



Application #: _____

PLAT APPLICATION
- NON REFUNDABLE FEE -

1. JOB LOCATION INFORMATION:

Job Location Address _____

Project Name _____

Tax Map # _____

2. APPLICANT INFORMATION:

Name _____

Address _____

Phone _____ Email _____

3. PROPERTY OWNER INFORMATION: (Same as Applicant)

Name _____

Address _____

Phone _____ Email _____

4. ENGINEER, SURVEYOR or LANDSCAPE ARCHITECT: (Same as Applicant)

Name _____

Address _____

Phone _____ Email _____

THE PLAT CHECKLIST MUST BE COMPLETED AND ATTACHED

*****OFFICE USE ONLY*****

Receipt # _____

Fee Paid _____



Checklist RECORD PLAT

Project Name: _____
Plan Number: _____
Submitting Firm: _____
Date: _____

REQUIREMENT	PROVIDED	N/A	CITY OK
Sheet size (no Larger than 18" X 24"), lettering size (no less than 0.1 inch), match lines (City Code §86-3.3.3.A.6)			
Name of subdivision, city, state			
Owner's certificate (VA Code §15.2-2264)			
North arrow (2 coordinates if state grid)			
Scale, date of drawing, number of sheets			
City of Fairfax approval block			
Vicinity map			
Boundary survey			
Surveyor's certificate (City Code §86-3.3.3.A.3)			
Curve data			
Bearings to nearest seconds, distances to 1/100 of a foot			
Bearings and distances: lot lines, street row			
Bearings and distances: easement centerlines and widths			
Existing and proposed utility easements			
Owners or lot and subdivision name			
Property lines within and adjoining subdivision			
Plat matches approved Subdivision Plan (and Preliminary Plat if any)			
SE, Special Permits, Waivers, Variance, etc. are still valid			
Statement signed by owner/developer certifying that all wetlands permits required by law will be obtained prior to commencing land disturbing activities (9 VAC 25-830-130.10)			
Addresses shown on all residential lots			
Flood plain			
Engineer's/Surveyor's seal, signature and date			
Resource Protection Area (RPA) boundary shown, note about entire site in RMA and note that only water dependent facilities or redevelopment allowed in RPA (City Code §86-3.3.3.A.5 & §110-6.8.6.B)			
Front yard, side (interior) yard, side (Street) yard and rear yard setbacks, lot coverage and building coverage requirements (City Code §86-3.3.3.A.5 & §110-6.8.6.B)			

APPROVED FOR
CITY OF FAIRFAX, VIRGINIA

ZONING OFFICIAL

DATE

APPROVAL VOID IF PLAT IS NOT OFFERED FOR
RECORD WITHIN 180 DAYS AFTER DATE THEREOF