

TRANSIT FUND

FY 2018 Adopted Budget - City of Fairfax, Virginia

City of Fairfax, Virginia FY 2018 Transit Fund Budget Summary

	<u>FY 2016</u> <u>Actual</u>	<u>FY 2017</u> <u>Budget</u>	<u>FY 2017</u> <u>Estimate</u>	<u>FY 2018</u> <u>Adopted</u>	<u>Variance to</u> <u>Budget \$</u>	<u>Variance to</u> <u>Budget %</u>
Revenues						
Local Revenues						
CUE Bus Receipts	\$ 527,783	\$ 550,000	\$ 550,000	\$ 550,000	\$ -	0.00%
Advertising	-	4,000	-	-	(4,000)	-100.00%
Farewheels	1,649	500	1,500	1,500	1,000	200.00%
Charter Services	3,203	4,500	4,500	-	(4,500)	-100.00%
Miscellaneous	36	-	-	-	-	0.00%
Total Local Revenues	532,671	559,000	556,000	551,500	(7,500)	-1.34%
State and Federal Grants						
NVTC	728,000	828,000	828,000	728,000	(100,000)	-12.08%
DRPT	2,317,305	3,173,353	3,405,000	3,402,500	229,147	7.22%
Total State & Federal Grants	3,045,305	4,001,353	4,233,000	4,130,500	129,147	3.23%
General Fund Support	-	-	-	-	-	0.00%
Transfers In - Trans Tax Fund	1,749,752	1,945,920	1,945,920	1,681,987	(263,933)	-13.56%
Partnership Contributions						
GMU Bus Contribution	750,000	750,000	750,000	750,000	-	0.00%
Total Partnership Contributions	750,000	750,000	750,000	750,000	-	0.00%
Total Revenues	\$ 6,077,728	\$ 7,256,273	\$ 7,484,920	\$ 7,113,987	\$ (142,286)	-1.96%
Total Expenses	\$ 6,354,639	\$ 7,256,274	\$ 7,447,400	\$ 7,113,987	\$ (142,288)	-1.96%
Cash Balance - June 30	\$ 18,572	\$ 2,884	\$ 56,092	\$ 56,092		
Total FTE	33.3	33.3	33.3	33.3		

FY 2018 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Transportation
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: CUE Bus

BUDGET COMMENTS:

The FY 2018 Adopted Budget reflects a reduction of \$142,288 or 2.0% from the FY 2017 Adopted Budget. Notable adjustments include:

- **Internal Services Allocation, decrease of \$361,523 or 22.2%**
 - The allocation of motor pool expenses from Fleet Maintenance was updated based on actual usage statistics; also with the replacement of the old buses, the resulting motor pool costs are projected to decrease in FY 2018.
- **Other Charges, increase of \$231,790 or 7.2%**
 - State Funds deposited with NVTC are projected to increase by \$229,147 or 7.2% from the budgeted FY 2017 amount.

Cost Center 437110: CUE Bus

Title	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimate	FY 2018 Adopted	Variance to Budget \$	Variance to Budget %
Salaries	\$ 1,576,267	\$ 1,707,544	\$ 1,686,023	\$ 1,681,883	\$ (25,661)	-1.50%
Fringe Benefits	660,294	615,959	602,024	633,366	17,407	2.83%
Purchased Services	54,819	60,600	55,600	56,300	(4,300)	-7.10%
Internal Services	1,652,426	1,626,859	1,626,859	1,265,336	(361,523)	-22.22%
Other Charges	2,366,999	3,226,812	3,458,393	3,458,602	231,790	7.18%
Supplies & Materials	16,262	15,500	15,500	15,500	-	0.00%
Capital Outlay	27,571	3,000	3,000	3,000	-	0.00%
Total	\$ 6,354,639	\$ 7,256,274	\$ 7,447,400	\$ 7,113,987	\$ (142,288)	-1.96%

PROGRAM:

CUE is a citywide bus service developed to relieve traffic congestion and to provide transit services within the City and between George Mason University (GMU) and the Vienna/Fairfax-GMU Metrorail station. Basic fare (cash and SmarTrip) is \$1.75.

A fare of \$0.85 is charged to students, seniors and persons with disabilities with a valid ID. GMU students, faculty and staff ride for free. In FY 17, the City started a Free Student Bus Pass Pilot Program for high school and middle school students. This program provides free rides on CUE to students who have their parent/guardian's approval. The City receives compensation annually from GMU, which is currently budgeted at \$750,000.

GOAL:

To provide the citizens of the City with effective transit service within the City and to the Vienna/Fairfax-GMU Metrorail station, and George Mason University. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices. To enhance quality of life measures and amenities with continued emphasis on recommendations of the Livability Task Force. To finalize and implement a more accelerated schedule for critical transportation projects involving state and federal funding. To continue emphasis on the reduction of the impact of increasing traffic through the City.

FY 2018 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Transportation
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: CUE Bus

OBJECTIVES:

- To provide convenient and frequent access to the Vienna-Fairfax/GMU Metrorail Station
- To provide service seven days a week
- To meet our partnership requirements with George Mason University
- To meet all published schedules
- To meet all regional and local Americans with Disabilities Act requirements

SERVICES AND PRODUCTS:

- Public Transit service within the City and to/from the Vienna/Fairfax/GMU Metro Station and George Mason University
- Bus schedules and information

FY 2018 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Transportation
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: CUE Bus

PERFORMANCE MEASURES:

Indicators	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimate	FY 2018 Adopted
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Output Measures

Authorized Fleet Size	12	12	12	12
Basic Fare	\$1.75	\$1.75	\$1.75	\$1.75
Total Ridership	678,967	807,500	700,000	700,000
Revenue Hours	33,031	33,000	33,000	33,000
City Wheels Clients	31	31	31	31

Outcome Measures

On-time performance at Vienna Metro	85%	85%	85%	85%
Percent Change in Ridership	-12.0%	-5.0%	-5.0%	-5.0%

Efficiency Measures

Farebox Receipts as % of Operating Budget	13.0%	6.0%	13.0%	13.0%
Operating Cost Per Trip	\$5.94	\$5.06	\$5.94	\$5.94

Performance Measurement Results:

- Ridership is projected to decline in FY 2018 to less than 800,000 trips.
- The number of revenue hours is expected to remain constant.
- The City Wheels program is expected to remain constant at 31 clients. This service provides a subsidy to City residents with disabilities and allows them to utilize taxi services as they are not able to board the CUE Bus.

Personnel Classification	Grade	FY 2016 <u>Actual</u>	FY 2017 <u>Budget</u>	FY 2017 <u>Estimate</u>	FY 2018 <u>Adopted</u>
Transit Superintendent	123	1.00	1.00	1.00	1.00
Bus Driver Supervisor	115	2.00	2.00	2.00	2.00
Administrative Assistant	113	0.50	0.50	0.50	0.50
Bus Driver	110	20.00	21.00	21.00	21.00
Bus Driver (P/T)	110	8.75	7.75	7.75	7.75
Transit Technician	107	1.00	1.00	1.00	1.00
Total FTE		33.25	33.25	33.25	33.25

FY 2018 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Transportation
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Metro

BUDGET COMMENTS:

The City's Metro subsidy is equal to our share of total Metro expenditures less any state or federal funding that is paid through NVTC. The FY 2018 CUE reimbursement request from NVTC is estimated at \$728,000.

<u>4-YEAR BUDGET PROJECTION FOR THE CITY'S ACCOUNT AT NOTHERN VIRGINIA TRANSPORTATION COMMISSION</u>				
<u>ITEM</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
BALANCE FORWARD	\$ 2,704,080	\$ 2,881,080	\$ 1,455,580	\$ 758,080
REVENUES	3,405,000	3,402,500	3,402,500	3,402,500
TOTAL	6,109,080	6,283,580	4,858,080	4,160,580
EXPENDITURES				
WMATA	\$ 2,400,000	\$ 4,100,000	\$ 4,100,000	\$ 4,100,000
CUE BUS (REIMB. REQUESTS)	828,000	728,000	-	-
CUE BUS REPLACEMENT	-	-	-	-
TOTAL	3,228,000	4,828,000	4,100,000	4,100,000
ENDING BALANCE	\$ 2,881,080	\$ 1,455,580	\$ 758,080	\$ 60,580

FY 2018 Adopted Budget - City of Fairfax, Virginia

Transit Fund Expense Detail

Account	Account Title	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimate	FY 2018 Adopted	Variance to Budget \$	Variance to Budget %
CUE Bus (437110)							
511105	Salaries - Full Time	1,227,247	1,335,578	1,273,370	1,337,223	\$ 1,645	0.12%
511110	Salaries - Part Time	249,029	217,462	258,149	271,150	53,688	24.69%
511115	Salaries - Overtime	71,021	28,004	28,004	28,000	(4)	-0.01%
511117	Salaries - Special Events OT	-	-	-	(14,990)	(14,990)	0.00%
511125	Temporary Help	18,036	106,000	106,000	40,000	(66,000)	-62.26%
511135	Holiday Worked	20,267	20,500	20,500	20,500	-	0.00%
511165	Year End Audit Adj	(6,883)	-	-	-	-	0.00%
511180	Salary Reimbursement	(2,450)	-	-	-	-	0.00%
512110	Fringe Benefits	660,294	615,959	602,024	633,366	17,407	2.83%
530113	Contract Services	20,616	30,000	30,000	30,000	-	0.00%
530351	Equipment Maintenance	17,064	10,500	10,500	11,200	700	6.67%
530438	Fare Wheels	1,435	2,500	2,500	2,500	-	0.00%
530620	Advertising	15,704	17,600	12,600	12,600	(5,000)	-28.41%
540060	Management Fee	531,378	603,815	603,815	625,930	22,115	3.66%
540102	Motor Pool Charges	1,121,048	1,023,044	1,023,044	639,406	(383,638)	-37.50%
550110	Utilities Expense	539	790	790	800	10	1.27%
550314	Other Insurance	30,000	27,526	27,526	30,000	2,474	8.99%
550501	Travel & Training	8,440	11,500	11,325	11,550	50	0.43%
550779	State Funds Deposited at NVTC	2,317,305	3,173,353	3,405,000	3,402,500	229,147	7.22%
550820	Dues & Subscriptions	10,715	13,643	13,752	13,752	109	0.80%
560110	Office Supplies	791	1,500	1,500	1,500	-	0.00%
560416	Uniforms	13,086	12,000	12,000	12,000	-	0.00%
560420	Operating Supplies	2,385	2,000	2,000	2,000	-	0.00%
580108	Other Mach. & Equipment	27,571	3,000	3,000	3,000	-	0.00%
Total Expenses		\$6,354,638	\$7,256,274	\$7,447,399	\$7,113,987	\$ (142,287)	-1.96%

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