



Application #: _____

AS-BUILT PLAN APPLICATION

- \$575.00 PLUS \$115.00 PER ACRE OR FRACTION THEREOF (\$690.00 MINIMUM) NON-REFUNDABLE FEE -

1. JOB LOCATION INFORMATION:

Site Address: _____

Development Title: _____

Tax Map Number: _____

2. APPLICANT INFORMATION:

Name: _____

Address: _____

Phone: _____ Email: _____

Signature: _____ Date: _____

3. PROPERTY OWNER INFORMATION: (Check here if same as Applicant)

Name: _____

Address: _____

Phone: _____ Email: _____

Signature: _____ Date: _____

4. ENGINEER or SURVEYOR INFORMATION: (Check here if same as Applicant)

Name: _____

Address: _____

Phone: _____ Email: _____

Signature: _____ Date: _____

The As-Built Checklist must be completed and certified by the design professional.

- OFFICE USE ONLY -

Receipt #: _____ Fee Paid: _____



Application #: _____

AS-BUILT CHECKLIST

Project Name: _____

Original Plan Number: _____

Submitting Firm: _____

STATEMENT OF CERTIFICATION

Pursuant to Chapters 86-3.3.3.F.2 & 110-6.8.12 of the Fairfax City Code,

I _____ do hereby certify that this as-built conforms to the approved plans; conveys all revisions, and represents the actual conditions on this site as of.

 (signature)

(Seal)

 (date)

The above affidavit shall be attached to the cover sheet of each plan and sign by a certified engineer, architect, or land surveyor.

1. SITE ELEMENTS	
	Boundary of site
	Location of buildings, setbacks, height, and number of stories
	Address of building
	Site Plan number
	Parking spaces and loading areas
	Fire lanes (as applicable)
2. LANDSCAPING	
	Location and type of all plant material
	Revised planting schedule to reflect all changes in plant material
3. STORM SEWER	
	Invert elevations "in" and "out" – existing structure at connection
	Size of pipe
	Distance between structure centerline to centerline
	Type of structure
	For yard inlets, the number, and locations of throats

	Elevation and structure top
	All road culverts carrying discharge from storm systems and/or crossing streets
	For field connection, give pipe size, invert elevation at upper end and top, and appropriate length
	BMP As-Built Certification Form
4. SANITARY SEWER (SEE ITEM 6)	
	Invert elevations, "in" and "out" – existing structure at connection
	Distance between centerline of structure
	Elevation of top
	Horizontal location of structure
	Lateral table or equivalent information on plan and profile. (Note: Plan and profile must be on same sheet.)
	Overall sanitary layout sheet
4A. WATER LINE	
	Invert elevations, "In" and "out" – existing structure at connection
	Distance between centerline of structure
	Elevation of top
	Horizontal location of structure
	Lateral table or equivalent information on plan and profile. (Note: Plan and profile must be on same sheet.)
5. DETENTION PONDS/STRUCTURES	
	Locate storm structure as shown all tops, throats, inverts, elevations pipe size, opening for overflow, top of wall and orifice elevation
	Adequate spot elevations around entire pond depicting the shape (Note: Minimum ten (10) along top and crest of dam width.)
	Spot elevation through drainage way to outfall and spillway (Note: give width of spillway.)
	Provide all information possible for underground detention (Note: that underground detention is in place.)
	Show access easement (with Deed Book and Page Number) for maintenance of pond.
6. EASEMENTS	
	Provide Deed Book and Page Number for sanitary, storm and access easements
7. SUBMISSION	
	Submit five sets of drawings and electronic submission of approved site plan with all revisions and As-Built drawing in pdf format.
8. PAYMENT	
	Submit review fee of \$575 plus \$115 for each acre or fraction thereof. Minimum fee of \$690.



City of Fairfax – Public Works
10455 Armstrong Street
Fairfax, VA 22030
703-385-7828

Stormwater Management Facility As-Built Certification Form

Instructions:

A Stormwater Best Management Practice (BMP) As-Built Certification form and construction record drawings must be submitted for all permanent BMPs. All required documents must be submitted to the City for review to ensure that BMPs were installed according to approved plans and design specifications. The As-Built Certification form and construction record drawings must be approved by the City prior to termination of any Virginia Stormwater Management Program Permits. Please complete all sections and ensure all required documents are submitted.

Site Information (attach additional sheets if necessary):

Project Name: _____

Project Location: _____

VSMP Permit #: _____

Plans Prepared By: _____

BMP #1 Location : _____

BMP #1 Type / DEQ Spec No: _____

BMP #2 Name: _____

BMP #2 Type / DEQ Spec No: _____

BMP #3 Name: _____

BMP #3 Type / DEQ Spec No: _____

BMP #4 Name: _____

BMP #4 Type / DEQ Spec No: _____

Required Accompanying Documents:

- Record Drawing
 - Drawn to Scale
 - Include original design data and deviations from the approved plans highlighted.
 - Appropriately sealed and signed by an architect, landscape architect, land surveyor, or professional engineer certified in accordance with Virginia Code
- Recorded Best Management Practices Maintenance Agreement.
- If a manufactured BMP has been installed, submit a manufacturer-supplied activation letter certifying that the BMP was installed and activated per manufacturer's standards and specifications.
- Virginia Runoff Reduction Method (VRRM) spreadsheet reflecting calculations for BMPs installed on site in Excel format.

As-Built Certification Statement:

Pursuant to 9VAC25-85-870-55 Section D, I hereby certify that to the best of my knowledge and belief the stormwater management facility shown on the record drawings has been constructed in accordance with the approved plans and specifications.

“Certify means to state or declare a professional opinion based on sufficient and appropriate onsite inspections, material tests, as-built survey data, and information provided by other professionals and the contractor, conducted during or after the construction.”

Please note that execution of this form does not replace the need to obtain City approval. Failure to call for City inspection and receive approval from the City may delay release of bonds.

Name

Signature

Virginia License

Date

