for several years.

COUNCIL GOALS:

- #1, Economic Development – capture opportunities for economic development and advance the economic health of the City
 - Provide the citizens the City with a strong, diverse economy that provides a wide range of goods and services for the community and an economy that provides a high rate of taxable revenue to the City. This is accomplished while maintaining the City’s innate ambience and character.
- #5, Development and Redevelopment – enable appropriate, targeted, sustainable, and transportation-oriented development and redevelopment
 - Assist in finalizing and implementing current redevelopment and transportation projects, such as the downtown redevelopment efforts and the Fairfax Boulevard Master Plan, including facilitating the redevelopment of Northfax Gateway and Kamp Washington.

City Council’s goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

- Encourage the financial health and business expansion of the existing companies located within the city
- Actively recruit new business into the city and place graduates of the Mason Enterprise Center into city office space
- Responsibly assist in refurbishing and developing commercial properties within the city in an effort to improve the appeal of the city while providing additional revenue
- Facilitate ongoing dialogue between the residential and business communities, all in partnership with area business associations and George Mason University
- Review city ordinances, policies, and practices to determine their impact on existing and proposed commercial businesses
- Actively Market the City

Personnel Classification	Grade	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted
Economic Development Director	26	1.00	1.00	1.00	1.00
Total FTE		1.00	1.00	1.00	1.00

FUNCTION: General & Financial
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Economic Development

SERVICES AND PRODUCTS:

Business Development

- Assist existing and new businesses in working through issues with ordinances and policies
- Assist start-up companies in conjunction with the Small Business Development Center and Mason Enterprise Center
- Coordinate ribbon cuttings with Council and chamber of commerce
- Serve as City’s interface with the Chamber of Commerce and Downtown Fairfax Coalition
- New business welcome packet and Guide to Doing Business in Fairfax

Attraction

- Promote the city’s office and retail spaces to business prospects and vacant commercial properties to developers
- Assist prospective businesses in their location decisions and processing through the city’s administrative procedures
- Create and disseminate fact sheets and brochures to market the City
- Realignment of City’s marketing activities
- Manage content of Department’s website

Real Estate Development

- Promote and foster redevelopment in accordance with the City’s vision
- Stimulate commercial development through land assembly, sale of properties and program awareness
- Identify opportunities to foster more pro-business environment including financial incentives and streamlining of zoning regulations
- Staff Economic Development Authority

PERFORMANCE MEASURES:

Indicators	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Projected
Output Measures				
Office Space – Vacancy Rate	14%	13.0%	13.0%	
Retail Space – Vacancy Rate	2.5%	3.5%	3.5%	
Number of Advertisements		2	2	
Number of Restaurants		185	185	
Average Daily Rate (Hospitality)	\$96	\$102	\$102	
Occupancy Rate (Hospitality)	75%	75%	75%	

Performance Measurement Results:

- The City’s overall commercial vacancy rates compare favorably to those in surrounding regions. An overview of the office market vacancy rate indicates:
 - Greater Fairfax County: 13.9%
 - Washington D.C. metropolitan region: 13.6%
 - U.S. National office market: 16.9%
- A slightly different condition holds for retail vacancy rates:
 - Greater Fairfax County: 2.5%
 - Washington D.C. metropolitan region: 4.7%
 - U.S. National retail market: 10.8%

FY 2017 Adopted Budget - City of Fairfax, Virginia

FUNCTION: General and Financial
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Cable TV

BUDGET COMMENTS:

No significant increase from FY 2016 Adopted Budget is necessary to fund the FY 2017 Adopted Budget

Cost Center 415160: Cable TV

Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Salaries	\$ 180,650	\$ 181,837	\$ 182,212	\$ 189,336	\$ 7,499	4.12%
Fringe Benefits	44,891	59,417	59,417	61,840	2,423	4.08%
Purchased Services	7,706	6,720	6,700	6,700	(20)	-0.30%
Internal Services	-	2,538	1,957	1,981	(557)	-21.95%
Other Charges	722	1,520	1,520	2,350	830	54.61%
Supplies & Materials	2,002	1,500	1,500	1,500	-	0.00%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 235,971	\$ 253,532	\$ 253,306	\$ 263,708	\$ 10,176	4.01%

FUNCTION: General and Financial
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Cable TV

PROGRAM:

The Community Relations Office manages a complete communications program to keep residents and the media informed of municipal services and activities. The Cable TV division helps the City achieve its communication goals through the use of video on cable television, online and DVD/Blu-ray discs. This division oversees the main video control room at City Hall, the mobile studio and nine remote PEG sites, including Old Town Hall, Fairfax High School, Lanier Middle School, Daniels Run Elementary School, Providence Elementary School, Police Station, Stacy C. Sherwood Community Center, Fairfax Museum and Visitor Center and the Civil War Interpretive Center. This division also oversees Cable Franchise Agreements and assists citizens with questions, concerns or complaints about cable service.

COUNCIL GOALS:

- #2, Governance – high-performance, efficient, communicative, and open governing system
 - Keep residents and businesses informed of timely and pertinent information through the use of video programming. The programs are shown on the city's cable television station, Cityscreen-12, which is carried on the Cox Communications cable network and on Verizon FiOS, on the city's web site and on the city's YouTube channel. Copies of Cityscreen-12 programming are available on DVD and Blu-ray discs for purchase or loan.
 - Manage issues pertaining to Cable Franchise Agreements and to oversee the Cable Capital Grant Fund. Encourage community-wide involvement in the governing process.
- #3, Neighborhoods – build strong, safe, and secure neighborhoods
 - Foster better communication between the City and neighborhoods.

City Council's goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

- Program the electronic bulletin board on Cityscreen-12 with timely and pertinent information important to the community
- Televisе live, unedited coverage of City Council meetings and work sessions
- Televisе live, unedited coverage of Planning Commission meetings and work sessions
- Televisе live, unedited coverage of School Board meetings
- Produce and televisе "The Fairfax Scene" magazine programs
- Produce and televisе special and cultural events and activities
- Produce and televisе public service programs that promote an understanding of City government and the safety and quality of life of those in the community
- Produce and televisе promos for special and cultural events and activities
- Produce training and recruitment videos for city departments
- Provide election results from City of Fairfax precincts
- Provide 24/7 streaming of Cityscreen-12 on the City's website
- Provide a video archive of recent Cityscreen-12 programming including meetings and special events
- Provide content on the city's YouTube channel
- Provide DVD and Blu-ray copies of programs as requested
- Oversee Cable Franchise Agreements
- Assist citizens with unresolved issues with cable service
- Oversee the Cable Capital Grant Fund

Ongoing Programming:

- 24-hour bulletin board
- City Council meetings
- School Board meetings
- Planning Commission meetings
- The Fairfax Scene program

FUNCTION: General and Financial
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Cable TV

Special Programming:

- Special event coverage (i.e. Independence Day Parade, Spotlight on the Arts, Fall Festival)
- Training and recruitment videos
- Budget presentation
- City Election results
- Public Service Announcements/Event Promotional Videos

On-line Video Archive:

- All televised meetings, The Fairfax Scene programs and special programming are available in the online video archive at www.fairfaxva.gov.

YouTube Channel:

- The Fairfax Scene programs, special programming, recruitment videos, promos and public service announcements are posted on the City's YouTube Channel: CityofFairfaxVA.

Discs for purchase and loan:

- All Cityscreen-12 programs are available for purchase on Blu-ray discs or on DVDs
- DVDs of all Cityscreen-12 programs are available for loan in the City Manager's Office

Classification	Grade	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>
Cable Television Manager	23	1.00	1.00	1.00	1.00
Cable TV Technician (P/T)	19	0.75	0.75	0.75	0.75
Total FTE		1.75	1.75	1.75	1.75

FUNCTION: General and Financial
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Cable TV

PERFORMANCE MEASURES:

Indicators	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Projected
Output Measures				
City Council meetings/work sessions televised	32	33	34	34
School Board meetings televised/recorded*	10/11	10/11	9/11	8/11
Planning Commission meetings televised	14	21	20	21
Fairfax Scenes produced and televised	9	10	9	10
Special programming	18	18	32	20
Outcome Measures				
Percentage of programs shown on Cityscreen-12 and City's web site	100%	100%	100%	100%
Percentage of programs available to the public on City's web site, City's YouTube channel and on Blu-ray/DVD	100%	100%	100%	100%

Performance Measurement Results:

*In the event that the School Board and Planning Commission hold simultaneous meetings, the body that is regularly scheduled to be televised is televised and the other body's meeting is recorded as a wide-shot only and added to the video archive.

FY 2017 Adopted Budget - City of Fairfax, Virginia

FUNCTION: General and Financial
DEPARTMENT: Personnel
DIVISION OR ACTIVITY: Risk Management

BUDGET COMMENTS:

The FY 2017 Adopted Budget reflects a reduction of \$12,373 or 4.2% from the FY 2016 Adopted Budget. Notable adjustments include:

- **Purchase Services, increase of \$20,000 or 145.1%**
 - Cost of Safety Consultant contract for Public Works facilities and procedures.
- **Other Charges, decrease of \$35,153 or 10.9%**
 - The premiums for liability and auto insurance decreased due to the City's good experience rating.

Cost Center 415230: Risk Management

Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Purchased Services	\$ 4,920	\$ 13,785	\$ 13,785	\$ 33,785	\$ 20,000	145.09%
Internal Services	(46,114)	(43,410)	(43,410)	(40,505)	2,905	6.69%
Other Charges	351,551	321,819	267,769	286,666	(35,153)	-10.92%
Supplies & Materials	170	125	125	-	(125)	-100.00%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 310,527	\$ 292,319	\$ 238,269	\$ 279,946	\$ (12,373)	-4.23%

FUNCTION: General and Financial
DEPARTMENT: Personnel
DIVISION OR ACTIVITY: Risk Management

PROGRAM:

The risk management program is composed of five main operational areas including insurance procurement, claims management, safety and loss control, administration of the City's workers' compensation program and contract review.

COUNCIL GOALS:

- #2, Governance – high-performance, efficient, communicative, and open governing system
 - Protect the financial resources of the City, and provide a safe work environment.
 - Promote a safety program and a liability loss prevention program that is functional and effective.

City Council's goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVE:

To reduce the frequency and severity of losses and to minimize liability exposure through an effective loss control program.

SERVICES AND PRODUCTS:

- Workers' Compensation Program
- Safety Education Program
- Loss Control Activities
- Claims Management – Loss Recovery
- Property and Liability Insurance
- Risk Management Information System
- Contract review for risk allocation

PERFORMANCE MEASURES:

Indicators	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Projected
Output Measures				
Number of preventable accidents	35	37	34	33
Number of lost day injuries	36	16	30	29
Number of lost days	152	151	150	150
Number of light duty days	359	471	300	280

Performance Measurement Results:

- Preventable accidents expected to decrease due to proactive training efforts.
- Number of lost and light duty work days projected to decrease.

FUNCTION: General and Financial
DEPARTMENT: Department of Information Technology
DIVISION OR ACTIVITY: Telephone

BUDGET COMMENTS:

There are no material budget adjustments from the FY 2016 Adopted Budget to fund the FY 2017 Adopted Budget.

Cost Center 415240: Telephone

Title	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Internal Services	\$ (18,831)	\$ (18,418)	\$ (18,418)	\$ (18,520)	\$ (102)	-0.55%
Other Charges	147,232	144,000	129,000	138,000	(6,000)	-4.17%
Total	\$ 128,401	\$ 125,582	\$ 110,582	\$ 119,480	\$ (6,102)	-4.86%

PROGRAM:

The telephone communications system is a VoIP telephone service that provides a full range of telecommunications features.

COUNCIL GOALS:

- #2, Governance – high-performance, efficient, communicative, and open governing system
 - Ensure efficient transmission of information internally and externally via telephone, computer and Internet.
 - Enable employees and citizens to interact directly with departments in the transaction of City business

City Council’s goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

- Maintain telephone system in an effective manner for all users

SERVICES AND PRODUCTS:

- Management of the telephone infrastructure and services

PERFORMANCE MEASURES:

Indicators	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Projected
Output Measures				
Telephone support call response	845	910	920	920
Outcome Measures				
Request completed in a timely/sat. fashion	99%	99%	99%	99%

Performance Measurement Results:

- The City completed the expansion project for the Fire Training Center, the City Hall Emergency Operations Center (EOC), Blenheim and the Museum. The number of support calls is projected to remain at FY16 levels.
- Internet Services. In addition to increasing the bandwidth to all City facilities, the City completed a failover initiative between Verizon ISP and Cox ISP.
- FTE dedicated to handle all telephone communication issues is 0.5.

FUNCTION: General and Financial
DEPARTMENT: Department of Information Technology
DIVISION OR ACTIVITY: Information Technology and Support

BUDGET COMMENTS:

An increase of \$86,379 or 4.0% from the FY 2016 Adopted Budget is necessary to fund the FY 2017 Adopted Budget. Notable adjustments include:

- **Purchased Services, increase of \$22,759 or 4.3%**
 - Increase in specialized departmental business software support.
- **Internal Services, increase of \$22,502 or 16.7%**
 - Decrease in services provided to the Wastewater Fund results in a decrease to the management fee cost allocation to that particular enterprise fund.

Cost Center 415250: Information Technology

Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Salaries	\$ 907,312	\$ 930,398	\$ 930,398	\$ 963,699	\$ 33,301	3.58%
Fringe Benefits	352,302	375,945	375,945	391,071	15,126	4.02%
Purchased Services	497,907	530,122	530,122	552,881	22,759	4.29%
Internal Services	(126,363)	(134,646)	(136,718)	(112,144)	22,502	16.71%
Other Charges	131,571	123,800	123,800	124,000	200	0.16%
Supplies & Materials	24,822	26,500	26,500	26,500	-	0.00%
Capital Outlay	171,450	286,509	286,509	279,000	(7,509)	-2.62%
Total	\$ 1,959,001	\$ 2,138,628	\$ 2,136,556	\$ 2,225,007	\$ 86,379	4.04%

FUNCTION: General and Financial
DEPARTMENT: Department of Information Technology
DIVISION OR ACTIVITY: Information Technology and Support

PROGRAM:

The Department of Information Technology provides technical services to City departments in three core functions:

- Enterprise Architecture
- Business Process Improvement
- Service Management

COUNCIL GOALS:

- #2, Governance – high-performance, efficient, communicative, and open governing system
 - Provide guidance and assistance in identifying appropriate technology to improve City operations and functions and to ensure efficient and effective City operations by providing computer services and technology tools to departments.
 - Utilize technology (Facebook, Twitter, Email, Pinterest, Print and City Website) to make information and links readily available to the public.

City Council's goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

- Formulate and implement the City's Information Technology (IT) strategic plan
- Facilitate a 24-hour City Hall through e-government solutions
- Provide project management and oversight to City technology projects
- Operate a full-service data center providing 24-hour service to City staff
- Minimize long-term expenses associated with technical services
- Provide systems support for specialized staff requests
- Provide support to users of City computer systems
- Operate and maintain the City's enterprise network

SERVICES AND PRODUCTS:

- Development, design and implementation of the City's Enterprise Architecture including business applications and telecommunications infrastructure
- Security and preservation of electronic information and systems
- Telecommunications implementation and operations.
- Management of the City's technology infrastructure and systems.
- Management of the Data Center for enterprise applications
- System analysis and design; data modeling and database design, and data warehouse
- Web and server application development

FUNCTION: General and Financial
DEPARTMENT: Department of Information Technology
DIVISION OR ACTIVITY: Information Technology and Support

Personnel Classification	Grade	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>
Director of Information Tech	**	1.00	1.00	1.00	1.00
Assistant Director of Info. Tech.	27	1.00	1.00	1.00	1.00
Program / Systems Analyst	24	1.00	1.00	1.00	1.00
Web Architect	24	1.00	1.00	1.00	1.00
Telecommunications Manager	24	1.00	1.00	1.00	1.00
GIS Manager	23	1.00	1.00	1.00	1.00
Network Administrator	22	1.00	1.00	1.00	1.00
IT Specialist	21	-	-	-	-
Telecommunications Technician	21	1.00	1.00	1.00	1.00
Computer Technician II	18	1.00	1.00	1.00	1.00
Operations Technician	13	-	-	-	-
Total FTE		9.00	9.00	9.00	9.00

FUNCTION: General and Financial
DEPARTMENT: Department of Information Technology
DIVISION OR ACTIVITY: Information Technology and Support

PERFORMANCE MEASURES:

Indicators	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Projected
Output Measures				
Technical Support				
Technical service call responses	7,200	7,300	7,340	7,370
Number of workstations/computers	210	210	215	217
Number Laptops supported	95	95	95	95
Number of Mobile Devices: Cell Phones, Tablets and Smart Phones.	320	325	330	335
Network Administration				
Network support call responses	2,590	2,600	2,600	2,600
Number of servers	45	43	48	48
Number of applications/systems	134	134	135	136
Number of routers, switches and	94	94	112	112
Application Programming				
Requests for Web Services	1,750	1,820	1,820	1,820
Requests for GIS Services	1,300	1,300	1,320	1,352
Requests for queries/reports	700	800	800	810
Requests for custom applications	48	57	50	50
Outcome Measurers				
Network Management FTE	1.2	1.2	1.2	1.2
Computer time available	AVG 99.9%	AVG 99.9%	AVG 99.9%	AVG 99.9%

Performance Measurement Results:

- Requests for services have increased over time as the City has continued to develop its use of technology to deliver services more efficiently. GIS and additional mapping capability, additional web based services and more sophisticated use of general office software has increased the need for more targeted support. Continued support of the new Tax and Revenue application and a website Content Management System (CMS) will increase support requests.
- Requests for support have increased as we continue to deploy mobile devices

FUNCTION: General and Financial
DEPARTMENT: Personnel
DIVISION OR ACTIVITY: Printing and Office Supplies

BUDGET COMMENTS:

An increase of \$20,652 or 8.8% from the FY 2016 Adopted Budget is necessary to fund the FY 2017 Adopted Budget. Notable adjustments include:

- **Supplies & Materials, increase of \$25,000 or 149.7%**
 - Significant cuts to general office supplies budget in the FY2016 proved too severe to maintain going forward.

Cost Center 415260: Printing and Office Supplies

Title	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 47,511	\$ 49,342	\$ 49,342	\$ 51,758	\$ 2,416	4.90%
Fringe Benefits	21,189	19,989	19,989	21,057	1,068	5.34%
Purchased Services	250	-	-	-	-	0.00%
Internal Services	(42,185)	(42,709)	(42,709)	(43,148)	(439)	-1.03%
Other Charges	163,747	191,480	184,088	184,088	(7,392)	-3.86%
Supplies & Materials	41,967	16,700	41,700	41,700	25,000	149.70%
Capital Outlay	-	-	-	-	-	0.00%

Total	\$ 232,479	\$ 234,802	\$ 252,410	\$ 255,454	\$ 20,652	8.80%
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PROGRAM:

Office support services for City operations are centralized in one function that provides office machines, office supplies, mail activities and duplicating of documents.

COUNCIL GOALS:

- #2, Governance – high-performance, efficient, communicative, and open governing system
 - Ensure efficient departmental operations by providing needed office services.

City Council’s goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

- Provide in-house duplicating, collation and binding services
- Maintain a stockroom of supplies for use by all departments within the City
- Provide mail service to all units

FUNCTION: General and Financial
DEPARTMENT: Personnel
DIVISION OR ACTIVITY: Printing and Office Supplies

PERFORMANCE MEASURES:

Indicators	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Projected
Output Measures				
Pieces of mail processed annually	215,000	215,000	215,000	215,000
Supply orders filled	25	25	25	25
Mail room copying (pages)	530,000	530,000	530,000	530,000
Special printing projects	28	28	28	28
Number of agenda mailings	2,000	2,000	2,000	2,000
Outcome Measures				
Percentage of mail deliveries made as scheduled	100%	100%	100%	100%

Performance Measurement Results:

- The number of items mailed has remained flat.
- Supply orders for FY15 and FY16 will remain flat as a result of budget reductions.
- Mail room copying and printing projects are expected to remain flat.
- Special printing projects are expected to remain flat.
- Agenda mailings have remained flat.

Personnel Classification	Grade	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted
Mail / Duplication Services Admin.	12	1.00	1.00	1.00	1.00
Total FTE		1.00	1.00	1.00	1.00

FUNCTION: General and Financial
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Fleet Maintenance

BUDGET COMMENTS:

There are no material budget adjustments from the FY 2016 Adopted Budget to fund the FY 2017 Adopted Budget.

Cost Center 415270: Fleet Maintenance

Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Salaries	\$ 829,281	\$ 803,645	\$ 803,645	\$ 855,303	\$ 51,658	6.43%
Fringe Benefits	321,126	313,557	313,557	336,071	22,514	7.18%
Purchased Services	587,124	425,850	425,850	435,850	10,000	2.35%
Other Charges	9,087	6,250	6,250	6,250	-	0.00%
Supplies & Materials	1,377,279	1,482,747	1,482,747	1,493,677	10,930	0.74%
Capital Outlay	40,728	-	-	5,000	5,000	0.00%
Subtotal	3,164,625	3,032,049	3,032,049	3,132,151	100,102	3.30%
Internal Services	(3,156,462)	(3,032,049)	(3,032,049)	(3,132,151)	(100,102)	-3.30%
Total	\$ 8,163	\$ -	\$ -	\$ -	\$ -	0.00%

FUNCTION: General and Financial
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Fleet Maintenance

PROGRAM:

An aggressive preventative and predictive maintenance program to maintain the City's fleet in an efficient and reliable manner. The City's fleet maintenance fund functions as an Internal Service fund, whereby each city department gets charged for its proportionate share of annual vehicle maintenance costs.

COUNCIL GOALS:

- #2, Governance – high-performance, efficient, communicative, and open governing system
 - Protect the City's \$18 million plus investment in vehicles and other motorized equipment by keeping it in safe and efficient working order with minimal downtime.

City Council's goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

- Maintain all motorized equipment
- Perform preventive and predictive maintenance
- Inspect brakes monthly
- Provide fuel and lubricants
- Perform major and minor mechanical repairs
- Repair body and interior of damaged vehicles
- Maintain facility in accordance with all state and federal regulations
- Looking for more effective ways to reduce operating cost.

SERVICES AND PRODUCTS:

- Reliable and efficient fleet of City vehicles
- Safety and emission inspections
- Write specifications for new vehicles
- Modifications to vehicles
- Welding
- Fueling and operation and recordkeeping
- Property yard supplies distribution
- Emergency road service
- Surplus vehicle preparation
- Two way radio maintenance

FUNCTION: General and Financial
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Fleet Maintenance

PERFORMANCE MEASURES:

Indicators	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Projected
Output Measures				
Number of repair orders	3,112	2,983	2,983	3,446
Total Fleet	661	642	642	670
PM Downtime hours	262,667	468,000	468,000	468,000
Efficiency Measures				
Mechanic to vehicle ratio	1/64	1/64	1/64	1/95
National average	1/55	1/55	1/55	1/55
Outcome Measures				
Vehicle availability	88%	90%	90%	88%
National average	95%	95%	95%	95%

Performance Measurement Results:

- Repair orders are expected to remain flat in FY 2017 as a result of budget reductions.
- The mechanic to vehicle ratio remains fairly constant. This is double the industry average, but has not negatively impacted vehicle availability. Staff employs the use of overtime to assist with busy periods, and the City uses a contractor to perform work on Fire Department vehicles due to their unique specifications.
- Increase in fleet and the mechanic position that was eliminated raises the mechanic to vehicle ratio, which affects fleet availability.

Personnel Classification	Grade	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted
Automotive Supervisor	22	1.00	1.00	1.00	1.00
Automotive Parts Supervisor	18	1.00	1.00	1.00	1.00
Automotive Night Supervisor	18	1.00	1.00	1.00	1.00
Mechanic III	16	2.00	1.00	3.00	3.00
Mechanic II	14	2.00	2.00	1.00	1.00
Mechanic I	13	4.00	4.00	3.00	3.00
Automotive Parts Assistant Mgr	13	-	-	-	-
Administrative Assistant III	12	1.00	1.00	1.00	1.00
Automotive Parts Assistant	10	1.00	1.00	1.00	1.00
Total FTE		13.00	12.00	12.00	12.00

FY 2017 Adopted Budget - City of Fairfax, Virginia

FUNCTION: General and Financial
DEPARTMENT: Finance
DIVISION OR ACTIVITY: Finance and Accounting

BUDGET COMMENTS:

There are no material budget adjustments from the FY 2016 Adopted Budget to fund the FY 2017 Adopted Budget.

Cost Center 415410: Finance & Accounting

Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Salaries	\$ 640,766	\$ 670,843	\$ 670,843	\$ 688,248	\$ 17,405	2.59%
Fringe Benefits	267,341	271,778	271,778	280,000	8,222	3.03%
Purchased Services	1,099	900	1,010	710	(190)	-21.11%
Internal Services	(133,807)	(139,420)	(139,420)	(135,041)	4,379	3.14%
Other Charges	7,470	6,050	6,644	7,624	1,574	26.02%
Supplies & Materials	4,325	3,400	4,300	3,400	-	0.00%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 787,194	\$ 813,551	\$ 815,155	\$ 844,940	\$ 31,389	3.86%

FUNCTION: General and Financial
DEPARTMENT: Finance
DIVISION OR ACTIVITY: Finance and Accounting

PROGRAM:

The finance and accounting element of the Finance Department provides financial services, financial management and direction for the City organizations

COUNCIL GOALS:

- #2, Governance – high-performance, efficient, communicative, and open governing system
 - Ensure fiscal stability and efficient departmental operations by providing financial accounting and reporting, purchasing and budgeting services.
 - Build a culture of transparency and predictability.
 - Ensure the appropriate level of department assistance and guidance as it relates to the implementation of the City Council’s goals, guidelines, and financial policies.

City Council’s goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

- Control and record the results of all financial operations; report this information to City, State and federal agencies and the public in a timely manner; and process all accounts payable, inventory and payroll transactions (accounting)
- Provide centralized procurement to all City departments in a timely manner at the lowest and best cost available (purchasing)
- Prepare and administer the operating and capital budgets of the City (budget)

SERVICES AND PRODUCTS:

- Operating and capital budget documents
- Payroll checks
- Purchase orders
- Payments for goods and services
- Expenditure and revenue reports
- Comprehensive annual financial report (audit)
- Purchasing card program

Personnel Classification	Grade	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted
Director of Finance*	**	0.50	0.50	0.50	0.50
Assistant Director of Finance	28	1.00	1.00	1.00	1.00
Budget Manager	25	1.00	1.00	1.00	1.00
Buyer	20	1.00	1.00	1.00	1.00
Accounting Technician	15	1.00	1.00	1.00	1.00
Accounting Specialist	15	1.00	1.00	1.00	1.00
Finance Technician	13	2.00	2.00	2.00	2.00
Total FTE		7.50	7.50	7.50	7.50

* Serves dually as Assistant City Manager

FUNCTION: General and Financial
DEPARTMENT: Finance
DIVISION OR ACTIVITY: Finance and Accounting

PERFORMANCE MEASURES:

Indicators	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Projected
Output Measures				
Payroll checks issued (nearly 100% direct deposit now)	98	0	0	0
Prepare monthly and quarterly payroll reports and send to state and federal agencies	Yes	Yes	Yes	Yes
Purchase orders issued (should drop with use of p-cards)	408	1,400	400	400
Outcome Measures				
Receive "Clean" Annual Audit Opinion as reported in the Consolidated Financial Report (CAFR)	Yes	Yes	Yes	Yes
Prepare State Comparative Cost Report and issue draft CAFR to Virginia Auditor of Public Accounts by 11/30	Yes	Yes	Yes	Yes
Service Quality				
Obtain GFOA Certificate of Achievement for CAFR	Yes	Yes	Yes	Yes
Obtain GFOA Distinguished Budget Presentation Award for Operating Budget	Yes	Yes	Yes	Yes
Execute and Manage Budget Preparation Process	Yes	Yes	Yes	Yes

Performance Measurement Results:

The Office of Finance continues to meet all mandates and guidelines for the City's financial reporting. For FY 2014, the City's Comprehensive Annual Financial Report (CAFR) was awarded a Certificate of Achievement for Excellence in Financial Reporting upon review by the Government Finance Officers Association (GFOA). The FY 2015 CAFR has been submitted to the GFOA again this year in hopes of obtaining another award. In addition, the City's FY 2014 Operating Budget also received a Distinguished Budget Presentation Award from the GFOA. The Office of Finance strives annually to receive both awards.

FY 2017 Adopted Budget - City of Fairfax, Virginia

FUNCTION: General and Financial
DEPARTMENT: Finance
DIVISION OR ACTIVITY: Real Estate Assessment

BUDGET COMMENTS:

There are no material budget adjustments from the FY 2016 Adopted Budget to fund the FY 2017 Adopted Budget.

Cost Center 415420: Real Estate Assessment

Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Salaries	\$ 412,229	\$ 424,749	\$ 424,749	\$ 443,533	\$ 18,784	4.42%
Fringe Benefits	189,440	171,421	171,421	179,782	8,361	4.88%
Purchased Services	1,225	1,800	1,800	1,800	-	0.00%
Internal Services	-	-	-	-	-	0.00%
Other Charges	14,572	16,140	16,140	15,462	(678)	-4.20%
Supplies & Materials	(215)	2,170	2,470	4,170	2,000	92.17%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 617,251	\$ 616,280	\$ 616,580	\$ 644,746	\$ 28,466	4.62%

FUNCTION: General and Financial
DEPARTMENT: Finance
DIVISION OR ACTIVITY: Real Estate Assessment

PROGRAM:

The Real Estate division of the Finance Department annually appraises real property to determine fair market value for tax purposes and notifies owners of new assessments yearly.

COUNCIL GOALS:

- #2, Governance – high-performance, efficient, communicative, and open governing system
 - Ensure the fair and equitable assessment of all real property in the City of Fairfax based on fair market value, the end result being the fair and even distribution of the tax burden among all property owners.

City Council’s goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

- List and appraise all existing real property within City limits
- List and appraise all new construction based on final permits
- Maintain an assessment/sales ratio of between 95 and 98 percent
- Maintain a coefficient of dispersion of between 5 and 9 percent
- Obtain sales data on all transactions occurring within the City
- Administer residential and commercial partial exemption programs for rehabilitated property
- Forecast and report real estate market activity in support of City management, City Council, and the annual budgeting process
- Maintain and continuously monitor computer assisted mass appraisal system (CAMA) and its online public interface (Web Pro)

SERVICES AND PRODUCTS:

- Annual real estate assessment notification to all property owners
- Real estate land book
- Property and sales data
- Inform and educate public
- Serve as support staff to Board of Equalization
- Forecast and report real estate market activity in support of City management, City Council, and the annual budgeting process
- Maintain CAMA system and its online public interface (Web Pro)

Personnel Classification	Grade	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>
Real Estate Assessor	28	1.00	1.00	1.00	1.00
Real Estate Appraiser II	20	1.00	1.00	1.00	1.00
Real Estate Appraiser I	17	1.00	1.00	2.00	2.00
Real Estate Appraiser Trainee	14	1.00	1.00	-	-
Appraisal Technician	13	1.00	1.00	1.00	1.00
Total FTE		5.00	5.00	5.00	5.00

FUNCTION: General and Financial
DEPARTMENT: Finance
DIVISION OR ACTIVITY: Real Estate Assessment

PERFORMANCE MEASURES:

Indicators	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Projected
Output Measures				
Number of parcels assessed	8,960	8,983	8,983	8,992
Total assessed value-taxable	\$5.55B	\$5.65B	\$5.69B	\$5.79B
Total assessed value-exempt	\$499M	\$499M	\$496M	\$496M
Number of building permits	913	1,100	1,100	1,007
New construction value (growth)	\$32.0M	\$38.0M	\$43.4M	\$31.0M
Properties in Rehab programs	163	142	144	115
Tax \$ exempted for Rehab	\$183,530	\$160,204	\$170,167	\$143,729
Outcome Measures				
Coefficient of Dispersion	8.45%	7.5%	7.5%	7.5%
Efficiency Measures				
Per parcel maintenance cost	\$66.31	\$67.87	\$68.61	\$71.94
Cost per tax dollar assessed	\$.0101	\$.0102	\$.0100	\$.0103
Service Quality				
Median Sales Assessment Ratio	93.42%	95.00%	96.50%	96.50%

Performance Measurement Notes:

- Real estate assessments are on a calendar year basis (for example, FY2017 Projected reflects assessed values as of 1/1/16).
- Coefficient of Dispersion and Median Sales Assessment Ratio for FY2014 obtained from the Virginia Department of Taxation.
- Coefficient of Dispersion and Median Sales Assessment Ratio for FY2015, FY2016, and FY2017 were estimated based on data available at the time.
- The Coefficient of Dispersion is a statistical measure of uniformity in the assessment of real property.
- Efficiency measures in FY2017 were calculated using the current tax rate of \$1.052/\$100 for residential and \$1.127/\$100 for commercial.

FY 2017 Adopted Budget - City of Fairfax, Virginia

FUNCTION: General and Financial
DEPARTMENT: Treasurer
DIVISION OR ACTIVITY: Treasury Services

BUDGET COMMENTS:

An increase of \$44,429 or 5.3% from the FY 2016 Adopted Budget is necessary to fund the FY 2017 Adopted Budget. Notable adjustments include:

- **Salaries, increase of \$41,106 or 7.3%**
 - A temporary employee is added to the Treasury Department in order to relieve the Collections Specialist from administrative duties and focus on collections.
- **Fringe Benefits, increase of \$5,306 or 2.4%**
 - Increase due to the added Treasury temporary position.

Cost Center 415440: Treasurer

Title	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 544,258	\$ 565,530	\$ 565,530	\$ 606,636	\$ 41,106	7.27%
Fringe Benefits	222,498	222,367	222,367	227,673	5,306	2.39%
Purchased Services	11,284	19,075	20,275	21,356	2,281	11.96%
Internal Services	(18,296)	(21,077)	(20,630)	(21,090)	(13)	-0.06%
Other Charges	16,113	17,675	17,675	9,025	(8,650)	-48.94%
Supplies & Materials	27,850	36,550	36,550	40,950	4,400	12.04%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 803,707	\$ 840,120	\$ 841,767	\$ 884,549	\$ 44,429	5.29%

Personnel Classification	Grade	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>
Treasurer	28	1.00	1.00	1.00	1.00
Deputy Treasurer	22	1.00	1.00	1.00	1.00
Accounting Technician	15	1.00	1.00	1.00	1.00
Treasury Technician II	13	2.00	2.00	2.00	2.00
Collections Specialist	12	1.00	1.00	1.00	1.00
Treasury Technician I	11	1.00	1.00	1.00	1.00
Decal Enforce. Officer (P/T)	6	0.75	0.75	0.75	0.75
Total FTE		7.75	7.75	7.75	7.75

FUNCTION: General and Financial
DEPARTMENT: Treasurer
DIVISION OR ACTIVITY: Treasury Services

PROGRAM:

The Treasurer's Office, headed by an official elected by City residents, collects revenues, disburses monies and is custodian of funds. The Commonwealth of Virginia reimburses the City for a portion of the approved state salaries and expenses for this program.

COUNCIL GOALS:

- #2, Governance – high-performance, efficient, communicative, and open governing system
 - Ensure the City's fiscal integrity and viability by efficiently collecting and accurately accounting for City, Federal, State, and other revenues.

City Council's goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

- Provide efficient methods for collecting revenues and taxes including the use of technological advances to improve customer services
- Provide exceptional customer service which includes:
 - Responding to ALL customer inquiries with empathy and courtesy
 - Providing accurate information and guidance to the public
 - Minimizing customer wait times at the counter and on the phone
 - Demonstrating integrity, competence and reliability on all customer transactions, thereby fostering community trust
 - Creating a marketing mentality in communicating deadlines to customers so as to minimize late penalties and interest
- Collect delinquent tax revenue
- Maintain a collection ratio of a minimum of 98% for Real Estate and Personal Property Tax Collection
- Deposit funds within 24 hours of receipt.
- Disburse checks and wire transfers as directed by the Finance Department after ensuring that funds are available for payment
- Invest funds to obtain the highest rate of return while ensuring maximum security of principal
- Manage cash in a manner designed to prevent the necessity of utilizing short term borrowing to meet working capital needs
- Collect and remit State income and estimated tax payments
- Project applicable City revenue for annual budget using an analytical process

SERVICES AND PRODUCTS:

- Collection from customers in person, by mail or via internet, payments for
 - real estate and personal property taxes (including issuing city decals)
 - city invoices
 - security alarms
 - dog tags
 - service fees
 - delinquent collection: real estate, personal property and meals taxes; business licenses; pre-Fairfax Water utility bills
 - state income and estimated income taxes, cigarette taxes
- Walk-in DMV services
- vehicle transactions (titles, registrations, decals, plates, handicap decals, trip passes)
- driving records
- Signature on checks guaranteeing availability of funds
- Information on City funds and revenue collecting

FUNCTION: General and Financial
DEPARTMENT: Treasurer
DIVISION OR ACTIVITY: Treasury Services

PERFORMANCE MEASURES:

Indicators	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Projected
Output Measures				
Delinquent Tax Collection	\$972,369	\$1,150,000	\$1,310,987	\$1,432,124
Late payment penalty collected	280,196	250,000	296,250	300,000
Interest on delinquent taxes	118,689	100,000	100,000	113,000
Outcome Measures				
Collection Ratio for Current Taxes for Previous Fiscal Year (2015):				
Personal Property Tax	95.94%			
Real Estate Tax	97.84%			

Collection Rate for Prior Years' Taxes through End of Previous Fiscal Year (2015):

Personal Property Tax	98.36%
Real Estate Tax	99.88%

Performance Measurement Results:

The City has met its Real Estate and Personal Property tax overall collection rate objective for FY 2015.

FUNCTION: General and Financial
DEPARTMENT: Commissioner of the Revenue
DIVISION OR ACTIVITY: Commissioner of the Revenue

BUDGET COMMENTS:

There are no material budget adjustments from the FY 2016 Adopted Budget to fund the FY 2017 Adopted Budget.

Cost Center 415450: Commissioner of the Revenue

Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Salaries	\$ 720,470	\$ 734,440	\$ 734,440	\$ 756,231	\$ 21,791	2.97%
Fringe Benefits	301,003	290,057	290,057	300,018	9,961	3.43%
Purchased Services	834	2,950	2,950	2,950	-	0.00%
Internal Services	6,420	5,789	4,297	4,350	(1,439)	-24.86%
Other Charges	2,448	4,900	4,900	4,900	-	0.00%
Supplies & Materials	18,591	22,000	22,000	22,000	-	0.00%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 1,049,766	\$ 1,060,136	\$ 1,058,644	\$ 1,090,449	\$ 30,313	2.86%

FUNCTION: General and Financial
DEPARTMENT: Commissioner of the Revenue
DIVISION OR ACTIVITY: Commissioner of the Revenue

PROGRAM:

The Revenue office is headed by a Commissioner of the Revenue, who is a constitutional officer of the Commonwealth, elected by City residents. The office assesses for tax purposes the value of tangible property tax, both individual and business, and collects business tax revenues due the City. The office also receives and transmits State income and estimated income taxes, and therefore, the Commonwealth of Virginia reimburses the City for one-half the approved State salaries and expenses for this program.

COUNCIL GOALS:

- #2, Governance – high-performance, efficient, communicative, and open governing system
 - Ensure the City's fiscal integrity and viability by fairly and uniformly administering revenue collection due to the City from individuals and businesses.

City Council's goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

- Assess, process and/or transmit taxes to the Treasurer's Office for:
 - business licenses
 - meals tax
 - local public utility use
 - local cigarette use
 - bank franchise
 - transient lodging charge (quarterly)
 - vehicle rental charge (quarterly) and report to state for payment to the City
 - personal property
- Update daily accurate and current revenue records on residents and businesses
- Routinely determine taxpayer liability for personal property taxes
- Administer and conduct a routine business revenue audit program
- Prorate personal property tax on vehicles
- Maintain cost per Personal Property at or below \$.04
- Maintain cost per BPOL at or below \$.05

SERVICES AND PRODUCTS:

- Business and professional licenses
- Tax assessments (other than real property)
- Information for taxpayers on tax related issues
- Assistance with filing all taxes administered
- Notification by mail annually of license renewals and tax filings
- Electronically transmit Virginia income tax accelerated refund returns which usually provides taxpayer with refund check in five or less days
- Annual notification of vehicle registration and personal property tax return

FUNCTION: General and Financial
DEPARTMENT: Commissioner of the Revenue
DIVISION OR ACTIVITY: Commissioner of the Revenue

PERFORMANCE MEASURES:

Indicators	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Projected
Output Measures				
Personal property revenue	\$ 11,027,460	\$10,300,000	\$ 9,900,000	\$ 10,100,000
BPOL Revenue	8,740,824	9,050,000	8,800,000	8,780,000
Efficiency Measures				
Cost per dollar levied – Personal Property	.0314	0.0346	.0327	.0333
Cost per dollar levied – BPOL	.0592	0.0530	.0566	.0575

Performance Measures Results:

The Commissioner of Revenue's office strives to remain at or below its targeted levels for cost per Personal Property and cost per BPOL. However, these targeted figures may be adjusted following a fiscal year. This will allow for more accurate and realistic targets due to changes in assessments, personnel costs, and the projected number of BPOL licenses.

Personnel Classification	Grade	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted
Commissioner of Revenue	28	1.00	1.00	1.00	1.00
Deputy Comm. Of Revenue	22	1.00	1.00	1.00	1.00
Revenue Auditor	20	2.00	2.00	2.00	2.00
Revenue Inspector	15	2.00	2.00	2.00	2.00
Tax Technician	13	2.00	2.00	3.00	3.00
Administrative Assistant I	10	1.00	1.00	-	-
Total FTE		9.00	9.00	9.00	9.00

FUNCTION: General and Financial
DEPARTMENTS: Retirement Expenses and Community Pool Expense Contribution
DIVISION OR ACTIVITY: Miscellaneous Expenditures

BUDGET COMMENTS:

An increase of \$15,367 or 10.6% from the FY 2016 Adopted Budget is necessary to fund the FY 2017 Adopted Budget. Notable adjustments include:

- **Purchased Services increase of \$14,700 or 12.5%**
 - The City provides health insurance stipends to qualified retirees. The number of qualified retirees is projected to increase in FY 2017.

Cost Center 415457 - Retirement Expense & Cost Center 415458 - Pool Maintenance

Title	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Purchased Services	\$ 120,825	\$ 117,500	\$ 117,500	\$ 132,200	\$ 14,700	12.51%
Other Charges	22,380	27,000	25,737	27,667	667	2.47%
Total	\$ 143,205	\$ 144,500	\$ 143,237	\$ 159,867	\$ 15,367	10.63%

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PUBLIC SAFETY

POLICE DEPARTMENT

Police Department Budget Summary

	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>FY 2016 Estimate</u>	<u>FY 2017 Adopted</u>	<u>Variance to Budget \$</u>	<u>Variance to Budget %</u>
Expenditures						
Salaries	\$ 7,380,326	\$ 7,686,425	\$ 7,686,425	\$ 7,779,683	\$ 93,258	1.21%
Fringe Benefits	3,432,299	3,283,079	3,283,079	3,282,025	(1,054)	-0.03%
Purchased Services	224,609	296,800	290,550	337,950	41,150	13.86%
Internal Services	416,646	389,316	414,185	419,280	29,964	7.70%
Other Charges	217,752	218,228	218,228	219,684	1,456	0.67%
Supplies & Materials	223,349	203,000	203,000	197,500	(5,500)	-2.71%
Capital Outlay	-	-	-	-	-	0.00%
Total Expenditures	\$ 11,894,981	\$ 12,076,848	\$ 12,095,467	\$ 12,236,122	\$ 159,274	1.32%
Revenues						
Animal Licenses	\$ 10,570	\$ 11,000	\$ 13,609	\$ 11,000	\$ -	0.00%
Peddlers Permits	14,010	10,000	10,000	10,000	-	0.00%
Court Fines / Forfeitures	654,783	725,504	572,700	590,000	(135,504)	-18.68%
Parking Meter Violations	58,563	107,000	74,350	107,000	-	0.00%
Sale of Record Copies	4,135	4,000	4,000	4,000	-	0.00%
False Alarm Fees	32,425	37,000	38,233	37,000	-	0.00%
Animal Control Fees	2,975	3,500	3,000	3,500	-	0.00%
State Aid - Police	557,133	595,133	595,124	614,285	19,152	3.22%
Grants	22,904	22,880	20,219	16,796	(6,084)	-26.59%
Total Revenues	\$ 1,357,498	\$ 1,516,017	\$ 1,331,235	\$ 1,393,581	\$ (122,436)	-8.08%
Net Cost to the City	\$ 10,537,483	\$ 10,560,831	\$ 10,764,232	\$ 10,842,541	\$ 281,710	2.67%
Total FTE	91.05	89.25	89.00	89.00		

FUNCTION: Public Safety
DEPARTMENT: Police
DIVISION OR ACTIVITY: Administration

BUDGET COMMENTS:

An increase of \$147,386 or 12.7% from the FY 2016 Adopted Budget is necessary to fund the FY 2017 Adopted Budget. Notable adjustments include:

- **Salary, increase of \$94,351 or 15.1%**
 - Increase due to the position reclassification from the Police Operations Division
- **Fringe Benefits, increase of \$41,159 or 14.0%**
 - Increase due to the position reclassification from the Police Operations Division
- **Purchased Services, increase of \$12,250 or 49.4%**
 - Funds are required for the promotion process, which occurs every other year.

Cost Center 421110: Police Administration

Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Salaries	\$ 584,572	\$ 625,412	\$ 625,412	\$ 719,763	\$ 94,351	15.09%
Fringe Benefits	274,186	293,603	293,603	334,762	41,159	14.02%
Purchased Services	10,020	24,800	20,550	37,050	12,250	49.40%
Internal Services	7,772	31,881	36,321	36,767	4,886	15.33%
Other Charges	100,526	102,648	102,648	97,388	(5,260)	-5.12%
Supplies & Materials	89,354	79,000	79,000	79,000	-	0.00%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 1,066,430	\$ 1,157,344	\$ 1,157,534	\$ 1,304,730	\$ 147,386	12.73%

FUNCTION: Public Safety
DEPARTMENT: Police
DIVISION OR ACTIVITY: Administration

PROGRAM:

The administrative function of the Police Department provides central direction and control over all organizational components of the agency. All complaints about police services are reviewed by the Chief of Police and Professional Standards Division Commander who also oversees the internal affairs process. The administration function also develops and maintains the budgets for current and anticipated police service needs, maintains and oversees an internal audit and inspection program, develops policy and manages the training functions of the department.

COUNCIL GOALS:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
 - Protect persons and property in the City of Fairfax through the fair and impartial enforcement of the laws of the Commonwealth of Virginia and the City of Fairfax.
 - Enhance community safety and security by working collaboratively with residents.
 - Enhance quality of life measures and amenities with continued emphasis on recommendations of the Livability Task Force.

City Council’s goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

- Ensure direction, leadership and management to all police employees
- Maintain public safety through the recruitment, selection, retention and development of professional, dedicated and citizen-oriented officers and civilians to perform police services
- Research, plan and budget for police service needs for current and future years in order to maintain the quality of police service, anticipate changing needs and use innovative methods in providing police related services to the community
- Ensure the integrity of the department and its members in order to maintain the strong public confidence that is now in place
- Provide progressive training opportunities for all department employees

SERVICES AND PRODUCTS:

- Continued community liaison with civic and business leaders, civic groups and professional organizations
- Conduct routine inspections and audit to ensure the agency is meeting the highest standards in law enforcement
- Coordination of city-wide enforcement, investigation and prevention of criminal and traffic offenses
- Administration of the Internal Affairs and citizen complaint/commendation function
- Budget, planning and research
- Training Administration

Personnel Classification	Grade	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted
Chief of Police	**	1.00	1.00	1.00	1.00
Assistant Chief	P 21	1.00	1.00	1.00	1.00
Captain	P 19	1.00	1.00	1.00	1.00
Police Lieutenant	P 16	1.00	1.00	1.00	1.00
Master Patrol Officer	P 10	-	-	1.00	1.00
Administrative Assistant IV	14	1.00	1.00	1.00	1.00
Administrative Assistant I	10	-	-	-	-
Total FTE		5.00	5.00	6.00	6.00

FUNCTION: Public Safety
DEPARTMENT: Police
DIVISION OR ACTIVITY: Administration

PERFORMANCE MEASURES:

Indicators	CY 2015 Actual	CY 2016 Budget	CY 2016 Estimated	CY 2017 Projected
Output Measures				
Citizen complaints/All internal affairs cases: Investigated and processed	42	57	50	50
Citizen commendations received/processed	49	57	55	55
In-custody reports reviewed/analyzed	903	951	950	950

Note: The Police Department collects and reports performance measures on the calendar year rather than the fiscal year. The Performance Measurement tables in each cost center thus reflect calendar year information.

PERFORMANCE MEASUREMENT RESULTS:

- Citizen complaints/internal affairs cases investigated and processed remain stable. The department includes all cases handled by the internal affairs function including motor vehicle accidents which were not the fault of department employees.
- In-custody reports reviewed/analyzed have increased slightly from 2015 due to an increase in the number of custodial arrests and non-custodial police transports. Arrests and transports are expected to remain consistent in out-year estimates. This number may fluctuate depending on crime and arrest rates.

FUNCTION: Public Safety
DEPARTMENT: Police
DIVISION OR ACTIVITY: Police Technical Services

BUDGET COMMENTS:

An increase of \$991,576 or 29.1% from the FY 2016 Adopted Budget is necessary to fund the FY 2017 Adopted Budget. Notable adjustments include:

- **Salary, increase of \$658,373 or 30.6%**
 - Increase due to position reclassification from the Police Operations Division.
- **Fringe, increase of \$305,693 or 35.5%**
 - Increase due to position reclassification from the Police Operations Division.
- **Purchased Services, increase of \$28,900 or 10.6%**
 - \$18,000 increase in equipment maintenance for updated storage for body-worn camera files.
 - \$11,000 increase in equipment maintenance for Vesta Pallace (911 Services).

Cost Center 421120: Police Technical Services

Title	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 2,168,364	\$ 2,149,783	\$ 2,149,783	\$ 2,808,156	\$ 658,373	30.63%
Fringe Benefits	970,697	861,797	861,797	1,167,490	305,693	35.47%
Purchased Services	214,589	272,000	270,000	300,900	28,900	10.63%
Internal Services	84,137	34,209	25,785	26,102	(8,107)	-23.70%
Other Charges	37,508	31,080	31,080	37,796	6,716	21.61%
Supplies & Materials	71,025	61,500	61,500	61,500	-	0.00%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 3,546,320	\$ 3,410,369	\$ 3,399,945	\$ 4,401,945	\$ 991,576	29.08%

FUNCTION: Public Safety
DEPARTMENT: Police
DIVISION OR ACTIVITY: Police Technical Services

PROGRAM:

The Technical Services cost center comprises the Administrative Services and Criminal Investigations Divisions which provide necessary and specialized operational support functions and services. These divisions are responsible for the Emergency Communications Center, Criminal Investigations, Police Records/Data Processing functions, and property management and evidence control.

COUNCIL GOALS:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
 - Ensure specialized services, investigations, enforcement, communications and support services are provided to citizens and various department sections and members.
 - Enhance community safety and security by working collaboratively with residents.

City Council's goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

Criminal Investigations Division

- To ensure timely and productive investigations of criminal incidents
- To maintain the high closure rate of Uniform Crime Report Part I offenses, including cases of robbery, burglary, assault, rape and auto theft
- To aggressively investigate illegal drug cases
- To assist with Homeland Security through intelligence gathering, and sharing with regional and national law enforcement agencies and participating in the Joint Terrorism Task Force
- To participate in a regional gang task force

Emergency Communications Center (ECC)

- To maintain a high level of service during citizen interactions and contacts
- To ensure rapid dispatch of appropriate department personnel in answer to citizen calls

Police Records & Information Technology

- Continue to update the department's computer operating systems and network
- Upgrade the department's Record Management System and Computer Aided Dispatch
- To increase the number of in-car video cameras in the patrol fleet

Property & Evidence Section

- To maintain efforts to return evidence and property as soon as no longer needed
- To maintain strict security and inventory of all acquired in-custody property and evidence

SERVICES AND PRODUCTS:

- Apprehension of criminal offenders
- Emergency communication services
- Property/evidence security and control
- Records management services
- Internal IT services and law enforcement technology research/implementation
- Citizen Report/Incident information dissemination

FUNCTION: Public Safety
DEPARTMENT: Police
DIVISION OR ACTIVITY: Police Technical Services

PERFORMANCE MEASURES:

Indicators	CY 2015 Actual	CY 2016 Budget	CY 2016 Estimated	CY 2017 Projected
Output Measures				
Cases assigned	201	240	240	240
Cases closed	159	185	185	185
Calls for service	14,780	13,750	14,500	14,500
Total phone calls received	42,110	48,000	45,000	45,000
Outcome Measures				
Clearance rate	79%	77%	77%	77%

Note: The Police Department collects and reports performance measures on the calendar year rather than the fiscal year. The Performance Measurement tables in each cost center thus reflect calendar year information.

PERFORMANCE MEASUREMENT RESULTS:

- The number of cases assigned to the Criminal Investigations Division remains stable.
- Clearance rates will fluctuate depending on case complexity and solvability factors.
- Overall calls for service increased moderately.
- "Clearance rates" reflect only those cases assigned to CID.

Personnel Classification	Grade	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted
Police Captain	P 19	2.00	2.00	2.00	2.00
Police Lieutenant	P 16	2.00	2.00	2.00	2.00
Detective Sergeant	P 14	1.00	1.00	1.00	1.00
Master Patrol Officer	P 12	9.00	8.00	8.00	8.00
Detective/PFC	P 11	1.00	1.00	4.00	4.00
Police Officer	P10	-	-	2.00	2.00
Police IT Specialist	21	1.00	1.00	1.00	1.00
Police IT Technician	18	1.00	1.00	1.00	1.00
Dispatcher III	15	3.00	3.00	3.00	3.00
Dispatcher II	14	2.00	2.00	4.00	4.00
Dispatcher I	13	4.00	4.00	2.00	2.00
Police Records Specialist II	11	1.00	1.00	1.00	1.00
Administrative Assistant II	11	1.00	1.00	-	-
Police Records Specialist I	10	1.00	1.00	-	-
Total FTE		29.00	28.00	31.00	31.00

FUNCTION: Public Safety
DEPARTMENT: Police
DIVISION OR ACTIVITY: Police Field Operations Division

BUDGET COMMENTS:

The FY 2017 Adopted Budget reflects a reduction of \$979,688 or 13.0% from the FY 2016 Adopted Budget. Notable adjustments include:

- **Salary, decrease of \$659,467 or 13.4%**
 Decrease is due to the position being reclassified to other police divisions.
- **Fringe, decrease of \$347,906 or 16.3%**
 - Decrease is due to the position being reclassified to other police divisions.
- **Internal Services, increase of \$33,185 or 10.3%**
 - The allocation of motor pool expenses from the Fleet Maintenance was updated based on actual usage statistics from FY 2015; as a result, motor pool expenses allocated to this division increased.

Cost Center 421130: Police Field Operations

Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Salaries	\$ 4,627,390	\$ 4,911,230	\$ 4,911,230	\$ 4,251,763	\$ (659,467)	-13.43%
Fringe Benefits	2,187,416	2,127,679	2,127,679	1,779,773	(347,906)	-16.35%
Purchased Services	-	-	-	-	-	0.00%
Internal Services	324,737	323,226	352,080	356,411	33,185	10.27%
Other Charges	79,718	84,500	84,500	84,500	-	0.00%
Supplies & Materials	62,970	62,500	62,500	57,000	(5,500)	-8.80%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 7,282,231	\$ 7,509,135	\$ 7,537,989	\$ 6,529,447	\$ (979,688)	-13.05%

FUNCTION: Public Safety
DEPARTMENT: Police
DIVISION OR ACTIVITY: Police Field Operations Division

PROGRAM:

The Field Operations component is primarily responsible for maintaining “street-level” police services. The Field Operations cost center includes the Patrol and the Support Operations Divisions, which provide services including traffic and crime enforcement, School Resource Officers, motorcycle patrol, K-9 units, school crossing guards, parking enforcement, public information/media relations activities, and animal control.

COUNCIL GOALS:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
 - Ensure a high degree of citizen security from criminal activity and a safe environment for motorists and pedestrians by providing aggressive response to calls for service and targeted patrol of problem areas.
 - Enhance community safety and security by working collaboratively with residents and businesses.
 - Address speed violations in neighborhoods with targeted enforcement.

City Council’s goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

Patrol Division

- To ensure timely and productive responses to citizen calls for service 24 hours a day
- To promote compliance with both criminal and traffic laws
- To provide high visibility patrol and traffic enforcement in residential areas

Support Operations Division

- To develop a more active outreach to the growing senior population
- To keep the community informed by use of media releases and social media
- To provide School Resource Officers to the middle and high school
- To enforce traffic and parking laws to ensure a smooth flow of traffic
- To provide for safe street crossing in school areas

Animal Control

- To protect the public from dangerous animals
- To enforce City ordinances that apply to domesticated animals

SERVICES AND PRODUCTS:

- 24-hour patrol of City streets
- Traffic enforcement
- Parking enforcement
- School crossing-guards
- Animal control & Canine patrol
- Accident investigation and reporting
- Crime reduction and crime prevention education services
- Illegal drug and controlled substances education

FUNCTION: Public Safety
DEPARTMENT: Police
DIVISION OR ACTIVITY: Police Field Operations Division

PERFORMANCE MEASURES:

Indicators	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Projected
Output Measures				
Calls for service	14,780	14,000	14,500	14,500
Drunk driving arrests	83	155	110	110
Criminal arrests	1,211	1,375	1,375	1,375
Traffic summonses	8,237	11,000	10,000	10,000
Parking summonses	2,076	3,500	2,500	2,500
Animal cases	706	725	725	725

Note: The Police Department collects and reports performance measures on the calendar year rather than the fiscal year. The Performance Measurement tables in each cost center thus reflect calendar year information.

PERFORMANCE MEASUREMENT RESULTS:

- Calls for service increased moderately over last year and are within historical fluctuations.
- The number of criminal arrests, traffic summonses, parking summons and drunken driving arrests decreased due to sworn personnel retirements, staffing shortages, and position vacancies.

Personnel Classification	Grade	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted
Police Captain	P19	2.00	2.00	2.00	2.00
Police Lieutenant	P16	5.00	5.00	5.00	5.00
Police Sergeant	P14	6.00	6.00	6.00	6.00
Master Patrol Officer	P12	11.00	10.00	5.00	5.00
Police Officer	P10	12.00	12.00	16.00	16.00
Traffic Services Technician	14	1.00	1.00	1.00	1.00
Animal Control Officer	14	1.00	2.00	2.00	2.00
Animal Control Officer (P/T)	13	0.80	-	-	-
Police Officer First Class	11	13.00	13.00	9.00	9.00
Crossing Guard Super. (P/T)	10	0.75	0.75	0.75	0.75
Parking Enforce. Official	7	1.00	1.00	1.00	1.00
School Crossing Guard (P/T)	6	2.75	2.75	3.50	3.50
Parking Enforce. Official (P/T)	6	0.75	0.75	0.75	0.75
Total FTE		57.05	56.25	52.00	52.00

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PUBLIC SAFETY

FIRE DEPARTMENT

FY 2017 Adopted Budget - City of Fairfax, Virginia

Fire Department Budget Summary

	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>FY 2016 Estimate</u>	<u>FY 2017 Adopted</u>	<u>Variance to Budget \$</u>	<u>Variance to Budget %</u>
Expenditures						
Salaries	\$ 7,831,539	\$ 7,855,086	\$ 7,855,086	\$ 8,022,995	\$ 167,909	2.14%
Fringe Benefits	3,543,587	3,328,310	3,328,310	3,280,078	(48,232)	-1.45%
Purchased Services	371,141	395,500	395,500	431,592	36,092	9.13%
Internal Services	577,407	585,155	568,763	575,760	(9,395)	-1.61%
Other Charges	328,808	307,400	478,427	578,512	271,112	88.20%
Supplies & Materials	324,497	287,150	287,150	287,650	500	0.17%
Capital Outlay	453,615	396,000	162,400	104,000	(292,000)	-73.74%
Total Expenditures	\$ 13,430,593	\$ 13,154,601	\$ 13,075,636	\$ 13,280,586	\$ 125,985	0.96%

Revenues						
Building Permits	\$ 160,830	\$ 210,000	\$ 245,000	\$ 285,000	\$ 75,000	35.71%
Electrical Permits	96,383	100,000	112,000	118,000	18,000	18.00%
Plumbing Permits	50,027	70,000	72,000	83,000	13,000	18.57%
Mechanical Insp Fees	105,845	110,000	112,000	123,000	13,000	11.82%
Elevator Insp Fees	54,800	55,000	55,000	55,000	-	0.00%
Fire Marshal Permit	86,870	80,000	80,000	85,000	5,000	6.25%
Fire Protection System Per	15,305	30,000	42,000	43,000	13,000	43.33%
Fire Marshal Develop Fees	12,572	10,000	10,000	12,000	2,000	20.00%
Public Safety Fees	38,624	49,000	44,000	45,000	(4,000)	-8.16%
Rental Housing Permits	6,300	1,000	3,000	2,000	1,000	100.00%
Fire Programs Fund	71,489	63,000	63,000	63,000	-	0.00%
Four for Life Grants	27,204	21,000	21,000	21,000	-	0.00%
Fire Equipment Mini Grant	9,871	-	-	-	-	0.00%
Ambulance Fees	1,116,852	1,134,665	968,197	1,000,000	(134,665)	-11.87%
Fire Recovery Fee	200,000	200,000	200,000	225,000	25,000	12.50%
NCR Regional Planner Grant	134,347	150,000	150,000	-	(150,000)	-100.00%
Emergency Management Grants	67,250	7,500	14,799	320,027	312,527	4167.03%
Total Revenues	\$ 2,254,569	\$ 2,291,165	\$ 2,191,996	\$ 2,480,027	\$ 188,862	8.24%

Net Cost to the City	\$ 11,176,024	\$ 10,863,436	\$ 10,883,640	\$ 10,800,559	\$ (62,877)	-0.58%
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Total FTE	80.00	80.00	80.00	80.00
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FY 2017 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Public Safety
DEPARTMENT: Fire
DIVISION OR ACTIVITY: Administration

BUDGET COMMENTS:

The FY 2017 Adopted Budget reflects a reduction of \$143,786 or 9.8% from the FY 2016 Adopted Budget. Notable adjustments include:

- **Salaries, decrease of \$103,493 or 12.7%**
 - Savings due to retirement
- **Fringe, decrease of \$54,191 or 14.6%**
 - Savings due to retirement

Cost Center 422110: Fire & Rescue Administration

Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Salaries	\$ 748,252	\$ 816,996	\$ 816,996	\$ 713,503	\$ (103,493)	-12.67%
Fringe Benefits	329,784	370,569	370,569	316,378	(54,191)	-14.62%
Purchased Services	33,036	39,700	39,700	39,700	-	0.00%
Internal Services	82,262	30,649	39,066	39,547	8,898	29.03%
Other Charges	124,505	131,500	131,500	136,500	5,000	3.80%
Supplies & Materials	12,646	13,900	13,900	13,900	-	0.00%
Capital Outlay	131,957	59,000	59,000	59,000	-	0.00%
Total	\$ 1,462,442	\$ 1,462,314	\$ 1,470,731	\$ 1,318,528	\$ (143,786)	-9.83%

FUNCTION: Public Safety
DEPARTMENT: Fire
DIVISION OR ACTIVITY: Administration

PROGRAM:

The Administration Division of the Fire Department, supervised by the Fire Chief, develops procedures and oversees control of functions designed to provide for health, safety and the minimization of property damage to citizens of Fairfax.

COUNCIL GOALS:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
 - Provide programs and procedures needed to protect people and property from fire, accident, illness and their related results.
 - Enhance community safety and security by working collaboratively with residents and businesses.

City Council’s goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

- Provide direction and administration to the fire department
- Ensure the development, as well as, regular review of policies, programs and procedures targeted at the prevention and response to all hazards emergencies in the City
- Ensure training that develops the skills essential to minimizing loss of life and property is provided to all employees
- Establish policies and procedures to ensure responsible and accountable fiscal activities within City directives
- Develop and administer programs that ensure maintenance of personnel health, wellness and fitness in light of occupational hazards and promote safety in the work place
- Provide the community with information and education that enhances their ability to avoid catastrophe and to react properly when confronted with a life-threatening emergency
- Evaluate and measure the effectiveness of the service delivered to customers
- Provide city-wide oversight of emergency management and preparedness activities

SERVICES AND PRODUCTS:

- Provides supervision and oversight for fire, emergency medical services and code enforcement
- Fire Prevention Code, Building Code, and City Code compliance
- Provides oversight of hazardous material regulation and mitigation procedures
- City of Fairfax Emergency Operations Plan

Personnel Classification	Grade	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted
Fire Chief	**	1.00	1.00	1.00	1.00
Assistant Chief	22 F	1.00	1.00	1.00	1.00
Captain	17 F	2.00	2.00	2.00	2.00
Emergency Management Specialist	24	1.00	1.00	1.00	1.00
Master Technician	13 F	1.00	1.00	1.00	1.00
Management & Billing Analyst	15	1.00	1.00	1.00	1.00
Total FTE		7.00	7.00	7.00	7.00

FUNCTION: Public Safety
DEPARTMENT: Fire
DIVISION OR ACTIVITY: Administration

PERFORMANCE MEASURES:

Indicators	CY 2015 Actual	CY 2016 Budget	CY 2016 Estimated	CY 2017 Projected
Output Measures				
Staff vacancies realized	7	4	4	3
Personnel hired	5	2	2	3
Personnel training hours received by Career and Volunteer staff	11,765	13,000	13,000	13,000
Vehicle accidents reviewed	11	7	7	7
Personnel injuries reported	25	20	20	20
Personnel injuries resulting in lost work days	2	2	2	2
Property damage and lost equipment incidents reviewed	14	15	15	15
Emergency plans and procedures reviewed or developed	32	20	20	20

Note: The Fire Department collects and reports performance measures on the calendar year rather than the fiscal year. The Performance Measurement tables in each cost center thus reflect calendar year information.

Performance Measurement Results:

- The number of personnel hired is less than the staffing vacancies because we have 3 positions that were not funded by a new SAFER Grant. Therefore, we are absorbing these positions through attrition.
- The below estimated training hours is attributed to our limited training budget and the reduction in the number of off duty training programs we were able to support. We continue to project more hours based on our desire to have a minimum of 240 hours of training per year per person.
- There was an increase in vehicle accidents for CY2015. This was a result of our apparatus striking objects on emergency incident scenes. We have purchased a new injury and accident reporting software package to better track these events and take proactive steps to eliminate the preventable events.
- We continue to remain constant with the number of reported personnel injuries for CY2015 and injuries resulting in lost work days.

FY 2017 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Public Safety
DEPARTMENT: Fire
DIVISION OR ACTIVITY: Operations

BUDGET COMMENTS:

The FY 2017 Adopted Budget reflects a reduction of \$86,952 or .9% from the FY 2016 Adopted Budget. Notable Adjustments include:

- **Purchased Services, increase of \$36,092 or 10.7%**
 - The Life Pack lease was combined with the Automatic External Defibrillator and renegotiated to a new 5 year lease.
- **Capital Outlay, decrease of \$292,000 or 86.6%**
 - Beginning in FY 2017, the City's support for the Fairfax Volunteer Fire Department is being allocated to various expenses such as capital projects and debt service that are now managed by the City. Prior to FY 2017, the City would budget an amount to pay directly to the FVFD.

Cost Center 422120: Operations

Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Salaries	\$ 5,924,384	\$ 5,941,090	\$ 5,941,090	\$ 6,127,516	\$ 186,426	3.14%
Fringe Benefits	2,764,456	2,520,163	2,520,163	2,513,410	(6,753)	-0.27%
Purchased Services	304,080	338,300	338,300	374,392	36,092	10.67%
Internal Services	432,167	508,675	492,385	498,442	(10,233)	-2.01%
Other Charges	114,859	122,500	111,027	122,017	(483)	-0.39%
Supplies & Materials	304,815	266,750	266,750	266,750	-	0.00%
Capital Outlay	321,658	337,000	103,400	45,000	(292,000)	-86.65%
Total	\$ 10,166,418	\$ 10,034,478	\$ 9,773,115	\$ 9,947,526	\$ (86,952)	-0.87%

FUNCTION: Public Safety
DEPARTMENT: Fire
DIVISION OR ACTIVITY: Operations

PROGRAM:

The Operations Division is charged with emergency response to and mitigation of fire, flammable liquid, vehicle collisions, technical rescue and hazardous material incidents. The Division is also responsible for providing emergency treatment and transportation for patients with injuries and illnesses resulting from accidents or disease. Paramedics and EMT-Intermediates satisfy minimum staffing requirements for emergency medical response vehicles and provide advanced medical treatment capability to firefighting response vehicles.

COUNCIL GOALS:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
 - Prepare for, respond to and mitigate fire, flammable liquid, vehicle collision, technical rescue, hazard materials and emergency medical situations.
 - Prepare for and respond quickly and expeditiously to emergency incidents, minimizing human suffering and loss.
 - Enhance community safety and security by working collaboratively with residents and businesses.

City Council's goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

- Reduce death, disability and suffering as a result of illness or accident
- Increase our exposure to the community, providing community education and other specialized outreach programs and information to residents and businesses
- Emphasize team-building education and exercises at the field level
- Continue to maximize the use of qualified volunteers in functional riding capacities, thereby reducing overtime expenditures
- Continue emphasis on hazardous materials recognition and mitigation through future classes and education
- Maintain and test skills used in firefighting, emergency medicine, and hazardous material incident mitigation efforts, assuring quality response and actions by emergency workers, and minimum life and property losses
- Maintain a high level of technical skills through a comprehensive Department training program
- Maintain appropriate State certifications for all emergency service providers
- Evaluate programs and products for potential enhancement of the Department's service delivery capability
- Ensure quality patient care delivery through an appropriate quality management program

SERVICES AND PRODUCTS:

- Immediate emergency medical response to injuries and illnesses by both EMS transport units and suppression units
- Emergency field services delivery for firefighting/suppression, motor vehicle accidents, rescues and hazardous materials incidents
- Public education for emergency medical and fire/life safety to citizens and businesses
- Pre incident plans developed for potential use in emergencies
- Development and delivery of a Citywide infection control management program
- Delivery of a home smoke detector installation/battery replacement program

FUNCTION: Public Safety
DEPARTMENT: Fire
DIVISION OR ACTIVITY: Operations

PERFORMANCE MEASURES:

Indicators	CY 2015 Actual	CY 2016 Budget	CY 2016 Estimated	CY 2017 Projected
Output Measures				
Total number of emergency vehicle responses	9,977	10,500	10,500	10,500
Number of vehicle responses to fire and other non EMS related incidents	4,300	4,500	4,500	4,500
Number of vehicle responses to EMS incidents	5,677	6,000	6,000	6,000
Number of volunteer hours as suppression minimum staffing	970	2,496	2,496	2,496
Number of volunteer hours as suppression supplemental staffing	1,226	2,700	2,700	2,700
Number of continuing education hours (ALS/BLS) provided for career and FVFD	986	1,000	1,000	1,000
Outcome Measures				
Volunteer members certified for suppression minimum staffing	11	15	15	20
Volunteer members certified for suppression supplemental staffing	25	20	20	20
Career members who are certified as ALS minimum staffing	45	45	45	45
Volunteer members who are certified as ALS minimum staffing	0	0	0	0
Career members who are certified as BLS minimum staffing	26	26	26	26

Performance Measurement Results:

- The total number of vehicle responses has leveled off as expected with the number of ALS units in Fairfax County and the changes in how certain calls are coded in Fairfax County’s system.
- Volunteer hours of minimum and supplemental staffing remained consistent in CY 2015. This is as a result of the number of members certified to ride and who participate in the truck staffing program. We are working with FVFD leadership to increase both minimum staffing and supplemental volunteer members.
- Volunteer minimum staffing in both suppression and EMS continues to cycle up and down based on the number of active and new volunteers in the system.

FUNCTION: Public Safety
DEPARTMENT: Fire
DIVISION OR ACTIVITY: Operations

Personnel Classification	Grade	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>
Battalion Chief	20 F	3.00	3.00	3.00	3.00
Captain	17 F	6.00	6.00	6.00	6.00
Lieutenant	15 F	9.00	9.00	9.00	9.00
Fire Medic	12 F	24.00	24.00	24.00	24.00
Technician	12 F	9.00	9.00	9.00	9.00
Fire Fighter	10 F	9.00	9.00	9.00	9.00
Total FTE		60.00	60.00	60.00	60.00

FY 2017 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Public Safety
DEPARTMENT: Fire
DIVISION OR ACTIVITY: Code Administration

BUDGET COMMENTS:

An increase of \$356,724 or 21.5% from the FY 2016 Adopted Budget is necessary to fund the FY 2017 Adopted Budget. Notable adjustments include:

- **Salaries, increase of \$84,976 or 7.7%**
 - Increase related to projected overtime and temporary help needed.
- **Other Charges, increase of \$266,595 or 499.2%**
 - This increase represents costs funded by grants in FY 2017.

Cost Center 422140: Code Administration

Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Salaries	\$ 1,158,903	\$ 1,097,000	\$ 1,097,000	\$ 1,181,976	\$ 84,976	7.75%
Fringe Benefits	449,347	437,578	437,578	450,291	12,713	2.91%
Purchased Services	34,025	17,500	17,500	17,500	-	0.00%
Internal Services	62,978	45,831	37,312	37,771	(8,060)	-17.59%
Other Charges	89,444	53,400	235,900	319,995	266,595	499.24%
Supplies & Materials	7,036	6,500	6,500	7,000	500	7.69%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 1,801,733	\$ 1,657,809	\$ 1,831,790	\$ 2,014,533	\$ 356,724	21.52%

FUNCTION: Public Safety
DEPARTMENT: Fire
DIVISION OR ACTIVITY: Code Administration

PROGRAM:

The Code Administration Division promotes life and property safety through code compliance and public education.

COUNCIL GOALS:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
 - Ensure the public safety by enforcing recognized safety standards, by investigating fires, and by providing comprehensive safety education programs.
 - Examine and amend, as appropriate, the regulations pertaining to construction in the City's mature residential areas, thereby ensuring that the balance between neighborhood improvement and neighborhood character is achieved.
 - Propose and enforce rules related to the care and maintenance of properties to enhance safety and preserve neighborhood character.

City Council's goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

- Inspect all public and commercial buildings for safety and code compliance
- Review all site, building and tenant space plans for code compliance
- Inspect critical facilities or areas where large numbers of people gather, or where hazardous conditions exist and issue fire prevention code permits where required
- Maintain a program establishing uniform enforcement of fire lanes in the City to insure accessibility by emergency vehicles
- Investigate all fires and any accidents in which people are burned
- Assist homeowners with residential inspections and with home improvement guidance
- Provide life safety education programs for residents, schools, and businesses within the City
- Conduct inspections for enforcement of the Property Maintenance Code, and the Health and Safety Menaces section of the City Code
- Assure the integrity of the water supply by conducting backflow and cross-connection inspections under contract to Fairfax Water

SERVICES AND PRODUCTS:

- Fire Prevention Code, Building Code and City Code compliance
- Life safety education programs

Personnel Classification	Grade	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted
Director of Code Enforcement	22 F	1.00	1.00	1.00	1.00
Captain	17 F	1.00	1.00	1.00	1.00
Lieutenant	15 F	2.00	2.00	2.00	2.00
Engineering Plans Examiner	24	1.00	1.00	1.00	1.00
Senior Inspector	19	4.00	4.00	2.00	2.00
Combination Inspector	17	-	-	1.00	1.00
Property Maint. Inspector	17	1.00	1.00	1.00	1.00
Building Inspector	13	-	-	1.00	1.00
Permit Technicians	13	3.00	3.00	3.00	3.00
Total FTE		13.00	13.00	13.00	13.00

FUNCTION: Public Safety
DEPARTMENT: Fire
DIVISION OR ACTIVITY: Code Administration

PERFORMANCE MEASURES:

Indicators	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Projected
Output Measures				
Building/construction plans reviewed	893	1,600	1,000	1,000
Building permits issued	503	600	550	600
Estimated cost of construction	\$17,692,558	\$40,000,000	\$50,000,000	\$30,000,000
Other permits issued	1,774	1,900	1,900	1,800
Construction inspections conducted	7,842	9,000	8,000	8,000
Rental permits issued	24	25	25	25
Fire prevention permit inspections	534	600	550	550
In-home day care fire safety inspections	33	30	30	30
Property maintenance inspections	2,427	2,500	2,500	2,500
Tank farm facility inspections	319	200	300	250
Tank farm construction plans reviewed	25	20	20	20
Child Safety Seats Installed / Inspected	37	50	40	40
Smoke detectors and batteries installed	38	100	200	200
Investigations conducted	20	TBD	12*	TBD
Number of staff hours provided to Life Safety Programs	167	250	250	200
Service Quality				
Percentage of investigations closed	90%	TBD	50%*	TBD
Customer satisfaction survey results (Scale 1-5)	4.9	4.9	4.9	TBD
Efficiency Measures				
Ratio of property loss to property value	9%	N/A	7.5%*	N/A
Outcome Measures				
Fire loss damage	\$ 345,720	TBD	\$ 65,300	TBD
Total value of affected property from fire loss damage	\$ 3,838,992	TBD	\$ 867,500	TBD
Number of citizens reached via community outreach programs	3,776	3,000	4,268*	3,500

*Actual numbers for the first six months of FY 2016

Performance Measurement Results:

- Property maintenance inspections are conducted by one full-time staff member and supplemented by construction inspectors as available. An anticipated increase in construction activity will result in a reduced ability to conduct maintenance inspections.
- Life safety education activities, including smoke detector and child seat installations, are performed by staff as time permits. An anticipated increase in construction activity may reduce the time available for these functions.

PUBLIC WORKS

Public Works Budget Summary

	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>FY 2016 Estimate</u>	<u>FY 2017 Adopted</u>	<u>Variance to Budget \$</u>	<u>Variance to Budget %</u>
Expenditures						
Salaries	\$ 5,515,883	\$ 5,355,818	\$ 5,425,457	\$ 5,601,111	\$ 245,293	4.58%
Fringe Benefits	2,301,771	1,875,393	1,880,720	1,985,236	109,843	5.86%
Purchased Services	1,412,257	1,389,900	1,390,900	1,596,500	206,600	14.86%
Internal Services	894,598	484,486	524,288	401,476	(83,010)	-17.13%
Other Charges	1,064,152	1,371,331	1,377,198	1,331,898	(39,433)	-2.88%
Supplies & Materials	819,021	846,225	857,225	790,520	(55,705)	-6.58%
Capital Outlay	20,696	105,000	105,000	130,000	25,000	23.81%
Total Expenditures	\$ 12,028,378	\$ 11,428,153	\$ 11,560,788	\$ 11,836,740	\$ 408,587	3.58%
Revenues						
Meals Tax	\$ 1,442,832	\$ 1,500,000	\$ 1,475,000	\$ 1,500,000	\$ -	0.00%
Cemetery Interments	81,996	60,000	70,000	70,000	10,000	16.67%
Street Opening Permits	52,827	40,000	50,000	50,000	10,000	25.00%
Public ROW Use Fees	183,013	225,000	225,000	225,000	-	0.00%
Photo Red Light	389,936	360,000	587,807	577,600	217,600	60.44%
Sale of Surplus Property	61,965	25,000	70,000	70,000	45,000	180.00%
Sale of Cemetery Lots	64,800	33,700	40,000	40,000	6,300	18.69%
Perpetual Cemetery Care	13,236	4,200	4,200	4,200	-	0.00%
Street & Highway Maintenance	2,449,215	2,448,852	2,448,852	2,546,917	98,065	4.00%
Solid Waste Grant	48,447	6,501	6,501	6,200	(301)	-4.63%
Total Revenues	\$ 4,788,267	\$ 4,703,253	\$ 4,977,360	\$ 5,089,917	\$ 386,664	8.22%
Net Cost to the City	\$ 7,240,111	\$ 6,724,900	\$ 6,583,428	\$ 6,746,823	\$ 21,923	0.33%
Total FTE	77.80	76.10	76.95	76.95		

FY 2017 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Highways - Asphalt

BUDGET COMMENTS:

There are no material budget adjustments from the FY 2016 Adopted Budget to fund the FY 2017 Adopted Budget.

Cost Center 431110: Asphalt Maintenance

Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Salaries	\$ 550,245	\$ 587,681	\$ 587,681	\$ 571,169	\$ (16,512)	-2.81%
Fringe Benefits	234,593	209,182	209,182	203,316	(5,866)	-2.80%
Purchased Services	55	2,000	2,000	17,000	15,000	750.00%
Internal Services	226,029	129,736	106,489	107,799	(21,937)	-16.91%
Other Charges	41,267	38,500	38,500	43,000	4,500	11.69%
Supplies & Materials	94,664	190,000	190,000	190,000	-	0.00%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 1,146,853	\$ 1,157,099	\$ 1,133,852	\$ 1,132,284	\$ (24,815)	-2.14%

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Highways - Asphalt

PROGRAM:

The Highway Asphalt Division of the Public Works Department maintains the City's road surface infrastructure. The asphalt crew repairs potholes, repaves roadways, maintains shoulders, gravel lots, neighborhood walking paths and traffic calming devices.

COUNCIL GOALS:

- #4, Transportation – Provide for the safe, efficient, and effective movement of pedestrians, cyclists, motorists, mass transit and commercial vehicles through the City and region
- Ensure a safe and efficient highway and pedestrian transportation system for the public, by keeping City highways, streets and pedestrian walkways in excellent condition.

City Council's goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

- Maintain ride-ability on 15.5 miles of primary highways and 56.5 miles of secondary and residential streets
- Maintain anti-cut-through traffic devices
- Address potholes within 12 hours of citizen request

SERVICES AND PRODUCTS:

- Street repair and resurfacing
- Pothole repair
- Shoulder maintenance
- Repair asphalt pedestrian pathways
- Install and maintain guardrails
- Work with Dominion Virginia Power to provide street lighting where needed

Personnel Classification	Grade	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>
Division Superintendent	25	1.00	0.50	0.75	0.75
Crew Supervisor	18	1.00	1.00	1.00	1.00
Utility Worker III	13	1.00	1.00	1.00	1.00
Assistant to Superintendent	13	1.00	1.00	1.00	1.00
Equipment Operator	12	2.00	2.00	1.00	1.00
Truck Driver II	10	1.00	1.00	2.00	2.00
Truck Driver I	9	2.00	2.00	1.00	1.00
Total FTE		9.00	8.50	7.75	7.75

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Highways/Asphalt

PERFORMANCE MEASURES:

Indicators	FY 2015 Actual	FY 2016 Estimated	FY 2017 Projected
Output Measures			
Street asphalt repairs (tons)	2,200	2,200	2,200
Street preventive maint. (man hrs)	4,940	4,940	4,940
Assist other depts/divisions (man hrs)	500	100	150
Paving Oversight (man hrs)	2,200	2,300	2,300
Infrastructure Projects (man hrs)	3,700	4,000	3,950

Performance Measurement Results:

- CIP paving oversight
- CIP asphalt sidewalk replacement oversight
- CIP crack sealing oversight
- Repaired multiple sections of guardrail citywide
- Performed pothole repairs citywide
- Performed base repairs on Jermantown Rd and on University Dr
- Repaired deteriorated asphalt on Sager Ave @ South St
- Assisted with curb & gutter replacement Citywide
- Repaired sinkholes on Springman Dr and on Hill St at Woodhaven Dr
- Repaired asphalt path on Stonewall Ave, manufactured and installed handrail
- Repaired deteriorated asphalt on Tedrich Blvd and on Duncan St
- Elevated apron and sidewalk on Cedar Ave
- Repaired depression at Milburn St and Fern St
- Repaired deteriorated asphalt in the intersection of Milburn St and Chestnut St, at Pinehurst Ave and Brookwood Dr, and on Whitacre Rd

FY 2017 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Highways - Concrete

BUDGET COMMENTS:

An increase of \$69,844 or 9.8% from the FY 2016 Adopted Budget is necessary to fund the FY 2017 Adopted Budget. Notable adjustments include:

- **Salaries, increase of \$44,715 or 11.2%**
 - Increase is due to the reclassification of any employee division to another division.
- **Internal Services, increase of \$6,362 or 8.7 %**
 - The allocation of motor pool expenses from Fleet Maintenance was updated based on actual usage statistics from FY 2015; as a result, this division's cost is projected to increase

Cost Center 431111: Concrete Maintenance

Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Salaries	\$ 389,088	\$ 399,781	\$ 399,781	\$ 444,496	\$ 44,715	11.18%
Fringe Benefits	197,905	141,708	141,708	160,476	18,768	13.24%
Purchased Services	-	2,000	2,000	2,000	-	0.00%
Internal Services	226,029	72,927	78,325	79,289	6,362	8.72%
Other Charges	26,858	27,650	27,650	27,650	-	0.00%
Supplies & Materials	79,868	68,150	68,150	68,150	-	0.00%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 919,748	\$ 712,216	\$ 717,614	\$ 782,060	\$ 69,844	9.81%

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Highways - Concrete

PROGRAM:

The Highway Concrete Division of the Public Works Department maintains City concrete infrastructures. The concrete crew repairs and replaces curbs, gutters, sidewalks, driveway entrances and handicap ramps. This division is also responsible for installing and maintaining downtown brick sidewalks and brick crosswalks.

COUNCIL GOALS:

- #4, Transportation – Provide for the safe, efficient, and effective movement of pedestrians, cyclists, motorists, mass transit and commercial vehicles through the City and region
- Ensure a safe and efficient highway and pedestrian transportation system for the public, by keeping City pedestrian walkways and curbs in excellent condition.

City Council’s goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

- Build and maintain dedicated curbs, gutters, concrete and brick sidewalks and crosswalks for safe system pedestrian access throughout the City street system
- Continue to replace concrete infrastructure that has exceeded the designed life expectancy

SERVICES AND PRODUCTS:

- Concrete sidewalk construction
- Brick sidewalk/crosswalk construction and maintenance
- Curb and gutter construction
- Driveway entrance construction
- Handicap ramp construction
- Granite curb repair
- Maintenance of City-owned retaining walls
- Illegal sign removal in city right-of-ways
- Graffiti removal
- Retro-fit existing handicap ramps citywide

Personnel Classification	Grade	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>
Crew Supervisor	18	1.00	1.00	1.00	1.00
Utility Worker III	13	1.00	1.00	1.00	1.00
Equipment Operator	12	1.00	1.00	1.00	1.00
Truck Driver II	10	2.00	-	-	-
Utility Worker II	10	1.00	2.00	2.00	2.00
Truck Driver I	9	1.00	1.00	2.00	2.00
Total FTE		7.00	6.00	7.00	7.00

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Highways/Concrete

PERFORMANCE MEASURES:

Indicators	FY 2015 Actual	FY 2016 Estimated	FY 2017 Projected
Output Measures			
Concrete repairs (yds)	380	380	380
Concrete preventive maint. (man hrs)	5,900	2,840	2,840
Downtown brick sidewalk repair (mhs)	1,940	2,700	2,700
Assist other depts/divisions (man hrs)	500	50	50
Illegal ROW sign removal (man hrs)	2,000	2,750	2,750
Concrete project oversight (man hrs)	1,000	3,000	3,000

Performance Measurement Results:

- Installation of curb on Woodland Dr, Plantation Pkwy, Poplar St, Fairchester Dr, University Dr, Sherman St
- Sidewalk replacement on Fairchester Dr, Country Hill Dr, Oak St, Brookwood Dr, Ridge Ave, Woodland Dr, Poplar Dr, Sherman St.
- Brick sidewalk repairs on Main St, East St, Chain Bridge Rd, University Dr, West St, Old Lee Hwy, Chain Bridge Rd, Sager Ave
- Stone wall repairs at Bank of America Parking Lot
- Installed historical markers and pour concrete slabs for Blenheim
- Daniels Run School sidewalk and curb replacement/bench installation
- Assessment of damaged concrete and brick areas for FY replacement program
- Daily Oversight of CIP concrete/brick contractors
- Graffiti removal
- Installed cyclist statue pad
- Citywide illegal sign removal daily
- Grinding of concrete tripping hazards citywide
- Report single faulty street lights/yearly report of all damaged units
- Retrofit existing handicapped ramps
- Haul debris to Lorton Landfill
- Brine manufacturing
- Seasonal leaf hauling assistance

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Snow and Ice Control

BUDGET COMMENTS:

An increase of \$46,850 or 10.6% from the FY 2016 Adopted Budget is necessary to fund the FY 2017 Adopted Budget. Notable adjustments include:

- **Supplies & Materials, increase of \$42,000 or 23.9%**
 - Additional funding provided for more brining equipment and chemicals for road pre-treatments prior to snow/ice storms.
- **Internal Services, decrease of \$22,150 or 37.1 %**
 - Estimated reduction in motor pool charges based on FY2015 actuals.
- **Capital Outlay, increase of \$25,000 or 27.8%**
 - Small spreader for supervisor truck

Cost Center 431120: Snow Removal

Title	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 146,689	\$ 92,361	\$ 162,000	\$ 92,361	\$ -	0.00%
Fringe Benefits	55,870	7,066	12,393	7,066	-	0.00%
Purchased Services	-	10,000	10,000	10,000	-	0.00%
Internal Services	34,330	59,718	42,394	37,568	(22,150)	-37.09%
Other Charges	8,861	7,000	142,782	9,000	2,000	28.57%
Supplies & Materials	201,194	175,800	177,800	217,800	42,000	23.89%
Capital Outlay	10,147	90,000	90,000	115,000	25,000	27.78%
Total	\$ 457,091	\$ 441,945	\$ 637,369	\$ 488,795	\$ 46,850	10.60%

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Snow and Ice Control

PROGRAM:

Snow and ice control is an emergency duty of the Highways Division of the Public Works Department. Personnel are deployed on a round-the-clock basis to keep the City's streets, pedestrian ways and CUE bus stops safe for travel during winter storms.

COUNCIL GOALS:

- #4, Transportation – Provide for the safe, efficient, and effective movement of pedestrians, cyclists, motorists, mass transit and commercial vehicles through the City and region
- Ensure a safe and efficient highway and pedestrian transportation system for the public by operating chemical spreaders, snow plows and snow blowers 24 hours a day when necessary to keep streets passable for City residents.

City Council's goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

- Place salt and sand on streets when snow or ice first begins to accumulate on the street
- Pre-treat roads with anti-icing brine material
- Plow snow from City streets when the depth of snow exceeds two inches
- Monitor weather conditions and prepare and train personnel for winter storms
- Make snow removal equipment operational by October 15 of each year
- Keep City parking facilities cleared in the event of winter storms
- Keep CUE bus stops and pedestrian ways open during major snow of 6 inches or more

SERVICES AND PRODUCTS:

- Chemical treatment to road surfaces and parking lots
- Snowplowing of road surfaces and parking lots
- Anti-icing treatment of road surfaces
- Clear access to bus stops
- Clear sidewalks along primary roads

PERFORMANCE MEASURES:

Indicators	FY 2015 Actual	FY 2016 Estimated	FY 2017 Projected
Output Measures			
Total snowfall (inches)	30	20+	6-20
Snow/Ice operations (man hrs)	7,900	6,000	4,000
Snow/Ice sidewalk clearing (man hrs)	1,200	900	300
Continuously treat main roads during storm (%)	100%	100%	100%

Performance Measurement Results:

- Public Works crews monitor all potential snow/ice storms and provide immediate road treatment and snow removal.
- Crews pre-treat the primary roadways prior to the start of precipitation which provides for a safer riding surface and reduces ice bonding.

FY 2017 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Storm Drainage

BUDGET COMMENTS:

There are no material budget adjustments from the FY 2016 Adopted Budget to fund the FY 2017 Adopted Budget.

Cost Center 431130: Storm Drainage

Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Salaries	\$ 439,778	\$ 463,881	\$ 463,881	\$ 474,360	\$ 10,479	2.26%
Fringe Benefits	182,944	156,747	156,747	161,638	4,891	3.12%
Purchased Services	18,907	6,000	6,000	10,500	4,500	75.00%
Internal Services	149,902	102,029	93,323	94,471	(7,558)	-7.41%
Other Charges	45,863	55,600	55,600	57,000	1,400	2.52%
Supplies & Materials	71,889	64,500	64,500	64,500	-	0.00%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 909,283	\$ 848,757	\$ 840,051	\$ 862,470	\$ 13,713	1.62%

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Storm Drainage

PROGRAM:

The Storm Drainage Division maintains the City's storm water collection systems, which consist of 300,000 linear feet of storm pipe, 2,572 catch basins, 145 outfalls, 28 box culverts and 7 bridges. Crews replace deteriorated storm lines, perform preventive maintenance tasks biannually, clear blocked streams, repair box culverts, and repair damaged driveway pipe and ditch lines.

COUNCIL GOALS:

- #4, Transportation – Provide for the safe, efficient, and effective movement of pedestrians, cyclists, motorists, mass transit and commercial vehicles through the City and region
- Ensure a safe and efficient highway and pedestrian transportation system for the public by enabling storm water to drain unimpeded, thus preventing flooding on roads and pedestrian walkways.
- Protect private property by ensuring the unobstructed flow of storm water through the City's creek system, and to provide safe and sound structures over waterways.

City Council's goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

- Clean ditch lines, storm pipes and catch basins
- Repair and replace storm pipes and catch basins
- Clean and clear stream beds of brush/obstacles to improve flow without affecting downstream properties
- Repair box culverts

SERVICES AND PRODUCTS:

- Catch basin repair
- Creek and stream maintenance
- Drainage ditch maintenance
- Storm sewer pipe maintenance, repair and replacement
- Culvert repairs
- Bridge repairs
- Erosion stabilization

Personnel Classification	Grade	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted
Crew Supervisor	18	1.00	1.00	1.00	1.00
Utility Worker III	13	1.00	1.00	1.00	1.00
Equipment Operator I	12	1.00	1.00	1.00	1.00
Utility Worker II	10	-	-	1.00	1.00
Truck Driver II	10	1.00	1.00	-	-
Truck Driver I	9	3.00	3.00	3.00	3.00
Total FTE		7.00	7.00	7.00	7.00

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Storm Drainage

PERFORMANCE MEASURES:

Indicators	FY 2015 Actual	FY 2016 Estimated	FY 2017 Projected
Output Measures			
Preventive maintenance (man hrs)	6,840	6,840	6,840
Assist other depts/divisions (man hrs)	500	100	200
Infrastructure projects (man hrs)	4,000	5,400	4,300

Performance Measurement Results:

- Performed cleaning and maintenance of 1,840 storm structures
- Performed semi-annual outfall inspections
- Improved drainage runoff issues on Duncan St, Maple St, Keith Ave, Mode St, Cornell Rd, Orchard St
- Repaired sinkholes on Evergreen Dr, Tedrich Blvd, Ann Pl, Sager Ave, Virginia St, Barbour Dr, Beech Dr, Main St, Peterson St, Roberts Rd, Hallman St, Blenheim House
- Driveway pipe replacement on Winston Pl, Cobb Dr
- Graffiti removal throughout City
- Repaired pipe failure on Pickett Rd
- Removed trees in city streams and creeks
- Regraded ditch line and installed new storm box on Oak Pl
- Rebuilt retaining wall on Forest Ave
- Replaced collapsed storm water pipe on University Dr from Main St to North St
- Replaced broken catch basins on Main St, Jermantown Rd, Pickett Rd, West Dr, Keith Ave, City Hall, Green Acres
- Replaced broken headwall on Duncan St
- Oversight of CIP storm water contractors
- Set up brine tank mixing system and produce brine

FY 2017 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Signs, Signals, Lighting

BUDGET COMMENTS:

There are no material budget adjustments from the FY 2016 Adopted Budget to fund the FY 2017 Adopted Budget.

Cost Center 431140: Signs, Signals, Lighting

Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Salaries	\$ 852,546	\$ 874,206	\$ 874,206	\$ 899,228	\$ 25,022	2.86%
Fringe Benefits	331,683	303,534	303,534	314,939	11,405	3.76%
Purchased Services	80,992	142,000	143,000	143,000	1,000	0.70%
Internal Services	100,789	43,326	34,901	35,330	(7,996)	-18.46%
Other Charges	443,717	552,886	494,093	505,798	(47,088)	-8.52%
Supplies & Materials	193,121	148,300	157,300	145,800	(2,500)	-1.69%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 2,002,848	\$ 2,064,252	\$ 2,007,034	\$ 2,044,094	\$ (20,158)	-0.98%

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Signs, Signals, Lighting

PROGRAM:

Installing and maintaining traffic control devices – traffic/pedestrian signals, lane markings, traffic signs and directional markings – are activities of the Sign and Signal crew in the Highways Division of the Public Works Department.

COUNCIL GOALS:

- #4, Transportation – Provide for the safe, efficient, and effective movement of pedestrians, cyclists, motorists, mass transit and commercial vehicles through the City and region
- Ensure a safe and efficient highway and pedestrian transportation system for the public by controlling traffic flow with traffic signals, signs and markings that is effective under all driving conditions.

City Council's goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

- Program changes to signal plans throughout the City
- Install and repair all associated traffic control devices including the City's 58 traffic signals and the 3 VDOT traffic signals maintained under agreement by the City
- Provide accurate data entry to central traffic command center computer for the synchronization of arterial traffic signals
- Stripe lines - center lines, edge lines, stop lines and crosswalks - semi-annually
- Design and install new, and repair and replace, existing signs
- Install and maintain lighted crosswalks
- Install and maintain vehicle detector systems and maintain signal communications system
- Maintain traffic signal battery backup power systems to limit signal outages
- Maintain emergency vehicle signal preemption system to reduce fire/EMS response time
- Administer operating costs for City street light system maintained by Virginia Power
- Traffic control assistance at City special events

SERVICES AND PRODUCTS:

- Traffic and pedestrian signal installation, operation and maintenance
- Traffic sign installation and maintenance
- Pavement marking installation and maintenance
- Street name sign installation and maintenance
- Traffic control and signs for special events
- Central traffic signal computer operation
- Traffic signal timing optimization, implementation and adjustments
- Traffic conditions monitoring, accident reporting, and alleviation measures
- Emergency vehicle signal preempt installation, maintenance, and monitoring
- Signal construction inspection
- Street lighting
- Voting machine maintenance
- Yearly certification on the signal conflict monitors

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Signs, Signals, Lighting

PERFORMANCE MEASURES:

Indicators	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Projected
Output Measures				
Signals preventative maintenance (crew hours)		1,900		
Pavement markings (crew hours)		2,100		
Sign maintenance (crew hours)		2,600		

Performance Measurement Results:

The plan for this division is to continue to concentrate on preventative maintenance. With the decrease in the contract services budget, staff will have to perform more in-house tasks increasing the projected output measure hours.

Personnel Classification	Grade	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted
Traffic Signal Sys Engineer	23	1.00	1.00	1.00	1.00
Sign & Signal Supervisor	20	1.00	1.00	1.00	1.00
Traffic Signal & Comp Tech III	16	5.00	5.00	5.00	5.00
Sign & Signal Technician I	14	2.00	2.00	2.00	2.00
Sign Fabrication Tech	11	1.00	1.00	1.00	1.00
Line Loc Traffic Counter (P/T)	9	-	-	-	-
Total FTE		10.00	10.00	10.00	10.00

FY 2017 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Refuse Collection

BUDGET COMMENTS:

An increase of \$163,389 or 6.1% from the FY 2016 Adopted Budget is necessary to fund the FY 2017 Adopted Budget.

Notable adjustments include:

- **Internal Services, increase of \$99,084 or 32.0%**
 - The allocation of motor pool expenses from Fleet Maintenance was updated based on actual usage statistics from FY 2015; as a result, costs are projected to increase \$99,084 in this division.

Cost Center 431210: Refuse Collection

Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Salaries	\$ 1,268,663	\$ 1,249,945	\$ 1,249,945	\$ 1,295,937	\$ 45,992	3.68%
Fringe Benefits	581,770	464,319	464,319	482,631	18,312	3.94%
Purchased Services	449,584	470,000	470,000	470,000	-	0.00%
Internal Services	267,325	309,679	403,796	408,763	99,084	32.00%
Other Charges	87,561	143,000	143,000	143,000	-	0.00%
Supplies & Materials	21,065	32,000	32,000	32,000	-	0.00%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 2,675,968	\$ 2,668,943	\$ 2,763,060	\$ 2,832,332	\$ 163,389	6.12%

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Refuse Collection

PROGRAM:

The collection and disposal of refuse and recycling programs are activities of the Operations Division of the Public Works Division.

COUNCIL GOALS:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
- Ensure an attractive and sanitary community for citizens by collecting trash and recycling on a regular basis and by disposing it in an efficient and environmentally safe manner.
- #4, Transportation – Provide for the safe, efficient, and effective movement of pedestrians, cyclists, motorists, mass transit and commercial vehicles through the City and region

City Council's goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

- Collect household refuse and recycling
- Continue to strive for minimal homes missed for refuse and recycling
- Continually monitor all workloads and responses from citizens
- Pick up brush, grass clippings and tree limbs
- Recycle newspapers, cans, glass, plastic with once-a-week pick up
- Haul refuse to the solid waste transfer station
- Collect ferrous metals weekly
- Collect automotive batteries, tires, oil and antifreeze for special environmentally safe disposal
- Pick up litter along highways
- Looking for more effective ways to reduce operating cost.

SERVICES AND PRODUCTS:

- Limited weekly set out services for Elderly and Handicap
- Brush collection
- Weekly curbside recyclable collection
- Grass clipping collection
- Recycling drop-off center
- Recycling information and education
- Special debris collection
- White goods and metals collection
- Several programs – phone books, Christmas trees

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Refuse Collection

PERFORMANCE MEASURES:

INDICATORS	FY 2015 Actual	FY 2016 Estimated	FY 2017 Projected
Output Measures			
Number of homes served	6,338	6,600	6,650
Outcome Measures			
Number of homes missed for refuse	3%	3%	3%
Number of homes missed for recycling	1%	1%	1%

Performance Measurement Results:

- The City continues to pick up all refuse from single family homes and townhouses.
- The City continues to strive for minimal homes missed for refuse and recycling, and monitors all workloads and responses from citizens.
- Increase participation in Residential and Commercial Recycling programs through education and community involvement.

Personnel Classification	Grade	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>
Operations Director	25	1.00	1.00	1.00	1.00
Crew Supervisor	18	1.00	1.00	1.00	1.00
Utility Worker III	13	1.00	1.00	1.00	1.00
Sanitation Driver	10	8.00	8.00	8.00	8.00
Sanitation Worker III	8	-	-	-	-
Sanitation Worker II	6	6.00	6.00	10.00	10.00
Sanitation Worker I	5	6.00	6.00	2.00	2.00
Total FTE		23.00	23.00	23.00	23.00

FUNCTION: Public Works
 DEPARTMENT: Public Works
 DIVISION OR ACTIVITY: Facilities Maintenance

BUDGET COMMENTS:

Overall cost in this division are projected to remain flat.

Cost Center 431310: Facilities Maintenance

Title	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 517,522	\$ 531,148	\$ 531,148	\$ 550,711	\$ 19,563	3.68%
Fringe Benefits	258,443	203,544	203,544	212,484	8,940	4.39%
Purchased Services	725,063	579,900	579,900	745,800	165,900	28.61%
Internal Services	(249,969)	(242,377)	(250,690)	(304,260)	(61,883)	-25.53%
Other Charges	352,578	474,149	403,027	475,000	851	0.18%
Supplies & Materials	106,994	106,000	106,000	10,000	(96,000)	-90.57%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 1,710,631	\$ 1,652,364	\$ 1,572,929	\$ 1,689,736	\$ 37,372	2.26%

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Facilities Maintenance

PROGRAM:

An aggressive preventative maintenance program including cleaning, repairing, renovating, providing utility service, and managing mechanical equipment contracts.

COUNCIL GOALS:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
- Protect the City's \$53 million investment in facilities, provide employees with a pleasant and productive work environment and provide citizens with a clean, comfortable place to conduct business and hold community meetings.

City Council's goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

- Repair electrical service, plumbing, carpentry, flooring, heating and air-conditioning on a systematic basis for all public buildings
- Administer maintenance contracts for heating and air-conditioning, elevators, alarm systems and pest control
- Clean City buildings and facilities daily
- Maintain security systems
- Set up equipment for meetings and events
- Control and maintain outdoor lighting at City facilities
- Maintain City-owned historic buildings
- Conduct environmental quality studies
- Looking for more effective ways to reduce operating cost.
- Maintain the city's emergency management system to insure maximum savings.

SERVICES AND PRODUCTS:

- Well maintained public buildings
- Clean meeting rooms
- Emergency service

Personnel Classification	Grade	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted
Crew Supervisor	18	1.00	1.00	1.00	1.00
Utility Worker III	13	2.00	2.00	2.00	2.00
Utility Worker II	10	1.00	1.00	1.00	1.00
Utility Worker I	9	1.00	1.00	1.00	1.00
Custodian II	6	5.00	5.00	5.00	5.00
Custodian I	5	-	-	-	-
Total FTE		10.00	10.00	10.00	10.00

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Facilities Maintenance

PERFORMANCE MEASURES:

Indicators	FY 2015 Actual	FY 2016 Estimated	FY 2017 Projected
Output Measures			
Square feet City buildings to maintain	341,324	291,703	317,901
Efficiency Measures			
Custodian per sq/ft City Buildings	1/22,000	1/22,000	1/22,000
National Average	1/15,000	1/15,000	1/15,000
Maintenance staff per sq/ft ratio	1/67,000	1/58,340	1/63,580
National Average	1/50,000	1/50,000	1/50,000

Performance Measurement Results:

- The square feet of City buildings increased from FY 2015; this is due to the addition of Fire Station #3.

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Streets Right-of-Way and Public Grounds

BUDGET COMMENTS:

An increase of \$64,905 or 6.2% from the FY 2016 Adopted Budget is necessary to fund the FY 2017 Adopted Budget. Notable adjustments include:

- **Internal Services, increase of \$19,884 or 14.2%**
 - The allocation of motor pool expenses from Fleet Maintenance was updated based on actual usage statistics from FY 2015; as a result, motor pool costs in this division have increased.
- **Purchased Services, increase of \$30,200 or 20.4%**
 - Additional contract costs to maintain downtown gas lights.

Cost Center 431320: Street Right of Way (ROW)

Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Salaries	\$ 536,419	\$ 501,841	\$ 501,841	\$ 511,502	\$ 9,661	1.93%
Fringe Benefits	151,335	130,239	130,239	134,599	4,360	3.35%
Purchased Services	114,804	148,000	148,000	178,200	30,200	20.41%
Internal Services	303,874	139,583	157,529	159,467	19,884	14.25%
Other Charges	54,563	59,200	59,200	60,000	800	1.35%
Supplies & Materials	38,107	46,200	46,200	46,200	-	0.00%
Capital Outlay	10,549	15,000	15,000	15,000	-	0.00%
Total	\$ 1,209,651	\$ 1,040,063	\$ 1,058,009	\$ 1,104,968	\$ 64,905	6.24%

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Streets Right-of-Way and Public Grounds

PROGRAM:

Maintaining and beautifying public land and the City cemetery is the responsibility of the Operations Division of the Public Works Department.

COUNCIL GOALS:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
 - Ensure an attractive and sanitary community by keeping City-owned land clean and planted with trees, shrubs and flowers.
 - Operate the City Cemetery in an efficient and cost effective manner.
- #4, Transportation – provide for the safe, efficient, and effective movement of pedestrians, cyclists, motorists, mass transit, and commercial vehicles through the City and region
 - Continue emphasis on the reduction of the impact of increasing traffic through the City.
- #5, Development and Redevelopment – enable appropriate, targeted, sustainable, and transportation-oriented development and redevelopment
 - Implement the Downtown Redevelopment Project to strengthen the City's economy and creation of a revitalized downtown core.

City Council's goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

- Plant trees, flowers and shrubs
- Water, weed and fertilize landscaped areas
- Collect leaves curbside during April, October, November and December
- Sweep streets on a scheduled basis
- Apply herbicides
- Remove diseased trees
- Prepare and maintain burial sites and cemetery
- Pick up litter on public property
- Maintain Green space
- Maintain/repair gaslights
- Power wash downtown brick sidewalks
- Looking for more effective ways to reduce operating cost

SERVICES AND PRODUCTS:

- Curbside leaf collection
- Tree limb pruning along rights-of-way
- Cemetery
- Median strip tree planting and maintenance
- Flower bed design and installation
- Maintain/repair gaslights
- Turf Mowing City Wide

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Streets Right-of-Way and Public Grounds

PERFORMANCE MEASURES:

Indicators	FY 2015 Actual	FY 2016 Estimated	FY 2017 Projected
Output Measures			
Number of maintenance hours on plantings	8,800	8,800	8,800
Trees and shrubs planted	65	65	77
Flowers planted	9,820	9,820	9,820
Maintain downtown planters	157	157	157
Maintain Gaslights	334	334	341
Mowing/ Man Hours	5,650	5,650	5,650

Performance Measurement Results:

Maintenance hours are expected to remain fairly constant over the fiscal years illustrated. Trees and shrubs planted will increase for the new City buildings.

Personnel Classification	Grade	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>
Crew Supervisor	18	1.00	1.00	1.00	1.00
Utility Worker III	14	1.00	1.00	1.00	1.00
Equipment Operator	12	1.00	1.00	1.00	1.00
Cemetery Attendant	11	0.50	0.50	0.50	0.50
Truck Driver I	9	2.00	2.00	2.00	2.00
Total FTE		5.50	5.50	5.50	5.50

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Administration and Engineering

BUDGET COMMENTS:

An increase of \$57,488 or 6.8% from the FY 2016 Adopted Budget is necessary to fund the FY 2017 Adopted Budget. Notable adjustments include:

- **Salaries, increase of \$106,373 or 16.2%**
 - Increase based on actual personnel costs
- **Fringe Benefits, increase of \$49,033 or 18.9%**
 - Increase based on actual personnel costs.
- **Internal Services, decrease of \$86,816 or 66.7 %**
 - Management fee allocation to the City's Enterprise Funds have increased corresponding to the service level increase.

Cost Center 431410: Public Works Administration

Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Salaries	\$ 814,933	\$ 654,974	\$ 654,974	\$ 761,347	\$ 106,373	16.24%
Fringe Benefits	307,228	259,054	259,054	308,087	49,033	18.93%
Purchased Services	22,852	30,000	30,000	20,000	(10,000)	-33.33%
Internal Services	(163,711)	(130,135)	(141,779)	(216,951)	(86,816)	-66.71%
Other Charges	2,884	13,346	13,346	11,450	(1,896)	-14.21%
Supplies & Materials	12,119	15,275	15,275	16,070	795	5.20%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 996,305	\$ 842,514	\$ 830,870	\$ 900,002	\$ 57,488	6.82%

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Administration and Engineering

PROGRAM:

The office of the director manages the seven public works divisions – Administration / Engineering; Operations; Streets; Signs and Signals; Stormwater Management and Environment; Transportation/Transit and Wastewater – and provides professional engineering services for constructing and maintaining publicly owned land and facilities.

COUNCIL GOALS:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
- #4, Transportation – Provide for the safe, efficient, and effective movement of pedestrians, cyclists, motorists, mass transit and commercial vehicles through the City and region
 - Ensure an attractive and sanitary community, and a safe, efficient highway and pedestrian transportation system for the public through professional management of resources.
 - Examine and amend, as appropriate, the regulations pertaining to construction in the City's mature residential areas to ensure that the balance between neighborhood improvement and neighborhood character is achieved.
 - Finalize and implement current redevelopment and transportation projects.

City Council's goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

- Jermantown Road Phase II Improvements
- Fairfax Boulevard at Chain Bridge Road Intersection and Drainage Improvements (Northfax)
- Kamp Washington Intersection Improvements
- Old Town Drainage Improvements and Water Main Replacements
- Burke Station Road Drainage Improvements
- Roberts Road Sidewalk Improvements
- Fairfax Boulevard and Oak Street Drainage Improvements
- Fairfax Boulevard Master Plan, expanding Northfax Gateway
- Old Lee Highway Multimodal Improvements
- Fairfax Mason to Metro Bicycle Route
- Multimodal Transportation Plan
- Old Lee Highway Multimodal Improvements
- Emergency Power Battery Backup System Upgrades
- Advanced Signal Detection Upgrades
- Implementing a more accelerated schedule for critical transportation projects involving State and Federal funding.
- Continued emphasis on the reduction of the impact of increasing traffic through the City.
- Maintaining and rehabilitating the City infrastructure.

SERVICES AND PRODUCTS:

- Engineering and transportation studies
- Transportation improvements
- Major building renovations and additions
- Drainage improvement plans
- Floodplain and stormwater management
- Construction management and inspection
- City cemetery
- CUE bus
- Plan review
- Infrastructure repair and maintenance
- Provide support to Fairfax Water for water system maintenance

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Administration and Engineering

PERFORMANCE MEASURES:

Indicators	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Projected
Output Measures				
Number of capital projects administered	50	60	60	65

Performance Measurement Results:

For details about projects managed or administered, refer to the Capital Projects sections of this book.

Personnel Classification	Grade	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted
Director of Public Works	**	0.90	0.90	0.90	0.90
Transportation Director	27	1.00	1.00	1.00	1.00
City Engineer	26	1.00	0.90	0.90	0.90
Stormwater Res Engineer	23	0.80	0.70	0.90	0.90
Stormwater Program Specialist	19	-	-	-	-
Facilities Inspector	17	1.60	1.60	2.00	2.00
Administrative Assistant IV	15	1.00	1.00	1.00	1.00
Total FTE		6.30	6.10	6.70	6.70

SOCIAL SERVICES

Social Services Budget Summary

	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>FY 2016 Estimate</u>	<u>FY 2017 Adopted</u>	<u>Variance to Budget \$</u>	<u>Variance to Budget %</u>
Expenditures						
Salaries	\$ 108,971	\$ 100,477	\$ 100,477	\$ 98,809	\$ (1,668)	-1.66%
Fringe Benefits	8,789	24,209	24,209	22,544	(1,665)	-6.88%
Purchased Services	3,061,868	3,211,056	3,104,962	3,232,227	21,171	0.66%
Other Charges	2,362,143	2,521,040	2,441,486	2,720,280	199,240	7.90%
Supplies & Materials	170	250	250	250	-	0.00%
Capital Outlay	-	-	-	-	-	0.00%
Total Expenditures	\$ 5,541,941	\$ 5,857,032	\$ 5,671,385	\$ 6,074,111	\$ 217,079	3.71%
Revenues						
School Age Child Care	\$ 532,062	\$ 546,091	\$ 546,091	\$ 550,000	\$ 3,909	0.72%
Total Revenues	\$ 532,062	\$ 546,091	\$ 546,091	\$ 550,000	\$ 3,909	0.72%
Net Cost to the City	\$ 5,009,879	\$ 5,310,941	\$ 5,125,294	\$ 5,524,111	\$ 213,170	4.01%
Total FTE	0.62	0.62	0.62	0.62		

FUNCTION: Social Services
DEPARTMENT: Human Services
DIVISION OR ACTIVITY: Health Department

BUDGET COMMENTS:

An increase of \$40,811 or 3.3% from the FY 2016 Adopted Budget is necessary to fund the FY 2017 Adopted Budget. Notable adjustments include:

- **Purchased Services, increase of \$40,811 or 3.3%**
 - The increase is contractually driven by the estimated shared cost of services contracted with Fairfax County. The estimate is calculated by the County and based on experience with forecasts for the coming year's health service needs.

Cost Center 441110: Health Department
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Title	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Purchased Services	\$1,155,887	\$1,244,265	\$1,186,319	\$1,285,076	\$ 40,811	3.28%
Total	\$1,155,887	\$1,244,265	\$1,186,319	\$1,285,076	\$ 40,811	3.28%

FUNCTION: Social Services
DEPARTMENT: Human Services
DIVISION OR ACTIVITY: Health Department

PROGRAM:

Through our contractual agreement with the Fairfax County Health Department, certain businesses such as the City's 170 restaurants, 31 swimming pools and 11 tourist establishments (hotels), as well as, 56 wells and 33 septic systems, are regulated by environmental health inspections. Certain clinical health services are available to eligible City residents for diagnosis and treatment of communicable disease, prenatal health care and the comprehensive Adult Day Health Care Program, childhood and travel immunizations, and nursing services are also provided at all schools. Preparation continues for potential health emergencies such as the Cities Readiness Initiative for bioterrorism. The Disease Carrying Insects Program (DCIP), a coordinated mosquito management program to reduce the impact of West Nile Virus and tick management for Lyme Disease includes routine collection and testing. In addition, the Health Department provides vital statistics services to residents including birth and death records.

COUNCIL GOALS:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
 - Support the Fairfax County Health Department's goal of protecting the health of the people and environment, prevention of disease and disability and promotion of healthy behaviors and conditions for the people of the City of Fairfax. The Health Department provides public health services to targeted populations and environmental protection for residents of the City through four core functions: prevention of epidemics and the spread of disease, protecting the public against environmental hazards, promoting and encouraging healthy behaviors, and assuring the quality and accessibility of health services.

City Council's goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

- Preventing epidemics and the spread of disease
- Protecting the public against environmental hazards
- Promoting and encouraging health behaviors
- Assuring the quality and accessibility of health services
- Responding to disasters and assisting communities in recovery

SERVICES AND PRODUCTS:

- School and home health care
- Adult Day Health Program
- Specialty clinics or nursing visits:
 - Maternity and Post-Partum
 - Communicable Disease such as TB, STD, salmonella, shigella, norovirus, meningitis
 - WIC
 - Communicable Diseases
 - Child Health and immunizations
 - Family Planning
 - Nursing Home Prescreening
 - International Travel Immunization
- Environmental inspections
- Disease carrying Insects Program to reduce West Nile Virus and Lyme Disease
- Emergency Preparedness Planning

FUNCTION: Social Services
DEPARTMENT: Human Services
DIVISION OR ACTIVITY: Commission for Women

BUDGET COMMENTS:

No significant adjustment from the FY 2016 Adopted Budget is necessary to fund the FY 2017 Adopted Budget.

Cost Center 441210: Commission for Women

Title	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Other Charges	\$ 1,472	\$ 975	\$ 975	\$ 1,025	\$ 50	5.13%
Supplies & Materials	115	100	100	100	-	0.00%
Total	\$ 1,587	\$ 1,075	\$ 1,075	\$ 1,125	\$ 50	4.65%

PROGRAM:

The City Council established the Commission for Women in 1984 based on the recognition of the intertwining of women's and human service needs. The Commission seeks to:

1. Identify resources available to meet their needs;
2. Raise the awareness of City officials on legislative and policy matters affecting women;
3. Advocate for programs to appropriately address the needs of City residents.

The Commission for Women offers an annual community program in celebration and recognition of Women's History Month. These have included programs for Girl Scouts co-hosted with the Fairfax Museum and Visitor's Center, public screening of films on the suffragist movement and objectification of women in advertising, programs on women seeking elected office, and preparing for death. This year, the Commission for Women joined the other Commissions for Women in Northern Virginia in hosting a community outreach program on Human Trafficking.

COUNCIL GOALS:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
 - Improve the quality of life for women and families in the City of Fairfax.

City Council's goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

- Advise the Mayor and Council on matters affecting women in the City of Fairfax
- Reinforce and support existing human services in the City of Fairfax
- Assess problems facing families in today's changing society
- Monitor needs of women and families

SERVICES AND PRODUCTS:

- Community seminars
- Fall Festival
- Maintenance of website
- Creation and distribution of Domestic Violence pamphlets in English and Spanish

FUNCTION: Social Services
DEPARTMENT: Human Services
DIVISION OR ACTIVITY: Community Services Board

BUDGET COMMENTS:

An increase of \$181,561 or 12.0% from the FY 2016 Adopted Budget is necessary to fund the FY 2017 Adopted Budget. Notable adjustments include:

- **Purchased Services, increase of \$181,561 or 12.0%**
 - The increase is contractually driven by the estimated shared cost of services contracted with Fairfax County. The estimate is calculated by the County and based on experience with forecasts for the coming year.

Cost Center 441220: Community Services Board

Title	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Purchased Services	\$ 1,389,544	\$ 1,510,434	\$ 1,442,464	\$ 1,691,995	\$ 181,561	12.02%
Total	\$ 1,389,544	\$ 1,510,434	\$ 1,442,464	\$ 1,691,995	\$ 181,561	12.02%

PROGRAM:

The Fairfax-Falls Church Community Services Board is the legislatively mandated authority to plan and ensure the provision of public services to people with serious emotional disturbance, intellectual disabilities; mental illness or substance use disorders; and infants at risk for developmental delays. Its mission includes empowering and supporting the people served by the CSB to live self-determined and healthy lives within our community; and to identify, develop and offer programs on prevention, intervention, treatment, rehabilitation, residential and other support services in a personalized, flexible manner appropriate to the needs of each individual and family served. This year, the CSB launched the Diversion First Program in collaboration with law enforcement to redirect certain offenders from incarceration to mental health treatment.

COUNCIL GOALS:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
 - Offer the residents of the City access to mental health, intellectual disabilities, and substance abuse services and services to infants at risk for development delay on a sliding fee scale.

City Council’s goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

- To provide a single, direct point of access regardless of disability
- To provide an integrated approach to primary care services in partnership with the Health Department
- To provide a comprehensive array of services that are effective and meet the demands for service
- Provide infrastructure to support service delivery
- To implement a more intensive model for substance use disorder services to those who are homeless
- To actively partner with the agencies serving at-risk youth in a redesigned System of Care
- Offer prevention and early intervention programs to mitigate the effects of illness

FUNCTION: Social Services
DEPARTMENT: Human Services
DIVISION OR ACTIVITY: Senior Citizen Tax and Rent Relief

BUDGET COMMENTS:

No significant adjustment from the FY 2016 Adopted Budget is necessary to fund the FY 2017 Adopted Budget.

Cost Center 441230: Senior Citizen Tax Relief

Title	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Other Charges	\$ 970,716	\$ 1,009,431	\$ 997,847	\$ 1,026,385	\$ 16,954	1.68%
Total	\$ 970,716	\$ 1,009,431	\$ 997,847	\$ 1,026,385	\$ 16,954	1.68%

PROGRAM:

Two relief programs for low to moderate-income elderly or persons with disabilities are provided by the City. Depending upon their annual income and assets, elderly and permanently and totally handicapped residents of the City may receive up to 100% real estate tax relief or 10% of annual paid out rent, up to \$2,000 rental relief (a one-time annual payment). The income ceiling remains at \$72,000 and the net worth ceiling remains at \$340,000 (excluding the value of the primary residence) for real estate tax relief. The program limits for Rent Relief are as follows: net worth no greater than \$150,000 and an annual income not greater than \$40,000.

COUNCIL GOALS:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
- #5, Development and Redevelopment – enable appropriate, targeted, sustainable, and transportation-oriented development and redevelopment
 - Provide real estate tax or rent relief to qualified elderly or disabled residents.

City Council’s goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

- Offer citizens with fixed incomes a reduced tax cost by exempting some or all of the amount due or rent cost by paying a portion of the bill.

SERVICES AND PRODUCTS:

- Rental relief for qualified tenants
- Real estate tax relief for qualified property owners

PERFORMANCE MEASURES:

Indicators	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Projected</u>
Output Measures				
Number of Real Estate tax relief grants	296	330	330	321
Rent relief grants	5	10	10	8
Total funds in tax and rent relief	\$991,396	\$1,009,431	\$1,009,431	\$996,000

FUNCTION: Social Services
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Human Services Coordinator

BUDGET COMMENTS:

No significant adjustment from the FY 2016 Adopted Budget is necessary to fund the FY 2017 Adopted Budget.

Cost Center 441240: Human Services Coordinator

Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Salaries	\$ 108,971	\$ 100,477	\$ 100,477	\$ 98,809	\$ (1,668)	-1.66%
Fringe Benefits	8,789	24,209	24,209	22,544	(1,665)	-6.88%
Purchased Services	-	-	-	-	-	0.00%
Other Charges	411	200	200	875	675	337.50%
Supplies & Materials	55	150	150	150	-	0.00%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 118,226	\$ 125,036	\$ 125,036	\$ 122,378	\$ (2,658)	-2.13%

FUNCTION: Social Services
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Human Services Coordinator

PROGRAM:

The Human Services Office coordinates and/or monitors participation in the wide range of human service programs available to City residents primarily through contract with Fairfax County and other regional agencies. The Human Services Coordinator is also responsible for monitoring City compliance with the Americans with Disabilities Act.

COUNCIL GOALS:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
 - Ensure access by City residents to human service programs provided by the City, directly or through contracts with Fairfax County and other agencies.

City Council’s goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

- Oversee City contracts with Fairfax County and other regional agencies
- Provide information and referral services to clients
- Research human service policy questions
- Disseminate information and conduct needs assessments for development of future programs
- Monitor City compliance with the Americans with Disabilities Act

SERVICES AND PRODUCTS:

- Human services information and referral
- Advocates for Human Service Programming where access is limited or there are voids in services
- Monitors delivery of services by county and regional agencies
- Assures compliance with the ADA
- Provides staff support to the Commission for Women
- Provides staff support to the Human Services Committee

Personnel Classification	Grade	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>
Human Svcs Coordinator (P/T)	23	0.62	0.62	0.62	0.62
Total FTE		0.62	0.62	0.62	0.62

FUNCTION: Social Services
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Social Services

BUDGET COMMENTS:

No significant adjustment from the FY 2016 Adopted Budget is necessary to fund the FY 2017 Adopted Budget.

Cost Center 441250: Social Services

Title	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Purchased Services	\$ 1,863,572	\$ 1,918,493	\$ 1,872,601	\$ 1,897,112	\$ (21,381)	-1.11%
Total	\$ 1,863,572	\$ 1,918,493	\$ 1,872,601	\$ 1,897,112	\$ (21,381)	-1.11%

PROGRAM:

Human service agencies of Fairfax County provide the City with a comprehensive array of social services on a contractual basis, with funding based on caseload plus a portion of administrative expenses. The mission of these Human Service Programs is to protect vulnerable children, elderly and persons with disabilities, help people strengthen their capacity for self-sufficiency and promote good outcomes through prevention and early intervention. Certain factors have challenged the social services delivery system. They include the economic downturn, aging of our population, the increasing language and cultural diversity and the lack of affordable housing. Youth and families in need of services for developmental, emotional or behavioral problems or at risk for out of home placement are served by the multi-agency collaboration of the schools, courts and foster care system in conjunction with families.

COUNCIL GOALS:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
 - Assist individuals and families in the City of Fairfax to become or to remain economically and socially self-supporting.
 - Protect and ensure a minimum standard of living for the vulnerable populations of children, persons with disabilities, and the elderly.

City Council’s goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

- Provide affordable quality child care on a sliding fee scale for parents who are working full-time
- Assist individuals and families to become or to remain self-supporting
- Ensure basic health and safety standards in home child care facilities through inspection, certification
- To promote utilization of community based services for at risk youth and their families
- To ensure timely access to quality health and dental care
- To reduce homelessness through supported and affordable housing opportunities
- To provide protective services for children and certain adults

FUNCTION: Social Services
DEPARTMENT: Fairfax Cooperative Extension Services
DIVISION OR ACTIVITY: County Agent

BUDGET COMMENTS:

No significant adjustment from the FY 2016 Adopted Budget is necessary to fund the FY 2017 Adopted Budget.

Cost Center 431510: County Agent

Title	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Purchased Services	\$ 42,409	\$ 48,298	\$ 46,042	\$ 50,039	\$ 1,741	3.60%
Total	\$ 42,409	\$ 48,298	\$ 46,042	\$ 50,039	\$ 1,741	3.60%

COUNCIL GOALS:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods

City Council's goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

- Youth Development provides administration and educational assistance to adult leadership and youthful membership of 4-H clubs
- Provide pest control

SERVICES AND PRODUCTS:

- Youth development
- Pest control
- Cooperative Extension

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PARKS AND RECREATION

FY 2017 Adopted Budget - City of Fairfax, Virginia

Parks and Recreation Budget Summary

	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>FY 2016 Estimate</u>	<u>FY 2017 Adopted</u>	<u>Variance to Budget \$</u>	<u>Variance to Budget %</u>
Expenditures						
Salaries	\$ 2,237,438	\$ 2,244,216	\$ 2,244,216	\$ 2,384,363	\$ 140,147	6.24%
Fringe Benefits	595,612	580,414	580,414	615,401	34,987	6.03%
Purchased Services	966,262	897,265	861,428	862,096	(35,169)	-3.92%
Internal Services	96,205	101,465	94,372	95,533	(5,932)	-5.85%
Other Charges	439,683	434,104	435,592	432,822	(1,282)	-0.30%
Supplies & Materials	265,786	303,837	310,737	311,903	8,066	2.65%
Debt Service	-	-	-	-	-	0.00%
Capital Outlay	-	-	-	-	-	0.00%
Total Expenditures	\$ 4,600,986	\$ 4,561,301	\$ 4,526,759	\$ 4,702,118	\$ 140,817	3.09%
Revenues						
Rental - Old Town Hall	\$ 191,164	\$ 182,281	\$ 180,000	\$ 180,000	\$ (2,281)	-1.25%
Rental - Green Acres	48,132	32,835	50,835	50,000	17,165	52.28%
Rental - Community Center	265,788	257,900	257,900	260,000	2,100	0.81%
Rental - Blenheim	59,725	41,886	60,000	60,000	18,114	43.25%
Rental - Ball Fields	56,160	59,870	59,870	59,955	85	0.14%
Senior Programs	75,457	75,000	75,000	75,000	-	0.00%
Community Programming	60,653	58,114	40,114	52,213	(5,901)	-10.15%
Sherwood Programming	136,622	120,000	150,000	178,040	58,040	48.37%
Green Acres Programming	54,271	77,200	77,200	77,142	(58)	-0.08%
Day Camps	542,420	546,509	546,509	571,653	25,144	4.60%
Showmobile	2,221	4,800	4,800	4,000	(800)	-16.67%
Pavilion Rentals	22,238	20,000	25,000	25,000	5,000	25.00%
Special Events	194,405	250,961	225,961	225,000	(25,961)	-10.34%
Total Revenues	\$ 1,709,256	\$ 1,727,356	\$ 1,753,189	\$ 1,818,003	\$ 90,647	5.25%
Net Cost to the City	\$ 2,891,730	\$ 2,833,945	\$ 2,773,570	\$ 2,884,115	\$ 50,170	1.77%
Total FTE	17.38	20.38	16.63	16.63		

FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Administration

BUDGET COMMENTS:

The FY 2017 Adopted Budget reflects a reduction of \$321,285 or 14.3% from the FY 2016 Adopted Budget. Notable adjustments include:

- **Salaries, decrease of \$235,480 or 19.3%**
 - Decrease due to an internal reallocation of personnel.
- **Fringe, decrease of \$109,360 or 31.9%**
 - Decrease due to an internal reallocation of personnel.
- **Internal Services Allocation increase of \$25,823 or 1,446.7%**
 - The allocation of motor pool expenses from Fleet Maintenance was updated based on actual usage statistics from FY 2015; as a result costs are projected to increase in FY 2017.

Cost Center 451110: Parks & Recreation Administration

Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Salaries	\$ 1,262,618	\$ 1,222,147	\$ 1,222,147	\$ 986,667	\$ (235,480)	-19.27%
Fringe Benefits	322,372	342,703	342,703	233,343	(109,360)	-31.91%
Purchased Services	422,641	361,405	342,975	352,100	(9,305)	-2.57%
Internal Services	1,709	1,785	27,273	27,608	25,823	1446.67%
Other Charges	267,985	275,393	272,611	282,356	6,963	2.53%
Supplies & Materials	32,666	47,319	48,889	47,393	74	0.16%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 2,309,991	\$ 2,250,752	\$ 2,256,598	\$ 1,929,467	\$ (321,285)	-14.27%

FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Administration

PROGRAM:

The Recreation Administration Account has traditionally encompassed a variety of expenditures and revenue items related to a comprehensive delivery of recreational programming. This division accounts for approximately \$1,000,000 in annual revenue from a variety of community programs operating out of the Green Acres Center, Stacy C. Sherwood Community Center, City Schools and City parks. The Recreation Administration Account is subdivided into the following cost center areas; General Administration, Sherwood Center Programs, Green Acres Center Programs, Camp and Community Programs and the Senior Center.

COUNCIL GOALS:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
 - Enhance the quality of life in the Fairfax community by planning, administering and operating a variety of leisure time activities for the enjoyment of citizens of all ages.
 - Continue discourse with the Parks and Recreation Advisory Board in the analysis of services, facilities and activities.

City Council's goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

- Plan, program and implement recreation programs that meet the needs of the citizens
- Plan, program and implement facilities for a variety of functions
- Plan, program, implement and provide support for programming in the arts

SERVICES AND PRODUCTS:

- Senior Center at Green Acres Center
- After School Activities at Daniels Run and Providence Elementary Schools
- Summer Day Camp program
- Sherwood Center Programming for youth and adults
- Green Acres Programming for youth and adults
- Community Events

FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Administration

PERFORMANCE MEASURES

INDICATORS
FY 2016
FY 2016
FY 2017
BUDGET
ESTIMATED
PROJECTED

OUTPUT MEASURES

INDICATORS	FY 2016 <u>BUDGET</u>	FY 2016 <u>ESTIMATED</u>	FY 2017 <u>PROJECTED</u>
YOUTH			
GREEN ACRES			
Total Green Acres youth programs	26	26	56
Total individual Green Acres youth participants	200	200	195
SHERWOOD			
Total Sherwood youth programs	124	124	150
Total individual Sherwood youth participants	604	604	1000
COMMUNITY			
Total Community youth programs	55	55	60
Total individual Community youth participants	540	540	575
Total youth programs	205	205	266
Total individual youth participants	1344	1344	1770
ADULT/FAMILY			
GREEN ACRES			
Total Green Acres Adult programs	85	85	100
Total individual Green Acres Adult participants	630	630	1000
SHERWOOD			
Total Sherwood Adult programs	54	54	60
Total individual Sherwood Adult participants	940	940	1000
COMMUNITY			
Total Community Adult programs	4	4	4
Total individual Community Adult participants	40	40	45
Total adult programs	143	143	164
Total individual adult participants	1610	1610	2045

FUNCTION: Parks and Recreation
 DEPARTMENT: Parks and Recreation
 DIVISION OR ACTIVITY: Administration

PERFORMANCE MEASURES (CONTINUED)

INDICATORS	FY 2016 <u>BUDGET</u>	FY 2016 <u>ESTIMATED</u>	FY 2017 <u>PROJECTED</u>
OUTPUT MEASURES			
SENIOR			
Total unique senior programs	13	13	15
Total senior programs	85	85	122
Total senior trips	40	40	40
Total senior fundraisers	4	4	4
Total senior participants	19,000	19,000	19,500
Total senior members	1,800	1,800	2,000
Total days senior center open	245	242	251
Total members using center in calendar year			982
TRADITIONAL DAY CAMPS			
Total program locations	5	5	4
Total day camps	5	5	6
Total day camp participants	913	913	950
SPECIALTY/SPORTS CAMPS			
Total specialty camp	20	20	23
Total specialty camp participants	332	332	350
OVERALL			
Total programs	458	458	581
Total number of cancelled recreation programs	70	70	60
Total number of recreation programs above min	500	500	500
Total number of recreation programs waitlist	50	50	50
Total number of customers	25,000	25,000	30,000
Resident customers	9,500	9,500	12,500
Non-resident customers	15,500	15,500	17,500

FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Administration

PERFORMANCE MEASURES (CONTINUED)	FY 2016	FY 2016	FY 2017
INDICATORS	<u>BUDGET</u>	<u>ESTIMATED</u>	<u>PROJECTED</u>
OUTPUT MEASURES			
Percentage of credit card payments	70%	70%	85%
Percentage number of online transactions	25%	35%	40%

Performance Measurement Results:

- The traditional Day Camps achieve American Camping Association Accreditation re-accreditation
- Classes at the Sherwood Community Center continue to gain strong enrollment
- Senior Center usage increased and program participation remains strong, adding 300 new members
- 6 New offerings of Senior Center Classes
- Senior Center Membership increased by 200 (23%)
- Green Acres Adult Program offerings increased as well as participation
- Expanded trip offerings adding 6 general public trips per year over weekends and holidays

Personnel		FY 2015	FY 2016	FY 2016	FY 2017
Classification	Grade	<u>Actual</u>	<u>Budget</u>	<u>Estimate</u>	<u>Adopted</u>
Director of Parks & Recreation	**	1.00	1.00	1.00	1.00
Cultural Arts & Marketing Manager	23	0.50	0.50	0.50	0.50
Event / Facilities Coordinator	20	1.00	1.00	-	-
Recreation Manager	19	2.00	2.00	2.00	2.00
Operations Manager	19	1.00	1.00	-	-
Community Program Coordinator	15	1.00	1.00	1.00	1.00
Assistant Special Events/Fac Manager Asst. (P/T)	15	0.75	0.75	1.00	1.00
Facilities Coordinator	15	-	1.00	-	-
Administrative Assistant IV	14	1.00	1.00	-	-
Administrative Assistant I (PT)	10	0.75	0.75	0.75	0.75
Athletic Supervisor (P/T)	9	0.38	0.38	0.38	0.38
Total FTE		9.38	10.38	6.63	6.63

FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Special Events

BUDGET COMMENTS:

An increase of \$159,932 or 30.5% from the FY 2016 Adopted Budget is necessary to fund the FY 2017 Adopted Budget. Notable adjustments include:

- **Salaries, increase of \$153,932 or 134.8%**
 - Increase driven by internal reallocation of personnel.
- **Fringe, increase of \$59,495 or 681.2%**
 - Fringe associated with increase in salaries.
- **Purchased Services, decrease of \$35,202 or 13.2%**
 - Decrease based on elimination of one-time contract services.

Cost Center 451220: Recreation Special Events

Title	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 98,879	\$ 114,183	\$ 114,183	\$ 268,115	\$ 153,932	134.81%
Fringe Benefits	1,136	8,734	8,734	68,229	59,495	681.19%
Purchased Services	249,738	267,312	247,220	232,110	(35,202)	-13.17%
Internal Services	-	-	-	-	-	0.00%
Other Charges	100,786	91,227	91,227	82,934	(8,293)	-9.09%
Supplies & Materials	21,633	42,260	42,260	32,260	(10,000)	-23.66%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 472,172	\$ 523,716	\$ 503,624	\$ 683,648	\$ 159,932	30.54%

FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Special Events

PROGRAM:

The account is divided into specific cost centers that include the Independence Day Celebration, Fall Festival, Derby-Q, Rock the Block, Holiday Craft Show, Festival of Lights & Carols, and General Operations (Chocolate Lovers Festival, Bubble Run, Fido Fest and a Fishing Rodeo). Annual revenue is approximately \$225,000. Some of the Special Event duties include: recruiting craft vendors, contracting with entertainers, amusement ride and pyrotechnic companies, obtaining sponsorship, coordination of supplies, equipment and delivery of items, staffing of events, coordination with City departments to provide event support and security.

COUNCIL GOALS:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
 - Enhance the cultural and leisure-time quality of life in the Fairfax community by producing special events that appeal to a wide variety of interests and age groups.

City Council's goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

- Coordinate with other Parks and Recreation Divisions for special events for all ages throughout the year.
- Focus on adding small, community events throughout the year.
- Monitoring the overtime for Special Events with Public Works, Police and Fire.
- Organize new activities at Old Town Square to attract more park users and to encourage staying in the Downtown during May through September, to include lunchtime, weeknight and weekend programs.
- Identify how to get City restaurants to participate at Rock the Block.
- Use Social Media such as Facebook and real time social media such as texting with Everbridge to attract younger generations.
- Re-organize the Fall Festival to include additional musical performances into the evening time at Old Town Square

SERVICES AND PRODUCTS:

- Independence Day Celebration
- Fall Festival
- Holiday Craft show
- Festival of Lights and Carols
- Derby-Q
- Rock the Block (once a month May – October)
- Permitting for private non-city special events
- Coordination with Chocolate Lovers, Bubble Run, Fido Fest and Fishing Rodeo

FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Special Events

PERFORMANCE MEASURES:

Indicators	FY 2015 Actual	FY 2016 Estimated	FY 2017 Projected
Output Measures			
July 4 th Parade units	165	165	165
Craft show vendors at Special Events	625	750	750
Gourmet food vendors at special events	35	40	45
Food vendors at special events	103	108	110
Sponsors at special events	40	50	60
Attendance at all events	104,000	114,300	125,000

Performance Measurement Results:

- Craft Show vendors have leveled after an increase the previous year due to the implementation of the new on-line registration system.
- Sponsorships have leveled off with the current economic conditions. An aggressive sponsorship program has been developed anticipating greater returns on sponsorship investments for FY2017.
- Added additional Rock-the-Block event in October.
- Held successful Derby-Q as a successful kick-off to the opening of Old Town Square.

Personnel Classification	Grade	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted
Special Events Manager	23	-	-	1.00	1.00
Administrative Assistant IV	14	-	-	1.00	1.00
Total FTE		-	-	2.00	2.00

FY 2017 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Facilities Division

BUDGET COMMENTS:

An increase of \$188,508 or 53.6% from the FY 2016 Adopted Budget is necessary to fund the FY 2017 Adopted Budget. Notable adjustments include:

- **Salaries, increase of \$149,506 or 73.1%**
 - Increase driven by internal reallocation of personnel.
- **Fringe, increase of \$56,829 or 363.5%**
 - Fringe associated with increase in salaries.

Cost Center 451250: Parks and Recreation Facilities

Title	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 192,547	\$ 204,371	\$ 204,371	\$ 353,877	\$ 149,506	73.15%
Fringe Benefits	15,931	15,634	15,634	72,463	56,829	363.50%
Purchased Services	82,264	88,308	88,308	87,408	(900)	-1.02%
Internal Services	-	-	-	-	-	0.00%
Other Charges	17,729	20,189	20,189	16,363	(3,826)	-18.95%
Supplies & Materials	6,376	23,400	16,400	10,300	(13,100)	-55.98%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 314,847	\$ 351,902	\$ 344,902	\$ 540,410	\$ 188,508	53.57%

FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Facilities Division

PROGRAM:

The Facility Division Account, formerly called the Old Town Hall account, is comprised of maintenance, operation, marketing, rentals and monitoring of Athletic Fields, Old Town Hall, Historic Blenheim, Green Acres, Pavilions/Shelters, Stacy C. Sherwood Community Center and the Show Mobile rentals. This account is also responsible for the supervision of athletic fields, school use and field lighting.

COUNCIL GOALS:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
- #5, Development and Redevelopment – enable appropriate, targeted, sustainable, and transportation-oriented development and redevelopment
 - Increase the use and marketability of all rentable facilities and items.
 - Seek out new market segments of renters for all rentable facilities and items.
 - Enhance the cultural and leisure-time quality of life by providing a well-maintained facility for City events.

City Council's goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

- Create fillable pdfs for all four venues and upload these to the City website
- Develop a waitlist for customers that are interested in booking a date that is already reserved
- Construct a system between Operations for Parks and Recreation and the Office of Historic Resources (OHR) to release dates in a timely manner that have been blocked by OHR for potential use at Historic Blenheim
- Tap into unused hours at Historic Blenheim – specifically Sunday mornings

FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Facilities Division

PERFORMANCE MEASURES:

Indicators	FY 2015 Actual	FY 2016 Estimated	FY 2017 Projected
Output Measures			
Old Town Hall Rentals	178	155	190
Total Free Rentals at Old Town Hall	87	95	98
Total Free Users at Old Town Hall	16	18	18
Green Acres Rentals	302	365	410
Total Free Rentals at Green Acres	205	210	215
Total Free Users at Green Acres	18	19	20
Sherwood Comm. Center Rentals-SCSCC	359	400	415
Total Free Rentals at SCSCC	170	175	180
Total Free Users at SCSCC	33	37	40
Historic Blenheim Rentals	125	130	130
Total Free Rentals at Blenheim	10	10	10
Total Free Users at Blenheim	6	6	6
Blenheim blocks by OHR/HFCI	175	105	110
Show Mobile Rentals	6	6	6
Pavilion/Shelter Rentals	374	380	400
Free Rentals of Show Mobile	2	3	3
Free Rentals of Pavilions/Shelters	43	45	45
Total Field Permits	270	275	275
Total Free Field Permits	10	25	20
Total Gym Permits	40	40	40

Performance Measurement Results:

- Green Acres paid rentals are expected to increase quite a bit from FY2015 to FY2016 because of a repeat renter that rents the classrooms on average twice a week.
- Old Town Hall rentals are expected to increase from FY2016 to FY2017 due to the beautiful addition Old Town Square will provide for this rental venue – ceremony site, cocktail hour and a great photography location!
- The number of dates blocked by the Office of Historic Resources is expected to drop from FY2015 to FY2016 due to the fact that they are not expected to have another exhibit that will be housed for several months.
- Picnic pavilion rentals have remained strong and continue to increase.
- Athletic Field permits also continue to increase as more users are requesting time in winter months.

Personnel Classification	Grade	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted
Operations Manager	19	-	-	1.00	1.00
Facilities Coordinator	15	-	-	1.00	1.00
Total FTE		-	-	2.00	2.00

FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Park and Ball Field Maintenance

BUDGET COMMENTS:

An increase of \$92,179 or 7.2% from the FY 2016 Adopted Budget is necessary to fund the FY 2017 Adopted Budget. Notable adjustments include:

- **Salaries, increase of \$65,785 or 10.4%**
 - Increase based on actual costs.
- **Fringe, increase of \$26,655 or 13.9%**
 - Fringe associated with increased salary costs.
- **Internal Services Allocation decrease of \$31,755 or 31.9%**
 - The allocation of motor pool expenses from Fleet Maintenance was updated based on actual usage statistics from FY 2015; as a result motor pool costs are projected to decrease in FY 2017.
- **Supplies and Materials, increase of \$31,092 or 16.4%**
 - Increase in chemicals and materials requested to maintain ball fields at an acceptable level.

Cost Center 451340: Parks and Recreation Ball Field Maintenance

Title	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 613,330	\$ 633,401	\$ 633,401	\$ 699,186	\$ 65,785	10.39%
Fringe Benefits	235,918	191,839	191,839	218,494	26,655	13.89%
Purchased Services	125,568	137,197	119,447	132,400	(4,797)	-3.50%
Internal Services	94,496	99,680	67,099	67,925	(31,755)	-31.86%
Other Charges	27,157	27,545	32,790	32,744	5,199	18.87%
Supplies & Materials	201,986	189,608	201,938	220,700	31,092	16.40%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 1,298,455	\$ 1,279,270	\$ 1,246,514	\$ 1,371,449	\$ 92,179	7.21%

Personnel Classification	Grade	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>
Parks Manager	18	2.00	2.00	1.00	1.00
Crew Supervisor	13	-	-	2.00	2.00
Utility Worker II	10	1.00	3.00	2.00	2.00
Utility Worker I	9	2.00	2.00	2.00	2.00
Laborer II	6	1.00	1.00	1.00	1.00
Laborer I	5	2.00	2.00	2.00	2.00
Total FTE		8.00	10.00	10.00	10.00

FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Park and Ball Field Maintenance

PROGRAM:

The Parks Division of the Parks and Recreation Department maintains all the City parks, trails, athletic fields, and open spaces. The Parks Division budget includes expenditures for the routine maintenance and annual improvements of all 276 plus acres of park land, school athletic areas, open space, various public areas and 28 miles of trails. This division is also responsible for the set-up, maintenance, operation and clean-up on all City Special Events. The account is divided into specific cost centers that include; Athletic Fields, Grounds, Open Space, Playgrounds, School Fields, Trails and General Operations. Some of the duties of the Parks Division include trash removal, sign repairs, athletic field maintenance, fence repairs, leaf collection, mowing, plantings and beautification, ice and snow removal, trail building and repairs, facility lighting, bridge maintenance, drainage repairs, showmobile set-up and sound, sound system management and more.

COUNCIL GOALS:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
 - Provide safe high quality outdoor spaces for passive and active recreation opportunities that increases a sense of community, athletic endeavors and pursuits, appreciation of nature, and contribute to the improvement of the environment. The Parks Division is committed to providing safety, quality, appearance, and esthetics of all parks, trails, athletic areas and open space. The parks division is also committed to operating, preparing and managing over 15 special events year round.

City Council’s goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVE:

- To provide clean, safe, and beautiful park grounds and ensure quality access by all user groups.
- To utilize best management practices in the maintenance of all areas, especially passive areas to enhance environmental protection and provide educational opportunities.
- To develop and implement new approaches to special event operations focused on staffing and equipment needs.
- To repair and/or replace outdated park equipment to insure ADA compliance.
- Complete approved capital projects within the fiscal year.
- Add seasonal plantings to Old Town Square to include the sidewalk planters adjacent to the park.
- Increase the number of staff with CPSI, AFO and CPC certifications.

PARK FACILITIES

Bridges	18
Ball Fields	17
Basketball Courts	8.5
Lighted Fields	8
Rectangular Fields	15
Pavilions/Shelters	10
Playgrounds	17
Restroom Facilities	1
Skate Parks	1
Show Mobiles	1
Synthetic Turf Fields	4
Tennis Courts	7
Volleyball Courts (Sand)	4

FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Park and Ball Field Maintenance

PERFORMANCE MEASURES:

Indicators	FY15 Actual	FY16 Estimate*	FY17 Projected
Output Measures			
Staff hours on Ball Field Maintenance	2,000	2,000	2,200
Staff hours on Special Events	1,200	1,300	1,400
Staff OT hours on Special Events	1,000	1,098	1,000
Staff hours on Trails	1,700	1,800	1,800
Staff hours on Mowing	3,400	3,400	3,400
Staff hours on Trash	1,600	1,700	1,700
Tonnage of Trash Removed from Parks	30	32	32
Staff hours on Facility Maintenance	6,500	6,500	6,550
Staff hours on Leaf/Snow (regular & overtime)	2,500	3,000	2,500
Net tree gain-(loss) after new plantings, removals & storms	(20)	(10)	0
Staff hours – Full-time	21,040	22,000	23,920
Staff hours – Temporary	9,135	9,300	9,300
Maintainable acres of Parkland and Open space	181	181	183
Staff Hours for Recycling	100	150	200

Performance Measurement Results:

- Developed a new management structure for the maintenance and events crews, allowing for more timely and cost efficient up-keep of our facilities and events.
- With the addition of a parks supervisor, restructured the staffing into three crews in order to complete more diverse tasks.
- Additional staff received training in playground safety, pesticide application and pool operations (for Old Town Square).
- Provided more games played by providing more maintenance to ball fields including aeration, seeding and fertilizing on a regular schedule.
- Planted 35 new trees in our parks
- Assisted with five Eagle Scout projects
- Coordinated \$60,000 field renovation for two athletic fields at Providence Elementary School.
- Coordinated the completion of the landscaping and site amenities for Old Town Square.
- Coordinated the installation of aerators for Ashby Pond.
- Coordinated the construction and signage for George Snyder Trail.

FY 2017 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Marketing

BUDGET COMMENTS:

An increase of \$21,483 or 13.8% from the FY 2016 Adopted Budget is necessary to fund the FY 2017 Adopted Budget. Notable adjustments include:

- **Purchased Services, increase of \$15,035 or 34.9%**
 - Increase based on actual cost history.

Cost Center 415152: Marketing

Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Salaries	\$ 70,064	\$ 70,114	\$ 70,114	\$ 76,519	\$ 6,405	9.14%
Fringe Benefits	\$ 20,255	\$ 21,504	\$ 21,504	\$ 22,872	1,368	6.36%
Purchased Services	86,051	43,043	63,478	58,078	15,035	34.93%
Internal Services	-	-	-	-	-	0.00%
Other Charges	26,026	19,750	18,775	18,425	(1,325)	-6.71%
Supplies & Materials	3,125	1,250	1,250	1,250	-	0.00%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 205,521	\$ 155,661	\$ 175,121	\$ 177,144	\$ 21,483	13.80%

Personnel Classification	Grade	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted
Cultural Arts & Marketing Manager	23	0.50	0.50	0.50	0.50
Cultural Arts Coordinator	14	-	-	-	-
Total FTE		0.50	0.50	0.50	0.50

FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Marketing

PROGRAM

To continue to increase the positive perception of the City, both internally to residents, and externally to investors and visitors to increase the visibility, and advance the City through all available local, regional and State resources in the most cost effective manner.

COUNCIL GOALS:

- #1, Economic Development – capture opportunities for economic development and advance the economic health of the City
 - Increase the number of people eating, shopping, staying, visiting and doing business in the City and so increasing revenues to the City.
- #3, Neighborhoods – build strong, safe, and secure neighborhoods
- #5, Development and Redevelopment – enable appropriate, targeted, sustainable, and transportation-oriented development and redevelopment
 - Increase the prominence and viability of the City as a place to visit and stay when in the Capitol region, and the City venues as places to position potential new and return business.

City Council's goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES

- Implement an effective Marketing and Public Relations strategy for the City of Fairfax, and all City events and venues.
- Provide marketing support for all City departments.
- Public Relations and marketing for City venues and City events.
- Increase marketing budget by attracting additional grants and sponsorships.
- Incorporate current trends, research information and best practice in partnership with state agencies such as Virginia Tourism Corporation and George Mason University.
- Bring added value and marketing expertise to business partnerships: Kimco Realty Corporation, Combined Properties and HHH Properties, Old Town Traders, Downtown Fairfax Coalition, George Mason University, hotel groups such as Marriott group, Comfort Inn and Holiday Inn group.
- Achieve cost benefits through cross marketing partnerships: including George Mason University, Destination Fairfax, Fairfax Spotlight on the Arts and Fairfax City Regional Library

SERVICES AND PRODUCTS

- Effective public relations campaigns:
 - Social Media: Constant Contact, Facebook, Twitter, Google+, YouTube, Instagram and Pinterest, to promote all City events and venues
 - Alert and ActiveNet
- Print & electronic media advertising – build partnerships for effective & efficient media spend.
- Maintain media relationships and a current media photo library for internal and external use.
- Develop media content and maintain compelling visitor and cultural websites, VisitFairfax, Spotlight on the Arts, and Commission on the Arts.
- Work with IT department on content for City website, and maintain Parks and Recreation website
- City Brochures development, production and distribution.
- Special event co-op marketing.
- Production of downtown performance events in association with Mason and other cultural partners
- Press Releases, and Online calendar productions for City Special and Cultural events.

FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Marketing

PERFORMANCE MEASURES:

Indicators	FY 2015 Actual	FY 2016 Budget	FY 2017 Projected
Output Measures			
Number of Advertisements per single insert paper/electronic/web	65	70	90
Social Media per single insert Facebook/Twitter/Pinterest/Google+/Foursquare/Instagram	600	704	1,056
Press Releases prepared and sent	50	92	90
Number of Brochures distributed	20,000	50,000	50,000
City Clips, prepared and sent [including emergency messages]	104	200	156
Number of Downtown Events [not including Cultural events at OTH and Sherwood Center - 2015 Old Town Square]	70	80	125
Marketing support for Downtown events Est. attendance **	175,000	250,000	200,000
New residents packages prepared and distributed	80	90	90

** Downtown events:

- Bonita Lestina Performance Series at Old Town Hall
- Children's Performance Series at Old Town Hall
- Old Town Art Galleries
- Mason Improv & Comedy Club
- City of Fairfax Theatre
- New Year's Eve Run
- Chocolate Lovers Festival
- Spotlight on the Arts Festival
- Antique Car Show at City Hall
- Old Town Plaza Summer Music Series (Summer in the City)
- Summer Band Series at Veterans' Amphitheater (Summer in the City)
- 4th July (Summer in the City)
- Summer on the Square
- Fall Festival
- Irish Folk Festival
- Fall for the Book
- Celtic Christmas

Performance Measurement Results:

Growths in number, size and nature of events have created an escalation in PR and media opportunities, resulting in increasing attendance at events. This upturn in events is reflected in the budget. The opening of Old Town Square with its amplified ability for promotions, and year round events, is reflected in this budget with increased promotion and marketing to attract visitors and residents to all the new events in the City.

FUNCTION: Culture and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: General Parks and Sherwood Legacy

BUDGET COMMENTS:

This program does not impact the City's General Fund.

Donations through the Legacy program for the Stacy C. Sherwood Community Center and Parks will be allocated in the following manner. Irrigation will be installed on the civic green and planting beds around the Stacy C. Sherwood Community Center as part of the Sherwood Legacy Fund. The Sherwood Legacy fund also has expenditures and revenues related the 5th Annual Fundraiser Golf Tournament at Army Navy Country Club.

The Parks Fund regularly receives donations for park benches, trees and other equipment. The Parks Legacy Fund anticipates similar expenses to purchase and install donated items.

All expenses for any item from the Sherwood and Parks Legacy Funds are covered by the donation revenue.

Sherwood and Parks Legacy Fund (172)

	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>FY 2016 Estimate</u>	<u>FY 2017 Proposed</u>	<u>Variance to Budget \$</u>	<u>Variance to Budget %</u>
Expenditures						
Purchased Services	\$ -	\$ 15,119	\$ -	\$ -	\$ (15,119)	-100.00%
Other Services & Charges	-	4,049	-	-	(4,049)	-100.00%
Supplies and Materials	-	10,110	-	-	(10,110)	-100.00%
Total Expenditures	\$ -	\$ 29,278	\$ -	\$ -	\$ (29,278)	-100.00%
Revenues						
Donations, Contributions, Fees - General	\$ -	\$ 36,234	\$ -	\$ -	\$ (36,234)	-100.00%
Donations, Contributions, Fees - Sherwood	-	2,100	-	-	(2,100)	-100.00%
Total Revenues	\$ -	\$ 38,334	\$ -	\$ -	\$ (38,334)	-100.00%
Net	\$ -	\$ 9,056	\$ -	\$ -	\$ (9,056)	-100.00%

FUNCTION: Culture and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: General Parks and Sherwood Legacy

PROGRAM:

The Legacy Program is your unique way to contribute to the development and enhancement of the City of Fairfax Stacy C. Sherwood Community Center, parks, trails, arts and facilities.

Through gifting and naming opportunities your contribution will be used to purchase much needed community center, parks, trails and facility equipment while recognizing yourself or a loved one for years to come.

The Legacy Fund is a special revenue fund account broken into two donation categories; Sherwood Legacy Fund for the Stacy C. Sherwood Community Center and Parks Legacy Fund for general parks donations.

COUNCIL GOALS:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods

OBJECTIVES:

- Community Involvement
The Legacy for Fairfax Program allows you and your family to participate in your community providing equipment, facilities or program access to others to enrich their lives.
- Economic
Your contribution is tax deductible and helps the City of Fairfax provide much needed parks and amenities for all while keeping a reasonable tax base.
- Environmental
Contributions ensure a healthy facilities and park system with a focus on beautifying the community and maintaining sound environmental practices.
- Individual
What better feeling can one have than the feeling of knowing that you make a difference? You can make a difference in the aesthetics of your community, health of the environment and the sense of pride people have in our park system.

City Council's goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

LIBRARY

FUNCTION: Library
DEPARTMENT: Library Services
DIVISION OR ACTIVITY: Library Services

BUDGET COMMENTS:

No significant adjustment from the FY 2016 Adopted Budget is necessary to fund the FY 2017 Adopted Budget.

Cost Center 451410: Library						
Title	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Purchased Services	\$ 778,578	\$ 801,947	\$ 764,447	\$ 831,638	\$ 29,691	3.70%
Total	\$ 778,578	\$ 801,947	\$ 764,447	\$ 831,638	\$ 29,691	3.70%

PROGRAM:

Library services are available to City residents through a contractual agreement with Fairfax County that enables residents to access any of the eight regional or twelve community libraries within the library system. In addition, the library provides Access Services to people with visual or physical disabilities including translating the *Cityscene* into Braille for City residents. In addition, Website usage of library materials has expanded significantly. The Virginia Room located in the Fairfax City regional library maintains a collection rich in regional history and genealogy, as well as local and state government information and legal resources. A particular strength is Confederate Civil War military history. Other resources available for use are: maps, an extensive photographic archive, manuscripts, local newspapers, and rare books.

COUNCIL GOALS:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
 - Enrich individual and community life by providing and encouraging the use of library resources and services to meet evolving education, recreational and information needs of residents.

City Council's goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

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HISTORIC RESOURCES

Historic Resources Budget Summary

	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>FY 2016 Estimate</u>	<u>FY 2017 Adopted</u>	<u>Variance to Budget \$</u>	<u>Variance to Budget %</u>
Expenditures						
Salaries	\$ 359,213	\$ 363,303	\$ 363,303	\$ 369,310	\$ 6,007	1.65%
Fringe Benefits	113,160	127,300	127,300	130,392	3,092	2.43%
Purchased Services	57,253	42,600	42,600	42,600	-	0.00%
Internal Services	3,465	3,000	-	-	(3,000)	-100.00%
Other Charges	52,837	55,900	55,900	55,900	-	0.00%
Supplies & Materials	16,174	10,500	10,500	10,500	-	0.00%
Capital Outlay	-	-	-	-	-	0.00%

Total Expenditures	\$ 602,102	\$ 602,603	\$ 599,603	\$ 608,702	\$ 6,099	1.01%
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Revenues

Museum Revenue	\$ 994	\$ 1,200	\$ 1,200	\$ 1,200	\$ -	0.00%
Museum Gift Shop	13,488	14,500	14,500	14,500	-	0.00%

Total Revenues	\$ 14,482	\$ 15,700	\$ 15,700	\$ 15,700	\$ -	0.00%
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Net Cost to the City	\$ 587,620	\$ 586,903	\$ 583,903	\$ 593,002	\$ 6,099	1.04%
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Total FTE	3.95	3.95	3.95	3.95
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<u>Personnel Classification</u>	<u>Grade</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>FY 2016 Estimate</u>	<u>FY 2017 Adopted</u>
Historic Resources Director	28	1.00	1.00	1.00	1.00
Historic Resources Specialist III	20	1.00	1.00	1.00	1.00
Historic Resources Specialist II	17	0.75	0.75	0.75	0.75
Historic Resources Specialist I	14	1.20	1.20	1.20	1.20
Total FTE		3.95	3.95	3.95	3.95

FUNCTION: Historic Resources
DEPARTMENT: Historic Resources
DIVISION OR ACTIVITY: Historic Resources

BUDGET COMMENTS:

No significant adjustment from the FY 2016 Adopted Budget is necessary to fund the FY 2017 Adopted Budget.

PROGRAM:

The Office of Historic Resources oversees operation and management of City-owned historic properties, museums and collections to ensure their preservation, promote public awareness, and provide attractions for heritage tourism that enhance City identity.

COUNCIL GOALS:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
- #5, Development and Redevelopment – enable appropriate, targeted, sustainable, and transportation-oriented development and redevelopment
 - Preserve, restore, maintain, interpret and celebrate City historic properties and to work with non-profit preservation organizations, foundations, and the private sector to achieve these goals.

City Council’s goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

- Act as liaison with Historic Fairfax City, Inc.
- Implement preservation and promotion objectives in Comprehensive Plan
- Communicate information on historic sites and history to the community through educational programs, walking tours, youth group outreach, exhibitions, special events and the internet
- Ensure City historic sites are staffed and open to the public
- Promote Blenheim and Civil War Interpretive Center as a major regional historical site
- Assist with fundraising initiatives (e.g. HFCl fundraisers) and revenue enhancement (e.g. Blenheim rentals) and coordinate with non-profit organizations, foundations, and the public for fundraising opportunities
- Assist Destination Fairfax, Visit Fairfax, Civil War Trails, and other tourism initiatives
- Assist City preservation planning activity, ensure CLG compliance
- Perform planning project reviews to assess impacts to historic properties and archeological sites
- Manage workforce of 50 volunteers and provide a variety of opportunities for citizen involvement through volunteering for special events, projects and internships

SERVICES AND PRODUCTS:

- Fairfax Museum and Visitor Center
- Ratcliffe-Allison House
- Historic Blenheim and Civil War Interpretive Center
- Grandma's Cottage
- Fairfax Civil War Day
- Special projects including Civil War Sesquicentennial commemorations

FUNCTION: Historic Resources
DEPARTMENT: Historic Resources
DIVISION OR ACTIVITY: Historic Resources

PERFORMANCE MEASURES:

Indicators	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Projected
Output Measures				
Museum & Visitor Center Visitation	7,492	7,700	7,500	7,500
Ratcliffe-Allison House Visitation	1,258	1,500	1,300	1,300
Blenheim & Civil War Interpretive Ctr Vis.	5,122	4,900	5,000	5,000
Tours / Educational Programs	251	275	250	250

Performance Measurement Results:

- Fairfax Museum & Visitor Center visitation remains relatively stable and trends generally follow regional tourism patterns.
- Ratcliffe-Allison House is a key component for the revitalized downtown core, with visitation during seasonal hours (April-October), special events, and downtown walking tours.
- The opening of the Blenheim site has significantly increased total daily visitation, tours, and educational programs offered by the Office of Historic Resources.
- Visitation statistics above at Blenheim do not include approximately 4,000 customers annually during rental events (125 rental events occurred in FY15).
- Tours and Educational Programs include daily site tours, tours by appointment, downtown walking tours, talks by outside speakers, off-site talks by staff, and programs during special events.

CULTURAL ARTS

Cultural Arts Budget Summary

	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>FY 2016 Estimate</u>	<u>FY 2017 Adopted</u>	<u>Variance to Budget \$</u>	<u>Variance to Budget %</u>
Expenditures						
Salaries	\$47,382	\$49,114	\$49,114	\$ 51,519	\$ 2,405	4.90%
Fringe Benefits	\$20,255	\$21,504	\$21,504	\$ 22,872	1,368	6.36%
Other Charges	7,680	9,550	9,275	9,125	(425)	-4.45%
Total Expenditures	\$75,317	\$80,168	\$79,893	\$ 83,516	\$ 3,348	4.18%
Revenues						
Cultural Arts	\$ 5,832	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	0.00%
Net Cost to the City	\$69,485	\$75,168	\$74,893	\$ 78,516	\$ 3,348	4.45%

<u>Personnel Classification</u>	<u>Grade</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>FY 2016 Estimate</u>	<u>FY 2017 Adopted</u>
Cultural Arts & Marketing I	23	0.5	0.5	0.5	0.5
Total FTE		0.5	0.5	0.5	0.5

Note: the above cited personnel and expenses are budgeted under the Parks & Recreation Department. They are displayed for illustrative purposes only.

FUNCTION: Cultural Arts
DEPARTMENT: Cultural Arts
DIVISION OR ACTIVITY: Visual and Performing Arts

BUDGET COMMENTS:

No significant adjustment from the FY 2016 Adopted Budget is necessary to fund the FY 2017 Adopted Budget.

PROGRAM:

The Cultural Arts budget includes expenditures for Arts Grants, Public Art, creating and maintaining the Cultural Arts calendars, printing of brochures and Arts Directory, payments to performing and visual artists, hiring of specialized equipment, promotion and Marketing. This division is responsible for liaison with the Commission on the Arts, the booking and set up of concerts, events, booking of artists, curating Gallery shows, maintenance of website, liaison with Media and City based information centers, publications of programs and brochures, maintenance of sponsors and audience databases, liaison and specialized support for City Special Events. The account is divided into specific cost centers that include, Bonita Lestina Performance Series at Old Town Hall, Children's Performance Series, Friday Morning Music Club, Fairfax Irish Folk Festival, Public Art, Spotlight on the Arts Festival, Fall for the Book and Rotary Gallery Art shows. Some of the duties of the Cultural Arts Division also include writing and producing Annual Reports, Grant Writing, sponsorship growth, website development, volunteer liaison, database maintenance, brochure and graphics expansion & improvement, media liaison, partnerships with FCPS High School Arts Faculty, Fairfax Academy for Communications and Arts, collaboration with Virginia Arts Commission, Local Arts Agency Boards, Cultural Alliance of Greater Washington, Fairfax Arts Council, George Mason Center for the Arts, Northern Virginia Community College and local arts groups.

COUNCIL GOALS:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
 - Enhance the cultural and leisure-time material well-being in the City of Fairfax by planning, administering and operating a variety of cultural activities for the enjoyment of all citizens.
 - Continue dialogue with the Parks and Recreation Advisory Board both in the use and make-up of the Sherwood Center, Old Town Hall, Blenheim, and in the analysis of alternative venues for cultural use.

City Council's goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

Working in partnership with city businesses, local schools, performing groups and artists to cultivate a creative community that will benefit from the many advantages and economic benefits that the Arts can bring to all groups and levels of our community, thereby encouraging the economic impact of the Arts to the City and positive vitality and viability of living in the City.

FUNCTION: Cultural Arts
DEPARTMENT: Cultural Arts
DIVISION OR ACTIVITY: Cultural Arts, Continued

SERVICES AND PRODUCTS:

- Public Art projects
- Bonita Lestina Performance Series at Old Town Hall
- Friday Morning Music Club Concert Series
- Old Town Hall Children’s Performance Series
- Summer Concerts Series, City of Fairfax Band
- Old Town Plaza Series
- Commission on the Arts Grants Program
- Fall for the Book Festival
- Arts Stage in association with Fall Festival
- Fairfax Spotlight on the Arts Festival
- City of Fairfax Arts Directory and Website
- Fairfax Art League at Old Town Hall Gallery
- Old Town Village Gallery
- Stacy C. Sherwood Community Center
- Rotary Art Gallery at The Sherwood
- Liaison with Mason & City Arts groups.
- Fairfax Irish Folk Festival

PERFORMANCE MEASURES:

Indicators	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Projected
Output Measures				
Old Town Hall Performances Series	40	40	40	40
Commission on the Arts Grants requests	20	18	18	20
Commission on the Arts -. Grants given	\$21,000	\$22,000	\$20,000	\$22,000
Summer Concerts Series – City Band	5	8	8	6
Fairfax Spotlight on the Arts, City events	46	54	50	45
Old Town Plaza Series	18	20	20	20
Rotary Art Gallery at Sherwood shows	6	8	8	6
Fall for the Book – City events	14	16	16	12

Performance Measurement Results:

- Fairfax Spotlight on the Arts Festival continues to work with in partnership with more local and regional performers and performing groups. The greater cultural opportunities at Stacy C. Sherwood Center have not affected attendance at Old Town Hall Performance Series which remain stable with increasing contributions offsetting the performers’ costs.
- Grant requests increased in 2015 due to more art opportunities and greater awareness of arts and performance potential in the City of Fairfax.
- Old Town Plaza Performances originally created as part of the First Friday Series carried on through part of Old Town business/arts promotion and has become a part of the Old Town Arts scene. In 2016 we will be extending the performance series to include Old Town Square.

COMMUNITY DEVELOPMENT AND PLANNING

Community Development and Planning Budget Summary

	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>FY 2016 Estimate</u>	<u>FY 2017 Adopted</u>	<u>Variance to Budget \$</u>	<u>Variance to Budget %</u>
Expenditures						
Salaries	\$ 1,331,266	\$ 1,544,887	\$ 1,544,887	\$ 1,554,053	\$ 9,166	0.59%
Fringe Benefits	541,891	612,894	612,894	620,175	7,281	1.19%
Purchased Services	181,695	80,000	80,000	155,000	75,000	93.75%
Internal Services	6,539	2,062	1,554	1,573	(489)	-23.71%
Other Charges	10,430	14,600	14,600	14,600	-	0.00%
Supplies & Materials	5,696	9,700	9,700	9,700	-	0.00%
Capital Outlay	50,000	100,000	100,000	150,000	50,000	50.00%
Total Expenditures	\$ 2,127,517	\$ 2,364,143	\$ 2,363,635	\$ 2,505,101	\$ 140,958	5.96%

Revenues

Sign Permits	\$ 21,283	\$ 16,500	\$ 16,500	\$ 18,375	\$ 1,875	11.36%
Occupancy Permits	30,535	32,000	32,000	33,600	1,600	5.00%
Soil & Erosion Fees	9,188	10,600	10,600	11,550	950	8.96%
Zoning Fees	13,800	45,000	45,000	63,000	18,000	40.00%
Special Use Permits	107,300	120,000	85,000	89,250	(30,750)	-25.63%
Variances	26,325	30,500	15,500	12,600	(17,900)	-58.69%
Zoning Penalties	4,100	10,000	10,000	10,500	500	5.00%
Subdivision Fees	9,477	24,000	24,000	15,750	(8,250)	-34.38%
Site Plan Fees	155,224	88,000	104,000	107,100	19,100	21.70%
Architectural Review	5,855	3,600	5,000	5,880	2,280	63.33%
Tree Removal Permit	1,330	1,400	1,400	1,470	70	5.00%
Surety Review	19,146	14,000	14,000	14,000	-	0.00%
Total Revenues	\$ 403,563	\$ 395,600	\$ 363,000	\$ 383,075	\$ (12,525)	-3.17%

Net Cost to the City	\$ 1,723,954	\$ 1,968,543	\$ 2,000,635	\$ 2,122,026	\$ 153,483	7.80%
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Total FTE	16.50	17.50	17.50	17.50
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FUNCTION: Community Development
DEPARTMENT: Community Development and Planning
DIVISION OR ACTIVITY: Planning & Design Review

BUDGET COMMENTS:

An increase of \$98,378 or 7.0% from the FY 2016 Adopted Budget is necessary to fund the FY 2017 Adopted Budget. Notable adjustments include:

- **Purchased Services, increase of \$75,000 or 474.7%**
 - Contract services for Community Appearance Plan and Old Town Fairfax Design Guidelines updates.

Cost Center 461110: Planning Design & Review

Title	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 801,591	\$ 986,515	\$ 986,515	\$ 1,002,434	\$ 15,919	1.61%
Fringe Benefits	310,893	389,788	389,788	397,246	7,458	1.91%
Purchased Services	127,231	15,800	15,800	90,800	75,000	474.68%
Internal Services	-	-	-	-	-	0.00%
Other Charges	7,332	9,000	9,000	9,000	-	0.00%
Supplies & Materials	1,979	4,700	4,700	4,700	-	0.00%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 1,249,026	\$ 1,405,803	\$ 1,405,803	\$ 1,504,181	\$ 98,378	7.00%

FUNCTION: Community Development
DEPARTMENT: Community Development and Planning
DIVISION OR ACTIVITY: Planning & Design Review

PROGRAM:

The Planning and Design Review Division of the Department of Community Development and Planning provides professional expertise to the City Council and advisory boards and commissions, including the Planning Commission, Board of Architectural Review, Fairfax Renaissance Housing Corp., and the Environmental Sustainability Committee, regarding the development and implementation of plans, policies, and initiatives pertaining to land use, physical development, demographics/economics, environmental stewardship, and quality of life issues.

COUNCIL GOALS:

- #1, Economic Development – capture opportunities for economic development and advance the economic health of the City
- #3, Neighborhoods – build strong, safe, and secure neighborhoods
- #4, Transportation – Provide for the safe, efficient, and effective movement of pedestrians, cyclists, motorists, mass transit and commercial vehicles through the City and region
- #5, Development and Redevelopment – enable appropriate, targeted, sustainable, and transportation-oriented development and redevelopment
 - Develop and support coordinated land use and development strategies and policies, which are consistent with the City's Comprehensive Plan and the vision and goals of the City Council.
 - Provide high-quality research and analyses, best practices-based approaches, and innovative, yet practical advice to decision-makers in order to produce a vibrant and sustainable community that protects, conserves, and enhances its economic, social, and environmental resources.
 - Engage residents and property owners, elected and appointed officials, and other vested community stakeholders, and work in a collaborative manner across departments, identify tangible and attainable solutions to the land use and development, transportation, and environmental challenges that face the City.
 - Manage the City's land use, comprehensive planning and sustainability programs, including the maintenance of the Comprehensive Plan and the development of the Sustainability Plan, and assist in implementing redevelopment plans and other departmental projects, such as those identified as priorities by the City Council.
 - Maintain an effective land use program in a manner that emphasizes consistency with the Comprehensive Plan and conformance with applicable City policies, regulations and City Council goals of residential rejuvenation and economic development.

City Council's goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

- Assure the accuracy, relevance, and validity of the Comprehensive Plan, the City's official policy guide for development-related decisions;
- Prepare Zoning Ordinance text amendments in support of the Plan;
- Provide decision-makers with reports and analyses on planning matters;
- Provide appropriate staff support for assigned boards and commissions;
- Provide professional guidance during the land use application evaluation process;
- Represent the City on various boards and committees;
- Engage City departments in implementing sustainability initiatives and measures;
- Educate residents and City businesses on sustainable practices and encourage their use;
- Administer City's Census program and disseminate statistical information;
- Facilitate the review by the Planning Commission of the Capital Improvement Program and Comprehensive Plan determinations for qualifying public projects.

FUNCTION: Community Development
DEPARTMENT: Community Development and Planning
DIVISION OR ACTIVITY: Planning & Design Review

SERVICES AND PRODUCTS:

- Comprehensive Plan amendments and updates
- Master or small area plans preparation and implementation
- Zoning Ordinance text amendments
- Rezoning, special use permit, and special exception application processing
- Planning and zoning related reports and analyses
- Management of the City's sustainability program
- Assistance in the City's economic development efforts
- Fiscal impact analyses and maintenance of the City's fiscal impact model
- Mapping support, geographic analyses, and digital visualizations
- Demographic/economic/housing summaries, estimates, and projections
- Management of the land use application process
- Preparation of legal advertisements and posting of notifications for land use applications
- Staff the Planning Commission
- Staff the Board of Architectural Review
- Staff the Fairfax Renaissance Housing Corporation
- Staff the Environmental Sustainability Committee

PERFORMANCE MEASURES:

Indicators	FY 2015 Actual	FY 2016 Estimate	FY 2017 Projected
Output Measures			
City Council meetings and work sessions	32	30	32
Planning Commission meetings and work sessions	18	20	21
Board of Architectural Review meetings	15	22	22
Fairfax Renaissance Housing Corporation meetings	10	11	11
Environmental Sustainability Committee meetings	11	11	11
Comprehensive Plan or Zoning Ordinance map/text amendments	3	3	3
Planning and zoning reports and analyses	12	10	10
Presentations to and meetings with boards, committees, neighborhood groups, and the public	14	12	12

FUNCTION: Community Development
DEPARTMENT: Community Development and Planning
DIVISION OR ACTIVITY: Planning & Design Review

Performance Measurement Results:

- Prepared amendment to the Comprehensive Plan for mixed use development in conformance with the urban development area criteria in the Code of Virginia.
- Prepared voluntary development condition/proffer and contribution policy for affordable housing.
- Facilitated drafting of update to the Zoning and Subdivision Ordinances and conducted community outreach through community meetings and work sessions.
- Prepared Zoning Ordinance text amendments for the residential and commercial planned development districts.
- Created implementation program and prepared final report for Vision Fairfax Mason charrette conducted with George Mason University and the Northern Virginia Regional Commission.
- Provided staff support to the Green Acres Feasibility Study Committee.
- Prepared various planning and zoning reports and analyses, including: housing mix and affordability; student generation; fiscal impact; employment; population and housing estimates for the Metropolitan Washington Council of Governments; and Chesapeake Bay Preservation Program compliance.
- Advanced the City's sustainability program, including: facilitating the preparation of the Solid Waste Management Plan for the City as prescribed in the Virginia Waste Management Act; publishing articles in *Cityscene* to educate residents on environmental programs; maintaining the City's silver certification in VML's green government challenge; and assisting the Environmental Sustainability Committee in its outreach efforts.

Personnel Classification	Grade	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted
Director of Planning	**	1.00	1.00	1.00	1.00
Division Chief	27	2.00	2.00	2.00	2.00
Special Projects Engineer	25	-	-	-	-
Sustainability Coord. (P/T)	23	0.50	0.50	0.50	0.50
Planner III	23	1.00	2.00	3.00	3.00
Planner II	20	4.00	4.00	3.00	3.00
Planner II (P/T)	20	-	-	-	-
Planner I	17	-	-	-	-
Administrative Assistant IV	14	1.00	1.00	1.00	1.00
Total FTE		9.50	10.50	10.50	10.50

FY 2017 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Community Development
DEPARTMENT: Community Development and Planning
DIVISION OR ACTIVITY: Current Planning

BUDGET COMMENTS:

An increase of \$42,580 or 4.4% from the FY 2016 Adopted Budget is necessary to fund the FY 2017 Adopted Budget. Notable adjustments include:

- **Capital Outlay, increase of \$50,000 or 50.0%**
 - Increase in funding for the Renaissance Housing Program.

Cost Center 461220: Current Planning

Title	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 529,675	\$ 558,372	\$ 558,372	\$ 551,619	\$ (6,753)	-1.21%
Fringe Benefits	230,998	223,106	223,106	222,928	(178)	-0.08%
Purchased Services	54,464	64,200	64,200	64,200	-	0.00%
Internal Services	6,539	2,062	1,554	1,573	(489)	-23.71%
Other Charges	3,098	5,600	5,600	5,600	-	0.00%
Supplies & Materials	3,717	5,000	5,000	5,000	-	0.00%
Capital Outlay	50,000	100,000	100,000	150,000	50,000	50.00%
Total	\$ 878,491	\$ 958,340	\$ 957,832	\$ 1,000,920	\$ 42,580	4.44%

FUNCTION: Community Development
DEPARTMENT: Community Development and Planning
DIVISION OR ACTIVITY: Current Planning

PROGRAM:

The Current Planning Division of the Department of Community Development and Planning provides professional expertise to City decision-makers and administers standards for development and use of land and structures in the City supporting the Comprehensive Plan, goals and other City policy related to land use and development.

COUNCIL GOALS:

- #1, Economic Development – capture opportunities for economic development and advance the economic health of the City
- #5, Development and Redevelopment – enable appropriate, targeted, sustainable, and transportation-oriented development and redevelopment
 - Facilitate well-conceived development and redevelopment projects and land uses that enhance the quality of life for Fairfax residents.
 - Protect the City's attractive properties by enforcing standards of the zoning ordinance, and implementing City policy and Council goals related to quality of life, residential rejuvenation and economic development.
 - Provide professional administration and enforcement of the City's zoning and various environmental regulations.

City Council's goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

- Administer, interpret and enforce residential, commercial, and industrial zoning and subdivision regulations.
- Provide timely staff analyses and recommendations for Board of Zoning Appeals.
- Provide effective and timely review of development plans and building permits.
- Provide effective administration of surety for development.

SERVICES AND PRODUCTS:

- Zoning Ordinance interpretation
- Zoning inspections and enforcement
- Sign, home occupation, and use permit issuance
- Zoning compliance administration
- Building permit review
- Site Plan and Subdivision review
- Special Exception and Variance application processing, evaluations, and recommendations
- Confer with potential applicants and community representatives to discuss appropriate parameters for development
- Illegal sign and noise abatement programs
- Floodplain Permitting
- Tree Management Permitting
- Staff the Board of Zoning Appeals

FUNCTION: Community Development
DEPARTMENT: Community Development and Planning
DIVISION OR ACTIVITY: Current Planning

PERFORMANCE MEASURES:

Indicators	FY 2015 Actual	FY 2016 Estimate	FY 2017 Projected
Output Measures			
Use and Development Permits	1359	1330	1420
Land Use Applications	39	28	33
Development Plans and Subdivisions	56	42	52
Site Bonds	28	32	34
Board of Zoning Appeals and follow-up	4	4	6

Performance Measurement Results:

- The amount of land use activity has remained substantial and includes larger-scale projects.
- The complexity of development proposals continues to increase, as the character of new development is now mostly in the form of redevelopment of existing sites.
- Zoning enforcement activity continues to be a challenge in terms of the volume of cases and the nature of the violations.

Personnel Classification	Grade	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted
Deputy Director CD&P	27	1.00	1.00	1.00	1.00
Planner III	23	2.00	2.00	2.00	2.00
Planner II	20	1.00	1.00	1.00	1.00
Site Plan Coordinator	20	-	-	-	-
Zoning Inspector	16	1.00	1.00	1.00	1.00
Zoning Technician	13	2.00	2.00	2.00	2.00
Total FTE		7.00	7.00	7.00	7.00

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SCHOOL BOARD

EDUCATION

Education Budget Summary

	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>FY 2016 Estimate</u>	<u>FY 2017 Adopted</u>	<u>Variance to Budget \$</u>	<u>Variance to Budget %</u>
Expenditures						
Salaries	\$ 298,137	\$ 299,095	\$ 297,575	\$ 302,329	\$ 3,234	1.08%
Fringe Benefits	87,795	88,273	88,273	89,937	1,664	1.89%
Purchased Services	45,786,124	46,519,562	46,098,168	47,642,219	1,122,657	2.41%
Other Charges	61,299	69,475	58,875	59,475	(10,000)	-14.39%
Supplies & Materials	2,429	5,000	5,000	5,000	-	0.00%
Debt Service	7,558,076	6,727,922	6,727,922	6,676,361	(51,561)	-0.77%
Capital Outlay	20,000	20,000	20,000	20,000	-	0.00%
Total Expenditures	\$ 53,813,860	\$ 53,729,327	\$ 53,295,813	\$ 54,795,321	\$ 1,065,994	1.98%
Revenues						
State Sales Tax	3,092,643	3,126,567	3,126,567	3,698,465	571,898	18.29%
Basic School Aid	4,469,933	4,200,000	4,200,000	4,238,296	38,296	0.91%
Rental of Schools	1,839,392	1,500,000	1,500,000	1,500,000	-	0.00%
Total Revenues	\$ 9,401,968	\$ 8,826,567	\$ 8,826,567	\$ 9,436,761	\$ 610,194	6.91%
Net Cost to the City	\$ 44,411,892	\$ 44,902,760	\$ 44,469,246	\$ 45,358,560	\$ 455,800	1.02%
Total FTE	1.85	1.85	1.85	1.85		

FUNCTION: Education
DEPARTMENT: Fairfax Public Schools
DIVISION OR ACTIVITY: School Board/Administration

BUDGET COMMENTS:

No significant adjustment from the FY 2016 Adopted Budget is necessary to fund the FY 2017 Adopted Budget.

Cost Center 481110: School Board

Title	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 298,137	\$ 299,095	\$ 297,575	\$ 302,329	\$ 3,234	1.08%
Fringe Benefits	87,795	88,273	88,273	89,937	1,664	1.89%
Purchased Services	396,231	430,698	409,304	431,500	802	0.19%
Other Charges	61,299	69,475	58,875	59,475	(10,000)	-14.39%
Supplies & Materials	2,429	5,000	5,000	5,000	-	0.00%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 845,891	\$ 892,541	\$ 859,027	\$ 888,241	\$ (4,300)	-0.48%

Personnel Classification	Grade	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>
School Superintendent	**	0.50	0.50	0.50	0.50
Communications Specialist	17	-	-	-	-
Executive Assistant	20	1.00	1.00	1.00	1.00
Asst to Superintendent	**	0.35	0.35	0.35	0.35
Total FTE		1.85	1.85	1.85	1.85

FUNCTION: Education
DEPARTMENT: Fairfax Public Schools
DIVISION OR ACTIVITY: School Board/Administration

PROGRAM:

The Fairfax public school program is provided through an independent school district administered by a school board and superintendent that contracts with the Fairfax County School System for operating the four City schools – Fairfax High, Sidney Lanier Middle, Daniels Run, and Providence Elementary.

COUNCIL GOALS:

- 3, Neighborhoods – build strong, safe, and secure neighborhoods
 - Ensure the best possible education for the school age youth of the City by overseeing the City-County Tuition Contract and establishing education policy.
 - Pursue the implementation of infrastructure projects throughout the City with specific emphasis on school's renovation and General Obligation bond funding consistent with the request of the School Board.

City Council's goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

School Board

- Establish policy for City schools within the terms of the City-County tuition contract
- Approve a budget for capital projects and for City-County tuition contract

Superintendent

- Implement school board policy
- Administer the tuition contract
- Oversee the construction of approved capital projects
- Act as liaison between the City school board and Fairfax County in the operation and use of educational facilities
- Promote education on a continuing basis
- Inform citizens of the many educational opportunities available through the public school system

SERVICES AND PRODUCTS:

- City-County Tuition Contract
- Fairfax City Schools Budget
- Public School Board Meetings
- Forum for citizen opinion

PERFORMANCE MEASURES:

Indicators	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted
Output Measures				
School Board Meetings	12	12	11	12
School Board Work Sessions	9	9	10	9

- The School Board holds meetings on the first Monday of the month, and additional meetings deemed necessary.
- The School Board holds works session on the third Monday of the month, and additional meetings as deemed necessary.

FUNCTION: Education
DEPARTMENT: Fairfax Public Schools
DIVISION OR ACTIVITY: Contracted Instruction Costs

BUDGET COMMENTS:

The FY 2017 Adopted Budget reflects an overall increase of \$1,121,855 or 2.4% in expenditures from the FY 2016 Adopted Budget.

- **Purchased Services, increase of \$1,121,855 or 2.4%**
 An increase of \$1,121,855 in contract services with Fairfax County Public Schools (FCPS) reflects FCPS projected cost increase from the FY 2016 Adopted Budget.

Cost Center 481220: Contracted Instruction Costs

Title	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Purchased Services	\$45,389,893	\$46,088,864	\$45,688,864	\$47,210,719	\$1,121,855	2.43%
Total	\$45,389,893	\$46,088,864	\$45,688,864	\$47,210,719	\$1,121,855	2.43%

PROGRAM:

Under the terms of the 1978 agreement, the County School System provides to the City a complete and varied program of instruction that is equal to that provided in County schools. The contract cost is based on the County's costs and on a percentage of City students to the total City-County student population.

COUNCIL GOALS:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
 - Ensure the best possible education for the school-age youth of the City, by providing a comprehensive program of instruction to meet the needs of every student in the City.

City Council's goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

- Support the quality school curriculum provided by the County

SERVICES AND PRODUCTS:

- Curriculum in City schools
- Instructional services

PERFORMANCE MEASURES:

Indicators	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Projected
Output Measures				
City ADM		3,167	3,167	3,222
Tuition cost per student		\$13,540	\$13,540	\$13,924

PERFORMANCE MEASUREMENT RESULTS:

- The City of Fairfax School Membership follows a School Year (SY) basis.
- Figures for 2016 and 2017 are projections.
- Tuition cost per student is an estimate. To be determined once final contract with Fairfax County Public Schools is finalized after Fairfax County budget meetings.

FUNCTION: Education
DEPARTMENT: Fairfax Public Schools
DIVISION OR ACTIVITY: School Capital Outlay

BUDGET COMMENTS:

No change from the FY 2016 Adopted Budget is necessary to fund the FY 2017 Adopted Budget.

Cost Center 481350: Capital Outlay Expense

Title	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Proposed</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Capital Outlay	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	0.00%
Total	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	0.00%

PROGRAM:

The City School Board and Superintendent determine the minor capital improvements needed by each school which includes interior amenities to be funded in the operating budget. Capital projects that modify the actual school facilities are funded out of the capital budget.

COUNCIL GOALS:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
 - Ensure the best possible education for the school age youth of the City, by providing facilities and equipment for use by students.

City Council’s goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

- Maintain and provide necessary equipment and facilities

FUNCTION: Education
DEPARTMENT: Fairfax Public Schools
DIVISION OR ACTIVITY: School Debt Service

BUDGET COMMENTS:

No significant adjustment from the FY 2016 Adopted Budget is necessary to fund the FY 2017 Adopted Budget.

Cost Center 481710: School Debt Service

Title	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Debt Service	\$ 6,975,400	\$ 6,145,440	\$ 6,145,440	\$ 6,093,660	\$ (51,780)	-0.84%
Total	\$ 6,975,400	\$ 6,145,440	\$ 6,145,440	\$ 6,093,660	\$ (51,780)	-0.84%

PROGRAM:

School bonds are issued for projects too large to be funded by current revenues and that will have a long-term benefit to the public school system. The City recently took advantage of historically low interest rates and refunded the majority of the 2004 and 2005 school bonds.

<u>Year Issued</u>	<u>Amount</u>	<u>Purpose</u>
2004	\$42,000,000	Remodel and expand Fairfax High and Lanier Middle schools
2005	\$44,800,000	Remodel and expand Fairfax High and Lanier Middle schools
2010	\$20,462,400	Refunding - Remodel and expand Fairfax High and Lanier MS

COUNCIL GOALS:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
 - Ensure the best possible education for the school age youth of the City, by providing facilities and equipment for use by students.

City Council’s goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

- Fund debt service

FY 2017 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Education
DEPARTMENT: Fairfax Public Schools
DIVISION OR ACTIVITY: School Lease Financing

BUDGET COMMENTS:

No significant adjustment from the FY 2016 Adopted Budget is necessary to fund the FY 2017 Adopted Budget.

Cost Center 481710: School Interest - Capital Leases & 481730: School Uses - Capital Leases

Title	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Interest	\$ 182,516	\$ 170,022	\$ 170,022	\$ 157,121	(12,901)	-7.59%
Uses on School Financing	400,160	412,460	412,460	425,580	13,120	3.18%
Total	\$ 582,676	\$ 582,482	\$ 582,482	\$ 582,701	\$ 219	0.04%

NON-DEPARTMENTAL ACCOUNTS

FUNCTION: Non-Departmental
DEPARTMENT: Finance
DIVISION OR ACTIVITY: General Debt Service

BUDGET COMMENTS:

No significant adjustment from the FY 2016 Adopted Budget is necessary to fund the FY 2017 Adopted Budget.

Cost Center 491710: General Debt Service

Title	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Debt Service	\$ 856,451	\$ 1,598,936	\$ 1,598,936	\$ 1,606,406	\$ 7,470	0.47%
Total	\$ 856,451	\$ 1,598,936	\$ 1,598,936	\$ 1,606,406	\$ 7,470	0.47%

PROGRAM:

Long-term borrowing through the sale of bonds is one method of obtaining money necessary to finance projects too large to be funded by current revenues and that will have a long-term benefit to the public. The costs of projects with a long-term use are spread through the life of the project and are paid for by the users through annual taxation. The general fund debt service pays off long-term general debt obligations. See the Supporting Detail section of this document for more information on the general obligation debt issued by the City.

OBJECTIVES:

- Pay debt service when due.

SERVICES AND PRODUCTS:

- Principal and interest payments on general bonds

FUNCTION: Non-Departmental
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Employee Fringe Benefits

BUDGET COMMENTS:

The City provides a broad array of fringe benefits to its employees, including a supplemental retirement plan, participation in the Virginia Retirement System (VRS), and subsidized health insurance premiums.

City-wide, fringe expense increased by \$216,061 or 1.7%; fringe for General Fund employees increased by \$209,205 or 1.7%.

The fringe benefits are budgeted in the individual operating accounts. For comparative purposes they are shown below by type of benefit.

FY 2017 Fringe Benefits Summary

Category	FY 2016 Budget	FY 2017 Adopted
Social Security	\$ 2,545,886	\$ 2,631,502
Virginia Retirement System (VRS)	3,710,099	3,696,410
City Retirement	2,257,516	2,011,293
Health Insurance	3,578,960	3,717,824
Life Insurance	145,432	152,704
Disability	120,498	126,523
Employee Assistance	9,000	9,000
Unemployment Insurance	10,000	10,000
LODA	-	70,649
Workers Compensation	607,691	775,238
Total	\$12,985,082	\$13,201,143

All Funds	FY 2016 Budget	FY 2017 Adopted
General	\$12,144,763	\$12,353,968
Wastewater	230,045	208,448
Transit	588,585	615,959
Stormwater	21,689	22,768
Total All Funds	\$12,985,082	\$13,201,143

FUNCTION: Non-Departmental
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Employee Fringe Benefits

OBJECTIVES:

- Monitor benefit programs available to determine optimum programs

PROGRAM:

The responsibility for the administration of employee benefits is under the direct control of the City Manager.

Social Security is a portion of the retirement benefits program which is shared by both the City and each of its employees. The employee and the City each contribute 6.2% of the Social Security wage base determined annually by the Internal Revenue Service and 1.45% for Medicare on all wages.

Retirement: In addition to the Social Security program, the City and its full-time employees participate in two other plans – the Virginia Retirement System (VRS) and the City plan. This provides a comprehensive retirement package and is a condition of employment. Employees contribute 5% to VRS and from 3.0% to 7.0% to the City Retirement Plan. For the City Retirement Plan, in FY 2017, the City will contribute 4.36% of all full-time and part-time general employees' creditable compensation. For Public Safety personnel, the City will contribute 10.27% of creditable compensation in FY 2017. The City's employer contribution to VRS remains 12.73%.

Health Insurance: The City participates in a series of group plans that provide a broad range of protection to the employee and his/her family in the area of complete health. This includes medical-surgical protection, hospitalization and major medical. The City pays the major portion of the cost for full-time employees.

Unemployment Compensation: In 1978, Federal unemployment compensation commenced for employees of state and local governments. In January 1983, the City switched from a fixed cost payment to one where we reimburse the State for actual claims by former employees.

Worker's Compensation provides insurance to each employee against loss of income created by injury sustained while on-the-job. This is required by law for all employers and is administered under the laws of the State of Virginia. The City pays the full cost of this coverage.

Life Insurance: The City provides life insurance for full-time employees equal to twice the employee's salary with the maximum amount of life insurance for any employee being \$200,000. The City provides up to a \$50,000 life insurance policy for part-time employees.

Long Term Disability: This is fully paid by the City and guarantees an employee 50% of salary to a maximum of \$4,000 per month to age 65 for non-job connected disabilities. Payments are offset by funds received from retirement and Social Security.

Accident and Sickness (Short Term Disability): This is a program that provides payments up to \$1,000 per week for 26 weeks for non-job connected illness or injury. Payments start after 30 days. The program is funded 88% by the City and 12% by the employee or 75% City / 25% employee for employees hired after 1/1/2013.

FUNCTION: Non-Departmental
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Market Adjustment/Salary Vacancy

BUDGET COMMENTS:

The FY 2017 Adopted Budget projects the vacancy related savings to increase from the FY 2016 Adopted Budget. Vacancy savings are generated from personnel cost reductions through normal employee turnover. The positive variance in the Salary Vacancy account is the result of \$200,000 budgeted for the implementation of the City's Compensation Study recommendations.

Cost Center 415456: Salary Vacancy

Title	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ -	\$ (124,408)	\$ -	\$ (43,724)	\$ 80,684	64.85%
Total	\$ -	\$ (124,408)	\$ -	\$ (43,724)	\$ 80,684	64.85%

PROGRAM:

The City Manager recommends to the City Council an overall adjustment to the employee pay plan to keep the City compensation plan competitive with other Northern Virginia jurisdictions.

OBJECTIVES:

- Monitor cost-of-living indicators

SERVICES AND PRODUCTS:

- Cost of living allowance

FUNCTION: Non-Departmental
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Reserve for Contingency

BUDGET COMMENTS:

There are no adjustments from the FY 2016 Adopted Budget for the FY 2017 Adopted Budget.

Cost Center 415460: Reserve for Contingency

Title	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Other Charges	\$ -	\$ 75,000	\$ 10,000	\$ 75,000	\$ -	0.00%
Total	\$ -	\$ 75,000	\$ 10,000	\$ 75,000	\$ -	0.00%

PROGRAM:

A reserve account is established to provide funds for unforeseen expenditures and contingent liabilities.

OBJECTIVES:

- Arrange for financial flexibility to pay for unknown cost increases and/or unforeseen necessary projects

SERVICES AND PRODUCTS:

- Funds for contingencies

FY 2017 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Non-Departmental
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Budget Cut Clearing Account

BUDGET COMMENTS:

A decrease of \$268,775 or 100.0% from the FY 2016 Adopted Budget is adopted for FY 2017. Unspecified budget cuts were not adopted for FY 2017.

Cost Center 415499: Budget Cut Clearing

Title	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Other Charges	\$ -	\$ (268,775)	\$ -	\$ -	\$ 268,775	100.00%
Total	\$ -	\$ (268,775)	\$ -	\$ -	\$ 268,775	100.00%

FUNCTION: Non-Departmental
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Regional Agencies

BUDGET COMMENTS:

No significant adjustment from the FY 2016 Adopted Budget is needed to fund the FY 2017 Adopted Budget.

Cost Center 431520: Regional Agencies

Title	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Other Charges	\$ 160,082	\$ 161,932	\$ 161,932	\$ 166,227	\$ 4,295	2.65%
Total	\$ 160,082	\$ 161,932	\$ 161,932	\$ 166,227	\$ 4,295	2.65%

General Subsidies/Contributions:

This account funds the operating contributions to the various regional agencies as detailed below. It should be noted that the capital requests for the Northern Virginia Park Authority and the Northern Virginia Community College are provided for in the Capital Projects Fund.

FY 2017 Regional Agency Spending

Agency	FY 2016	FY 2017
	Budget	Adopted
Council of Governments	16,996	17,846
Health Systems Agency	2,350	2,350
Area Agency on Aging	46,701	44,477
Legal Services of NoVa	24,078	24,801
NoVA Community College	1,895	1,933
Northern Virginia Regional Commission	17,563	19,417
NoVa Regional Park Authority	45,309	46,273
Volunteer Center	7,040	9,130
Total	\$ 161,932	\$ 166,227

FUNCTION: Non-Departmental
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Regional Agencies

PROGRAM:

The City participates in a variety of regional programs by contributing a share of the capital and operating costs, which allows residents to take advantage of the opportunities and activities offered.

COUNCIL GOALS:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
 - Provide residents a full range of services that can most efficiently be administered on a regional, cooperative basis.

City Council's goals can be found on page A-8, financial policies on page A-15, and budgetary guidelines on page A-18.

OBJECTIVES:

- Exchange information with other jurisdictions
- Share resources with other jurisdictions

SERVICES AND PRODUCTS:

- Regional government programs
 - Council of Governments
 - Planning District Commission
- Education
 - Northern Virginia Community College classes and facilities
- Social services
 - Health Systems Agency & Agency on Aging

FUNCTION: Non-Departmental
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Capital Budget Fund Transfer

BUDGET COMMENTS:

An increase of \$1,483,061 or 29.6% from the FY 2016 Adopted Budget is necessary to fund the FY 2017 Adopted Budget.

Cost Center 491910: Capital Budget Fund Transfers

Title	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Interfund Transfers	\$ 4,494,555	\$ 5,008,106	\$ 5,008,106	\$ 6,491,167	\$ 1,483,061	29.61%
Total	\$ 4,494,555	\$ 5,008,106	\$ 5,008,106	\$ 6,491,167	\$ 1,483,061	29.61%

Details of the various adopted projects can be found in Capital Budget - Section G of the budget document.

FUNCTION: Non-Departmental
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Other Fund Transfers

BUDGET COMMENTS:

An increase of \$573,487 or 21.5% from the FY 2016 Adopted Budget is necessary to fund the FY 2017 Adopted Budget. Notable adjustments include:

- **Transfer to Stormwater Fund**
 A .25¢ tax rate increase, from 2.0 cents to 2.25 cents per \$100 of assessed value on commercial and industrial real property was adopted for FY 2017
- **Transfer to Transportation Tax Fund**
 A 2¢ tax rate increase, from 7.5 cents to 9.5 cents per \$100 of assessed value on commercial and industrial real property, was adopted for FY 2017 to allow the City to access additional transportation tax funds from the State. The maximum tax rate on C&I properties is 12.5 cents.

See section H – Other Funds in this book for more detail.

Cost Center 491910: Other Fund Transfers						
Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Transfer to Stormwater Fund	\$ 1,103,202	\$ 1,128,033	\$ 1,128,033	\$ 1,324,021	\$ 195,988	17.37%
Transfer to Old Town Svc. District Fund	184,255	187,931	187,931	185,753	(2,178)	-1.16%
Transfer to Transportation Tax Fund	1,126,258	1,350,389	1,505,744	1,730,066	379,677	28.12%
Total	\$ 2,413,715	\$ 2,666,353	\$ 2,821,708	\$ 3,239,840	\$ 573,487	21.51%

FUNCTION: Non-Departmental
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Capital Leases

BUDGET COMMENTS:

An increase of \$68,232 or 1.4% from the FY 2016 Adopted Budget is necessary to fund the FY 2017 Adopted Budget. Certificate of Participation (COPs) series A was paid in full in FY 2015, resulting in lower debt service payments. This reduction partially offsets new debt service due on the lease financings for Old Town Square, the police firearms training center, and the FY 2015 and FY 2016 capital leases for synthetic turf and vehicle replacements.

Cost Center 491720: & Interest 491730: Uses - Capital Leases

Title	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Debt Service	\$ 1,755,910	\$ 1,859,469	\$ 1,859,469	\$ 1,806,373	\$ (53,096)	-2.86%
Capital Outlay	2,911,328	2,902,973	2,902,973	3,024,301	121,328	4.18%
Contract Services	(10,000)	-	-	-	-	0.00%
Arbitrage Expenses	1,250	-	-	-	-	0.00%
Total	\$ 4,658,488	\$ 4,762,442	\$ 4,762,442	\$ 4,830,674	\$ 68,232	1.43%

FY 2017 Adopted Budget - City of Fairfax, Virginia

Account #	Account Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
City Council (411110)							
511105	Salaries-Full Time	-	-	-	-	-	0.00%
511110	Salaries-Part Time	33,500	33,500	33,500	59,250	25,750	76.87%
512110	Fringe Benefits	15,061	9,886	9,886	4,533	(5,353)	-54.15%
530113	Contract Services	-	-	-	-	-	0.00%
540010	Wastewater & Transit Allocation	-	-	-	-	-	0.00%
550501	Travel & Training	4,117	3,000	2,076	3,685	685	22.82%
550601	General Subsidies/Contribution	7,708	9,500	9,500	8,500	(1,000)	-10.53%
550720	Special Events	788	4,000	4,000	2,000	(2,000)	-50.00%
550813	Discretionary Fund	30	2,600	2,600	2,600	-	0.00%
550820	Dues & Subscriptions	12,124	12,008	12,306	12,169	161	1.34%
560110	Office Supplies	2,807	3,000	3,000	3,000	-	0.00%
	Total	76,135	77,494	76,868	95,736	18,242	23.54%
City Clerk (411120)							
511105	Salaries - Full Time	105,323	109,425	109,425	114,794	5,369	4.91%
512110	Fringe Benefits	50,744	44,331	44,331	46,702	2,371	5.35%
530512	Code Supplements	8,407	6,000	6,000	6,000	-	0.00%
530620	Advertising	12,256	10,000	10,000	10,000	-	0.00%
540010	Wastewater & Transit Allocation	-	-	-	-	-	0.00%
550501	Travel & Training	297	827	702	1,982	1,155	139.66%
550720	Special Events	-	-	-	-	-	0.00%
550820	Dues & Subscriptions	55	305	345	345	40	13.11%
560110	Office Supplies	273	170	170	170	-	0.00%
	Total	177,355	171,058	170,973	179,993	8,935	5.22%
District Court (413110)							
530113	Contract Services	9,439	21,800	21,800	22,000	200	0.92%
550501	Travel & Training	944	1,277	1,277	3,000	1,723	134.93%
550807	Other Services	-	-	-	34,500	34,500	0.00%
550820	Dues & Subscriptions	436	600	600	715	115	19.17%
560110	Office Supplies	151	500	500	500	-	0.00%
560120	Small Equipment	-	500	500	500	-	0.00%
	Total	10,970	24,677	24,677	61,215	36,538	148.06%
Joint Court Service (413120)							
530835	City-County Contracts	217,473	194,066	182,178	234,904	40,838	21.04%
530846	Facilities Management	70,480	72,270	71,942	71,942	(328)	-0.45%
	Total	287,953	266,336	254,120	306,846	40,510	15.21%
Juvenile & Domestic Relations District Court (413130)							
530835	City-County Contracts	443,235	465,506	441,133	481,618	16,112	3.46%
590106	Fairfax County Principal	6,296	3,362	3,445	3,445	83	2.47%
590111	Fairfax County Interest	813	434	388	388	(46)	-10.60%
	Total	450,344	469,302	444,966	485,451	16,149	3.44%
Commonwealth Attorney (413140)							
530835	City-County Contracts	75,243	78,635	74,158	88,473	9,838	12.51%
530846	Facilities Management	26,850	28,444	29,239	29,239	795	2.79%
	Total	102,093	107,079	103,397	117,712	10,633	9.93%
Court Services & Custody (413230)							
530835	City-County Contracts	1,587,613	1,568,314	1,488,649	1,574,179	5,865	0.37%
530846	Facilities Management	92,544	89,573	89,511	89,511	(62)	-0.07%
590106	Fairfax County Principal	77,222	83,691	39,597	39,597	(44,094)	-52.69%
590111	Fairfax County Interest	10,328	11,194	5,972	5,972	(5,222)	-46.65%
	Total	1,767,707	1,752,772	1,623,729	1,709,259	(43,513)	-2.48%

FY 2017 Adopted Budget - City of Fairfax, Virginia

Account #	Account Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Electoral Board (414110)							
511105	Salaries - Full Time	117,024	120,394	120,394	129,277	8,883	7.38%
511110	Salaries - Part Time	23,864	25,365	25,365	30,466	5,101	20.11%
511115	Salaries - Overtime	995	1,345	1,345	3,500	2,155	160.22%
511125	Salaries - Temporary Help	-	2,618	2,618	4,000	1,382	52.79%
512110	Fringe Benefits	60,107	56,039	56,039	61,683	5,644	10.07%
530113	Contract Services	8,190	37,500	37,500	21,040	(16,460)	-43.89%
530351	Equipment Maintenance	3,062	6,700	17,530	9,290	2,590	38.66%
530521	Printing & Duplicating	525	17,650	17,650	9,280	(8,370)	-47.42%
530620	Advertising	94	240	376	188	(52)	-21.67%
540010	Wastewater & Transit Allocation	-	-	-	-	-	0.00%
550430	Equipment Rental	328	1,312	1,312	904	(408)	-31.10%
550501	Travel & Training	2,976	3,984	7,250	6,050	2,066	51.86%
550820	Dues & Subscriptions	600	325	325	325	-	0.00%
560110	Office Supplies	349	500	500	500	-	0.00%
560420	Operating Supplies	-	500	500	500	-	0.00%
580103	Office Equipment Replacement	-	650	650	650	-	0.00%
580208	New Other Mach & Equip	-	-	-	-	-	0.00%
	Total	218,114	275,122	289,354	277,653	2,531	0.92%
City Manager (415110)							
511105	Salaries - Full Time	420,606	425,309	425,309	450,712	25,403	5.97%
511160	Incentive Awards	-	-	-	-	-	0.00%
512110	Fringe Benefits	134,054	172,305	172,305	183,363	11,058	6.42%
530113	Contract Services	333	-	-	-	-	0.00%
540010	Wastewater & Transit Allocation	(101,984)	(110,267)	(110,267)	(117,015)	(6,748)	-6.12%
540102	Motor Pool Charges	-	294	-	-	(294)	-100.00%
550501	Travel & Training	1,311	1,385	1,685	1,685	300	21.66%
550720	Special Events	-	-	-	-	-	0.00%
550820	Dues & Subscriptions	3,810	4,800	5,085	5,125	325	6.77%
560110	Office Supplies	1,670	1,400	1,700	1,700	300	21.43%
	Total	459,800	495,226	495,817	525,570	30,344	6.13%
City Attorney (415120)							
530110	General Legal Services	445,778	325,000	365,000	346,700	21,700	6.68%
530114	Delinquent Tax Collections	5,508	4,000	-	-	(4,000)	-100.00%
530117	City Prosecutor	63,000	66,000	63,000	69,000	3,000	4.55%
530118	Litigation	3,662	-	10,000	40,000	40,000	0.00%
540010	Wastewater & Transit Allocation	(15,487)	(11,810)	(11,810)	(9,570)	2,240	18.97%
	Total	502,461	383,190	426,190	446,130	62,940	16.43%
Public Audit of Accounts (415130)							
530111	Audit Services	82,500	76,400	84,400	82,700	6,300	8.25%
540010	Wastewater & Transit Allocation	(7,672)	(7,105)	(7,105)	(7,236)	(131)	-1.85%
	Total	74,828	69,295	77,295	75,464	6,169	8.90%

FY 2017 Adopted Budget - City of Fairfax, Virginia

Account #	Account Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Personnel (415140)							
511105	Salaries - Full Time	366,958	375,061	375,061	386,626	11,565	3.08%
511125	Temporary Help	-	-	-	-	-	0.00%
512110	Fringe Benefits	173,556	151,948	151,948	157,291	5,343	3.52%
512985	Employee Education	-	-	-	15,000	15,000	0.00%
530113	Contract Services	219,455	263,465	263,465	210,579	(52,886)	-20.07%
540010	Wastewater & Transit Allocation	(135,185)	(142,125)	(142,125)	(110,319)	31,806	22.38%
550501	Travel & Training	473	1,000	1,000	22,250	21,250	2125.00%
550807	Other Expenses	17,702	20,900	20,900	22,400	1,500	7.18%
550820	Dues & Subscriptions	2,218	2,531	2,531	2,531	-	0.00%
560110	Office Supplies	584	500	500	500	-	0.00%
	Total	645,761	673,280	673,280	706,859	33,579	4.99%
Community Relations (415150)							
511105	Salaries - Full Time	87,626	87,651	87,651	88,834	1,183	1.35%
511115	Salaries - Overtime	125	378	378	-	(378)	-100.00%
512110	Fringe Benefits	42,770	35,539	35,539	36,140	601	1.69%
530113	Contract Services	48,975	45,000	54,000	54,000	9,000	20.00%
530351	Equipment Maintenance	-	-	-	-	-	0.00%
530521	Printing & Duplicating	-	600	600	-	(600)	-100.00%
540010	Wastewater & Transit Allocation	-	-	-	-	-	0.00%
550501	Travel & Training	-	100	100	200	100	100.00%
550806	Other Services	-	-	-	-	-	0.00%
550807	Other Expenses	-	225	225	225	-	0.00%
550820	Dues & Subscriptions	460	225	225	205	(20)	-8.89%
560110	Office Supplies	147	200	200	200	-	0.00%
560420	Operating Supplies	444	1,500	1,500	750	(750)	-50.00%
580103	Office Equipment Replacement	-	200	200	400	200	100.00%
	Total	180,547	171,618	180,618	180,955	9,337	5.44%
Marketing (415152)							
511105	Salaries - Full Time	47,382	49,114	49,114	51,519	2,405	4.90%
511110	Salaries - Part Time	-	-	-	-	-	0.00%
511115	Salaries Overtime	361	-	-	-	-	0.00%
511125	Temporary Help	22,321	21,000	21,000	25,000	4,000	19.05%
511135	Holiday Worked	-	-	-	-	-	0.00%
511160	Incentive Awards	-	-	-	-	-	0.00%
511180	Salary Reimbursement	-	-	-	-	-	0.00%
512110	Fringe Benefits	20,255	21,504	21,504	22,872	1,368	6.36%
530113	Contract Services	31,266	20,000	26,500	27,983	7,983	39.92%
530116	Web Development spec.	5,618	3,000	5,600	5,600	2,600	86.67%
530521	Printing & Duplication	7,388	6,900	7,500	7,500	600	8.70%
530620	Advertising	41,779	13,143	23,878	16,995	3,852	29.31%
540010	Wastewater & Transit Allocation	-	-	-	-	-	0.00%
550470	Rental Expense	-	750	750	750	-	0.00%
550501	Travel & Training	2,431	500	500	500	-	0.00%
550720	Special Events	11,868	3,950	3,200	3,200	(750)	-18.99%
550806	Other Services	2,145	1,500	1,500	1,500	-	0.00%
550807	Other Expenses	1,669	2,500	2,500	2,525	25	1.00%
550820	Dues & Subscriptions	234	1,000	1,050	825	(175)	-17.50%
550830	Cultural Arts	7,680	9,550	9,275	9,125	(425)	-4.45%
560110	Office Supplies	373	750	750	750	-	0.00%
560120	Small Equipment	2,752	500	500	500	-	0.00%
	Total	205,521	155,661	175,121	177,144	21,483	13.80%

FY 2017 Adopted Budget - City of Fairfax, Virginia

Account #	Account Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Cable TV (415160)							
511105	Salaries - Full Time	105,788	106,540	106,540	107,979	1,439	1.35%
511110	Salaries - Part Time	54,172	53,023	53,023	57,566	4,543	8.57%
511115	Salaries - Overtime	1,101	-	-	-	-	0.00%
511125	Temporary Help	18,711	22,274	22,586	22,842	568	2.55%
511135	Holiday Worked	878	-	63	950	950	0.00%
511180	Salary Reimbursement	-	-	-	-	-	0.00%
512110	Fringe Benefits	44,891	59,417	59,417	61,840	2,423	4.08%
530113	Contract Services	4,108	4,720	4,700	4,700	(20)	-0.42%
530351	Equipment Maintenance	3,598	2,000	2,000	2,000	-	0.00%
540010	Wastewater & Transit Allocation	-	-	-	-	-	0.00%
540102	Motor Pool Charges	-	2,538	1,957	1,981	(557)	-21.95%
550501	Travel & Training	2	800	800	1,600	800	100.00%
550820	Dues & Subscriptions	720	720	720	750	30	4.17%
560420	Operating Supplies	2,002	1,500	1,500	1,500	-	0.00%
	Total	235,971	253,532	253,306	263,708	10,176	4.01%
Risk Management (415230)							
530113	Contract Services	1,615	6,785	6,785	26,785	20,000	294.77%
530355	Uninsured Costs	3,305	7,000	7,000	7,000	-	0.00%
540010	Wastewater & Transit Allocation	(46,114)	(43,410)	(43,410)	(40,505)	2,905	6.69%
550314	Other Insurance	343,294	313,709	259,659	278,209	(35,500)	-11.32%
550315	Workers Comp Insurance	-	-	-	-	-	0.00%
550501	Travel & Training	6,075	6,070	6,070	6,000	(70)	-1.15%
550820	Dues & Subscriptions	2,182	2,040	2,040	2,457	417	20.44%
560110	Office Supplies	170	125	125	-	(125)	-100.00%
	Total	310,527	292,319	238,269	279,946	(12,373)	-4.23%
Telephone (415240)							
540010	Wastewater & Transit Allocation	(18,831)	(18,418)	(18,418)	(18,520)	(102)	-0.55%
550110	Utilities Expense	147,232	144,000	129,000	138,000	(6,000)	-4.17%
	Total	128,401	125,582	110,582	119,480	(6,102)	-4.86%
Information Technology (415250)							
511105	Salaries - Full Time	904,740	927,399	927,399	960,700	33,301	3.59%
511115	Salaries - Overtime	2,572	2,999	2,999	2,999	-	0.00%
511125	Temporary Help	-	-	-	-	-	0.00%
512110	Fringe Benefits	352,302	375,945	375,945	391,071	15,126	4.02%
530113	Contract Services	88,587	77,400	77,400	77,400	-	0.00%
530127	Computer Fees/Contracts	33,401	51,625	51,625	51,600	(25)	-0.05%
530351	Equipment Maintenance	375,919	401,097	401,097	423,881	22,784	5.68%
530620	Advertising	-	-	-	-	-	0.00%
540010	Wastewater & Transit Allocation	(126,363)	(138,215)	(138,215)	(113,659)	24,556	17.77%
540102	Motor Pool Charges	-	3,569	1,497	1,515	(2,054)	-57.55%
550430	Equipment Rental	102,150	98,300	98,300	98,500	200	0.20%
550501	Travel & Training	29,026	25,000	25,000	25,000	-	0.00%
550807	Other Expenses	-	-	-	-	-	0.00%
550820	Dues & Subscriptions	395	500	500	500	-	0.00%
560110	Office Supplies	18,959	18,200	18,200	18,000	(200)	-1.10%
560120	Small Equipment	5,863	8,300	8,300	8,500	200	2.41%
580103	Office Equipment Replacement	152,650	238,637	238,637	230,000	(8,637)	-3.62%
580208	New Machinery & Equipment	18,800	47,872	47,872	49,000	1,128	2.36%
	Total	1,959,001	2,138,628	2,136,556	2,225,007	86,379	4.04%

FY 2017 Adopted Budget - City of Fairfax, Virginia

Account #	Account Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Printing and Office Supplies (415260)							
511105	Salaries - Full Time	47,511	49,342	49,342	51,758	2,416	4.90%
511115	Salaries - Overtime	-	-	-	-	-	0.00%
511125	Temporary Help	-	-	-	-	-	0.00%
511160	Incentive Awards	-	-	-	-	-	0.00%
511165	Year End Audit Adj	-	-	-	-	-	0.00%
512110	Fringe Benefits	21,189	19,989	19,989	21,057	1,068	5.34%
530351	Equipment Maintenance	250	-	-	-	-	0.00%
540010	Wastewater & Transit Allocation	(42,185)	(42,709)	(42,709)	(43,148)	(439)	-1.03%
550430	Equipment Rental	48,723	51,480	51,480	51,480	-	0.00%
550806	Other Services	115,024	140,000	132,608	132,608	(7,392)	-5.28%
560110	Office Supplies	41,967	16,700	41,700	41,700	25,000	149.70%
	Total	232,479	234,802	252,410	255,454	20,652	8.80%
Fleet Maintenance (415270)							
511105	Salaries - Full Time	745,752	767,063	767,063	819,303	52,240	6.81%
511115	Salaries - Overtime	42,665	36,582	36,582	36,000	(582)	-1.59%
511125	Temporary Help	20,802	-	-	-	-	0.00%
511130	On Call Pay	20,062	-	-	-	-	0.00%
511135	Holidays Worked	-	-	-	-	-	0.00%
511160	Incentive Awards	-	-	-	-	-	0.00%
511165	Year End Audit Adj	-	-	-	-	-	0.00%
512110	Fringe Benefits	321,126	313,557	313,557	336,071	22,514	7.18%
530113	Contract Services	53,770	27,000	27,000	37,000	10,000	37.04%
530350	Building Maintenance	37,315	35,350	35,350	25,350	(10,000)	-28.29%
530352	Vehicle Maintenance	492,712	353,500	353,500	363,500	10,000	2.83%
530354	Uninsured Repairs	3,327	10,000	10,000	10,000	-	0.00%
540010	Wastewater & Transit Allocation	(648,402)	(750,000)	(1,067,893)	(1,081,029)	(331,029)	-44.14%
540020	Distribution to Other Accounts	(2,508,060)	(2,344,122)	(2,026,229)	(2,051,122)	293,000	12.50%
540102	Motor Pool Charges	-	62,073	62,073	-	(62,073)	-100.00%
550501	Travel & Training	6,347	3,250	3,250	3,250	-	0.00%
550806	Other Services	2,740	2,700	2,700	2,700	-	0.00%
550820	Dues & Subscriptions	-	300	300	300	-	0.00%
560351	Repair Parts	463,670	444,249	444,249	444,249	-	0.00%
560352	Fuels & Lubricants	657,194	790,000	790,000	780,000	(10,000)	-1.27%
560353	Tires & Accessories	130,801	108,070	108,070	130,000	21,930	20.29%
560359	Change in Inventory	(10,859)	-	-	-	-	0.00%
560416	Uniforms	57,819	68,428	68,428	67,428	(1,000)	-1.46%
560420	Operating Supplies	78,654	72,000	72,000	72,000	-	0.00%
580208	New Other Mach & Equip	40,728	-	-	5,000	5,000	0.00%
	Total	8,163	-	-	-	-	0.00%
Finance & Accounting (415410)							
511105	Salaries - Full Time	640,766	670,843	670,843	688,248	17,405	2.59%
511110	Salaries - Part Time	-	-	-	-	-	0.00%
511115	Salaries - Overtime	-	-	-	-	-	0.00%
511125	Salaries - Temporary Help	-	-	-	-	-	0.00%
511160	Salaries - Incentive Awards	-	-	-	-	-	0.00%
511165	Year End Audit Adj	-	-	-	-	-	0.00%
512110	Fringe Benefits	267,341	271,778	271,778	280,000	8,222	3.03%
530113	Contract Services	430	900	810	510	(390)	-43.33%
530620	Advertising	669	-	200	200	200	0.00%
540010	Wastewater & Transit Allocation	(133,807)	(139,420)	(139,420)	(135,041)	4,379	3.14%
550501	Travel & Training	2,944	3,000	3,300	4,580	1,580	52.67%
550807	Other Expenses	120	-	-	-	-	0.00%
550820	Dues & Subscriptions	4,405	3,050	3,344	3,044	(6)	-0.20%
560110	Office Supplies	4,325	3,400	4,300	3,400	-	0.00%
	Total	787,194	813,551	815,155	844,940	31,389	3.86%

FY 2017 Adopted Budget - City of Fairfax, Virginia

Account #	Account Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Real Estate Assessments (415420)							
511105	Salaries - Full Time	410,650	422,749	422,749	441,533	18,784	4.44%
511115	Salaries - Overtime	110	-	-	-	-	0.00%
511125	Temporary Help	1,469	2,000	2,000	2,000	-	0.00%
512110	Fringe Benefits	189,440	171,421	171,421	179,782	8,361	4.88%
530113	Contract Services	1,120	1,600	1,600	1,600	-	0.00%
530620	Advertising	105	200	200	200	-	0.00%
540102	Motor Pool Charges	-	-	-	-	-	0.00%
550501	Travel & Training	2,712	2,000	2,000	2,750	750	37.50%
550820	Dues & Subscriptions	11,860	14,140	14,140	12,712	(1,428)	-10.10%
560110	Office Supplies	(215)	2,170	2,470	4,170	2,000	92.17%
	Total	617,251	616,280	616,580	644,746	28,466	4.62%
Treasurer (415440)							
511105	Salaries - Full Time	497,379	525,005	525,005	527,218	2,213	0.42%
511110	Salaries - Part Time	37,633	33,202	33,202	35,016	1,814	5.46%
511115	Salaries - Overtime	6,058	2,123	2,123	-	(2,123)	-100.00%
511125	Salaries - Temporary Help	817	3,200	3,200	42,401	39,201	1225.03%
511160	Incentive Awards	2,371	2,000	2,000	2,000	-	0.00%
512110	Fringe Benefits	222,498	222,367	222,367	227,673	5,306	2.39%
530113	Contract Services	325	250	250	250	-	0.00%
530114	Delinquent Tax Collection	-	1,000	1,000	1,000	-	0.00%
530351	Equipment Maintenance	9,443	16,200	17,400	18,481	2,281	14.08%
530620	Advertising	1,516	1,625	1,625	1,625	-	0.00%
540010	Wastewater & Transit Allocation	(22,330)	(23,490)	(23,490)	(23,985)	(495)	-2.11%
540102	Motor Pool Charges	4,034	2,413	2,860	2,895	482	19.98%
550501	Travel & Training	4,001	4,200	4,200	5,475	1,275	30.36%
550804	Processing Charge	12,037	13,000	13,000	3,000	(10,000)	-76.92%
550820	Dues & Subscriptions	75	475	475	550	75	15.79%
560110	Office Supplies	27,850	36,550	36,550	40,950	4,400	12.04%
560120	Small Equipment	-	-	-	-	-	0.00%
	Total	803,707	840,120	841,767	884,549	44,429	5.29%
Commissioner of Revenue (415450)							
511105	Salaries - Full Time	697,814	711,664	711,664	733,106	21,442	3.01%
511115	Salaries - Overtime	2,113	2,402	2,402	2,400	(2)	-0.08%
511125	Temporary Help	15,349	15,000	15,000	15,350	350	2.33%
511160	Incentive Awards	5,194	5,374	5,374	5,375	1	0.02%
512110	Fringe Benefits	301,003	290,057	290,057	300,018	9,961	3.43%
530113	Contract Services	-	900	900	900	-	0.00%
530351	Equipment Maintenance	494	1,700	1,700	1,700	-	0.00%
530620	Advertising	340	350	350	350	-	0.00%
540102	Motor Pool Charges	6,420	5,789	4,297	4,350	(1,439)	-24.86%
550501	Travel & Training	1,618	4,000	4,000	4,000	-	0.00%
550820	Dues & Subscriptions	830	900	900	900	-	0.00%
560110	Office Supplies	18,591	22,000	22,000	22,000	-	0.00%
	Total	1,049,766	1,060,136	1,058,644	1,090,449	30,313	2.86%
Retirement Expenses (415457)							
530113	Contract Services	120,825	117,500	117,500	132,200	14,700	12.51%
	Total	120,825	117,500	117,500	132,200	14,700	12.51%
Pool Maintenance (415458)							
550110	Utilities Expense	22,380	27,000	25,737	27,667	667	2.47%
	Total	22,380	27,000	25,737	27,667	667	2.47%

FY 2017 Adopted Budget - City of Fairfax, Virginia

Account #	Account Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Police Administration (421110)							
511105	Salaries - Full Time	575,750	619,998	619,998	718,863	98,865	15.95%
511115	Salaries - Overtime	3,087	2,050	2,050	-	(2,050)	-100.00%
511125	Temporary Help	3,634	-	-	-	-	0.00%
511130	On Call Pay	213	2,364	2,364	-	(2,364)	-100.00%
511135	Holiday Worked	-	-	-	-	-	0.00%
511138	Uniform / Shoe Allowance	1,888	1,000	1,000	900	(100)	-10.00%
511180	Salary Reimbursement	-	-	-	-	-	0.00%
512110	Fringe Benefits	274,186	293,603	293,603	334,762	41,159	14.02%
530113	Contract Services	9,545	24,300	19,800	35,800	11,500	47.33%
530620	Advertising	475	500	750	1,250	750	150.00%
540102	Motor Pool Charges	7,772	31,881	36,321	36,767	4,886	15.33%
550501	Travel & Training	11,225	11,000	11,000	11,000	-	0.00%
550503	Police Academy	78,643	81,272	81,272	76,012	(5,260)	-6.47%
550601	General Subsidy/Contributions	376	376	376	376	-	0.00%
550797	Major Storm Expenses	-	-	-	-	-	0.00%
550807	Other Expenses	-	-	-	-	-	0.00%
550820	Dues & Subscriptions	10,282	10,000	10,000	10,000	-	0.00%
560110	Office Supplies	5,524	6,000	6,000	6,000	-	0.00%
560120	Small Equipment	997	1,000	1,000	1,000	-	0.00%
560416	Uniforms	81,190	70,000	70,000	70,000	-	0.00%
560420	Operating Supplies	1,643	2,000	2,000	2,000	-	0.00%
	Total	1,066,430	1,157,344	1,157,534	1,304,730	147,386	12.73%
Police Technical Services (421120)							
511105	Salaries - Full Time	1,887,106	1,883,841	1,883,841	2,540,164	656,323	34.84%
511115	Salaries - Overtime	200,680	174,818	174,818	174,818	-	0.00%
511125	Temporary Help	9,530	8,850	8,850	9,000	150	1.69%
511130	On Call Pay	33,821	35,152	35,152	35,152	-	0.00%
511135	Holiday Worked	21,273	29,369	29,369	29,369	-	0.00%
511138	Uniform / Shoe Allowance	6,453	8,000	8,000	9,900	1,900	23.75%
511140	Shift Differential	9,501	9,753	9,753	9,753	-	0.00%
511180	Salary Reimbursement	-	-	-	-	-	0.00%
512110	Fringe Benefits	970,697	861,797	861,797	1,167,490	305,693	35.47%
530113	Contract Services	49,288	57,500	55,500	58,500	1,000	1.74%
530351	Equipment Maintenance	165,301	214,500	214,500	242,400	27,900	13.01%
540102	Motor Pool Charges	84,137	34,209	25,785	26,102	(8,107)	-23.70%
550110	Utilities Expense	-	-	-	-	-	0.00%
550430	Equipment Rental	24,630	24,000	24,000	24,000	-	0.00%
550501	Travel & Training	8,878	1,000	1,000	11,000	10,000	1000.00%
550744	Byrne Jag Grant	-	2,080	2,080	1,796	(284)	-13.65%
550807	Other Expenses	4,000	4,000	4,000	1,000	(3,000)	-75.00%
560110	Office Supplies	14,991	14,000	14,000	14,000	-	0.00%
560120	Small Equipment	7,822	8,000	8,000	8,000	-	0.00%
560416	Uniforms	-	1,000	1,000	1,000	-	0.00%
560420	Operating Supplies	48,212	38,500	38,500	38,500	-	0.00%
580103	Equip Replacement	-	-	-	-	-	0.00%
	Total	3,546,320	3,410,369	3,399,945	4,401,945	991,576	29.08%

FY 2017 Adopted Budget - City of Fairfax, Virginia

Account #	Account Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Police Field Operations (421130)							
511105	Salaries - Full Time	4,070,806	4,312,256	4,312,256	3,641,247	(671,009)	-15.56%
511110	Salaries - Part Time	104,428	116,384	116,384	146,611	30,227	25.97%
511115	Salaries - Overtime	360,319	303,175	303,175	303,175	-	0.00%
511125	Salaries - Temporary Help	1,547	18,685	18,685	-	(18,685)	-100.00%
511130	On Call Pay	7,951	10,290	10,290	10,290	-	0.00%
511135	Holiday Worked	105,437	104,714	104,714	104,714	-	0.00%
511138	Uniform / Shoe Allowance	4,464	-	-	-	-	0.00%
511140	Shift Differential	34,517	45,726	45,726	45,726	-	0.00%
511160	Incentive Awards	-	-	-	-	-	0.00%
511180	Salary Reimbursement	(62,079)	-	-	-	-	0.00%
512110	Fringe Benefits	2,187,416	2,127,679	2,127,679	1,779,773	(347,906)	-16.35%
530113	Contract Services	-	-	-	-	-	0.00%
540102	Motor Pool Charges	324,737	323,226	352,080	356,411	33,185	10.27%
550703	DCJS One Time	-	-	-	-	-	0.00%
550704	Crime Prevention	4,994	5,000	5,000	5,000	-	0.00%
550797	Major Storm Expenses	-	-	-	-	-	0.00%
550806	Other Services	21,772	27,500	27,500	27,500	-	0.00%
550807	Other Expenses	52,952	52,000	52,000	52,000	-	0.00%
560110	Office Supplies	5,070	5,000	5,000	5,000	-	0.00%
560120	Small Equipment	2,025	4,500	4,500	4,500	-	0.00%
560420	Operating Supplies	39,509	48,000	48,000	40,000	(8,000)	-16.67%
560451	Emergency Services Team	6,371	5,000	5,000	7,500	2,500	50.00%
560453	Asset Forfeiture Exp	9,995	-	-	-	-	0.00%
560454	Secret Service Task	-	-	-	-	-	0.00%
	Total	7,282,231	7,509,135	7,537,989	6,529,447	(979,688)	-13.05%
Fire Administration (422110)							
511105	Salaries - Full Time	721,963	793,180	793,180	690,998	(102,182)	-12.88%
511110	Salaries - Part Time	-	-	-	-	-	0.00%
511115	Salaries - Overtime	6,564	2,505	2,505	2,505	-	0.00%
511125	Temporary Help	3,655	-	-	-	-	0.00%
511135	Holiday Worked	-	-	-	-	-	0.00%
511138	Uniform / Shoe Allowance	65	311	311	-	(311)	-100.00%
511145	ALS Certification Pay	16,005	21,000	21,000	20,000	(1,000)	-4.76%
511160	Incentive Awards	-	-	-	-	-	0.00%
511180	Salary Reimbursement	-	-	-	-	-	0.00%
512110	Fringe Benefits	329,784	370,569	370,569	316,378	(54,191)	-14.62%
530113	Contract Services	28,924	36,300	36,300	36,300	-	0.00%
530620	Advertising	4,112	3,400	3,400	3,400	-	0.00%
530627	VFD Marketing Safer Grant	-	-	-	-	-	0.00%
540102	Motor Pool Charges	82,262	30,649	39,066	39,547	8,898	29.03%
550501	Travel & Training	5,748	5,000	5,000	10,000	5,000	100.00%
550507	VFD Training - Safer Grant	-	-	-	-	-	0.00%
550755	Fire Training	1,390	-	-	-	-	0.00%
550806	Other Charges	-	-	-	-	-	0.00%
550808	EMS Billing	114,600	121,500	121,500	121,500	-	0.00%
550820	Dues & Subscriptions	2,767	5,000	5,000	5,000	-	0.00%
560110	Office Supplies	5,421	6,000	6,000	6,000	-	0.00%
560120	Misc Equipment	7,225	7,900	7,900	7,900	-	0.00%
580210	Capital Outlay - State FDS	131,957	59,000	59,000	59,000	-	0.00%
	Total	1,462,442	1,462,314	1,470,731	1,318,528	(143,786)	-9.83%

FY 2017 Adopted Budget - City of Fairfax, Virginia

Account #	Account Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Fire Operations (422120)							
511105	Salaries - Full Time	5,221,835	5,102,586	5,102,586	5,171,289	68,703	1.35%
511110	Salaries - Part Time	-	-	-	-	-	0.00%
511115	Salaries - Overtime	384,655	394,119	394,119	510,600	116,481	29.55%
511125	Temporary Help	4,866	53,535	53,535	53,535	-	0.00%
511130	On Call Pay	-	-	-	-	-	0.00%
511135	Holiday Worked	-	62,109	62,109	63,351	1,242	2.00%
511138	Uniform / Shoe Allowance	1,618	-	-	-	-	0.00%
511140	Shift Differential	-	-	-	-	-	0.00%
511145	ALS Certification Pay	336,534	353,500	353,500	353,500	-	0.00%
511160	Incentive Awards	-	-	-	-	-	0.00%
511165	Year End Audit Adj	-	-	-	-	-	0.00%
511180	Salary Reimbursement	(25,124)	(24,759)	(24,759)	(24,759)	-	0.00%
512110	Fringe Benefits	2,764,456	2,520,163	2,520,163	2,513,410	(6,753)	-0.27%
530113	Contract Services	128,426	127,100	127,100	158,192	31,092	24.46%
530350	Building Maintenance	6,778	5,700	5,700	5,700	-	0.00%
530351	Equipment Maintenance	11,007	11,500	11,500	16,500	5,000	43.48%
530835	City - County Contracts	157,869	194,000	194,000	194,000	-	0.00%
540102	Motor Pool Charges	432,167	508,675	492,385	498,442	(10,233)	-2.01%
550110	Utilities Expense	57,850	78,000	66,527	71,517	(6,483)	-8.31%
550501	Travel & Training	36,126	22,000	22,000	28,000	6,000	27.27%
550777	Assistance for Firefighters Grant	-	-	-	-	-	0.00%
550778	Walmart Grant	-	-	-	-	-	0.00%
550806	Other Services	20,808	22,500	22,500	22,500	-	0.00%
550820	Dues & Subscriptions	75	-	-	-	-	0.00%
560110	Office Supplies	313	-	-	-	-	0.00%
560120	Small Equipment	52,899	33,000	33,000	33,000	-	0.00%
560210	Janitorial Supplies	5,968	9,000	9,000	9,000	-	0.00%
560351	Repair Parts	12,917	12,000	12,000	12,000	-	0.00%
560416	Uniforms	33,181	43,250	43,250	43,250	-	0.00%
560417	Volunteer Uniforms	-	-	-	-	-	0.00%
560418	Protective Clothing	97,785	53,000	53,000	58,000	5,000	9.43%
560419	Protective Clothing R & M	15,860	19,000	19,000	19,000	-	0.00%
560420	Fire - Operating Supplies	21,970	31,000	31,000	26,000	(5,000)	-16.13%
560426	EMS - Operating Supplies	63,922	66,500	66,500	66,500	-	0.00%
580108	Other Mach & Equip Replace	20,000	20,000	20,000	20,000	-	0.00%
580208	New Other Mach & Equip	-	-	-	-	-	0.00%
580210	Capital Outlay - State	18,381	25,000	25,000	25,000	-	0.00%
580212	EMS Billing Contribution-VFD	283,277	292,000	292,000	306,600	14,600	5.00%
580213	Allocation of In-kind Contributions- VFD	-	-	(233,600)	(306,600)	(306,600)	0.00%
	Total	10,166,418	10,034,478	9,773,115	9,947,526	(86,952)	-0.87%

FY 2017 Adopted Budget - City of Fairfax, Virginia

Account #	Account Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Fire Code Administration (422140)							
511105	Salaries - Full Time	1,025,319	992,000	992,000	1,016,976	24,976	2.52%
511115	Salaries - Overtime	34,579	-	-	20,000	20,000	0.00%
511125	Temporary Help	55,829	65,000	65,000	100,000	35,000	53.85%
511130	On Call Pay	33,087	35,000	35,000	35,000	-	0.00%
511135	Holiday Worked	-	-	-	-	-	0.00%
511138	Uniform / Shoe Allowance	-	-	-	-	-	0.00%
511145	ALS Certification Pay	10,089	5,000	5,000	10,000	5,000	100.00%
511160	Incentive Awards	-	-	-	-	-	0.00%
511165	Year End Audit Adj	-	-	-	-	-	0.00%
511180	Salary Reimbursement	-	-	-	-	-	0.00%
512110	Fringe Benefits	449,347	437,578	437,578	450,291	12,713	2.91%
530113	Contract Services	1,400	1,000	1,000	1,000	-	0.00%
530351	Equipment Maintenance	1,500	1,500	1,500	1,500	-	0.00%
530360	Maint Code Violations	31,125	15,000	15,000	15,000	-	0.00%
540010	Wastewater & Transit Allocation	-	-	-	-	-	0.00%
540102	Motor Pool Charges	62,978	45,831	37,312	37,771	(8,060)	-17.59%
550501	Travel & Training	8,468	6,400	6,400	8,300	1,900	29.69%
550736	UASI EOC GRANT	-	-	-	217,300	217,300	0.00%
550749	NCR Regional Planner Grant	3,148	-	150,000	-	-	0.00%
550751	LEMPG Grant	6,221	-	7,500	34,250	34,250	0.00%
550753	UASI Citizen Preparedness Grant	4,803	-	-	-	-	0.00%
550754	Volunteer & Citizens Corps Grant	13,678	-	-	-	-	0.00%
550757	2012 UASI State Share	-	-	-	7,500	7,500	0.00%
550758	EMPG EOC Furniture Grant	77	-	-	-	-	0.00%
550806	Other Services	50,624	45,000	70,000	50,000	5,000	11.11%
550820	Dues & Subscriptions	2,425	2,000	2,000	2,645	645	32.25%
560110	Office Supplies	3,365	3,000	3,000	3,500	500	16.67%
560120	Small Equipment	2,671	2,500	2,500	2,500	-	0.00%
560416	Uniforms	-	-	-	-	-	0.00%
560420	Operating Supplies	1,000	1,000	1,000	1,000	-	0.00%
	Total	1,801,733	1,657,809	1,831,790	2,014,533	356,724	21.52%
Asphalt Maintenance (431110)							
511105	Salaries - Full Time	480,357	499,732	499,732	483,220	(16,512)	-3.30%
511115	Salaries - Overtime	72,866	75,736	75,736	75,736	-	0.00%
511125	Temporary Help	4,009	6,000	6,000	6,000	-	0.00%
511130	On Call Pay	5,352	6,213	6,213	6,213	-	0.00%
511135	Holiday Worked	-	-	-	-	-	0.00%
511160	Incentive Awards	-	-	-	-	-	0.00%
511165	Year End Audit Adj	-	-	-	-	-	0.00%
511180	Salary Reimbursement	(12,339)	-	-	-	-	0.00%
512110	Fringe Benefits	234,593	209,182	209,182	203,316	(5,866)	-2.80%
530113	Contract Services	55	2,000	2,000	17,000	15,000	750.00%
540102	Motor Pool Charges	226,029	129,736	106,489	107,799	(21,937)	-16.91%
550430	Equipment Rental	-	2,000	2,000	2,000	-	0.00%
550501	Travel & Training	3,181	1,500	1,500	6,000	4,500	300.00%
550806	Other Services	38,086	35,000	35,000	35,000	-	0.00%
560120	Small Equipment	6,128	6,500	6,500	6,500	-	0.00%
560420	Operating Supplies	10,674	11,000	11,000	11,000	-	0.00%
560422	Construction Material	19,290	20,000	20,000	20,000	-	0.00%
560423	Asphalt	58,117	150,000	150,000	150,000	-	0.00%
560424	Concrete	151	-	-	-	-	0.00%
560435	Soil & Mulch	304	2,500	2,500	2,500	-	0.00%
	Total	1,146,853	1,157,099	1,133,852	1,132,284	(24,815)	-2.14%

FY 2017 Adopted Budget - City of Fairfax, Virginia

Account #	Account Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Concrete Maintenance (431111)							
511105	Salaries - Full Time	362,141	338,151	338,151	382,866	44,715	13.22%
511115	Salaries - Overtime	91,193	55,417	55,417	55,417	-	0.00%
511125	Temporary Help	-	-	-	-	-	0.00%
511130	On Call Pay	4,428	6,213	6,213	6,213	-	0.00%
511135	Holiday Worked	265	-	-	-	-	0.00%
511160	Incentive Awards	-	-	-	-	-	0.00%
511165	Year End Audit Adj	-	-	-	-	-	0.00%
511180	Salary Reimbursement	(68,939)	-	-	-	-	0.00%
512110	Fringe Benefits	197,905	141,708	141,708	160,476	18,768	13.24%
530113	Contract Services	-	2,000	2,000	2,000	-	0.00%
540102	Motor Pool Charges	226,029	72,927	78,325	79,289	6,362	8.72%
550501	Travel & Training	-	1,000	1,000	1,000	-	0.00%
550806	Other Services	26,858	26,650	26,650	26,650	-	0.00%
560120	Small Equipment	6,676	1,500	1,500	1,500	-	0.00%
560420	Operating Supplies	4,498	5,100	5,100	5,100	-	0.00%
560422	Construction Material	9,211	6,550	6,550	6,550	-	0.00%
560424	Concrete	57,435	50,000	50,000	50,000	-	0.00%
560435	Soil & Mulch	2,048	5,000	5,000	5,000	-	0.00%
	Total	919,748	712,216	717,614	782,060	69,844	9.81%
Snow & Ice Control (431120)							
511105	Salaries Full Time	1,739	-	-	-	-	0.00%
511115	Salaries Overtime	141,467	92,361	160,000	92,361	-	0.00%
511125	Temporary Help	-	-	-	-	-	0.00%
511130	On Call Pay	3,483	-	2,000	-	-	0.00%
511135	Holiday Worked	-	-	-	-	-	0.00%
512110	Fringe Benefits	55,870	7,066	12,393	7,066	(0)	-0.01%
530113	Contract Services	-	10,000	10,000	10,000	-	0.00%
540102	Motor Pool Charges	34,330	59,718	42,394	37,568	(22,150)	-37.09%
550430	Equipment Rental	1,243	2,000	2,000	2,000	-	0.00%
550501	Travel & Training	2,725	2,000	2,000	4,000	2,000	100.00%
550797	Major Storm Expenses	-	-	135,282	-	-	0.00%
550807	Other Expenses	4,893	3,000	3,500	3,000	-	0.00%
560420	Operating Supplies	445	7,800	7,800	7,800	-	0.00%
560501	Chemicals - Other	200,749	168,000	170,000	210,000	42,000	25.00%
580208	New Other Mach & Equip	10,147	90,000	90,000	115,000	25,000	27.78%
	Total	457,091	441,945	637,369	488,795	46,850	10.60%
Storm Drainage (431130)							
511105	Salaries - Full Time	345,160	368,990	368,990	379,469	10,479	2.84%
511115	Salaries Overtime	85,913	83,125	83,125	83,125	-	0.00%
511125	Temporary Help	1,478	5,000	5,000	5,000	-	0.00%
511130	On Call Pay	10,591	6,766	6,766	6,766	-	0.00%
511135	Holiday Pay	-	-	-	-	-	0.00%
511160	Incentive Awards	-	-	-	-	-	0.00%
511180	Salary Reimbursement	(3,364)	-	-	-	-	0.00%
512110	Fringe Benefits	182,944	156,747	156,747	161,638	4,891	3.12%
530113	Contract Services	18,907	6,000	6,000	10,500	4,500	75.00%
540102	Motor Pool Charges	149,902	102,029	93,323	94,471	(7,558)	-7.41%
550430	Equipment Rental	2,682	2,000	2,000	2,000	-	0.00%
550501	Travel & Training	2,055	2,600	2,600	4,000	1,400	53.85%
550806	Other Services	41,126	51,000	51,000	51,000	-	0.00%
560120	Small Equipment	5,333	16,000	16,000	16,000	-	0.00%
560420	Operating Supplies	8,702	6,000	6,000	6,000	-	0.00%
560421	Pipe & Accessories	26,189	14,000	14,000	14,000	-	0.00%
560422	Construction Material	7,841	9,500	9,500	9,500	-	0.00%
560424	Concrete	6,456	6,000	6,000	6,000	-	0.00%
560430	Operating Material	10,668	8,000	8,000	8,000	-	0.00%
560435	Soil & Mulch	6,700	5,000	5,000	5,000	-	0.00%
	Total	909,283	848,757	840,051	862,470	13,713	1.62%

FY 2017 Adopted Budget - City of Fairfax, Virginia

Account #	Account Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Signs/Signals/Lighting (431140)							
511105	Salaries - Full Time	700,974	720,136	720,136	745,158	25,022	3.47%
511110	Salaries Part Time	-	-	-	-	-	0.00%
511115	Salaries Overtime	130,010	108,660	108,660	108,660	-	0.00%
511125	Temporary Help	-	20,160	20,160	20,160	-	0.00%
511130	On Call Pay	24,271	25,250	25,250	25,250	-	0.00%
511135	Holiday Worked	981	-	-	-	-	0.00%
511160	Incentive Awards	-	-	-	-	-	0.00%
511180	Salary Reimbursement	(3,690)	-	-	-	-	0.00%
512110	Fringe Benefits	331,683	303,534	303,534	314,939	11,405	3.76%
530113	Contract Services	80,992	142,000	143,000	143,000	1,000	0.70%
530351	Equipment Maintenance	-	-	-	-	-	0.00%
530620	Advertising	-	-	-	-	-	0.00%
540102	Motor Pool Charges	100,789	43,326	34,901	35,330	(7,996)	-18.46%
550110	Utilities Expense	411,777	534,586	473,543	474,398	(60,188)	-11.26%
550501	Travel & Training	4,799	3,600	3,600	15,000	11,400	316.67%
550807	Other Expenses	25,531	13,500	15,750	15,000	1,500	11.11%
550820	Dues & Subscriptions	1,610	1,200	1,200	1,400	200	16.67%
560110	Office Supplies	180	-	-	-	-	0.00%
560120	Small Equipment	8,893	13,500	14,750	10,500	(3,000)	-22.22%
560420	Operating Supplies	60,188	35,000	36,250	32,000	(3,000)	-8.57%
560421	Pipe & Accessories	7,044	4,800	4,800	2,800	(2,000)	-41.67%
560422	Construction Material	8,541	9,000	11,000	7,000	(2,000)	-22.22%
560440	Signal Repairs	32,456	24,000	24,000	26,000	2,000	8.33%
560441	Traffic Sign Material	70,922	57,000	61,500	62,500	5,500	9.65%
560442	Pre-emption Repairs	4,897	5,000	5,000	5,000	-	0.00%
	Total	2,002,848	2,064,252	2,007,034	2,044,094	(20,158)	-0.98%
Refuse (431210)							
511105	Salaries - Full Time	1,143,957	1,121,930	1,121,930	1,160,937	39,007	3.48%
511110	Salaries - Part Time	-	-	-	-	-	0.00%
511115	Salaries Overtime	94,517	60,035	60,035	75,000	14,965	24.93%
511125	Temporary Help	30,189	67,980	67,980	60,000	(7,980)	-11.74%
511130	On Call Pay	-	-	-	-	-	0.00%
511160	Incentive Awards	-	-	-	-	-	0.00%
512110	Fringe Benefits	581,770	464,319	464,319	482,631	18,312	3.94%
530113	Contract Services	20,713	20,000	20,000	20,000	-	0.00%
530835	City - County Contracts	428,871	450,000	450,000	450,000	-	0.00%
540102	Motor Pool Charges	267,325	309,679	403,796	408,763	99,084	32.00%
550430	Equipment Rental	29,609	35,000	35,000	35,000	-	0.00%
550797	Major Storm Expenses	-	-	-	-	-	0.00%
550806	Other Services	57,952	100,000	100,000	100,000	-	0.00%
550809	Commercial Recycling	-	8,000	8,000	8,000	-	0.00%
550820	Dues & Subscriptions	-	-	-	-	-	0.00%
560420	Operating Supplies	21,065	32,000	32,000	32,000	-	0.00%
	Total	2,675,968	2,668,943	2,763,060	2,832,332	163,389	6.12%

FY 2017 Adopted Budget - City of Fairfax, Virginia

Account #	Account Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Facilities Maintenance (431310)							
511105	Salaries - Full Time	481,294	495,728	495,728	515,711	19,983	4.03%
511115	Salaries Overtime	22,180	18,110	18,110	18,000	(110)	-0.61%
511125	Temporary Help	-	-	-	-	-	0.00%
511130	On-Call Pay	14,910	17,310	17,310	17,000	(310)	-1.79%
511180	Salary Reimbursement	(862)	-	-	-	-	0.00%
512110	Fringe Benefits	258,443	203,544	203,544	212,484	8,940	4.39%
530113	Contract Services	17,366	9,000	9,000	-	(9,000)	-100.00%
530350	Building Maintenance	455,244	(113,825)	(113,825)	10,000	123,825	108.79%
530356	Blenheim Maintenance	62,547	34,900	34,900	34,900	-	0.00%
530357	Green Acres Maintenance	121,876	115,500	115,500	115,500	-	0.00%
530358	Westmore School Maintenance	-	-	-	-	-	0.00%
530359	Comm. Appearance Committee	1,773	3,500	3,500	3,500	-	0.00%
530361	Stacey C. Sherwood Center	52,304	60,000	60,000	60,000	-	0.00%
530364	Fire Training Center	13,953	22,000	22,000	22,000	-	0.00%
530365	Property Yard	-	61,560	61,560	58,907	(2,653)	-4.31%
530366	City Hall	-	133,465	133,465	131,482	(1,983)	-1.49%
530367	Police Station	-	58,450	58,450	57,130	(1,320)	-2.26%
530368	Cemetery	-	6,000	6,000	6,000	-	0.00%
530369	Fire Station # 33	-	25,835	25,835	38,935	13,100	50.71%
530370	R A House	-	61,691	61,691	53,622	(8,069)	-13.08%
530371	Museum	-	36,971	36,971	35,071	(1,900)	-5.14%
530372	Sisson House	-	11,215	11,215	11,215	-	0.00%
530373	Old Town Hall	-	53,638	53,638	52,638	(1,000)	-1.86%
530374	Fire Station # 3	-	-	-	54,900	54,900	0.00%
540010	Transit & Wastewater Allocation	(264,411)	(256,780)	(256,780)	(310,425)	(53,645)	-20.89%
540102	Motor Pool Charges	14,442	14,403	6,090	6,165	(8,238)	-57.20%
550110	Utilities Expense	352,190	474,149	403,027	475,000	851	0.18%
550501	Travel & Training	485	-	-	-	-	0.00%
550806	Othe Services	(97)	-	-	-	-	0.00%
560110	Office Supplies	-	-	-	-	-	0.00%
560120	Small Equipment	-	-	-	-	-	0.00%
560210	Janitorial Supplies	25,859	31,000	31,000	-	(31,000)	-100.00%
560420	Operating Supplies	81,135	75,000	75,000	10,000	(65,000)	-86.67%
560422	Construction Material	-	-	-	-	-	0.00%
560430	Operating Material	-	-	-	-	-	0.00%
	Total	1,710,631	1,652,364	1,572,929	1,689,736	37,372	2.26%
Streets/ROW (431320)							
511105	Salaries - Full Time	260,011	265,350	265,350	273,876	8,526	3.21%
511110	Salaries - Part Time	22,680	23,476	23,476	24,625	1,149	4.90%
511115	Salaries Overtime	36,749	33,015	33,015	33,000	(15)	-0.05%
511125	Temporary Help	216,979	180,000	180,000	180,000	-	0.00%
511130	On Call Pay	-	-	-	-	-	0.00%
511135	Holidays Worked	-	-	-	-	-	0.00%
511160	Incentive Awards	-	-	-	-	-	0.00%
511180	Salary Reimbursement	-	-	-	-	-	0.00%
512110	Fringe Benefits	151,335	130,239	130,239	134,599	4,360	3.35%
530113	Contract Services	114,804	148,000	148,000	178,200	30,200	20.41%
540102	Motor Pool Charges	303,874	139,583	157,529	159,467	19,884	14.25%
550110	Utilities Expense	3,777	-	-	-	-	0.00%
550430	Equipment Rental	-	-	-	-	-	0.00%
550501	Travel & Training	309	1,700	1,700	2,500	800	47.06%
550806	Other Services	50,477	57,500	57,500	57,500	-	0.00%
550820	Dues & Subscriptions	-	-	-	-	-	0.00%
560351	Repair Parts	20,331	16,200	16,200	16,200	-	0.00%
560420	Operating Supplies	11,312	15,000	15,000	15,000	-	0.00%
560430	Operating Material	5,557	14,000	14,000	14,000	-	0.00%
560435	Soil & Mulch	907	1,000	1,000	1,000	-	0.00%
580108	Other Mach & Equip Replace	10,549	15,000	15,000	15,000	-	0.00%
	Total	1,209,651	1,040,063	1,058,009	1,104,968	64,905	6.24%

FY 2017 Adopted Budget - City of Fairfax, Virginia

Account #	Account Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Administration/Engineering/Transportation (431410)							
511105	Salaries - Full Time	749,306	635,820	635,820	756,347	120,527	18.96%
511110	Salaries - Part Time	-	-	-	-	-	0.00%
511115	Salaries Overtime	3,153	8,897	8,897	5,000	(3,897)	-43.80%
511125	Temporary Help	62,400	10,257	10,257	-	(10,257)	-100.00%
511130	On Call Pay	74	-	-	-	-	0.00%
511135	Holiday Worked	-	-	-	-	-	0.00%
511160	Incentive Awards	-	-	-	-	-	0.00%
511180	Salary Reimbursement	-	-	-	-	-	0.00%
512110	Fringe Benefits	307,228	259,054	259,054	308,087	49,033	18.93%
530113	Contract Services	22,852	30,000	30,000	20,000	(10,000)	-33.33%
540010	Transit & Wastewater Allocation	(189,022)	(160,957)	(160,957)	(236,364)	(75,407)	-46.85%
540102	Motor Pool Charges	25,311	30,822	19,178	19,413	(11,409)	-37.02%
550430	Equipment Rental	-	500	500	-	(500)	-100.00%
550501	Travel & Training	2,834	4,500	4,500	3,120	(1,380)	-30.67%
550807	Other Expenses	-	-	-	-	-	0.00%
550820	Dues & Subscriptions	50	8,346	8,346	8,330	(16)	-0.19%
560110	Office Supplies	5,192	4,200	4,200	5,020	820	19.52%
560120	Small Equipment	5,745	7,550	7,550	7,525	(25)	-0.33%
560420	Operating Supplies	1,182	3,525	3,525	3,525	-	0.00%
580208	New Other Mach & Equip	-	-	-	-	-	0.00%
	Total	996,305	842,514	830,870	900,002	57,488	6.82%
County Agent (431510)							
530835	City - County Contracts	42,409	48,298	46,042	50,039	1,741	3.60%
	Total	42,409	48,298	46,042	50,039	1,741	3.60%
Health Services (441110)							
530835	City - County Contracts	1,155,887	1,244,265	1,186,319	1,285,076	40,811	3.28%
	Total	1,155,887	1,244,265	1,186,319	1,285,076	40,811	3.28%
Commission For Women (441210)							
550501	Travel & Training	260	100	100	-	(100)	-100.00%
550601	General Sub/Contributions	-	-	-	-	-	0.00%
550720	Special Events	1,112	750	750	900	150	20.00%
550820	Dues & Subscriptions	100	125	125	125	-	0.00%
560110	Office Supplies	115	100	100	100	-	0.00%
	Total	1,587	1,075	1,075	1,125	50	4.65%
Community Services Board (441220)							
530835	City - County Contracts	1,389,544	1,510,434	1,442,464	1,691,995	181,561	12.02%
	Total	1,389,544	1,510,434	1,442,464	1,691,995	181,561	12.02%
Senior Citizen Tax/Rent Relief (441230)							
550760	Rent/Property Tax Relief	970,716	1,009,431	997,847	1,026,385	16,954	1.68%
	Total	970,716	1,009,431	997,847	1,026,385	16,954	1.68%
Human Services Coordinator (441240)							
511105	Salaries - Full Time	-	-	-	-	-	0.00%
511110	Salaries - Part Time	-	83,477	83,477	73,809	(9,668)	-11.58%
511125	Temporary Help	108,971	17,000	17,000	25,000	8,000	47.06%
511160	Incentive Awards	-	-	-	-	-	0.00%
512110	Fringe Benefits	8,789	24,209	24,209	22,544	(1,665)	-6.88%
550501	Travel & Training	336	200	200	650	450	225.00%
550820	Dues & Subscriptions	75	-	-	225	225	0.00%
560110	Office Supplies	55	150	150	150	-	0.00%
	Total	118,226	125,036	125,036	122,378	(2,658)	-2.13%

FY 2017 Adopted Budget - City of Fairfax, Virginia

Account #	Account Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Social Services (441250)							
530833	School Age Child Care	638,235	664,617	664,617	694,525	29,908	4.50%
530835	City - County Contracts	1,055,580	1,019,813	973,921	967,748	(52,065)	-5.11%
530839	Day Care Contract	9,268	9,500	9,500	10,295	795	8.37%
530841	Fastran	-	5,600	5,600	3,000	(2,600)	-46.43%
530842	Comprehensive Services Act	17,583	25,000	25,000	25,000	-	0.00%
530843	Community Health Care Network	41,548	57,363	57,363	59,944	2,581	4.50%
530844	Dental Clinic	1,329	1,500	1,500	1,500	-	0.00%
530845	Main Street Child Care	90,589	125,000	125,000	125,000	-	0.00%
530847	Indigent Burials	4,440	5,100	5,100	5,100	-	0.00%
530848	Christmas in April	5,000	5,000	5,000	5,000	-	0.00%
	Total	1,863,572	1,918,493	1,872,601	1,897,112	(21,381)	-1.11%
Recreation Administration (451110)							
511105	Salaries - Full Time	682,881	700,330	700,330	435,195	(265,135)	-37.86%
511110	Salaries - Part Time	101,133	96,302	96,302	69,472	(26,830)	-27.86%
511115	Salaries - Overtime	40,196	18,554	18,554	30,000	11,446	61.69%
511125	Temporary Help	438,408	406,961	406,961	452,000	45,039	11.07%
512110	Fringe Benefits	322,372	342,703	342,703	233,343	(109,360)	-31.91%
530113	Contract Services	325,094	280,923	266,847	281,692	769	0.27%
530350	Building Maintenance	-	-	-	-	-	0.00%
530351	Equipment Maintenance	1,767	1,400	1,400	1,900	500	35.71%
530521	Printing & Duplicating Expense	21,715	-	-	52,000	52,000	0.00%
530620	Advertising	74,065	79,082	74,728	16,508	(62,574)	-79.13%
540102	Motor Pool Charges	1,709	1,785	27,273	27,608	25,823	1446.67%
550110	Utilities Expense	81,707	82,809	93,792	101,871	19,062	23.02%
550314	Insurance	-	-	-	-	-	0.00%
550430	Equipment Rental	-	1,600	1,600	1,600	-	0.00%
550501	Travel & Training	8,650	7,447	8,647	7,280	(167)	-2.24%
550601	General Sub/Contributions	65,000	70,200	70,200	70,200	-	0.00%
550804	Processing Charge	-	-	-	-	-	0.00%
550806	Other Services	-	-	-	-	-	0.00%
550807	Other Expenses	110,350	107,702	91,302	97,208	(10,494)	-9.74%
550813	Discretionary Fund	-	200	200	100	(100)	-50.00%
550820	Dues & Subscriptions	2,278	5,435	6,870	4,097	(1,338)	-24.62%
560110	Office Supplies	9,096	10,000	10,000	8,025	(1,975)	-19.75%
560120	Miscellaneous Equipment	-	1,805	1,805	1,200	(605)	-33.52%
560210	Janitorial Supplies	-	325	-	-	(325)	-100.00%
560408	Food & Concessions	7,596	18,530	16,130	11,720	(6,810)	-36.75%
560416	Uniforms	5,992	6,224	5,984	6,998	774	12.44%
560420	Operating Supplies	9,982	10,435	14,970	19,450	9,015	86.39%
560430	Operating Material	-	-	-	-	-	0.00%
	Total	2,309,991	2,250,752	2,256,598	1,929,467	(321,285)	-14.27%

FY 2017 Adopted Budget - City of Fairfax, Virginia

Account #	Account Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Special Events (451220)							
511105	Salaries - Full Time	-	-	-	144,457	144,457	0.00%
511110	Salaries - Part Time	-	-	-	-	-	0.00%
511115	Salaries - Overtime	85,341	88,658	88,658	88,658	-	0.00%
511125	Temporary Help	13,538	25,525	25,525	35,000	9,475	37.12%
512110	Fringe Benefits	1,136	8,734	8,734	68,229	59,495	681.19%
530113	Contract Services	196,166	202,970	188,120	178,010	(24,960)	-12.30%
530351	Equipment Maintenance	479	2,000	2,000	2,000	-	0.00%
530620	Advertising	53,093	62,342	57,100	52,100	(10,242)	-16.43%
550430	Equipment Rental	36,377	33,040	33,040	33,040	-	0.00%
550501	Travel & Training	2,925	1,000	1,000	3,000	2,000	200.00%
550740	Fee Classes/Trips	-	-	-	-	-	0.00%
550804	Processing Charge	-	-	-	-	-	0.00%
550806	Other Services	-	293	293	-	(293)	-100.00%
550807	Other Expenses	61,334	56,394	56,394	46,394	(10,000)	-17.73%
550820	Dues & Subscriptions	150	500	500	500	-	0.00%
560110	Office Supplies	948	300	300	300	-	0.00%
560120	Miscellaneous Equipment	-	-	-	-	-	0.00%
560408	Food & Concessions	8,827	17,030	17,030	17,030	-	0.00%
560416	Clothing and Uniforms	4,081	3,500	3,500	3,500	-	0.00%
560420	Operating Supplies	7,777	21,430	21,430	11,430	(10,000)	-46.66%
560430	Operating Material	-	-	-	-	-	0.00%
	Total	472,172	523,716	503,624	683,648	159,932	30.54%
Parks and Recreation Facilities (451250)							
511105	Salaries - Full Time	-	-	-	137,413	137,413	0.00%
511110	Salaries - Part Time	-	-	-	-	-	0.00%
511115	Salaries - Overtime	2,911	4,455	4,455	4,920	465	10.44%
511125	Temporary Help	189,636	198,372	198,372	210,000	11,628	5.86%
511135	Holiday Pay	-	1,544	1,544	1,544	-	0.00%
511180	Salary Reimbursement	-	-	-	-	-	0.00%
512110	Fringe Benefits	15,931	15,634	15,634	72,463	56,829	363.50%
530113	Contract Services	53,033	62,302	62,302	61,200	(1,102)	-1.77%
530351	Equipment Maintenance	-	7,080	7,080	7,080	-	0.00%
530620	Advertising	29,231	18,926	18,926	19,128	202	1.07%
550110	Utilities Expense	13,535	15,363	15,363	15,363	-	0.00%
550430	Equipment Rental	-	-	-	-	-	0.00%
550501	Travel & Training	-	-	-	-	-	0.00%
550804	Processing Charge	(912)	-	-	-	-	0.00%
550806	Other Services	-	-	-	-	-	0.00%
550807	Other Expenses	5,106	4,826	4,826	1,000	(3,826)	-79.28%
560120	Misc Equipment	2,026	6,100	6,100	-	(6,100)	-100.00%
560210	Janitorial Supplies	570	4,000	4,000	4,000	-	0.00%
560408	Food and Concessions	-	7,000	-	-	(7,000)	-100.00%
560416	Clothing and Uniforms	-	2,300	2,300	2,300	-	0.00%
560420	Operating Supplies	3,780	4,000	4,000	4,000	-	0.00%
	Total	314,847	351,902	344,902	540,410	188,508	53.57%

FY 2017 Adopted Budget - City of Fairfax, Virginia

Account #	Account Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Park & Ball Field Maintenance (451340)							
511105	Salaries - Full Time	456,799	419,659	419,659	499,522	79,863	19.03%
511110	Salaries - Part Time	-	27,647	27,647	-	(27,647)	-100.00%
511115	Salaries - Overtime	58,738	49,993	49,993	50,000	7	0.01%
511125	Temporary Help	97,793	136,102	136,102	149,664	13,562	9.96%
511135	Holiday Worked	-	-	-	-	-	0.00%
511180	Salary Reimbursement	-	-	-	-	-	0.00%
512110	Fringe Benefits	235,918	191,839	191,839	218,494	26,655	13.89%
530113	Contract Services	118,383	128,635	113,385	123,100	(5,535)	-4.30%
530350	Building Maintenance	-	500	-	500	-	0.00%
530351	Equipment Maintenance	5,300	4,500	4,500	5,300	800	17.78%
530620	Advertising	1,885	3,562	1,562	3,500	(62)	-1.74%
540102	Motor Pool Charges	94,496	99,680	67,099	67,925	(31,755)	-31.86%
550110	Public Utilities	3,239	3,120	3,725	4,004	884	28.33%
550430	Equipment Rental	15,475	15,850	15,850	16,000	150	0.95%
550501	Travel & Training	4,869	2,000	3,600	3,200	1,200	60.00%
550807	Other Expenses	2,159	6,200	8,200	8,000	1,800	29.03%
550820	Dues & Subscriptions	1,415	375	1,415	1,540	1,165	310.67%
560110	Office Supplies	601	500	500	500	-	0.00%
560120	Miscellaneous Equipment	44,408	12,720	21,220	28,200	15,480	121.70%
560210	Janitorial Supplies	8,640	12,898	12,898	13,100	202	1.57%
560351	Repair Parts	14,377	12,000	12,000	12,000	-	0.00%
560353	Tires and Accessories	-	320	-	-	(320)	-100.00%
560416	Uniforms	12,095	9,915	11,915	10,800	885	8.93%
560420	Operating Supplies	24,247	17,500	17,500	19,000	1,500	8.57%
560422	Construction Material	3,858	8,000	6,000	8,000	-	0.00%
560424	Concrete	1,469	2,000	3,000	5,000	3,000	150.00%
560430	Operating Materials	50,644	43,480	49,980	48,000	4,520	10.40%
560435	Soil & Mulch	25,219	52,275	45,275	45,600	(6,675)	-12.77%
560501	Chemicals	16,428	18,000	21,650	30,500	12,500	69.44%
	Total	1,298,455	1,279,270	1,246,514	1,371,449	92,179	7.21%
Library (451410)							
530835	City - County Contracts	778,578	801,947	764,447	831,638	29,691	3.70%
	Total	778,578	801,947	764,447	831,638	29,691	3.70%
Historic Resources (451420)							
511105	Salaries - Full Time	227,023	228,009	228,009	231,087	3,078	1.35%
511110	Salaries - Part Time	119,297	124,170	124,170	127,098	2,928	2.36%
511115	Salaries Overtime	926	724	724	725	1	0.14%
511125	Temporary Help	8,637	7,500	7,500	7,500	-	0.00%
511130	On Call Pay	233	200	200	200	-	0.00%
511135	Holiday Worked	3,097	2,700	2,700	2,700	-	0.00%
512110	Fringe Benefits	113,160	127,300	127,300	130,392	3,092	2.43%
530113	Contract Services	37,747	26,000	26,000	26,000	-	0.00%
530521	Printing & Duplicating Expense	5,471	3,600	3,600	3,600	-	0.00%
530620	Advertising	14,035	13,000	13,000	13,000	-	0.00%
540102	Motor Pool Charges	3,465	3,000	-	-	(3,000)	-100.00%
550470	Rental Expense	13,025	11,900	11,900	11,900	-	0.00%
550501	Travel & Training	679	1,500	1,500	1,500	-	0.00%
550720	Special Events	1,355	1,500	1,500	1,500	-	0.00%
550722	Civil War Day - Other	12,721	8,000	8,000	8,000	-	0.00%
550723	Museum Shop	7,333	8,000	8,000	8,000	-	0.00%
550724	Museum Exhibitions	6,319	8,000	8,000	8,000	-	0.00%
550726	Museum Collections Manage.	6,026	8,000	8,000	8,000	-	0.00%
550728	Collection Acquisition	239	3,000	3,000	3,000	-	0.00%
550729	Museum Programming	3,416	3,000	3,000	3,000	-	0.00%
550820	Dues & Subscriptions	1,724	3,000	3,000	3,000	-	0.00%
560110	Office Supplies	8,635	9,500	9,500	9,500	-	0.00%
560120	Small Equipment	5,979	1,000	1,000	1,000	-	0.00%
560420	Operating Supplies	1,560	-	-	-	-	0.00%
	Total	602,102	602,603	599,603	608,702	6,099	1.01%

FY 2017 Adopted Budget - City of Fairfax, Virginia

Account #	Account Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Planning & Design Review (461110)							
511105	Salaries - Full Time	713,473	929,643	929,643	938,513	8,870	0.95%
511110	Salaries - Part Time	85,329	44,524	44,524	51,921	7,397	16.61%
511115	Salaries - Overtime	98	176	176	-	(176)	-100.00%
511125	Temporary Help	2,691	12,172	12,172	12,000	(172)	-1.41%
511160	Incentive Awards	-	-	-	-	-	0.00%
512110	Fringe Benefits	310,893	389,788	389,788	397,246	7,458	1.91%
530113	Contract Services	123,874	11,000	11,000	86,000	75,000	681.82%
530620	Advertising	3,357	4,800	4,800	4,800	-	0.00%
540010	Transit & Wastewater Allocation	-	-	-	-	-	0.00%
550501	Travel & Training	3,665	4,000	4,000	4,000	-	0.00%
550806	Other Services	3,667	5,000	5,000	5,000	-	0.00%
550820	Dues & Subscriptions	-	-	-	-	-	0.00%
560110	Office Supplies	1,979	4,700	4,700	4,700	-	0.00%
580203	Office Equipment	-	-	-	-	-	0.00%
	Total	1,249,026	1,405,803	1,405,803	1,504,181	98,378	7.00%
Economic Development (461210)							
511105	Salaries - Full Time	95,571	99,324	99,324	100,674	1,350	1.36%
511110	Salaries- Part Time	-	-	-	-	-	0.00%
511115	Salaries - Overtime	-	-	-	-	-	0.00%
511135	Holiday Worked	-	-	-	-	-	0.00%
512110	Fringe Benefits	45,159	40,239	40,239	40,957	718	1.78%
530113	Contract Services	70,557	23,000	27,164	27,164	4,164	18.10%
530620	Advertising	10,013	25,000	20,000	25,000	-	0.00%
540102	Motor Pool Charges	-	-	-	-	-	0.00%
550501	Travel & Training	6,080	5,000	5,000	2,500	(2,500)	-50.00%
550624	Economic Development Auth.	30,000	355,000	355,000	140,000	(215,000)	-60.56%
550820	Dues & Subscriptions	2,943	4,800	4,820	4,820	20	0.42%
560110	Office Supplies	2,177	1,000	1,000	1,000	-	0.00%
	Total	262,500	553,363	552,547	342,115	(211,248)	-38.18%
Current Planning (461220)							
511105	Salaries - Full Time	518,853	548,317	548,317	547,119	(1,198)	-0.22%
511110	Salaries - Part Time	760	1,000	1,000	-	(1,000)	-100.00%
511115	Salaries - Overtime	-	9,055	9,055	4,500	(4,555)	-50.30%
511125	Temporary Help	10,062	-	-	-	-	0.00%
511180	Salary Reimbursement	-	-	-	-	-	0.00%
512110	Fringe Benefits	230,998	223,106	223,106	222,928	(178)	-0.08%
530113	Contract Services	52,404	62,000	62,000	62,000	-	0.00%
530620	Advertising	2,060	2,200	2,200	2,200	-	0.00%
540102	Motor Pool Charges	6,539	2,062	1,554	1,573	(489)	-23.71%
550470	Rental Expense	-	-	-	-	-	0.00%
550501	Travel & Training	948	3,000	3,000	3,000	-	0.00%
550807	Other Expenses	-	-	-	-	-	0.00%
550820	Dues & Subscriptions	2,150	2,600	2,600	2,600	-	0.00%
560110	Office Supplies	3,717	5,000	5,000	5,000	-	0.00%
560120	Small Equipment	-	-	-	-	-	0.00%
580208	Renaissance Housing Corporation	50,000	100,000	100,000	150,000	50,000	50.00%
	Total	878,491	958,340	957,832	1,000,920	42,580	4.44%

FY 2017 Adopted Budget - City of Fairfax, Virginia

Account #	Account Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
School Board (481110)							
511105	Salaries - Full Time	86,100	92,034	90,000	90,601	(1,433)	-1.56%
511110	Salaries - Part Time	183,076	177,575	177,575	181,653	4,078	2.30%
511115	Salaries - Overtime	-	-	-	-	-	0.00%
511125	Temporary Help	28,961	29,486	30,000	30,075	589	2.00%
512110	Fringe Benefits	87,795	88,273	88,273	89,937	1,664	1.89%
530113	Contract Services	396,231	430,698	409,304	431,500	802	0.19%
550501	Travel & Training	9,300	15,500	15,000	15,500	-	0.00%
550601	General Sub/Contrib.	30,420	30,420	20,420	20,420	(10,000)	-32.87%
550806	Other Services	13,310	11,200	11,200	11,200	-	0.00%
550820	Dues & Subscriptions	8,269	12,355	12,255	12,355	-	0.00%
560110	Office Supplies	2,429	5,000	5,000	5,000	-	0.00%
	Total	845,891	892,541	859,027	888,241	(4,300)	-0.48%
Contracted Instruction Costs (481220)							
530835	City - County Contracts	45,389,893	46,088,864	45,688,864	47,210,719	1,121,855	2.43%
	Total	45,389,893	46,088,864	45,688,864	47,210,719	1,121,855	2.43%
Fixed Charges (481340)							
550314	Fixed Charges	-	-	-	-	-	0.00%
	Total	-	-	-	-	-	0.00%
School Capital Outlay (481350)							
580211	Improvements	20,000	20,000	20,000	20,000	-	0.00%
	Total	20,000	20,000	20,000	20,000	-	0.00%
School - Uses / Principal From Capital Leases (481710)							
580620	Uses on School Financing	400,160	412,460	412,460	425,580	13,120	3.18%
	Total	400,160	412,460	412,460	425,580	13,120	3.18%
School Debt Service (481710)							
590105	Principal	4,121,000	3,501,450	3,501,450	3,588,350	86,900	2.48%
590110	Interest	2,854,400	2,643,990	2,643,990	2,505,310	(138,680)	-5.25%
	Total	6,975,400	6,145,440	6,145,440	6,093,660	(51,780)	-0.84%
School Interest on Capital Leases (481710)							
590125	Interest on School Financing	182,516	170,022	170,022	157,121	(12,901)	-7.59%
	Total	182,516	170,022	170,022	157,121	(12,901)	-7.59%
Wage Adjustments (415456)							
511196	Pay Study Impact	-	-	-	200,000	200,000	0.00%
511198	Salary Vacancy Factor	-	(120,735)	-	(213,724)	(92,989)	-77.02%
512110	Salary Vacancy Factor	-	(3,673)	-	(30,000)	(26,327)	-716.77%
	Total	-	(124,408)	-	(43,724)	80,684	64.85%
Budget Cut Clearing Account (415499)							
591099	Budget Cut	-	(268,775)	(129,716)	(47,266)	221,509	82.41%
	Total	-	(268,775)	(129,716)	(47,266)	221,509	82.41%
Regional Agencies (431520)							
550601	General Sub/Contributions	160,082	161,932	161,932	166,227	4,295	2.65%
	Total	160,082	161,932	161,932	166,227	4,295	2.65%

FY 2017 Adopted Budget - City of Fairfax, Virginia

Account #	Account Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Contingent Reserve (415460)							
550891	Contingent Reserve	-	75,000	10,000	75,000	-	0.00%
	Total	-	75,000	10,000	75,000	-	0.00%
General Debt Service (491710)							
590105	Principal	407,000	1,189,550	1,189,550	1,237,650	48,100	4.04%
590110	Interest	442,501	409,386	409,386	368,756	(40,630)	-9.92%
590120	Bond Issuance / Credit Line Costs	-	-	-	-	-	0.00%
590132	Escrow Fee	4,350	-	-	-	-	0.00%
590140	Arbitrage Expense	2,600	-	-	-	-	0.00%
	Total	856,451	1,598,936	1,598,936	1,606,406	7,470	0.47%
Interest on Capital Leases (491720)							
590125	Interest on Capital Leases	1,755,910	1,859,469	1,859,469	1,806,373	(53,096)	-2.86%
590140	Arbitrage Expense	-	-	-	-	-	0.00%
	Total	1,755,910	1,859,469	1,859,469	1,806,373	(53,096)	-2.86%
Uses / Principal From Capital Leases (491730)							
530113	Contract Services	(10,000)	-	-	-	-	0.00%
580620	Uses From Capital Leases	2,911,328	2,902,973	2,902,973	3,024,301	121,328	4.18%
590140	Arbitrage Expense	1,250	-	-	-	-	0.00%
	Total	2,902,578	2,902,973	2,902,973	3,024,301	121,328	4.18%
Transfers (491910)							
591320	Transfer to Capital Projects	4,494,555	5,008,106	5,008,106	6,491,167	1,483,061	29.61%
591340	Transfer to Stormwater Fund	1,103,202	1,128,033	1,215,396	1,321,090	193,057	17.11%
591360	Transfer to Old Town District Fund	184,255	187,931	190,684	190,651	2,720	1.45%
591370	Transfer to Transport. Tax Fund	1,126,258	1,350,389	1,545,343	1,775,364	424,975	31.47%
591512	Transfer to Water Fund	-	-	-	-	-	0.00%
591618	Transfer to Transit Fund	-	-	-	-	-	0.00%
	Total	6,908,270	7,674,459	7,959,530	9,778,272	2,103,813	27.41%
Total General Fund		\$ 128,894,460	\$ 130,464,803	\$ 130,176,994	\$ 135,515,132	\$ 5,050,330	3.87%

Wastewater Fund

FY 2017 Adopted Budget - City of Fairfax, Virginia

City of Fairfax, Virginia FY 2017 Wastewater Fund Budget Summary

	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>FY 2016 Estimate</u>	<u>FY 2017 Adopted</u>	<u>Variance to Budget \$</u>	<u>Variance to Budget %</u>
Revenues						
Operating Revenues	\$ 5,297,081	\$ 5,670,428	\$ 5,670,428	\$ 6,095,710	\$ 425,282	7.50%
Availability Charges	387,954	325,000	325,000	325,000	-	0.00%
Other Revenues						
Interest	24,836	15,000	24,000	24,000	9,000	60.00%
Miscellaneous / Financing	13,396	-	-	-	-	0.00%
Reimbursements	373,949	403,397	373,966	373,966	(29,431)	-7.30%
Subtotal Other Revenues	412,181	418,397	397,966	397,966	(20,431)	-4.88%
Other Financing Sources	-	4,795,000	4,795,000	5,799,000	1,004,000	20.94%
Total Revenues	\$ 6,097,216	\$ 11,208,825	\$ 11,188,394	\$ 12,617,676	\$ 1,408,851	12.57%
Expenses						
Operating Expenses						
Annual Wastewater Treatment	\$ 1,648,895	\$ 2,100,000	\$ 2,100,000	\$ 2,100,000	\$ -	0.00%
CIP Payments - Fairfax County	-	3,370,000	3,370,000	4,019,000	649,000	19.26%
Capital Projects	169,298	1,425,000	1,425,000	1,780,000	355,000	24.91%
Line Maintenance	815,049	928,858	989,186	1,038,546	109,688	11.81%
Administrative & Engineering	946,979	933,688	924,942	913,164	(20,524)	-2.20%
Subtotal Operating Costs	3,580,221	8,757,546	8,809,127	9,850,710	1,093,164	12.48%
Other Expenses						
Debt Service	1,374,096	1,866,494	1,866,494	1,866,949	455	0.02%
Subtotal Other Expenses	1,374,096	1,866,494	1,866,494	1,866,949	455	0.02%
Total Expenses	\$ 4,954,317	\$ 10,624,040	\$ 10,675,621	\$ 11,717,659	\$ 1,093,619	10.29%
Cash Balance - June 30	\$ 15,022,728	\$ 9,473,295	\$ 15,535,501	\$ 16,435,518		
Total FTE	8.2	9.2	8.4	8.4		

FY 2017 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Wastewater Services
DEPARTMENT: Utilities
DIVISION OR ACTIVITY: County Wastewater Treatment Contract

BUDGET COMMENTS:

An increase of \$649,000, or 11.9 % from the FY 2016 Adopted Budget is necessary to fund the FY 2017 Adopted Budget. Notable adjustments include:

- **Annual Wastewater Treatment**
The contracted amount for the Wastewater treatment with Fairfax County is projected to remain flat.
- **CIP Payments – Fairfax County**
The Capital Improvement is based on the County’s projections for the cost of the upgrades to the Noman M. Cole Wastewater Treatment plant. Major plant upgrades are required due to an EPA mandated nitrogen reduction program and plant renovations. The City’s share of the total capital cost when finalized will be about 6.0 %, which equates to the percentage of total capacity that the City owns at the Noman M. Cole Wastewater Treatment Plant. Renovation and construction costs are contingent upon the final scope of work and construction change orders over a projected 16 year period.

Cost Center 435110: County Wastewater Treatment Contract

Title	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
County Charges - Operating	\$ 1,648,895	\$ 2,100,000	\$ 2,100,000	\$ 2,100,000	\$ -	0.00%
County Charges - Capital	-	3,370,000	3,370,000	4,019,000	649,000	19.26%
Total	\$ 1,648,895	\$ 5,470,000	\$ 5,470,000	\$ 6,119,000	\$ 649,000	11.86%

PROGRAM:

Wastewater originating in the City's Wastewater system is treated by Fairfax County in its Noman M. Cole, Jr., Pollution Control Plant by a contractual agreement that provides a guaranteed treatment capacity for the City.

GOAL:

To ensure effective Wastewater services to city customers and to make sure treatment capacity is available for future use by administering the wastewater treatment contract with Fairfax County.

OBJECTIVES:

- To determine how much capacity is available for future use by measuring and monitoring city wastewater flows to Fairfax County’s Noman M. Cole, Jr. Pollution Control Plant and make recommendations to purchase additional capacity if necessary.
- To monitor the city’s payments to the county for treatment, capital improvement, operations and maintenance costs to ensure costs to city customers are accurate and properly prorated.

SERVICES AND PRODUCTS:

- Wastewater metering stations, treatment and disposal of wastewater for City residents and businesses and to protect the Chesapeake Bay.

FY 2017 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Wastewater Services
DEPARTMENT: Utilities
DIVISION OR ACTIVITY: County Wastewater Treatment Contract

Performance Measures:

Indicators	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted
Output Measures				
Rolling average daily flow (Millions Gallons Daily–MGD)	3.2	3.2	3.3	3.4
Outcome Measures				
% Utilization 4.2 MGD Avg Capacity	76%	76%	79%	81%

FY 2017 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Wastewater Services
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Wastewater Line Maintenance

BUDGET COMMENTS:

An increase of \$464,688 or 19.7% from the FY 2016 Adopted Budget is necessary to fund the FY 2017 Adopted Budget. Notable adjustments include:

- **Purchased Services, increase of \$14,000 or 13.9%**
 - Additional Eleven Oaks Pump Station.
 - Replace TV Camera Unit to inspect sewer mains.
- **Capital Outlay, increase of \$355,000 or 24.9%**
 - The detail for Wastewater capital projects is provided in the Capital Budget Section G.

Cost Center 435120: Wastewater Line Maintenance

Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Salaries	\$ 483,776	\$ 494,989	\$ 500,838	\$ 538,021	\$ 43,032	8.69%
Fringe Benefits	172,603	187,869	187,869	183,360	(4,509)	-2.40%
Purchased Services	47,960	101,000	101,000	115,000	14,000	13.86%
Internal Services	-	-	54,478	55,166	55,166	0.00%
Other Charges	23,595	26,500	26,500	28,500	2,000	7.55%
Supplies & Materials	87,115	118,500	118,500	118,500	-	0.00%
Capital Outlay	169,298	1,425,000	1,425,000	1,780,000	355,000	24.91%
Total	\$ 984,347	\$ 2,353,858	\$ 2,414,186	\$ 2,818,546	\$ 464,688	19.74%

PROGRAM:

Wastewater conveyance pipelines and facilities are maintained and rehabilitated by the Wastewater Support Services Division (WSSD) of the Public Works Department.

GOAL:

To provide reliable wastewater service by inspecting, cleaning, repairing and rehabilitating the city's wastewater pumping and gravity conveyance network.

OBJECTIVES:

- To minimize the number of wastewater service line backups to less than two per fiscal year
- To minimize the number of wastewater overflows to the environment to less than two per fiscal year
- To reduce excessive inflow and infiltration (I/I) by ten percent from FY 2013, the base year.
- To perform preventive maintenance flushing of 50% of the wastewater system per year.
- To perform preventive maintenance video recording of 25% of the wastewater system per year.

FY 2017 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Wastewater Services
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Wastewater Line Maintenance

SERVICES AND PRODUCTS:

- Provide well-maintained and unobstructed wastewater conveyance pipelines
- Minimize backups and overflows
- Inspect and resolve wastewater pipelines exhibiting grease and blockage
- Respond to and resolve odor control issues

PERFORMANCE MEASURES:

Indicators	FY 2015 Actual	FY 2016 Estimated	FY 2017 Projected
Output Measures			
Sanitary Sewer Lining – 10” & under (lf)	2,000	5,000	6,000
Sanitary Sewer Lining – over 10” (lf)	0	1,200	1,000
Manholes Rehabilitated (lf)	0	1,300	650
Number of wastewater overflows	1	0	0
Number of wastewater service line backups	0	0	0

Performance Measurement Results:

- Daily/Weekly preventive maintenance of the five pump stations
- 24/7 alarm monitoring of the five pump stations
- TV'd 84,046 linear ft of wastewater pipe
- Flushed 466,224 linear ft of wastewater pipe
- Marked 2,568 Miss Utility tickets
- Oversight of CIP wastewater lining contractors
- Mowed and maintained sewer easements
- Oversight of CIP wastewater repair and replacement
- Schedule repair and maintenance on ten pump motors
- Schedule repair and maintenance on five generators (1 on each pump house)
- Respond to Emergency Miss Utility Tickets 24/7
- Grounds and building maintenance of five pump station facilities

FY 2017 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Wastewater Services
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Wastewater Line Maintenance

Personnel Classification	Grade	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>
Superintendent	25	0.50	0.50	0.25	0.25
Crew Supervisor	18	1.00	1.00	1.00	1.00
Utility Worker III	13	1.00	1.00	1.00	1.00
Utility Line Technician	13	1.00	1.00	1.00	1.00
Wastewater Equipment Operator	12	-	1.00	1.00	1.00
Utility Technician	11	-	1.00	1.00	1.00
Utility Worker II	10	1.00	1.00	1.00	1.00
Utility Technician	9	1.00	1.00	1.00	1.00
Utility Worker I	9	1.00	-	-	-
Total FTE		6.50	7.50	7.25	7.25

FY 2017 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Wastewater Services
DEPARTMENT: Utilities
DIVISION OR ACTIVITY: Wastewater Administration

BUDGET COMMENTS:

The FY 2017 Adopted Budget reflects a reduction of \$20,524 or 2.2% from the FY 2016 Adopted Budget. Notable adjustments include:

- **Salaries, decrease of \$42,439 or 40.8%**
 - Staffing has been reduced by .25 FTE.
- **Fringe Benefits, decrease of \$16,956 or 40.3%**
 - Staffing has been reduced by .25 FTE.
- **Other Charges, increase of \$49,750 or 24.8%**
 - Reflective of historical costs.

Cost Center 435130: Wastewater Administration & Engineering

Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Salaries	\$ 47,015	\$ 104,106	\$ 104,106	\$ 61,667	\$ (42,439)	-40.77%
Fringe Benefits	15,241	42,044	33,298	25,088	(16,956)	-40.33%
Purchased Services	6,327	13,000	13,000	11,404	(1,596)	-12.28%
Internal Services (Motor Pool)	629,315	572,238	572,238	563,855	(8,383)	-1.46%
Other Charges	248,800	200,550	200,550	250,300	49,750	24.81%
Supplies & Materials	281	1,750	1,750	850	(900)	-51.43%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 946,979	\$ 933,688	\$ 924,942	\$ 913,164	\$ (20,524)	-2.20%

PROGRAM:

Wastewater service management and administration are provided by the Department of Public Works but no longer include utility billing. Customer service, customer issue resolution, general administration, and engineering review are to be provided by Public Works as an in-kind service.

GOAL:

To provide effective leadership, managerial, administrative and engineering support to the Wastewater line maintenance division in order to enhance department performance. To strengthen environmental sustainability and meet the City's goal of providing unsurpassed user-friendly, customer-focused business practices.

FY 2017 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Wastewater Services
DEPARTMENT: Utilities
DIVISION OR ACTIVITY: Wastewater Administration

OBJECTIVES:

- To monitor and ensure efficient utility billing for Wastewater customers by Fairfax Water the City’s out source for these services.
- To review site plans submitted by developers within 7 business days of submittal
- To manage new connections to the wastewater system
- To provide “Capacity Management” via managing wastewater conveyance to Fairfax County and a life-cycle cost basis for the wastewater Capital Improvement Program
- To have a strong safety program resulting in zero “lost time” accidents for the Department

SERVICES AND PRODUCTS:

- Administrative services for Wastewater Services Section
- Monitoring Utility Billing Quality and cost effectiveness
- Wastewater emergency response assistance
- Wastewater conveyance and service connection Information Management
- Asset Management support via GIS
- Records Management

PERFORMANCE MEASURES:

Indicators	FY 2014 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Projected
Output Measures				
Site Plans reviewed	37	33	33	30

FY 2017 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Wastewater Services
DEPARTMENT: Utilities
DIVISION OR ACTIVITY: Wastewater Administration

Personnel Classification	Grade	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>FY 2016 Estimate</u>	<u>FY 2017 Adopted</u>
Director of Public Works	**	0.10	0.10	0.10	0.10
Director of Utilities	**	-	-	-	-
City Engineer	26	0.10	0.10	0.10	0.10
Assistant Director of Utilities	24	-	-	-	-
Stormwater Res Engineer	23	0.30	0.30	0.10	0.10
Assistant Stormwater Res Engineer		0.30	0.30	0.30	0.30
Util. Const. Projects Coord.	18	-	-	-	-
Facilities Inspectors	17	0.40	0.40	-	-
Utility Billing & System Spec.	15	-	-	-	-
Administrative Assistant IV	14	0.50	0.50	0.50	0.50
Utility Billing Clerk	13	-	-	-	-
Total FTE		1.70	1.70	1.10	1.10

FY 2017 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Wastewater Services
DEPARTMENT: Utilities
DIVISION OR ACTIVITY: Wastewater Debt Service

BUDGET COMMENTS:

There are no material budget adjustments from the FY 2016 Adopted Budget for the FY 2017 Adopted Budget.

Cost Center 435710: Wastewater Debt Service

Title	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Debt Service	\$ 1,374,096	\$ 1,866,494	\$ 1,866,494	\$ 1,866,949	\$ 455	0.02%
Total	\$ 1,374,096	\$ 1,866,494	\$ 1,866,494	\$ 1,866,949	\$ 455	0.02%

PROGRAM:

General revenue bonds and resulting debt service are required, after City Council approval, for projects too large to be funded by current user fee revenues. Such capitalized projects will have a long-term public benefit and ensure adequate capacity for current and future customers.

GOAL:

To ensure an adequate and efficient wastewater conveyance system, that is financially secure, by paying principal and interest (debt service) for bond proceeds issued by the VRA to the City to pay for completed treatment improvements upgrades at Noman Cole, Jr., Pollution Control Plant and the City's pumping and collection service area.

OBJECTIVE:

- Retire Debt

SERVICES AND PRODUCTS:

- Payment of principal and interest on debt to bond holders.

Lease Financing for Utility Improvements
Principal and Interest, 10-1; Interest, 4-1

Payments During Year

YEAR ENDING JUNE 30	<u>PRINCIPAL</u>	<u>NET INTEREST</u>	<u>TOTAL REQUIREMENT</u>
2017	535,000	1,331,949	1,866,949
2018	565,000	1,305,224	1,870,224
2019	595,000	1,275,064	1,870,064
2020	625,000	1,243,344	1,868,344
2021	660,000	1,209,934	1,869,934
2022	685,000	1,176,552	1,861,552
2023	705,000	1,142,904	1,847,904
2024	730,000	1,106,770	1,836,770
2025	755,000	1,068,073	1,823,073
2026	785,000	1,026,710	1,811,710
2027	815,000	980,721	1,795,721
2028	850,000	930,437	1,780,437
2029	880,000	878,189	1,758,189
2030	920,000	823,829	1,743,829
2031	955,000	767,197	1,722,197
2032	995,000	707,797	1,702,797
2033	1,035,000	645,474	1,680,474
2034	1,080,000	580,542	1,660,542
2035	1,125,000	512,852	1,637,852
2036	1,170,000	442,392	1,612,392
2037	1,220,000	369,012	1,589,012
2038	1,270,000	292,574	1,562,574
2039	1,320,000	213,066	1,533,066
2040	1,375,000	130,325	1,505,325
2041	1,435,000	44,053	1,479,053
Total	\$ 23,085,000	\$ 20,204,980	\$ 43,289,980

Purpose: Financing capital improvements to the Wastewater System
Principal Amount: \$24,080,000
Date of Issue: November 2010
Collateral: Wastewater Fund reserves

FY 2017 Adopted Budget - City of Fairfax, Virginia

Wastewater Fund Expense Detail

Account	Account Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
County Wastewater Treatment Contract (435110)							
530835	City-County Contracts - O&M	\$ 1,648,895	\$ 2,100,000	\$ 2,100,000	\$ 2,100,000	\$ -	0.00%
530835	City-County Contracts - CIP	-	3,370,000	3,370,000	4,019,000	649,000	19.26%
	Subtotal	1,648,895	5,470,000	5,470,000	6,119,000	649,000	11.86%
Wastewater Line Maintenance (435120)							
511105	Salaries - Full Time	370,039	456,451	417,300	430,483	(25,968)	-5.69%
511115	Salaries - Overtime	79,190	25,000	60,000	79,000	54,000	216.00%
511130	On Call Pay	27,211	12,000	22,000	27,000	15,000	125.00%
511135	Holiday Worked	135	1,538	1,538	1,538	-	0.00%
511160	Incentive Awards	-	-	-	-	-	0.00%
511165	Annual Accrual	7,201	-	-	-	-	0.00%
511180	Salary Reimbursement	(2,999)	-	-	-	-	0.00%
512110	Fringe Benefits	172,603	187,869	187,869	183,360	(4,509)	-2.40%
530113	Contract Services	21,299	25,000	25,000	39,000	14,000	56.00%
530350	Building Maintenance	643	2,500	2,500	2,500	-	0.00%
530351	Equipment Maintenance	26,018	73,500	73,500	73,500	-	0.00%
540102	Motor Pool Charges	-	-	54,478	55,166	55,166	0.00%
550110	Utilities Expense	14,423	14,000	14,000	14,000	-	0.00%
550430	Equipment Rental	8,147	10,500	10,500	10,500	-	0.00%
550501	Travel & Training	1,025	2,000	2,000	4,000	2,000	100.00%
550731	Employee Awards	-	-	-	-	-	0.00%
560110	Office Supplies	105	1,000	1,000	1,000	-	0.00%
560420	Operating Supplies	22,539	28,500	28,500	28,500	-	0.00%
560430	Operating Materials	21,043	24,000	24,000	24,000	-	0.00%
560501	Chemicals - Other	43,428	65,000	65,000	65,000	-	0.00%
580105	Vehicle Replacement	-	-	-	-	-	0.00%
580108	OT Drainage Improvements	-	75,000	75,000	-	(75,000)	-100.00%
580410	Utility Engineering	-	-	-	-	-	0.00%
580428	Sewage Pump Station Rehab	48,715	40,000	40,000	30,000	(10,000)	-25.00%
580429	Sewer Rehab at Creek Cross.	-	-	-	-	-	0.00%
580441	Sewer Lining	848	450,000	450,000	460,000	10,000	2.22%
580440	Sewer Trunk Lining-pipes over 10 in	-	250,000	250,000	500,000	250,000	100.00%
580442	Manhole Rehab	-	90,000	90,000	120,000	30,000	33.33%
580443	Sewer Trunk Line Evaluation	37,644	300,000	300,000	300,000	-	0.00%
580444	SCADA	-	-	-	-	-	0.00%
580448	Geographical Information System	-	120,000	120,000	120,000	-	0.00%
580449	Collection System Repair & Replacement	82,091	100,000	100,000	100,000	-	0.00%
580450	Pump Station Containment	-	-	-	50,000	50,000	0.00%
580451	Stream Easment Encasement Project	-	-	-	50,000	50,000	0.00%
580452	Mobilized Video Camera Equipment	-	-	-	50,000	50,000	0.00%
	Subtotal	981,348	2,353,858	2,414,186	2,818,546	464,688	19.74%

FY 2017 Adopted Budget - City of Fairfax, Virginia

Wastewater Fund Expense Detail

Account	Account Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
<u>Administration & Engineering (435130)</u>							
511105	Salaries - Full Time	46,947	104,106	104,106	61,667	(42,439)	-40.77%
511115	Salaries - Overtime	68	-	-	-	-	0.00%
511125	Tempoary Help	-	-	-	-	-	0.00%
511160	Incentive Awards	-	-	-	-	-	0.00%
511198	Salary Vacancy Factor	-	-	-	-	-	0.00%
512110	Fringe Benefits	15,241	42,044	33,298	25,088	(16,956)	-40.33%
530113	Contract Services	6,327	13,000	13,000	11,404	(1,596)	-12.28%
540060	Management Fee	579,964	559,675	559,675	561,972	2,297	0.41%
540102	Motor Pool Charges	49,351	12,563	12,563	1,883	(10,680)	-85.01%
550501	Travel & Training	-	550	550	300	(250)	-45.45%
550806	Other Services	248,800	200,000	200,000	250,000	50,000	25.00%
550820	Dues & Subscriptions	-	150	150	-	(150)	-100.00%
560110	Office Supplies	281	1,600	1,600	850	(750)	-46.88%
580410	Utility Engineering	-	-	-	-	-	0.00%
	Subtotal	946,979	933,688	924,942	913,164	(20,524)	-2.20%
<u>Debt Service (435710)</u>							
590105	Principal	-	510,000	510,000	535,000	25,000	4.90%
590110	Interest	1,374,096	1,356,494	1,356,494	1,331,949	(24,546)	-1.81%
	Subtotal	1,374,096	1,866,494	1,866,494	1,866,949	455	0.02%
Total Wastewater Fund		\$ 4,951,318	\$ 10,624,040	\$ 10,675,621	\$ 11,717,659	\$ 1,093,619	10.29%

TRANSIT FUND

FY 2017 Adopted Budget - City of Fairfax, Virginia

City of Fairfax, Virginia FY 2017 Transit Fund Budget Summary

	<u>FY 2015</u> <u>Actual</u>	<u>FY 2016</u> <u>Budget</u>	<u>FY 2016</u> <u>Estimate</u>	<u>FY 2017</u> <u>Adopted</u>	<u>Variance to</u> <u>Budget \$</u>	<u>Variance to</u> <u>Budget %</u>
Revenues						
Local Revenues						
CUE Bus Receipts	\$ 581,394	\$ 600,000	\$ 550,000	\$ 550,000	\$ (50,000)	-8.33%
Advertising	3,357	10,000	4,000	4,000	(6,000)	-60.00%
Farewheels	416	1,000	1,000	500	(500)	-50.00%
Charter Services	4,110	6,000	4,500	4,500	(1,500)	-25.00%
Miscellaneous	-	-	-	-	-	0.00%
Total Local Revenues	589,277	617,000	559,500	559,000	(58,000)	-9.40%
State and Federal Grants						
NVTC	855,874	828,000	910,935	828,000	-	0.00%
DRPT	2,481,859	3,173,353	3,173,353	3,173,353	-	0.00%
City/GMU Directory	-	-	-	-	-	0.00%
Bus Accessibility Grant	-	-	-	-	-	0.00%
Total State & Federal Grants	3,337,733	4,001,353	4,084,288	4,001,353	-	0.00%
General Fund Support	-	-	-	-	-	0.00%
Transfers In - Trans Tax Fund	1,590,000	1,749,752	1,749,752	1,945,920	196,168	11.21%
Partnership Contributions						
GMU Bus Contribution	720,000	720,000	720,000	750,000	30,000	4.17%
Total Partnership Contributions	720,000	720,000	720,000	750,000	30,000	4.17%
Total Revenues	\$ 6,237,010	\$ 7,088,105	\$ 7,113,540	\$ 7,256,273	\$ 168,168	2.37%
Total Expenses	\$ 5,882,855	\$ 7,088,105	\$ 7,111,848	\$ 7,256,274	\$ 168,169	2.37%
Cash Balance - June 30	\$ 782	\$ 2,884	\$ 2,474	\$ 2,473		
Total FTE	33.3	33.3	33.3	33.3		

FY 2017 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Transportation
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: CUE Bus

BUDGET COMMENTS:

An increase of \$168,169 or 2.4% from the FY 2016 Adopted Budget is necessary to fund the FY 2017 Adopted Budget. Notable adjustments include:

- **Internal Services Allocation, increase of \$106,476 or 7.0%**
 - The allocation of motor pool expenses from Fleet Maintenance was updated based on actual usage statistics from FY 2015; as a result motor pool costs are projected to increase in FY 2017.

Cost Center 437110: CUE Bus

Title	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 1,559,148	\$ 1,657,203	\$ 1,657,203	\$ 1,707,543	\$ 50,340	3.04%
Fringe Benefits	585,541	586,676	586,676	615,959	29,283	4.99%
Purchased Services	28,841	65,500	65,500	60,600	(4,900)	-7.48%
Internal Services	1,171,829	1,520,383	1,544,126	1,626,859	106,476	7.00%
Other Charges	2,520,928	3,233,143	3,233,143	3,226,812	(6,331)	-0.20%
Supplies & Materials	14,401	18,200	18,200	15,500	(2,700)	-14.84%
Capital Outlay	2,167	7,000	7,000	3,000	(4,000)	-57.14%
Total	\$ 5,882,855	\$ 7,088,105	\$ 7,111,848	\$ 7,256,274	\$ 168,169	2.37%

PROGRAM:

CUE is a citywide bus service developed to relieve traffic congestion and to provide transit services within the City and between George Mason University (GMU) and the Vienna/Fairfax-GMU Metrorail station. Basic fare (cash and SmarTrip) is \$1.75.

A fare of \$0.85 is charged to students, seniors and persons with disabilities with a valid ID. GMU students, faculty and staff ride for free. In FY 17, the City will be starting a Free Student Bus Pass Pilot Program for high school and middle school students. This program will provide free rides on CUE to students who have their parent/guardian's approval. The City receives compensation annually from GMU, which is currently budgeted at \$750,000.

GOAL:

To provide the citizens of the City with effective transit service within the City and to the Vienna/Fairfax-GMU Metrorail station, and George Mason University. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices. To enhance quality of life measures and amenities with continued emphasis on recommendations of the Livability Task Force. To finalize and implement a more accelerated schedule for critical transportation projects involving state and federal funding. To continue emphasis on the reduction of the impact of increasing traffic through the City.

FY 2017 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Transportation
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: CUE Bus

OBJECTIVES:

- To provide convenient and frequent access to the Vienna-Fairfax/GMU Metrorail Station
- To provide service seven days a week
- To meet our partnership requirements with George Mason University
- To meet all published schedules
- To meet all regional and local Americans with Disabilities Act requirements

SERVICES AND PRODUCTS:

- Public Transit service within the City and to/from the Vienna/Fairfax/GMU Metro Station and George Mason University
- Bus schedules and information

FY 2017 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Transportation
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: CUE Bus

PERFORMANCE MEASURES:

Indicators	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted
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Output Measures

Authorized Fleet Size	12	13	12	12
Basic Fare	\$1.75	\$1.75	\$1.75	\$1.75
Total Ridership	771,254	850000	782,000	807,500
Revenue Hours	32,710	33792	33,792	33,000
City Wheels Clients	32	32	31	31

Outcome Measures

On-time performance at Vienna Metro	85%	85%	85%	85%
Percent Change in Ridership	-9.4%	0.0%	-8.0%	-5.0%

Efficiency Measures

Farebox Receipts as % of Operating Budget	6.1%	8.0%	6.0%	6.0%
Operating Cost Per Trip	\$4.41	\$4.61	\$5.04	\$5.06

Performance Measurement Results:

- Ridership is projected to decline in FY 2017 to less than 800,000 trips.
- The number of revenue hours is expected to remain constant.
- The City Wheels program is expected to remain constant at 31 clients. This service provides a subsidy to City residents with disabilities and allows them to utilize taxi services as they are not able to board the CUE Bus.

Personnel Classification	Grade	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>
Transit Superintendent	24	1.00	1.00	1.00	1.00
Bus Driver Supervisor	18	2.00	2.00	2.00	2.00
Administrative Assistant	13	0.50	0.50	0.50	0.50
Bus Driver	10	20.00	20.00	21.00	21.00
Bus Driver (P/T)	10	8.75	8.75	7.75	7.75
Transit Technician	8	1.00	1.00	1.00	1.00
Total FTE		33.25	33.25	33.25	33.25

FY 2017 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Transportation
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Metro

BUDGET COMMENTS:

The City's Metro subsidy is equal to our share of total Metro expenditures less any state or federal funding that is paid through NVTC. The FY 2017 CUE reimbursement request from NVTC is \$828,000.

<u>4-YEAR BUDGET PROJECTION FOR THE CITY'S ACCOUNT</u>				
<u>AT NOTHERN VIRGINIA TRANSPORTATION COMMISSION</u>				
<u>ITEM</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>
BALANCE FORWARD	\$ 1,668,137	\$ 1,630,555	\$ 1,675,908	\$ 1,721,261
REVENUES	3,173,353	3,173,353	3,173,353	3,173,353
TOTAL	4,841,490	4,803,908	4,849,261	4,894,614
EXPENDITURES				
WMATA	\$ 2,300,000	\$ 2,300,000	\$ 2,400,000	\$ 2,400,000
CUE BUS (REIMB. REQUESTS)	910,935	828,000	728,000	628,000
CUE BUS REPLACEMENT	-	-	-	-
TOTAL	3,210,935	3,128,000	3,128,000	3,028,000
ENDING BALANCE	\$ 1,630,555	\$ 1,675,908	\$ 1,721,261	\$ 1,866,614

FY 2017 Adopted Budget - City of Fairfax, Virginia

Transit Fund Expense Detail

Account	Account Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
CUE Bus (437110)							
511105	Salaries - Full Time	1,235,884	1,257,707	1,257,707	1,335,578	\$ 77,871	6.19%
511110	Salaries - Part Time	187,538	244,992	244,992	217,462	(27,530)	-11.24%
511115	Salaries - Overtime	56,082	28,004	28,004	28,004	-	0.00%
511125	Temporary Help	58,485	106,000	106,000	106,000	-	0.00%
511135	Holiday Worked	28,195	20,500	20,500	20,500	-	0.00%
511160	Incentive Awards	-	-	-	-	-	0.00%
511165	Year End Audit Adj	(5,771)	-	-	-	-	0.00%
511180	Salary Reimbursement	(1,265)	-	-	-	-	0.00%
512110	Fringe Benefits	585,541	586,676	586,676	615,959	29,283	4.99%
530113	Contract Services	18,967	30,000	30,000	30,000	-	0.00%
530351	Equipment Maintenance	5,154	7,500	7,500	10,500	3,000	40.00%
530438	Fare Wheels	2,082	5,000	5,000	2,500	(2,500)	-50.00%
530620	Advertising	2,638	23,000	23,000	17,600	(5,400)	-23.48%
540060	Management Fee	523,427	535,205	533,513	603,815	68,610	12.82%
540102	Motor Pool Charges	648,402	985,178	1,010,613	1,023,044	37,866	3.84%
550110	Utilities Expense	799	790	790	790	-	0.00%
550314	Other Insurance	30,000	30,000	30,000	27,526	(2,474)	-8.25%
550501	Travel & Training	3,344	15,000	15,000	11,500	(3,500)	-23.33%
550720	Special Events	-	-	-	-	-	0.00%
550779	State Funds Deposited at NVTC	2,481,859	3,173,353	3,173,353	3,173,353	-	0.00%
550820	Dues & Subscriptions	4,926	14,000	14,000	13,643	(357)	-2.55%
560110	Office Supplies	1,159	1,200	1,200	1,500	300	25.00%
560416	Uniforms	11,541	13,000	13,000	12,000	(1,000)	-7.69%
560420	Operating Supplies	1,701	4,000	4,000	2,000	(2,000)	-50.00%
580108	Other Mach. & Equipment	2,167	7,000	7,000	3,000	(4,000)	-57.14%
Total Expenses		\$5,882,855	\$7,088,105	\$7,111,848	\$7,256,273	\$ 168,168	2.37%

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CAPITAL BUDGET

Schools
General Government
Recreation and Community Appearance
Environment
Transportation

CAPITAL BUDGET

The City of Fairfax has a separate five-year plan for capital improvements. This plan (budget) can be requested from the Department of Finance (703) 385-7870. An overview of the capital improvement program is provided in the following pages. In addition, the five-year capital improvement summary and project sheets are included in the Operating Budget for information purposes only. Please refer to the five-year capital plan document for project sheets relating to all projects and an analysis related to the Capital Budget.

INTRODUCTION

Purpose:

The Capital Improvement Program is a recommended schedule of public, physical improvements, including planning and engineering thereof, for the City of Fairfax for the next five years. The first year of the program represents the proposed capital budget for that fiscal year. The schedule is based on a series of priorities which take into consideration the need, desire, and importance of such improvements, their relation to other improvements and plans, and the City's current and anticipated financial capacity. The Capital Improvement Program is updated annually, at which time the schedule of projects will be re-evaluated, and another fiscal year and new projects may be added. Requests for projects are submitted annually by departments to the City Manager for review. Those projects which meet the approval of the City Manager are then part of the proposed budget which is presented to both the Planning Commission and the City Council.

For the purpose of this report, capital improvements are major projects undertaken by the City that are generally not recurring on a year-in, year-out basis and that fit within one or more of the following categories:

1. All projects requiring debt obligation or borrowing.
2. Purchase of land.
3. Purchase of major equipment and vehicles valued in excess of \$25,000 with a life expectancy of five years or more.
4. Construction of new buildings or facilities, including engineering, design, and other preconstruction costs, with an estimated cost in excess of \$25,000.
5. Major building improvements or additions that are not routine expenses and that substantially enhance the value of a structure and are greater than \$25,000.
6. Major equipment or furnishings required to furnish new buildings or other projects.
7. Major parks development projects totaling more than \$25,000 over the five years covered by the plan.
8. Ongoing improvement projects to the City greater than \$25,000.

Advantages:

The principal advantage of capital improvement programming is that it makes the City come to grips with the problem of balancing needed or desired physical improvements with available funding, thereby receiving the optimum benefits for the available public revenue. This provides for a responsible fiscal policy on the part of the City. Other advantages are:

1. It provides an opportunity for the City Council to review overall City needs and rationally assign priorities and establish policy;
2. It allows for a stabilization of the tax rate over a period of time and makes it possible for the City Council to see how a particular capital project under review fits into the total pattern of projects over the next five years;
3. It allows for coordination of various City improvements and makes each department aware of all other improvements so that informed decisions can be made and joint programs initiated;
4. It enables private businesses and all citizens to have some assurance as to when certain public improvements will be undertaken so that they, in turn, may make sounder judgments concerning their own construction programs;
5. It enables the City to take better advantage of federal and state grant-in-aid programs, thereby allowing the City to receive greater amounts of aid for its given investment;
6. It calls attention to the deficiencies of the City and stimulates action to correct them; and

7. It allows a more balanced development since impartial treatment can be given to all sections of the City and concentration, or over emphasis, on any single project to the exclusion of others may be avoided.

These and other advantages make the Capital Improvement Program a practical necessity for the City, even though it involves painful decisions to postpone many worthwhile improvement projects due to financial limitations.

Usefulness and Procedures:

Once this Capital Improvement Program is adopted by the City Council, it is recognized as the capital budget for the City's capital improvement plan for the upcoming fiscal year. While unforeseen emergency capital improvements may be necessary and circumstances of recommended projects may change, the approved program should not be modified without serious consideration of the City Council. Only in this way will a workable and useful capital improvement program be possible for the City.

City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

Summary

Funding Summary	FY 2016 Budget	FY 2017 Adopted	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed	FY 2021 Proposed	FY 17 to 21 Total
General Fund							
Schools	\$ 250,187	\$ 429,613	\$ 184,156	\$ 130,510	\$ 116,200	\$ 401,000	\$ 1,261,479
General Government	1,023,624	974,633	5,567,284	1,770,647	1,750,081	1,086,588	11,149,233
Recreation / Community Appearance	362,295	362,921	2,957,950	3,453,975	593,000	418,025	7,785,871
Transportation	3,372,000	4,724,000	5,420,000	4,759,000	4,684,000	4,519,000	24,106,000
Financing	1,497,426	1,393,501	10,893,501	744,201	521,528	192,925	13,745,656
General Fund Subtotal	6,505,532	7,884,668	25,022,891	10,858,333	7,664,809	6,617,538	58,048,239
Other Funds							
Wastewater Fund (Waste)	4,795,000	5,799,000	6,453,000	6,591,000	6,577,000	8,320,000	33,740,000
Stormwater Fund (Storm)	1,210,000	1,400,000	2,795,000	6,880,000	2,235,000	2,715,000	16,025,000
State, Federal (DRPT, State, RevShr, CMAQ, Federal, RSTP, HB2)	8,445,000	5,392,552	6,500,000	460,000	350,000	6,111,788	18,814,340
NVTA 70%	10,000,000	-	-	-	-	-	-
C&I / NVTA 30%	3,495,000	4,898,052	11,606,000	430,000	50,000	105,000	17,089,052
Private / Grants / Other	200,000	460,000	1,094,100	75,000	650,000	800,000	3,079,100
Cable Capital Grant (Cable)	200,000	350,000	200,000	225,000	225,000	240,000	1,240,000
Other Funds Subtotal	28,345,000	18,299,604	28,648,100	14,661,000	10,087,000	18,291,788	89,987,492
Total Capital Improvement Program	\$ 34,850,532	\$ 26,184,272	\$ 53,670,991	\$ 25,519,333	\$ 17,751,809	\$ 24,909,326	\$ 148,035,731

Schools

Project Schools	Page Num	Funding Source	FY 2016 Adopted	FY 2017 Adopted	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed	FY 2021 Proposed	FY 17 to 21 Total
Elementary Schools									
Carpet and Tile Elementary Schools	G-16	General	20,000	20,000	20,000	20,000	20,000	20,000	100,000
HVAC	G-17	General	78,352	16,613	69,156	15,010	-	284,000	384,779
Fairfax High School									
Cafeteria Tile Replacement Fairfax High School	G-18	Other	-	100,000	-	-	-	-	100,000
Elevator Replacement - Fairfax High School	-	Other	-	-	-	-	-	150,000	150,000
Orchestra Pit Restoration Fairfax High School	-	General	45,000	-	-	-	-	-	-
Stucco Repair/Replacement Fairfax High School	G-19	Other	-	75,000	75,000	-	-	-	150,000
Lanier Middle School									
Elevator Replacement - Lanier Middle School	-	Other	-	-	139,100	-	-	-	139,100
Maintenance									
Concrete Repairs - Schools	G-20	General	20,000	20,000	20,000	20,000	20,000	20,000	100,000
Paving Repairs - Schools	G-21	General	10,000	25,000	25,000	25,000	25,000	25,000	125,000
Roof Repair and Replacement	G-22	General	-	348,000	15,000	15,500	16,200	17,000	411,700
Other									
Other Projects - Schools	-	General	35,000	-	35,000	35,000	35,000	35,000	140,000
School Capital Contingency	-	General	41,835	-	-	-	-	-	-
Schools Summary			250,187	604,613	398,256	130,510	116,200	551,000	1,800,579
General Fund			250,187	429,613	184,156	130,510	116,200	401,000	1,261,479
Other			-	175,000	214,100	-	-	150,000	539,100
Total Schools			250,187	604,613	398,256	130,510	116,200	551,000	1,800,579

General Government

Project General Government	Page Num	Funding Source	FY 2016 Adopted	FY 2017 Adopted	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed	FY 2021 Proposed	FY 17 to 21 Total
Building Maintenance									
City Hall/Sisson House Maintenance	G-23	General	-	20,000	-	-	-	-	20,000
City Property Yard Maintenance	G-24	General	100,000	40,000	100,000	30,000	-	-	170,000
Fire Station #33 - Replace Concrete Apron	G-25	General	-	50,000	-	-	-	-	50,000
Green Acres Maintenance	G-26	General	10,000	45,000	50,000	50,000	50,000	-	195,000
Old Town Hall Maintenance	G-27	General	-	25,000	-	-	-	-	25,000
Sign & Signal Building Repairs and Improvements	-	General	55,000	-	-	-	-	-	-
Veterans Amphitheater Renovation	-	General	15,000	-	-	-	-	-	-
Facility Maintenance & Equipment									
Fleet Maintenance Lift Replacement	-	General	175,000	-	-	25,000	-	25,000	50,000
Fuel Management Control System	-	General	-	-	125,000	-	-	-	125,000
Street Sweeper	-	General	-	-	190,000	-	-	-	190,000
Fire									
Fire Engine Replacement	-	General	-	-	1,000,000	-	-	-	1,000,000
Fire Station 33: Replacement Project	G-28	Financing	500,000	500,000	10,000,000	-	-	-	10,500,000
Traffic Preemption Improvements & Maintenance	G-29	C&I	100,000	285,500	276,000	-	-	-	561,500
Training Center Fire/Security Alarm & Fire Protection System	-	General	-	-	50,000	-	-	-	50,000
Training Center: Public Safety Radio & Alerting System	-	General	-	-	90,000	-	-	-	90,000
General									
Cable TV Equipment	H-21	Cable	200,000	350,000	200,000	225,000	225,000	240,000	1,240,000
Northern Virginia Community College	G-30	General	53,861	55,643	56,500	57,500	58,500	59,500	287,643
Stub Street Improvements	-	General	-	-	110,000	33,000	25,000	-	168,000
Historic Resources									
Blenheim House	-	General	40,000	-	45,000	-	-	-	45,000
Blenheim Interpretive Center Parking Lot Repairs	-	General	-	-	160,000	30,000	-	-	190,000
Krasnow Barn Site and Reassembly	-	General, Grant	-	-	85,000	-	-	-	85,000
Infrastructure Replacement and Improvements									
Voting Machines	-	General	130,000	-	-	-	-	-	-
IT - Software Upgrades									
General Ledger/Personnel Software	G-31	General	-	50,000	200,000	-	-	-	250,000
Police									
Facility Security System Upgrade	G-32	General	-	30,000	25,000	15,000	15,000	15,000	100,000
Police Information Technology Program	G-33	General	74,263	76,490	78,784	81,147	83,581	86,088	406,090
Police Mobile and Portable Radio Upgrade	G-34	General	-	199,000	991,000	-	-	-	1,190,000
Police Vehicle Garage	-	General	-	-	48,000	400,000	-	-	448,000
Police Vehicle Replacement	G-35	General	57,500	116,500	211,000	150,000	150,000	150,000	777,500
Records Management System Upgrade	-	General	65,000	-	-	-	-	-	-

General Government

Project General Government	Page Num	Funding Source	FY 2016 Adopted	FY 2017 Adopted	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed	FY 2021 Proposed	FY 17 to 21 Total
Vehicle Equipment Replacement									
Debt Service of Existing Vehicle & Equipment Leases (Pre - FY 2016)	G-36	Financing	858,859	563,328	563,328	414,028	191,355	-	1,732,039
Debt Service on FY 2016 Financed Vehicles	G-37	Financing	-	192,925	192,925	192,925	192,925	192,925	964,625
Vehicle & Equipment Replacement (Cash Purchases Only)	G-38	General	248,000	267,000	1,957,000	899,000	1,368,000	751,000	5,242,000
General Government Summary			2,682,483	2,866,386	16,804,537	2,602,600	2,359,361	1,519,513	26,152,397
C&I			100,000	285,500	276,000	-	-	-	561,500
Cable - Fund			200,000	350,000	200,000	225,000	225,000	240,000	1,240,000
Financing			1,358,859	1,256,253	10,756,253	606,953	384,280	192,925	13,196,664
General Fund			1,023,624	974,633	5,567,284	1,770,647	1,750,081	1,086,588	11,149,233
Grant			-	-	5,000	-	-	-	5,000
Total General Government			2,682,483	2,866,386	16,804,537	2,602,600	2,359,361	1,519,513	26,152,397

Recreation / Community Appearance

Project Recreation / Community Appearance	Page Num	Funding Source	FY 2016 Adopted	FY 2017 Adopted	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed	FY 2021 Proposed	FY 17 to 21 Total
Annual									
Northern Virginia Regional Park Authority-NOVA Parks Planting & Beautification	G-46	General	62,295	62,921	62,950	62,975	63,000	63,025	314,871
	G-47	General	35,000	30,000	30,000	30,000	30,000	30,000	150,000
Ballfields - Baseball & Softball									
Providence Elementary School Ballfield Refurbishment	-	General	100,000	-	-	-	-	-	-
Bridges									
Providence Park and Daniels Run Park Bridge Replacements	-	General	20,000	-	-	70,000	-	-	70,000
Drainage									
Engineering Study of Daniels Run Park and Providence Park Streams	-	General	-	-	170,000	-	-	-	170,000
Pat Rodio Park - Drainage Project	-	General	-	-	-	-	200,000	-	200,000
Equipment									
Old Town Square Portable Band Shell And Canopy	-	General	-	-	30,000	-	-	-	30,000
Providence Elementary and Kutner Park Bleacher Replacement	-	General	20,000	-	-	-	-	-	-
Fencing / Backstops									
Pat Rodio Park and Providence Elementary Replacement of Fencing	-	General	25,000	-	-	-	-	-	-
Thaiss Park - Replacement of Fencing	-	General	-	-	80,000	80,000	-	-	160,000
Van Dyck Park Tennis Court Fence Replacement	-	General	-	-	30,000	-	-	-	30,000
General									
All Parks - Sign Replacement & Park Entrance Beautification	-	General	-	-	15,000	15,000	15,000	-	45,000
Dog Park Design and Construction	-	General	-	-	50,000	-	-	-	50,000
Draper Park Synthetic Turf Replacement	-	General	-	-	-	876,000	-	-	876,000
Fairfax High School Synthetic Turf Replacement	G-48	Financing	138,567	137,248	137,248	137,248	137,248	-	548,992
Fitness Area - Draper Drive	G-49	Other	-	60,000	-	-	-	-	60,000
Lanier Middle School Synthetic Turf Installation	-	General	-	-	-	2,100,000	-	-	2,100,000
Recycling Containers and Equipment for Parks	G-50	General	-	5,000	15,000	15,000	15,000	-	50,000
Van Dyck Park Skate Park Renovation	-	General	-	-	500,000	-	-	-	500,000
Irrigation									
Irrigation Installation at Providence Elementary Fields	-	General	-	-	50,000	-	-	-	50,000
Kutner Field Irrigation	G-51	General	-	25,000	-	-	-	-	25,000
Lighting									
Providence Elementary Fields Lighting Replacement	-	General	-	-	250,000	-	-	-	250,000
Van Dyck - Tennis Court Lighting Replacement	-	General	-	-	100,000	-	-	-	100,000
Van Dyck Park - Install Lights for Volleyball & Basketball Courts	-	General	-	-	150,000	-	-	-	150,000
Maintenance									
Sherwood Floor Replacement	-	General	-	-	80,000	-	-	-	80,000
Park Construction & Maintenance									
Kutner Park Light Replacement	-	General	-	-	50,000	-	-	-	50,000

Recreation / Community Appearance

Project Recreation / Community Appearance	Page Num	Funding Source	FY 2016 Adopted	FY 2017 Adopted	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed	FY 2021 Proposed	FY 17 to 21 Total
Pavilion / Shelters									
Ashby Road Pavilion and Picnic Area Installation	-	General	-	-	30,000	-	-	-	30,000
Install Solar Power and Lights in Rentable Pavilions	-	General	-	-	50,000	-	-	-	50,000
Providence Elementary - Concession/Storage Building Refurbishment	-	General	-	-	200,000	-	-	-	200,000
Ratcliffe Park Pavilion Replacement	-	General	-	-	50,000	-	-	-	50,000
Replace Providence Park Pavilion	-	General	-	-	-	-	-	300,000	300,000
Van Dyck Lower Pavilion Replacement	-	General	-	-	-	60,000	-	-	60,000
Paving and Parking Lots									
Annual - General Park Asphalt Resurfacing	G-52	General	-	25,000	25,000	25,000	25,000	25,000	125,000
Green Acres Temporary Lot Paving and Lighting	-	General	-	-	250,000	-	-	-	250,000
Providence Elementary School - Asphalt Common Areas	-	General	-	-	50,000	-	-	-	50,000
Thaiss Park - Asphalt Common Areas	-	General	-	-	25,000	-	-	-	25,000
Planning									
Feasibility Study for Green Acres Renovation or New Site	G-53	General	-	35,000	-	-	-	-	35,000
Update of the 2014 Parks Strategic Master Plan/Needs Assessment	-	General	-	-	-	-	75,000	-	75,000
Van Dyck Park Master Plan to Include Erosion and Storm Water Study	G-54	General	-	40,000	-	-	-	-	40,000
Westmore School Site Master Plan	-	General	-	-	-	-	100,000	-	100,000
Playgrounds									
Kutner Park - Playground Equipment Replacement	-	General	20,000	-	-	-	-	-	-
Playground Equipment Maintenance & Replacement	G-55	General	-	120,000	120,000	120,000	-	-	360,000
Ranger Road Park - Replace Playground Equipment	-	General	80,000	-	-	-	-	-	-
Westmore School Playground Relocation and Replacement	-	General	-	-	100,000	-	-	-	100,000
Restrooms									
Pat Rodio, Ratcliffe, and Daniels Run Elementary Fields Restroom Installations	-	General	-	-	60,000	-	-	-	60,000
Van Dyck Park Restroom Addition	-	General	-	-	250,000	-	-	-	250,000
Tennis Courts									
Providence, Westmore, Kutner & Van Dyck Park Tennis Court Resurfacing	-	General	-	-	30,000	-	70,000	-	100,000
Trails									
Dale Lestina Trail Connection Completion	G-56	General	-	20,000	-	-	-	-	20,000
George T. Snyder Trail - Willcoxon to Chain Bridge Rd - Bike Trail Project	-	NVTA 30%	100,000	-	-	370,000	-	-	370,000
Trail Repair and Improvements	-	RSTP	-	-	-	460,000	-	-	460,000
Van Dyck Fitness Trail Replacement	-	General	-	-	55,000	-	-	-	55,000
Rec. & Community Appearance Summ.			600,862	560,169	3,095,198	4,421,223	730,248	418,025	9,224,863

Recreation / Community Appearance

Project Recreation / Community Appearance	Page Num	Funding Source	FY 2016 Adopted	FY 2017 Adopted	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed	FY 2021 Proposed	FY 17 to 21 Total
Federal - RSTP			-	-	-	460,000	-	-	460,000
Financing			138,567	137,248	137,248	137,248	137,248	-	548,992
General Fund			362,295	362,921	2,957,950	3,453,975	593,000	418,025	7,785,871
NVTA 30%			100,000	-	-	370,000	-	-	370,000
Other			-	60,000	-	-	-	-	60,000
Total Recreation & Community Summ.			600,862	560,169	3,095,198	4,421,223	730,248	418,025	9,224,863

Bolded items represent new CIP projects

Environment - Stormwater

Project Environment - Stormwater	Page Num	Funding Source	FY 2016 Adopted	FY 2017 Adopted	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed	FY 2021 Proposed	FY 17 to 21 Total
Annual Maintenance									
Driveway Pipe Replacement Project	H-4	Storm	30,000	30,000	40,000	50,000	50,000	50,000	220,000
Replacement Of Failing Galvanized Storm Drainage Systems	H-5	Storm	70,000	50,000	100,000	110,000	110,000	110,000	480,000
Storm Drainage Maintenance	H-6	Storm	80,000	80,000	120,000	120,000	120,000	150,000	590,000
Storm Drainage Outfall Maintenance & Repair	H-7	Storm	40,000	70,000	100,000	100,000	100,000	100,000	470,000
Storm Drainage Repair for Paving Schedule	H-8	Storm	40,000	50,000	100,000	100,000	100,000	100,000	450,000
Storm Pipe Lining Rehabilitation	H-9	Storm	70,000	110,000	100,000	110,000	110,000	110,000	540,000
Storm Water Pipe Deficiencies Identified by Inspections	H-10	Storm	80,000	80,000	120,000	120,000	130,000	130,000	580,000
Drainage									
Neighborhood Drainage Projects	H-11	Storm	50,000	150,000	400,000	150,000	100,000	400,000	1,200,000
Video Inspection of Storm Lines	-	Storm	-	-	125,000	125,000	-	125,000	375,000
Infrastructure Replacement and Improvements									
Fairfax Blvd. & Oak St. Storm Drain Renovation	H-12	RevShr,Storm	300,000	900,000	-	-	-	-	900,000
Flood Study - Foxcroft Colony & Mosby Woods Condos	-	Storm	-	-	595,000	5,100,000	-	-	5,695,000
Old Town Drainage and Water Main Improvements	-	Storm, Fairfax Water	300,000	-	-	-	-	-	-
State/Federal Mandated									
Chesapeake Bay TMDL Action Plan	H-13	Storm	40,000	70,000	80,000	450,000	500,000	500,000	1,600,000
Municipal Separate Storm Sewer System (MS4)	H-14	Storm	35,000	45,000	75,000	75,000	45,000	50,000	290,000
Private BMP/SWM Inspection	H-15	Storm	70,000	70,000	100,000	120,000	135,000	145,000	570,000
Public BMP/SWM Inspection and Maintenance	H-16	Storm	30,000	20,000	65,000	75,000	85,000	95,000	340,000
Stream Evaluation and Restoration	H-17	Grant,Storm	400,000	250,000	1,350,000	150,000	1,300,000	1,300,000	4,350,000
Subtotal Stormwater			1,635,000	1,975,000	3,470,000	6,955,000	2,885,000	3,365,000	18,650,000
Grant			200,000	125,000	675,000	75,000	650,000	650,000	2,175,000
State-Revenue Sharing			150,000	450,000	-	-	-	-	450,000
Storm Water - Fund			1,210,000	1,400,000	2,795,000	6,880,000	2,235,000	2,715,000	16,025,000
Total Stormwater			1,635,000	1,975,000	3,470,000	6,955,000	2,885,000	3,365,000	18,650,000

Bolded items represent new CIP projects

Environment - Wastewater

Project Environment - Wastewater	Page Num	Funding Source	FY 2016 Adopted	FY 2017 Adopted	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed	FY 2021 Proposed	FY 17 to 21 Total
Facility Maintenance & Equipment									
Mobilized Video Camera Equipment	G-57	Waste	-	50,000	-	-	-	-	50,000
Wastewater Pump Station Containment	G-58	Waste	-	50,000	50,000	50,000	50,000	50,000	250,000
Wastewater Vehicle & Equipment Replacement Summary Sheet	-	Waste	-	-	317,000	50,000	20,000	25,000	412,000
Infrastructure Replacement and Improvements									
Noman M. Cole Plant Upgrade	G-60	Waste	3,370,000	4,019,000	4,336,000	4,741,000	4,707,000	6,415,000	24,218,000
Sanitary Sewer Line Repair and Replacement	G-61	Waste	100,000	100,000	100,000	100,000	100,000	100,000	500,000
Sanitary Sewer Lining - 10" and Under	G-62	Waste	450,000	460,000	460,000	470,000	470,000	480,000	2,340,000
Sanitary Sewer Manhole Rehabilitation	G-63	Waste	90,000	120,000	120,000	120,000	120,000	130,000	610,000
Sanitary Sewer Trunk Lining - Over 10"	G-64	Waste	250,000	500,000	550,000	550,000	600,000	600,000	2,800,000
Sewage Pumping Stations R&R	G-65	Waste	40,000	30,000	40,000	30,000	30,000	30,000	160,000
Wastewater Stream Pipe Encasement Project	G-66	Waste	-	50,000	50,000	50,000	50,000	50,000	250,000
Projects									
Geographic Information System (GIS) for Wastewater Model	G-67	Waste	120,000	120,000	130,000	130,000	130,000	140,000	650,000
Sanitary Sewer Evaluation	G-68	Waste	300,000	300,000	300,000	300,000	300,000	300,000	1,500,000
Subtotal Wastewater			4,720,000	5,799,000	6,453,000	6,591,000	6,577,000	8,320,000	33,740,000

Environment Summary									
Grant			200,000	125,000	675,000	75,000	650,000	650,000	2,175,000
State-Revenue Sharing			150,000	450,000	-	-	-	-	450,000
Storm Water - Fund			1,210,000	1,400,000	2,795,000	6,880,000	2,235,000	2,715,000	16,025,000
Wastewater - Fund			4,795,000	5,799,000	6,453,000	6,591,000	6,577,000	8,320,000	33,740,000
Total Environment			6,355,000	7,774,000	9,923,000	13,546,000	9,462,000	11,685,000	52,390,000

Bolded items represent new CIP projects


Transportation


Project Transportation	Page Num	Funding Source	FY 2016 Adopted	FY 2017 Adopted	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed	FY 2021 Proposed	FY 17 to 21 Total
Annual Maintenance									
Asphalt Sidewalk Replacement Program	G-69	General	5,000	30,000	30,000	30,000	30,000	30,000	150,000
Brick Sidewalk Maintenance	G-70	General	70,000	109,000	109,000	109,000	109,000	109,000	545,000
Bridge Maintenance	-	General	-	-	50,000	50,000	50,000	-	150,000
City Sidewalk & Handicapped Ramp Replacement Program	G-71	General	-	123,000	123,000	123,000	123,000	123,000	615,000
Fairfax Blvd Stone Wall Cap Rehabilitation	G-72	General	60,000	60,000	60,000	-	-	-	120,000
Facility Maintenance & Equipment									
Automated Flagging Safety Equipment	-	General	-	-	30,000	-	-	-	30,000
Brush/Wood Chipper	G-73	General	-	50,000	-	-	-	-	50,000
Compact Excavator	-	General	-	-	50,000	-	-	-	50,000
Emergency Power Battery Backup System	G-74	C&I,General,NVTA 30%,State	110,000	68,000	25,000	25,000	25,000	25,000	168,000
Hot Asphalt Hauler	-	General	-	-	40,000	-	-	-	40,000
Replacement Of Older Traffic Signal Cabinets	G-75	General	30,000	30,000	30,000	30,000	30,000	30,000	150,000
Salt Storage Conveyor System - Property Yard	-	General	-	-	100,000	-	-	-	100,000
Salt Storage Facilities - Preventative Maintenance - Property Yard	G-76	General	45,000	30,000	-	-	-	-	30,000
Salt Storage Facility Expansion	-	General	-	-	100,000	-	-	-	100,000
Snow Blower	-	General	-	-	80,000	-	-	-	80,000
Truck Mounted Salt Brine Application System	G-77	General	-	60,000	-	-	-	-	60,000
Infrastructure Replacement and Improvements									
Fairfax Blvd Roadbed Reconstruction	G-78	NVTA 30%,RevShr	-	1,500,000	-	-	-	-	1,500,000
Planning									
Eaton Place Intersection	G-79	NVTA 30%	-	100,000	-	-	-	-	100,000
Projects									
Bridge Deck Evaluation	-	RSTP	-	-	-	-	150,000	-	150,000
Bridge Deck Rehabilitation	-	RSTP	-	-	-	-	-	511,788	511,788
Bridge Maintenance	G-80	General	50,000	50,000	50,000	50,000	50,000	-	200,000
Chain Bridge Road Sidewalk (new location north of Kenmore)	G-81	Other	-	100,000	200,000	-	-	-	300,000
Chain Bridge Road Sidewalk Project	G-82	C&I,NVTA 30%,RevShr	1,100,000	1,100,918	-	-	-	-	1,100,918
City Entrance Signs	-	General	-	-	31,000	-	-	-	31,000
Fairfax Boulevard Sidewalk Improvements	G-83	NVTA 30%	50,000	200,000	-	-	-	-	200,000
FHWA Mandated Sign Retroreflectivity Compliance	G-84	General	50,000	50,000	50,000	50,000	50,000	-	200,000
Government Center Parkway Extension	G-85	C&I,NVTA 30%,RevShr	-	3,150,000	-	-	-	-	3,150,000
Improvements Along Burke Station Road	-	C&I,NVTA 30%,RevShr	110,000	-	-	-	-	-	-
Kamp Washington Spot Improvements	G-86	RevShr	-	780,000	-	-	-	-	780,000
Main Street at Pickett Shopping Center	G-87	General,NVTA 30%,RevShr	-	450,000	-	-	-	-	450,000
Northfax Internal Street and Rights-of-Way Improvements (Northfax II)	-	C&I,NVTA 30%	100,000	-	5,000,000	-	-	-	5,000,000
Northfax Storm Drainage & Intersection Improvements	G-88	NVTA 30%,NVTA 70%,RevShr	15,000,000	1,774,186	-	-	-	-	1,774,186
Old Lee Highway Multimodal Project	-	C&I,NVTA 30%,RevShr	4,000,000	-	2,000,000	-	-	-	2,000,000
Old Town Sidewalk Spot Widening	G-89	C&I,RevShr	-	500,000	-	-	-	-	500,000
Orchard Street Sidewalk	-	C&I,NVTA 30%	50,000	-	-	-	-	-	-
Pedestrian Network Safety Improvements	-	RSTP	-	-	-	-	200,000	2,000,000	2,200,000
Public Facilities Manual (PFM) Update	-	General	50,000	-	-	-	-	-	-
Roberts Road Sidewalk Improvements	-	C&I,NVTA 30%,RevShr	620,000	-	-	-	-	-	-
University Drive Extension	-	NVTA 30%,RevShr	-	-	10,000,000	-	-	-	10,000,000
Road Maintenance									
Citywide Crosswalk Recoating	G-90	General	32,000	32,000	32,000	32,000	32,000	32,000	160,000
Concrete Curb and Gutter Maintenance	G-91	General	934,000	1,300,000	1,600,000	1,600,000	1,600,000	1,600,000	7,700,000


Transportation


Project Transportation	Page Num	Funding Source	FY 2016 Adopted	FY 2017 Adopted	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed	FY 2021 Proposed	FY 17 to 21 Total
Independent Roadway Evaluation	G-92	General	-	20,000	50,000	50,000	50,000	-	170,000
Jermantown Rd Repairs	G-93	General	-	60,000	220,000	140,000	-	-	420,000
Street Crack Sealing	G-94	General	40,000	65,000	65,000	65,000	65,000	65,000	325,000
Street Repaving	G-95	General	1,901,000	2,237,000	2,200,000	2,200,000	2,200,000	2,300,000	11,137,000
Stormwater									
Railroad Avenue Sidewalk, Curb and Gutter	G-97	NVTA 30%	-	50,000	300,000	-	-	-	350,000
Reline Bridge Culvert Storm Structures	G-98	General	-	75,000	75,000	75,000	75,000	75,000	375,000
Street Lights & Traffic Signal Maintenance									
Advanced Signal Detector and Conventional Loop Maintenance	G-99	General	20,000	80,000	50,000	50,000	50,000	50,000	280,000
LED Street Name Signs	-	General	-	-	25,000	25,000	25,000	25,000	100,000
Refurbishing Existing Traffic Signal Intersections	G-100	General,NVTA 30%,RevShr	310,000	45,000	60,000	55,000	120,000	55,000	335,000
Route 123 Pole Lights	-	General	-	-	25,000	-	-	-	25,000
Streetlight Improvements	G-101	General,NVTA 30%	25,000	50,000	30,000	60,000	50,000	105,000	295,000
Streetlight Improvements On Fairfax Blvd	G-102	General	-	50,000	60,000	-	-	-	110,000
Transit									
New Electric Payment Program (NEPP)	-	NVTC	200,000	-	500,000	-	-	-	500,000
Vehicle & Equipment Replacements (Transit Buses)	-	State	-	-	-	-	-	3,600,000	3,600,000
Transportation Summary			24,962,000	14,379,104	23,450,000	4,819,000	5,084,000	10,735,788	58,467,892
C&I			1,610,000	1,062,500	-	-	-	-	1,062,500
Federal - RSTP			-	-	-	-	350,000	2,511,788	2,861,788
General Fund			3,372,000	4,724,000	5,420,000	4,759,000	4,684,000	4,519,000	24,106,000
NVTA 30%			1,685,000	3,550,052	11,330,000	60,000	50,000	105,000	15,095,052
NVTC Trust Fund			200,000	-	500,000	-	-	-	500,000
Other			-	100,000	200,000	-	-	-	300,000
State - Other			55,000	-	-	-	-	3,600,000	3,600,000
State-Revenue Sharing			8,040,000	4,942,552	6,000,000	-	-	-	10,942,552
Total Transportation			24,962,000	14,379,104	23,450,000	4,819,000	5,084,000	10,735,788	58,467,892


Bolded items represent new CIP projects


PROJECT INFORMATION				
Project Name: Carpet and Tile Elementary Schools				
Comprehensive Plan Reference: PFS-1.2 (p.83); PFS-2.2 (p.84)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities			Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project provides funding to replace existing carpeted areas and re-tile areas within classrooms at Daniels Run and Providence Elementary schools.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ 20,000	Carpet and Tile Replacement		
2017	20,000	Carpet and Tile Replacement		
2018	20,000	Carpet and Tile Replacement		
2019	20,000	Carpet and Tile Replacement		
2020	20,000	Carpet and Tile Replacement		
2021	20,000	Carpet and Tile Replacement		
Total	\$ 100,000			
>2021	-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council		<input checked="" type="checkbox"/>	No Change
	Board/Commission			Increase in Amount
	Citizen/Civic Association			Decrease in Amount
<input checked="" type="checkbox"/>	Staff			New Project
	Other:			Other:
User/Coordinating Departments:		Schools		

PROJECT INFORMATION				
Project Name: HVAC				
Comprehensive Plan Reference: PFS-1.2 (p.83); PFS-2.2 (p.84)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities			Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project provides for the replacement of air conditioning and/or heating unit components as needed at City schools. Several HVAC units at the elementary schools are nearing the end of their useful life and will likely need repair or replacement in future years.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ 78,352	HVAC Elementary Schools		
2017	16,613	HVAC Repair/Replacement		
2018	69,156	HVAC Repair/Replacement		
2019	15,010	HVAC Repair/Replacement		
2020	-			
2021	284,000	HVAC Repair/Replacement		
Total	\$ 384,779			
>2021				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
	Citizen/Civic Association			Decrease in Amount
<input checked="" type="checkbox"/>	Staff			New Project
	Other:			Other:
User/Coordinating Departments:		Schools		


PROJECT INFORMATION			
Project Name: Cafeteria Tile Replacement Fairfax High School			
Comprehensive Plan Reference: PFS-1.2 (p.83); PFS-2.2 (p.84)			
Comprehensive Plan Element			
<input checked="" type="checkbox"/>	Public Service and Facilities		Environment
	Economy		Housing
	Community Appearance		Transportation
	Land Use		Other City Plan/Policy
Statement of Need: This project provides funding to replace the tile in the cafeteria at Fairfax High School. The current tile is buckling and was installed over an existing floor that contains asbestos. Asbestos abatement is recommended. Per agreement with FCPS, the work will be funded through FCPS capital improvement fund.		Picture: 	
Year	Project Cost	Purpose of Expenditure	
Adopted 2016	\$ -		
2017	100,000	Cafeteria Tile Replacement	
2018			
2019			
2020			
2021			
Total	\$ 100,000		
>2021			
Funding Source(s)		Operating Cost(s)	Staffing Levels
Other		\$ -	- \$ -
Origin of Project			Change from Previous CIP
	City Council		<input checked="" type="checkbox"/> No Change
	Board/Commission		Increase in Amount
	Citizen/Civic Association		Decrease in Amount
<input checked="" type="checkbox"/>	Staff		New Project
	Other:	Other:	
User/Coordinating Departments:		Schools	

PROJECT INFORMATION				
Project Name: Stucco Repair/Replacement Fairfax High School				
Comprehensive Plan Reference: PFS-1.2 (p.83); PFS-2.2 (p.84)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		Environment	
	Economy		Housing	
	Community Appearance		Transportation	
	Land Use		Other City Plan/Policy	
Statement of Need: This project provides for the repair/replacement of damaged areas of stucco on the facade of the building at Fairfax High School. Per agreement with FCPS, the work will be funded through FCPS capital improvement fund.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ -			
2017	75,000	Repair/replace stucco at FHS		
2018	75,000	Repair/replace stucco at FHS		
2019				
2020				
2021				
Total	\$ 150,000			
>2021				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
Other		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council		No Change	
	Board/Commission		Increase in Amount	
	Citizen/Civic Association		<input checked="" type="checkbox"/>	Decrease in Amount
<input checked="" type="checkbox"/>	Staff		New Project	
	Other:	Other:		
User/Coordinating Departments:		Schools		


PROJECT INFORMATION				
Project Name: Concrete Repairs - Schools				
Comprehensive Plan Reference: PFS-1.2 (p.83); PFS-2.2 (p.84)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities			Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project provides funding for the replacement of concrete as necessary at the City's four schools.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ 20,000	Concrete repairs at City schools		
2017	20,000	Concrete repairs at City schools		
2018	20,000	Concrete repairs at City schools		
2019	20,000	Concrete repairs at City schools		
2020	20,000	Concrete repairs at City schools		
2021	20,000	Concrete repairs at City schools		
Total	\$ 100,000			
>2021				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council		<input checked="" type="checkbox"/>	No Change
	Board/Commission			Increase in Amount
	Citizen/Civic Association			Decrease in Amount
<input checked="" type="checkbox"/>	Staff			New Project
	Other:			Other:
User/Coordinating Departments: Schools				


PROJECT INFORMATION			
Project Name: Paving Repairs - Schools			
Comprehensive Plan Reference: PFS-1.2 (p.83); PFS-2.2 (p.84)			
Comprehensive Plan Element			
<input checked="" type="checkbox"/>	Public Service and Facilities		Environment
	Economy		Housing
	Community Appearance		Transportation
	Land Use		Other City Plan/Policy
Statement of Need: This project provides funding to repair parking areas and bus loops at all four City schools.		Picture: 	
Year	Project Cost	Purpose of Expenditure	
Adopted 2016	\$ 10,000	Paving repairs at all City schools	
2017	25,000	Paving repairs at all City schools	
2018	25,000	Paving repairs at all City schools	
2019	25,000	Paving repairs at all City schools	
2020	25,000	Paving repairs at all City schools	
2021	25,000	Paving repairs at all City schools	
Total	\$ 125,000		
>2021			
Funding Source(s)		Operating Cost(s)	Staffing Levels
General		\$ -	- \$ -
Origin of Project			Change from Previous CIP
	City Council		No Change
	Board/Commission		<input checked="" type="checkbox"/> Increase in Amount
	Citizen/Civic Association		Decrease in Amount
<input checked="" type="checkbox"/>	Staff		New Project
	Other:	Other:	
User/Coordinating Departments: Schools			


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION				
Project Name: Roof Repair and Replacement				
Comprehensive Plan Reference: PFS-1.2 (p.83); PFS-2.2 (p.84)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities			Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project provides funding for the repair and replacement of roofing components at City schools. Funding in FY 2017 will provide for the inspection, repair and recoating of the roof at Lanier Middle School. This roof is nearing the end of its warranty period and the work will re-warranty the roof for an additional 10 years. Out year funding will provide for the maintenance agreement at both Lanier Middle School and Fairfax High School.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ -			
2017	348,000	Repair and recoating Lanier Middle School		
2018	15,000	Roof maintenance agreement LMS and FHS		
2019	15,500	Roof maintenance agreement LMS and FHS		
2020	16,200	Roof maintenance agreement LMS and FHS		
2021	17,000	Roof maintenance agreement LMS and FHS		
Total	\$ 411,700			
>2021				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
	Board/Commission			Increase in Amount
	Citizen/Civic Association		<input checked="" type="checkbox"/>	Decrease in Amount
<input checked="" type="checkbox"/>	Staff			New Project
	Other:			Other:
User/Coordinating Departments:		Schools		


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION			
Project Name: City Hall/Sisson House Maintenance			
Comprehensive Plan Reference: PFS-2.2 (p.84)			
Comprehensive Plan Element			
<input checked="" type="checkbox"/>	Public Service and Facilities		Environment
	Economy		Housing
<input checked="" type="checkbox"/>	Community Appearance		Transportation
	Land Use		Other City Plan/Policy
Statement of Need: This project provides for maintenance of the City Hall facility. Work proposed includes repairing the exterior steps and sidewalk. This work will help prevent tripping hazards, eliminating potential safety issues.		Picture: 	
Year	Project Cost	Purpose of Expenditure	
Adopted 2016	\$ -		
2017	20,000	Exterior steps/sidewalk repairs (\$5k), Sisson House Roof (\$15k)	
2018			
2019			
2020			
2021			
Total 2021	\$ 20,000		
Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated
General	\$ -	-	\$ -
Origin of Project			Change from Previous CIP
	City Council		No Change
	Board/Commission		Increase in Amount
	Citizen/Civic Association		Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input checked="" type="checkbox"/>
	Other:		Other:
User/Coordinating Departments: Public Works - Operations			


PROJECT INFORMATION				
Project Name: City Property Yard Maintenance				
Comprehensive Plan Reference: PFS-2.2 (p. 84)				
Comprehensive Plan Element				
✓	Public Service and Facilities			Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project provides for maintenance items that include: 1> FY 2017 Painting the exterior of the garage. This project also provides for upgrading the utilities in the Fleet Maintenance Garage. This upgrade includes purchasing a new service meter to provide power for the new vehicle lift and for future equipment needs (\$40k). 2> FY 2018 Contracting repair of the deteriorating asphalt road surface. The road surface repairs consist of excavating the failing asphalt surface and placing a base and surface course of asphalt. The property yard has 5,100 square feet of road surface that handles a large volume of heavy industrial vehicular traffic on a daily basis (\$100k). 3>FY 2019 Upgrading the training room will include new flooring, HVAC upgrades, installing drop ceiling and removing the garage door and finishing the wall. In addition to a training room, the space will be used as an emergency meeting area (\$30k).		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ 100,000	Yard Resurface (\$100K)		
2017	40,000	Paint Fleet Garage		
2018	100,000	Phase 2 Pavement Repairs		
2019	30,000	Training Room		
2020				
2021				
Total	\$ 170,000			
>2021				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
	Board/Commission		✓	Increase in Amount
	Citizen/Civic Association			Decrease in Amount
✓	Staff			New Project
	Other:			Other:
User/Coordinating Departments:		Public Works, Operations		

PROJECT INFORMATION			
Project Name: Fire Station #33 - Replace Concrete Apron			
Comprehensive Plan Reference: PFS-2.2 (p.84)			
Comprehensive Plan Element			
<input checked="" type="checkbox"/>	Public Service and Facilities		Environment
	Economy		Housing
	Community Appearance		Transportation
	Land Use		Other City Plan/Policy
Statement of Need: To Replace the concrete apron. The current concrete is buckling under the weight of the fire trucks and needs to be removed and replaced with twelve inches of concrete to handle the weight.		Picture: 	
Year	Project Cost	Purpose of Expenditure	
Adopted 2016	\$ -		
2017	50,000	Replace concrete apron	
2018	-		
2019	-		
2020	-		
2021	-		
Total 2021	\$ 50,000		
Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated
General	\$ -	-	\$ -
Origin of Project			Change from Previous CIP
	City Council		No Change
	Board/Commission		Increase in Amount
	Citizen/Civic Association		Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input checked="" type="checkbox"/>
	Other:		Other:
User/Coordinating Departments: Public Works - Operations			


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION				
Project Name: Green Acres Maintenance				
Comprehensive Plan Reference: PFS-2.2 (p. 84); PRO-3.1 (p. 94)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities			Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project provides for maintenance of the Green Acres facility. Work proposed includes: 1> FY 2017 replacing the roof and skylights on the gymnasium roof only (\$53k), roof is 30 years old and the repair cost continues to increase; resurface the asphalt and repair potholes (\$32k). 2> FY 2018 -2020 replace all original 55 year old exterior windows with high energy efficient thermal windows (\$50k per year).		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ 10,000	Gym roof repair		
2017	45,000	Road Resurface (\$17k);Gym roof replacement (\$28k)		
2018	50,000	Window replacements		
2019	50,000	Continue window replacements		
2020	50,000	Continue window replacements		
2021				
Total	\$ 195,000			
>2021				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council		<input checked="" type="checkbox"/>	No Change
	Board/Commission			Increase in Amount
	Citizen/Civic Association			Decrease in Amount
<input checked="" type="checkbox"/>	Staff			New Project
	Other:			Other:
User/Coordinating Departments: Public Works, Operations				


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION			
Project Name: Old Town Hall Maintenance			
Comprehensive Plan Reference: PFS-2.2 (p.84); PRO-3.1 (p.94)			
Comprehensive Plan Element			
✓	Public Service and Facilities		Environment
	Economy		Housing
✓	Community Appearance		Transportation
	Land Use		Other City Plan/Policy
Statement of Need: This project provides for maintenance of the Old Town Hall facility. The exterior of Old Town Hall requires painting to protect wood siding of the building.		Picture: 	
Year	Project Cost	Purpose of Expenditure	
Adopted 2016	\$ -		
2017	25,000	Paint Exterior of Building	
2018			
2019			
2020			
2021			
Total 2021	\$ 25,000		
Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated
General	\$ -	-	\$ -
Origin of Project			Change from Previous CIP
	City Council		No Change
	Board/Commission		Increase in Amount
	Citizen/Civic Association		Decrease in Amount
✓	Staff		✓
	Other:		Other:
User/Coordinating Departments: Public Works - Operations			


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION				
Project Name: Fire Station 33: Replacement Project				
Comprehensive Plan Reference: PFS - 2.2 (p. 84)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities			Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
<p>Statement of Need: FY 2015 CIP included approval of \$50,000 for a Feasibility Study to look at needs and options for the replacement of Fire Station 33. The study will be completed in January of 2016.</p> <p>FY 2016 CIP includes \$500,000 to be financed upon review of the Feasibility Study and Council approval to move forward with Phase II. Phase II will include the initial design and architectural plans for the structure. As \$500,000 is not sufficient to complete Phase II we are requesting an additional \$500,000 in FY2017 to complete Phase II.</p> <p>There are \$10m dollars identified as a place holder for the construction of the facility in FY2018. As we continue through the process we will better identify the actual cost for the new facility and land acquisition if needed.</p>		<p>Picture:</p> 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ 500,000	Site Acquisition Study and Initial Design Work		
2017	500,000	Funding to complete the initial design and architectural plans		
2018	10,000,000	Construction of new building		
2019				
2020				
2021				
Total	\$ 10,500,000			
>2021				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
Financing		\$ -	-	\$ -
Origin of Project				Change from Previous CIP
	City Council			No Change
	Board/Commission			<input checked="" type="checkbox"/> Increase in Amount
	Citizen/Civic Association			Decrease in Amount
<input checked="" type="checkbox"/>	Staff			New Project
	Other:		Other:	
User/Coordinating Departments: Fire				


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION				
Project Name: Traffic Preemption Improvements & Maintenance				
Comprehensive Plan Reference: PFS - 2.4 (p. 84)				
Comprehensive Plan Element				
✓	Public Service and Facilities		Environment	
	Economy		Housing	
	Community Appearance		Transportation	
	Land Use		Other City Plan/Policy	
Statement of Need:		Picture:		
<p>The City of Fairfax has invested funds to protect intersections with Infrared (IR) technology preemption. These devices have increased the safety of citizens and responders by ensuring emergency vehicles have a green light when traveling through an intersection, reduced response times to emergency incidents improving patient outcomes and reducing property loss and have reduced fuel and maintenance cost on vehicles by limiting the number of stops and starts. Although our current IR devices are still operational they do require regular maintenance which equate to increased costs. The IR technology device, because of their line of sight operation, result in a number of unnecessary traffic light trips causing a disruption in the synchronized traffic signals. Therefore, we are requesting funding to continue phasing in new GPS technology devices which are cheaper to maintain and will improve traffic flow throughout the City by eliminating the unnecessary traffic light trips.</p> <p>We were awarded \$100,000.00 in FY16 to begin the project. The funding requested in FY17 & FY18 will upgrade the current intersections, add additional intersections in downtown, at Fairfax Circle, and at gated communities.</p>				
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ 100,000	Upgrades and annual maintenance to the current system and vehicles		
2017	285,500	Upgrades to the current system and vehicles		
2018	276,000	Upgrades to the current system and vehicles		
2019	-			
2020	-			
2021	-			
Total	\$ 561,500			
>2021				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
C&I		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
	Board/Commission		✓	Increase in Amount
	Citizen/Civic Association			Decrease in Amount
✓	Staff			New Project
	Other:			Other:
User/Coordinating Departments:		Fire Dept./Police Dept./Transportation/Public Works		

City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

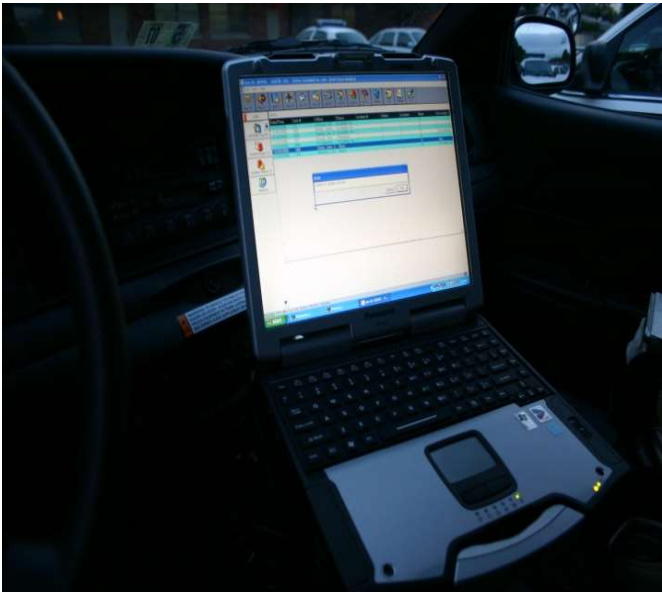
PROJECT INFORMATION				
Project Name: Northern Virginia Community College				
Comprehensive Plan Reference: PFS-1.2 (p. 83)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		Environment	
	Economy		Housing	
	Community Appearance		Transportation	
	Land Use		Other City Plan/Policy	
Statement of Need: This project provides for the City's share of capital expenditures for the Northern Virginia Community College.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted				
2016	\$ 53,861	Northern Virginia Community College capital expenditures		
2017	55,643	Northern Virginia Community College capital expenditures		
2018	56,500	Northern Virginia Community College capital expenditures		
2019	57,500	Northern Virginia Community College capital expenditures		
2020	58,500	Northern Virginia Community College capital expenditures		
2021	59,500	Northern Virginia Community College capital expenditures		
Total	\$ 287,643			
>2021	60,000	Northern Virginia Community College capital expenditures		
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
	Citizen/Civic Association			Decrease in Amount
	Staff			New Project
<input checked="" type="checkbox"/>	Other: NVCC			Other:
User/Coordinating Departments:		City Manager, Finance		

City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021


PROJECT INFORMATION				
Project Name: General Ledger/Personnel Software				
Comprehensive Plan Reference: PFS-1.2 (p. 83)				
Comprehensive Plan Element				
	Public Service and Facilities			Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use		✓	Other City Plan/Policy
Statement of Need: The Finance Department is requesting the replacement of its general ledger and human resources software system. The current software, Sungard eFinance Plus, was implemented in 2006, and is nearing the end of its useful life. eFinance Plus is an antiquated, inflexible system that has not capable of seamlessly absorbing changes to the City's business practices, such as pay ranges and purchasing cards, resulting in significant manual intervention by Staff. Possible upgrades to the eFinance Plus software would be costly in terms of time and money, particularly since Sungard is moving away from its Finance Plus product and promoting its ONESolution. Support for this product may not be available in the future. In addition, upgrading the general ledger and human resources software would create efficiencies in these core functions and offer more data mining and reporting capabilities.			Picture: 	
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ -			
2017	50,000	Purchase & install new GL Software		
2018	200,000	Purchase & install new GL Software		
2019	-			
2020	-			
2021	-			
Total	\$ 250,000			
>2021	-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
City Council			No Change	
Board/Commission			Increase in Amount	
Citizen/Civic Association			✓	Decrease in Amount
✓	Staff		New Project	
Other: NVCC			Other:	
User/Coordinating Departments: Finance and Personnel				

City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021


PROJECT INFORMATION				
Project Name: Facility Security System Upgrade				
Comprehensive Plan Reference: PFS - 2.4 (P.84)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities			Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need:		Picture:		
<p>In 2006 the police department moved into its new facility and installed an analog camera and door keycard access system. The funding for the initially proposed security system was reduced to minimize final costs to the building project. The current system consists of separate camera and door keycard access systems. It is incompatible with Internet Protocol (IP) based cameras and provides 15-18 days of backup recording. The system is currently experiencing hardware failures. Replacement of the antiquated technology is not cost efficient. A new IP based security system would utilize one software solution to combine the camera and key card access systems, increase back-up recording to 12 months, permit access to externally located IP cameras (City Hall or any other external location), and allow for future camera expansion and recording space upgrades.</p>				
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ -			
2017	30,000	Purchase upgraded video security hardware/software and licensing		
2018	25,000	Purchase upgraded video security hardware/software and licensing		
2019	15,000	Purchase digital video cameras		
2020	15,000	Purchase digital video cameras		
2021	15,000	Purchase digital video cameras and complete project		
Total	\$ 100,000			
>2021				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ 2,000	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
	Citizen/Civic Association			Decrease in Amount
<input checked="" type="checkbox"/>	Staff			New Project
	Other:			Other:
User/Coordinating Departments:		Police		

PROJECT INFORMATION				
Project Name: Police Information Technology Program				
Comprehensive Plan Reference: PFS - 2.4 (p. 84)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		Environment	
	Economy		Housing	
	Community Appearance		Transportation	
	Land Use		Other City Plan/Policy	
Statement of Need:		Picture:		
<p>Projected expenditures are based on industry standards for the replacement of the department's servers, required software applications, desktop computers, printers, switches, mobile data computers (MDC's are the laptops used in cruisers) and other critical components of the department's IT infrastructure. The most significant costs are associated with the 22 servers, 40 MDC's and 66 computers necessary to operate the police department's critical infrastructures. The replacement of major IT components is based on a projected lifecycle to avoid catastrophic failures and minor equipment such as printers, keyboards, cables, scanners, etc. replaced as needed.</p>				
Year	Project Cost	Purpose of Expenditure		
Adopted				
2016	\$ 74,263	Purchase updated mobile and network computers and servers.		
2017	76,490	Purchase updated mobile and network computers and servers.		
2018	78,784	Same. Cost projection includes 3% adjustment for inflation.		
2019	81,147	Same. Cost projection includes 3% adjustment for inflation.		
2020	83,581	Same. Cost projection includes 3% adjustment for inflation.		
2021	86,088	Same. Cost projection includes 3% adjustment for inflation.		
Total	\$ 406,090			
>2021				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
	Citizen/Civic Association			Decrease in Amount
<input checked="" type="checkbox"/>	Staff			New Project
	Other:			Other:
User/Coordinating Departments:		Police		


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION				
Project Name: Police Mobile and Portable Radio Upgrade				
Comprehensive Plan Reference: PFS - 2.4 (P.84)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities			Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need:		Picture:		
<p>The police department's radio system consists of 80 portable radios which are the hand-held units carried by police officers and some non-sworn employees in the field, 61 mobile radios mounted in police vehicles and 3 consollees which are the permanently-mounted radios in police dispatch consoles. In 3 years, the manufacturer will discontinue the sale and repair of our current radio models which will have reached the manufacturer's terminal life-cycle date of 15 years. Generally, the suggested rotation cycle in which old radios should be replaced is between 5 and 7 years. Furthermore, to maintain full and seamless interoperability with all surrounding jurisdictions, the department must eventually transition to new Time Division Multiple Access (TDMA) radios.</p> <p>Current adjusted cost estimate for the replacement of radios per device is: portable radio plus required accessories (\$6,900); mobile radio (\$6,800); consollees (\$8,100); and consoles (\$130,000). Not accounting for inflation, the current replacement price is estimated at \$1,190,000 including miscellaneous equipment and installation.</p>				
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ -			
2017	199,000	Purchase consoles and consollees at Fairfax County negotiated price.		
2018	991,000	Finish portable radio purchases and mobile radio purchases		
2019				
2020				
2021				
Total	\$ 1,190,000			
>2021				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council		<input checked="" type="checkbox"/>	No Change
	Board/Commission			Increase in Amount
	Citizen/Civic Association			Decrease in Amount
<input checked="" type="checkbox"/>	Staff			New Project
	Other:			Other: Moved out another year
User/Coordinating Departments: Police				


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION				
Project Name: Police Vehicle Replacement				
Comprehensive Plan Reference:		PFS - 2.4 (p. 84)		
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		Environment	
	Economy		Housing	
	Community Appearance		Transportation	
	Land Use		Other City Plan/Policy	
Statement of Need:		Picture:		
<p>This funding provides for the replacement of police vehicles that are worn and would require extensive maintenance costs to retain. Police vehicles are generally replaced every five to ten years depending on type of vehicle, use, condition, mileage and department needs. The vehicle cost projections shown include the base price of the vehicle as well as equipment costs for lights, sirens, consoles and racks, prisoner shields, and vehicle markings. Vehicles to be replaced in FY 2017 (current mileage): 2003 Ford Crown Victoria (\$29k) assigned to Admin (112,000); 2005 Ford Crown Victoria (\$46.5k) assigned to SOD (87,000); 2009 Ford Crown Victoria (\$41k) assigned to Patrol (88,000). All vehicles have significant maintenance issues and high overall operating costs.</p>				
Year	Project Cost	Purpose of Expenditure		
Adopted				
2016	\$ 57,500	Actual cost projection.		
2017	116,500	Actual cost projection.		
2018	211,000	Cost projection based on prior years average.		
2019	150,000	Cost projection based on prior years average.		
2020	150,000	Cost projection based on prior years average.		
2021	150,000	Cost projection based on prior years average.		
Total	\$ 777,500	Cost projection has not been adjusted for inflation.		
>2021				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
	Citizen/Civic Association			Decrease in Amount
<input checked="" type="checkbox"/>	Staff			New Project
	Other:			Other:
User/Coordinating Departments:		Police		


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION				
Project Name: Debt Service of Existing Vehicle & Equipment Leases (Pre - FY 2016)				
Comprehensive Plan Reference: PFS-2.2 (p. 84)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities			Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project provides for the replacement of City vehicles and equipment that are worn and require extensive maintenance. This project also ensures safe equipment is provided to conduct City operations. Replacement vehicles/equipment will meet new EPA emissions regulations. The City has 391 vehicles and major pieces of equipment, with a replacement value of \$25,498,000. Vehicles and equipment are replaced every 8 to 30 years, depending on type, use, condition, parts, availability and department requirements. The chart below reflects funding for pre - FY 2016 leases.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ 858,859	Veh & equip lease payments on existing leases		
2017	563,328	Veh & equip lease payments on existing leases		
2018	563,328	Veh & equip lease payments on existing leases		
2019	414,028	Veh & equip lease payments on existing leases		
2020	191,355	Veh & equip lease payments on existing leases		
2021				
Total	\$ 1,732,039			
>2021	-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
Financing		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council		<input checked="" type="checkbox"/>	No Change
	Board/Commission			Increase in Amount
	Citizen/Civic Association			Decrease in Amount
<input checked="" type="checkbox"/>	Staff			New Project
	Other:			Other:
User/Coordinating Departments: Public Works, Operations				

City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION				
Project Name: Debt Service on FY 2016 Financed Vehicles				
Comprehensive Plan Reference: PFS-2.2 (p. 84)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities			Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: The chart below reflects funding for equipment leases and purchases in FY 2016.		Picture:		
				
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ -	\$920k of Vehicle Leases initiated in FY 2016		
2017	192,925	Debt Service on FY 2016 Leases		
2018	192,925	Debt Service on FY 2016 Leases		
2019	192,925	Debt Service on FY 2016 Leases		
2020	192,925	Debt Service on FY 2016 Leases		
2021	192,925	Debt Service on FY 2016 Leases		
Total	\$ 964,625			
>2021	192,925	Debt Service on FY 2016 Leases		
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
Financing		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
	Citizen/Civic Association			Decrease in Amount
<input checked="" type="checkbox"/>	Staff			New Project
	Other:		Other:	
User/Coordinating Departments:		Public Works, Operations		

City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION				
Project Name: Vehicle & Equipment Replacement (Cash Purchases Only)				
Comprehensive Plan Reference: PFS-2.2 (p. 84)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities			Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project provides for the replacement of City vehicles and equipment that are worn and require extensive maintenance. This project also ensures safe equipment is provided to conduct City operations. Replacement vehicles/equipment will meet new EPA emissions regulations. The City has 391 vehicles and major pieces of equipment, with a replacement value of \$25,498,000. Vehicles and equipment are replaced every 8 to 30 years, depending on type, use, condition, parts, availability and department requirements.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ 248,000	Vehicle and equipment replacement		
2017	267,000	Vehicle and equipment replacement		
2018	1,957,000	Vehicle and equipment replacement		
2019	899,000	Vehicle and equipment replacement		
2020	1,368,000	Vehicle and equipment replacement		
2021	751,000	Vehicle and equipment replacement		
Total	\$ 5,242,000			
>2021				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
	Citizen/Civic Association			Decrease in Amount
<input checked="" type="checkbox"/>	Staff			New Project
	Other:		Other:	
User/Coordinating Departments:		Public Works, Operation		

City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

FY 2017 Public Works Vehicle Replacement Chart

<i>Equipment #</i>	<i>Yr / Make / Model</i>	<i>Assignment</i>	<i>August 2015 Odometer Reading</i>	<i>Age Years</i>	<i>Replacement Schedule</i>	<i>Estimate Replacement</i>	<i>Age</i>	<i>Miles</i>	<i>Obsolete</i>	<i>Request By Dept</i>	<i>Safety</i>	<i>Condition</i>	<i>Downtime Hrs</i>	<i>Repair \$</i>	<i>Parts Availability</i>
FY 2017 Purchases															
314	2006/Chevrolet/Tahoe	Emergency Mang.	147,455	10	12	50		X			X	X		X	X
450	2001/Volvo/Dump Truck	Asphalt	90,671	14	12	190	X	X	X			X	X	X	X
608	2006/John Deere/Gator	Right-of-Ways	1325 hrs	9	10	25		X		X			X	X	

FY 2017 Public Works Vehicle Replacement Chart with Comments						
Equipment #	Year	Yr / Make / Model	Assignment	August 2015 Odometer Reading	Age (years)	Comments
FY 2017 Purchases						
314	2006	2006/Chevrolet/Tahoe	Emergency Mang.	147,455	10	Unit has high mileage. Frame is rusting at welds, engine and transmission needs refurbished. Operating cost is greater than replacement cost.
450	2001	2001/Volvo/Dump Truck	Asphalt	90,671	14	Unit Make is very limited produced and makes parts obsolete, which is creating more than usual down time. Dump body will need to be replaced due from condition.
608	2006	2006/John Deere/Gator	Right-of-Ways	1325 hrs	9	Unit is wrong application for job duty. This creates higher cost on maintenance and repair.


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

REQUEST FOR EQUIPMENT PURCHASE OR RENTAL					
Project Name: Vehicle and Equipment Replacement FY 2017					
For Fiscal Year: 2017			Cost		
Form of Acquisition				Per Unit	Total
X	Purchase	Total Estimate Cost		see below	\$267,000
	Rental/Lease	Plus, Installation or Other Charge			\$0
		Less, Trade-in or Other Discount			\$0
3	# of Units Requested	Net Cost or Rental			\$267,000
Purpose of Expenditure: Scheduled replacement; present equipment obsolete; replace worn-out equipment; reduce personnel time; expand service; new operation; increase safety.					
Replaced Item(s)					
			Prior Years		
Item	Year	Age	Maintenance Costs	Purchase Cost	Lease Payment
314-2006 Chevrolet Tahoe	2006	10		50,000	-
450-2001 Volvo Dump Truck	2001	14		192,000	-
608-2006 John Deere Gator	2006	9		25,000	-
TOTAL				\$ 267,000	\$ -
Recommended Disposition of Replaced Items					
Possible Use by Other Depts.		Trade-In		Sale	
Submitted by: Operations		Date: 10/23/2015		Public Works	


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

REQUEST FOR EQUIPMENT PURCHASE OR RENTAL					
Project Name: Vehicle and Equipment Replacement FY 2018					
For Fiscal Year: 2018		Cost			
Form of Acquisition				Per Unit	Total
X	Purchase	Total Estimate Cost		see below	\$1,957,000
	Rental/Lease	Plus, Installation or Other Charge			\$0
		Less, Trade-in or Other Discount			\$0
38	# of Units Requested	Net Cost or Rental			\$1,957,000
Purpose of Expenditure: Scheduled replacement; present equipment obsolete; replace worn-out equipment; reduce personnel time; expand service; new operation; increase safety.					
Replaced Item(s)					
Item	Year	Age	Prior Years		
			Maintenance Costs	Purchase Cost	Lease Payment
201-2001 Chevrolet Impala	2001	15		\$ 20,000	\$ -
210-2003 Chevrolet Malibu	2003	15		20,000	-
212-2001 Ford E-450 Box Truck	2001	17		135,000	-
221-2006 GMC Van 12PSG	2006	12		35,000	-
250-1990 Strick Trailer	1990	28		2,000	-
272-2001 Chevrolet Impala	2001	17		20,000	-
273-2005 Ford Crown Victoria	2005	13		20,000	-
310-2004 Foam Trailer	2004	14		10,000	-
312- Ford F-350 Pickup	2006	12		90,000	-
353-Ford F-350 Battalion Truck	2008	10		50,000	-
3060-Western Snow Plow	2004	14		8,000	-
404-1999 Trailer	1999	19		5,000	-
406-2001 Flat Trailer	2001	17		30,000	-
407-2003 John Deere Trailer	2003	15		13,000	-
409-1999 Trailer	1999	19		5,000	-
418-2003 Leeboy Paver	2003	15		65,000	-
437-2007 GMC Utility Truck	2007	11		100,000	-
438-2008 Chevrolet 1T Pickup	2008	10		60,000	-
448-2006 GMC Foam Truck	2006	12		60,000	-
456-2006 GMC Dump Truck	2006	12		140,000	-
473-2001 Volvo Dump Truck	2001	17		190,000	-
477-2004 GMC Dump Truck	2004	11		140,000	-
479-2003 Message Board	2003	15		20,000	-
618-2005 GMC Utility Truck	2005	13		80,000	-
671-2005 Brush Truck	2005	13		200,000	-
682-2009 Mack Trash Truck	2009	9		245,000	-
693-2005 Pace Mowing Trailer	2005	10		18,000	-
700-2001 Massey Tractor	2001	17		45,000	-
708-2008 Ford F-350 Pickup	2008	8		40,000	-
741-2005 Toro Mower	2005	13		9,000	-
742-2006 Toro Infield Mower	2006	12		9,000	-
7031-1996 Western Snow Blade	1996	22		8,000	-
7034-1999 Skid Loader Attach.	1999	19		5,000	-
7035-1999 Skid Loader Attach.	1999	19		5,000	-
7035-2000 Skid Loader Attach.	2000	18		5,000	-
7044-2001 Tractor Attachment	2001	17		5,000	-
7045-2001 Tractor Attachment	2001	19		5,000	-
New-Parks & Rec Pickup with Lif				40,000	-
TOTAL				\$ 1,957,000	\$ -
Recommended Disposition of Replaced Items					
	Possible Use by Other Depts.		Trade-In		Sale
Submitted by: Operations		Date: 10/23/2015		Public Works	


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION				
Project Name: Northern Virginia Regional Park Authority-NOVA Parks				
Comprehensive Plan Reference:		ENV-6.1, 6.3 (p. 36)		
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		Environment	
	Economy		Housing	
	Community Appearance		Transportation	
	Land Use		<input checked="" type="checkbox"/>	Other City Plan/Policy
Statement of Need: This project provides for the City's population based share of the capital expenditures for the NVRPA.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ 62,295	Annual Payment for City's contribution to Capital as member jurisdiction		
2017	62,921	Annual Payment for City's contribution to Capital as member jurisdiction		
2018	62,950	Annual Payment for City's contribution to Capital as member jurisdiction		
2019	62,975	Annual Payment for City's contribution to Capital as member jurisdiction		
2020	63,000	Annual Payment for City's contribution to Capital as member jurisdiction		
2021	63,025	Annual Payment for City's contribution to Capital as member jurisdiction		
Total	\$ 314,871			
>2021				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
<input checked="" type="checkbox"/>	City Council		<input checked="" type="checkbox"/>	No Change
<input checked="" type="checkbox"/>	Board/Commission			Increase in Amount
	Citizen/Civic Association			Decrease in Amount
	Staff			New Project
	Other:			Other:
User/Coordinating Departments:		Parks and Recreation		


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION				
Project Name: Planting & Beautification				
Comprehensive Plan Reference: EC-1.2 (p. 49); ENV-1.3 (p. 33); CA-1.5 (p. 103); CA-4.2 (p. 106)				
Comprehensive Plan Element				
✓	Public Service and Facilities		✓	Environment
✓	Economy			Housing
✓	Community Appearance			Transportation
	Land Use		✓	Other City Plan/Policy
Statement of Need: This project provides for streetscape improvements and new/replacement trees/shrubs/flowers at public buildings and parks. Also includes benches, planters, and tree pit maintenance. Operating Cost(s): Upkeep on trees/shrubs/flowers with fertilizers, mulch and pesticide treatments.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ 35,000	Plant Material		
2017	30,000	Plant Material		
2018	30,000	Plant Material		
2019	30,000	Plant Material		
2020	30,000	Plant Material		
2021	30,000	Plant Material		
Total	\$ 150,000			
>2021	30,000	Plant Material		
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ 2,000	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
	Board/Commission		✓	Increase in Amount
	Citizen/Civic Association			Decrease in Amount
✓	Staff			New Project
	Other:		Other:	
User/Coordinating Departments:		Public Works, Operations		


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021


PROJECT INFORMATION				
Project Name: Fairfax High School Synthetic Turf Replacement				
Comprehensive Plan Reference: PFS-2.2 (p. 84), PRO-3.1 (p. 94), CA-1.5 (p. 103)				
Comprehensive Plan Element				
✓	Public Service and Facilities		Environment	
	Economy		Housing	
✓	Community Appearance		Transportation	
	Land Use		Other City Plan/Policy	
Statement of Need: The synthetic turf and D-areas were replaced and installed at Fairfax High School in the summer of 2014. Existing field was 11 years old at time of replacement. Provides for the debt service payments for the Fairfax High School synthetic turf field replaced in the summer of 2014.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted				
2016	\$ 138,567	Replace Synthetic Turf at Fairfax High School		
2017	137,248	Replace Synthetic Turf at Fairfax High School		
2018	137,248	Replace Synthetic Turf at Fairfax High School		
2019	137,248	Replace Synthetic Turf at Fairfax High School		
2020	137,248	Replace Synthetic Turf at Fairfax High School		
2021				
Total	\$ 548,992			
>2021				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
Financing		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council		✓	No Change
✓	Board/Commission			Increase in Amount
✓	Citizen/Civic Association			Decrease in Amount
✓	Staff			New Project
✓	Other: PRAB			Other:
User/Coordinating Departments:		Parks and Recreation		

City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021


PROJECT INFORMATION				
Project Name: Fitness Area - Draper Drive				
Comprehensive Plan Reference: PFS-2.2 (p. 84), PRO-3.1 (p. 94), CA-1.5 (p. 103)				
Comprehensive Plan Element				
✓	Public Service and Facilities		Environment	
	Economy		Housing	
✓	Community Appearance		Transportation	
	Land Use		Other City Plan/Policy	
Statement of Need: As identified in the adopted 2014 Strategic Master Plan under strategy 1.4.1 to maintain and improve our existing facilities, amenities and structures, the following items are being requested for Draper Drive: outdoor fitness area. This has been adopted in the strategic plan. .		Picture: <div style="text-align: center;">  </div>		
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ -			
2017	60,000	Draper Drive Fitness Area		
2018				
2019				
2020				
2021				
Total	\$ 60,000			
>2021				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
Other		TBD	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council		No Change	
✓	Board/Commission		Increase in Amount	
✓	Citizen/Civic Association		Decrease in Amount	
✓	Staff		✓	New Project
	Other:		Other:	
User/Coordinating Departments:		Parks and Recreation		

City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021



PROJECT INFORMATION			
Project Name: Recycling Containers and Equipment for Parks			
Comprehensive Plan Reference: ENV-5.3 (p. 36), PFS-2.3 (p. 84)			
Comprehensive Plan Element			
✓	Public Service and Facilities		✓
	Economy		
✓	Community Appearance		
	Land Use		
			Environment
			Housing
			Transportation
			Other City Plan/Policy
Statement of Need: Implement additional phases of the recycling program at the remaining City parks with 25 regular blue metal recycling containers installed annually. In FY2015 the following heaviest used parks received recycling containers and are now in the recycling program: Draper Drive Park, Kutner Park, Providence Elementary, Providence Park, Ratcliffe Park, Stafford Park, Thaiss Memorial Park and Van Dyck Park. The remaining parks are Cobbdale, Country Club Hills, Dale Lestina, Daniels Run, Fairchester, Farcroft Trail, Green Acres, Pat Rodio, Providence Elementary, Sager Trail, Sherwood, and Stafford Drive, Ted Grefe, The Project is recommended by the Environmental Sustainability Committee. This was identified in the 2014 adopted strategic plan as action item strategy 1.7.3.		Picture: 	
Year	Project Cost	Purpose of Expenditure	
Adopted 2016	\$ -		
2017	5,000	Recycling Program Phase Two	
2018	15,000	Recycling Program Phase Three	
2019	15,000	Recycling Program Phase Four	
2020	15,000	Recycling Program Final	
2021			
Total	\$ 50,000		
>2021			
Funding Source(s)		Operating Cost(s)	Staffing Levels
General		\$ 2,500	- \$ -
Origin of Project			Revenues Generated
	City Council		
✓	Board/Commission		✓
✓	Citizen/Civic Association		
✓	Staff		
	Other:		
User/Coordinating Departments:		Parks and Recreation	

PROJECT INFORMATION				
Project Name: Kutner Field Irrigation				
Comprehensive Plan Reference: PFS-2.2 (p. 84), PRO-3.1 (p. 94), CA-1.5 (p. 103)				
Comprehensive Plan Element				
✓	Public Service and Facilities		Environment	
	Economy		Housing	
✓	Community Appearance		Transportation	
	Land Use		Other City Plan/Policy	
Statement of Need: Addition of irrigation at Kutner Field to maintain grass surface throughout the playing seasons. This was identified in the adopted 2014 Strategic Plan as action item strategy 1.4.1.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ -			
2017	25,000	Irrigation installation		
2018				
2019				
2020				
2021				
Total	\$ 25,000			
>2021				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ 2,000	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council		✓	No Change
✓	Board/Commission			Increase in Amount
✓	Citizen/Civic Association			Decrease in Amount
✓	Staff			New Project
	Other:		Other:	
User/Coordinating Departments:		Parks and Recreation		


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION				
Project Name: Annual - General Park Asphalt Resurfacing				
Comprehensive Plan Reference: PFS-2.2 (p. 84), PRO-3.1 (p. 94), CA-1.5 (p. 103)				
Comprehensive Plan Element				
✓	Public Service and Facilities		Environment	
	Economy		Housing	
✓	Community Appearance		✓	Transportation
	Land Use			Other City Plan/Policy
Statement of Need: As identified in the adopted 2014 Strategic Master Plan under strategy 1.4.1 to maintain and improve our existing facilities, amenities and structures. Many of the lots have not been repaved in over 20 years and continued neglect will result in larger costs to repair base and sub-base in addition to the asphalt surface. This has been adopted in the strategic plan.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ -			
2017	25,000	Paving as needed		
2018	25,000	Paving as needed		
2019	25,000	Paving as needed		
2020	25,000	Paving as needed		
2021	25,000	Paving as needed		
Total	\$ 125,000			
>2021	25,000	Annually		
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council		No Change	
✓	Board/Commission		Increase in Amount	
✓	Citizen/Civic Association		✓	Decrease in Amount
✓	Staff		New Project	
	Other:	Other:		
User/Coordinating Departments:		Parks and Recreation		


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION				
Project Name: Feasibility Study for Green Acres Renovation or New Site				
Comprehensive Plan Reference: PFS-2.2 (p. 84), PFS-1.1 (p. 83), PRO-3.1, 3.4 (p. 94)				
Comprehensive Plan Element				
✓	Public Service and Facilities		✓	Environment
✓	Economy			Housing
✓	Community Appearance			Transportation
✓	Land Use		✓	Other City Plan/Policy
Statement of Need: Depending on the results of the Green Acres Feasibility Study Committee and action by Council, allocate \$100,000 towards additional assessment of a future community center. Appropriate technical expertise and resources are necessary to examine the complicated process of determining the best course of action for Green Acres and the City. The results of the Green Acres Feasibility Study Committee are scheduled to be presented to Council in early 2016. The 2014 Adopted Strategic Plan for Parks and Recreation listed this project as the top priority and PRAB has endorsed the project.		Picture:		
		 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ -			
2017	35,000	Feasibility study on the future of seniors and active recreation		
2018				
2019				
2020				
2021				
Total	\$ 35,000			
>2021				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
✓	Board/Commission			Increase in Amount
✓	Citizen/Civic Association		✓	Decrease in Amount
	Staff			New Project
	Other:			Other:
User/Coordinating Departments:		Public Works, Transportation		


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION				
Project Name: Van Dyck Park Master Plan to Include Erosion and Storm Water Study				
Comprehensive Plan Reference: ENV-1.5, 1.6 (p. 33), PFS-1.1 (p. 83), PRO-1.2 (p. 93)				
Comprehensive Plan Element				
✓	Public Service and Facilities		✓	Environment
✓	Economy		✓	Housing
✓	Community Appearance		✓	Transportation
✓	Land Use		✓	Other City Plan/Policy
Statement of Need: An overall master plan is needed to address numerous issues including aging infrastructure, replacement and/or renovation of the skate park, possible additional parking and improving overall flow of the park in conjunction with the Stacy C. Sherwood Center, Police Station, Daniels Run School and churches along Old Lee Highway. The study will also include an erosion and storm water study, and a boundary and topo survey. This project was identified as a top priority in the 2014 Strategic Plan for Parks and Recreation and has been endorsed by the Park and Recreation Advisory Board.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ -			
2017	40,000	Van Dyck Park Master Plan, Erosion and Storm Water Study		
2018				
2019				
2020				
2021				
Total	\$ 40,000			
>2021				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council		✓	No Change
✓	Board/Commission			Increase in Amount
✓	Citizen/Civic Association			Decrease in Amount
✓	Staff			New Project
	Other:		Other:	
User/Coordinating Departments:		Parks and Recreation, Public Works Admin & Engineering		


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION				
Project Name: Playground Equipment Maintenance & Replacement				
Comprehensive Plan Reference: PFS-2.2 (p. 84), PRO-3.1 (p. 94), CA-1.5 (p. 103)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		Environment	
	Economy		Housing	
<input checked="" type="checkbox"/>	Community Appearance		Transportation	
	Land Use		Other City Plan/Policy	
Statement of Need: This project will fund the purchase and installation of replacement playground equipment and parts in parks as required for safety reasons. Parks that need equipment replacement are Dale Lestina, Cobbdale, Fairchester Woods and Ratcliffe. Van Dyck playground equipment needs replacement as well, however PRAB recommends that a Master Plan for Van Dyck be completed prior to any replacements. Westmore Park is in a separate CIP request. Prior to FY2006, the Parks and Recreation Department received \$45,000 annually to replace equipment. This annual funding was eliminated in FY 2007. Annual funding was identified in the adopted 2014 Strategic Plan as action item strategy 1.4.1.			Picture: 	
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ -			
2017	120,000	Replace Playground Equipment - Ratcliffe, Dale Lestina, Fairchester Woods		
2018	120,000	Replace Playground Equipment - Cobbdale, Westmore Park		
2019	120,000	Replace Playground Equipment - Van Dyck Park		
2020				
2021				
Total	\$ 360,000			
>2021				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
<input checked="" type="checkbox"/>	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
<input checked="" type="checkbox"/>	Citizen/Civic Association			Decrease in Amount
<input checked="" type="checkbox"/>	Staff			New Project
	Other:		Other:	
User/Coordinating Departments:		Parks and Recreation		

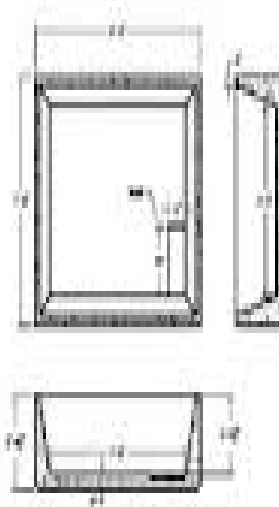
City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION				
Project Name: Dale Lestina Trail Connection Completion				
Comprehensive Plan Reference:		ENV-1.6. 6.3 (p. 33, 36), PRO-4.1, 4.2 (p. 94), CA-1.5 (p. 103), T-7.2.3 (p. 134)		
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		Environment	
	Economy		Housing	
	Community Appearance		Transportation	
	Land Use		Other City Plan/Policy	
Statement of Need: Connect trail in Dale Lestina Park to exit on east side of property and connect to Ranger Road. This was identified in the adopted 2014 Strategic Plan as action item strategy 1.5.1.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ -			
2017	20,000	Trail Connector		
2018	-			
2019	-			
2020	-			
2021	-			
Total	\$ 20,000			
>2021				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ 500	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council		<input checked="" type="checkbox"/>	No Change
<input checked="" type="checkbox"/>	Board/Commission			Increase in Amount
<input checked="" type="checkbox"/>	Citizen/Civic Association			Decrease in Amount
<input checked="" type="checkbox"/>	Staff			New Project
	Other:		Other:	
User/Coordinating Departments:		Parks and Recreation		

City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION			
Project Name: Mobilized Video Camera Equipment			
Comprehensive Plan Reference: ENV-2.1 (p. 34); PFS-2.2 (p. 84)			
Comprehensive Plan Element			
<input checked="" type="checkbox"/>	Public Service and Facilities		<input checked="" type="checkbox"/>
	Economy		Environment
	Community Appearance		Housing
	Land Use		Transportation
			Other City Plan/Policy
Statement of Need: This request is to purchase mobilized video camera equipment designed to record the condition of wastewater pipes. This equipment will be used to respond to citizens backup requests and can be used as a backup system when the main camera is broken. Main cameras break down two times per year due to harsh work conditions and high usage demand of equipment. A unit can be down up to 3 weeks per repair leaving the division with no TV capability. Operating Cost(s): Maintenance and cleaning.		Picture: 	
Year	Project Cost	Purpose of Expenditure	
Adopted 2016	\$ -		
2017	50,000	Mobilized video camera equipment	
2018			
2019			
2020			
2021			
Total	\$ 50,000		
>2021			
Funding Source(s)		Operating Cost(s)	Staffing Levels
Waste		\$ 100	- \$ -
Origin of Project			Change from Previous CIP
	City Council		No Change
	Board/Commission		Increase in Amount
	Citizen/Civic Association		Decrease in Amount
<input checked="" type="checkbox"/>	Staff		New Project
	Other:	<input checked="" type="checkbox"/>	Other:
User/Coordinating Departments:		Public Works, Street Division	


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION				
Project Name: Wastewater Pump Station Containment				
Comprehensive Plan Reference: ENV-2.1 (p. 34); PFS-2.2 (p. 84)				
Comprehensive Plan Element				
✓	Public Service and Facilities		✓	
	Economy		Environment	
	Community Appearance		Housing	
	Land Use		Transportation	
			Other City Plan/Policy	
Statement of Need: The purpose of this request is to protect the environment from pump station failures/overflow. Currently, there is no backup system to contain wastewater if a storage facility filled and overflowed. A structure would be built to eliminate a porous base and enclose the pump area for wastewater containment. This structure would allow for emergency crew response. Five pump stations: University Dr Andes Dr San Juan Dr Byrd Dr High Oaks		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ -			
2017	50,000	Containment System for one pump station		
2018	50,000	Containment System for one pump station		
2019	50,000	Containment System for one pump station		
2020	50,000	Containment System for one pump station		
2021	50,000	Containment System for one pump station		
Total 2021	\$ 250,000			
Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated	
Waste	\$ -	-	\$ -	
Origin of Project			Change from Previous CIP	
	City Council		No Change	
	Board/Commission		Increase in Amount	
	Citizen/Civic Association		Decrease in Amount	
✓	Staff		✓	New Project
	Other:			Other:
User/Coordinating Departments: Public Works - Street Division				


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

REQUEST FOR EQUIPMENT PURCHASE OR RENTAL					
Project Name: Wastewater Vehicle and Equipment Replacement FY 18 thru FY 21					
For Fiscal Year: 2018-2021			Cost		
Form of Acquisition				Per Unit	Total
X	Purchase	Total Estimate Cost		see below	\$412,000
	Rental/Lease	Plus, Installation or Other Charge			\$0
		Less, Trade-in or Other Discount			\$0
13	# of Units Requested	Net Cost or Rental			\$412,000
Purpose of Expenditure: Scheduled replacement; present equipment obsolete; replace worn-out equipment; reduce personnel time; expand service; new operation; increase safety for all Wastewater vehicles and equipment..					
Replaced Item(s)					
Item	Year	Age	Prior Years		
			Maintenance Costs	Purchase Cost	Lease Payment
504-1999 Kubota Tractor	1999	19		\$ 85,000	\$ -
596-2001 GMC Dump Truck	2001	17		140,000	-
597-2005 GMC Roll Off Truck	2005	13		67,000	-
5014-1999 Bush Hog	1999	19		5,000	-
5024-2002 Dump Patch 1yd	2002	16		3,000	-
5026-2003 Bobcat 42in Forks	2003	15		2,000	-
5971-2005 Dump Body	2005	13		5,000	-
5972-2005 Stake Body	2005	13		5,000	-
5973-2005 Flat Body	2005	13		5,000	-
FY 2018 Replacement Total				\$ 317,000	-
588-2007 GMC TV Truck	2007	12		45,000	
5031-2005 Riding Mower	2005	14		5,000	
FY 2019 Replacement Total				\$ 50,000	
531-2008 Air Compressor	2008	12		20,000	
FY 2020 Replacement Total				\$ 20,000	
572-2011 Ford Ranger Pick-Up	2011	10		25,000	
FY 2021 Replacement Total				\$ 25,000	
Total FY 2017 to FY 2021				\$ 412,000	
Recommended Disposition of Replaced Items					
Possible Use by Other Depts.		Trade-In		Sale	
Submitted by: Operations		Date: 10/23/2015		Public Works	


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION			
Project Name: Noman M. Cole Plant Upgrade		Number: CS5	
Comprehensive Plan Reference: PFS-2.2 (p. 84)			
Comprehensive Plan Element			
	Public Service and Facilities		<input checked="" type="checkbox"/> Environment
	Economy		<input type="checkbox"/> Housing
	Community Appearance		<input type="checkbox"/> Transportation
	Land Use		<input type="checkbox"/> Other City Plan/Policy
<p>Statement of Need: The cost of the Noman M. Cole Plant Upgrade project is approximately \$42 million, which is the City's portion of the total plant upgrade costs.</p> <p>Current program activity involves point (treated; end of pipe) and non-point (sheet runoff) discharges as is enforced today under the Clean Water Act. Much of the work therefore at the NMCCP is mandated and under stringent deadlines.</p>		<p>Picture:</p> 	
Year	Project Cost	Purpose of Expenditure	
Adopted 2016	\$ 3,370,000	Payments to Fairfax County for plant upgrade	
2017	4,019,000	Payments to Fairfax County for plant upgrade	
2018	4,336,000	Payments to Fairfax County for plant upgrade	
2019	4,741,000	Payments to Fairfax County for plant upgrade	
2020	4,707,000	Payments to Fairfax County for plant upgrade	
2021	6,415,000	Payments to Fairfax County for plant upgrade	
Total	\$ 24,218,000		
>2021	-		
Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated
Waste	\$ -	-	\$ -
Origin of Project			Change from Previous CIP
	City Council		<input type="checkbox"/> No Change
	Board/Commission		<input checked="" type="checkbox"/> Increase in Amount
	Citizen/Civic Association		<input type="checkbox"/> Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input type="checkbox"/> New Project
	Other:		<input type="checkbox"/> Other:
User/Coordinating Departments:		Finance, City Manager, Public Works Admin & Engineering	


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION			
Project Name: Sanitary Sewer Line Repair and Replacement			
Comprehensive Plan Reference: ENV-2.1 (p. 34); PFS-2.2 (p. 84)			
Comprehensive Plan Element			
✓	Public Service and Facilities		✓
	Economy		Environment
	Community Appearance		Housing
	Land Use		Transportation
Statement of Need: Sanitary sewer line repair and replacement program will be utilized to address sanitary sewer lines that have deteriorated and cannot be lined. Priorities will be established based on TV evaluation and structural issues.		Picture: 	
Year	Project Cost	Purpose of Expenditure	
Adopted 2016	\$ 100,000	Repair and/or Replacement	
2017	100,000	Repair and/or Replacement	
2018	100,000	Repair and/or Replacement	
2019	100,000	Repair and/or Replacement	
2020	100,000	Repair and/or Replacement	
2021	100,000	Repair and/or Replacement	
Total	\$ 500,000		
>2021			
Funding Source(s)		Operating Cost(s)	Staffing Levels
Waste		\$ -	- \$
Origin of Project			Revenues Generated
City Council			-
Board/Commission			
Citizen/Civic Association			
Staff			
Other:			
			Change from Previous CIP
			No Change
			✓ Increase in Amount
			Decrease in Amount
			New Project
			Other:
User/Coordinating Departments: Public Works, Street Division			


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION			
Project Name: Sanitary Sewer Lining - 10" and Under			
Comprehensive Plan Reference: ENV-2.1 (p. 34); PFS-2.2 (p. 84)			
Comprehensive Plan Element			
✓	Public Service and Facilities		✓
	Economy		Environment
	Community Appearance		Housing
	Land Use		Transportation
			Other City Plan/Policy
Statement of Need: The Sanitary Sewer Lining Program extends the life of existing sanitary sewer lines via the installation of a plastic liner on the inside wall of the pipes. As sanitary sewer lines age, structural deterioration and loss of thickness in the pipe crown occurs because of hydrogen sulfide gas. Settlement and tree root damage can also occur if the system is not well maintained. In some cases, slip lining sanitary sewers is the only method to eliminate root invasion. Selection of specific locations for the program will be prioritized based upon maintenance history, pipe age and structural stability. The objective for the program is to slip line 100 percent of the inventory over a 20 year planning horizon. This equates to relining approximately 3,000 linear feet of sanitary sewer per year.		Picture: 	
Year	Project Cost	Purpose of Expenditure	
Adopted			
2016	\$ 450,000	Reline sewer line mains ≤10"	
2017	460,000	Reline sewer line mains ≤10"	
2018	460,000	Reline sewer line mains ≤10"	
2019	470,000	Reline sewer line mains ≤10"	
2020	470,000	Reline sewer line mains ≤10"	
2021	480,000	Reline sewer line mains ≤10"	
Total	\$ 2,340,000		
>2021	480,000	Annually	
Funding Source(s)		Operating Cost(s)	Staffing Levels
Waste		\$ -	-
Revenues Generated		\$ -	
Origin of Project		Change from Previous CIP	
	City Council		✓
	Board/Commission		No Change
	Citizen/Civic Association		Increase in Amount
✓	Staff		Decrease in Amount
	Other:		New Project
			Other:
User/Coordinating Departments:		Public Works, Street Division	


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION				
Project Name: Sanitary Sewer Manhole Rehabilitation				
Comprehensive Plan Reference: ENV-2.1 (p. 34); PFS-2.2 (p. 84)				
Comprehensive Plan Element				
✓	Public Service and Facilities		✓	Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: The Sanitary Sewer Manhole Rehabilitation Program repairs deteriorated manholes. As sanitary sewer manholes age, they will deteriorate on the inside resulting in structural instability and increased infiltration and inflow which must be treated at the County's Noman Cole Plant. Hydrogen Sulfide (H2S) gas in sewage is a major contributing factor. To extend the life of the manholes, lost concrete must be replaced with an H2S resistant material. This may be accomplished by using either a 10,000-psi concrete coating with a special chemical additive or a plastic liner. Manholes will be rehabilitated in conjunction with the sanitary sewer lining projects. As more lining occurs, more manhole rehabilitation is required.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ 90,000	Rehabilitate/Reinforce Sanitary Manholes		
2017	120,000	Rehabilitate/Reinforce Sanitary Manholes		
2018	120,000	Rehabilitate/Reinforce Sanitary Manholes		
2019	120,000	Rehabilitate/Reinforce Sanitary Manholes		
2020	120,000	Rehabilitate/Reinforce Sanitary Manholes		
2021	130,000	Rehabilitate/Reinforce Sanitary Manholes		
Total	\$ 610,000			
>2021	130,000	Annually		
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
Waste		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
	Board/Commission		✓	Increase in Amount
	Citizen/Civic Association			Decrease in Amount
✓	Staff			New Project
	Other:		Other:	
User/Coordinating Departments:		Public Works, Street Division		


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION				
Project Name: Sanitary Sewer Trunk Lining - Over 10"				
Comprehensive Plan Reference: ENV-2.1 (p. 34); PFS-2.2 (p. 84)				
Comprehensive Plan Element				
✓	Public Service and Facilities		✓	Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need:		Picture:		
<p>The Sanitary Sewer Lining Program extends the life of existing sanitary sewer lines via the installation of a plastic liner on the inside wall of the pipes. As sanitary sewer lines age, structural deterioration and loss of thickness in the pipe crown occurs because of hydrogen sulfide gas. Settlement and tree root damage can also occur if the system is not well maintained. In some cases, slip lining sanitary sewers is the only method to eliminate root invasion. Selection of specific locations for the program will be prioritized based upon maintenance history, pipe age and structural stability. The objective for the program is to slip line 100 percent of the inventory over a 25 year planning horizon. Operation requires wastewater pump around which costs one third of the total rehab project cost.</p>				
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ 250,000	Reline sewer trunk lines >10"		
2017	500,000	Reline sewer trunk lines >10"		
2018	550,000	Reline sewer trunk lines >10"		
2019	550,000	Reline sewer trunk lines >10"		
2020	600,000	Reline sewer trunk lines >10"		
2021	600,000	Reline sewer trunk lines >10"		
Total	\$ 2,800,000			
>2021	650,000	Annually		
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
Waste		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
	Board/Commission		✓	Increase in Amount
	Citizen/Civic Association			Decrease in Amount
✓	Staff			New Project
	Other:			Other:
User/Coordinating Departments:		Public Works, Street Division		

City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION				
Project Name: Sewage Pumping Stations R&R				
Comprehensive Plan Reference: ENV-2.1 (p. 34); PFS-2.2 (p. 84)				
Comprehensive Plan Element				
✓	Public Service and Facilities		✓	Environment
	Economy		Housing	
	Community Appearance		Transportation	
	Land Use		Other City Plan/Policy	
Statement of Need: This project is to maintain the five pump station's infrastructure to include: <ul style="list-style-type: none"> • Evaluate/test stations • Address deficiencies • Force main evaluation • Pipe replacement • Generator replacement • Concrete infrastructure repair/replace • Structure maintenance • Asphalt replacement 		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted				
2016	\$ 40,000	Pump Station Evaluation		
2017	30,000	Pump Station implementation		
2018	40,000	Pump Station Evaluation		
2019	30,000	Pump Station implementation		
2020	30,000	Pump Station implementation		
2021	30,000	Pump Station implementation		
Total	\$ 160,000			
>2021				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
Waste		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council		✓	No Change
	Board/Commission		Increase in Amount	
	Citizen/Civic Association		Decrease in Amount	
✓	Staff		New Project	
	Other:		Other:	
User/Coordinating Departments: Public Works, Street Division				


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION				
Project Name: Wastewater Stream Pipe Encasement Project				
Comprehensive Plan Reference: ENV-2.1 (p. 34); PFS-2.2 (p. 84)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		<input checked="" type="checkbox"/>	
	Economy		Environment	
	Community Appearance		Housing	
	Land Use		Transportation	
			Other City Plan/Policy	
Statement of Need:		Picture:		
<p>The purpose of this request is to provide maintenance and structural improvements to the wastewater stream crossings to avoid wastewater spillage into the area's watershed. Wastewater lines require concrete encasement. The current crossings require rehabilitation and additional encasement.</p> <p>There is approximately 19,000 lf of pipe that travels through a body of water.</p>				
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ -			
2017	50,000	sewer pipe encasement		
2018	50,000	sewer pipe encasement		
2019	50,000	sewer pipe encasement		
2020	50,000	sewer pipe encasement		
2021	50,000	sewer pipe encasement		
Total	\$ 250,000			
2021	50,000	Annually		
Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated	
Waste	\$ -	-	\$ -	
Origin of Project			Change from Previous CIP	
	City Council		No Change	
	Board/Commission		Increase in Amount	
	Citizen/Civic Association		Decrease in Amount	
<input checked="" type="checkbox"/>	Staff		<input checked="" type="checkbox"/>	New Project
	Other:			Other:
User/Coordinating Departments: Public Works - Street Division				


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION				
Project Name: Geographic Information System (GIS) for Wastewater Model		Number: CS6		
Comprehensive Plan Reference: PFS-2.2 (p. 84)				
Comprehensive Plan Element				
✓	Public Service and Facilities		✓	
	Economy		Environment	
	Community Appearance		Housing	
	Land Use		Transportation	
			Other City Plan/Policy	
<p>Statement of Need: GIS captures, stores, analyzes, manages and presents data that is linked to the sanitary sewer collection system. A calibrated hydraulic model will allow City staff to make accurate decisions based on existing capacity when approached by new development and/or redevelopment, plan for future capacity needs in growth corridors and assess wet weather impacts on the capacity of the existing system.</p> <p>The project will provide the development of a geodatabase and subsequent collection of inventory data on the existing sanitary sewer system (i.e. pump station, meter vault, manholes, pipe, size, inverts, pipe material, age, etc.) that will be stored in the GIS. The information will be used to support the phased development of an all-pipes hydraulic model over a ten (10) year period. The model will be used to assist in proper planning, capacity assessment and making prioritized rehabilitation and repair decisions.</p>		<p>Picture:</p>		
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ 120,000	Data Collection and Phase I modeling		
2017	120,000	Data Collection and Phase II modeling		
2018	130,000	Data Collection and Phase III modeling		
2019	130,000	Data Collection and Phase IV modeling		
2020	130,000	Data Collection and Phase V modeling		
2021	140,000	Data Collection and Phase VI modeling		
Total	\$ 650,000			
>2021				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
Waste		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council		✓	No Change
	Board/Commission			Increase in Amount
	Citizen/Civic Association			Decrease in Amount
✓	Staff			New Project
	Other:		Other:	
User/Coordinating Departments:		Information Technology & Public Works		


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION				
Project Name: Sanitary Sewer Evaluation		Number: CS4		
Comprehensive Plan Reference: ENV-2.1 (p. 34); PFS-2.2 (p. 84)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		<input checked="" type="checkbox"/>	
	Economy		Environment	
	Community Appearance		Housing	
	Land Use		Transportation	
			Other City Plan/Policy	
<p>Statement of Need: The Sanitary Sewer Evaluation Program is a Capacity Management, Operations and Maintenance (CMOM) program designed to create a City Wastewater program that includes a sewer overflow response plan, a Fats, Oil and Grease (FOG) program, and a preventative maintenance plan that evaluates the existing infrastructure. The majority of the gravity collection system is in excess of 30 to 50+ years old and designed to convey sanitary sewer flow to Fairfax County's Noman Cole Wastewater Treatment Plant.</p> <p>This program will systematically assess the condition of the aging infrastructure city-wide, prioritize repairs and quantify impacts of infiltration and inflow over a ten (10) year period. These efforts will prioritize the rehabilitation and repair work required to provide a sustainable sanitary sewer collection system and reduce the likelihood of sanitary sewer overflows.</p>		<p>Picture:</p> 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ 300,000	SSES and CMOM program development		
2017	300,000	SSES and CMOM program development		
2018	300,000	SSES and CMOM program development		
2019	300,000	SSES and CMOM program development		
2020	300,000	SSES and CMOM program development		
2021	300,000	SSES and CMOM program development		
Total	\$ 1,500,000			
>2021				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
Waste		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council		<input checked="" type="checkbox"/>	No Change
	Board/Commission			Increase in Amount
	Citizen/Civic Association			Decrease in Amount
<input checked="" type="checkbox"/>	Staff			New Project
	Other:		Other:	
User/Coordinating Departments:		Public Works, Administration		


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION				
Project Name: Asphalt Sidewalk Replacement Program				
Comprehensive Plan Reference:		PFS-2.2 (p. 84); CA-1.5 (p. 103)		
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		Environment	
	Economy		Housing	
	Community Appearance		<input checked="" type="checkbox"/>	Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This request is to address the citywide deteriorated asphalt sidewalk used by students walking to school and cyclists. Work would consist of removal of existing asphalt, regrading, installing stone and repaving. The Street Division has received numerous resident requests to address deteriorated sections. The following locations have asphalt sidewalks: Old Lee Hwy Cedar Ave Orchard Dr George Mason Blvd Sager Ave Locust Lane Stonewall Ave Chain Bridge Rd (near Cedar Ave) Jermantown Rd		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ 5,000	Replace asphalt sidewalks		
2017	30,000	Replace asphalt sidewalks		
2018	30,000	Replace asphalt sidewalks		
2019	30,000	Replace asphalt sidewalks		
2020	30,000	Replace asphalt sidewalks		
2021	30,000	Replace asphalt sidewalks		
Total	\$ 150,000			
>2021	30,000	Annually		
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council		<input checked="" type="checkbox"/>	No Change
	Board/Commission			Increase in Amount
	Citizen/Civic Association			Decrease in Amount
<input checked="" type="checkbox"/>	Staff			New Project
	Other:		Other:	
User/Coordinating Departments:		Public Works, Street Division		


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION				
Project Name: Brick Sidewalk Maintenance				
Comprehensive Plan Reference: EC-1.2 (p. 49); PFS-2.2 (p. 84); CA-1.4 (p. 103); CA-1.5 (p. 103); T-7.2.1 (p. 133)				
Comprehensive Plan Element				
✓	Public Service and Facilities		Environment	
	Economy		Housing	
	Community Appearance		✓	Transportation
	Land Use			Other City Plan/Policy
Statement of Need:		Picture:		
<p>This project provides funds to contract the repair of brick sidewalks. There are approximately 142,000 square feet of brick sidewalk in the City. Since the first brick sidewalks were installed in the mid-1970's, this program has been necessary to properly maintain the sidewalks.</p> <p>The object is for the program to rebuild 100 percent of the inventory over a 30 year period. This equates to rebuilding approximately 4,700 sq ft of brick sidewalk per year.</p>				
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ 70,000	Brick sidewalk repair		
2017	109,000	Brick sidewalk repair		
2018	109,000	Brick sidewalk repair		
2019	109,000	Brick sidewalk repair		
2020	109,000	Brick sidewalk repair		
2021	109,000	Brick sidewalk repair		
Total	\$ 545,000			
>2021	109,000	Brick sidewalk repair		
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
	Board/Commission		✓	Increase in Amount
	Citizen/Civic Association			Decrease in Amount
✓	Staff			New Project
	Other:		Other:	
User/Coordinating Departments:		Public Works, Street Division		

City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION			
Project Name: City Sidewalk & Handicapped Ramp Replacement Program			
Comprehensive Plan Reference: PFS-2.2(p. 84); CA-1.4 (p. 103)			
Comprehensive Plan Element			
<input checked="" type="checkbox"/>	Public Service and Facilities		Environment
	Economy		Housing
	Community Appearance		<input checked="" type="checkbox"/> Transportation
	Land Use		Other City Plan/Policy
Statement of Need: These funds are requested to perform residential sidewalk and handicapped ramp replacement citywide. This project will continue to address Federal ADA compliance requirements and correct tripping hazards and tree root sidewalk heaving began 20 years ago with a Citywide replacement program. Approximately 44 handicapped ramps and 5,000 sf of sidewalk would be replaced each year over a 50 year cycle.		Picture: 	
Year	Project Cost	Purpose of Expenditure	
Adopted 2016	\$ -		
2017	123,000	Sidewalk & Handicapped Ramp Replacement	
2018	123,000	Sidewalk & Handicapped Ramp Replacement	
2019	123,000	Sidewalk & Handicapped Ramp Replacement	
2020	123,000	Sidewalk & Handicapped Ramp Replacement	
2021	123,000	Sidewalk & Handicapped Ramp Replacement	
Total	\$ 615,000		
2021	123,000	Annually	
Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated
General	\$ -	-	\$ -
Origin of Project			Change from Previous CIP
	City Council		No Change
	Board/Commission		Increase in Amount
	Citizen/Civic Association		Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input checked="" type="checkbox"/> New Project
	Other:	Other:	
User/Coordinating Departments: Public Works - Street Division			

City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021


PROJECT INFORMATION				
Project Name: Fairfax Blvd Stone Wall Cap Rehabilitation				
Comprehensive Plan Reference: PFS-2.2 (p.84)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities			Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project is necessary to prevent the deterioration of the 965 linear feet of stone walls along Fairfax Blvd between Draper Dr and Stafford Dr. Currently, the stone wall facade is falling off due to water infiltration from the open top. Annually, in-house staff perform 560 hours of manual preventive maintenance activities to reset stone and parge joints. Installing top cap pieces will eliminate water damage and preserve the stone walls. Project will include cap installation and re-mortaring of joints. This will save approximately \$20,000/year in repairs to the wall.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ 60,000	Cap stone walls on Fairfax Blvd		
2017	60,000	Cap 320 feet of stone walls on Fairfax Blvd		
2018	60,000	Cap 320 feet of stone walls on Fairfax Blvd		
2019				
2020				
2021				
Total	\$ 120,000			
>2021				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
	Citizen/Civic Association			Decrease in Amount
<input checked="" type="checkbox"/>	Staff			New Project
	Other:			Other:
User/Coordinating Departments:		Public Works, Street Division		

PROJECT INFORMATION			
Project Name: Brush/Wood Chipper			
Comprehensive Plan Reference: ENV-2.1 (p. 34); PFS-2.2 (p. 84)			
Comprehensive Plan Element			
<input checked="" type="checkbox"/>	Public Service and Facilities		<input checked="" type="checkbox"/>
	Economy		Environment
	Community Appearance		Housing
	Land Use		Transportation
Statement of Need:		Picture:	
<p>This request is to purchase a brush/wood chipper. This chipper is necessary for quick response to emergency clean up operations and storm drainage maintenance projects. The chipper would reduce labor, equipment time, debris dumping costs, and would allow smaller crews to be dispatched to work sites. Currently, brush and debris are loaded manually into a truck with manual labor and backhoe assistance. The process is slow and requires numerous staff members to perform on-site clean up. With a chipper, the crew could be smaller and would allow the backhoe to move to other sites.</p> <p>Operating Cost(s): Maintenance and cleaning.</p>			
Year	Project Cost	Purpose of Expenditure	
Adopted 2016	\$ -		
2017	50,000	Brush/wood chipper	
2018			
2019			
2020			
2021			
Total	\$ 50,000		
>2021			
Funding Source(s)		Operating Cost(s)	Staffing Levels
General		\$ 100	-
Revenues Generated		-	
Origin of Project		Change from Previous CIP	
	City Council		<input checked="" type="checkbox"/>
	Board/Commission		No Change
	Citizen/Civic Association		Increase in Amount
	Staff		Decrease in Amount
<input checked="" type="checkbox"/>	Other:		New Project
			Other:
User/Coordinating Departments:		Public Works, Street Division	


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION				
Project Name: Emergency Power Battery Backup System				
Comprehensive Plan Reference: PFS-2.2 (p. 84); PFS-2.4 (p. 84)				
Comprehensive Plan Element				
	Public Service and Facilities		Environment	
	Economy		Housing	
	Community Appearance		✓	Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This system will provide our traffic signals with immediate non-interruptive power transition from normal electrical service to emergency battery backup power when power is lost, and then immediately transition back to normal electrical service once that is restored. These systems will limit the need for police officers to respond to and direct traffic at intersections that have lost electrical power and increase their availability for other functions during power disruption emergencies. Operating Cost(s): Preventative maintenance at approx. \$300/year each. No dedicated staffing. The City has applied for FY 16 Revenue Sharing funds for this project. Project locations include Main/Roberts, University/Whitehead, Chain Bridge/West, Chain Bridge/School, Main/Oak, Main/Woodland, Fairfax/Bevan, Jermantown/Orchard, Main/Fair City Mall, Main/Marketplace, Jermantown/Giant, University/Fire Station 3, Pickett/Barristers Keepe, Jermantown/James Swart, and Old Lee/Fairfax Commons.			Picture: 	
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ 110,000	Provide and install battery backup system at 8 intersections		
2017	68,000	Provide and install battery backup 8 signals plus replacement batteries		
2018	25,000	Provide replacement batteries and upgrades for 19 existing locations		
2019	25,000	Provide replacement batteries and upgrades for 19 existing locations		
2020	25,000	Provide replacement batteries and upgrades for 19 existing locations		
2021	25,000	Provide replacement batteries and upgrades for 19 existing locations		
Total	\$ 168,000			
>2021				
Funding Source(s)		Operating Cost(s)	Staffing Levels	
C&I,General,NVTA 30%,State		\$ 1,800	- \$	
Origin of Project			Change from Previous CIP	
	City Council		No Change	
	Board/Commission		✓ Increase in Amount	
	Citizen/Civic Association		Decrease in Amount	
✓	Staff		New Project	
	Other:	Other:		
User/Coordinating Departments:		Public Works, Transportation		

City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION				
Project Name: Replacement Of Older Traffic Signal Cabinets				
Comprehensive Plan Reference: PFS-2.2 (p. 84)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		Environment	
	Economy		Housing	
	Community Appearance		<input checked="" type="checkbox"/>	Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project provides for upgrades several older signal controller cabinets at some of the City's signalized intersections. Many of the City's existing cabinets are a decade beyond their expected service life and maintenance issues are increasing. New TS2 type cabinets will be upgrades from older designs, and will allow for better monitoring and better operation with the newer signal controllers that the City now has. All materials will be purchased by the City, and the installation performed by City staff or an outside contractor.			Picture: 	
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ 30,000	Replacement of 3 older signal cabinets.		
2017	30,000	Replacement of 3 older signal cabinets.		
2018	30,000	Replacement of 3 older signal cabinets.		
2019	30,000	Replacement of 3 older signal cabinets.		
2020	30,000	Replacement of 3 older signal cabinets.		
2021	30,000	Replacement of 3 older signal cabinets.		
Total	\$ 150,000			
>2021	30,000	Annually		
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
	Citizen/Civic Association			Decrease in Amount
<input checked="" type="checkbox"/>	Staff			New Project
	Other:			Other:
User/Coordinating Departments:		Public Works, Transportation		


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION				
Project Name: Salt Storage Facilities - Preventative Maintenance - Property Yard				
Comprehensive Plan Reference: PFS-2.2 (p. 84); T7.3.3 (p. 134)				
Comprehensive Plan Element				
✓	Public Service and Facilities		Environment	
	Economy		Housing	
	Community Appearance		✓	Transportation
	Land Use		Other City Plan/Policy	
Statement of Need: This project is necessary to maintain a safe and effective storage facility. Make improvements to control temperature of the mix shed to better maximize the mixed chemical material (\$30,000). Currently, material will freeze and become unusable: <ul style="list-style-type: none"> • Insulate shed. • Reinforce walls. • Eliminate the spillage into the watershed. 		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ 45,000	Improvements for salt dome/add storage bldg for calcium chloride		
2017	30,000	Improvements for mix shed/add support and insulation		
2018				
2019				
2020				
2021				
Total	\$ 30,000			
>2021				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council		No Change	
	Board/Commission		Increase in Amount	
	Citizen/Civic Association		✓	Decrease in Amount
✓	Staff		New Project	
	Other:	Other:		
User/Coordinating Departments:		Public Works, Operations Division		


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION				
Project Name: Truck Mounted Salt Brine Application System				
Comprehensive Plan Reference: ENV-2.1 (p. 34); PFS-2.2 (p. 84); T-7.3.3 (p. 134)				
Comprehensive Plan Element				
✓	Public Service and Facilities		✓	Environment
	Economy			Housing
	Community Appearance		✓	Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project would provide an additional truck mounted salt brine application system to the snow removal operations. Equipment includes a truck mounted tank, hydraulic pump, 3 lane spray bar, all electrical and in-cab controls, flow meter, and valves. Adding an additional brine application system will provide service to the residential roads at the same time primaries are being treated. Operating Cost(s): Maintenance and cleaning.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ -			
2017	60,000	Truck mounted salt brine application system		
2018				
2019				
2020				
2021				
Total	\$ 60,000			
>2021				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ 100	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council		✓	No Change
	Board/Commission			Increase in Amount
	Citizen/Civic Association			Decrease in Amount
✓	Staff			New Project
	Other:		Other:	
User/Coordinating Departments:		Public Works, Street Division		


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION				
Project Name: Fairfax Blvd Roadbed Reconstruction				
Comprehensive Plan Reference: PFS-2.2 (p. 84)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		Environment	
	Economy		Housing	
	Community Appearance		<input checked="" type="checkbox"/>	Transportation
	Land Use		Other City Plan/Policy	
Statement of Need: This project is to reconstruct and repave Fairfax Boulevard (Route 50) between Oak Street and Farr Avenue. This includes removal and replacement of the roadbed, reconstruction of curb, gutters, driveways and sidewalks.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ -			
2017	1,500,000	Construction		
2018				
2019				
2020				
2021				
Total 2021	\$ 1,500,000			
Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated	
NVTA 30%, RevShr	\$ -	-	\$ -	
Origin of Project			Change from Previous CIP	
	City Council		No Change	
	Board/Commission		Increase in Amount	
	Citizen/Civic Association		Decrease in Amount	
<input checked="" type="checkbox"/>	Staff		<input checked="" type="checkbox"/>	New Project
	Other:		Other:	
User/Coordinating Departments: Public Works - Transportation				


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION				
Project Name: Eaton Place Intersection				
Comprehensive Plan Reference: T-7.8.1 (p. 136)				
Comprehensive Plan Element				
	Public Service and Facilities		Environment	
	Economy		Housing	
	Community Appearance		✓	Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project will develop a concept plan and traffic study to evaluate options to relieve pressure on the Eaton Place/Chain Bridge Road intersection. The concept plans will look at the option of providing a direct connection for Willow Crescent Drive onto Chain Bridge Road and reducing the number of signal phases at the Eaton Place/Chain Bridge Road intersection.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ -			
2017	100,000	Engineering, Traffic Study		
2018				
2019				
2020				
2021				
Total 2021	\$ 100,000			
Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated	
NVTA 30%	\$ -	-	\$ -	
Origin of Project			Change from Previous CIP	
City Council			No Change	
Board/Commission			Increase in Amount	
Citizen/Civic Association			Decrease in Amount	
✓	Staff		✓	New Project
Other:				Other:
User/Coordinating Departments: Public Works - Transportation				


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION				
Project Name: Bridge Maintenance				
Comprehensive Plan Reference: PFS 2.2 (p. 84); CA-1.5 (p. 103) T-7.3.2 (p. 134)				
Comprehensive Plan Element				
✓	Public Service and Facilities			Environment
	Economy			Housing
✓	Community Appearance		✓	Transportation
	Land Use			Other City Plan/Policy
Statement of Need:		Picture:		
<p>This project is to address deficiencies identified during the annual bridge inspection.</p> <p>Examples include:</p> <ul style="list-style-type: none"> • Spall repair • Joint replacement • Surface repairs • Crack repairs • Address exposed rebar • Remove sediment and debris from abutments • Remove graffiti <p>Work would be performed annually to address preventative maintenance issues.</p> <p>The three locations that will be addressed with FY17 funding are: Pickett Bridge, Route 237 Old Lee Highway, Route 50 Lee Highway.</p>				
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ 50,000	Replace Expansion Joint Seals & Repair Spalls on Bridges		
2017	50,000	Replace Expansion Joint Seals & Repair Spalls on Bridges		
2018	50,000	Replace Expansion Joint Seals & Repair Spalls on Bridges		
2019	50,000	Replace Expansion Joint Seals & Repair Spalls on Bridges		
2020	50,000	Replace Expansion Joint Seals & Repair Spalls on Bridges		
2021				
Total	\$ 200,000			
>2021	-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
	Board/Commission		✓	Increase in Amount
	Citizen/Civic Association			Decrease in Amount
✓	Staff			New Project
	Other:			Other:
User/Coordinating Departments:		Public Works, Transportation		

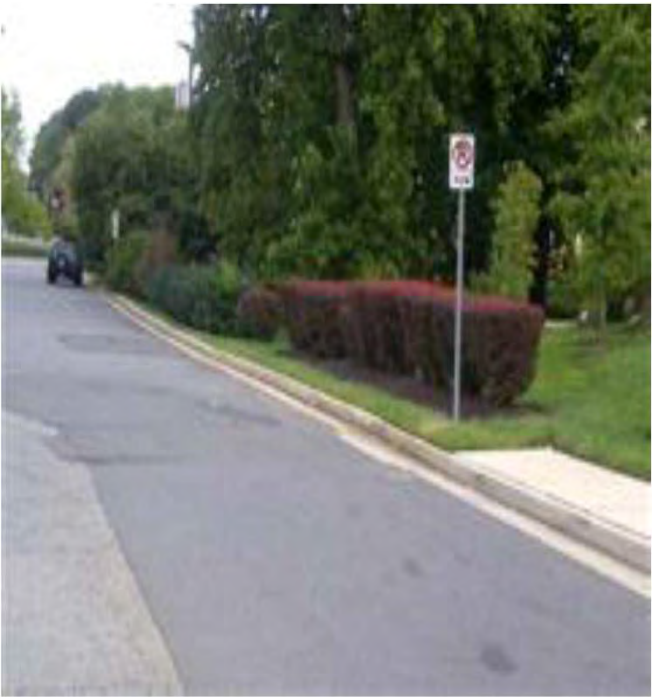
City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION			
Project Name: Chain Bridge Road Sidewalk (new location north of Kenmore)			
Comprehensive Plan Reference: CA-4-1 (P.106); T-7.2.2 (P. 133)			
Comprehensive Plan Element			
✓	Public Service and Facilities		✓
	Economy		
✓	Community Appearance		✓
✓	Land Use		✓
			Environment
			Housing
			Transportation
			Other City Plan/Policy
Statement of Need: This project provides for the design and construction of curb, gutter and sidewalk at 3735 Chain Bridge Road. The existing asphalt sidewalk has the following problems: 1) Does not provide any separation between the north bound travel lane of Chain Bridge Road and the sidewalk. 2)Does not meet requirements for ADA. 3) Presents a safety hazard. Staff is requesting \$300,000 to design and construct a new sidewalk at this location. Staff will pursue various funding opportunities for this project.		Picture: 	
Year	Project Cost	Purpose of Expenditure	
Adopted 2016	\$ -		
2017	100,000	Engineering Design, ROW & Utility Relocation	
2018	200,000	Construction & Construction Oversight	
2019			
2020			
2021			
Total 2021	\$ 300,000		
Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated
Other	\$ -	-	\$ -
Origin of Project			Change from Previous CIP
✓	City Council		No Change
✓	Board/Commission		Increase in Amount
	Citizen/Civic Association		Decrease in Amount
✓	Staff		✓ New Project
	Other:		Other:
User/Coordinating Departments: Public Works - Transportation			



City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION				
Project Name: Chain Bridge Road Sidewalk Project				
Comprehensive Plan Reference: PFS-2.2 (p. 84); CA-1.5 (p. 103); T-7.2.2 (p. 133); T-7.6.1 (p. 135)				
Comprehensive Plan Element				
✓	Public Service and Facilities			Environment
	Economy			Housing
✓	Community Appearance		✓	Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project is proposed to improve pedestrian access along the west side of Chain Bridge Road just north of Old Town. This project would include the construction of a retaining wall, sidewalk, curb, gutter and drainage facilities. In FY 13, the City Council approved the transfer of RSTP funds from another project to this project to begin the feasibility study. The \$300,000 (RSTP) adopted in FY 14 funded a feasibility study. The City Council has now directed staff to proceed with development of engineered plans. The City received Revenue Sharing funds in FY 16 for this project. The City is applying for additional RS funds in FY 17 (matched by Transportation Fund) to complete the funding for this project. Actual construction of this project has not been approved by the City Council.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ 1,100,000	Design, ROW and Construction		
2017	1,100,918	Construction		
2018				
2019				
2020				
2021				
Total	\$ 1,100,918			
>2021				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
C&I,NVTA 30%,RevShr		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
	Board/Commission		✓	Increase in Amount
	Citizen/Civic Association			Decrease in Amount
✓	Staff			New Project
	Other:		Other:	
User/Coordinating Departments:		Public Works, Transportation		

City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION				
Project Name: Fairfax Boulevard Sidewalk Improvements				
Comprehensive Plan Reference: T-7.2.1 (p. 133); CA-4.1 (p. 106)				
Comprehensive Plan Element				
✓	Public Service and Facilities		Environment	
	Economy		Housing	
✓	Community Appearance		✓	Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project provides for the design and construction of 900 feet of sidewalk, 300 feet of 2 feet high retaining wall and lowering of several gas utility valves on the south side of Fairfax Boulevard between Fairfax Circle and Pickett Road.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ 50,000	Engineering design of sidewalk and retaining wall		
2017	200,000	Construction of sidewalk and retaining wall		
2018				
2019	-			
2020	-			
2021	-			
Total	\$ 200,000			
>2021	-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
NVTA 30%		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council		✓	No Change
	Board/Commission			Increase in Amount
	Citizen/Civic Association			Decrease in Amount
✓	Staff			New Project
	Other:		Other:	
User/Coordinating Departments:		Public Works, Transportation		


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION				
Project Name: FHWA Mandated Sign Retroreflectivity Compliance				
Comprehensive Plan Reference: T-7.3.2 (p. 134), T-7.9.2 (p. 136)				
Comprehensive Plan Element				
	Public Service and Facilities		Environment	
	Economy		Housing	
	Community Appearance		✓	Transportation
	Land Use			Other City Plan/Policy
<p>Statement of Need: As of June 14, 2014 the City of Fairfax will be required by the FHWA "to use an assessment or management method that is designed to maintain regulatory and warning sign retroreflectivity at or above the minimum levels in Table 2A-3 of the 2009 MUTCD." Regulatory signs include Speed Limit, Stop, Yield, Parking, and a few others. Warning signs include most intersection, signal, and construction signs. The chosen method of complying with this FHWA mandate is the "Blanket Replacement Method." The Sign and Signal Department will divide the City into 10 zones, with first priority given to signs along the main roads. Normal expected sign life is approximately 10 years, and this ongoing program will both improve the legibility of crucial signs and meet the FHWA mandate.</p>			<p>Picture:</p>  	
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ 50,000	Zone 2 Blanket Replacement Method Sign Replacement		
2017	50,000	Zone 3 Blanket Replacement Method Sign Replacement		
2018	50,000	Zone 4 Blanket Replacement Method Sign Replacement		
2019	50,000	Zone 5 Blanket Replacement Method Sign Replacement		
2020	50,000	Zone 6 Blanket Replacement Method Sign Replacement		
2021	-			
Total	\$ 200,000			
>2021	-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council		✓	No Change
	Board/Commission			Increase in Amount
	Citizen/Civic Association			Decrease in Amount
✓	Staff			New Project
	Other:		Other:	
User/Coordinating Departments:		Public Works, Transportation		


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION				
Project Name: Government Center Parkway Extension				
Comprehensive Plan Reference: T-7.2.1 (p. 133); T-7.3.1 (p. 134); T-7.6.3 (p. 135); Map TRS-5 (p. 140)				
Comprehensive Plan Element				
	Public Service and Facilities		Environment	
✓	Economy		Housing	
	Community Appearance		✓	Transportation
✓	Land Use		Other City Plan/Policy	
Statement of Need: This project would construct the missing link of Government Center Parkway between Jermantown Road and Stevenson Street. The project would include east and west bound travel lanes, turn lanes into the shopping centers, on-road bicycle lanes, and sidewalks on both sides of the street.			Picture:	
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ -			
2017	3,150,000	Engineering, right of way, and construction		
2018				
2019				
2020				
2021				
Total 2021	\$ 3,150,000			
Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated	
C&I, NVTA 30%, RevShr	\$ -	-	\$ -	
Origin of Project			Change from Previous CIP	
✓	City Council		No Change	
	Board/Commission		Increase in Amount	
	Citizen/Civic Association		Decrease in Amount	
	Staff		✓	New Project
	Other:			Other:
User/Coordinating Departments: Public Works - Transportation				


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION			
Project Name: Kamp Washington Spot Improvements			
Comprehensive Plan Reference: T-7.4.1 (p. 134); Major Trans. Corridors (p. 141)			
Comprehensive Plan Element			
	Public Service and Facilities		Environment
	Economy		Housing
	Community Appearance		✓ Transportation
	Land Use		Other City Plan/Policy
Statement of Need: This project will improve the intersection by replacing span wire with mast arm traffic signals. Also included is the widening of Lee Highway from Kamp Washington to Jermantown Road on the north side to three lanes, as well as proposed medians and sidewalks where feasible. Construction has been awarded on this project, but since the bids came in higher than the estimate, there is a funding deficit of approximately \$1,560,000. This amount was added to the FY 16 budget in a supplemental. Staff has applied for half of that amount in FY 17 Revenue Sharing funds. If awarded, they will take the place of \$780,000 of FY 16 30% funding.		Picture: 	
Year	Project Cost	Purpose of Expenditure	
Adopted 2016	\$ -		
2017	780,000	Construction	
2018	-		
2019	-		
2020			
2021			
Total	\$ 780,000		
>2021			
Funding Source(s)		Operating Cost(s)	Staffing Levels
RevShr		\$ -	- \$
Origin of Project			Change from Previous CIP
✓	City Council		No Change
	Board/Commission		✓ Increase in Amount
	Citizen/Civic Association		Decrease in Amount
	Staff		New Project
	Other:		Other:
User/Coordinating Departments:		Public Works, Transportation	

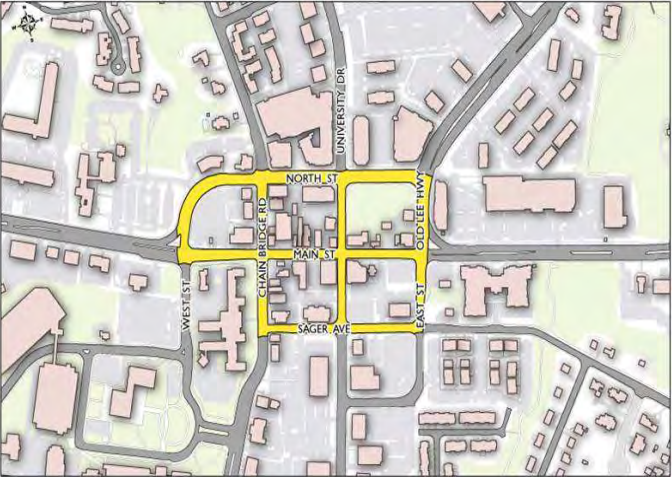
City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION				
Project Name: Main Street at Pickett Shopping Center				
Comprehensive Plan Reference: T-7.6.2 (p. 135), T-7.3.1(p. 134)				
Comprehensive Plan Element				
	Public Service and Facilities		Environment	
✓	Economy		Housing	
	Community Appearance		✓	Transportation
✓	Land Use			Other City Plan/Policy
Statement of Need: This project would relocate the Main Street entrance to the Pickett Shopping Center from the County into the City and convert it to both an entrance and an exit. The next entrance would align with the existing drive aisle. The creation of an exit onto Main Street in this location would relieve the pressure on Pickett Road, which is the only full-access exit from this shopping center.			Picture: 	
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ -			
2017	450,000	Engineering, Construction		
2018				
2019				
2020				
2021				
Total 2021	\$ 450,000			
Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated	
General, NVTA 30%, RevShr	\$ -	-	\$ -	
Origin of Project			Change from Previous CIP	
	City Council		No Change	
	Board/Commission		Increase in Amount	
✓	Citizen/Civic Association		Decrease in Amount	
✓	Staff		✓	New Project
	Other:		Other:	
User/Coordinating Departments: Public Works - Transp CD&P				


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION				
Project Name: Northfax Storm Drainage & Intersection Improvements				
Comprehensive Plan Reference: ENV-2.1 (p. 34); PFS-2.2 (p. 84); CA-1.5 (p. 103); T-7.3.2 (p. 134)				
Comprehensive Plan Element				
	Public Service and Facilities		Environment	
	Economy		Housing	
	Community Appearance		✓	Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project will make intersection and stormwater improvements to the intersection of Routes 50 and 123. The estimated cost of the project is \$35,335,495. \$18,561,309 has been expended in the years prior to 2016. For FY 2016, an additional \$15m was adopted. The project needs an additional \$1,774,185 to fund the deficit between available funding and the updated project estimate. The City is applying for Revenue Sharing funds in FY 17 for half of this amount. The other half would come from the Transportation Tax Fund.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ 15,000,000	Construction and Construction Management		
2017	1,774,186	Construction		
2018				
2019				
2020				
2021				
Total	\$ 1,774,186			
>2021				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
NVTA 30%, NVTA 70%, RevShr		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
✓	City Council		✓	No Change
	Board/Commission			Increase in Amount
	Citizen/Civic Association			Decrease in Amount
	Staff			New Project
	Other:			Other:
User/Coordinating Departments:		Public Works, Transportation		


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION				
Project Name: Old Town Sidewalk Spot Widening				
Comprehensive Plan Reference: LU-4.1 (p. 157); T-7.3.1 (p. 134)				
Comprehensive Plan Element				
✓	Public Service and Facilities		Environment	
✓	Economy		Housing	
✓	Community Appearance		✓	Transportation
✓	Land Use		Other City Plan/Policy	
Statement of Need: This project would construct spot widening of sidewalks in Old Town where there is space between the back of sidewalk and the building front. In FY 16 staff is conducting a preliminary assessment to determine feasible locations for spot widening. The FY 17 funding would be used for construction.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ -			
2017	500,000	Construction		
2018				
2019				
2020				
2021				
Total 2021	\$ 500,000			
Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated	
C&I, RevShr	\$ -	-	\$ -	
Origin of Project			Change from Previous CIP	
✓	City Council		No Change	
	Board/Commission		Increase in Amount	
	Citizen/Civic Association		Decrease in Amount	
	Staff		✓	New Project
	Other:		Other:	
User/Coordinating Departments: Public Works - Transp CD&P				


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION				
Project Name: Citywide Crosswalk Recoating				
Comprehensive Plan Reference: T-7.2.1 (p. 133), T-7.10.2 (p. 136), CA-1.4 (p. 103)				
Comprehensive Plan Element				
	Public Service and Facilities		Environment	
	Economy		Housing	
✓	Community Appearance		✓	Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project provides for resurfacing of the 31 brick pattern crosswalks (6 crosswalks per year) throughout the City. Due to the high volume of traffic, this project will ensure that the crosswalks stay visible and safe for pedestrians.			Picture: 	
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ 32,000	Recoat crosswalks - various locations		
2017	32,000	Recoat crosswalks - various locations		
2018	32,000	Recoat crosswalks - various locations		
2019	32,000	Recoat crosswalks - various locations		
2020	32,000	Recoat crosswalks - various locations		
2021	32,000	Recoat crosswalks - various locations		
Total	\$ 160,000			
>2021	32,000	Annually		
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council		✓	No Change
	Board/Commission			Increase in Amount
	Citizen/Civic Association			Decrease in Amount
✓	Staff			New Project
	Other:		Other:	
User/Coordinating Departments:		Public Works, Transportation		


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION				
Project Name: Concrete Curb and Gutter Maintenance				
Comprehensive Plan Reference: EC-1.2 (p. 49); PFS-2.2 (p. 84); CA-1.4 (p. 103); CA-1.5 (p. 103); T-7.2.1 (p. 133)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		Environment	
	Economy		Housing	
	Community Appearance		<input checked="" type="checkbox"/>	Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project is for approximately 50% replacement of 5,000 lf of curb/gutter and 500 driveway aprons for the FY17 proposed street paving list. This project is needed to address the aging concrete infrastructure. During previous CIP years, the concrete infrastructure was in its mid-life and not much had to be replaced. Now, the concrete infrastructure has reached its expected life cycle and additional concrete replacement is needed to provide a functional road system.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ 934,000	Curb, gutter, sidewalk repairs		
2017	1,300,000	curb / gutter / driveway apron repairs		
2018	1,600,000	curb / gutter / driveway apron repairs		
2019	1,600,000	curb / gutter / driveway apron repairs		
2020	1,600,000	curb / gutter / driveway apron repairs		
2021	1,600,000	curb / gutter / driveway apron repairs		
Total	\$ 7,700,000			
>2021	1,600,000	Annually		
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council		No Change	
	Board/Commission		Increase in Amount	
	Citizen/Civic Association		<input checked="" type="checkbox"/>	Decrease in Amount
<input checked="" type="checkbox"/>	Staff		New Project	
	Other:	Other:		
User/Coordinating Departments:		Public Works, Street Division		


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION				
Project Name: Independent Roadway Evaluation				
Comprehensive Plan Reference: EC-1.2 (p. 49); PFS-2.2 (p. 84); CA-1.5 (p. 103)				
Comprehensive Plan Element				
✓	Public Service and Facilities		Environment	
	Economy		Housing	
	Community Appearance		✓	Transportation
	Land Use			Other City Plan/Policy
Statement of Need: In order to be considered for a 50% matching fund for road reconstruction from the state, proof of need, in the form of a professional evaluation with core samples and analysis, is necessary. The program will take four years to complete and the evaluation will be used to make repairs. The evaluation information will provide the City with future CIP projects and assist staff with maintenance management.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ -			
2017	20,000	Evaluate the city's road system		
2018	50,000	Evaluate the city's road system		
2019	50,000	Evaluate the city's road system		
2020	50,000	Evaluate the city's road system		
2021				
Total	\$ 170,000			
>2021				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council		✓	No Change
	Board/Commission			Increase in Amount
	Citizen/Civic Association			Decrease in Amount
✓	Staff			New Project
	Other:		Other:	
User/Coordinating Departments:		Public Works, Street Division		


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION			
Project Name: Jermantown Rd Repairs			
Comprehensive Plan Reference: EC-1.2 (p. 49); PFS-2.2 (p. 84); CA-1.5 (p. 103)			
Comprehensive Plan Element			
<input checked="" type="checkbox"/>	Public Service and Facilities		Environment
	Economy		Housing
	Community Appearance		<input checked="" type="checkbox"/> Transportation
	Land Use		Other City Plan/Policy
Statement of Need: This request is to obtain a design, soil evaluation, cost estimate, and construction to resurface Jermantown Rd between Kutner Park and the City line. The design would include base repairs, underdrains, and surface overlay. This project would be spread over a three year period.		Picture: 	
Year	Project Cost	Purpose of Expenditure	
Adopted 2016	\$ -		
2017	60,000	repairs to Jermantown Rd from Marilta Ct to city line	
2018	220,000	repairs to Jermantown Rd from Church St to Orchard St	
2019	140,000	repairs to Jermantown Rd from Orchard St to Marilta Ct	
2020			
2021			
Total 2021	\$ 420,000		
Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated
General	\$ -	-	\$ -
Origin of Project			Change from Previous CIP
	City Council		No Change
	Board/Commission		Increase in Amount
	Citizen/Civic Association		Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input checked="" type="checkbox"/> New Project
	Other:	Other:	
User/Coordinating Departments: Public Works - Street Division			

City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION				
Project Name: Street Crack Sealing				
Comprehensive Plan Reference: EC-1.2 (p. 49); CA-1.5 (p. 103)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities			Environment
	Economy			Housing
	Community Appearance		<input checked="" type="checkbox"/>	Transportation
	Land Use			Other City Plan/Policy
Statement of Need: These funds are requested to perform pavement surface preventive maintenance. Roads would receive asphalt liquid crack sealant which eliminates water infiltration into the road's sub-base. This process will extend the life of the City's road infrastructure.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ 40,000	Street surface preventive maintenance		
2017	65,000	Street surface preventive maintenance		
2018	65,000	Street surface preventive maintenance		
2019	65,000	Street surface preventive maintenance		
2020	65,000	Street surface preventive maintenance		
2021	65,000	Street surface preventive maintenance		
Total	\$ 325,000			
>2021	65,000	Annually		
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council		<input checked="" type="checkbox"/>	No Change
	Board/Commission			Increase in Amount
	Citizen/Civic Association			Decrease in Amount
<input checked="" type="checkbox"/>	Staff			New Project
	Other:		Other:	
User/Coordinating Departments:		Public Works, Street Division		


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION				
Project Name: Street Repaving				
Comprehensive Plan Reference: EC-1.2 (p. 49); PFS-2.2 (p. 84); CA-1.5 (p. 103)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		Environment	
	Economy		Housing	
	Community Appearance		<input checked="" type="checkbox"/>	Transportation
	Land Use			Other City Plan/Policy
Statement of Need: These funds are necessary to repave City streets. Periodic overlays are required to maintain the City's road system. Funding also includes the following items that are completed in conjunction with the paving work: <ul style="list-style-type: none"> • Line striping • Pavement markers and loop detectors • Manhole adjustment rings • Road reinforcement mesh • Third party inspection oversight 		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ 1,901,000	Street repaving and associated work		
2017	2,237,000	Street repaving and associated work		
2018	2,200,000	Street repaving and associated work		
2019	2,200,000	Street repaving and associated work		
2020	2,200,000	Street repaving and associated work		
2021	2,300,000	Street repaving and associated work		
Total	\$ 11,137,000			
>2021	2,300,000	Annually		
Funding Source(s)		Operating Cost(s)	Staffing Levels	
General		\$ -	- \$ -	
Origin of Project			Change from Previous CIP	
	City Council		No Change	
	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
	Citizen/Civic Association			Decrease in Amount
<input checked="" type="checkbox"/>	Staff			New Project
	Other:		Other:	
User/Coordinating Departments:		Public Works, Street Division		


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

**FY 2017 Adopted
Street Repaving Detail**


<u>Street</u>	<u>From</u>	<u>To</u>	<u>Estimated Cost</u>
CHAIN BRIDGE RD	WHITEHEAD ST	NORTH ST	46,000
FAIRFAX BLVD-eastbound	EATON PL	CHAIN BRIDGE RD	90,000
FAIRFAX BLVD	MAIN ST	CITY LINE	202,000
GEORGE MASON BVD	ARMSTRONG ST	SCHOOL ST	123,000
NORTH ST	MAIN ST	MAIN ST	53,000
OLD LEE HWY	RIDGE AVE	CORNELL RD	113,000
PICKETT RD	MAIN ST	MATHY DR	107,000
ADDISON CT	COLLIER RD	CUL-DE-SAC	12,000
ANDOVER DR	SPRING LAKE TER	CORNWALL RD	32,000
BROADVIEW DR	COUNTRY HILL DR	BROOKWOOD DR	27,000
CAMPBELL DR	LEE HWY	DEAD END	34,000
CENTER ST	RICHARDSON PL	DEAD END	36,000
CHESNUT ST	MAIN ST	DEAD END	83,000
CLEVELAND ST	SIDEBURN RD	DEAD END	35,000
COBB DR	NORMAN AVE	HOWERTON AVE	27,000
DARBY ST	LINDEN ST	LINDEN ST	37,000
DARBY ST	LINDEN ST	BERRITT ST	28,000
EAST ST	NORTH ST	SOUTH ST	27,000
FAIRFAX ST	WESTMORE DR	HOLLY ST	34,000
FARR DR	COUNTRY HILL DR	BROOKWOOD DR	22,000
FERN ST	PARK RD	OAKWOOD DR	12,000
FORD RD	MASON ST	UNIVERSITY DR	41,000
HOLLY ST	WESTMORE DR	PARK RD	21,000
MARILTA CT	JERMANTOWN RD	CUL-DE-SAC	21,000
MASON ST	KENMORE DR	DEAD END	53,000
MATHY DR	PICKETT RD	CITY LINE	13,000
MILBURN ST	FERN ST	CHESNUT ST	20,000
MOORE ST	KEITH AVE	RAILROAD AVE	14,000
MOSBY RD	DEAD END	BURKE STATION R	7,000
ORCHARD ST	HILL ST	BURROWS AVE	65,000
PARK HILL PL	SPRING LAKE TER	DEAD END	46,000
PARK RD	FERN ST	MAPLE ST	46,000
PUMPKIN PLACE	RUST RD	END	26,000
RICHARD AVE	DUNCAN ST	DEAD END	45,000
RIDGE AVE	OLD LEE HWY	DEAD END	10,000
SECOND ST	HALLMAN ST	OAK ST	32,000
SHARON CT	BURKE STATION R	CUL-DE-SAC	19,000
SHERWOOD ST	MILBURN ST	BERRY ST	19,000
SIDEBURN RD	BEAUMONT ST	DEAD END	27,000
SINGLETON CIR	BLUE COAT DR	CUL-DE-SAC	18,000
STOUGHTEN RD	BURKE STATION R	DEAD END	17,000
TRURO LN	NORTH ST	TRURO CHURCH	10,000
UNIVERSITY DR	ARMSTRONG ST	FOREST AVE	98,000
WESTMORE DR	RUST RD	HOLLY ST	23,000
WHITACRE RD	MAIN ST	CITY LINE	19,000
		SubTotal for Milling/Overlay	1,890,000
		Line Striping	260,000
		Pavement Markers & Loops	50,000
		Manhole adjustment rings	3,000
		Third party Inspection oversight	34,000
		TOTAL	2,237,000

PROJECT INFORMATION				
Project Name: Railroad Avenue Sidewalk, Curb and Gutter				
Comprehensive Plan Reference: CA-4-1 (p.106); T-7.2.1. (p. 133)				
Comprehensive Plan Element				
✓	Public Service and Facilities		✓	Environment
	Economy			Housing
✓	Community Appearance		✓	Transportation
	Land Use			Other City Plan/Policy
Statement of Need:		Picture:		
<p>This project provides for the installation of sidewalk, curb, and gutter along portions of the east and west sides of Railroad Avenue from Oliver Street to Main Street. Currently there are sections of Railroad Avenue between Oliver Street and Main Street with no curb and gutter or sidewalk. Providing these improvements will allow for two travel lanes with on-street parking as well as continuity for the pedestrian walkway network.</p> <p>The improvements along the west side of Railroad Avenue are estimated to cost \$160,000. The improvements along the east side of Railroad Avenue are estimated to cost \$140,000.</p>				
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ -			
2017	50,000	Design		
2018	300,000	Construction		
2019				
2020				
2021				
Total	\$ 350,000			
>2021				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
NVTA 30%		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
	Board/Commission			Increase in Amount
✓	Citizen/Civic Association			Decrease in Amount
	Staff		✓	New Project
	Other:			Other:
User/Coordinating Departments:		Public Works, Administration & Engineering		


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021


PROJECT INFORMATION				
Project Name: Reline Bridge Culvert Storm Structures				
Comprehensive Plan Reference: PFS-2.2 (p. 84); CA-1.5 (p. 103)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		<input checked="" type="checkbox"/>	
	Economy		Environment	
	Community Appearance		Housing	
	Land Use		Transportation	
			Other City Plan/Policy	
Statement of Need: This project is necessary to extend the life of the storm structures that bridge vehicular traffic over the creek systems. The existing galvanized pipe has deteriorated and will not support the road bed if a new system is not installed. FY17 - Burrows Ave FY18 - Plantation Pkwy		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ -			
2017	75,000	Reline Bridge Culvert Structure		
2018	75,000	Reline Bridge Culvert Structure		
2019	75,000	Reline Bridge Culvert Structure		
2020	75,000	Reline Bridge Culvert Structure		
2021	75,000	Reline Bridge Culvert Structure		
Total 2021	\$ 375,000			
Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated	
General	\$ -	-	\$ -	
Origin of Project			Change from Previous CIP	
	City Council		No Change	
	Board/Commission		Increase in Amount	
	Citizen/Civic Association		Decrease in Amount	
<input checked="" type="checkbox"/>	Staff		<input checked="" type="checkbox"/>	New Project
	Other:			Other:
User/Coordinating Departments: Public Works - Street Division				

City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021


PROJECT INFORMATION			
Project Name: Advanced Signal Detector and Conventional Loop Maintenance			
Comprehensive Plan Reference: T-7.3.3 (p. 134); T-7.4.1 (p. 134); T-7.8.1 (p. 136)			
Comprehensive Plan Element			
	Public Service and Facilities		Environment
	Economy		Housing
	Community Appearance		✓ Transportation
	Land Use		Other City Plan/Policy
Statement of Need: As traffic congestion increases and becomes more complex, the monitoring and management task expands. The City intends to remove in-ground inductive detection loops and malfunctioning video detection where possible, and replace them with advanced video and wireless detection units. This project will install advanced detection units at 1 to 3 intersections per year (locations to be determined), at a cost of \$15,000 - \$25,000 per intersection. Targeted locations will be those with recurring detection issues and outdated equipment. Also required annually is \$20K for repair and replacement of existing in-ground detector systems (loops).			Picture:  
Year	Project Cost	Purpose of Expenditure	
Adopted 2016	\$ 20,000	In-ground repair/replace(\$20K)	
2017	80,000	Advanced detectors at 4 int.(\$60k): In-ground repair/replace(\$20K)	
2018	50,000	Advanced detectors at 2 int.(\$30k): In-ground repair/replace(\$20K)	
2019	50,000	Advanced detectors at 2 int.(\$30k): In-ground repair/replace(\$20K)	
2020	50,000	Advanced detectors at 2 int.(\$30k): In-ground repair/replace(\$20K)	
2021	50,000	Advanced detectors at 2 int.(\$30k): In-ground repair/replace(\$20K)	
Total	\$ 280,000		
>2021	50,000	Annually	
Funding Source(s)		Operating Cost(s)	Staffing Levels
General		\$ -	- \$
Origin of Project			Change from Previous CIP
	City Council		No Change
	Board/Commission		✓ Increase in Amount
	Citizen/Civic Association		Decrease in Amount
✓	Staff		New Project
	Other:	Other:	
User/Coordinating Departments:		Public Works, Transportation	

City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION				
Project Name: Refurbishing Existing Traffic Signal Intersections				
Comprehensive Plan Reference: T-7.3.3 (p. 134); T-7.4.1 (p. 134); T-7.8.1 (p. 136)				
Comprehensive Plan Element				
	Public Service and Facilities		Environment	
	Economy		Housing	
✓	Community Appearance		✓	Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project is to continue to upgrade the City's signalized intersections that have exceeded their life expectancy. Intersections will be upgraded with new signal heads, wiring, span cable (if necessary), controller cabinets, detector loops/video, signs, service disconnect box and pole painting (if necessary). All materials will be purchased by the City, and all civil engineering work will be performed by City staff or an outside contractor. In-house staff will be responsible for the termination of all field wires into controller cabinets and programming of all controller units. The City applied for FY 20 RSTP funds but did not receive them. The City will continue to pursue other funding options for this project.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ 310,000	Refurbish Lee Highway and Jermantown Road signal		
2017	45,000	Refurbish Main Street and Burke Station Road signal		
2018	60,000	Refurbish Old Lee Highway and Old Pickett Road signal		
2019	55,000	Refurbish Main Street and Maple Street signal		
2020	120,000	Refurbish Main Street at Oak Street and Woodland Drive signals		
2021	55,000	Refurbish Main Street and Fair City Mall signal		
Total	\$ 335,000			
>2021				
Funding Source(s)		Operating Cost(s)	Staffing Levels	
General, NVTA 30%, RevShr		\$ -	-	
Origin of Project			Revenues Generated	
	City Council		Change from Previous CIP	
	Board/Commission		No Change	
	Citizen/Civic Association		✓	Increase in Amount
✓	Staff			Decrease in Amount
	Other:			New Project
			Other:	
User/Coordinating Departments:		Public Works, Transportation		

PROJECT INFORMATION				
Project Name: Streetlight Improvements				
Comprehensive Plan Reference: PFS-2.2 (p. 84); CA-1.7 (p. 104)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		Environment	
	Economy		Housing	
<input checked="" type="checkbox"/>	Community Appearance		Transportation	
	Land Use		Other City Plan/Policy	
Statement of Need: This project provides for lighting improvements to improve roadway lighting and safety: FY17 - Requests were made for streetlights to be added on Armory Court (\$50K). FY18 - Requests were made for lighting improvements on Orchard Dr and McLean Ave (\$30K). FY19 - Request was made for lighting improvements on Layton Hall Dr (\$60K). FY20 - Requests were made for lighting improvements at intersection of GMB & School St, and on CBR at the north entrance to Jenny Lynn Lane (\$50K). FY21 - Install decorative streetlights on Old Pickett Road from Pickett Road west to the commercial area (\$55K) and on Main Street near Fairview, Little River Hills and Lyndhurst (\$55K).		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ 25,000	Streetlight improvements		
2017	50,000	Streetlight improvements		
2018	30,000	Streetlight improvements		
2019	60,000	Streetlight improvements		
2020	50,000	Streetlight improvements		
2021	105,000	Streetlight improvements		
Total	\$ 295,000			
>2021				
Funding Source(s)		Operating Cost(s)	Staffing Levels	
General, NVTA 30%		TBD	- \$	
Origin of Project			Change from Previous CIP	
	City Council		No Change	
	Board/Commission		Increase in Amount	
<input checked="" type="checkbox"/>	Citizen/Civic Association		<input checked="" type="checkbox"/>	Decrease in Amount
	Staff			New Project
	Other:			Other:
User/Coordinating Departments: Public Works, Street Division				

City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION			
Project Name: Streetlight Improvements On Fairfax Blvd			
Comprehensive Plan Reference: PFS-2.2 (p. 84); CA-1.7 (p. 104)			
Comprehensive Plan Element			
<input checked="" type="checkbox"/>	Public Service and Facilities		Environment
	Economy		Housing
<input checked="" type="checkbox"/>	Community Appearance		Transportation
	Land Use		Other City Plan/Policy
Statement of Need: This project is to enhance appearance and improve roadway lighting along Fairfax Blvd. FY17 - Remove and replace the 11 cobra style streetlights on the south side of Fairfax Blvd, eastbound between Pickett Rd and Fairfax Circle, and replace them with Carlyle (acorn style) streetlights (\$50K). FY18 - To create uniformity to existing Carlyle lights along the south side of Fairfax Blvd, replace remaining frosted globes (approximately 80) with clear globes (\$60K).		Picture: 	
Year	Project Cost	Purpose of Expenditure	
Adopted 2016	\$ -		
2017	50,000	Fairfax Blvd - replace cobra style streetlights w/Carlyle style	
2018	60,000	Fairfax Blvd - replace frosted globes w/clear globes	
2019			
2020			
2021			
Total	\$ 110,000		
>2021			
Funding Source(s)		Operating Cost(s)	Staffing Levels
General		\$ -	- \$
Origin of Project			Change from Previous CIP
	City Council		No Change
	Board/Commission		Increase in Amount
	Citizen/Civic Association		<input checked="" type="checkbox"/> Decrease in Amount
<input checked="" type="checkbox"/>	Staff		New Project
	Other:		Other:
User/Coordinating Departments:		Public Works, Street Division	

STORMWATER FUND

FUNCTION: Stormwater Fund
DEPARTMENT:
DIVISION OR ACTIVITY:

Budget Comments:

The FY 2017 Adopted Budget increases the City's real estate tax rate dedicated for the Stormwater Fund from 2.0¢ to 2.25¢, generating approximately \$1,321,090 in revenues in FY 2017. These funds will be used as part of the City's plan to address aging infrastructure and regulations from the federal and state governments regarding stormwater management. A series of projects are scheduled to be funded by these monies and are noted in the accompanying pages of this section.

An increase of \$418,734 or 25.6% from the FY 2016 Adopted Budget is necessary to fund the FY 2017 Adopted Budget. Notable adjustments include:

- **Salary increase of \$55,965**
 - For FY 2017, the Public Works Administration Department has begun allocating 70% of the Stormwater Program Specialist salary to the Stormwater Fund
- **Fringe Benefits increase of \$22,768**
 - Fringe Benefit cost associated with Salary allocation of the Stormwater Program Specialist
- **Capital Projects increase of \$340,000 or 20.8%**
 - New Capital Projects affecting the Stormwater Fund have been added due to the availability of additional Stormwater revenue generated by the .25¢ increase to the real estate tax rate dedicated to the Stormwater Fund.


FY 2017 Adopted Budget - City of Fairfax, Virginia

**City of Fairfax, Virginia
FY 2017 Stormwater Fund
Budget Summary**


	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Fund Balance - Beginning	\$ 900,166	\$ 147,079	\$ 217,335	\$ 222,731		
Revenues						
Transfer From General Fund	1,103,202	1,128,033	1,215,396	1,321,090	193,057	17.11%
State Funding	23,766	150,000	150,000	450,000	300,000	200.00%
VSMP Fees	7,340	-	-	-	-	0.00%
Daniels Run	6,032	-	-	-	-	0.00%
Grant Revenue	-	200,000	200,000	125,000	(75,000)	-37.50%
Transfer from Wastewater Fund	-	75,000	75,000	-	(75,000)	-100.00%
Total Revenues	\$ 1,140,340	\$ 1,553,033	\$ 1,640,396	\$ 1,896,090	\$ 343,057	22.09%
Expenses						
Capital Projects	1,281,955	1,635,000	1,635,000	1,975,000	340,000	20.80%
Salaries - Full Time	-	-	-	55,965	55,965	0.00%
Fringe Benefits	-	-	-	22,768	22,768	0.00%
Total Expenses	\$ 1,281,955	\$ 1,635,000	\$ 1,635,000	\$ 2,053,734	\$ 418,734	25.61%
Committed Funds	(541,216)	-	-	-		
Fund Balance - Ending	\$ 217,335	\$ 65,112	\$ 222,731	\$ 65,087		

Personnel Classification	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted
Assistant Stormwater Res Engineer	0.0	0.7	0.7	0.7


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION				
Project Name: Driveway Pipe Replacement Project				
Comprehensive Plan Reference: PFS-2.2 (p. 84); CA-1.5 (p. 103)				
Comprehensive Plan Element				
✓	Public Service and Facilities		✓	
	Economy		Environment	
	Community Appearance		Housing	
	Land Use		Transportation	
Statement of Need: Residential galvanized driveway pipe in City right-of-ways has deteriorated. This project would allow new pipe installation and right-of-way rehabilitation for 15 to 20 property locations per year.		Picture:		
Locations: Cobbdale subdivision Little River Hills subdivision Stratford Ave				
Year	Project Cost	Purpose of Expenditure		
Adopted				
2016	\$ 30,000	Driveway storm pipe replacement and ditch line rehabilitation		
2017	30,000	Driveway storm pipe replacement and ditch line rehabilitation		
2018	40,000	Driveway storm pipe replacement and ditch line rehabilitation		
2019	50,000	Driveway storm pipe replacement and ditch line rehabilitation		
2020	50,000	Driveway storm pipe replacement and ditch line rehabilitation		
2021	50,000	Driveway storm pipe replacement and ditch line rehabilitation		
Total	\$ 220,000			
>2021				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
Storm		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council		✓	No Change
	Board/Commission			Increase in Amount
	Citizen/Civic Association			Decrease in Amount
✓	Staff			New Project
	Other:		Other:	
User/Coordinating Departments:		Public Works, Street Division		


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION				
Project Name: Replacement Of Failing Galvanized Storm Drainage Systems				
Comprehensive Plan Reference:		PFS-2.2 (p. 84)		
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		<input checked="" type="checkbox"/>	
	Economy		Environment	
	Community Appearance		Housing	
	Land Use		Transportation	
			Other City Plan/Policy	
<p>Statement of Need: This project provides for the replacement of the City's galvanized storm drain systems. Failed storm sewer mains create sinkholes and hazards. The failing systems would be replaced with HDPE pipe and new structures.</p> <p>*Locations include: Main St (between Burke Station Rd and Estel Rd) Sager Ave and Barbour Dr University Dr/Main St intersection Chestnut St Hallman St Embassy Lane</p> <p>*Some of these are identified locations and may require to be moved to FY18 budget due to construction costs.</p>		<p>Picture:</p> 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ 70,000	Replace galvanized storm drain		
2017	50,000	Replace galvanized storm drain		
2018	100,000	Replace galvanized storm drain		
2019	110,000	Replace galvanized storm drain		
2020	110,000	Replace galvanized storm drain		
2021	110,000	Replace galvanized storm drain		
Total	\$ 480,000			
>2021	110,000			
Funding Source(s)		Operating Cost(s)	Staffing Levels	
Storm		\$ -	- \$	
Origin of Project			Change from Previous CIP	
	City Council		<input checked="" type="checkbox"/>	No Change
	Board/Commission			Increase in Amount
	Citizen/Civic Association			Decrease in Amount
<input checked="" type="checkbox"/>	Staff			New Project
	Other:		Other:	
User/Coordinating Departments:		Public Works, Street Division		


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION				
Project Name: Storm Drainage Maintenance				
Comprehensive Plan Reference: PFS-2.2 (p. 84); CA-1.5 (p. 103)				
Comprehensive Plan Element				
✓	Public Service and Facilities		✓	Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: The City maintains 1,800 structures and 300,000 linear feet of storm pipe. This project provides for contract maintenance and repair of the City's storm drainage system to ensure these facilities function properly. Maintenance consists of flushing storm pipes, cleaning out and re-purging drainage structures, repairing the tops of the drainage structures, blockage removal of trees and debris, and reconstruction of concrete and asphalt ditch lines.		Picture:		
				
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ 80,000	Storm drainage maintenance		
2017	80,000	Storm drainage maintenance		
2018	120,000	Storm drainage maintenance		
2019	120,000	Storm drainage maintenance		
2020	120,000	Storm drainage maintenance		
2021	150,000	Storm drainage maintenance		
Total	\$ 590,000			
>2021	150,000	Storm drainage maintenance		
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
Storm		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council		✓	No Change
	Board/Commission			Increase in Amount
	Citizen/Civic Association			Decrease in Amount
✓	Staff			New Project
	Other:		Other:	
User/Coordinating Departments:		Public Works, Street Division		


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION			
Project Name: Storm Drainage Outfall Maintenance & Repair			
Comprehensive Plan Reference: PFS-2.2 (p. 84)			
Comprehensive Plan Element			
<input checked="" type="checkbox"/>	Public Service and Facilities		<input checked="" type="checkbox"/>
	Economy		Environment
	Community Appearance		Housing
	Land Use		Transportation
Statement of Need: This project provides for reconstruction of the storm drainage outfalls to ensure these facilities drain properly. Construction typically consists of outfall rebuilding, creek/slope stabilization, blockage removal of trees and debris, and reconstruction of concrete ditch lines. There are 145 outfalls in the city. The object for the project is to rebuild 100 percent of the inventory over a 30 year period.		Picture: 	
Year	Project Cost	Purpose of Expenditure	
Adopted 2016	\$ 40,000	Ditch line, outfall and tributary system maintenance	
2017	70,000	Ditch line, outfall and tributary system maintenance	
2018	100,000	Ditch line, outfall and tributary system maintenance	
2019	100,000	Ditch line, outfall and tributary system maintenance	
2020	100,000	Ditch line, outfall and tributary system maintenance	
2021	100,000	Ditch line, outfall and tributary system maintenance	
Total	\$ 470,000		
>2021			
Funding Source(s)		Operating Cost(s)	Staffing Levels
Storm		\$ -	- \$
Origin of Project			Revenues Generated
	City Council		-
	Board/Commission		
	Citizen/Civic Association		
	Staff		
<input checked="" type="checkbox"/>	Other:		
User/Coordinating Departments:		Public Works, Street Division	

City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION				
Project Name: Storm Drainage Repair for Paving Schedule				
Comprehensive Plan Reference: PFS-2.2 (p. 84); CA-1.5 (p. 103)				
Comprehensive Plan Element				
✓	Public Service and Facilities		✓	
	Economy		Environment	
✓	Community Appearance		Housing	
	Land Use		Transportation	
			Other City Plan/Policy	
Statement of Need: This project is to address all storm drainage infrastructure issues prior to road overlay paving construction. Work would include storm pipe replacement and structure reconstruction. <ul style="list-style-type: none"> Storm pipe replacement Storm pipe lining Throat reconstruction Storm top reconstruction Manhole rehab As paving quantities increase, additional funds are needed to address storm drainage infrastructure.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted				
2016	\$ 40,000	Pipe replacement & structure repair/replacement prior to paving		
2017	50,000	Pipe replacement & structure repair/replacement prior to paving		
2018	100,000	Pipe replacement & structure repair/replacement prior to paving		
2019	100,000	Pipe replacement & structure repair/replacement prior to paving		
2020	100,000	Pipe replacement & structure repair/replacement prior to paving		
2021	100,000	Pipe replacement & structure repair/replacement prior to paving		
Total	\$ 450,000			
>2021				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
Storm		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
	Board/Commission		✓	Increase in Amount
	Citizen/Civic Association			Decrease in Amount
✓	Staff			New Project
	Other:			Other:
User/Coordinating Departments:		Public Works, Street Division		


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION			
Project Name: Storm Pipe Lining Rehabilitation			
Comprehensive Plan Reference: ENV-2.1 (p. 34); PFS-2.2 (p. 84)			
Comprehensive Plan Element			
<input checked="" type="checkbox"/>	Public Service and Facilities		<input checked="" type="checkbox"/>
	Economy		Environment
	Community Appearance		Housing
	Land Use		Transportation
			Other City Plan/Policy
Statement of Need: This project is necessary to extend the life of the storm pipe lines. As concrete storm pipe linings age and deteriorate, sections can collapse and lose capacity. To prevent this, a plastic liner is installed on the inside wall of the pipe. Project includes mobilization, pre TV inspection, heavy cleaning, post TV inspection, and linear installation. Locations include: Spring Lake Terrace Chestnut St Shiloh St		Picture: 	
Year	Project Cost	Purpose of Expenditure	
Adopted 2016	\$ 70,000	Reline storm pipes	
2017	110,000	Reline storm pipes	
2018	100,000	Reline storm pipes	
2019	110,000	Reline storm pipes	
2020	110,000	Reline storm pipes	
2021	110,000	Reline storm pipes	
Total	\$ 540,000		
>2021	110,000	Annually	
Funding Source(s)		Operating Cost(s)	Staffing Levels
Storm		\$ -	- \$
Origin of Project			Change from Previous CIP
	City Council		No Change
	Board/Commission		<input checked="" type="checkbox"/> Increase in Amount
	Citizen/Civic Association		Decrease in Amount
<input checked="" type="checkbox"/>	Staff		New Project
	Other:	Other:	
User/Coordinating Departments:		Public Works, Street Division	


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION				
Project Name: Storm Water Pipe Deficiencies Identified by Inspections				
Comprehensive Plan Reference: PFS-2.2 (p. 84)				
Comprehensive Plan Element				
✓	Public Service and Facilities		✓	
	Economy		Environment	
✓	Community Appearance		Housing	
	Land Use		Transportation	
			Other City Plan/Policy	
Statement of Need: Funds are requested to address storm water system defects identified in the storm system condition assessment done by the City's consultant. The City has been divided into numerous basins. Basins are collection system zones that drain storm water from a large area and move it to one location.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted				
2016	\$ 80,000	Replace pipe on Westmore Dr and on Park Rd (Basin 2)		
2017	80,000	Pipe replacements to Basin 2 determined by 2014 video inspection		
2018	120,000	Pipe replacements to Basin 2 determined by 2014 video inspection		
2019	120,000	Pipe replacements to Basin 3 determined by 2016 video inspection		
2020	130,000	Pipe replacements to Basin 4 determined by 2016 video inspection		
2021	130,000	Pipe replacements to Basin 5 determined by 2017 video inspection		
Total	\$ 580,000			
>2021				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
Storm		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council		✓	No Change
	Board/Commission			Increase in Amount
	Citizen/Civic Association			Decrease in Amount
✓	Staff			New Project
	Other:		Other:	
User/Coordinating Departments:		Public Works, Street Division		


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION				
Project Name: Neighborhood Drainage Projects				
Comprehensive Plan Reference: PFS 2.2 (p. 84); CA-1.5 (p. 103); T-7.3.2 (p. 134)				
Comprehensive Plan Element				
✓	Public Service and Facilities		✓	Environment
	Economy		Housing	
✓	Community Appearance		Transportation	
	Land Use		Other City Plan/Policy	
Statement of Need: These projects provide for stormwater improvements in residential neighborhoods to alleviate existing drainage problems. The projects have been requested by residents and City staff, and represent the projects recommended for design and construction. Design work has been completed for the following projects: Roberts Road and Forest Avenue, Scott Drive, McLean Avenue and Center Street		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ 50,000	Estimated Design and Construction Costs		
2017	150,000	Construction Costs for Scott Drive		
2018	400,000	Construction Costs for McLean Avenue, Roberts Road and Forest Avenue		
2019	150,000	Construction Costs for Center Street		
2020	100,000	Estimated Design Cost for Winston Place & Roberts Road		
2021	400,000	Construction Costs for Winston Place & Roberts Road		
Total	\$ 1,200,000			
>2021				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
Storm		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council		✓	No Change
	Board/Commission			Increase in Amount
✓	Citizen/Civic Association			Decrease in Amount
	Staff			New Project
	Other:		Other:	
User/Coordinating Departments:		Public Works, Administration & Engineering		


City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021


PROJECT INFORMATION				
Project Name: Fairfax Blvd. & Oak St. Storm Drain Renovation				
Comprehensive Plan Reference: PFS 2.2 (p. 84); CA-1.5 (p. 103); T-7.3.2 (p. 134)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		<input checked="" type="checkbox"/>	Environment
	Economy			Housing
	Community Appearance		<input checked="" type="checkbox"/>	Transportation
	Land Use			Other City Plan/Policy
Statement of Need:		Picture:		
<p>The 78" x 48" corrugated steel storm water pipe, which crosses Fairfax Blvd and ties into a similar pipe that runs between the McDonalds restaurant and Paul VI HS, is offset by about 2 feet. The lower section of the pipe which crosses under Fairfax Blvd. is deteriorated and outfalls at a lower elevation when compared with the pipe section that follows it. This could cause roadway failure or sink holes.</p> <p>The City is pursuing Revenue Sharing funding to repair the section of pipe that crosses Fairfax Boulevard and for the section of pipe that runs between the McDonalds and Paul VI HS. \$100,000 was allocated in FY14 for Engineering Design. Funding is needed to provide matching funds for construction in FY16 and FY17.</p>				
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ 300,000	Ph 1 - Fairfax Boulevard (\$150K Storm and \$150K State)		
2017	900,000	Ph 2 - Between McDonalds & Paul VI HS (\$450K Storm/\$450K State)		
2018	-			
2019	-			
2020	-			
2021	-			
Total	\$ 900,000			
>2021	-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
RevShr, Storm		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
	Board/Commission			Increase in Amount
	Citizen/Civic Association		<input checked="" type="checkbox"/>	Decrease in Amount
<input checked="" type="checkbox"/>	Staff			New Project
	Other:			Other:
User/Coordinating Departments:		Public Works, Transportation		

City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021


PROJECT INFORMATION				
Project Name: Chesapeake Bay TMDL Action Plan				
Comprehensive Plan Reference: ENV-4.1(pg35); PFS-2.2(pg84)				
Comprehensive Plan Element				
	Public Service and Facilities		✓	Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project is needed to comply with the 24 month milestone requirement of the new 5 year Municipal Separate Storm Sewer System (MS4) permit. A Chesapeake Bay Total Maximum Daily Load (TMDL) action plan was completed in July 2015. This action plan outlines what the Chesapeake Bay TMDL 5% pollutant of concern (POC) loads and required reductions are for the City to meet the permit requirements, and how the City will achieve them by 2018. We have met our 5% reduction requirements for 2018. The Chesapeake Bay TMDL requires that the City hit a 5% pollutant reduction goal to meet the permit requirements by 2018, 40% pollutant reduction goal to meet the permit requirements by 2023, and 100% pollutant reduction goal to meet the permit requirements 2028. All grant opportunities will be explored.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ 40,000	Final 5% milestone Action Plan		
2017	70,000	Addition of Required Action Plans		
2018	80,000	Milestone Action Plan for 40%		
2019	450,000	Design and Construction projects for 40% requirements		
2020	500,000	Design and Construction project for 40% requirement		
2021	500,000	Design and construction project for 40% requirement		
Total	\$ 1,600,000			
>2021				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
Storm		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
	Board/Commission		✓	Increase in Amount
	Citizen/Civic Association			Decrease in Amount
✓	Staff			New Project
	Other:		Other:	
User/Coordinating Departments:		Public Works, Administration & Engineering		

City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021


PROJECT INFORMATION					
Project Name: Municipal Separate Storm Sewer System (MS4)					
Comprehensive Plan Reference: ENV 2.1 (p. 34), ENV 4.1 (p. 35), PFS 2.2 (p. 84)					
Comprehensive Plan Element					
	Public Service and Facilities		✓	Environment	
	Economy				Housing
✓	Community Appearance				Transportation
	Land Use				Other City Plan/Policy
Statement of Need:			Picture:		
<p>This project is required to comply with the new MS4 permit requirements. The new permit has new significant milestones the City has to meet each year of the 5 year permit term. • 12&24 Month Milestones: Other TMDL action plans, Public Outreach, Illicit discharge procedures, SWPPP locations, Nutrient Management Plan locations, training programs, MS4 annual permit • 36 Month: Additional TMDLs and MS4 annual permit • 48 Month: Outfall Map and MS4 annual permit • 60 month: Nutrient Management Plan implementation, SWPPP implementation and MS4 annual permit</p>					
Year	Project Cost	Purpose of Expenditure			
Adopted 2016	\$ 35,000	Consultant fees 36 month milestones			
2017	45,000	Consultant fees 48 month milestones			
2018	75,000	Consultant fees 60 month milestones			
2019	75,000	Consultant fees 12 and 24 month milestones requirements			
2020	45,000	Consultant fees 36 month milestones			
2021	50,000	Consultant fees 48 Month milestones			
Total	\$ 290,000				
>2021					
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated	
Storm		\$ -	-	\$ -	
Origin of Project			Change from Previous CIP		
	City Council			No Change	
	Board/Commission		✓	Increase in Amount	
	Citizen/Civic Association			Decrease in Amount	
✓	Staff			New Project	
	Other:		Other:		
User/Coordinating Departments:		Public Works, Administration & Engineering			

PROJECT INFORMATION			
Project Name: Private BMP/SWM Inspection			
Comprehensive Plan Reference: ENV-2.1 (p. 34); PFS-2.2 (p. 84)			
Comprehensive Plan Element			
	Public Service and Facilities		✓
	Economy		✓
	Community Appearance		✓
	Land Use		✓
			✓
			✓
			✓
			✓
Statement of Need:		Picture:	
<p>This project provides for the annual inspection of all the private Best Management Practice/Storm Water Management (BMP/SWM) systems throughout the City. Currently there are 309 private facilities inspected annually. The State requires annual inspection of these facilities under the Virginia Pollution Discharge Elimination System (VPDES) and Phase II-Municipal Separate Storm Sewer System (MS4) annually. We expect these numbers to increase in the future as new BMPs come online.</p>			
Year	Project Cost	Purpose of Expenditure	
Adopted 2016	\$ 70,000	Inspection of all private BMP/SWM facilities	
2017	70,000	Inspection of all private BMP/SWM facilities	
2018	100,000	Inspection of all private BMP/SWM facilities	
2019	120,000	Inspection of all private BMP/SWM facilities	
2020	135,000	Inspection of all private BMP/SWM facilities	
2021	145,000	Inspection of all private BMP/SWM facilities	
Total	\$ 570,000		
>2021			
Funding Source(s)		Operating Cost(s)	Staffing Levels
Storm			
Origin of Project			Change from Previous CIP
✓	City Council		✓
	Board/Commission		✓
	Citizen/Civic Association		✓
✓	Staff		✓
	Other:		✓
User/Coordinating Departments:		Public Works, Administration & Engineering	

City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION			
Project Name: Public BMP/SWM Inspection and Maintenance			
Comprehensive Plan Reference: ENV-2.1 (p. 34); PFS-2.2 (p. 84)			
Comprehensive Plan Element			
	Public Service and Facilities		✓
	Economy		Environment
	Community Appearance		Housing
	Land Use		Transportation
			Other City Plan/Policy
Statement of Need: This project provides for the annual inspection and maintenance of all the public Best Management Practice/Storm Water Management (BMP/SWM) systems throughout the City. Currently there are 24 City facilities inspected annually. The State requires annual inspection of these facilities under the Virginia Pollution Discharge Elimination System (VPDES) and Phase II-Municipal Separate Storm Sewer System (MS4) annually. The City currently owns and maintains 24 BMPs throughout the City. We expect these numbers to increase in the future as new BMPs come online.		Picture: 	
Year	Project Cost	Purpose of Expenditure	
Adopted 2016	\$ 30,000	Inspection and Maintenance of public facilities	
2017	20,000	Inspection and Maintenance of public facilities	
2018	65,000	Inspection and Maintenance of public facilities	
2019	75,000	Inspection and Maintenance of public facilities	
2020	85,000	Inspection and Maintenance of public facilities	
2021	95,000	Inspection and Maintenance of public facilities	
Total >2021	\$ 340,000		
Funding Source(s)		Operating Cost(s)	Staffing Levels
Storm			Revenues Generated
Origin of Project			Change from Previous CIP
✓	City Council		No Change
	Board/Commission		✓ Increase in Amount
	Citizen/Civic Association		Decrease in Amount
✓	Staff		New Project
	Other:		Other:
User/Coordinating Departments:		Public Works, Administration & Engineering	

City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION				
Project Name: Stream Evaluation and Restoration				
Comprehensive Plan Reference: ENV-2.1 (p. 34); PFS-2.2 (p. 84); T-7.3.3 (p. 134)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		<input checked="" type="checkbox"/>	Environment
	Economy			Housing
	Community Appearance		<input checked="" type="checkbox"/>	Transportation
	Land Use			Other City Plan/Policy
Statement of Need:		Picture:		
<p>This project provides for the design and phased construction of approximately 1,900 LF of full stream restoration of Accotink Creek, located along Keith Street east to Chain Bridge Rd. This stretch has been identified as having high Bank Erosion Hazard Index's (BEHI) in the Accotink Creek Stream Stability Assessment and Prioritization Plan. This project is downstream from the Oak St. drainage improvement project, and may be impacted after the project is complete due to relieving of flooding upstream. Additionally approximately 130 pounds of phosphorus removal will be credited to the City's Chesapeake Bay Total Maximum Load (TMDL) compliance requirements. Future stream restoration will be assessed based on need. The current proposed Stream Restoration List based on need includes: additional sections of Daniels Run downstream from Farrcroft Pond and beyond Daniels Run Elem. to Army Navy Country Club, Dale Lestina Park and Spring Lake Terrace.</p> <p>** The City has been awarded a SLAF grant in the total amount of \$1.3 Mil for this phased project, with \$650,000 of matching funds to date.</p>				
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ 400,000	Project design and construction Ph I (\$200,000 SLAF Grant)		
2017	250,000	Project design and construction Ph II (\$125,000 SLAF Grant)		
2018	1,350,000	Project design and construction Ph III (\$675,000 SLAF Grant)		
2019	150,000	Feasibility and Grant Application for Project		
2020	1,300,000	Design and Construction Phase I		
2021	1,300,000	Design and Construction Phase II		
Total	\$ 4,350,000			
>2021				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
Grant, Storm		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
	Citizen/Civic Association			Decrease in Amount
<input checked="" type="checkbox"/>	Staff			New Project
	Other:		Other:	
User/Coordinating Departments:		Public Works, Administration & Engineering		

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CABLE GRANT FUND

FY 2017 Adopted Budget - City of Fairfax, Virginia

**City of Fairfax, Virginia
FY 2017 Cable Fund
Budget Summary**

	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Revenues						
Cable TV	\$ 243,068	\$ 200,000	\$ 241,055	\$ 241,000	\$ 41,000	20.50%
Total Revenues	\$ 243,068	\$ 200,000	\$ 241,055	\$ 241,000	\$ 41,000	20.50%
Expenses						
Cable TV Equipment	\$ 46,528	\$ 200,000	\$ 225,000	\$ 350,000	\$ 150,000	75.00%
Total Expenses	\$ 46,528	\$ 200,000	\$ 225,000	\$ 350,000	\$ 150,000	75.00%
Fund Balance - 6/30	\$ 250,499	\$ 250,499	\$ 266,554	\$ 157,554		

City of Fairfax, Virginia - Adopted Capital Improvement Program FY 2017 to 2021

PROJECT INFORMATION				
Project Name: Cable TV Equipment				
Comprehensive Plan Reference: PFS-1.6 (p.84); HR-1.2 (p. 113); CR-1.5 (p. 121); T-7.11.2 (p. 137)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities			Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need:		Picture:		
<p>As part of the franchise agreements with Cox Communications and Verizon, the City receives approximately \$240,000 annually of grant monies for the purchase of cable-related equipment and facilities (Cable Capital Grant Fund). In the current year, funds were used to upgrade the existing Edit Station, provide an additional Edit Station and upgrade media storage capacity. Future funds will be used to upgrade equipment in TV Truck and in City Hall (TV Control Room, Council Chambers, Work Session Room and Edit Stations). These funds may also be used to purchase emergency replacements of essential equipment.</p> <p>In FY 2017, the upgrades to the TV Truck will include replacing and enhancing the audio mixer, microphones and audio cabling (purchased in FY02); refurbishing the jib (purchased in FY02) and to replace the Inscribe Character Generator (purchased in FY10) with a system that is compatible with the Xpression Character Generator used in the main TV Control Room. There are sufficient funds in the Cable Capital Grant Fund to cover the cost of this project.</p>				
Year	Project Cost	Purpose of Expenditure		
Adopted 2016	\$ 200,000	Upgrade current Edit Station and add a Second Station		
2017	350,000	Upgrades to TV Truck		
2018	200,000	Upgrade Audio System in City Hall		
2019	225,000	Upgrade Character Generator in TV Control Room		
2020	225,000	Upgrades to TV Control Room, Council Chambers, Work Session Room		
2021	240,000	Upgrades to media storage and Edit Stations		
Total	\$ 1,240,000			
>2021				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
Cable		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
	Citizen/Civic Association			Decrease in Amount
<input checked="" type="checkbox"/>	Staff			New Project
	Other:			Other:
User/Coordinating Departments: Cable TV				

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OLD TOWN SERVICE DISTRICT

FUNCTION: Old Town Service District
DEPARTMENT:
DIVISION OR ACTIVITY:

BUDGET COMMENTS:

The City Council established the Old Town Service District in 2000 which levies special assessment taxes against properties located in Old Town Fairfax; the sunset date for the Old Town Service District is June 30, 2020. The special district tax rate is 6 cents per \$100 of assessed value of real property and improvements. Taxes collected pursuant to this ordinance are levied for and used to provide additional government services not being offered uniformly throughout the entire City including, but not limited to, economic and business development and promotional activities intended to foster business retention; business recruitment and developer recruitment; physical improvements to public facilities which are unique to the downtown area; and planning for the acquisition and development of public spaces needed for the downtown area. Past facility improvements in the Old Town Service District include, but are not limited to, the construction of a new library, the undergrounding of overhead utility lines and road improvements throughout the Old Town Service District.

Annual debt service (principal debt of approximately \$23 million) relating to the financing of the library, which opened in January 2008, is offset by reallocating payments due for library operating costs (due to the County of Fairfax) from the County of Fairfax to the financing institution. The library is owned and operated by the County of Fairfax; however, because of the library's location in the heart of the City of Fairfax, the City is a major beneficiary.

Financing of the Old Town Service District's undergrounding of overhead utility lines and road improvements (totaling approximately \$16 million) is supported in part by revenue generated from the Old Town District special assessment and increased revenues realized and anticipated from the redevelopment of the downtown area.

The FY 2017 Adopted budget reflects a decrease of \$176,470 or 47.7% from the FY 2016 Adopted Budget. Notable adjustments include:

- **Old Town Improvements and Expenses, increase of \$100,000**
 - Aesthetic improvements to Historic Old Town
- **Transfer to General Fund, decrease of \$276,470 or 74.3%**
 - Return of unused Old Town Service District tax revenue to the General Fund

FY 2017 Adopted Budget - City of Fairfax, Virginia

**City of Fairfax, Virginia
FY 2017 Old Town Service District
Budget Summary**

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
Fund Balance - Beginning	\$ 5,416,091	\$ 272,838	\$ 959,365	\$ 10,500		
Revenues						
Misc Revenue	-	-	-	-	-	0.00%
Bond Proceeds	-	-	-	-	-	0.00%
Transfer from General Fund	184,255	187,931	190,684	190,651	2,720	1.45%
Transfer from Transportation Tax Fund	49,817	-	-	-	-	0.00%
Total Revenues	\$ 234,072	\$ 187,931	\$ 190,684	\$ 190,651	\$ 2,720	1.45%
Expenses						
Old Town Redevelopment	\$ 91,273	\$ -	\$ -	\$ -	\$ -	0.00%
Old Town Square	4,415,270	-	769,579	-	-	0.00%
Old Town Improvements and Expenses	-	-	-	100,000	100,000	0.00%
Transfer to General Fund	184,255	369,970	369,970	93,500	(276,470)	-74.73%
Total Expenses	\$ 4,690,798	\$ 369,970	\$ 1,139,549	\$ 193,500	\$ (176,470)	-47.70%
Available Fund Balance - Ending	\$ 959,365	\$ 90,799	\$ 10,500	\$ 7,652		

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TRANSPORTATION TAX FUND

FUNCTION: Transportation Tax Fund
DEPARTMENT:
DIVISION OR ACTIVITY:

Budget Comments:

The City Council established the Commercial Property Tax/Transportation Fund (renamed “Transportation Tax Fund”) as part of the FY 2010 Adopted Budget, which levied an additional 8 cents per \$100 of assessed value on all commercial and industrial properties, located in the City of Fairfax. As part of the FY 2011 Adopted Budget, this levy was reduced from 8 cents to 5.5 cents per \$100 of assessed value. For the FY 2016 Budget, the rate was increased to 7.5 cents. One penny on the commercial property tax rate is equivalent to approximately \$186,880, and the FY 2017 Adopted rate of 9.5 cents per \$100 of assessed value generates approximately \$1,775,000 annually. All residential properties including apartment buildings are excluded from this tax.

By approving HB 3202 and HB 2479 the General Assembly authorized Northern Virginia Transportation Authority (NVTA) members to raise revenue, by enacting a local ordinance imposing the additional commercial tax. This fund also accounts for “30%” monies received from NVTA pursuant to HB2331. In order to maximize the amount of 30% monies in both FY 2016 and FY 2017, the budget proposes to transfer a portion of the excess proceeds, from the sale of the City’s Water Utility assets, into the Transportation Tax Fund. The revenue collected from these sources is to be used solely for transportation and transit purposes, as follows:

- New road construction and associated planning, design, and right-of-way acquisition, including new additions to, expansions, or extensions of existing roads that add new capacity, service, or access;
- New public transit construction and associated planning, design, and right-of-way acquisition, including new additions to, expansions, or extensions of existing public transit projects that add new capacity, service, or access;
- Other capital costs related to new transportation projects that add new capacity, service, or access and the operating costs directly related to the foregoing;
- The issuance costs and debt service on bonds that may be issued to support the capital costs permitted in any of the above bullets.

FY 2017 Adopted Budget - City of Fairfax, Virginia

**City of Fairfax, Virginia
FY 2017 Transportation Tax Fund
Budget Summary**

	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Fund Balance - Beginning	\$4,733,923	\$ 6,638,067	\$ 4,470,104	\$ 4,065,695		
Revenues						
NVTA 30% Revenue	\$ 1,832,518	\$ 2,395,000	\$ 2,395,000	\$ 2,403,400	\$ 8,400	0.35%
Other State Revenue	220,086	-	-	-	-	0.00%
Transfer from General Fund	1,126,257	1,350,389	1,545,343	1,775,364	424,975	31.47%
Transfer from Water Fund	1,279,814	900,000	900,000	365,807	(534,193)	-59.35%
Total Revenues	\$ 4,458,675	\$ 4,645,389	\$ 4,840,343	\$ 4,544,571	\$ (100,818)	-2.17%
Expenses						
Capital Projects	932,453	3,495,000	3,495,000	4,898,052	1,403,052	40.14%
Transfer to Capital Projects Fund	60,000	-	-	-	-	0.00%
Transfer to Old Town Service District Fund	49,817	-	-	-	-	0.00%
Transfer to Transit Fund	1,590,000	1,749,752	1,749,752	1,945,920	196,168	11.21%
Total Expenses	\$ 2,632,270	\$ 5,244,752	\$ 5,244,752	\$ 6,843,972	\$ 1,599,220	30.49%
Less: Committed Fund Balance	(2,090,224)	-	-	-		
Cash Balance - Ending	\$ 4,470,104	\$ 6,038,704	\$ 4,065,695	\$ 1,766,294		

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PAY PLAN INFORMATION

Expenditure Object Classification

Position Classification Plan – General

Position Classification Plan – Police

Position Classification Plan – Fire

EXPENDITURE OBJECT CLASSIFICATION
CITY OF FAIRFAX, VIRGINIA

The budget detail sheets list individual expenditure objects under each account. The following is a list of expenditure objects and the items usually funded in them:

Expenditure Object

Examples of Items Funded

Salaries

511105	Salaries, Full-time	Salaries for all full-time City employees.
511110	Salaries, Part-time/Seasonal	Salaries for all part-time/seasonal personnel, and officials.
511115	Salaries, Overtime	Salaries for authorized overtime.
511116	Salaries, Overtime – OP Red	Salaries for authorized overtime.
511130	On-Call Pay	Salaries for authorized overtime.
511135	Additional Holiday Pay	Salaries for working on a holiday.

Fringe Benefits

512110	Benefits Contribution	The City's contribution to employee fringe benefits program.
512985	Employee Education	Funds for defraying approved, job-related education of City employees.

Purchased Services

530110	Legal Services	Legal work done for the City.
530111	Audit Services	Audit work done for the City.
530113	Contract Services	Court-appointed attorney fees, physical exams, fiscal agent fees.
530350	Building Maintenance	Heating and cooling contracts, fire extinguisher service, and electrical service.
530351	Equipment Maintenance	Radio maintenance, instrument maintenance, contracted maintenance.
530620	Advertising	Legal advertising and recruitment advertising.
530835	City-County Contract	Charges for service under the General Services Agreement or the School Tuition Contract.

Expenditure Object

Examples of Items Funded

Recovered Costs

540010	Wastewater and Transit Allocation	Reimbursement to the General Fund from the Wastewater and Transit Funds for services rendered such as accounting, personnel services, data processing, etc.
540020	Distributed to Other	Reimbursement to the Motor Pool cost center from other cost centers for vehicle usage.

Internal Services

540060	Management Fee	Charges for services rendered by the City of Fairfax Government to the Wastewater and Transit Funds.
540102	Vehicle Operations	Cost to operate vehicles assigned to account.

Other Services and Charges

550110	Public Utilities	Charges for Dominion Virginia Power, Washington Gas.
550314	Insurance	Premiums paid on various insurance policies.
550430	Equipment Rental	Xerox rental, teletype rental, temporary heavy equipment rental.
550501	Travel	Transportation and conference registration costs, authorized per diem.
550601	Subsidies/Contributions	Virginia Municipal League dues, contributions to regional agencies for non-capital operating expenses.
550740	Fee Classes/Trips	Payments to instructors for classes/trips.
550760	Rent/Property Tax Relief	Payments for qualified elderly and permanently and totally disabled residents to partially defray rent and taxes.
550807	Other Expenses	Miscellaneous special events such as Halloween, summer concerts, etc.
550806	Other Services	Laundry and dry cleaning costs, postage.
550813	Discretionary Fund	Provides funds for the City Council for special events.
550820	Memberships and Subscriptions	Membership dues in professional organizations, subscriptions to professional publications.

Expenditure Object

Examples of Items Funded

Supplies and Materials

560110	Office Supplies	Drafting supplies, forms, technical books and other office supplies.
560120	Miscellaneous Equipment	Shop equipment, hand tools.
560210	Janitorial Supplies	Light bulbs, paper, soap.
560351	Repair Parts	Ignition parts, brake pads, filters, repair material.
560352	Fuels and Lubricants	Gas and oil.
560353	Tires and Accessories	Tire, tubes and valve stems.
560410	New Water Meters and Parts	Meters and meter boxes.
560411	Replacement Meters and Parts	Replacement water meters.
560416	Clothing and Uniforms	Clothing allowances, uniforms.
560420	Operating Supplies	Safety equipment, hardware, flares, signal supplies.
560421	Pipe and Accessories	Drain pipe, fittings and copper tubing.
560422	Construction Material	Stone, lumber, bricks.
560423	Asphalt	Hot and liquid asphalt.
560424	Concrete	Concrete and cement.
560430	Operating Material	Manhole castings, steel, hydrants and valves, brass goods.
560435	Soil and Mulch	Nursery material.
560441	Traffic Sign Material	Sign blanks, line material, sign faces.
560501	Chemicals	Sand, fluoride, alum, carbon.

Expenditure Object

Examples of Items Funded

Capital Outlay

580103	Office Equipment Replacement	Secretarial chairs, calculators, typewriters, etc.
580105	Vehicular Equip. Replacement	Automobiles, dump trucks, pick-up trucks, street sweepers.
580108	Other Capital Equipment	Mobile radios, leaf collectors, lawn mowers, etc.
580203	New Office Equipment	File cabinets, typewriters, desks, calculators.
580205	New Vehicular Equipment	Automobiles, dump trucks, backhoe loaders.
580208	Other Capital Outlay	Items of long duration not otherwise classified.

Capital Construction

580310	Design & Engineering	Design and engineering for capital construction.
580330	Construction	Construction for capital projects.
580620	Uses from Capital Leases	Principal payments on leases.

Other Uses of Funds

590105	Bond Principal	Payments toward contracted debt service.
590110	Bond Interest	Payments toward the interest charges on contracted debt.
590125	Interest Expense - Capital Leases	Interest payments on leases

CITY OF FAIRFAX
POSITION CLASSIFICATION PLAN
GENERAL - Note 1
FISCAL YEAR 2016-2017

DEPARTMENT HEADS

Assistant City Manager/Director of Finance Chief of Fire & Rescue Services Chief of Police Director of Community Development & Planning Director of Information Technology Director of Parks and Recreation Director of Public Works	}	DEPARTMENT HEAD PAY BAND 93,275-191,215
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PROFESSIONAL AND ADMINISTRATIVE

GRADE

SALARY RANGE

Assistant Director of Finance	28	88,834-137,811
Director of Historic Resources	28	
Personnel Director	28	
Real Estate Assessment Director	28	
Assistant Director of IT	27	84,604-131,248
Division Chief (Planning & Zoning)	27	
Transportation Director	27	
City Engineer	26	80,575-124,998
Economic Development Director	26	
Budget Manager	25	76,738-119,046
Division Superintendent, Streets	25	
Superintendent of Operations	25	
Telecommunications Manager	25	
Division Superintendent, Cue Bus	24	73,083-113,377
Emergency Management Specialist	24	
Systems Analyst/Application Developer III	24	
Web Architect	24	
Benefits & Risk Manager	23	69,603-107,978
Cable TV Manager	23	
City Clerk	23	
Cultural Arts & Marketing Manager	23	
GIS Manager	23	
Planner III	23	
Planner III/Deputy Zoning Administrator	23	
Traffic Engineer	23	
Deputy Commissioner of Revenue	22	66,289-102,837
Deputy Treasurer	22	
Engineering Plans Examiner – Code Administration	21	63,132-97,940
Business Revenue Auditor	20	60,126-93,275
Plans Review Engineer	20	
Historic Resource Specialist III	20	
Planner II	20	
Real Estate Appraiser II	20	
Registrar	20	
Special Events Manager	20	
Assistant Recreation Manager	19	57,263-88,834
Community Relations Specialist	19	
Operations Manager – Parks & Recreation	19	
Recreation Manager	19	
Video Producer/Director	19	
Planner I	17	51,939-80,575

CITY OF FAIRFAX
POSITION CLASSIFICATION PLAN
GENERAL - Note 1
FISCAL YEAR 2016-2017

TECHNICAL

Automotive Service Manager	22	66,289-102,837
Network Administrator	22	
Police Information Technology Specialist	21	63,132-97,940
Telecommunications Technician	21	
Sign & Signal Supervisor	20	60,126-93,275
Buyer	20	
Senior Inspector	19	57,263-88,834
Stormwater Program Specialist	19	
Automotive Night Supervisor	18	54,536-84,604
Automotive Parts Supervisor	18	
Computer Technician II	18	
Crew Supervisor	18	
Engineering Inspector	18	
Information Technology Support Specialist (PD)	18	
Combination Inspector	17	51,939-80,575
Facilities Inspector	17	
Property Maintenance Inspector	17	
Real Estate Appraiser I	17	
Mechanic III	16	49,466-76,738
Personnel/Safety Technician	16	
Traffic Signal & Computer Tech. III	16	
Accounting Specialist	15	47,111-73,083
Accounting Technician	15	
Community Program Coordinator	15	
Dispatcher III	15	
Facility Coordinator	15	
Payroll & Accounting Technician	15	
Revenue Inspector	15	
Zoning Inspector	15	
Dispatcher II	14	44,867-69,603
Mechanic II	14	
Personnel Technician II	14	
Real Estate Appraiser Trainee	14	
Traffic Services Technician	14	
Traffic Signal & Computer Tech. II	14	
Dispatcher I	13	42,730-66,289
Engineering Technician	13	
Inspector	13	
Mechanic I	13	
Operations Technician	13	
Tax Technician	13	
Zoning Technician	13	
Collections Specialist	12	40,695-63,132
Signal Technician I	12	

CITY OF FAIRFAX
POSITION CLASSIFICATION PLAN
GENERAL - Note 1
FISCAL YEAR 2016-2017

CLERICAL

Historic Resource Specialist II	17	51,939-80,575
Deputy City Clerk	15	47,111-73,083
Management & Billing Analyst	15	
Management & Project Analyst	15	
Special Events Assistant Manager	15	
Administrative Assistant IV	14	44,867-69,603
Historic Resource Specialist I	14	
Finance Technician	13	42,730-66,289
Permit Technician	13	
Real Estate Appraisal Technician	13	
Treasury Technician II	13	
Treasury Technician/Real Estate	13	
Assistant to the Superintendent	13	
Administrative Assistant III	12	40,695-63,132
Deputy Registrar	12	
Mail/Duplication Services Admin.	12	
Administrative Assistant II	11	38,757-60,126
Police Records Specialist II	11	
Treasury Technician I	11	
Administrative Assistant I	10	36,912-57,263
Police Records Specialist I	10	

PUBLIC SAFETY

Animal Warden	14	44,867-69,603
Parking Enforcement Official	7	31,886-49,466

SERVICE MAINTENANCE

Bus Driver Supervisor	18	54,536-84,604
Automotive Parts Assistant	13	42,730-66,289
Line Locator	13	
Utility Worker III	13	
Equipment Operator	12	40,695-63,132
Sign Fabrication Technician	11	38,757-60,126
Utility Technician	11	
Bus Driver	10	36,912-57,263
Sanitation Driver	10	
Truck Driver II	10	
Utility Worker II	10	
Signal Tech Helper	9	35,154-54,536
Truck Driver I	9	
Utility Worker I	9	
Sanitation Worker III	8	33,480-51,939
Transit Technician	8	
Utility Maintenance Worker	7	31,886-49,466
Custodian II	6	30,368-47,111
Laborer II	6	
Sanitation Worker II	6	
Custodian I	5	28,921-44,867
Laborer I	5	
Sanitation Worker I	5	

CITY OF FAIRFAX
POSITION CLASSIFICATION PLAN
GENERAL - Note 1
FISCAL YEAR 2016-2017

CONSTITUTIONAL OFFICERS

****Commissioner of the Revenue	28	88,834-137,811
****Treasurer	28	

NON-CLASSIFIED PERSONNEL

** City Manager	\$229,908
*** School Superintendent	\$119,345
Assistant to the School Superintendent	\$51,912

COUNCIL, BOARDS & COMMISSIONS

Mayor:	\$13,000/year
City Council:	\$12,000/year
Planning Commission:	\$40/meeting
Board of Zoning Appeals:	\$40/meeting
School Board:	\$1,800/year (\$150.00/month)
Chair:	\$2,300/year (\$191.67/month)
Board of Architectural Review:	\$40/meeting
Board of Equalization of Real Estate Assessments:	\$40/meeting
Industrial Development Authority:	\$40/meeting (paid for by IDA funds)
Electoral Board Secretary:	\$3,756.00/yr. (funded by state)
Chairman and Vice Chairman:	\$1,878.00/yr. (funded by state)

** The salaries of these positions are set by City Council and/or the Commonwealth of Virginia

*** The salary of this position is set by the School Board and is a .5 FTE equivalent.

**** Constitutional Officers are also eligible for an annual bonus based on certifications and performance measures.

Note 1 – All position classifications, positioning grades and salary ranges are subject to change as a result of the “Employee Compensation Study” recommendations. The FY 2016-2017 Adopted Budget funds up to \$200,000 to implement recommended changes to employee pay plans.

CITY OF FAIRFAX
POSITION CLASSIFICATION PLAN
POLICE – Note 2
FISCAL YEAR 2016-2017

<u>TITLE</u>	<u>GRADE</u>	<u>SALARY RANGE</u>
Major-Deputy Chief of Police	P21	93,440-144,956
Police Captain	P19	84,753-131,479
Police Lieutenant	P16	73,212-113,577
Police Sergeant	P14	66,406-103,017
Master Police Officer	P12	60,232-93,440
Police Officer First Class	P11	57,364-88,990
Police Officer	P10	54,632-84,753
Police Officer – Training	P08	49,553-76,873

Note 2 – All position classifications, positioning grades and salary ranges are subject to change as a result of the “Employee Compensation Study” recommendations. The FY 2016-2017 Adopted Budget funds up to \$200,000 to implement recommended changes to employee pay plans.

CITY OF FAIRFAX
POSITION CLASSIFICATION PLAN
FIRE – Note 3
FISCAL YEAR 2016-2017

<u>TITLE</u>	<u>GRADE</u>	<u>SALARY RANGE</u>
Assistant Chief, Code Administration	F22	95,073-147,491
Assistant Chief, Fire & Rescue	F22	
Battalion Chief	F20	85,235-133,778
Fire Captain	F17	74,492-115,562
Lieutenant, Fire & Rescue	F15	67,357-104,492
Master Fire Medic	F13	61,285-95,073
Master Technician	F13	
Fire Medic	F12	58,366-90,546
Fire Technician	F12	
Master Firefighter	F11	55,587-86,235
Firefighter	F10	52,940-82,128

Note 3 – All position classifications, positioning grades and salary ranges are subject to change as a result of the “Employee Compensation Study” recommendations. The FY 2016-2017 Adopted Budget funds up to \$200,000 to implement recommended changes to employee pay plans.

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DEBT SERVICE

Debt Service Overview

Debt Ratios

Debt Service Amortization Schedules

Capital Lease Amortization Schedules

Debt Service Overview

As part of the annual budget process, the City Council adopts a comprehensive set of Financial Policies. These policies serve to establish and document a policy framework for fiscal decision-making and to strengthen the financial management of the City. One of these policies specifically addresses Debt Service, and incorporates two subcomponents. First, debt service targets have been identified for the following: annual debt service expenditures shall be less than nine percent of annual expenditures and outstanding debt shall be less than three percent of assessed valuation. Second, the term of any bond issue shall not exceed the useful life of the capital project/facility or equipment for which the borrowing is intended.

The City of Fairfax must adhere to debt limitations as outlined by the Virginia State Constitution, which notes the City may not issue bonds in excess of 10% of assessed valuation. Per the City's FY 2015 Comprehensive Annual Financial Report (CAFR), approximately \$144.6 million of outstanding debt is applicable to the limit of 10% of assessed value (approximately \$600.6 million). Thus, the City's total net debt applicable to the limit as a percentage of the debt limit is 25.00%.

The City consults with its financial advisors and bond counsel to explore the most cost effective financing options for all debt issuances. This adherence to prudent fiscal management has allowed the City to make several long term infrastructure improvements for its residents. The City currently receives the highest bond ratings from two of the national bond rating organizations - Standard & Poor's and Moody's Investors Service.

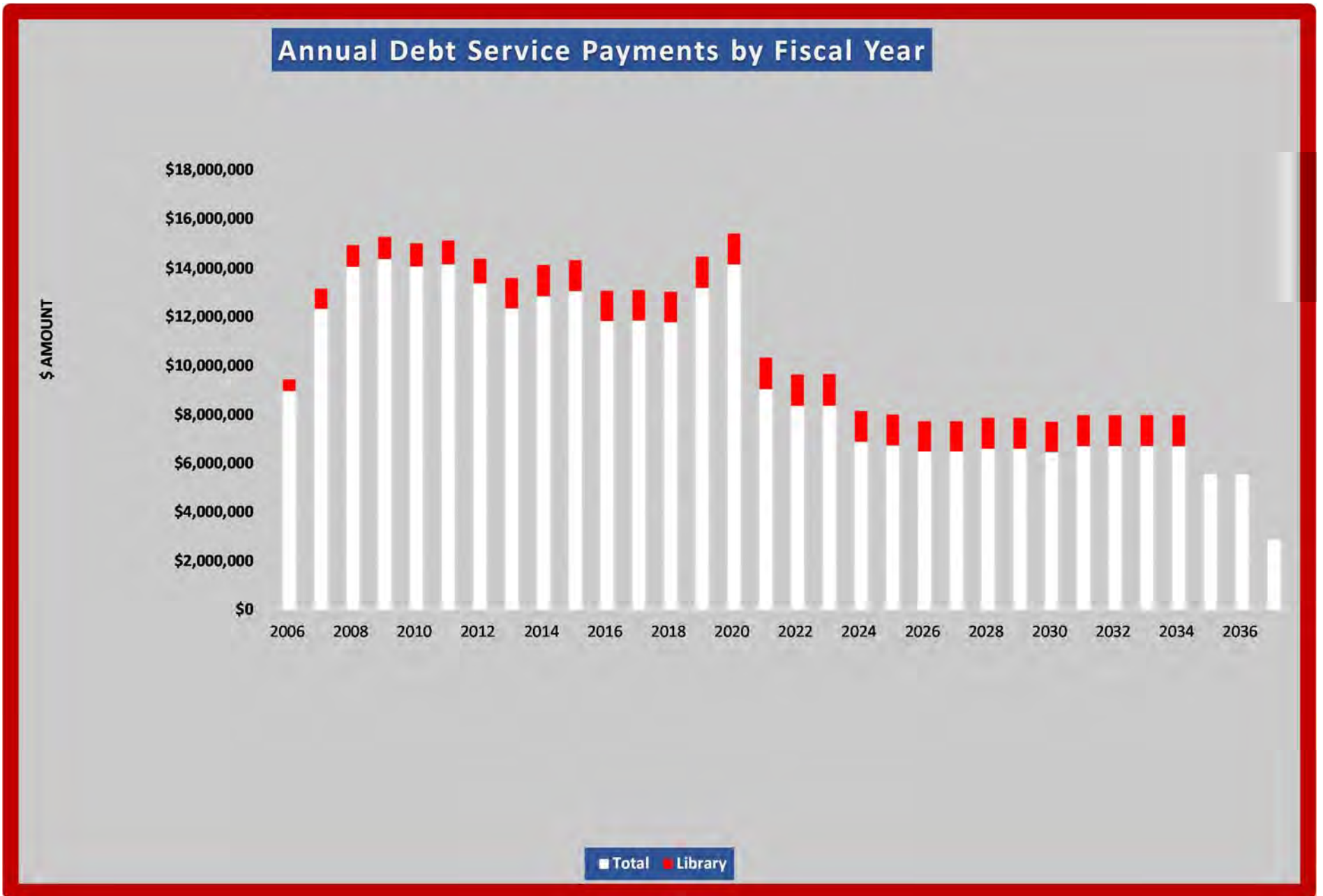
Standard and Poor's Rating Services rated the City AAA, the highest credit rating attainable, citing "...a city economic base that has remained strong throughout the current recession; the city's demonstrated ability to manage its budget effectively translating to a history of strong reserves...strong financial performance and position, aided by financial and debt policies and conservative management..." Of the 39 cities in Virginia, only four currently carry AAA ratings: the cities of Alexandria, Charlottesville, Virginia Beach, and the City of Fairfax. In addition, Moody's has affirmed the Aaa rating for the City, that the City's underlying General Obligation credit is the highest possible. Per Moody's this rating reflects "a favorably-located tax base experiencing recessionary value declines, above-average wealth indices, stable financial operations with satisfactory reserves and a favorable debt profile."

FY 2017 Adopted Budget – City of Fairfax, Virginia

The City is currently repaying bonds for projects to improve City schools, the Blenheim property, streets, municipal buildings, underground utilities, construct a library, purchase and develop open space, improve storm drainage, and develop ball fields and a park. The following chart provides a summary highlight of total debt service and capital lease payments due from the General Fund. Debt service for the Wastewater Fund is noted in section E of this book (Wastewater Fund).

Category	FY 2016 Budget	FY 2017 Adopted
General Obligation (G/O)		
General Government	\$ 1,598,936	\$ 1,606,406
Schools	6,145,440	6,093,660
Total General Obligation	\$ 7,744,376	\$ 7,700,066
Capital Lease		
General Government	\$ 4,762,442	\$ 4,830,674
Schools	582,482	582,701
Total Capital Lease	\$ 5,344,924	\$ 5,413,375
Total Payments	\$ 13,089,300	\$ 13,113,441

The chart on the following page provides a comparative view of total debt service and capital lease payments due from the General Fund for the years 2006 -2037.



FY 2017 Adopted Budget – City of Fairfax, Virginia

Debt Ratios							
CY	Net Bonded Debt (1)	Population	Assessed Value	Debt Per Capita	% of Debt to Assessed Value (2)	Direct Debt Service	Debt Service as % Gen. Fund Expen.
2003	25,180,000	22,251	3,104,766,831	1,132	0.81%	3,279,876	5.20%
2004	43,004,995	21,160	3,852,108,402	2,032	1.12%	3,918,709	5.40%
2005	40,755,000	20,860	4,445,241,300	1,954	0.92%	4,441,388	4.60%
2006	38,390,418	21,407	5,443,890,600	1,793	0.71%	4,093,000	6.50%
2007	122,682,596	21,682	5,608,301,700	5,658	2.19%	6,385,700	9.20%
2008	119,124,230	22,112	5,637,792,000	5,387	2.11%	9,271,124	9.00%
2009	114,767,655	22,418	5,359,097,100	5,119	2.14%	9,644,801	8.70%
2010	110,300,000	22,565	5,359,610,100	4,888	2.06%	9,568,519	7.90%
2011	106,825,000	22,940	4,972,880,538	4,657	2.15%	8,778,887	7.80%
2012	102,605,000	23,461	5,093,200,975	4,373	2.01%	8,578,460	7.30%
2013	101,361,000	23,973	5,221,856,263	4,228	1.94%	8,517,882	6.90%
2014	100,382,000	24,400	5,548,950,800	4,114	1.81%	7,884,006	6.28%
2015	95,983,000	24,919	5,693,020,000	3,852	1.69%	7,824,902	5.77%
2016	91,455,000	24,919	5,834,865,600	3,670	1.57%	7,744,376	5.71%
2017	86,764,000	24,919	6,006,307,600	3,482	1.44%	7,700,066	5.68%

(1) Excludes debt of self-supporting projects and non-bonded debt financing.

(2) State Limit is 10.0% of real estate assessed value which equates to \$600,630,760.

Per City Debt Policy, Outstanding Debt shall be less than 3% of Assessed Value

General Fund General Obligation Debt Services
Consolidated Debt Service Requirements

Payments During Year

<u>YEAR ENDING</u> <u>JUNE 30</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u> <u>REQUIREMENT</u>
2017	4,826,000	2,874,066	7,700,066
2018	4,920,000	2,714,680	7,634,680
2019	3,714,000	2,549,199	6,263,199
2020	4,293,000	2,430,850	6,723,850
2021	4,492,000	2,234,511	6,726,511
2022	4,172,000	2,056,089	6,228,089
2023	4,322,000	1,906,115	6,228,115
2024	2,999,000	1,752,322	4,751,322
2025	3,123,000	1,636,831	4,759,831
2026	3,242,000	1,542,930	4,784,930
2027	3,357,000	1,419,078	4,776,078
2028	3,584,000	1,330,996	4,914,996
2029	3,676,000	1,233,153	4,909,153
2030	3,779,000	1,132,798	4,911,798
2031	4,515,000	1,029,631	5,544,631
2032	4,700,000	849,031	5,549,031
2033	4,845,000	708,031	5,553,031
2034	4,980,000	562,681	5,542,681
2035	5,140,000	413,281	5,553,281
2036	5,295,000	252,656	5,547,656
2037	2,790,000	87,188	2,877,188
Total	\$ 86,764,000	\$ 30,716,117	\$ 117,480,117

Note – This schedule consolidates the debt issuances found on pages J-7 through J-12.

2005 General Obligation Refunding Bonds
(1998 School Bonds)
Principal and Interest, 4-1; Interest, 10-1

Payments During Year

<u>YEAR ENDING</u>				<u>TOTAL</u>
<u>JUNE 30</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>		<u>REQUIREMENT</u>
2017	1,295,000	129,500		1,424,500
2018	1,295,000	64,750		1,359,750
Total	\$ 2,590,000	\$ 194,250		\$ 2,784,250

Purpose: Renovation and construction of Daniels Run and Providence Elementary Schools.

Principal Amount: Original - \$25,600,000; Refunding - \$11,975,000

Date of Issue: Original - April 1998; Refunding – March 2005

Collateral / Property Interest: N/A

General Obligation Refunding Bonds, Series 2010
(2002 General Obligation Bonds)
Principal and Interest, 7-15; Interest, 1-15

Payments During Year

<u>YEAR ENDING</u> <u>JUNE 30</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u> <u>REQUIREMENT</u>
2017	1,237,650	368,756	1,606,406
2018	1,270,950	335,548	1,606,498
2019	1,302,400	300,126	1,602,526
2020	895,400	258,205	1,153,605
2021	941,650	212,278	1,153,928
2022	978,650	174,057	1,152,707
2023	1,017,500	133,940	1,151,440
2024	510,600	95,738	606,338
2025	538,350	69,514	607,864
2026	547,600	42,365	589,965
2027	573,500	14,338	587,838
Total	\$ 9,814,250	\$ 2,004,865	\$ 11,819,115

Purpose: Renovation and construction of City Hall and Police Headquarters on Old Lee Hwy.

Principal Amount: Original - \$20,000,000; Refunding - \$12,017,600

Date of Issue: Original – July 2002; Refunding – March 2010

Collateral / Property Interest: N/A

General Obligation Refunding Bonds, Series 2010
(2004 & 2005 School Bonds)
Principal and Interest, 7-15; Interest, 1-15

Payments During Year

YEAR ENDING JUNE 30	PRINCIPAL	INTEREST	TOTAL REQUIREMENT
2017	2,107,350	627,882	2,735,232
2018	2,164,050	571,339	2,735,389
2019	2,217,600	511,025	2,728,625
2020	1,524,600	439,646	1,964,246
2021	1,603,350	361,447	1,964,797
2022	1,666,350	296,368	1,962,718
2023	1,732,500	228,060	1,960,560
2024	869,400	163,013	1,032,413
2025	916,650	118,361	1,035,011
2026	932,400	72,135	1,004,535
2027	976,500	24,413	1,000,913
Total	\$ 16,710,750	\$ 3,413,689	\$ 20,124,439

Purpose: Renovation and construction of Fairfax High School and Lanier Middle School.

Principal Amount: Original - \$42,000,000 & \$44,800,000; Refunding - \$20,462,400

Date of Issue: Original – December 2004 & November 2005; Refunding – March 2010

Collateral / Property Interest: N/A

General Obligation Refunding Bonds, Series 2011
(2004 & 2005 School Bonds)
Principal and Interest, 7-15; Interest, 1-15

Payments During Year

YEAR ENDING <u>JUNE 30</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL REQUIREMENT</u>
2017	35,000	70,741	105,741
2018	35,000	69,978	104,978
2019	35,000	69,215	104,215
2020	35,000	68,507	103,507
2021	35,000	67,744	102,744
2022	35,000	66,981	101,981
2023	40,000	66,163	106,163
2024	1,480,000	57,443	1,537,443
2025	1,525,000	16,623	1,541,623
Total	\$ 3,255,000	\$ 553,393	\$ 3,808,393

Purpose: Advanced refunding of a portion of the 2004 and 2005 school bonds for the renovation and construction of Fairfax High School and Lanier Middle School.

Principal Amount: \$3,415,000

Date of Issue: November 2011

Collateral / Property Interest: N/A

General Obligation Refunding Bonds, Series 2012A
(2004 & 2005 School Bonds)
Principal and Interest, 7-15; Interest, 1-15

Payments During Year

YEAR ENDING JUNE 30	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL REQUIREMENT</u>
2017	151,000	510,756	661,756
2018	155,000	506,633	661,633
2019	159,000	502,402	661,402
2020	163,000	498,061	661,061
2021	167,000	493,611	660,611
2022	1,492,000	489,052	1,981,052
2023	1,532,000	448,321	1,980,321
2024	139,000	406,497	545,497
2025	143,000	402,702	545,702
2026	1,762,000	398,798	2,160,798
2027	1,807,000	350,696	2,157,696
2028	3,584,000	301,365	3,885,365
2029	3,676,000	203,522	3,879,522
2030	3,779,000	103,167	3,882,167
Total	\$ 18,709,000	\$ 5,615,583	\$ 24,324,583

Purpose: Advanced refunding of a portion of the 2004 and 2005 school bonds for the renovation and construction of Fairfax High School and Lanier Middle School.

Principal Amount: \$19,346,000

Date of Issue: June 2012

Collateral / Property Interest: N/A

General Obligation Refunding Bonds, Series 2012B
(2004 & 2005 School Bonds)
Principal and Interest, 7-15; Interest, 1-15

Payments During Year

YEAR ENDING JUNE 30	PRINCIPAL	INTEREST	TOTAL REQUIREMENT
2017	-	1,166,431	1,166,431
2018	-	1,166,431	1,166,431
2019	-	1,166,431	1,166,431
2020	1,675,000	1,166,431	2,841,431
2021	1,745,000	1,099,431	2,844,431
2022	-	1,029,631	1,029,631
2023	-	1,029,631	1,029,631
2024	-	1,029,631	1,029,631
2025	-	1,029,631	1,029,631
2026	-	1,029,631	1,029,631
2027	-	1,029,631	1,029,631
2028	-	1,029,631	1,029,631
2029	-	1,029,631	1,029,631
2030	-	1,029,631	1,029,631
2031	4,515,000	1,029,631	5,544,631
2032	4,700,000	849,031	5,549,031
2033	4,845,000	708,031	5,553,031
2034	4,980,000	562,681	5,542,681
2035	5,140,000	413,281	5,553,281
2036	5,295,000	252,656	5,547,656
2037	2,790,000	87,188	2,877,188
Total	\$ 35,685,000	\$ 18,934,338	\$ 54,619,338

Purpose: Advanced refunding of a portion of the 2004 and 2005 school bonds for the renovation and construction of Fairfax High School and Lanier Middle School.

Principal Amount: \$35,685,000

Date of Issue: September 2012

Collateral / Property Interest: N/A

General Fund Capital Lease Schedule
Consolidated Capital Lease Payment Requirements

Payments During Year

<u>YEAR ENDING</u> <u>JUNE 30</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u> <u>REQUIREMENT</u>
2017	3,449,881	1,963,494	5,413,375
2018	3,548,141	1,866,693	5,414,834
2019	6,419,770	1,795,945	8,215,715
2020	7,213,615	1,487,103	8,700,719
2021	2,275,141	1,325,575	3,600,716
2022	2,164,401	1,243,781	3,408,182
2023	2,253,880	1,163,427	3,417,307
2024	2,338,679	1,073,314	3,411,993
2025	2,282,470	976,823	3,259,293
2026	2,079,960	881,817	2,961,777
2027	2,177,760	790,495	2,968,255
2028	2,275,870	699,981	2,975,851
2029	2,369,320	605,488	2,974,808
2030	2,305,000	501,930	2,806,930
2031	2,050,000	395,113	2,445,113
2032	2,160,000	287,231	2,447,231
2033	2,275,000	173,584	2,448,584
2034	2,390,000	57,644	2,447,644
Total	\$ 52,028,889	\$ 17,289,440	\$ 69,318,328

Note – This schedule consolidates schedules found on pages J-14 through J-21.

Advanced Refunding of EDA Bond 2012
(2005 Public Facility Bond - Library Project)
Principal and Interest, 10-1; Interest, 4-1

Payments During Year

<u>YEAR ENDING</u> <u>JUNE 30</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u> <u>REQUIREMENT</u>
2017	539,089	729,251	1,268,340
2018	565,007	703,369	1,268,376
2019	593,517	674,576	1,268,093
2020	622,026	644,322	1,266,348
2021	655,719	611,580	1,267,299
2022	686,821	580,248	1,267,069
2023	720,514	548,345	1,268,859
2024	754,207	511,644	1,265,851
2025	795,675	471,928	1,267,603
2026	837,143	430,087	1,267,231
2027	878,612	388,739	1,267,351
2028	920,080	348,038	1,268,119
2029	961,549	305,472	1,267,020
2030	1,008,201	257,874	1,266,074
2031	1,062,628	204,809	1,267,437
2032	1,119,647	148,888	1,268,535
2033	1,179,258	89,978	1,269,236
2034	1,238,869	29,880	1,268,749
Total	\$ 15,138,561	\$ 7,679,028	\$ 22,817,588

Purpose: Advanced refunding of the 2005 Public Facility Lease (EDA) – Library Project

Principal Amount: Library Project - \$17,160,146
 Total Refunding Principal - \$33,105,000

Date of Issue: June 2012

Collateral / Property Interest: City Hall & Property Yard

Advanced Refunding of EDA Bond 2012
(2005 Public Facility Bond - Downtown Projects)
Principal and Interest, 10-1; Interest, 4-1

Payments During Year

<u>YEAR ENDING</u> <u>JUNE 30</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u> <u>REQUIREMENT</u>
2017	500,911	677,605	1,178,516
2018	524,993	653,556	1,178,549
2019	551,483	626,802	1,178,286
2020	577,974	598,691	1,176,664
2021	609,281	568,267	1,177,548
2022	638,179	539,155	1,177,334
2023	669,486	509,511	1,178,997
2024	700,793	475,409	1,176,202
2025	739,325	438,506	1,177,831
2026	777,857	399,628	1,177,485
2027	816,388	361,208	1,177,596
2028	854,920	323,390	1,178,310
2029	893,451	283,838	1,177,289
2030	936,799	239,611	1,176,410
2031	987,372	190,304	1,177,676
2032	1,040,353	138,343	1,178,696
2033	1,095,742	83,606	1,179,348
2034	1,151,131	27,764	1,178,895
Total	\$ 14,066,439	\$ 7,135,194	\$ 21,201,633

Purpose: Advanced refunding of the 2005 Public Facility Lease (EDA) – Downtown Projects

Principal Amount: Downtown Projects - \$15,944,854
 Total Refunding Principal - \$33,105,000

Date of Issue: June 2012

Collateral / Property Interest: City Hall & Property Yard

COPS Refunding Series B 2011
Ball Fields
Principal and Interest, 7-15 & 1-15

YEAR ENDING <u>JUNE 30</u>	Payments During Year		<u>TOTAL REQUIREMENT</u>
	<u>PRINCIPAL</u>	<u>INTEREST</u>	
2017	297,100	116,236	413,336
2018	306,400	106,953	413,353
2019	3,220,300	137,101	3,357,401
Total	\$ 3,823,800	\$ 360,291	\$ 4,184,091

Purpose: Development of ball fields and other amenities at the Stafford Property, Draper Drive Park, Providence Park and Providence Elementary School.

Principal Amount: \$5,164,800

Date of Issue: April 2011

Collateral / Property Interest: Stafford Property, Jester Property, Ted Greffe Park, Ashby Pond Conservatory site (Conard Property), Blenheim Property, and the former Weight Watchers building site.

COPS Refunding Series C 2011
Schools/Transportation

Payments During Year

<u>YEAR ENDING</u> <u>JUNE 30</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u> <u>REQUIREMENT</u>
2017	519,000	191,611	710,611
2018	535,000	175,414	710,414
2019	552,000	158,689	710,689
2020	4,705,000	72,928	4,777,928
Total	\$ 6,311,000	\$ 598,641	\$ 6,909,641

Purpose: Additional financing to cover the estimated funding shortfall associated with the renovation and construction of Lanier Middle School.

Principal Amount: \$8,574,000

Date of Issue: May 2011

Collateral / Property Interest: Westmore Park.

Energy Services Financing 2014
Principal and Interest, 7-15 & 1-15

Payments During Year

<u>YEAR ENDING</u> <u>JUNE 30</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u> <u>REQUIREMENT</u>
2017	82,470	37,051	119,521
2018	87,840	35,039	122,879
2019	93,460	32,898	126,358
2020	99,310	30,620	129,930
2021	105,400	28,200	133,600
2022	111,750	25,632	137,382
2023	118,380	22,911	141,291
2024	125,280	20,029	145,309
2025	132,470	16,979	149,449
2026	139,960	13,755	153,715
2027	147,760	10,353	158,113
2028	155,870	6,755	162,625
2029	164,320	2,964	167,284
Total	\$ 1,564,270	\$ 283,184	\$ 1,847,454

Purpose: Finance the purchase and installation of energy saving equipment at various City buildings. Energy cost savings should cover debt service.

Principal Amount: \$1,708,450

Date of Issue: November 2013

Collateral / Property Interest: Equipment purchased with lease proceeds

Old Town Square Lease Financing 2014
Principal and Interest, 8-1; Interest, 2-1

Payments During Year

YEAR ENDING <u>JUNE 30</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u> <u>REQUIREMENT</u>
2017	260,000	103,370	363,370
2018	265,000	96,886	361,886
2019	275,000	90,217	365,217
2020	280,000	83,363	363,363
2021	290,000	76,323	366,323
2022	295,000	69,098	364,098
2023	305,000	61,688	366,688
2024	310,000	54,093	364,093
2025	320,000	46,313	366,313
2026	325,000	38,347	363,347
2027	335,000	30,196	365,196
2028	345,000	21,798	366,798
2029	350,000	13,215	363,215
2030	360,000	4,446	364,446
Total	\$ 4,315,000	\$ 789,350	\$ 5,104,350

Purpose: Finance the construction of a public park at North Street & University Drive, erect a pedestrian barrier at North Street and Route 123, and renovate a parking lot at East Street.

Principal Amount: \$4,570,000

Date of Issue: May 2014

Collateral / Property Interest: Park property, Old Town Hall, Police Firing Range and East Street parking lot

Police Firing Range Lease Financing 2014
Principal and Interest, 8-1; Interest, 2-1

Payments During Year

YEAR ENDING JUNE 30	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL REQUIREMENT</u>
2017	250,000	48,510	298,510
2018	255,000	43,208	298,208
2019	260,000	37,800	297,800
2020	265,000	32,288	297,288
2021	270,000	26,670	296,670
2022	275,000	20,948	295,948
2023	280,000	15,120	295,120
2024	285,000	9,188	294,188
2025	295,000	3,098	298,098
Total	\$ 2,435,000	\$ 236,828	\$ 2,671,828

Purpose: Renovate the police firing range located at the City's Property Yard

Principal Amount: \$2,680,000

Date of Issue: May 2014

Collateral / Property Interest: Park property, Old Town Hall, Police Firing Range and East Street parking lot

Various Vehicle & Equipment Leases
Principal and Interest, 7-15

Payments During Year

YEAR ENDING <u>JUNE 30</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL REQUIREMENT</u>
2017	1,001,311	59,861	1,061,172
2018	1,008,901	52,269	1,061,170
2019	874,010	37,862	911,872
2020	664,305	24,894	689,199
2021	344,741	14,536	359,277
2022	157,651	8,700	166,351
2023	160,500	5,852	166,351
2024	163,399	2,952	166,351
Total	\$4,374,819	\$206,924	\$4,581,743

Purpose: Various capital lease/purchase agreements to finance the replacement of vehicles and equipment.

Principal Amount: Various; payments beginning in 2017 contain projections for a potential lease in FY16 to finance the purchase of vehicles/equipment >\$100k each.

Date of Issue: Various

Collateral / Property Interest: Vehicles / Equipment / Synthetic Turf at FHS

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Schedule of Rates and Levies

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Account #	Account Name	FY 2017 Rate Adopted	Unit	Notes
311110	Real Estate Tax	\$1.062	per \$ 100 assessed value	2016 Tax Year - Includes \$0.0225 dedicated to the Stormwater Fund.
311112	Old Town Service District Tax	\$0.06	per \$ 100 assessed value	All properties located in the Old Town Service District
311121	Commercial and Industrial Real Estate Tax	\$0.095	per \$ 100 assessed value	Taxable Commercial & Industrial real estate in the City
311210	Personal Property Tax	\$4.13 per \$ 100 market value \$0.01 per \$ 100 market value		For members of volunteer fire departments or volunteer rescue squads qualifying under Section 8-3.01 of the City Code
311120	Stormwater Tax	\$0.0225	per \$ 100 assessed value	2016 Tax Year - Included in the total Real Estate Tax rate above (\$1.062)
312010	Local Sales Tax	1.00%	Sales and Use	
312011	Utility Tax			
	Gas			
	Residential	\$1.05 Monthly		plus \$0.05709 on each CCF delivered monthly/\$2.25
	Commercial	\$1.27 Monthly		plus \$0.05295 on each CCF delivered monthly/\$75.00
	Cellular Phone Service			
	Residential	\$30.00 Monthly		or 10%
	Commercial	\$30.00 Monthly		or 10%
	Power			
	Residential	\$1.05 Monthly		plus \$0.01136 on each kWh delivered monthly/\$2.25
	Commercial	\$1.72 Monthly		plus \$0.010112 on each kWh delivered monthly/\$75.00
	Telephone			
	Residential	\$15.00 Monthly		or 15%
	Commercial	\$500.00 Monthly		or 15%
	Water			
	Residential	\$15.00 Monthly		or 15%
	Commercial	\$500.00 Monthly		or 15%
312012	Business Privilege License Tax Rate Schedule			
	No license tax shall be imposed on any person whose gross receipts are less than \$10,000.00 for the immediately preceding year from a business, profession or occupation subject to licensure. A license tax shall be the lesser of \$30.00 per year or the license tax computed on any person whose gross receipts are between \$10,001 and \$50,000 for the immediately preceding year from a business, profession or occupation subject to licensure.			
	Contractors, and persons constructing on their own behalf for sale	\$0.16 per \$100 gross receipts		\$30 minimum
	Non-Resident	\$0.16 per \$100 gross receipts		\$30 minimum
	Retail Sales all types	\$0.20 per \$100 gross receipts		\$30 minimum
	Peddlers, Solicitors & Itinerant Merchants	\$30.00 Flat Fee		per Calendar Year or part thereof
	Financial and Professional Services	\$0.40 per \$100 gross receipts		\$30 minimum
	Real Estate Rentals (Commercial)	\$0.23 per \$100 gross receipts		\$30 minimum
	Residential Leasing except Apartments	\$0.50 per \$100 gross receipts		\$30 minimum
	Repair, personal, business and other services	\$0.27 per \$100 gross receipts		\$30 minimum

Account #	Account Name	FY 2017 Rate Adopted	Unit	Notes
312012	Business Privilege License Tax Rate Schedule (continued)			
	Buses, Taxis and Transportation Services	\$30.00 Flat Fee		per Calendar Year or part thereof
	Advertising by Loudspeakers on Vehicles	\$12.50 per diem per vehicle		
	Alcoholic Beverages			
	Distillery, other than fruit distillery	\$1,000.00 Flat Fee		per Calendar Year or part thereof
	Fruit distillery	\$1,500.00 Flat Fee		per Calendar Year or part thereof
	Winery	\$1,000.00 Flat Fee		per Calendar Year or part thereof
	Brewery	\$1,000.00 Flat Fee		per Calendar Year or part thereof
	Bottler	\$500.00 Flat Fee		per Calendar Year or part thereof
	Wholesale Beer License	\$125.00 Flat Fee		per Calendar Year or part thereof
	Wholesale Druggist	\$10.00 Flat Fee		per Calendar Year or part thereof
	Hotel, Restaurant or Club Retail "On" and "Off" Premises beer & wine license	\$75.00 Flat Fee		per Calendar Year or part thereof
	Hotel, Restaurant or Club Retail "On" Premises only Beer & wine license	\$50.00 Flat Fee		per Calendar Year or part thereof
	Hotel, Restaurant or Club Retail "Off" Premises only			
	Beer & wine license	\$50.00 Flat Fee		per Calendar Year or part thereof
	Retail Druggist	\$50.00 Flat Fee		per Calendar Year or part thereof
	Banquet license	\$5.00 per Occurrence		
	Hospital license	\$10.00 Flat Fee		per Calendar Year or part thereof
	Mixed Beverages			
	Restaurants – 50 through 100 seats	\$200.00 Flat Fee		per Calendar Year or part thereof
	101 through 150 seats			
	Over 150 seats			
	Caterer	\$500.00 Flat Fee		per Calendar Year or part thereof
	Private, non-profit club operating restaurant on club premises	\$350.00 Flat Fee		per Calendar Year or part thereof
	Canvassers and Soliciting Agents	\$5.00 per Diem		or \$30 annually
	Carnivals, Circuses, Shows, etc.	\$150.00 Per Diem		
	Massage Establishments	\$150.00 Two Years		
	Massage Therapist	\$100.00 Two Years		
	Sale of Drug-related Objects	\$5,000.00 Flat Fee		per Calendar Year or part thereof
	Fortunetellers	\$1,000.00 Flat Fee		per Calendar Year or part thereof
	Health Clubs	\$0.27 per \$100 gross receipts		
	Junk Dealers	\$125.00 Flat Fee		per Calendar Year or part thereof plus \$125 Flat Fee for each canvasser or agent canvassing the City
	Public Utilities & Public Service Companies involving Telephone, Telegraph, Heat Light, Power and Gas	0.5% Gross Receipts		Derived from within City Corporate Limits
	Itinerant Dealers in Precious Metals and Jewels	\$30.00 Flat Fee		
	Wall signs	\$50.00 Flat Fee		per Calendar Year or part thereof per sign
	Wholesale Sales	\$0.05 per \$100 gross receipts		\$30 minimum
	Going Out-of-Business Permit	\$65.00 Flat Fee		Good for 60 Days
	Each extension (after 60 days)	\$65.00 Flat Fee		Good for 60 Days (maximum two additional permits)

Account #	Account Name	FY 2017 Rate		Notes
		Adopted	Unit	
312013	Motor Vehicle Licenses			
	Motorcycle License	\$33.00 per Vehicle		
	Duplicate License	\$18.00 per Vehicle		
	Transfer of License	\$5.00 per Vehicle		
		\$1.00 per Vehicle		
312014	Recordation Tax	\$0.0833 per \$100 of deed consideration value		
312015	Bank Franchise Tax	\$0.80 per \$100 of net capital		
312016	Cigarette Tax	\$0.85 per package of 20 cigarettes		
312017	Transient Occupancy Tax	4.00% All rooms		Not over 30 consecutive days
312018	Meals Tax	4.00% All meals		
313202	Building Permit Fees			
	New building and additions - Commercial and Industrial	\$0.16 Inspectable Square Footage		Adjusted for construction factor. See attachment on last page – Construction Factors (page 28). Inspectable square footage is defined as total of all floor, basement, and roof square footage.
	New single-family residential (detached) and residential townhouse	\$0.11 Inspectable Square Footage		Inspectable square footage is defined as total of all floor, basement, and roof square footage.
	New decks, garages, porches, etc.	\$0.11 Inspectable Square Footage		Inspectable square footage is defined as total of all floor, basement, and roof square footage.
	Light Poles, Flag Poles, etc.	\$90.00 First Unit \$15.00 Add'l Units		
	Pre-construction meeting	\$75.00 Hourly		Credit towards permit fee
	Plan submittal	\$90.00 per submittal		or 25% of estimated fee, whichever is greater
	Code Modification request	\$150.00 per request		
	Appeal Hearing	\$450.00 per Appeal		Refunded if appeal upheld
	Modular houses and trailers (Permanent)	\$250.00 per unit		
	Temporary trailer (less than six months)	\$125.00 per unit		
	Repairs and Alterations or change of use	\$90.00 per occurrence		plus 1% of cost over \$1,000
	Demolition of building or structure	\$90.00 per occurrence		plus \$10 per 1,000 square foot and post \$1,000 bond
	Relocation of a building or structure from one lot to another	\$90.00 per occurrence		plus 1% of cost over \$1,000
	Solar systems	\$90.00 per installation		
	Install modular furniture	\$90.00 per installation		plus .5% of cost over \$1,000
	Replace roof	\$90.00 per installation		plus .5% of cost over \$1,000
	Asbestos removal	\$90.00 per occurrence		plus .5% of cost over \$1,000
	Mount antenna	\$90.00 per installation		plus .5% of cost over \$1,000
	Chimney liner	\$90.00 per installation		
	Residential sheds	\$90.00 per installation		
	Work Performed using weatherization grants	\$10.00 per occurrence		
	Swimming Pools			
	Residential pools (above-ground)	\$90.00 per installation		
	Residential & commercial pools (in-ground)	\$90.00 per installation		plus \$.05 per square foot

Account #	Account Name	FY 2017 Rate Adopted	Unit	Notes
313202	Building Permit Fees (continued)			
	Installation of Elevator, Dumbwaiter or Man-Lift			
	Passenger or freight elevator	\$300.00 per installation		plus 1% of cost over \$1,000
	Escalator	\$500.00 per installation		
	Dumbwaiter (power driven)	\$150.00 per installation		
	Man-lift (power driven)	\$150.00 per installation		
	Repairs to Elevators, Escalators, Dumbwaiters or Man-Lifts			
	Up to \$500	\$90.00 per repair		
	\$500 –\$1,000	\$150.00 per repair		
	Estimated cost over \$1,000	\$225.00 per repair		plus 1% of cost
	Signs			
	Footings – included in inspection	\$120.00 per installation		
	Footings – none or existing	\$90.00 per installation		
	Administrative fee for issuance of Stop Work Order due to failure to obtain required permit	200.00% Permit Fee		Maximum \$ 250
	Minimum permit fee	\$90.00 per permit		
	Amendments involving additional work	\$90.00 per occurrence		or fee as listed for work involved on amendment, whichever is higher
	Amendments not including additional work (homeowners are exempt)	\$90.00 per occurrence		plus hourly review fee
313203	Electrical Permit Fees			
	Services and Sub-Panels			
	400 amperes or under	\$90.00 per installation		
	401 to 600 amperes	\$90.00 per installation		
	601 to 800 amperes	\$150.00 per installation		
	801 to 1200 amperes	\$200.00 per installation		
	Over 1200 amperes	\$0.25 per amp rating		
	Temporary Service			
	Temporary service on pole, shed or building not over 200 amps	\$90.00 per installation		
	Over 200 amperes	\$100.00 per installation		
	Reconnect existing electric service	\$90.00 per installation		
	Wiring of New Construction			
	Residential, including additions	\$90.00 per 1,000 square foot		plus service and electric heat
	Commercial and industrial, including complete remodel of tenant space	\$105.00 per 1,000 square foot		plus service
	Installation of Additional Circuits and Equipment			
	General-purpose outlet and lighting circuits, including modular furniture			
	First circuit	\$90.00 per installation		
	Each additional	\$15.00 per installation		
	Electrical Heating			
	First KW	\$15.00 per installation		
	Each additional KW or fraction	\$5.00 per installation		
	Permanently Wired Fixed Appliances and Equipment requiring separately fused circuits, including circuits			
	Single Phase			
	First circuit or added equipment or unit	\$90.00 per installation		
	Each additional	\$15.00 per installation		
	Three Phase			
	First circuit or added equipment or unit	\$90.00 per installation		
	Each additional	\$20.00 per installation		

Account #	Account Name	FY 2017 Rate Adopted	Unit	Notes
313203	Electrical Permit Fees (continued)			
	Motors & Generators (including circuit)	\$10.00	per installation	plus \$10 per HP rating
	Outdoor Electrical Signs			
	Single unit signs	\$90.00	per installation	
	Multiple unit signs:			
	First wired unit	\$90.00	per installation	
	Each additional wired unit	\$5.00	per installation	
	Transformers & Vaults			
	Transformers	\$2.00	per KVA	\$50 minimum
	Annual electrical inspection for public swimming pools	\$90.00	each inspection	
	Disconnect Circuits for Interior Demolition			
	First circuit	\$90.00	per occurrence	
	Each additional circuit	\$5.00	per occurrence	
	Car Wash Units (Automatic)	\$100.00	per installation	
	Modular Houses and Industrialized Buildings			
	Residential, non-electric heat	\$125.00	per installation	
	Residential, with electric heater	\$175.00	per installation	
	All others, non-electric heat	\$185.00	per installation	
	All others, with electric heat	\$200.00	per installation	
	Administrative fee for issuance of Stop Work order due to failure to obtain required permit	200.00%	permit fee	Maximum \$250
	Minimum permit fee	\$90.00	per permit	
	Amendments involving additional work	\$90.00	per amendment	or fee as listed for work involved on amendment, whichever is higher
	Amendments not including additional work	\$90.00	per amendment	plus hourly review; Homeowners are exempt
313204	Plumbing Permit Fees			
	Plumbing fee 1- & 2-family dwelling	\$90.00	per unit	plus \$3 per fixture
	Plumbing fees commercial and apartment building	\$90.00	per unit	plus \$7 per fixture
	Water service, new with tap	\$150.00		
	Water service, replacement or repair or new lateral only (no tap)	\$110.00		
	Building sewer, new with tap	\$150.00		
	Building sewer, replacement, repair or cap	\$100.00		
	Sewer or water tap only	\$90.00	per permit	
	Cross connection inspection	\$90.00	per permit	plus \$3 for each backflow device installed
	Medical Gas Storage Tank and Distribution System			
	First floor or zone	\$100.00		
	Additional Floor or zone	\$60.00		
	Minimum permit fee	\$90.00		
	Amendments involving additional work	\$90.00	per amendment	or fee as listed for work involved on amendment, whichever is higher
	Amendments not including additional work	\$90.00	per amendment	plus hourly review fee; Homeowners are exempt

Account #	Account Name	FY 2017 Rate Adopted	Unit	Notes
313205	Gas Inspection Fees			
	Gas fitting per tenant space or dwelling unit	\$90.00	per unit	plus \$3.00 for each appliance outlet
	Administrative fee for issuance of Stop Work Order due to failure to obtain required permit	200.00%	per occurrence	Maximum \$250
	Minimum permit fee	\$90.00		
	Amendments involving additional work	\$90.00	per amendment	or fee as listed for work involved on amendment, whichever is higher
	Amendments not including additional work	\$90.00	per amendment	plus hourly review fee; Homeowners are exempt
313205	Mechanical Permit Fees			
	Central heating furnace or boiler			
	Residential, per unit	\$90.00	per unit	
	Commercial, per unit	\$90.00	per unit	
	Refrigeration and Air Conditioning Systems - Including heat pumps (condensing and evaporation units)			
	Residential, per unit	\$90.00	per unit	
	Commercial, per unit			
	First 5 tons	\$90.00	per unit	
	Each additional ton up to 10 tons	\$10.00	per ton	
	Each additional ton over 10 tons	\$1.00	per ton	
	Incinerator – per cubic foot of combustion space, including settling chamber and/or secondary combustion chamber	\$1.50	Cubic Ft	
	Fee for conversion to or replacement of oil burner	\$90.00	per Unit	
	Installation, Repair or Replacement of Mechanical Equipment & Duct Work			
	Ventilation, exhaust or duct system	\$90.00	per occurrence	plus 1% of cost above \$1,000
	Paint spray booth	\$250.00	per occurrence	plus electrical and fire suppression system fee
	Gas fireplace inserts	\$90.00	each	
	In-ground exhaust systems	\$90.00	each	
	Exhaust and make-up air fans	\$10.00	per unit	
	Electronic air cleaners	\$10.00	per unit	
	Humidifiers	\$10.00	per unit	
	Attic fans	\$10.00	per unit	
	Conveyors	\$125.00	per unit	
	Commercial kitchen equipment	\$10.00	per unit	
	Leak Detection, High Level Alarm			
	0 – 10 devices	\$100.00	per occurrence	
	Each additional 10 devices	\$5.00	per occurrence	
	Add detection devices	\$5.00	per occurrence	
	Minimum	\$85.00	per occurrence	
	Propane Storage Tank			
	First tank	\$90.00	per unit	
	Each additional tank	\$50.00	per unit	
	Permit to Install or Remove Any Oil, Gasoline or Other Fuel Pump			
	First pump or dispenser	\$90.00	per unit	
	Each additional pump or dispenser	\$25.00	per unit	
	Vapor recovery systems	\$250.00	per unit	
	Administrative fee for issuance of Stop Work Order due to failure to obtain required permit	200.00%	of permit fee	Maximum \$250
	Minimum permit fee	\$90.00	Flat fee	

Account #	Account Name	FY 2017 Rate Adopted	Unit	Notes
313205	Mechanical Permit Fees (continued)			
	Amendments involving additional work	\$90.00	per amendment	or fee as listed for work involved on amendment, whichever is higher plus hourly review fee (homeowners are exempt)
	Amendments not including additional work	\$90.00	per amendment	
	Under and above ground petroleum distribution, piping and equipment. Installation or demolition shall be charged separately.			
	Up to 100 linear feet	\$100.00	per occurrence	
	Up to 500 linear feet	\$400.00	per occurrence	
	Each additional 100 linear feet over 500	\$5.00	per occurrence	
	Specialized petroleum and recovery equipment	\$120.00	per occurrence	
	Monitoring wells	\$90.00	per occurrence	
313206	Elevator Inspection Fees			
	Duplicate Certificate	\$25.00	per occurrence	
	Elevators:			
	Freight or Passenger	\$290.00	per occurrence	plus floor charge
	Floor charge	\$47.00	per floor	For each floor in the building where a passenger or freight elevator is located. The fee shall be computed and added to the cost of the first piece of equipment only.
	Sidewalk elevator, power driven	\$150.00	per unit	
	Sidewalk elevator, hand driven	\$113.00	per unit	
	Tests for freight and passenger elevators which are not performed in conjunction with regularly scheduled periodic inspections:			
	Temporary inspection	\$246.00	per inspection	
	Temporary inspection (extension)	\$115.00	per inspection	
	Governor test	\$296.00	per test	
	Load test	\$445.00	per test	
	Speed test	\$296.00	per test	
	Static pressure test/hydraulic	\$296.00	per test	
	Fire and smoke test	\$213.00	per unit	
	Dumbwaiters:			
	Power-driven	\$134.00	per unit	
	Hand-operated	\$122.00	per unit	
	Escalators, per floor	\$146.00	per floor	
	Porch lift	\$146.00	per unit	
	Man lift, power-driven	\$146.00	per unit	
313225	Rental Housing Occupancy Inspection			
	Required inspection and all re-inspections after first re-inspection	\$75.00	per unit	Required inspections are: 1. Following application; 2. Every four years, if there has been no intervening inspection; and 3. Inspection resulting from valid
	Install smoke detector in rental unit where none are present, or at owner's request.	\$65.00	per detector	

Account #	Account Name	FY 2017 Rate Adopted	Unit	Notes
313226	Fire Prevention Fees			
	Bonfires and other outdoor burning	\$100.00 per occurrence		or \$250 annual at one location
	Non-profit organization	\$10.00 per occurrence		or \$100 annual at one location
	Permits required by the Fire Prevention Code	\$160.00 each		unless otherwise specified
	Fumigation and thermal insecticidal fogging	\$100.00 per occurrence		or \$250 annual permit
	Operation of Places of Assembly or Education			
	Restaurants, nightclubs, fitness centers and theatres			
	Occupancy less than 50 persons	\$90.00 per location		
	Occupancy 50-100 persons	\$160.00 per location		
	Occupancy over 100 persons	\$250.00 per location		
	All other Assembly or Education	\$125.00 per location		
	Tents (temporary)	\$100.00 each site		Enclosed tents over 400 sq. ft. or open-sided tents over 700 sq. ft. Includes generator inspection if applicable
	Religious and tax-exempt organizations	\$0.00 per location		
	Welding or cutting, acetylene generators, storage of calcium carbide	\$160.00 per occurrence		or \$250 annual permit
	Explosives, ammunition and blasting agents:			
	Storage and transportation	\$160.00 each site		
	Use (each site)	\$160.00 each site		
	Fireworks: Retailer and/or wholesaler	\$750.00		
	Bulk storage handling or use of flammable liquids			
	Up to and including 49,000 gallons	\$160.00 per unit		
	49,001-425,000 gallons	\$250.00 per unit		
	over 425,000 gallons	\$0.0007 per gallon		
	Service station and garages (vehicle repair)	\$160.00 per site		
	Underground Storage Tanks:			
	Installation Residential and Commercial			
	First tank	\$150.00 per tank		
	Each additional tank	\$75.00 per tank		
	Above Ground Storage Tanks:			
	Residential & Commercial less than 660 gals each	\$90.00 each		
	Up to 10,000 gallon tank	\$150.00 each		
	10,001 – 30,000 gallon tank	\$250.00 each		
	30,001 – 100,000 gallon tank	\$300.00 each		
	Greater than 100,000 gallon tank	\$0.003 per gallon		
	Above Ground Bulk Storage Tanks:			
	Add or replace roof/floating roof/replace floor	\$90.00 each		plus \$2.00 per foot of tank diameter
	Removal or abandonment			
	First tank	\$150.00 each		
	Each additional tank	\$75.00 each		
	Administrative fee for issuance of Stop Work order due to failure to obtain required permit	200.00% permit fee		\$250 Maximum

Account #	Account Name	FY 2017 Rate Adopted	Unit	Notes
313227	Fire Protection Systems			
	Fire Alarm Systems			
	Main Panel including branch circuit	\$90.00 each		
	First five initiating, detecting or indicating devices	\$90.00 first five		
	Each indicating or initiating device over five	\$3.00 each		
	Dialers and expansion panels	\$90.00 each		
	Sprinkler or Other Fixed Fire Suppression Systems-			
	New or Expanded Sprinkler System			
	Dry-pipe, alarm or deluge valve	\$90.00 each		
	Piping and sprinkler heads	\$2.50 per head		Minimum \$90
	Fire Service Line, each 100 feet or fraction	\$90.00 each 100 ft		
	Fire Service Line, repair	\$90.00 each		
	Standpipe Systems			
	Not part of a sprinkler system	\$90.00 each		
	Fire Pump	\$175.00 each		
	Halon, Carbon Dioxide and Fixed Chemical Agent	\$100.00 each		
	Systems			
	Minimum permit fee	\$90.00		
	Amendments involving additional work	\$90.00 each		or fee as listed for work involved on amendment, whichever is higher
	Amendments not including additional work (homeowners are exmpt)	\$90.00 each		plus hourly review fee
313231	Fire Marshal Development Fees			
	Non-Residential Use Permit Inspections			
	Business – Tenant			
	Gross Floor Area			
	New building, shell only	\$90.00 each		
	0 – 500 sq. ft.	\$90.00 each		
	501 – 5,000 sq. ft.	\$125.00 each		
	5001 – 15,000 sq. ft.	\$150.00 each		
	15,001 – 50,000 sq. ft.	\$175.00 each		
	50,001 + sq. ft.	\$225.00 each		
	Major Home Occupation	\$90.00 each		
313233	Public Safety Fee			
	Bulk storage handling or use of flammable liquids over 425,000 gallons	\$0.0007	gallon	
313234	Inspections			
	For more than one inspection after a Stop Work Order or deficiency	\$90.00 each		
	Inspections outside regular hours	\$90.00 hour		4 hour minimum
313308	Sign Permits			
	Sign:			
	Level 1-1 to 50 sq. ft.	\$3.25 square foot		
	Level 2-51 to 100 sq. ft.	\$4.75 square foot		
	Level 3-101 and above	\$7.75 square foot		
	Temporary signs:			
	Construction Signs	\$26.25 each		
	Special Events Signs	\$26.25 each		
	Business Openings and Sales	\$26.25 each		
	Real Estate/Leasing Signs	\$26.25 each		
	Political sign less than 5 sq. ft. in area	\$26.25 per 100		
	Political sign 5 sq. ft. or larger	\$26.25 each		
	Signs Removed from Public ROW:			
	10 days or less	\$5.25 each		
	greater than 10 days	\$10.50 each		

Account #	Account Name	FY 2017 Rate Adopted	Unit	Notes
313309	Residential/Non-Residential Use Permits			
	Businesses	\$115.50 each		
	Residences	\$57.75 each		
	Minor Home Occupation	\$57.75 each		
	Temporary Seasonal Certificate of Occupancy	\$210.00 each		
313310	Erosion and Sediment Control			
	Up to 1/2 acre of disturbed land	\$577.50 each		
	Over 1/2 acre of disturbed land.	\$577.50 each		plus \$105 per disturbed acre over 1/2 acre
	Additional inspection	\$105.00 each		
	Flood Plain Permit – Not requiring an SUP			
	Residential	\$577.50 each		
	All Others	\$2,625.00 each		
	RPA delineation/determination	\$288.75 each		
313323	Zoning Fees			
	Zoning Map/Land Use Plan Amendment	\$10,500.00 each		plus \$525 per acre or fraction thereof
	Proffer/Proffered Plan or Required Plan Amendment	\$5,040.00 each		
	Zoning Compliance Letter	\$525.00 each		
	Newspaper Re-advertisement	\$404.25 each		or actual cost if greater
	Property Owner Re-notification	\$288.75 each		
	Proffer Amendment	\$5,250.00 each		
313328	Special Use Permits			
	Special Use Application (City Council)			
	Residential	\$525.00 each		plus \$210.00 for each additional special use requested for the subject property on the same application
	Other	\$5,040.00 each		plus \$498.75 for each additional special exception requested for the subject property on the same application
	Renewal/Condition Amendment (Other)	\$1,050.00 each		Filing Fee
	Renewal (Residential)	\$420.00 each		
	Special Use Application (BZA) Other	\$5,040.00 each		plus \$498.75 for each additional special use permit request
	Renewal	\$1,050.00 each		
313328	Special Exceptions			
	Individual Residential Property	\$525.00 each		plus \$57.75 for each additional special exception requested for the subject property on the same application
	Other	\$5,040.00 each		plus \$1,050 for each additional special exception requested for the subject property on the same application
	Signs	\$3,150.00 each		plus \$105.00 for each additional special exception requested for the subject property on the same application.
	Newspaper Re-advertisement	\$404.25 each		or actual cost, whichever is greater
	Property Owner Re-notification	\$178.50 each		
313329	Variations and Appeals			
	Variance Application			
	Individual Residential Property	\$525.00 each		
	Other	\$5,040.00 each		
	Appeals	\$1,050.00 each		

Account #	Account Name	FY 2017 Rate Adopted	Unit	Notes
313411	Cemetery Interments			
	Grave Opening, Interment			
	Adult, single depth	\$1,440.00	each	
	Adult, single depth (non-City resident)	\$2,016.00	each	
	Adult, double depth	\$2,016.00	each	
	Adult, double depth (non-City resident)	\$2,592.00	each	
	Child	\$878.00	each	
	Child (non-City resident)	\$1,440.00	each	
	Cremation remains	\$756.00	each	
	Destitute City residents	\$0.00	each	Free / reduced burial at discretion of City Manager
	Grave Opening, / Closing			
	Weekday After 2pm (flat rate*)	\$500.00	each	
	Weekend (flat rate*)	\$500.00	each	
	* flat rate includes length of service plus an additional 30 minutes. Any additional time thereafter would incur a minimum \$100 charge for 30 minute increments.			
313420	Street Opening Permits			
	Right of Way Permit	\$150.00	1st 100 linear feet	Additional \$50.00 for each 100 LF thereafter
	60-Day Extension	\$150.00	each	
	Working in ROW w/o Permit	\$50.00	each	
	Pavement Repairs	\$500.00	each	\$500 minimum plus TME
313430	Precious Metals Permit	\$200.00	each	
313440	Public Right of Way Use			As provided in Section 56-468.1 in the Code of VA
313510	Animal Licenses			
	Fertile Dogs	\$10.00	per year	
	Infertile Dogs	\$5.00	per year	
313512	Peddler's License	\$75.00	per year	Based on regional survey. State code 58.1-3717 permits up to \$500 per year.
	Firearms Dealers Permit	\$25.00	per year	
	Charitable Solicitation Permit	\$10.00	per year	
313610	Cable TV PEG Fees	3.00%	gross receipts	
313611	Cable TV Franchise Fees	5.00%	gross receipts	
313620	Transfer Fees	\$1.50	per \$ 500 of value	Transfer fee \$1.00 on all deeds
314019	Vehicle Rental Tax	4.00%	gross receipts	

Account #	Account Name	FY 2017 Rate Adopted	Unit	Notes
315202	Old Town Hall Rental			
	Additional Rental Fees/A La Carte Items			City residents receive \$200.00 off the total for Friday through Sunday rentals
	Piano	\$225.00	per use	Includes tuning
	Piano	\$75.00	per use	Does not include tuning
	Stage Rental	\$40.00	per section	Including guard rails, skirting & installation
	Tablecloth rentals	\$12.00	per cloth	White or Gold
	Tablecloth rentals	\$16.00	per cloth	Floor length ivory
	Coffee Urns	\$25.00	per urn	
	Portable Projector	\$175.00	each	
	Portable Screen	\$50.00	each	
	Projector & Screen	\$200.00	each	
	Amplified Podium	\$75.00	each	
	Amplified Microphone (Main Floor Only)	\$25.00	each	
	Easel	\$10.00	each	
	Caterer's Corner	\$50.00	each	
	Early Drop off/Late pickup Fee	\$50.00	each	
	Portable Sound System	\$100.00	each	
	Flat Screen Monitor	\$50.00	each	
	Processing Fee for Cancellations	\$100.00	each	\$100.00 (60+ days prior to rental date) If the request for cancellation is sent in writing (e-mail is acceptable) between 31 and 59 days prior to the reservation date, customer will be refunded the security deposit only. Or, the customer may choose to switch their date with no penalty. Full payment is due 60 days prior to the reservation date. If the request for cancellation is sent in writing (e-mail is acceptable) 30 days or less prior to the reservation date, customer will be refunded the security deposit only. Or, the customer may choose to switch their date for a processing fee of an additional 10% of all rental charges (calculated from the bottom line, not including the security deposit).
	Use of Second Floor in Conjunction with Main Floor	\$75.00	per hour	
	Rental of the Upper Patio of Old Town Square in conjunction with Old Town Square	\$75.00	per hour	
	Customer Rental Rates for the Main Floor Monday through Thursday (including setup and cleanup time)	\$140.00	per hour	Minimum two hours - Monday to Thursday (except Memorial Day, Labor Day, Thanksgiving Day, New Year's Eve, New Year's Day, Christmas Eve and Christmas Day)
	Customer Rental Rates for the Main Floor			
	Friday & Sunday	\$245.00	per hour	Minimum five hours
	Saturday & City observed holidays (peak rental rate)	\$350.00	per hour	Minimum five hours
	Seasonal Discounts (January & February, Friday & Sunday)	\$220.50	per hour	Minimum five hours - 10% off the hourly rate
	Seasonal Discounts (January & February, Saturdays)	\$315.00	per hour	Minimum five hours - 10% off the hourly rate
	Security Deposit	\$450.00	each	
	ALL FEES ARE DUE IN FULL – 60 DAYS PRIOR TO THE SCHEDULED EVENT			

Account #	Account Name	FY 2017 Rate Adopted	Unit	Notes
315202	Old Town Hall Rental (continued)			
	Business Rate for the Main Floor			
	Monday to Thursday and Fridays until 3:00pm	\$105.00 per hour		Minimum two hours (except Memorial Day, Labor Day, Thanksgiving Day, New Year's Eve, New Year's Day, Christmas Eve and Christmas Day)
	Business Rate/Non-Profit rate (renter must provide business license or non-profit status)			
	Business Rate/Non-Profit rate for the Upper Level Monday to Thursday	\$75.00 per hour		Minimum one hour (except Memorial Day, Labor Day, Thanksgiving Day, New Year's Eve, New Year's Day, Christmas Eve and Christmas Day). Fridays, Saturdays, Sundays, Thanksgiving Day, New Year's Eve, New Year's Day, Christmas Eve, and Christmas Day – must pay peak rental rate..
	Business/Non-Profit Security Deposit	\$250.00 each		
	Certified Non-Profit 501(c)(3) Organization			
	Monday - Thursday and Fridays until 3:00pm	\$60.00 per hour, per floor		Minimum two hours
	Sunday Morning Non-Profit Fee	\$150.00 \$150.00 per floor		Cost does not include setup or breakdown
	Recognized City of Fairfax Community Based Non-Business Groups Category I and II	\$25.00 per hour		Minimum two hours - Three (3) non-peak (Monday to Thursday) uses and one (1) peak (Friday, Saturday, or Sunday) use. Must pay for all A la Carte menu items.
	Civic Associations & Service Groups			Minimum two (2) hours. Receives one peak (Friday-Sunday) and three non-peak (Monday-Thursday). All other rentals will be at full business rate. These are per calendar year and can only be booked six (6) weeks in advance. Must pay for all A la Carte menu items. The City will reserve the right to adjust pricing depending on promotional offerings on a seasonal basis.
315203	Green Acres Rental			
	Coffee Urns	\$25.00 per urn		
	Portable projector	\$175.00 each		
	Portable Screen	\$50.00 each		
	Projector & Screen	\$200.00 each		
	Single Classroom			
	Monday – Friday	\$30.00 per hour		
	Saturday & Sunday	\$45.00 per hour		
	City observed holidays	\$60.00 per hour		
	Gym and Cafeteria			
	Monday – Friday	\$50.00 per hour		
	Saturday & Sunday	\$75.00 per hour		
	City observed holidays	\$100.00 per hour		
	Recognized City of Fairfax Community Based Non-Business Groups-Category I,II,III,IV			
	Monday – Friday (Classrooms ONLY)	\$0.00 per hour		
	Security Deposit	\$50.00 each		For classroom use
The City will reserve the right to adjust pricing depending on promotional offerings on a seasonal basis.				

Account #	Account Name	FY 2017 Rate Adopted	Unit	Notes
315208	Stacy C. Sherwood Community Center			
City Residents receive \$200 discount off the total balance for the full or half Performance Space during peak rental (Fri, Sat, or Sun)				
	Entire Center Saturday ONLY (5 hr min)	\$850.00 per hour		5 Hour minimum
	Full Performance Space Mon – Thurs (2 hr min)	\$300.00 per hour		2 Hour Minimum
	Full Performance Space Fri & Sun (5 hr min)	\$525.00 per hour		5 Hour minimum
	Full Performance Space Saturday (5 hr min)	\$750.00 per hour		5 Hour minimum
	Half Performance Space Mon – Thurs	\$160.00 per hour		2 Hour Minimum
	Half Performance Space Fri & Sun	\$280.00 per hour		5 Hour minimum
	Half Performance Space Saturday	\$400.00 per hour		5 Hour minimum
	Business Rates			
	Full Performance Space Mon – Thurs and Friday until 3pm	\$225.00 per hour		2 Hour Minimum
	Half Performance Space Mon – Thurs and Friday until 3pm	\$120.00 per hour		2 Hour Minimum
	Art Room Mon - Fri	\$45.00 per hour		2 Hour Minimum
	Art Room Sat & Sun	\$55.00 per hour		2 Hour Minimum
	Rehearsal Room Mon - Fri (2 hr min)	\$60.00 per hour		
	Rehearsal Room Sat & Sun (2 hr min)	\$75.00 per hour		2 Hour Minimum
	Seasonal Discounts (January & February)			
	Friday & Sunday Full Performance Space	\$472.50 per hour		5 Hour minimum - 10% off regular hourly rate
	Saturdays Full Performance Space	\$675.00 per hour		5 Hour minimum - 10% off regular hourly rate
	Friday & Sunday Half Performance Space	\$252.00 per hour		5 Hour minimum - 10% off regular hourly rate
	Saturdays Half Performance Space	\$360.00 per hour		5 Hour minimum - 10% off regular hourly rate
	City Functions and Community Groups			
	Recognized City of Fairfax Community Based Non-Business Groups Category I and II (Civic Associations & Service Groups)	\$25.00 per hour		2 Hour Minimum - Three (3) non-peak (Monday to Thursday) uses at \$25.00 per hour and one (1) peak (Friday, Saturday, or Sunday) use at \$25.00 per hour. All other rentals will be at business rate. These are per calendar year and can only be booked six (6) weeks in advance. Must pay for all A la Carte menu items.

Account #	Account Name	FY 2017 Rate Adopted	Unit	Notes
315208	Stacy C. Sherwood Community Center (continued)			
	Additional Rental Fees/A La Carte Items			
	Piano	\$225.00	per use	Includes tuning
	Piano	\$75.00	per use	Not tuned
	Stage Rental	\$40.00	per section	Including guard rails, skirting & installation
	Ceiling Projector Screen 1(Performance A)	\$50.00	each	
	Ceiling Projector Screen 2 (Performance B)	\$50.00	each	
	Ceiling Projector Screen 3 (Rehearsal)	\$50.00	each	
	Ceiling Projector 1 (Performance A)	\$175.00	each	
	Ceiling Projector 2 (Performance B)	\$175.00	each	
	Ceiling Projector 3 (Rehearsal)	\$175.00	each	
	Ceiling Projector & Screen (All Rooms)	\$200.00	each	
	Portable Projector	\$175.00	each	
	Portable Screen	\$50.00	each	
	Portable Screen & Projector	\$200.00	each	
	Handheld Wireless Microphone (2)	\$25.00	each	
	Lapel Microphone (2)	\$25.00	each	
	iPod Hook-up 1(Performance)	\$50.00	each	
	iPod Hook-up 2(Rehearsal)	\$50.00	each	
	Overflow A/V	\$100.00	each	
	Flat-screen TV in Foyer	\$50.00	each	
	Amplified Podium	\$75.00	each	
	Table Top Podium with Microphone	\$45.00	each	
	Executive Podium	\$60.00	each	
	Easels	\$10.00	each	
	Whiteboard Easels	\$10.00	each	
	Tablecloth Rental (Gold & White)	\$12.00	per cloth	
	Tablecloth Rental (Ivory floor length)	\$16.00	per cloth	
	Coffee Urns	\$25.00	per urn	
	Stanchions – Chrome w/8" red rope	\$10.00	per section	
	Red Rug	\$30.00	each	
	Flat Screen Monitor	\$50.00	each	
	Caterer's Corner	\$50.00	each	
	Security Deposit			
	Mon-Thurs rentals (Performance Space)	\$250.00	per use	
	Fri, Sat, & Sun rentals (Performance Space)	\$450.00	per use	
	Weekday and weekend classroom rentals	\$50.00	per use	1) 60+ days prior to the reservation date, customer will receive a full refund minus a \$100 processing fee (\$50 for classrooms). 2) Full payment is due 60 days prior to the reservation date. If the request for cancellation is sent in writing (e-mail is acceptable) between 31 and 59 days prior to the reservation date, customer will be refunded the security deposit only. Or, the customer may choose to switch their date with no penalty.
	Processing Fee for Cancellations (Full or Half performance space)	\$100.00	per occurrence	3) Full payment is due 60 days prior to the reservation date. If the request for cancellation is sent in writing (e-mail is acceptable) 30 days or less prior to the reservation date, customer will be refunded the security deposit only. Or, the customer may choose to switch their date for a processing fee of an additional 10% of all rental charges (calculated from the bottom line, not including the security deposit).
	Processing Fee for Cancellations (Classrooms)	\$50.00	per occurrence	
	Early drop off/Late pickup fee	\$50.00	per occurrence	
The City will reserve the right to adjust pricing depending on promotional offerings on a seasonal basis.				

Account #	Account Name	FY 2017 Rate Adopted	Unit	Notes
315211	Blenheim Interpretive Center			
	Indoor Package Mon-Thurs	\$60.00 per hour		Multipurpose Room and Atrium/Lobby
	Outdoor Package Mon-Thurs	\$90.00 per hour		Lawn, Pergola and Porch/Deck
	Separates Mon-Thurs	\$50.00 per hour		Lawn
	Separates Mon-Thurs	\$25.00 per space		Pergola and Porch/Deck
	Indoor Package Friday and Sunday	\$80.00 per hour		Multipurpose Room and Atrium/Lobby
	Outdoor Package Friday and Sunday	\$120.00 per hour		Lawn, Pergola and Porch/Deck
	Separates Friday and Sunday	\$65.00 per hour		Lawn
	Separates Friday and Sunday	\$30.00 per hour per space		Pergola and Porch/Deck
	Indoor Package Saturday	\$100.00 per hour		Multipurpose Room and Atrium/Lobby
	Outdoor Package Saturday	\$150.00 per hour		Lawn, Pergola and Porch/Deck
	Separates Saturday	\$80.00 per hour		Lawn
	Separates Saturday	\$40.00 per hour per space		Pergola and Porch/Deck
	Indoor Only Seasonal Discount (January & February, Friday & Sunday)	\$72.00 per hour		10% off the hourly rate
	Indoor Only Seasonal Discount (January & February, Saturday)	\$90.00 per hour		10% off the hourly rate
	Business Rate Mon – Friday until 3:00pm	\$50.00 per hour		Multipurpose Room ONLY
	Civic Associations & City Service Groups (can book at any time)			20% discount on hourly rental rate of indoor areas ONLY
	City Residents and City Businesses			10% discount on hourly rental rate of indoor areas ONLY (Discounts Do Not Apply To A La Carte Items)
	Security Deposit	\$200.00 each		
ALL FEES ARE DUE IN FULL – 60 DAYS PRIOR TO THE SCHEDULED EVENT				
	Additional Rental Fees/A La Carte Items			
	Portable Projector	\$175.00 each		
	Portable Screen	\$50.00 each		
	Projector and Screen	\$200.00 each		
	Portable Sound System	\$50.00 each		
	DVD Player	\$45.00 each		
	60" Plasma Monitor	\$50.00 each		
	Amplified Podium	\$75.00 each		
	Easels	\$10.00 each		
	Tablecloth Rental (White or Gold)	\$12.00 per cloth		
	Tablecloth Rental (Ivory floor length)	\$16.00 per cloth		
	Coffee Urns	\$25.00 per urn		
	Kitchenette	\$50.00 each		
	Early Drop-off/Late pickup Fee (Pre-approved)	\$50.00 each		
	Cancellation Fee	\$100.00 each		
				1) If request for cancellation is sent in writing (e-mail is acceptable) 60+ days prior to the reservation date, customer will receive a full refund minus a \$100 processing fee. 2) Full payment is due 60 days prior to the reservation date. If the request for cancellation is sent in writing (e-mail is acceptable) between 31 and 59 days prior to the reservation date, customer will be refunded the security deposit only. Or, the customer may choose to switch their date with no penalty. 3) Full payment is due 60 days prior to the reservation date. If the request for cancellation is sent in writing (e-mail is acceptable) 30 days or less prior to the reservation date, customer will be refunded the security deposit only. Or, the customer may choose to switch their date for a processing fee of an additional 10% of all rental charges (calculated from the bottom line, not including the
The City will reserve the right to adjust pricing depending on promotional offerings on a seasonal basis.				

Account #	Account Name	FY 2017 Rate Adopted	Unit	Notes
Applicable to all rental venues (Old Town Hall, Green Acres, Stacy C. Sherwood & Blenheim Interpretive Center)				
Parameters for Repeat Renter Discount:				
<ul style="list-style-type: none"> · After 3 rentals of Gym, Cafeteria, or a classroom at either GA or SCSCC, every additional rental of Gym, Cafeteria, or a classroom at either GA or SCSCC after that within the calendar year receives a 20% discount from the bottom line (does not include security deposit). (Rehearsal Space M-F = \$48/hr Sat-Sun = \$60/hr, Art Room M-F = \$36/hr Sat- Sun = \$44/hr, Classrooms at GA M-F = \$24/hr Sat-Sun = \$36/hr, Gym and Cafeteria M-F = \$40/hr Sat-Sun = \$60/hr) 				
<ul style="list-style-type: none"> · After 3 rentals of ½ the Performance Space, the Full Performance Space, or the OTH M-Thu, every additional rental of ½ the Performance Space, the Full Performance Space or the OTH M-Thu after that within the calendar year receives a 20% discount from the bottom line (does not include security deposit). (½ Performance Space M-Thu = \$192/hr, Full Performance Space M-Thu = \$240/hr, Main Floor = \$144/hr) 				
<ul style="list-style-type: none"> · After 3 rentals of ½ the Performance Space, the Full Performance Space, or the OTH Fri-Sun, every additional rental of ½ the Performance Space, the Full Performance Space, or the OTH Fri-Sun after that within the calendar year received a 20% discount from the bottom line (does not include security deposit). (½ Performance Space Fri & Sun = \$256/hr Sat = \$320/hr, Full Performance Space Fri & Sun = \$480/hr Sat = \$600/hr, Main Floor Fri & Sun = \$192/hr, Sat = \$240/hr) 				
<ul style="list-style-type: none"> · After 3 rentals of BIC M-Thu, every additional rental of BIC after that within the calendar year receives a 20% discount from the bottom line (does not include security deposit). (Indoor Package M-Thu = \$48/hr, Outdoor Package M-Thu = \$72/hr) 				
<ul style="list-style-type: none"> · After 3 rental of BIC Fri-Sun, every additional rental of BIC after that within the calendar year received a 20% discount from the bottom line (does not include security deposit). (Indoor Package Fri & Sun = \$64/hr Sat = \$80/hr, Outdoor Package Fri & Sun = \$96/hr Sat = \$120/hr) 				
<ul style="list-style-type: none"> · Discounts are offered in sequential order (i.e. if customer rents Monday, August 4th, Monday, August 11th, Monday, August 18th, and Monday, August 25th, discount would apply to Monday, August 25th ONLY) 				
<ul style="list-style-type: none"> · Repeat Renter Discount cannot be combined with any other discount (i.e. City Resident Discount) 				

Account #	Account Name	FY 2017 Rate Adopted	Unit	Notes
316110	Court (Processing Fee)			
	Criminal	\$61.00		
	Traffic	\$51.00		
	E-Summons Fee	\$5.00		
	Criminal Injuries Compensation	\$15.00 each occurrence		
	Capital and Maintenance Fee	\$2.00 each occurrence		
	Courthouse Security Fee	\$10.00 each occurrence		
	Drug Offense	\$136.00		
	Sheriff's Processing Fee	\$25.00 each occurrence		
	Verification of Police Reports	\$10.00 each occurrence		Victims of domestic violence are entitled to a free verification report.
316220	Record Copies (Police Department)			
	Accident Report to Other Agents	\$5.00 per copy		
		\$0.00 per copy		
	Driver/Owner or Other Involved Party Accident Report			
	Local Conviction Request by Individual	\$10.00 per record check		
	Local Conviction Req. by Criminal Justice Agency	\$0.00 per record check		
	Fingerprinting and Photographs	\$10.00 first card		\$5.00 for each successive card (Must be a City resident or work within the City of Fairfax.) Photographs are not done separately.
316221	Security Alarm Systems (Business only)			
	Permit (one-time fee)	\$25.00 per permit		
	Fine (Failure to obtain permit)	\$50.00 per occurrence		
	Service Charge for False Alarms (Each calendar year)			
	Third false alarm	\$100.00 per occurrence		
	Fourth false alarm	\$150.00 per occurrence		
	Fifth false alarm	\$200.00 per occurrence		
	Sixth false alarm	\$250.00 per occurrence		
	Seventh false alarm	\$300.00 per occurrence		
	Eighth false alarm	\$350.00 per occurrence		
	Ninth and each thereafter	\$500.00 per occurrence		
316223	Ambulance Transport Rates			
	BLS	\$572.22 per occurrence		
	ALS Level 1	\$676.26 per occurrence		
	ALS Level 2	\$800.00 per occurrence		
	Mileage	\$12.00 per mile		Incident scene to hospital only
	BLS= Ambulance staffed with an Emergency Medical Technician practicing patient care in accordance with state laws			
	ALS 1=Ambulance staffed with certified Paramedic providers performing a medically necessary ALS assessment			
	ALS 2=Ambulance staffed with certified Advanced Life Support providers treating a patient with three or more administrations of IV medications and/or defibrillation, advanced airway, cardiac pacing.			
316230	Dog Pound			
	Redemption of Impounded Dogs (within 7 days)	\$25.00 each occurrence		plus boarding fee of \$25.00 per day or portion thereof
316240	City Parking Lot			
	Hourly Rate	\$0.25 per hour		
	Monthly Permit	\$10.00 per month		
316349	Senior Programs			Price varies per program to cover 100% of Direct
	Senior Center Non-City/Non-County			
	Membership Fee	\$50.00		
	Daily Guest Pass	\$5.00		

Account #	Account Name	FY 2017 Rate Adopted	Unit	Notes
316350	Recreation Fees			
	Recreation classes and trips			Price varies per program to cover 100% of Direct
	GA Fitness Pass:			
	Yearly Pass Fee	\$96.00		
	Monthly Fee	\$15.00		
	Daily Drop in Fee	\$5.00		
316351	Day Camps			100% of direct expenses
	Traditional Summer Camp Program			
	Pre-school			
	Seven weeks	\$899.00 per participant		3 extra days added
	Two weeks	\$300.00 per participant		
	Elementary			
	Seven weeks	\$899.00 per participant		3 extra days added
	Two weeks	\$300.00 per participant		
	Middle School			
	Seven weeks	\$925.00 per participant		3 extra days added
	Two weeks	\$325.00 per participant		
	Teen			
	Seven weeks	\$1,099.00 per participant		3 extra days added and one additional trip per week
	Two weeks	\$415.00 per participant		
	Traditional Summer Camp Extended Hours			
	One week	\$150.00 per participant		or \$40 per day
	Morning extended care	\$70.00 per participant		
	Afternoon extended care	\$90.00 per participant		
	Middle School Summer Camp Extended Hours			
	One week	\$130.00 per participant		
	Morning extended care	\$65.00 per participant		
	Afternoon extended care	\$80.00 per participant		
	Specialty and Sports Camps			Prices vary per program to cover 100% direct expenses
316352	Pavilion Rentals			
	Small	\$60.00 per 4 hours		\$10.00 each additional hour
	Large	\$80.00 per 4 hours		\$15.00 each additional hour
	Equipment Rental & Services			
	Bleacher rental	\$1,150.00 three day rental		
	Movie Screen	\$1,500.00 per day		
	Sound equipment rental w/tech	\$50.00 per hour		
	Sound equipment rental w/o tech	\$25.00 per hour		
	Staging (12'x16')	\$870.00 per day		
	Ice Cream Truck Park Vendors	\$300.00 per truck per season		
	Indoor Athletic League Use	\$5.00 per season		Gym Fee
	Adult and non-City sponsored indoor/outdoor athletic leagues	\$5.50 per season		Field Fee
	CATEGORY A			
	Category A includes games, practices, and scrimmages not associated with any tournament, clinic or camp. Fairfax Police Youth Club and Fairfax Little League would be considered Category "A" organizations.			
	Level I: Less than three (3) uses per season	\$50.00 per hour		No lights
		\$75.00 per hour		With lights
	Level II: Over three (3) uses per season	\$5.50 per participant		plus field fee
	Field Fee I: Less than 500 users	\$200.00 Field Fee		
	Field Fee II: 500 – 1,000 users	\$100.00 Field Fee		
	Field Fee III: Over 1,000 users	\$0.00		No Field Fee

Account #	Account Name	FY 2017 Rate Adopted	Unit	Notes
316352	Pavilion Rentals (continued)			
	Category B			
	Category B includes camps, clinics and tournaments by any group.			
	Level I: Less than 3 uses per season	\$75.00 per hour		No lights
		\$100.00 per hour		With lights
	Level II: Over 3 uses per season	\$1,500.00 per season		No lights
		\$2,000.00 per season		With lights
	Park Use Fee			
	Parks (exclusion Old Town Square)	\$1,500.00 per park		plus \$1,000.00 security deposit, payment for all other amenities in park and city reimbursement
	Old Town Square			
	Non-Profit Organization	\$3,000.00		\$1,000 security deposit, payment for use of Old Town Hall (minimum four hour rental) and city reimbursement
	Profit Organization	\$5,000.00		plus \$1,000 security deposit, payment for use of Old Town Hall (minimum four hour rental) and city reimbursement
	Athletic Venue Fee			
	Basketball Court	\$30.00 per hour per court		4 Hour Minimum
	Skate Park	\$50.00 per hour		4 Hour Minimum
	Tennis Court	\$30.00 per hour per court		4 Hour Minimum (lighting additional)
	Volleyball Court	\$30.00 per hour per court		4 Hour Minimum
	School Gym Use			Any invoiced cost to the City for permitting your use in the schools will be invoiced and the responsibility of the permit holder to reimburse the city.
316354	Special Events			
	Special Event Permit Application			
	Certified Non-Profit Groups	\$50.00 per application per year		
	Community Based Non-Business Groups	\$50.00 per application per year		
	All other groups	\$100.00 per application per year		
	Fall Festival			
	Application Fee	\$15.00 per application per year		
	Crafter	\$160.00 10 x 10 Space		
	Downtown Coalition	\$39.00 10 x 10 Space		
	City Historic District Business	\$0.00 10 x 10 Space		1 free space (10x10) - \$80 each additional space
	Non-Profit Organization	\$80.00 10 x 10 Space		
	Community Based Non-Business Groups	\$80.00 10 x 10 Space		
	City Business Expo Vendors	\$250.00 10 x 10 Space		Food vendors bid for space
	Non-City Business Expo Vendors	\$500.00 10 x 10 Space		
	Holiday Craft Show			
	Application Fee	\$15.00 each		
		\$195.00 10x6 hallway		
		\$245.00 11x9 cafeteria		With electricity
		\$270.00 10x10 gym		With electricity
		\$500.00 10x10		Business Expo Vendor
	Gate Admission Fee			
	One day admission fee for show	\$5.00		
	Two day admission fee for show	\$8.00		
	Downtown Coalition	\$39.00 per space		
	Independence Day			Food vendors bid for space
	Derby Q			
	General Admission	\$10.00		
	Beer Tasting Admission	\$25.00		
	Whiskey Tasting Admission	\$65.00		
	Food Vendors	\$200.00 per space		
	Beer & Bourbon Vendors	25.00% Sales		
	Family Bubble Fun Fest and Run	\$25 per participant		
	Under the Stars Egg Hunt	\$5 per participant		
	Fishing Derby	\$5 per participant		
	Lunch with Santa	\$8.00 per person		
	Mother/Son Campout	\$30.00 per person		
	Father Daughter Dance	\$30.00 per person		

Account #	Account Name	FY 2017 Rate Adopted	Unit	Notes
316355	Historic Walking Tours			
	Adults	\$5.00 per person		
	Students	\$3.00 per person		
	School Tours	\$3.00 per student		Chaperones free (No charge for City Schools)
	Off-Site Student & Adult Programs	\$50.00 per staff person		No Charge for City Schools
	Guided Site Tours	\$25.00 per group		Min of 6 People; No charge for chaperones, fee due in advance of your \$3.00 each scout and participating sibling
316357	Show Mobile Rental Fees			
	Group A - City of Fairfax non-profit groups and civic groups with functions within the City limits			
	With Help	\$300.00		8 hour minimum - \$30 each additional hour
	Without Help	\$600.00		8 hour minimum - \$75 each additional hour
	Group B - All individuals, businesses and organizations who meet Group A criteria			
	With Help	\$600.00		8 hour minimum - \$30 each additional hour
	Without Help	\$750.00		8 hour minimum - \$75 each additional hour
	Group C - Any individual or organization with an event outside the City of Fairfax			
	With Help	\$1,200.00		8 hour minimum - \$125 each additional hour
	Without Help	\$1,400.00		8 hour minimum - \$175 each additional hour
316460	Sale of Publications			
	City Code (with supplement)			Purchased through Municode
	City Code Supplement			Purchased through Municode
	Comprehensive Plan – CD only	\$5.00 per copy		
	Comprehensive Plan – Photocopy	\$45.00 per copy		
	Zoning Ordinance	\$30.00 per copy		
	Photocopy	\$0.15 per copy		Additional Labor Charge on large jobs
	City Flags	\$59.00 each		
	DVD of City programs	\$15.00 each		
	Blu-ray Disc of City programs	\$20.00 each		
	Excerpt of City program on DVD or electronic file	\$30.00 each		
	Excerpt of City program on Blu-ray Disc	\$35.00 each		
	Historic District Guidelines	\$7.00 each		
316461	Subdivision Fees	\$2,887.50 flat fee		plus \$157.50 per lot
	Plus:			
	Bituminous surface	\$0.46 per sq yard		
	Sidewalk	\$0.81 per linear foot		
	Curb and Gutter	\$0.81 per linear foot		
	Header curb	\$0.81 per linear foot		
	Storm drainage	\$4.05 per linear foot		
	Sanitary Sewer	\$2.10 per linear foot		
	Water	\$2.10 per linear foot		
	Required screening	\$2.10 per linear foot		
	Tree management	\$105.00 division of land or disturbed area		or fraction thereof whichever is greater
	Overlot grading	\$231.00 division of land or disturbed area		or fraction thereof whichever is greater
	Additional Inspection	\$105.00 division of land or disturbed area		or fraction thereof whichever is greater

Account #	Account Name	FY 2017 Rate Adopted	Unit	Notes
316462	Site Plan Fees			
	Minor Site Plan Review	\$2,887.50	each	
	Major Site Plan Review	\$6,930.00	each	
	Site Plan Amendment	\$1,155.00	each	
	Bituminous surface	\$0.46	per sq yard	
	Sidewalk	\$0.81	per linear foot	
	Curb and Gutter	\$0.81	per linear foot	
	Header curb	\$0.81	per linear foot	
	Storm drainage	\$4.05	per linear foot	
	Sanitary Sewer	\$2.10	per linear foot	
	Water	\$2.10	per linear foot	
	Required screening	\$2.10	per linear foot	
	Tree management	\$115.50	division of land or disturbed area	or fraction thereof whichever is greater
	Overlot grading	\$231.00	division of land or disturbed area	or fraction thereof whichever is greater
	Additional Inspection	\$105.00	division of land or disturbed area	or fraction thereof whichever is greater
	Second and Subsequent Revision Fees	\$577.50	each additional	
	Water Quality Impact Assessment review	\$115.50	per residential lot	\$346.50 for all others
	As-Built Plan Review	\$577.50	each	plus \$115.50 for each acre or fraction thereof
	Administrative Parking Approvals	\$262.50	less than 5 space deviation	\$577.50 for all others
	Administrative Plan of Development	\$525.00	each	Portion of which may be waived for minor actions
	Administrative approval for changes to Non-Testing	\$525.00	each	Portion of which may be waived for minor actions
	Inspections not included in other fees	\$105.00	each	
	Site Reinspection fee (rescheduling fee)	\$47.25	each	
316463	Board of Architectural Review			
	Administrative Review	\$36.75	each	
	Signs (non-administrative)	\$57.75	each	
	Amendments to previous approvals	\$63.00	each	
	Other	\$131.25	each	
	Appeal to City Council	\$315.00	each	
316464	Tree Removal Permit			
	Individual Residential Lot	\$10.50	each	
	Residential Development Project	\$105.00	each	
	Other	\$52.50	each	
316466	Surety Review			
	Performance bond, letter of credit, cash escrow:			
	Less than \$100,000	\$288.75	each	
	\$100,001-300,000	\$577.50	each	
	More than \$300,000	\$840.00	each	
	Request for reduction	\$288.75	each	
	Request for replacement/release	\$288.75	each	

Account #	Account Name	FY 2017 Rate Adopted	Unit	Notes
316467	Information Technology GIS Data			
	Hardcopy Data			
	8.5" x 11" map	\$5.00	each	
	11" x 17" map	\$7.00	each	
	24" x 36" map	\$20.00	each	
	Digital Data	\$50.00	per data layer	
		\$5.00	per CD	If data is burned to CD
	Distribution of Data:			
	License agreement must be signed first before receiving digital data			
	Data available in shape file or personal geo-database format			
	Data can be burned to CD or emailed in a .zip file			
	Hardcopy maps printed on demand			
316580	Returned Check Charges	\$25.00	per check	
316682	CUE Bus			
	Base Fare	\$1.75	per trip	With use of Smartrip Card
	Elementary, intermediate and high school students with valid ID (issued through FCPS)	\$0.00		With approved pass issued through FCPS to mirror Connector program
	Senior citizens; and persons with disabilities	\$0.85	per trip	With use of Smartrip Card
	GMU students, faculty and staff	\$0.00	per trip	With valid ID
	Children age three (3) and under	\$0.00		
	Transfers	\$0.50	per transfer	Discount for Rail to CUE bus transfers with use of Smartrip Card
	CUE bus to CUE bus transfers	\$0.00	per transfer	Good for 2 hours with use of Smartrip card
	City Wheels	\$3.20	per trip	
	Charter	\$105.00	per hour	
316811	Erosion & Sediment Control Inspection Fees			
	Inspection report or Notice to Comply	\$250.00	each	
	Stop Work Order	\$350.00	each	
	Overtime Related to Inspections			
	Scheduled Overtime	\$65.00	Hourly	Minimum 4 Hours
	Unscheduled Overtime	\$150.00	Hourly	Minimum 4 Hours
	Site Reinspection fee (rescheduling fee)	\$50.00		
318104	Sale of Cemetery Lots			
	Grave Site: 3' x 9'	\$2,592.00		plus \$300.00 perpetual care
	Grave Site: 3' x 3' (cremations)	\$1,080.00		plus \$95.00 perpetual care
	Grave Site: 3' x 9' (non-City resident)	\$4,320.00		plus \$330.00 perpetual care
318105	Perpetual Care Fund			
	Perpetual care	\$300.00		
	Perpetual care (for grave sites purchased prior to 04/20/62)	\$165.00		
	Cremation Site	\$95.00		

Account #	Account Name	FY 2017 Rate Adopted	Unit	Notes
318201	Miscellaneous Revenue			
	FOIA Responses			
	Research and preparation		hourly	Hourly rate of employee handling request
	Photocopies – less than 10	\$0.00	Less Than 10	
	11 – 25	\$0.25	each	
	Over 25	\$0.15	each	
	Note: documents that do not require a research or preparation fee can be emailed at no charge.			
	Beekeeping Permit	\$21.00		
	Hauling or Moving Permits			
	Single Trip-Mobile Homes,Pre-fabricated house sections	\$5.00		
	Over length, overweight, over-height or over-width vehicles or any combination thereof	\$20.00	each way	
	Building movements (width in excess of 12 feet requiring an engineering study)	\$15.00		
	Blanket Permit (30 days)			
	Mobile Homes – 12 feet in width	\$6.00	per month	
	Renewal fee for each month thereafter	\$5.00	flat fee	plus \$1 for each trip made the previous month
	Mobile Homes, pre-fabricated house sections and boats on trailers not more than 10'4" in width	\$5.00	flat fee	plus \$1 for each trip made
	Blanket Permit (1 year)			
	Over width, over-length, over-weight, or over-height vehicles or any combination thereof	\$20.00	flat fee	plus \$1 for each trip made
	Street Banner Installation			
	Chain Bridge Road location	\$120.00	each	
	Main Street location	\$80.00	each	

Account #	Account Name	FY 2017 Rate Adopted	Unit	Notes
<u>STORMWATER RATES AND LEVIES</u>				
Fees for Permit Issuance:				
	Chesapeake Bay Preservation Act Land-Disturbing Activity (not subject to General Permit coverage; sites within designated areas of Chesapeake Bay Act localities with land-disturbance acreage equal to or greater than 2,500 square feet and less than 1 acre).	\$290.00		
	General/Stormwater Management: Small Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance acreage less than 1 acre)	\$290.00		
	Small Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance equal to or greater than 1 acre and less than 5 acres)	\$2,700.00		
	Large Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance equal to or greater than 5 acres and less than 10 acres)	\$3,400.00		
	Large Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance equal to or greater than 10 acres and less than 50 acres).	\$4,500.00		
	Large Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance equal to or greater than 50 acres and less than 100 acres)	\$6,100.00		
	Large Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance equal to or greater than 100 acres)	\$9,600.00		
Fees for the Modification or Transfer of Registration Statements for the General Permit for Discharges of Stormwater from Construction activities:				
	Small Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance acreage less than 1 acre)	\$20.00		
	Small Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance equal to or greater than 1 acre and less than 5 acres).	\$200.00		
	Large Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance equal to or greater than 5 acres and less than 10 acres).	\$250.00		

Account #	Account Name	FY 2017 Rate Adopted	Unit	Notes
	<u>STORMWATER RATES AND LEVIES (continued)</u>			
	Large Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance equal to or greater than 10 acres and less than 50 acres).	\$300.00		
	Large Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance equal to or greater than 50 acres and less than 100 acres).	\$450.00		
	Large Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance equal to or greater than 100 acres)	\$700.00		
	Permit Maintenance Fees: Chesapeake Bay Preservation Act Land-Disturbing Activity (not subject to General Permit coverage; sites within designated areas of Chesapeake Bay Act localities with land-disturbance acreage equal to or greater than 2,500 square feet and less than 1 acre).	\$50.00		
	General/Stormwater Management: Small Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance acreage less than 1 acre).	\$50.00		
	Small Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance equal to or greater than 1 acre and less than 5 acres).	\$400.00		
	Large Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance equal to or greater than 5 acres and less than 10 acres).	\$500.00		
	Large Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance equal to or greater than 10 acres and less than 50 acres).	\$650.00		
	Large Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance equal to or greater than 50 acres and less than 100 acres).	\$900.00		
	Large Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance equal to or greater than 100 acres).	\$1,400.00		

Account #	Account Name	FY 2017 Rate Adopted	Unit	Notes
<u>WASTEWATER RATES AND LEVIES</u>				
	Residential per Quarter			
	First 5,000 gallons or less	\$35.54		
	All over 5,000 gallons	\$6.79 per thousand		
	Commercial per Month			
	First 5,000 gallons or less	\$41.81		
	All over 5,000 gallons	\$6.79 per thousand		
	\$27.72 minimum monthly charge for each apartment dwelling unit	\$27.72 per unit		\$27.72 minimum monthly charge for each apartment dwelling unit
	Frontage Charge			
	Single family residence in residential zones	\$6.00 per linear foot of frontage		Minimum \$300.00; Maximum \$600.00
	Other	\$6.00 per linear foot of frontage		Minimum \$600.00; no maximum
	Sanitary sewer television inspection	\$200.00 Two Hours		Paid in advance. Each additional hour or fraction thereof will be charged at a rate of \$100.00
	<u>Availability Charge:</u>			
	<u>Type of Premise</u>			
	Single family dwellings, whether detached, duplex or townhouses	\$7,972.00 per unit		
	Apartments and condominium apartments	\$6,377.00 per unit		
	Hotels, motels and rooming houses	\$1,993.00 per occupancy unit		
	All other uses except those premises specifically set forth above	\$7,972.00 20 Units		Minimum \$7,972.00 for the first 20 units
	Additional Units	\$ 298.00 per unit		Over 20
	For fixtures or equipment discharging continuously or semi-continuously to the sanitary system, the number of fixture units for such premises shall be increased by a factor of two to reflect the higher discharge. Continuous or semi-continuous discharge may be such as certified by the manufacturer of the fixture or equipment involved, or as shall be estimated or otherwise established by the Director of Utilities.			

FY 2017 Adopted Budget - City of Fairfax, Virginia

Construction Factors											
Use Group	Description		1A	1B	2A	2B	3A	3B	4	5A	5B
A-1	Assembly, theaters		1.8	1.78	1.72	1.68	1.51	1.5	1.56	1.4	1.36
A-2	Assembly, nightclubs		1.28	1.26	1.22	1.19	1.04	1.04	1.08	0.95	0.92
A-2& A-3	Assembly, restaurants & churches		1.26	1.24	1.2	1.16	1.01	1.02	1.07	0.92	0.9
B	Business		1.2	1.17	1.12	1.08	0.9	0.9	0.98	0.79	0.77
E	Educational		1.29	1.27	1.22	1.18	1.02	0.99	1.06	0.9	0.86
F-1	Factory and industrial, moderate hazard		0.78	0.75	0.72	0.67	0.55	0.56	0.61	0.46	0.44
F-2	Factory and Industrial, low hazard		0.77	0.74	0.7	0.67	0.55	0.55	0.6	0.46	0.43
H	High Hazard		0.76	0.73	0.69	0.66	0.54	0.53	0.59	0.45	0.42
I-1 & R-4	Institutional, supervised environment		1.17	1.15	1.1	1.07	0.92	0.92	0.99	0.83	0.8
I-2	Institutional, incapacitated		1.74	1.71	1.66	1.62	1.44	N.P.	1.52	1.33	N.P.
I-3	Institutional, restrained		1.46	1.43	1.39	1.36	1.22	1.21	1.26	1.14	N.P.
M	Mercantile		0.98	0.96	0.92	0.88	0.74	0.75	0.79	0.64	0.63
R-1	Residential, hotels		1.25	1.23	1.18	1.15	1	1	1.08	0.91	0.88
R-2	Residential, multiple family		1.12	1.1	1.05	1.02	0.88	0.88	0.95	0.79	0.75
R-3 & R-5	Residential, one- and two-family		0.92	0.9	0.87	0.84	0.76	0.76	0.77	0.71	0.66
S-1	Storage, moderate hazard		0.74	0.71	0.68	0.63	0.51	0.52	0.57	0.42	0.4
S-2	Storage, high hazard		0.73	0.7	0.66	0.63	0.51	0.5	0.56	0.42	0.39

Accrual Basis of Accounting – a method of accounting that recognizes the financial effect of transactions, events, and inter-fund activities when they occur, regardless of the timing of related cash flows.

Adopted Budget – the final operating and capital budget approved by the City Council after public hearings and amendments to the proposed budget, if applicable; becomes legal guidance to City management and departments for spending levels.

Advisory Referendum – a measure voted on by the general public in an election; refers to a specific question posed on a ballot which is non-binding and used to provide guidance to the elected representatives.

ALS – Advanced Life Support.

Amortization – the paying off of debt in regular installments over a period of time.

Appropriation – an authorization made by the City Council that permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are granted for a one-year period.

Assessed Value – the fair market value placed upon real and personal property by the City as the basis for levying property taxes.

Assessment/Sales Ratio – assessed value for each sale of real property divided by its selling price; used to determine if real property is assessed within a reasonable range of fair market value. The Commonwealth of Virginia requires that real property be assessed at 100% of fair market value. An acceptable assessment/sales ratio percentage is 70% or higher.

Balanced Budget – by law, local government budgets must be balanced; i.e., expenditures may not exceed revenues.

Basis of Accounting – the timing of recognition, that is, when the effects of transactions or events should be recognized for financial reporting purposes.

Blenheim – generally refers to the 12-acre property and house purchased by the City for historic preservation and development of a museum/interpretive center; Blenheim (c. 1858) is listed on the National Register of Historic Places and significant because it contains the nation's largest and best-preserved collection of Civil War soldier graffiti.

BLS – Basic Life Support.

Bond Debt Instrument – a written promise to pay a specified sum of money (called principal or face value) at a specified future date (called the maturity date) along with periodic interest paid at a specified percentage of the principal. Bonds are typically used for long-term debt to pay for specific capital expenditures.

Bond Ratings – a rating of quality given on any given bond offering as determined by an independent agency in the business of rating such offerings.

BPOL Tax – business license or gross receipts tax, this item taxes the total revenues of a business.

FY 2017 Adopted Budget - City of Fairfax, Virginia

Budget – a plan of financial operation including an estimate of proposed means of financing them (revenue estimates). The term also sometimes is used to denote the officially approved expenditure ceilings under which the City and its departments operate.

Budget Calendar – the schedule of key dates or milestones the City follows in the preparation and adoption of the budget.

BZA – Board of Zoning Appeals.

Cable Grant Fund — this fund receives its revenue from a 3 percent cable television fee. The revenue can only be used for cable television equipment. This is a separate Capital Fund.

Capital Fund — each year, the City adopts a five-year Capital Improvement Program (CIP) that serves as a blueprint for the long-term physical improvements the City wishes to make. The Capital Fund is funded through a transfer from the general and wastewater funds, State aid and bond issues. The current year CIP is included as part of the annual budget.

Capital Improvement Plan (CIP) – a five-year plan of proposed capital expenditures for long-term improvements to City facilities including wastewater, transit and schools; identifies each project and source of funding.

Capital Outlay – an appropriation or expenditure category for government assets with a value of \$5,000 or more and a useful economic life of one year or more.

Cityscene – A monthly report to the Citizens of the City of Fairfax written and mailed (by request) by the City Community Relations Department; the *Cityscene* includes articles of interest, notices of public meetings, minutes of public meetings and other information pertinent to the citizens of the City of Fairfax.

Coefficient of Dispersion – represents the mean percentage deviation from a median.

Comprehensive Annual Financial Report (CAFR) – the annual report that represents a locality's financial activities and contains the independent auditor's reports on compliance with laws, regulations and internal controls over financial reporting based on an audit of financial statements performed in accordance with "Government Auditing Standards."

COG – Washington Metropolitan Council of Governments – an independent, nonprofit association of 17 member governments located in the Washington metropolitan region.

Constitutional Officers – officials elected to four-year terms of office who are authorized by the Constitution of Virginia to head City departments, the Treasurer, and Commissioner of Revenue in the City.

Consumer Price Index (CPI) – a measure, calculated by the United States Department of Labor, commonly used to indicate the rate of inflation.

Contingency – a budgetary reserve set aside for emergencies or unforeseen expenditures for which no other budget exists.

CPR – Cardio-pulmonary Resuscitation.

CSA – Comprehensive Services Act.

CUE Bus – City/University/Energy Saver bus system – provides bus service to City residents and George Mason University (GMU) students.

CY – Calendar year.

Debt Per Capita – total outstanding debt divided by the population of the City.

Debt Ratio – a measure used that determines the annual debt service or outstanding debt as a percentage of some other item which is generally an indication of the ability of the City to repay the debt; examples include annual debt service as a percentage of total annual expenditures and total outstanding debt as a percentage of total assessed value.

Debt Service – the payment of interest and principal to holders of the City's debt instruments.

Depreciation – a method of allocating the cost of a tangible asset over its useful life.

E-911 Tax – this is a tax on telephone usage to pay for fire and police emergency dispatch operations.

Economic Development Authority (EDA) – responsible for encouraging industrial and commercial development in the City.

EMS – Emergency Medical Services.

EMT – Emergency Medical Technician.

Encumbrance – a reservation of funds that represents a legal commitment, often established through contract, to pay for future goods or services.

Enterprise Funds – account for the financing of services to the general public whereby all or most of the operating expenses involved are recorded in the form of charges to users of such services. The enterprise funds consist of the Wastewater Utility Fund and the Transit Fund (although transit is not formally recognized as an enterprise fund).

Expenditure – actual outlay of monies for goods or services.

Expenses – expenditures and encumbrances for goods and services.

Fair Market Sales – defined as an “arm’s length” transaction where there is a willing buyer and a willing seller, neither of which is under pressure to sell or buy. This excludes transfers such as sales within a family, foreclosures, or sales to a governmental unit.

Fastran – name of paratransit service.

FHS – Fairfax High School.

Fringe Benefits – the employer contributions paid by the City as part of the conditions of employment. Examples include health insurance, state public employees’ retirement system and the City retirement system.

Full-Time Equivalent (FTE) – a measure for determining personnel staffing, computed by equating 2,080 hours of work per year (2,912 for firefighters) with one full-time equivalent position.

Fund – an independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities that are segregated for the purpose of carrying on specific activities or attaining certain objectives.

Fund Balance – the excess of an entity's assets over its liabilities also known as excess revenues over expenditures. A negative fund balance is sometimes called a deficit. *Reserved* fund balance consists of portions of fund balance that are either legally restricted to a specific future use or are not available for appropriation or expenditure. Legally restricted portions of fund balance include "reserve for encumbrances". *Unreserved* fund balance is categorized as either designated or undesignated. The former refers to portions held for future financial resources and the latter represents expendable available financial resources.

FY – Fiscal year.

GASB – Governmental Accounting Standards Board – an organization that provides the ultimate authoritative accounting and financial reporting standards for state and local governments.

General Fund – used to account for all general operating expenditures and revenues, this is the City's largest fund. Revenues in the general fund primarily are from property taxes, sales tax, the business license tax and State aid.

General Obligation Bond – a bond for which the full faith and credit of the City is pledged for payment.

Governmental Funds – funds generally used to account for tax-supported activities.

Historic Fairfax City, Inc. (HFCI) -- a nonprofit in the City whose purpose is to promote and preserve historic properties in the City of Fairfax. They also promote public awareness and appreciation of the history of the City of Fairfax.

Infrastructure – public systems and facilities, including water and sewer systems, roads, bridges, public transportation systems, schools and other utility systems.

Internal Service Charges – charges to City departments for assigned vehicle repairs and maintenance provided by the fleet maintenance division.

IT – Information Technology.

Lease Financing Instrument – financial obligation which is not the general obligation debt of the City for which the full faith and credit of the City is pledged for payment.

Median Household Income – median denotes the middle value in a set of values, in this case, household income.

MGD – Million Gallons per Day.

MIS Services – management information services generally referring to information technology products and services.

MISS UTILITY – an organization that tracks utilities so that, in accordance with the Underground Utility Protection Law, anybody who wants to dig in the ground for any purpose can determine where utilities are located.

Modified Accrual Basis of Accounting – basis of accounting according to which revenues are recognized in the accounting period in which they become available and measurable and expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which are recognized when due.

Non-Departmental Accounts – accounts used to record expenditures that cannot or have not been allocated to individual departments.

NVTA – Northern Virginia Transportation Authority. NVTA is responsible for long-range transportation planning for regional transportation projects in Northern Virginia.

NVTC – Northern Virginia Transportation Commission.

Object – as used in expenditure classification, this term applies to the type of item purchased or the service obtained (as distinguished from the results obtained from expenditures). Examples are personnel services, contractual services and materials and supplies.

Old Town Service District – the area defined as Old Town Fairfax; the service district was established to provide revenues, through a special assessment, to help fund costs related to the Old Town Fairfax development projects.

Old Town Service District Fund – this fund was established to fund the costs of the proposed Old Town development projects. Old Town Service District special assessment taxes are transferred into this fund in accordance with City Council Ordinance. This is a separate Capital Fund.

Performance Measure – an indicator of the attainment of an objective; it is a specific quantitative measure of work performed or services provided within an activity or program, or it may be a quantitative measure of results obtained through a program or activity.

Personal Property Tax (PP) – a City tax levied on motor vehicles and boats based on published listings of values, and on machinery and tools based on a percentage of cost.

Proposed Budget – the operating and capital budgets submitted to the City Council by the City Manager.

Proprietary Fund – a fund that accounts for operations that are financed in a manner similar to private business enterprise; consists of enterprise funds.

Public Service Corporation (PSC) – an entity defined by the Commonwealth of Virginia as providing utilities to residents and businesses; includes power companies, phone companies, gas companies, and other similar type organizations.

Real Estate Tax (R/E) – a tax levied by the City Council on real property in the City of Fairfax; real property is defined as land and improvements on the land (buildings).

Reserve – an account used to indicate that a portion of fund equity is legally restricted.

Residential Renaissance Program – a set of programs run by the Renaissance Housing Corporation, a non-profit organization in the City, to assist homeowners in improving and upgrading their houses; currently taking applications for a residential home improvement loan whereby the Renaissance Housing Corporation will buy down the first two years of interest on home improvement loans for those meeting established criteria.

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Revenue – the income received by the City in support of a program of services to the community; includes such items as property taxes, fees, user charges, grants, fines and forfeitures, interest income and miscellaneous revenue.

Revenue Estimate – a formal estimate of how much revenue will be earned from a specific revenue source for some future period – typically a future fiscal year.

ROW – Right-of-Way.

Salaries – the amounts paid for personal services rendered by employees in accordance with rates, hours, terms and conditions authorized by law or stated in employment contracts. This category also includes overtime and temporary help.

Stormwater Fund — this fund was established to carry out major stormwater projects. It is to be funded by two cents on the real estate rate in FY 2016, and is a separate Capital Fund.

SUP – Special Use Permit as in zoning.

Supplies and Materials – the expenditure classification used in the budget to cover office and operating supplies, construction materials, chemicals, fuels, and repair parts.

Tax Rate – the amount of tax levied for each \$100 of assessed value.

Transient Occupancy or Lodging Tax – tax on stays at hotels and motels of less than 30 days duration.

Transit Fund — the transit fund is used to account for operations of the City's CUE bus system.

UCR based reporting – Uniform Crime Reporting; move is toward incident based reporting (IBR).

User Fees – The payment of a fee for direct receipt of a public service by the person benefiting from the service.

Utility Funds — Wastewater services are accounted for in the utility funds. The Wastewater fund is an enterprise fund. Enterprise funds are those funds in which the cost of providing goods or services is financed primarily through user charges.

WMATA – Washington Metropolitan Area Transit Authority, the regional agency that operates the METRO bus and subway systems expenditures.