

PAY PLAN INFORMATION

Expenditure Object Classification

Position Classification Plan – General

Position Classification Plan – Police

Position Classification Plan – Fire

EXPENDITURE OBJECT CLASSIFICATION
CITY OF FAIRFAX, VIRGINIA

The budget detail sheets list individual expenditure objects under each account. The following is a list of expenditure objects and the items usually funded in them:

Expenditure Object

Examples of Items Funded

Salaries

511105	Salaries, Full-time	Salaries for all full-time City employees.
511110	Salaries, Part-time/Seasonal	Salaries for all part-time/seasonal personnel, and officials.
511115	Salaries, Overtime	Salaries for authorized overtime.
511116	Salaries, Overtime – OP Red	Salaries for authorized overtime.
511130	On-Call Pay	Salaries for authorized overtime.
511135	Additional Holiday Pay	Salaries for working on a holiday.

Fringe Benefits

512110	Benefits Contribution	The City's contribution to employee fringe benefits program.
512985	Employee Education	Funds for defraying approved, job-related education of City employees.

Purchased Services

530110	Legal Services	Legal work done for the City.
530111	Audit Services	Audit work done for the City.
530113	Contract Services	Court-appointed attorney fees, physical exams, fiscal agent fees.
530350	Building Maintenance	Heating and cooling contracts, fire extinguisher service, and electrical service.
530351	Equipment Maintenance	Radio maintenance, instrument maintenance, contracted maintenance.
530620	Advertising	Legal advertising and recruitment advertising.
530835	City-County Contract	Charges for service under the General Services Agreement or the School Tuition Contract.

Expenditure Object

Examples of Items Funded

Recovered Costs

540010	Wastewater and Transit Allocation	Reimbursement to the General Fund from the Wastewater and Transit Funds for services rendered such as accounting, personnel services, data processing, etc.
540020	Distributed to Other	Reimbursement to the Motor Pool cost center from other cost centers for vehicle usage.

Internal Services

540060	Management Fee	Charges for services rendered by the City of Fairfax Government to the Wastewater and Transit Funds.
540102	Vehicle Operations	Cost to operate vehicles assigned to account.

Other Services and Charges

550110	Public Utilities	Charges for Dominion Virginia Power, Washington Gas.
550314	Insurance	Premiums paid on various insurance policies.
550430	Equipment Rental	Xerox rental, teletype rental, temporary heavy equipment rental.
550501	Travel	Transportation and conference registration costs, authorized per diem.
550601	Subsidies/Contributions	Virginia Municipal League dues, contributions to regional agencies for non-capital operating expenses.
550740	Fee Classes/Trips	Payments to instructors for classes/trips.
550760	Rent/Property Tax Relief	Payments for qualified elderly and permanently and totally disabled residents to partially defray rent and taxes.
550807	Other Expenses	Miscellaneous special events such as Halloween, summer concerts, etc.
550806	Other Services	Laundry and dry cleaning costs, postage.
550813	Discretionary Fund	Provides funds for the City Council for special events.
550820	Memberships and Subscriptions	Membership dues in professional organizations, subscriptions to professional publications.

Expenditure Object

Examples of Items Funded

Supplies and Materials

560110	Office Supplies	Drafting supplies, forms, technical books and other office supplies.
560120	Miscellaneous Equipment	Shop equipment, hand tools.
560210	Janitorial Supplies	Light bulbs, paper, soap.
560351	Repair Parts	Ignition parts, brake pads, filters, repair material.
560352	Fuels and Lubricants	Gas and oil.
560353	Tires and Accessories	Tire, tubes and valve stems.
560410	New Water Meters and Parts	Meters and meter boxes.
560411	Replacement Meters and Parts	Replacement water meters.
560416	Clothing and Uniforms	Clothing allowances, uniforms.
560420	Operating Supplies	Safety equipment, hardware, flares, signal supplies.
560421	Pipe and Accessories	Drain pipe, fittings and copper tubing.
560422	Construction Material	Stone, lumber, bricks.
560423	Asphalt	Hot and liquid asphalt.
560424	Concrete	Concrete and cement.
560430	Operating Material	Manhole castings, steel, hydrants and valves, brass goods.
560435	Soil and Mulch	Nursery material.
560441	Traffic Sign Material	Sign blanks, line material, sign faces.
560501	Chemicals	Sand, fluoride, alum, carbon.

Expenditure Object

Examples of Items Funded

Capital Outlay

580103	Office Equipment Replacement	Secretarial chairs, calculators, typewriters, etc.
580105	Vehicular Equip. Replacement	Automobiles, dump trucks, pick-up trucks, street sweepers.
580108	Other Capital Equipment	Mobile radios, leaf collectors, lawn mowers, etc.
580203	New Office Equipment	File cabinets, typewriters, desks, calculators.
580205	New Vehicular Equipment	Automobiles, dump trucks, backhoe loaders.
580208	Other Capital Outlay	Items of long duration not otherwise classified.

Capital Construction

580310	Design & Engineering	Design and engineering for capital construction.
580330	Construction	Construction for capital projects.
580620	Uses from Capital Leases	Principal payments on leases.

Other Uses of Funds

590105	Bond Principal	Payments toward contracted debt service.
590110	Bond Interest	Payments toward the interest charges on contracted debt.
590125	Interest Expense - Capital Leases	Interest payments on leases

CITY OF FAIRFAX
POSITION CLASSIFICATION PLAN
GENERAL - Note 1
FISCAL YEAR 2016-2017

DEPARTMENT HEADS

Assistant City Manager/Director of Finance Chief of Fire & Rescue Services Chief of Police Director of Community Development & Planning Director of Information Technology Director of Parks and Recreation Director of Public Works	}	DEPARTMENT HEAD PAY BAND 93,275-191,215
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PROFESSIONAL AND ADMINISTRATIVE

GRADE

SALARY RANGE

Assistant Director of Finance	28	88,834-137,811
Director of Historic Resources	28	
Personnel Director	28	
Real Estate Assessment Director	28	
Assistant Director of IT	27	84,604-131,248
Division Chief (Planning & Zoning)	27	
Transportation Director	27	
City Engineer	26	80,575-124,998
Economic Development Director	26	
Budget Manager	25	76,738-119,046
Division Superintendent, Streets	25	
Superintendent of Operations	25	
Telecommunications Manager	25	
Division Superintendent, Cue Bus	24	73,083-113,377
Emergency Management Specialist	24	
Systems Analyst/Application Developer III	24	
Web Architect	24	
Benefits & Risk Manager	23	69,603-107,978
Cable TV Manager	23	
City Clerk	23	
Cultural Arts & Marketing Manager	23	
GIS Manager	23	
Planner III	23	
Planner III/Deputy Zoning Administrator	23	
Traffic Engineer	23	
Deputy Commissioner of Revenue	22	66,289-102,837
Deputy Treasurer	22	
Engineering Plans Examiner – Code Administration	21	63,132-97,940
Business Revenue Auditor	20	60,126-93,275
Plans Review Engineer	20	
Historic Resource Specialist III	20	
Planner II	20	
Real Estate Appraiser II	20	
Registrar	20	
Special Events Manager	20	
Assistant Recreation Manager	19	57,263-88,834
Community Relations Specialist	19	
Operations Manager – Parks & Recreation	19	
Recreation Manager	19	
Video Producer/Director	19	
Planner I	17	51,939-80,575

CITY OF FAIRFAX
POSITION CLASSIFICATION PLAN
GENERAL - Note 1
FISCAL YEAR 2016-2017

TECHNICAL

Automotive Service Manager	22	66,289-102,837
Network Administrator	22	
Police Information Technology Specialist	21	63,132-97,940
Telecommunications Technician	21	
Sign & Signal Supervisor	20	60,126-93,275
Buyer	20	
Senior Inspector	19	57,263-88,834
Stormwater Program Specialist	19	
Automotive Night Supervisor	18	54,536-84,604
Automotive Parts Supervisor	18	
Computer Technician II	18	
Crew Supervisor	18	
Engineering Inspector	18	
Information Technology Support Specialist (PD)	18	
Combination Inspector	17	51,939-80,575
Facilities Inspector	17	
Property Maintenance Inspector	17	
Real Estate Appraiser I	17	
Mechanic III	16	49,466-76,738
Personnel/Safety Technician	16	
Traffic Signal & Computer Tech. III	16	
Accounting Specialist	15	47,111-73,083
Accounting Technician	15	
Community Program Coordinator	15	
Dispatcher III	15	
Facility Coordinator	15	
Payroll & Accounting Technician	15	
Revenue Inspector	15	
Zoning Inspector	15	
Dispatcher II	14	44,867-69,603
Mechanic II	14	
Personnel Technician II	14	
Real Estate Appraiser Trainee	14	
Traffic Services Technician	14	
Traffic Signal & Computer Tech. II	14	
Dispatcher I	13	42,730-66,289
Engineering Technician	13	
Inspector	13	
Mechanic I	13	
Operations Technician	13	
Tax Technician	13	
Zoning Technician	13	
Collections Specialist	12	40,695-63,132
Signal Technician I	12	

CITY OF FAIRFAX
POSITION CLASSIFICATION PLAN
GENERAL - Note 1
FISCAL YEAR 2016-2017

CLERICAL

Historic Resource Specialist II	17	51,939-80,575
Deputy City Clerk	15	47,111-73,083
Management & Billing Analyst	15	
Management & Project Analyst	15	
Special Events Assistant Manager	15	
Administrative Assistant IV	14	44,867-69,603
Historic Resource Specialist I	14	
Finance Technician	13	42,730-66,289
Permit Technician	13	
Real Estate Appraisal Technician	13	
Treasury Technician II	13	
Treasury Technician/Real Estate	13	
Assistant to the Superintendent	13	
Administrative Assistant III	12	40,695-63,132
Deputy Registrar	12	
Mail/Duplication Services Admin.	12	
Administrative Assistant II	11	38,757-60,126
Police Records Specialist II	11	
Treasury Technician I	11	
Administrative Assistant I	10	36,912-57,263
Police Records Specialist I	10	

PUBLIC SAFETY

Animal Warden	14	44,867-69,603
Parking Enforcement Official	7	31,886-49,466

SERVICE MAINTENANCE

Bus Driver Supervisor	18	54,536-84,604
Automotive Parts Assistant	13	42,730-66,289
Line Locator	13	
Utility Worker III	13	
Equipment Operator	12	40,695-63,132
Sign Fabrication Technician	11	38,757-60,126
Utility Technician	11	
Bus Driver	10	36,912-57,263
Sanitation Driver	10	
Truck Driver II	10	
Utility Worker II	10	
Signal Tech Helper	9	35,154-54,536
Truck Driver I	9	
Utility Worker I	9	
Sanitation Worker III	8	33,480-51,939
Transit Technician	8	
Utility Maintenance Worker	7	31,886-49,466
Custodian II	6	30,368-47,111
Laborer II	6	
Sanitation Worker II	6	
Custodian I	5	28,921-44,867
Laborer I	5	
Sanitation Worker I	5	

CITY OF FAIRFAX
POSITION CLASSIFICATION PLAN
GENERAL - Note 1
FISCAL YEAR 2016-2017

CONSTITUTIONAL OFFICERS

****Commissioner of the Revenue	28	88,834-137,811
****Treasurer	28	

NON-CLASSIFIED PERSONNEL

** City Manager	\$229,908
*** School Superintendent	\$119,345
Assistant to the School Superintendent	\$51,912

COUNCIL, BOARDS & COMMISSIONS

Mayor:	\$13,000/year
City Council:	\$12,000/year
Planning Commission:	\$40/meeting
Board of Zoning Appeals:	\$40/meeting
School Board:	\$1,800/year (\$150.00/month)
Chair:	\$2,300/year (\$191.67/month)
Board of Architectural Review:	\$40/meeting
Board of Equalization of Real Estate Assessments:	\$40/meeting
Industrial Development Authority:	\$40/meeting (paid for by IDA funds)
Electoral Board Secretary:	\$3,756.00/yr. (funded by state)
Chairman and Vice Chairman:	\$1,878.00/yr. (funded by state)

** The salaries of these positions are set by City Council and/or the Commonwealth of Virginia

*** The salary of this position is set by the School Board and is a .5 FTE equivalent.

**** Constitutional Officers are also eligible for an annual bonus based on certifications and performance measures.

Note 1 – All position classifications, positioning grades and salary ranges are subject to change as a result of the “Employee Compensation Study” recommendations. The FY 2016-2017 Adopted Budget funds up to \$200,000 to implement recommended changes to employee pay plans.

CITY OF FAIRFAX
POSITION CLASSIFICATION PLAN
POLICE – Note 2
FISCAL YEAR 2016-2017

<u>TITLE</u>	<u>GRADE</u>	<u>SALARY RANGE</u>
Major-Deputy Chief of Police	P21	93,440-144,956
Police Captain	P19	84,753-131,479
Police Lieutenant	P16	73,212-113,577
Police Sergeant	P14	66,406-103,017
Master Police Officer	P12	60,232-93,440
Police Officer First Class	P11	57,364-88,990
Police Officer	P10	54,632-84,753
Police Officer – Training	P08	49,553-76,873

Note 2 – All position classifications, positioning grades and salary ranges are subject to change as a result of the “Employee Compensation Study” recommendations. The FY 2016-2017 Adopted Budget funds up to \$200,000 to implement recommended changes to employee pay plans.

CITY OF FAIRFAX
POSITION CLASSIFICATION PLAN
FIRE – Note 3
FISCAL YEAR 2016-2017

<u>TITLE</u>	<u>GRADE</u>	<u>SALARY RANGE</u>
Assistant Chief, Code Administration	F22	95,073-147,491
Assistant Chief, Fire & Rescue	F22	
Battalion Chief	F20	85,235-133,778
Fire Captain	F17	74,492-115,562
Lieutenant, Fire & Rescue	F15	67,357-104,492
Master Fire Medic	F13	61,285-95,073
Master Technician	F13	
Fire Medic	F12	58,366-90,546
Fire Technician	F12	
Master Firefighter	F11	55,587-86,235
Firefighter	F10	52,940-82,128

Note 3 – All position classifications, positioning grades and salary ranges are subject to change as a result of the “Employee Compensation Study” recommendations. The FY 2016-2017 Adopted Budget funds up to \$200,000 to implement recommended changes to employee pay plans.

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