

TRANSIT FUND

FY 2017 Adopted Budget - City of Fairfax, Virginia

City of Fairfax, Virginia
FY 2017 Transit Fund
Budget Summary

	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Revenues						
Local Revenues						
CUE Bus Receipts	\$ 581,394	\$ 600,000	\$ 550,000	\$ 550,000	\$ (50,000)	-8.33%
Advertising	3,357	10,000	4,000	4,000	(6,000)	-60.00%
Farewheels	416	1,000	1,000	500	(500)	-50.00%
Charter Services	4,110	6,000	4,500	4,500	(1,500)	-25.00%
Miscellaneous	-	-	-	-	-	0.00%
Total Local Revenues	589,277	617,000	559,500	559,000	(58,000)	-9.40%
State and Federal Grants						
NVTC	855,874	828,000	910,935	828,000	-	0.00%
DRPT	2,481,859	3,173,353	3,173,353	3,173,353	-	0.00%
City/GMU Directory	-	-	-	-	-	0.00%
Bus Accessibility Grant	-	-	-	-	-	0.00%
Total State & Federal Grants	3,337,733	4,001,353	4,084,288	4,001,353	-	0.00%
General Fund Support	-	-	-	-	-	0.00%
Transfers In - Trans Tax Fund	1,590,000	1,749,752	1,749,752	1,945,920	196,168	11.21%
Partnership Contributions						
GMU Bus Contribution	720,000	720,000	720,000	750,000	30,000	4.17%
Total Partnership Contributions	720,000	720,000	720,000	750,000	30,000	4.17%
Total Revenues	\$ 6,237,010	\$ 7,088,105	\$ 7,113,540	\$ 7,256,273	\$ 168,168	2.37%
Total Expenses	\$ 5,882,855	\$ 7,088,105	\$ 7,111,848	\$ 7,256,274	\$ 168,169	2.37%
Cash Balance - June 30	\$ 782	\$ 2,884	\$ 2,474	\$ 2,473		
Total FTE	33.3	33.3	33.3	33.3		

FY 2017 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Transportation
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: CUE Bus

BUDGET COMMENTS:

An increase of \$168,169 or 2.4% from the FY 2016 Adopted Budget is necessary to fund the FY 2017 Adopted Budget. Notable adjustments include:

- **Internal Services Allocation, increase of \$106,476 or 7.0%**
 - The allocation of motor pool expenses from Fleet Maintenance was updated based on actual usage statistics from FY 2015; as a result motor pool costs are projected to increase in FY 2017.

Cost Center 437110: CUE Bus

Title	FY 2015 <u>Actual</u>	FY 2016 <u>Budget</u>	FY 2016 <u>Estimate</u>	FY 2017 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 1,559,148	\$ 1,657,203	\$ 1,657,203	\$ 1,707,543	\$ 50,340	3.04%
Fringe Benefits	585,541	586,676	586,676	615,959	29,283	4.99%
Purchased Services	28,841	65,500	65,500	60,600	(4,900)	-7.48%
Internal Services	1,171,829	1,520,383	1,544,126	1,626,859	106,476	7.00%
Other Charges	2,520,928	3,233,143	3,233,143	3,226,812	(6,331)	-0.20%
Supplies & Materials	14,401	18,200	18,200	15,500	(2,700)	-14.84%
Capital Outlay	2,167	7,000	7,000	3,000	(4,000)	-57.14%
Total	\$ 5,882,855	\$ 7,088,105	\$ 7,111,848	\$ 7,256,274	\$ 168,169	2.37%

PROGRAM:

CUE is a citywide bus service developed to relieve traffic congestion and to provide transit services within the City and between George Mason University (GMU) and the Vienna/Fairfax-GMU Metrorail station. Basic fare (cash and SmarTrip) is \$1.75.

A fare of \$0.85 is charged to students, seniors and persons with disabilities with a valid ID. GMU students, faculty and staff ride for free. In FY 17, the City will be starting a Free Student Bus Pass Pilot Program for high school and middle school students. This program will provide free rides on CUE to students who have their parent/guardian's approval. The City receives compensation annually from GMU, which is currently budgeted at \$750,000.

GOAL:

To provide the citizens of the City with effective transit service within the City and to the Vienna/Fairfax-GMU Metrorail station, and George Mason University. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices. To enhance quality of life measures and amenities with continued emphasis on recommendations of the Livability Task Force. To finalize and implement a more accelerated schedule for critical transportation projects involving state and federal funding. To continue emphasis on the reduction of the impact of increasing traffic through the City.

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FUNCTION: Transportation
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: CUE Bus

OBJECTIVES:

- To provide convenient and frequent access to the Vienna-Fairfax/GMU Metrorail Station
- To provide service seven days a week
- To meet our partnership requirements with George Mason University
- To meet all published schedules
- To meet all regional and local Americans with Disabilities Act requirements

SERVICES AND PRODUCTS:

- Public Transit service within the City and to/from the Vienna/Fairfax/GMU Metro Station and George Mason University
- Bus schedules and information

FY 2017 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Transportation
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: CUE Bus

PERFORMANCE MEASURES:

Indicators	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted
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Output Measures

Authorized Fleet Size	12	13	12	12
Basic Fare	\$1.75	\$1.75	\$1.75	\$1.75
Total Ridership	771,254	850000	782,000	807,500
Revenue Hours	32,710	33792	33,792	33,000
City Wheels Clients	32	32	31	31

Outcome Measures

On-time performance at Vienna Metro	85%	85%	85%	85%
Percent Change in Ridership	-9.4%	0.0%	-8.0%	-5.0%

Efficiency Measures

Farebox Receipts as % of Operating Budget	6.1%	8.0%	6.0%	6.0%
Operating Cost Per Trip	\$4.41	\$4.61	\$5.04	\$5.06

Performance Measurement Results:

- Ridership is projected to decline in FY 2017 to less than 800,000 trips.
- The number of revenue hours is expected to remain constant.
- The City Wheels program is expected to remain constant at 31 clients. This service provides a subsidy to City residents with disabilities and allows them to utilize taxi services as they are not able to board the CUE Bus.

Personnel Classification	Grade	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted
Transit Superintendent	24	1.00	1.00	1.00	1.00
Bus Driver Supervisor	18	2.00	2.00	2.00	2.00
Administrative Assistant	13	0.50	0.50	0.50	0.50
Bus Driver	10	20.00	20.00	21.00	21.00
Bus Driver (P/T)	10	8.75	8.75	7.75	7.75
Transit Technician	8	1.00	1.00	1.00	1.00
Total FTE		33.25	33.25	33.25	33.25

FY 2017 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Transportation
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Metro

BUDGET COMMENTS:

The City's Metro subsidy is equal to our share of total Metro expenditures less any state or federal funding that is paid through NVTC. The FY 2017 CUE reimbursement request from NVTC is \$828,000.

<u>4-YEAR BUDGET PROJECTION FOR THE CITY'S ACCOUNT</u>				
<u>AT NOTHERN VIRGINIA TRANSPORTATION COMMISSION</u>				
<u>ITEM</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>
BALANCE FORWARD	\$ 1,668,137	\$ 1,630,555	\$ 1,675,908	\$ 1,721,261
REVENUES	3,173,353	3,173,353	3,173,353	3,173,353
TOTAL	4,841,490	4,803,908	4,849,261	4,894,614
EXPENDITURES				
WMATA	\$ 2,300,000	\$ 2,300,000	\$ 2,400,000	\$ 2,400,000
CUE BUS (REIMB. REQUESTS)	910,935	828,000	728,000	628,000
CUE BUS REPLACEMENT	-	-	-	-
TOTAL	3,210,935	3,128,000	3,128,000	3,028,000
ENDING BALANCE	\$ 1,630,555	\$ 1,675,908	\$ 1,721,261	\$ 1,866,614

FY 2017 Adopted Budget - City of Fairfax, Virginia

Transit Fund Expense Detail

Account	Account Title	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimate	FY 2017 Adopted	Variance to Budget \$	Variance to Budget %
CUE Bus (437110)							
511105	Salaries - Full Time	1,235,884	1,257,707	1,257,707	1,335,578	\$ 77,871	6.19%
511110	Salaries - Part Time	187,538	244,992	244,992	217,462	(27,530)	-11.24%
511115	Salaries - Overtime	56,082	28,004	28,004	28,004	-	0.00%
511125	Temporary Help	58,485	106,000	106,000	106,000	-	0.00%
511135	Holiday Worked	28,195	20,500	20,500	20,500	-	0.00%
511160	Incentive Awards	-	-	-	-	-	0.00%
511165	Year End Audit Adj	(5,771)	-	-	-	-	0.00%
511180	Salary Reimbursement	(1,265)	-	-	-	-	0.00%
512110	Fringe Benefits	585,541	586,676	586,676	615,959	29,283	4.99%
530113	Contract Services	18,967	30,000	30,000	30,000	-	0.00%
530351	Equipment Maintenance	5,154	7,500	7,500	10,500	3,000	40.00%
530438	Fare Wheels	2,082	5,000	5,000	2,500	(2,500)	-50.00%
530620	Advertising	2,638	23,000	23,000	17,600	(5,400)	-23.48%
540060	Management Fee	523,427	535,205	533,513	603,815	68,610	12.82%
540102	Motor Pool Charges	648,402	985,178	1,010,613	1,023,044	37,866	3.84%
550110	Utilities Expense	799	790	790	790	-	0.00%
550314	Other Insurance	30,000	30,000	30,000	27,526	(2,474)	-8.25%
550501	Travel & Training	3,344	15,000	15,000	11,500	(3,500)	-23.33%
550720	Special Events	-	-	-	-	-	0.00%
550779	State Funds Deposited at NVTC	2,481,859	3,173,353	3,173,353	3,173,353	-	0.00%
550820	Dues & Subscriptions	4,926	14,000	14,000	13,643	(357)	-2.55%
560110	Office Supplies	1,159	1,200	1,200	1,500	300	25.00%
560416	Uniforms	11,541	13,000	13,000	12,000	(1,000)	-7.69%
560420	Operating Supplies	1,701	4,000	4,000	2,000	(2,000)	-50.00%
580108	Other Mach. & Equipment	2,167	7,000	7,000	3,000	(4,000)	-57.14%
Total Expenses		\$5,882,855	\$7,088,105	\$7,111,848	\$7,256,273	\$ 168,168	2.37%

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